



GREEN LAKE COUNTY

571 County Road A, Green Lake, WI 54941

Original Post Date: 07/06/2023

Amended* Post Date:

**The following documents are included in the packet for the
Parks Commission Meeting on July 10, 2023:**

- 1) Agenda
- 2) Minutes from 06/05/2023
- 3) Parks Report



GREEN LAKE COUNTY OFFICE OF THE COUNTY CLERK

Elizabeth Otto
County Clerk

Office: 920-294-4005
FAX: 920-294-4009

Parks Commission Meeting Notice

Date: July 10, 2023 Time: 3:00 PM

Location: Government Center, County Board Room, 571 County Road A, Green Lake WI

AGENDA

Committee Members

William Boutwell, Chair
Curt Talma, Vice- Chair
Jerry Specht
Charlie Wielgosh
Ken Bates
Vonn Roberts
Michael Shattuck

Elizabeth Otto, Secretary

Virtual attendance at meetings is optional. If technical difficulties arise, there may be instances when remote access may be compromised. If there is a quorum attending in person, the meeting will proceed as scheduled.

1. Call to Order
2. Certification of Open Meeting Law
3. Pledge of Allegiance
4. Approval of Minutes: 06/05/2023
5. Public Comment (3 minute limit)
6. Mascoutin Trail and Laurie's Trail signage
7. Public opinion survey on park amenities
8. Closed Session
 - Move into Closed Session per WI §19.85(1)(e) deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a Closed Session – regarding purchase of additional park lands
9. Reconvene into Open Session to action, if appropriate, on matters discussed in Closed Session
10. Parks Report
 - Monthly Activities
11. Committee Discussion
 - Future Meeting Dates: TBD
12. Tour of land discussed in Closed Session
13. Adjourn

This meeting will be conducted through in person attendance or audio/visual communication. Remote access can be obtained through the following link:

Microsoft Teams meeting

Join on your computer, mobile app or room device

[Click here to join the meeting](#)

Meeting ID: 283 828 593 290

Passcode: QwTVaT

[Download Teams](#) | [Join on the web](#)

Or call in (audio only)

[+1 920-515-0745,,999383801#](#) United States, Green Bay

Phone Conference ID: 999 383 801#

[Find a local number](#) | [Reset PIN](#)

Please accept at your earliest convenience. Thank you!

[Learn More](#) | [Help](#) | [Meeting options](#) | [Legal](#)

Kindly arrange to be present, if unable to do so, please notify our office. Sincerely, Elizabeth Otto, County Clerk

Please note: Meeting area is accessible to the physically disabled. Anyone planning to attend who needs visual or audio assistance, should contact the County Clerk's Office, 294-4005, not later than 3 days before date of the meeting.

PARKS COMMISSION

June 5, 2023

The regular meeting of the Parks Commission was called to order by Chair Bill Boutwell on Monday, June 5, 2023 at 3:00 PM in the Green Lake County Board Room, Green Lake County Government Center, 571 County Road A, Green Lake, WI. The meeting was held both in person and via remote access. Requirements of the open meeting law were certified as being met. The pledge of allegiance was recited.

Present: Bill Boutwell
Ken Bates
Jerry Specht
Curt Talma

Absent: Vonn Roberts
Michael Shattuck

Other County Employees Present: Liz Otto, County Clerk; Scott Weir, Maintenance Supervisor; Cate Wylie, County Administrator (3:06); Ken Stephani, Finance Director

APPROVAL OF MINUTES

Motion/second (Specht/Talma) to approve the minutes of the April 10, 2023 and May 11, 2023 meetings with no changes or corrections. Motion carried with no negative vote.

PUBLIC COMMENT – none

Chair Boutwell welcomed Ken Bates to the Commission and thanked him for filling the vacancy from Todd Morris' resignation.

UPDATE ON KAYAK LAUNCH

Scott Weir stated that the specifications have been sent out to 3 companies for the kayak launch at Dodge Memorial Park. He has received a response from 2 of them so far.

BOAT LAUNCH RAMP REPAIRS AND BIDS FOR DODGE MEMORIAL PARK

Scott Weir stated that the DNR approved the changes for the boat ramps about 2.5 weeks ago. The bid pack will be prepared in July and he is hoping the work will be completed by the end of September.

PARKS REPORT

- **Monthly activities** – Weir stated that the “no e-bike signs” have been removed on the Mascoutin Trail because they are allowed on state trails. Discussion held.

COMMITTEE DISCUSSION

Future Meeting Date: July 10, 2023 at 3:00 PM

Future Agenda items for action & discussion: e-bikes on the multi-use trail

TOUR OF COUNTY PARKS

- Seward's Fox River Wetlands Nature Preserve
- Dodge Memorial Park
- Sunset Park

Chair Boutwell stated that the 5 year Parks Plan and the grant writer will be discussed during the tour of the parks. The Commission left to tour the parks at 3:13 PM. County Clerk Liz Otto left the meeting.

ADJOURNMENT

Chair Boutwell adjourned the meeting at 5:00 PM.

Submitted by,

Liz Otto
County Clerk

DRAFT

July 10, 2023
Parks Commission
Report
Parks & Recreation Department
Green Lake County

Zobel Park

6 out 18 replacement bench's ordered for disc course
Scheduled maintenance performed
General Maintenance performed

Sunset Park

Privy pumped by new vendor Jay's Pumping Service
Scheduled Maintenance performed
General Maintenance performed

Twin Lake Park

Scheduled Maintenance performed
General Maintenance performed

Spring Valley Park

Scheduled Maintenance performed
General Maintenance performed

Dodge Memorial Park

No confirmation on estimates/quotes/proposals yet from 2 vendors on kayak launch as of 07/05/23
Replacement LCD display screens arrived waiting for replacement solar panels for launch terminals
Removed dead fish left at 3 launch sites (14 fish total)
Reinstalled damaged no parking signage in launch area
Privy pumped by new vendor Jays's Pumping service
Launch ramp project RFP posted in paper and all info/materials on website – I want to put out a big
Thanks! to Hedi Weisharr, Todd Morris of Land Conservation Department for getting the Parks & Rec web
page up and running and the assistance on the ramp RFP advertising submittal.
Scheduled Maintenance performed
General Maintenance performed

Lake Maria Park

Scheduled Maintenance performed

General Maintenance performed

Kingston Park

Privy pumped by new vendor Jay's Pumping Service

Scheduled Maintenance performed

General Maintenance performed

Mascoutin Valley State Trail

Scheduled Maintenance performed

General Maintenance performed

Laurie's Trail

Shoulder's mowed 06/22/23

Submitted by:

A handwritten signature in black ink, appearing to read "Scott A. Weir". The signature is stylized with a large, looping initial "S" and a cursive "A. Weir".

Scott A. Weir

Maintenance Director/Parks & Recreation Director

Green Lake County