

FINANCE COMMITTEE

June 28, 2023

The meeting of the Finance Committee was called to order by Chair Harley Reabe on Wednesday, June 28, 2023 at 3:00 PM, in the County Board Room and via remote access format at the Government Center, Green Lake, WI. The requirements of the open meeting law were certified as being met. The Pledge of Allegiance was recited.

Present:	Luke Dretske	Absent:
	Brian Floeter	
	Don Lenz	
	Dennis Mulder	
	Harley Reabe	

Other County Employees Present: Jess McLean, Treasurer (remote); Cate Wylie, County Administrator; Liz Otto, County Clerk; Jason Jerome, HHS Director; Matt Vandekolk, Chief Deputy; Kayla Yonke, HHS Financial Manager

MINUTES

Motion/second (Lenz/Mulder) to approve the minutes of the May 24, 2023 meeting with no additions or correction. Motion carried with no negative vote.

PUBLIC COMMENT – none

TREASURER'S MONTHLY REPORT

- Tax Collection Update
- May Financial Reports
- Sales Tax Update

Treasurer Jess McLean stated sales tax showed an increase in May. She also stated that some of the credit card points will be expiring in 2024.

RESOLUTIONS

- Relating to Creating Fee Schedule for In Rem Process

Treasurer Jess McLean and Corporation Counsel Jeff Mann explained the need for a fee schedule to recover costs involved with in rem properties.

Motion/second (Mulder/Lenz) to approve the resolution and forward to County Board for final approval. Motion carried with no negative vote.

ORDINANCE

- Relating to Amending §242.5 Property Taken by In Rem

Motion/second (Dretske/Lenz) to approve the ordinance and forward to County Board for final approval. Motion carried with no negative vote.

IN REM UPDATE

Treasurer Jess McLean stated that title reports are in the process of review. There are currently 37 parcels on the list.

DISCUSSION/ACTION ON PROPOSED USE OF ARPA FUNDS

County Administrator Cate Wylie stated that she is working with the Finance Director on an internal audit of the ARPA funds. There is approximately \$1,000,000 in undesignated funds at this time. Green Lake County has until the end of 2024 to encumber the funds and they must be spent by the end of 2026.

TRANSFER OF FTE FROM HR TO FINANCE

County Administrator Cate Wylie explained the change in positions and stated that Personnel has previously approve the request. Discussion held. *Motion/second (Mulder/Floeter)* to approve the position change. Motion carried with no negative vote.

BUDGET REVIEW OF REVENUES AND EXPENDITURES

No discussion or questions regarding May reports. Supervisors Mulder and Floeter requested an executive summary of expenses and revenues to be implemented by the Finance Director in the near future.

CREDIT CARD REQUEST

- Ken Stephani

Motion/second (Mulder/Floeter) to approve the credit card request. Motion carried with no negative vote.

BUDGET ADJUSTMENT - none

SUPERVISORS/LAY PEOPLE MONTHLY CLAIMS

Supervisor's claims: \$3,669.80

Lay Person's claims: \$304.46

Motion/second (Lenz/Dretske) to approve supervisor and lay people claims. Motion carried with no negative vote.


COMMITTEE DISCUSSION

- Future meeting dates: Regular Meeting – July 26, 2023 @ 3:00 PM
- Future agenda items for action & discussion:

ADJOURNMENT

Chair Reabe adjourned the meeting at 3:34 PM.

Submitted by,



Liz Otto
County Clerk