

PERSONNEL COMMITTEE MEETING
May 11, 2023

The regular meeting of the Personnel Committee was called to order by Chair David Abendroth at 4:00 PM on Thursday, May 11, 2023 in the County Board Room, Green Lake County Government Center, Green Lake, WI. The meeting was held both in person and via remote access. The requirements of the open meeting law were certified as being met. The Pledge of Allegiance was recited.

Present: Dave Abendroth
 Luke Dretske
 Nita Krenz
 Bob Schweder
 Sue Wendt

Other County Employees Present: Liz Otto, County Clerk; Jason Jerome, HHS Director; Cate Wylie, County Administrator; Sheriff Mark Podoll; Jeff Mann, Corporation Counsel; Bill Hutchison, IT Director

MINUTES OF 04/13/2023

Motion/second (Schweder/Wendt) to approve the minutes of the 04/13/2023 meeting as presented with no corrections or changes. Motion carried with no negative vote.

PUBLIC COMMENT – none

RESOLUTIONS

- **Resolution to Address Business Closures on the July 4th Holiday in Green Lake County**

County Administrator Cate Wylie stated this resolution is presented due to her concern in complying with Fair Labor Standards. This needs to be part of our policies in order to comply with FLS.

Motion/second (Schweder/Wendt) to amend the resolution to remove “is required to” on Line 17 and insert “may utilize paid or unpaid off”. Ayes – 4, Nays – 1 (Dretske). Motion carried.

Motion/second (Wendt/Schweder) to approve the resolution as amended and forward to County Board for final approval. Ayes – 4, Nays – 1 (Dretske). Motion carried.

- **Resolution to End All Emergency COVID-19 Declarations in Green Lake County**

County Administrator Cate Wylie stated this a formal end to the COVID-19 policies to align with the WHO and CDC organizations.

Motion Dretske to amend the resolution to remove Lines 3 and 4 of the resolution. No second – motion failed.

Motion/second (Krenz/Schweder) to approve the resolution and forward to County Board for final approval. Motion carried with no negative vote.

UPDATE ON JAILERS AS PROTECTIVE STATUS

County Administrator Cate Wylie explained the new legislation allowing County Jailers the option to be classified as protected within the Wisconsin Retirement System as of 01/01/2024. Sheriff Podoll and County Clerk Liz Otto also

provided input. Discussion held.

ON CALL PAY FOR MAINTENANCE

County Administrator Cate Wylie requested input from the committee to give the Maintenance on call pay for off hours, weekend, and holiday calls. The stipend would be the same as currently paid to HHS and IT employees which is \$30.00 for off hours, \$50.00 for weekends, and \$100.00 for holidays. Approved by general consensus of the committee.

HR SOFTWARE DISCUSSION

County Administrator Cate Wylie gave an update on her search for new HR software. Wylie has looked at several programs and determined that approximately 5 are possibilities for Green Lake County. She has ended the contract with Halogen. Wylie will continue to update the committee.

HR MONTHLY UPDATE

County Clerk Liz Otto provided updates to the committee regarding new hires, terminations, and health insurance.

CLOSED SESSION

- **Consider motion to convene into Closed Session per Wis. §19.85(1)(c) to consider employment, compensation or performance evaluation of specific public employees over which the governmental body has jurisdiction or exercises responsibility – regarding Departmental reorganization; performance concerns.**

Motion/second (Schweder/Wendt) to move into Closed Session at 4:37 PM. Ayes - 5, Nays - 0, Absent - 0, Abstain - 0. Motion carried.

RECONVENE INTO OPEN SESSION TO TAKE ACTION, IF APPROPRIATE, ON MATTERS DISCUSSED IN CLOSED SESSION

Motion/second (Krenz/Schweder) to reconvene into Open Session at 4:52 PM. Ayes - 5, Nays - 0, Absent - 0, Abstain - 0. Motion carried.

COMMITTEE DISCUSSION

Future meeting date: Regular meeting – June 8, 2023 @ 4:00 PM

Future agenda items:

ADJOURNMENT

Chair Abendroth adjourned the meeting at 4:52 PM.

Submitted by,



Liz Otto
County Clerk