



Aging & Disability Resource Center

Serving Adams, Green Lake, & Waushara Counties

1-877-883-5378

ADRC Governing Board Minutes

June 8, 2023

- I. Certification of Open Meeting Law
- II. Pledge of Allegiance
- III. Call to Order – Marge Edwards called the meeting to order at 1:05 PM.
- IV. Introduction of New Members, if applicable.
- V. Roll Call/Mileage –

Adams:
Marge Edwards

Green Lake:
Harley Reabe
Charlie Wielgosh

Waushara:
Mike Kapp

Absent: Gordy Carlson, Everett Eckstein

Guest(s): Donna Richards, ADRC manager Adams

ADRC Staff: Jennifer Dille, Amanda Kutcher

- I. **Adoption of the Agenda:** *Motion was made to adopt the agenda by seconded by . Motion carried.*
- II. **Approval of Minutes of the Previous Meeting:** There was not a quorum, the previous minutes could not be approved.
- III. **Public Comment (3 minutes/person, maximum of 15 minutes):**
- IV. **REPORTS:**
 - A. **ADRC Local Activities (Jennifer Dille):**
 - 1. Staffing updates
New Disability Benefits Specialist in Green Lake County, New Resource Specialist Waushara County, waiting on approval of ½ time Dementia Care Specialist in Adams County
 - 2. Independent Living Support Pilot: Marketing will start the end of June with enrollments to begin in July.
 - 3. Management Team update: The Directors and Managers from the three Counties have started meeting to evaluate how we are running as a consortia, evaluating the current roles, responsibilities, organizational chart
 - 4. Budget update: The 2023 draft budget was provided

B. **Health Promotions Programs:**

Amanda Kutcher explained how the Health Promotions programs work throughout the consortia. She also talked about her part of the aging unit goals and the referral process with EMS that she is starting.

C. **State Update:**

Updates were provided about state activities as well as new requirements post covid

D. **Governing Board Roles and Responsibilities:** Hand out was provided and discussion on Board recruitment

E. **Advocacy update:** Marge and Donna talked about Aging Advocacy day and topics discussed

X. **OLD BUSINESS:**

1. ADRC Governing Board Bi-Laws: No Quorum tabled until next meeting

XI. **NEW BUSINESS:**

None

XII. **MEETING DATE & LOCATION/SUGGESTION FOR FUTURE AGENDA ITEMS**

September 14, 1:00 Green Lake County Department of Health and Human Services

XIII. **ADJORNMENT:** *The meeting was adjourned at 2:05 PM.*

Respectfully Submitted
Jennifer Dille, ADRC Director
Waushara County Aging & Disability Resource Center