

PROPERTY AND INSURANCE COMMITTEE

May 2, 2023

The meeting of the Property and Insurance Committee was called to order by Chair Chuck Buss on Tuesday, May 2, 2023 at 4:00 PM in the Green Lake County Board Room, Green Lake County Government Center, 571 County Road A, Green Lake, WI. The meeting was held both in person and via remote access. Requirements of the open meeting law were certified as being met. The pledge of allegiance was recited.

Present: Dave Abendroth
Chuck Buss
Nancy Hiestand (remote)
Richard Trochinski
Dennis Mulder

Absent:

Other County employees present: Liz Otto, County Clerk; Maintenance Supervisor Scott Weir; County Administrator Cate Wylie (remote); Matt Vandekolk, Chief Deputy (remote); Sheriff Mark Podoll (remote); Rachel Prellwitz, Health Officer; Jeff Mann, Corporation Counsel

MINUTES

Motion/second (Abendroth/Mulder) to approve the minutes of March 7, 2023. Motion carried with no negative vote.

PUBLIC COMMENT –

Barry Rogers, representing Green Lake Greenways, gave the committee an update on the bike path expansion. Plans are now changed to run the path on the east side of CTH A from Hwy 23 to South St. Rogers stated that Green Lake Greenways needs approval from the county in the form of a resolution in order to apply for a grant for the project. He reminded the committee that there is no cost to the county for engineering or construction but the county takes ownership of the path after completion for maintenance. A special Parks Commission meeting has been scheduled to approve the resolution.

DISCUSSION AND POSSIBLE ACTION REGARDING PURCHASING POLICY

Chair Buss requested clarification on the current purchasing policy. County Clerk Liz Otto stated that there is currently no formal policy other than purchases/services conforming to statutory bidding guidelines. In recent years Department Heads received a directive to include any major purchases in their budget for the coming year and if it was approved by the governing committee and the budget was approved by Finance there was no need to request approval from P&I as well. Supervisor Mulder and Sheriff Podoll expanded on this directive. Discussion held. No action taken.

USE OF COUNTY PROPERTY

- **Justin Krueger – 300 Club**

Justin and Erika Krueger, owners of the 300 Club, appeared remotely requesting use of the fairgrounds for a music festival on 08/25/2023 – 08/26/2023. Krueger stated they will provide all needed insurance and would require access to the grounds for a few days before and after the event for setup/cleanup. A use of county property application was submitted along with the \$300 required deposit. Discussion held. *Motion/second (Abendroth/Mulder)* to approve the request contingent upon approval from the Highway Commissioner, City of Green Lake, and Green Lake County Sheriff's Office. County Administrator Cate Wylie requested she be given the last right of refusal with a final walkthrough prior to the event. *Motion/second (Abendroth/Mulder)* to amend the motion to include a requirement that the 300 Club pay for any excessive overtime for added security from the Sheriff's Office. Sheriff Mark Podoll stated he is

unsure of what the overtime pay would entail at this time. Abendroth and Mulder withdrew the motion to amend. Abendroth and Mulder requested that County Administrator Cate Wylie be added to the original motion as an approver. Voice vote on original motion to approve the request contingent upon approval from the Highway Commissioner, City of Green Lake, Green Lake County Sheriff's Office, and the County Administrator. Motion carried with no negative vote.

- **Health Unit – car seat check**

Health Officer Rachel Prellwitz requested use of a portion of the south side parking lot at the Government Center on June 13, 2023 from 4:00 – 6:00 PM to sponsor a drive through car seat check in partnership with Children's Hospital. **Motion/second (Mulder/Trochinski)** to approve the request. Motion carried with no negative vote.

- **Sheriff's Office – National Night Out**

Sheriff Mark Podoll requested use of a portion of the south side parking lot at the Government Center on August 1, 2023 from 3:00 – 8:00 PM for National Night Out. A tent will need to be set up for the event. **Motion/second (Mulder/Abendroth)** to approve the request. Motion carried with no negative vote.

MAINTENANCE REPORT

- Buildings and Grounds Report – no questions or discussion
- Monthly activities – no questions or discussion

COMMITTEE DISCUSSION

Future Meeting Date: June 6, 2023 @ 4:00 PM

Future Agenda items for action & discussion:

ADJOURNMENT

Chair Buss adjourned the meeting at 4:55 PM.

Submitted by,

Liz Otto

Liz Otto

County Clerk