

ADMINISTRATIVE COMMITTEE MEETING

May 8, 2023

The regular meeting of the Administrative Committee was called to order by Chairman Dave Abendroth at 4:00 PM on Monday, May 8, 2023 in person and via remote access at the Government Center, 571 County Road A, Green Lake, WI. The requirements of the open meeting law were certified as being met. The pledge of allegiance was recited.

Present: Dave Abendroth
Ken Bates
Brian Floeter
Dennis Mulder
Gene Thom

Absent:

Other County Employees Present: Liz Otto, County Clerk; County Administrator Cate Wylie; Corporation Counsel Jeff Mann (3:21); Bill Hutchison, IT Director; Jess McLean, Treasurer (remote); Renee Thiem-Korth, Register of Deeds; Sheriff Mark Podoll, Chief Deputy Matt Vandekolk

MINUTES OF 02/06/2023 AND 03/21/2023

Motion/second (Thom/Bates) to approve minutes from the 02/06/2023 and 03/21/2023 meetings with no errors or corrections. Motion carried with no negative vote.

PUBLIC COMMENT – none

APPEARANCES

- **Mitch Olson – BugTussel**

Mitch Olson, general counsel for BugTussel, appeared to inform the committee that there was an error on the grant application resulting in a \$1.1 million reduction in funding. Olson stressed that the error was made by BugTussel and they are working diligently to generate funding elsewhere and that the project will be completed but that it may take longer than initially proposed. Discussion held. Suggestions included use of ARPA funds, sales tax funds, or re-engineering of current maps. Olson will keep the county informed with quarterly updates.

DISCUSSION ON FUTURE STRATEGIC PLANNING

County Administrator Cate Wylie spoke on strategic planning and requested direction from the committee on long term goals from an operational standpoint. Discussion held. Wylie will begin formulating dates for a special County Board meeting with an appearance from a WCA (Wisconsin Counties Association) representative to guide us on the process.

ORDINANCES

- **Relating to Amending Green Lake County Ordinance §9-4 Regular Meetings**

Discussion held on the pros and cons of changing the meeting times from 6:00 to 4:30 PM. ***Motion/second (Mulder/Bates)*** to approve the ordinance and forward to County Board for final approval. Ayes – 4, Nays – 1 (Floeter), Absent – 0, Abstain – 0. Motion carried.

DISCUSSION REGARDING THE CREATION OF AN EXECUTIVE COMMITTEE

County Administrator Cate Wylie led the request and discussion for the change to an Executive Committee. This would consolidate the Property & Insurance, Personnel, Administrative and Finance Committees. At a minimum Wylie requested that the Personnel and Administrative Committee be combined to improve efficiencies. General consensus of the committee was to proceed with this to be implemented in April of 2024 at the organizational meeting.

CREDIT CARD APPROVAL

- **Jeff Mann, Corporation Counsel**

Motion/second (Thom/Mulder) to approve the credit card request for Jeff Mann. Motion carried with no negative vote.

DEPARTMENT/ANNUAL REPORTS

- **Corporation Counsel**
- **County Administrator**
- **County Clerk**
- **IT**
- **Register of Deeds**
- **Treasurer**

All written department reports were reviewed and discussed.

CLOSED SESSION

- **Consider motion to convene into Closed Session per Wis. §19.85(1)(c) to consider employment, compensation or performance evaluation data of specific public employees over which the governmental body has jurisdiction or exercises responsibility – to wit County Administrator’s 90 day review**

Motion/second (Bates/Mulder) to convene into Closed Session at 4:26 PM. Roll call vote – Ayes - 5, Nays - 0, Absent - 0, Abstain - 0. Motion carried.

RECONVENE INTO OPEN SESSION TO TAKE ACTION, IF APPROPRIATE, ON MATTERS DISCUSSED IN CLOSED SESSION

Motion/second (Bates/Mulder) to reconvene into Open Session at 4:59 PM. Roll call vote – Ayes - 5, Nays - 0, Absent - 0, Abstain - 0. Motion carried.

COMMITTEE DISCUSSION

- **Future Meeting Dates: TBD**
- **Future agenda items for action & discussion:**

ADJOURNMENT

Chair Abendroth adjourned the meeting at 5:00 PM.

Submitted by,

Liz Otto
County Clerk