

FINANCE COMMITTEE

April 26, 2023

The meeting of the Finance Committee was called to order by Chair Harley Reabe on Wednesday, April 26, 2023 at 3:00 PM, in the County Board Room and via remote access format at the Government Center, Green Lake, WI. The requirements of the open meeting law were certified as being met. The Pledge of Allegiance was recited.

Present: Luke Dretske
Don Lenz
Dennis Mulder
Harley Reabe

Absent: Brian Floeter

Other County Employees Present: Jess McLean, Treasurer; Cate Wylie, County Administrator; Liz Otto, County Clerk; Jason Jerome, HHS Director; Jeff Mann, Corporation Counsel; Sheriff Mark Podoll; Matt Vandekolk, Chief Deputy; Kayla Yonke, HHS Financial Manager

MINUTES

Motion/second (Lenz/Mulder) to approve the minutes of the March 21, 2023 and March 22, 2023 meetings with no additions one correction. Motion carried with no negative vote.

PUBLIC COMMENT – none

TREASURER'S MONTHLY REPORT

- Tax Collection Update
- March Financial Reports
- Sales Tax Update

Treasurer Jess McLean stated sales tax was up 8% last month. The state lottery credit has been received and disbursed. Credit card points discussed.

IN REM UPDATE

Treasurer Jess McLean gave an update on the title reports. The company used in the past has been sold so McLean is getting a quote from another company as well.

RESOLUTIONS

- Relating to Cancellation of Outstanding Checks

Motion/second (Mulder/Dretske) to approve the resolution and forward to County Board for final approval. Motion carried with no negative vote.

UPDATE ON 2021 AUDIT

County Administrator Cate Wylie stated that the 2021 audit is now complete. CLA (the auditing firm) will be presenting the findings at the May County Board meeting.

DISCUSSION/ACTION ON PROPOSED USE OF ARPA FUNDS

Chair Reabe stated he spoke to Emergency Management Director Gary Podoll regarding the defibrillator survey which was sent out to 72 entities. Podoll will attend the May Finance meeting to provide an update. County Administrator Cate Wylie praised Podoll for his efforts in coordinating this project. Uniquely Wisconsin will present at the May County Board meeting in regard to their services.

BUDGET REVIEW OF REVENUES AND EXPENDITURES

No questions or discussion in regard to the March reports.

BUDGET ADJUSTMENT

- **Parks**

County Administrator Cate Wylie explained that this request is a result of an error in the 2023 budget to account for an employee's wages. 6 months of wages should have been allocated to the Parks budget instead of maintenance.

Motion/second (Mulder/Lenz) to approve the budget adjustment from the Maintenance budget to the Parks budget in the amount of \$32,144.61. Motion carried with no negative vote.

SUPERVISORS/LAY PEOPLE MONTHLY CLAIMS

Supervisor's claims: \$4,941.90

Lay Person's claims: \$48.93

Motion/second (Lenz/Mulder) to approve supervisor and lay people claims. Motion carried with no negative vote.

COMMITTEE DISCUSSION

- **Future meeting dates: Regular Meeting – May 24, 2023 @ 3:00 PM**
- **Future agenda items for action & discussion:** County Administrator Cate Wylie advised the committee that she will be setting up interviews for a Finance Director in the near future.

ADJOURNMENT

Chair Reabe adjourned the meeting at 3:20 PM.

Submitted by,



Liz Otto

County Clerk