

**GREEN LAKE COUNTY
DEPARTMENT OF HEALTH & HUMAN SERVICES**

**HEALTH & HUMAN
SERVICES**

571 County Road A

Green Lake WI 54941

VOICE: 920-294-4070

FAX: 920-294-4139

Email: glcdhhs@greenlakecountywi.gov



FOX RIVER INDUSTRIES

222 Leffert St.

PO Box 69

Berlin WI 54923-0069

VOICE: 920-361-3484

FAX: 920-361-1195

Email: fri@greenlakecountywi.gov

**Post Date:
4/20/2023**

The following documents are included in the packet for Transportation Committee Meeting held on Monday, April 24, 2023.

- April 24, 2023, Transportation Committee Meeting Amended agenda.
- November 16, 2022, Transportation Committee Meeting Draft Minutes.
- 85.21 Update
- 53.10 Update



GREEN LAKE COUNTY DEPARTMENT OF HEALTH & HUMAN SERVICES

Office: 920-294-4070 Fax: 920-294-4139 Email: glcdhhs@greenlakecountywi.gov

Health & Human Services Transportation Committee Meeting Notice

Date: April 24, 2023, Time: 10:00 AM

Green Lake County Government Center

571 County Road A, County Board Room #0902 Green Lake, WI

* AMENDED AGENDA

Committee Members

Dick Trochinski
Chuck Buss
Ryan Bamberg
Rebecca Bays
Dawn Brantley
Jon Vandeyacht
**Sarah Theel*
** Vacant*

Virtual attendance at meetings is optional. If technical difficulties arise, there may be instances when remote access may be compromised. If there is a quorum attending in person, the meeting will proceed as scheduled.

1. Call to Order
2. Certification of Open Meeting Law
3. Pledge of Allegiance
4. * Elect Board Chair
5. Minutes: (11/16/2022)
6. Correspondence
7. 85.21 Specialized Transportation Association Grant Update
8. 53.10 Grant Update
9. Gas/Repair Costs
10. Veterans Transportation update
11. Committee Discussion
 - Future Meeting Date
 - Future Agenda items for action & discussion
12. Adjourn

This meeting will be conducted through in person attendance or audio/visual communication. Remote access can be obtained through the following link:

Join on your computer, mobile app or room device

[Click here to join the meeting](#)

Meeting ID: 227 823 325 381

Passcode: 3o2bQy

[Download Teams](#) | [Join on the web](#)

Or call in (audio only)

[+1 920-659-4195,422174006#](tel:+19206594195,422174006#) United States, Green Bay

Phone Conference ID: 422 174 006#

[Find a local number](#) | [Reset PIN](#)

Please note: Meeting area is accessible to the physically disabled. Anyone planning to attend who needs visual or audio assistance, should contact the County Clerk's Office, 294-4005, not later than 3 days before date of the meeting.

Transportation Committee Meeting

November 16, 2022

The regular meeting of the Health and Human Services Transportation Meeting was called to order by Chair Beuthin at 9:02AM on Wednesday November 16, 2022 in the County Board Room, Green Lake County Government Center, Green Lake WI. The meeting was held in person and via Teams. The requirements of the open meeting law were certified as being met. The Pledge of Allegiance was recited.

Present: Richard Trochinski, Chuck Buss, Rebecca Bays (via teams), Traci Campnell (via teams) Deb Steingraeber (via teams), Ryan Bamberg, Jerry Beuthin, Ed Schuh,

Absent: Judy Bender, Jon Vandeyacht

Other County Employees Present: Kayla Yonke, Financial/Business Manager, Jason Jerome, HHS Director, Sarah Petit, HHS Admin, Debbie Stobbe, Fox River Industries, Dawn Brantley, Fox River Industries Nichole Beltran, Fox River Industries.

Public Hearing at 9:00

No public were in attendance.

Bamberg reported on what the 85.21 grant is and that the funding has remained the same in the previous years. Discussion followed.

motion and second (Buss/Schuh) to adjourn the public hearing and proceed with the rest of the Transportation Committee agenda. All Ayes, Motion Carried.

Minutes of 4/24/2022

Motion/second (Buss/Schuh) to approve the minutes of the 4/24/2022 meeting as presented with no corrections or changes. All Ayes. motion carried.

Correspondence: N/A

85.21 Specialized Transportation Association Grant Update

Motion/Second (Buss/Trochinski) to approve the 2023 85.21 Grant to be approved and submitted to the state as presented. All Ayes, motion carried. Discussion followed.

5310 Grant Update

Schuh reported and updated on the vehicles for the 2022 and 2023 cycle. In 2023 we are planning on receiving a medium bus pending WisDOT approval. The vehicle cost estimate is \$29,735 which has gone up dramatically. Schuh reported that DSI and GLC carryover funding will combine to cover the 20% match for that vehicle.

Schuh also reported on the 2022 minivan that was awarded for Southern Green Lake County. The vehicle price has gone from as estimated \$35,200 to \$67,546. The match we were supposed to come up with was \$7040, but now would be \$13,549. Additional costs to cover the price increase

could total \$32,546, for a worst-case scenario grand total of \$46,095. WisDOT has marked us down as needing more information before we decide on whether or not to procure this minivan for SGLCST. We are currently waiting on an answer on the actual total, this is still a work in progress between WisDot and the 85.21 Grant recipients. Discussion followed.

Schuh also reported on the operating funding for 2023. DSI asked for \$89,173. The typical award is between 40-60% of the ask. The grant amount has not been awarded for 2023 yet. Discussion followed.

Gas/Repair Costs

Schuh reported gas comes through the county highway department at \$2.402 diesel \$2.943 for gas. Discussion followed.

Veterans Transportation Updates: No Report

Committee Discussion

Future meeting date: April 27, 2023 at 9:00AM

Future Agenda Items: N/A

Adjourn

Chair Beuthin adjourned the meeting at 9:31

85.21 Specialized Transportation Funding

- 85.21 Specialized Transportation Funding is funding provided by the State of Wisconsin to Counties to provide specialized transportation for elderly and disabled individuals. Each year the County must write a grant and submit that Grant to the State by 12-31 to receive their allocation for the following year.

For 2023 Green Lake County's allocation is \$79,889.00. To receive our allocation Green Lake County must commit to spend a matching amount of \$15,978.00 in County funds.

Green Lake County then splits its 85.21 transportation dollars to fund 5 transportation programs in the County. They are: The City of Berlin; The City of Green Lake; The City of Princeton; Southern Green Lake County Senior Transportation; and Fox River Industries. These programs then provide the rides for elderly and disabled citizens. Green Lake County submits all required reports for the funding.

- 2022 Data for Transportation Rides:

	Green Lake	Berlin	Princeton	FRI	Southern Green Lake
Qt1	82	295	104	5961	200
Qt2	71	302	94	6401	251
Qt3	81	293	124	5463	366
Qt 4	67	294	88	5844	259
total	301	1184	410	23669	1076

Yearly Total	Green Lake	Berlin	Princeton	FRI	Southern Green Lake	
Medical	110	402	246	19	856	1633
Employment	116	0	0	1310	0	1426
Nutrition	0	193	0	0	102	295
Education/Training	0	0	0	20839	0	20839
Social/Recreational	39	275	0	499	75	888
Personal Business	36	215	160	71	40	522
Other	0	99	0	931	3	1033

- City of Berlin is looking to add 1 driver for 85.21 for an after-hours driver. This driver will be funded by City of Berlin and will be a pilot program to monitor the need. The hope is to expand this to other Counties in the future.

Fox River Industries



222 Leffert Street, P.O. Box 69
Berlin, WI 54923-0069

Phone: (920) 361-3484
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Section 53.10 Enhanced Mobility of Seniors and Individuals with Disabilities Program utilizes federal and state funds for capital and operating projects that improve the mobility of seniors and individuals with disabilities.

WI DOT

- Audit Completed in February of 2023.
 - PROGRAM MANAGEMENT/OVERSIGHT – no recommendations
 - FINANCIAL MANAGEMENT – no recommendations
 - ASSET MANAGEMENT
 - The review determined our vehicle insurance policy does not include WisDOT as an additional insured on the policy. WI DOT stated that vehicles were 80% funded with 5310 Federal funds, with WisDOT as pass-through entity. As such WisDOT has secured liens on each of these vehicles. They have no requirement to be added as co-insured; but instead, they are to be noted as the title holder.
 - SERVICE AND OPERATION– no recommendations
 - CIVIL RIGHTS
 - Updating of Title VI Plan, DOT review and Board approval and adoption should occur every 3yrs.
 - AMERICANS WITH DISABILITIES ACT (ADA)
 - Wisconsin Relay Number required on our website and brochure to assist hearing impaired individuals.
 - Required to advertise to the public the process for filing an ADA complaint and make assessable the ADA complaint form.
 - MISCELLANEOUS PROVISIONS– no recommendations

VEHICLE INVENTORY

YEAR	MODEL	MAKE	DOT #	CAPACITY	OPERATED BY	COMMENTS
2020	Starcraft Ford	Minibus	55527	12/0	Fox River Industries	
2018	Starcraft Ford	Minibus	14544	6/2	Fox River Industries	
2018	Starcraft Ford	Minibus	14545	6/2	Fox River Industries	
2010	Starcraft Ford	Minibus	33-15-05	10/1	Fox River Industries	*next to dispose
2011	Eldorado Chevy	Minibus	35-15-03	10/1	Fox River Industries	
2011	Startrans Chevy	Minibus	35-15-04	12/0	Fox River Industries	
2013	Starcraft Ford	Minibus	12815	12/0	Fox River Industries	
2013	Starcraft Ford	Minibus	12816	10/1	Fox River Industries	
2013	Braun (Dodge)	Minivan	87191	3/2	Fox River Industries	
2019	Braun (Dodge)	Minivan	79395	3/2	SGLCSTP	
2016	Braun (Dodge)	Minivan	96491	3/2	SGLCSTP	* going back to FRI April 2023
2022	Voyager (Chrysler)	Minivan	224195	3/2	SGLCSTP	*delivered April 2023

MAINTENANCE & EXPENSES

- Routine maintenance provided
- No unusual cost incurred

MISCELLANEOUS

- Attempted theft of catalytic converter occurred at 222 Leffert St. location in Dec 2022.
- Ed Schuh retired January of 2023, Dawn Brantley has replaced his position.

GOALS FOR 2023:

- Write for Cycle 48
- Develop achievable training milestones & protocol
- Retire 33-15-05 upon receipt of Cycle 47 minibus

Respectfully Submitted By,

Dawn Brantley
Fox River Industries Unit Manager
dbrantley@greenlakecountywi.gov
(920)361-3484