



GREEN LAKE COUNTY

571 County Road A, Green Lake, WI 54941

Original Post Date: 10/12/2023

Amended Post Date:

The following documents are included in the packet for the County Board meeting on October 17, 2023:

- 1) Agenda
- 2) Minutes – 09/19/2023 and 09/28/2023
- 3) Report from County Administrator Cate Wylie
- 4) Resolution 21-2023 Resolution Relating to adopting an Automatic Two-year Renewal on the CDBG Program
- 5) Ordinance 14-2023 Rezone in the Town of Berlin – Owners: Richard L. and Carla A. Hargrave
- 6) Budget Adjustment – Emergency Management
- 7) Committee Appointments



Green Lake County Board of Supervisors
Meeting Notice

The Green Lake County Board of Supervisors will meet in person and via virtual communication in Room #0902 in the City of Green Lake, Wisconsin on **Tuesday, the 17th day of October, 2023 at 4:30 PM** for the regular meeting of the Board. Business to be transacted include:

AGENDA

County Board of Supervisors

- Dist. 1 Nancy Hoffmann*
- Dist. 2 Charles Buss*
- Dist. 3 Curtis Talma*
- Dist. 4 David Abendroth*
- Dist. 5 Ken Bates*
- Dist. 6 Brian Floeter*
- Dist. 7 Bob Schweder*
- Dist. 8 Nancy Hiestand*
- Dist. 9 Bill Boutwell*
- Dist. 10 Sue Wendt*
- Dist. 11 Harley Reabe*
- Dist. 12 Charlie Wielgosh*
- Dist. 13 Don Lenz*
- Dist. 14 Dennis Mulder*
- Dist. 15 Nita Krenz*
- Dist. 16 Joe Gonyo*
- Dist. 17 Luke Dretske*
- Dist. 18 Richard Trochinski*
- Dist. 19 Gene Thom*

**GREEN LAKE COUNTY
MISSION:**

- 1) Fiscal Responsibility*
- 2) Quality Service*
- 3) Innovative Leadership*
- 4) Continual Improvement in County Government*

Virtual attendance at meetings is optional. If technical difficulties arise, there may be instances when remote access may be compromised. If there is a quorum attending in person, the meeting will proceed as scheduled.

- 1. Call to Order**
- 2. Roll Call**
- 3. Reading of the Call**
- 4. Pledge of Allegiance**
- 5. Minutes of 09/19/2023 and 09/28/2023**
- 6. Announcements**
- 7. Public comment (3 minute limit)**
- 8. Appearances**
 - Scott Mundro – Economic Development Corporation
 - Monthly update from County Administrator Cate Wylie
- 9. Resolutions**
 - Res. 21-2023 Resolution Relating to Adopting an Automatic Two-year Renewal on the CDBG Program
- 10. Ordinances**
 - Ord. 14-2023 Rezone in the Town of Berlin – Owners: Richard L. and Carla A. Hargrave
- 11. Budget Adjustment**
 - Emergency Management
- 12. Committee Appointments**
- 13. Departments to Report on November 14, 2023**
- 14. Future Agenda Items for Action & Discussion**
- 15. Adjourn**

Given under my hand and official seal at the Government Center in the City of Green Lake, Wisconsin, this 8th day of October, 2023.

Elizabeth A. Otto, Green Lake County Clerk

This meeting will be conducted and available through in person attendance or audio/visual communication. Remote access can be obtained through the following link:

Microsoft Teams meeting

Join on your computer, mobile app or room device

[Click here to join the meeting](#)

Meeting ID: 217 384 844 982

Passcode: 6Jdgaz

[Download Teams](#) | [Join on the web](#)

Or call in (audio only)

[+1 920-515-0745,,57193267#](#) United States, Green Bay

Phone Conference ID: 571 932 67#

[Find a local number](#) | [Reset PIN](#)

To be approved at the October 17, 2023 meeting

GREEN LAKE COUNTY

BOARD PROCEEDINGS

REGULAR MEETING

September 19, 2023

The Green Lake County Board of Supervisors met in regular session, Tuesday, September 19, 2023 at 4:30 PM via remote access and in person access for the regular meeting of the Board.

The Board was called to order by Chair David Abendroth. Roll call taken – Present – 18, Absent – 1 (Curt Talma-District 3)

<u>Supervisor</u>	<u>Supervisor Districts</u>
Nancy Hoffmann	1
Charles Buss	2
David Abendroth	4
Ken Bates	5
Brian Floeter	6
Bob Schweder	7
Nancy Hiestand	8
Bill Boutwell	9
Sue Wendt	10
Harley Reabe	11
Charlie Wielgosh	12
Don Lenz	13
Dennis Mulder	14
Nita Krenz	15
Joe Gonyo	16
Luke Dretske (remote)	17
Richard Trochinski (remote)	18
Gene Thom	19

READING OF THE CALL

CALL TO ORDER
ROLL CALL
READING OF THE CALL
PLEDGE OF ALLEGIANCE

To be approved at the October 17, 2023 meeting

MINUTES OF 08/15/2023 MEETING

ANNOUNCEMENTS

PUBLIC COMMENT (3 minute limit)

APPEARANCES

- Todd Morris, County Conservationist – Land Conservation update
- Monthly Update from County Administrator Cate Wylie

ORDINANCES

- Ordinance 12-2023 Rezone in the Town of Mackford – Owners: Gelhar Real Estate Investments LLC
- Ordinance 13-2023 Amending §350-41, R-4 Rural Residential District

ADDITIONAL FTE GENERAL LABORER POSITION IN THE HIGHWAY DEPARTMENT

BUDGET ADJUSTMENT

- Sheriff's Office

COMMITTEE APPOINTMENTS

DEPARTMENTS TO REPORT ON October 17, 2023

FUTURE AGENDA ITEMS FOR ACTION & DISCUSSION

ADJOURN

Given under my hand and official seal at the Government Center in the City of Green Lake, Wisconsin this 14th day of September, 2023

Elizabeth A. Otto

Green Lake County Clerk

PLEDGE OF ALLEGIANCE

1. The Pledge of Allegiance to the Flag was recited.

MINUTES OF 08/15/2023 MEETING

2. **Motion/second (Lenz/Boutwell)** to approve the minutes of the August 15, 2023 County Board meeting with no changes or corrections. Motion carried with no negative vote.

ANNOUNCEMENTS

3. The next meeting of the County Board will take place on October 17, 2023 at 4:30 PM.

PUBLIC COMMENT (3 minute limit)

4. Sheriff Mark Podoll requested that the Chief Deputy be added to the new Wake Boat AdHoc committee. He also invited all supervisors to the memorial service in honor of the 18th anniversary of fallen officer Bruce Williams.

APPEARANCES

To be approved at the October 17, 2023 meeting

5. Todd Morris, County Conservationist, gave a report on the activities of the Land Conservation department. He stated that the department is guided by the Land & Water Resource Management plan which is revised every 10 years with the current one expiring in 2028. He outlined the accomplishments for 2023 so far and also talked about various grant programs and community outreach programs.
6. County Administrator Cate Wylie summarized her submitted written report. She also gave an update on the BugTussel broadband project and the Uniquely Wisconsin program.

ORDINANCES

7. Ordinance 12-2023 Rezone in the Town of Mackford – Owners: Gelhar Real Estate Investments LLC. **Motion/second (Buss/Thom)** to enact Ordinance 12-2023. No discussion. Roll vote on motion to enact Ordinance 12-2023 – Ayes – 17, Nays – 0, Abstain – 1 (Lenz), Absent – 1 (Talma). Ordinance 12-2023 passed as enacted.
8. Ordinance 13-2023 Amending §350-41, R-4 Rural Residential District. **Motion/second (Mulder/Buss)** to enact Ordinance 13-2023 with date correction. No discussion. Roll vote on motion to enact Ordinance 13-2023 – Ayes – 18, Nays – 0, Abstain – 0, Absent – 1 (Talma). Ordinance 13-2023 passed as enacted.

ADDITIONAL FTE GENERAL LABORER POSITION IN THE HIGHWAY DEPARTMENT

9. County Administrator Cate Wylie outlined the reasons to add a FT General Laborer position in the Highway Department including a new contract with the Town of Mackford and turnover within the department. **Motion/second (Mulder/Schweder)** to approve the position. Roll vote on motion to approve – Ayes – 18, Nays – 0, Abstain – 0, Absent – 1 (Talma). Motion carried.

BUDGET ADJUSTMENT

10. Sheriff's Office

Motion/second (Thom/Schweder) to suspend the rules to allow Sheriff Mark Podoll to speak. Motion carried with no negative vote. Sheriff Podoll stated that this budget adjustment is increasing the revenue fund due to the sale of the old hovercraft and covering the purchase of a trailer for the UTV. **Motion/second (Lenz/Wendt)** to approve the budget adjustment. Roll call vote on motion to approve – Ayes – 18, Nays – 0, Abstain – 0, Absent – 1 (Talma).

COMMITTEE APPOINTMENTS

11. Chair Abendroth made the following appointments:
 - Stacy Graff to replace Kathy Ninneman on the Future Fairgrounds Ad Hoc committee.
 - Nancy Hoffmann to the Kingston Library Board to replace Kim Zills
 - Create the Wake Boats Ad Hoc Committee and appoint the following members: Bob Schweder, Ken Bates, Derek Kavanaugh, Todd Morris, and one other person to be determined at a later date.

To be approved at the October 17, 2023 meeting

Motion/second (Thom/Schweder) to approve the appointments. Motion carried with no negative vote.
Motion/second (Schweder/Bates) to add a member of the Sheriff's Office to the Wake Boat AdHoc committee. Motion carried with no negative vote.

DEPARTMENTS TO REPORT ON October 17, 2023

12. WCA conference reports

FUTURE AGENDA ITEMS FOR ACTION AND DISCUSSION

13. None

ADJOURN

14. Chair Abendroth adjourned the meeting at 5:16 PM.

Respectfully Submitted,

Elizabeth Otto
County Clerk

To be approved at the October 17, 2023 meeting

GREEN LAKE COUNTY

BOARD PROCEEDINGS

SPECIAL MEETING

September 28, 2023

The Green Lake County Board of Supervisors met in special session, Thursday, September 28, 2023 at 4:30 PM via remote access and in person access for the special meeting of the Board.

The Board was called to order by Chair David Abendroth. Roll call taken – Present – 17, Absent – 2 (Curt Talma-District 3, Ken Bates-District 5)

<u>Supervisor</u>	<u>Supervisor Districts</u>
Nancy Hoffmann	1
Charles Buss	2
David Abendroth	4
Brian Floeter	6
Bob Schweder	7
Nancy Hiestand	8
Bill Boutwell	9
Sue Wendt (remote)	10
Harley Reabe	11
Charlie Wielgosh	12
Don Lenz	13
Dennis Mulder	14
Nita Krenz	15
Joe Gonyo	16
Luke Dretske	17
Richard Trochinski	18
Gene Thom	19

READING OF THE CALL

CALL TO ORDER
ROLL CALL
READING OF THE CALL
PLEDGE OF ALLEGIANCE
DISCUSSION AND ACTION REGARDING 2024 HEALTH INSURANCE
RESOLUTION

To be approved at the October 17, 2023 meeting

- Resolution 20-2023 Resolution to Eliminate Contributions to Employee HSA and Premium Stipends

ADJOURN

Given under my hand and official seal at the Government Center in the City of Green Lake, Wisconsin this 21st day of September, 2023

Elizabeth A. Otto
Green Lake County Clerk

PLEDGE OF ALLEGIANCE

1. The Pledge of Allegiance to the Flag was recited.

PUBLIC COMMENT (3 MINUTE LIMIT)

2. Chair Abendroth opened up the floor for public comment with a 3 minute limit. None heard.

DISCUSSION AND ACTION REGARDING 2024 HEALTH INSURANCE

3. Chuck Buss, Chair of the Property & Insurance Committee, gave an overview of the joint Personnel and P&I meeting from September 27, 2023. Discussion held regarding different health plans offered through ETF and the pros/cons of each.

Motion/second (Buss/Schweder) to choose Option PO14 through ETF as the health plan for 2024 with a contribution rate of 88%. Roll call vote – Ayes – 16, Nays – 1 (Hoffmann), Absent – 2 (Talma, Bates), Abstain – 0. Motion carried.

RESOLUTION

4. Resolution 20-2023 Resolution to Eliminate Contributions to Employee HSA and Premium Stipends
Motion/second (Buss/Krenz) to adopt Resolution 20-2023. Discussion held. Roll vote on motion to adopt Resolution 20-2023 – Ayes – 17, Nays – 0, Abstain – 0, Absent – 2 (Talma, Bates). Resolution 20-2023 passed as enacted.

ADJOURN

5. Chair Abendroth adjourned the meeting at 5:11 PM.

Respectfully Submitted,

Elizabeth Otto
County Clerk

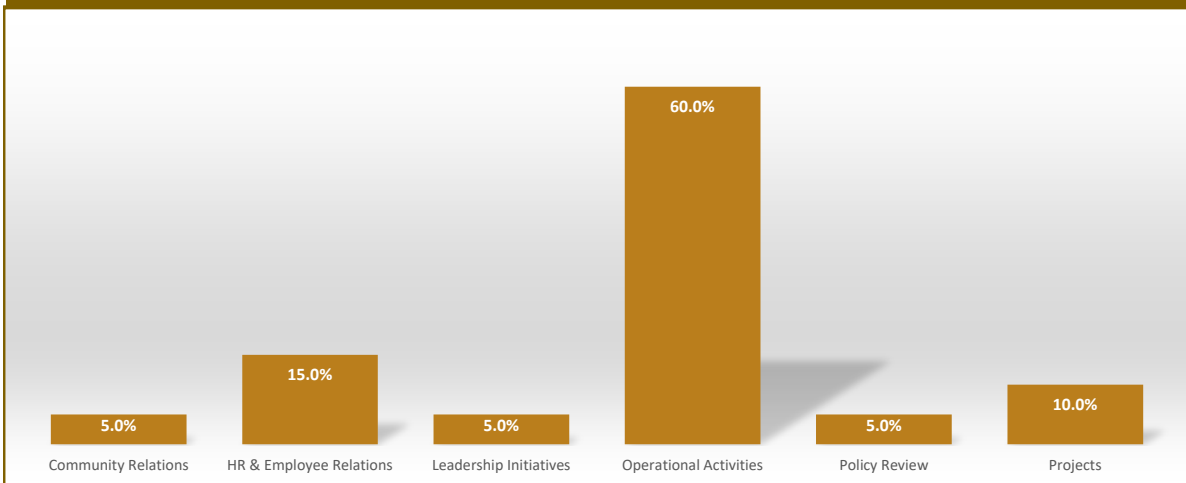


ADMINISTRATOR ACTIVITY REPORT

by Cate Wylie

6/15/2023

Project Start Date	Project Name	Project Goal	Action/Updates	Date Due
9/28/2023	Employee Appreciation	Find near-monthly opportunities to acknowledge and celebrate our employees	September: Chili Cook-off and pot-luck lunch. Directors compete for best chili.	Near every month
8/31/2023	Negotiate Rates for Newspaper	Work with local newspaper to determine best circulation and price for all stakeholders	Negotiation Concluded. Negotiated a discounted rate based on several year commitment to maintaining	October 2023 for budget. COMPLETE
7/10/2023	2024 Budget	Present Balance Budget to the Green Lake County Board of Supervisors	Review and revise departmental budgets - Final Draft ready for review	10/31/2023
6/5/2023	Facility Use Permits	Revise and improve permitting process	Bringing draft of new document to committee	
6/1/2023	FRI, DSI and Green Lake County	Review contracts to ensure proper relationship is represented appropriately	Meet with FRI Board Chair October 2023.	7/1/2024
5/22/2023	2022 Audit	Completion of 2022 Audit in a timely manner	95% complete	10/1/2023
5/1/2023	Ad Hoc Highway, Project Manager	Act as project manager to frame up recommendation and work needed	Creation of RFP for needs survey and architect.	TBD
4/12/2023	WCA/ UW Extension Steering Committee	Review and Revise relationship between all Wisconsin Counties and UW Extension services	New guidelines for negotiation have been established. Current talks between WCA and UW Extension have been favorable.	6/30/2024



I would like to express my sincere appreciation for the positive participation and collaboration our Department Directors put forth as we worked through the 2024 Green Lake County Budget process.

RESOLUTION NUMBER 21-2023

Resolution Relating to Adopting an Automatic Two-year Renewal on the CDBG Program

The County Board of Supervisors of Green Lake County, Green Lake, Wisconsin, duly assembled at its regular meeting begun on the 17th day of October, 2023, does resolve as follows:

1 **WHEREAS**, Green Lake County ratified a two-year agreement with other nearby
2 counties for the purpose of creating a region known as the Central Housing Region
3 (“Region”) to implement and deliver Community Development Block Grant (“CDBG”)
4 housing programs (including funding) within the geographic boundaries of the Region.

5 **WHEREAS**, that agreement was ratified on October 19, 2021, pursuant to Resolution
6 31-2021 and ended on June 30, 2023.

7 **WHEREAS**, the original CDBG contract affords the option for any member county of the
8 Region to automatically renew for two-year terms, subject to that county’s wishes to
9 exit.

10 **WHEREAS**, adopting the automatic, two-year renewal option provides Green Lake
11 County with a more expedient method for delivering the services of the CDBG program
12 without compromising its ability to exit the Region should it choose.

13 Fiscal note none.

14 Majority vote is needed to pass.

Roll Call on Resolution No. 21-2023

Submitted by Finance Committee:

Ayes , Nays , Absent , Abstain 0

/s/ Harley Reabe

Harley Reabe, Chair

Passed and Adopted/Rejected this 17th
day of October, 2023.

/s/ Brian Floeter

Brian Floeter, Vice-Chair

County Board Chairman

/s/ Luke Dretske

Luke Dretske

ATTEST: County Clerk
Approve as to Form:

Absent

Don Lenz

Corporation Counsel

/s/ Dennis Mulder

Dennis Mulder

15 **NOW THEREFORE BE IT RESOLVED**, Green Lake County shall continue its
16 membership within the Region for the purposes of implementing the CDBG program.

17 **BE IT FURTHER RESOLVED**, said membership shall continue to renew on an
18 automatic basis for two-year terms.

19 **BE IT FURTHER RESOLVED**, Green Lake County reserves its right to terminate this
20 agreement and/or exit the Region subject to the terms of the original CDBG contract.

ORDINANCE NO. 14-2023

**Relating to: Rezone in the Town of Berlin
Owner: Richard L. & Carla Ann Hargrave**

The County Board of Supervisors of Green Lake County, Green Lake, Wisconsin, duly assembled at its regular meeting begun on the 17th of October 2023, does ordain as follows:

1 **NOW, THEREFORE, BE IT ORDAINED** that the Green Lake County Zoning Ordinance,
2 Chapter 350 as amended, Article IV Zoning Districts, Section 350-26 Official Map, as
3 relates to the Town of Berlin, shall be amended as follows:

4 **Owners:** Richard L. & Carla Ann Hargrave **Site location:** E. Springbrook Rd **General**
5 **legal description:** Parcels:002-00625-0000, 0100, 0200 & 002-00536-0200 & 0300, all
6 being part of the N1/2 of S33, T17N, R13E, Town of Berlin, ±77.5 acres. **Request:**
7 Rezone ±2 acres of A1, Farmland Preservation District, and ±4.5 acres of R1, Single-
8 family Residence district to R4, Rural Residential District and Rezone ±1.5 acres of R1,
9 Single-family Residence District to A1, Farmland Preservation District.

10 **BE IT FURTHER ORDAINED**, that this ordinance shall become effective upon passage
11 and publication.

Roll Call on Resolution No. 14-2023

Submitted by Land Use Planning &
Zoning Committee:

Ayes , Nays , Absent , Abstain

Curt Talma, Chair

Passed and Enacted/Rejected this 17th
day of October 2023.

Chuck Buss, Vice Chair

County Board Chairman

/s/ Harley Reabe
Harley Reabe

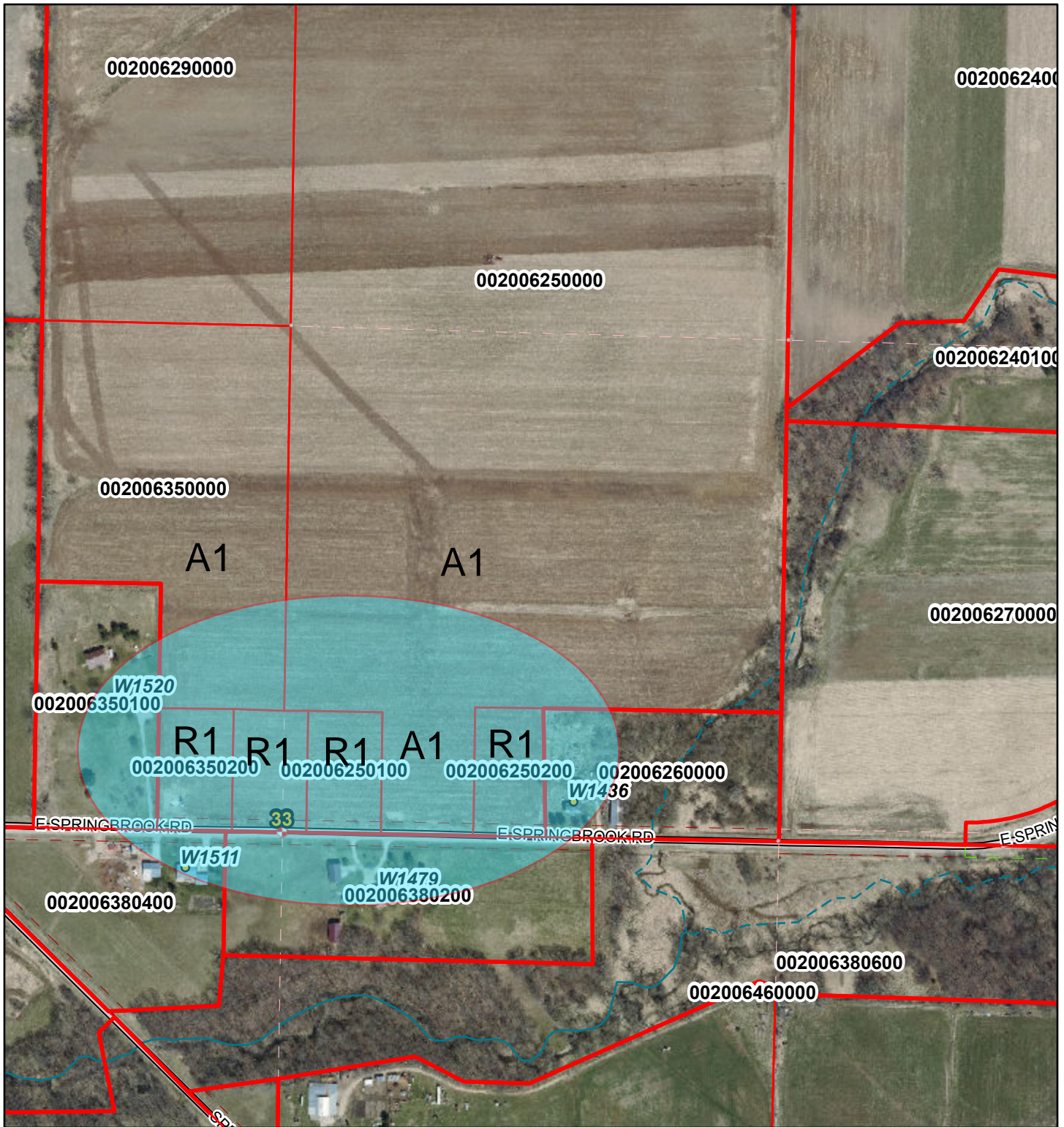
ATTEST: County Clerk
Approve as to Form:

Gene Thom

Jeffrey Mann , Corporation Counsel

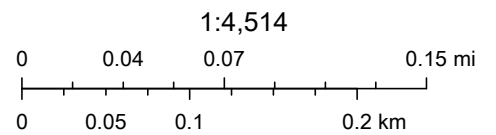
William Boutwell

Hargrave Proposed Rezone

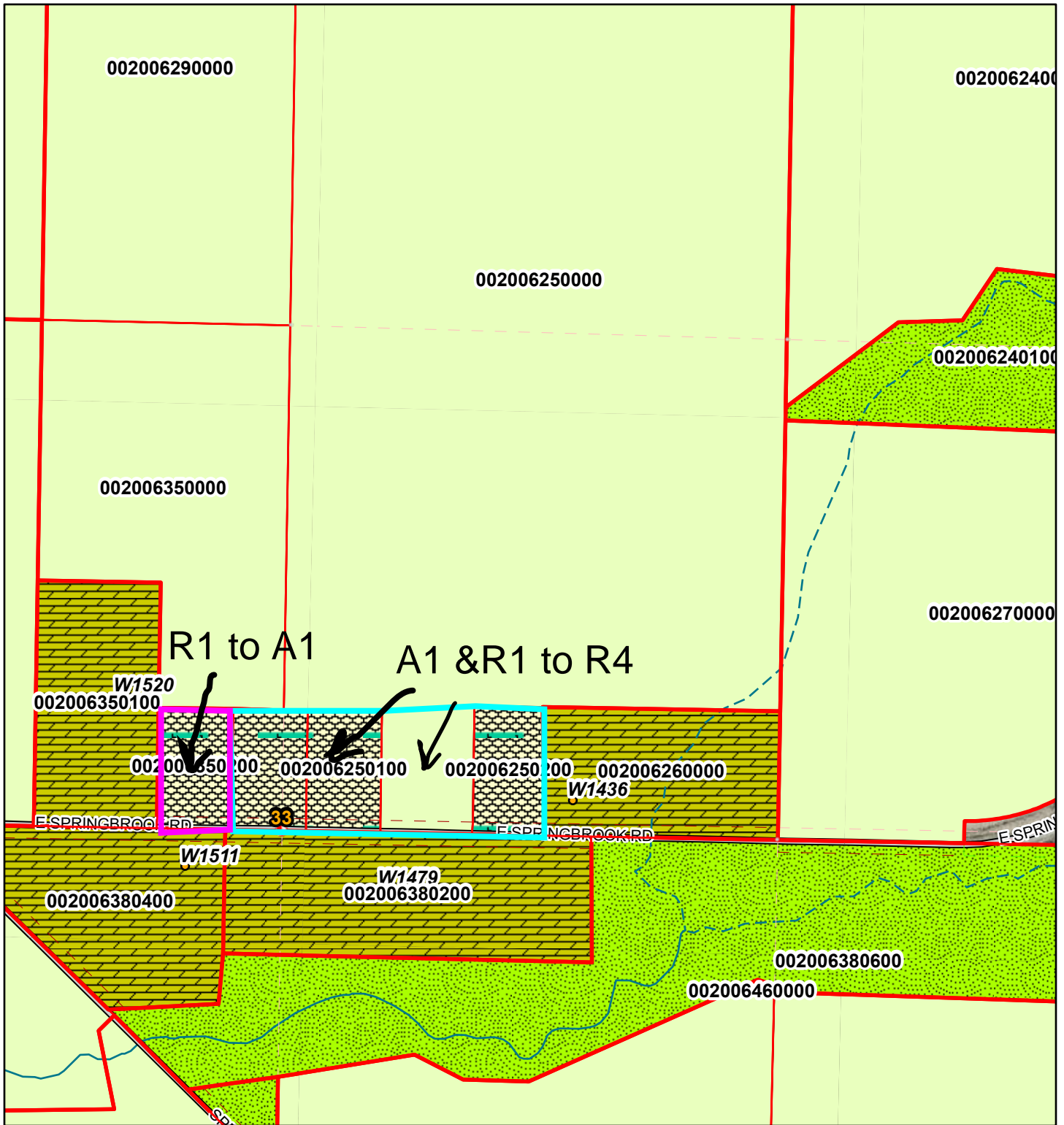


9/28/2023, 4:15:12 PM

- Address ● SUB
- ▭ Section ▭ TaxParcel
- Corner
- ⬮ CENTER



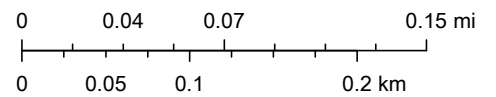
Hargrave Zoning Map



9/28/2023, 4:22:36 PM

1:4,514

- Address ● SUB
- ▭ Section ▭ TaxParcel
- Corner
- ⊕ CENTER

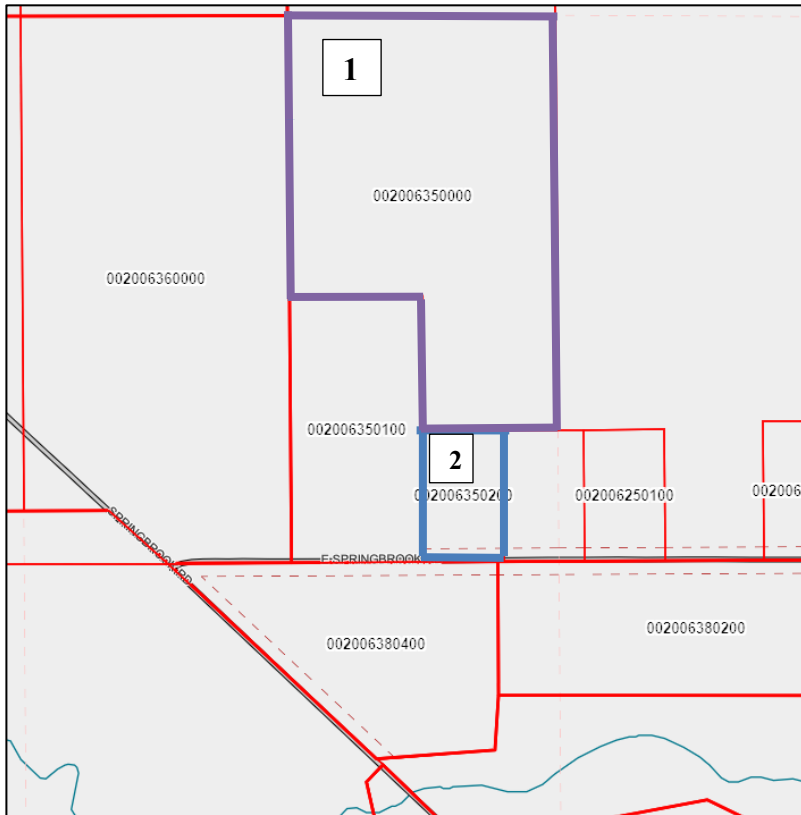


**Owners: Richard & Carla Hargrave
Town of Berlin
Parcel #002-00635-0000, 002-00635-0200
Part of the NW1/4 of Section 33, T17N, R13E**

Existing Configuration

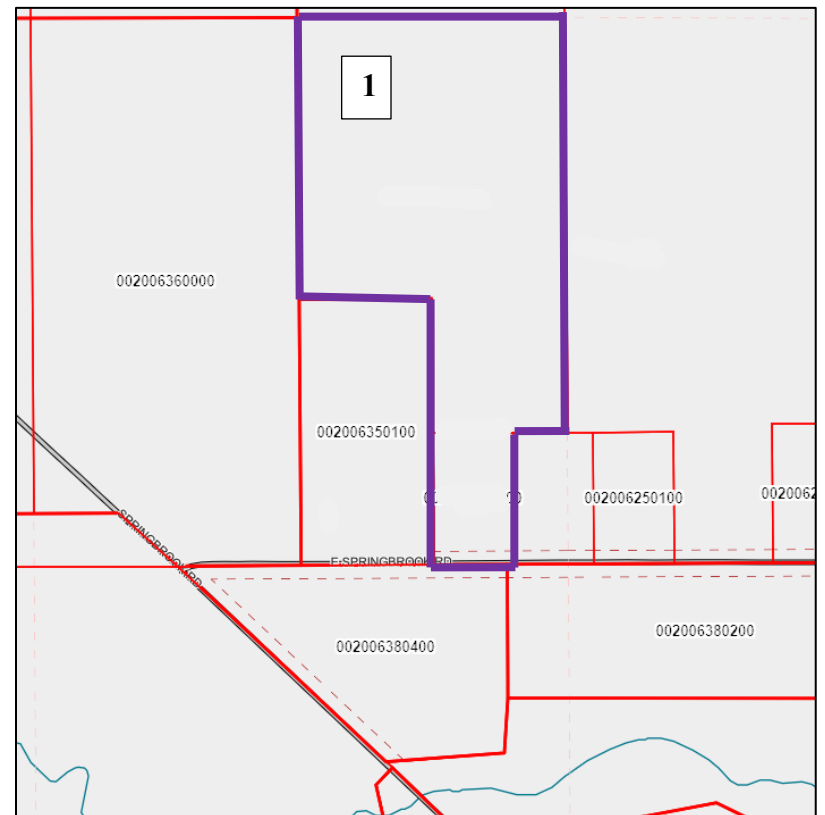
1 = ±12.99 acre parcel zoned A-1, Farmland Preservation District

3 = 1.5 acre parcel zoned R-1, Single-Family Residential District



Proposed Configuration

1 = ±14.49 acre parcel zoned A-1, Farmland Preservation District



**Owners: Richard & Carla Hargrave
Town of Berlin
Parcel #002-00635-0300, 002-00625-0000, -0100, -0200
Part of the NE1/4&NW1/4 of Section 33, T17N, R13E**

Existing Configuration

1 = 1.5 acre parcel zoned R-1, Single-Family Residential District

2 = 1.5 acre parcel zoned R-1, Single-Family Residential District

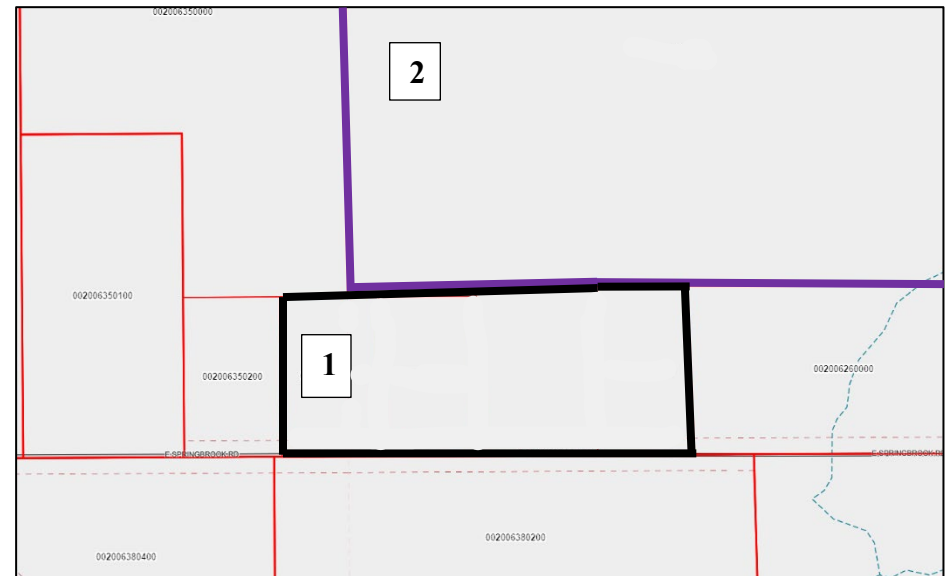
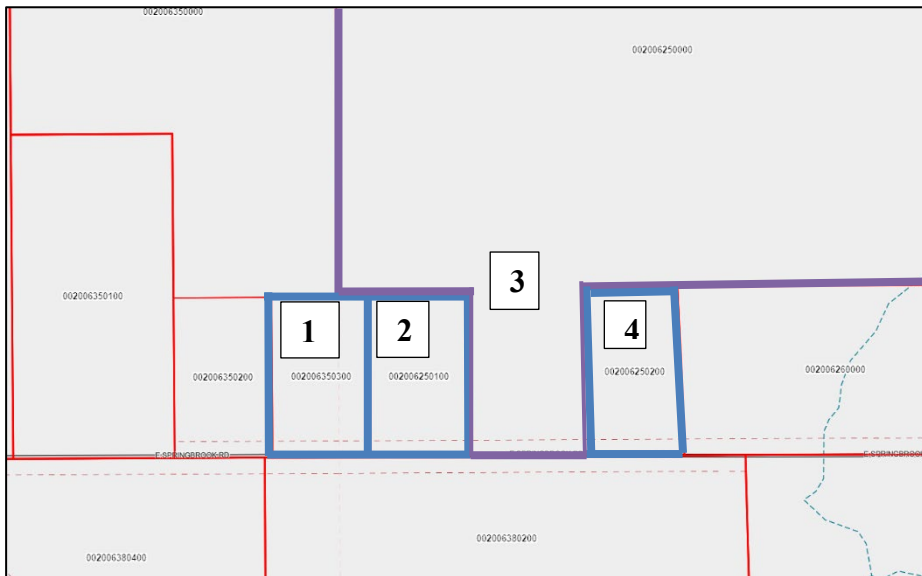
3 = ±71.5 acre parcel zoned A-1, Farmland Preservation District

4 = 1.5 acre parcel zoned R-1, Single-Family Residential District

Proposed Configuration

1 = ±6.4 acre parcel zoned R-4, Rural Residence District

2 = ±69.6 acre parcel zoned A-1, Farmland Preservation District



GREEN LAKE COUNTY

Notice of Budgetary Adjustment

Unanticipated Revenue or Expense Increase or Decrease Not Budgeted

Date: September 5, 2023
 Department: Emergency Management
 Amount: \$7,235.00
 Budget Year Amended: 2023

Source of Increase / Decrease and affect on Program:
 (If needed attached separate brief explanation.)

State Hazardous Materials Equipment Grant. Equipment used for hazardous material incident emergency response.

Revenue Budget Lines Amended:

Account #	Account Name	Current Budget	Budget Adjustment	Final Budget
23-100-18-43528-000-000	Computer & Hazmat Respor	\$ -	\$ 7,235.00	\$ 7,235.00
				\$ -
				\$ -
				\$ -
Total Adjustment			\$ 7,235.00	

Expenditure Budget Lines Amended:

Account #	Account Name	Current Budget	Budget Adjustment	Final Budget
23-100-18-52812-533-000	Computer & Hazmat Respor	\$ -	\$ 7,235.00	\$ 7,235.00
		\$ -		\$ -
		\$ -		\$ -
				\$ -
				\$ -
Total Adjustment			\$ 7,235.00	

Department Head Approval: Dany V. Pedroll

Date Approved by Committee of Jurisdiction: [Signature]

Following this approval please forward to the County Clerk's Office.

Date Approved by Finance Committee: 9/27/23

Date Approved by County Board: _____

Per WI Stats 65.90(5)(a) must be authorized by a vote of two-thirds of the entire membership of the governing body.

Date of publication of Class 1 notice of budget amendment: _____

APPOINTMENTS TO BE MADE AT THE October 19, 2023 County Board

Appoint/Reappoint

Name

Committee Name

Term Ending

Appoint

Jeff Shadick

Land Information Council

10/1/2025