

PARKS COMMISSION

April 10, 2023

The regular meeting of the Parks Commission was called to order by Chair Bill Boutwell on Monday, April 10, 2023 at 3:00 PM in the Green Lake County Board Room, Green Lake County Government Center, 571 County Road A, Green Lake, WI. The meeting was held both in person and via remote access. Requirements of the open meeting law were certified as being met. The pledge of allegiance was recited.

Present: Bill Boutwell
Todd Morris
Vonn Roberts
Michael Shattuck
Curt Talma (remote)

Absent: Jerry Specht

Other County Employees Present: Liz Otto, County Clerk; Scott Weir, Maintenance Supervisor; Cate Wylie, County Administrator; Jeff Mann, Corporation Counsel

APPROVAL OF MINUTES

Motion/second (Shattuck/Morris) to approve the minutes of the December 5, 2022 meeting with one change. Motion carried with no negative vote.

PUBLIC COMMENT – none

Chair Boutwell introduced County Administrator Cate Wylie and Corporation Counsel Jeff Mann to the committee.

DODGE MEMORIAL PARK

- **Discussion regarding bids for ramp replacement**

Scott Weir stated that the original bid advertisements were canceled due to the need for application filing and approval from the Army Corps of Engineers and the DNR. Weir stated that the approval has been received now from the Army Corps of Engineers. Todd Morris stated that the DNR approval should come through in the next week or two. At that time the request for bids will be advertised again.

- **Funding of kayak launch**

Scott Weir referred to the general information in the packet. The kayak launch can be installed to an existing launch and still leave room for other boats on the opposite side. Boutwell directed Weir to obtain 3 bids for the next meeting.

- **Boat wash station update**

Todd Morris provided an update on the boat wash station. The electric service should be done in the next few days and the infiltration field and well pump installation should be complete by the end of April. Asphalt pavement should be done by mid-May.

REVIEW 5 YEAR PARK PLAN

Scott Weir summarized what has been completed in the current action plan. Discussion held on the Seward's Fox River Wetlands Nature Preserve which was donated to the county in 2017. Chair Boutwell directed Weir and Morris to put together a plan for the area for the next meeting.

DISCUSSION AND POSSIBLE ACTION ON ADDING BOAT FEE COLLECTION AT ALL OTHER RAMP ACCESSES

Discussion held on the option to use boat launch fees to improve launches at other county sites. Scott Weir stated that the DNR doesn't mandate what parks the boat launch funds can be used at. Corporation Counsel Jeff Mann stated that there is nothing in the original resolution which dictates the funds can only be used at Dodge Memorial or Sunset Park.

2022 ANNUAL REPORT

The committee accepted the annual report for 2022.

BUDGET ADJUSTMENT

Scott Weir explained the budget adjustment from Maintenance for \$32,144.61 to Parks for 6 months of wages. This was a directive from the Parks Commission last year to better document the use of funds. *Motion/second (Roberts/Morris)* to approve the budget adjustment as presented. Motion carried with no negative vote.

PARKS REPORT

- **Monthly activities** – Weir stated that advertising has begun for 3 summer positions – 2 in the Parks and 1 in maintenance.

COMMITTEE DISCUSSION

Future Meeting Date: June 5, 2023 @ 3:00 PM

Future Agenda items for action & discussion: boat ramp replacement bids, kayak launch bids, nature preserve plans

ADJOURNMENT

Chair Boutwell adjourned the meeting at 3:45 PM.

Submitted by,

Liz Otto

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County Clerk