



GREEN LAKE COUNTY

571 County Road A, Green Lake, WI 54941

Original Post Date: 01/20/2023

Amended* Post Date:

The following documents are included in the packet for the Finance Committee Meeting on January 24, 2023:

- 1) Amended Agenda
- 2) Meeting minutes from 12/27/2022
- 3) Resolution to Approve the Position of Finance Director For Green Lake County
- 4) Treasurer's Report
- 5) Credit Card Approvals
- 6) Groundwater Program Request
- 7)



GREEN LAKE COUNTY OFFICE OF THE COUNTY CLERK

Elizabeth Otto
County Clerk

Office: 920-294-4005
FAX: 920-294-4009

Finance Committee Meeting Notice

Date: Tuesday, January 24, 2023 Time: 4:00 PM
The Green Lake County Government Center, County Board Room
571 County Road A, Green Lake WI

Amended* AGENDA

Committee Members

Harley Reabe, Chair
Luke Dretske
Donald Lenz
Dennis Mulder
Brian Floeter, Vice Chair

Elizabeth Otto, Secretary

Virtual attendance at meetings is optional. If technical difficulties arise, there may be instances when remote access may be compromised. If there is a quorum attending in person, the meeting will proceed as scheduled.

1. Call to Order
2. Certification of Open Meeting Law
3. Pledge of Allegiance
4. Minutes: 12/27/22
5. Public Comment (3 minute limit)
6. *Resolution
 - *Resolution to Approve the Position of Finance Director For Green Lake County
7. Treasurer's Monthly Report
 - Tax Collection Update
 - December Financial Reports
 - Sales Tax Update
8. In-Rem Update
9. Credit Card Approval
 - FRI
 - County Administrator
10. Discussion/Action on proposed use of ARPA Funds
 - Todd Morris- Groundwater program request
11. Budget Review of Revenue and Expenditures
12. Supervisor/Lay People Monthly Claims
13. Committee Discussion
 - Future Meeting Dates: Regular Meeting 02/28/2023
 - Future Agenda items for action & discussion
14. Adjourn

This meeting will be conducted through in person attendance or audio/visual communication. Remote access can be obtained through the following link:

Microsoft Teams meeting

Join on your computer, mobile app or room device

[Click here to join the meeting](#)

Meeting ID: 242 653 281 495

Passcode: pfwzZS

[Download Teams](#) | [Join on the web](#)

Or call in (audio only)

[+1 920-515-0745,,268417111#](#) United States, Green Bay

Phone Conference ID: 268 417 111#

[Find a local number](#) | [Reset PIN](#)

Kindly arrange to be present, if unable to do so, please notify our office.
Elizabeth Otto, County Clerk

Please note: Meeting area is accessible to the physically disabled. Anyone planning to attend who needs visual or audio assistance, should contact the County Clerk's Office, 294-4005, not later than 3 days before date of the meeting.

FINANCE COMMITTEE
December 27, 2022

The meeting of the Finance Committee was called to order by Chair Harley Reabe on Tuesday, December 27, 2022 at 3:00 PM, in the County Board Room and via remote access format at the Government Center, Green Lake, WI. The requirements of the open meeting law were certified as being met. The Pledge of Allegiance was recited.

Present:	Luke Dretske	Absent:	Don Lenz
	Dennis Mulder		Brian Floeter
	Harley Reabe		

Other County Employees Present: Jess McLean, Treasurer; Cate Wylie, County Administrator; Liz Otto, County Clerk; Jason Jerome, HHS Director; Matt Vandekolk, Chief Deputy; Dave Abendroth, County Board Chair

MINUTES

Motion/second (Mulder/Dretske) to approve the minutes of the November 22, 2022 meeting with no additions or corrections. Motion carried with no negative vote.

PUBLIC COMMENT – none

TREASURER'S MONTHLY REPORT

- Tax Collection Update
- November Financial Reports
- Sales Tax Update

Treasurer Jess McLean stated that the November sales tax is up, 2022 tax bills are all processed and sent out. Credit card points are up to date on McLean's written report.

IN REM UPDATE

Treasurer Jess McLean stated that nothing will be done with the in rem process until a new Corporation Counsel is hired. One of the properties on the list has been paid and is now up to date.

DISCUSSION/ACTION ON PROPOSED USE OF ARPA FUNDS

- Ambulance replacement fund for 2024

Discussion held on ARPA funds financial process. County Administrator Cate Wylie stated that she is checking on the proper appropriation and recording of the funds. Discussion held on possible defibrillators for all county buildings (highway, FRI, etc.) and/or municipal buildings such as town halls, etc.

BUDGET REVIEW OF REVENUES AND EXPENDITURES

Supervisor Dretske requested a new format for the reports that is easier to read. Discussion held.

SUPERVISORS/LAY PEOPLE MONTHLY CLAIMS

Supervisor's claims: \$6,263.11
Lay Person's claims: \$58.75

Motion/second (Dretske/Mulder) to approve supervisor and lay people claims. Motion carried with no negative vote.

CLOSED SESSION

- The committee may convene into Closed Session under WI §19.85(1)(c) to consider employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility and(e) deliberating or negotiating the purchasing of public properties, the

investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session, to wit the Medical Examiner.

Motion/second (Mulder/Dretske) to convene into Closed Session at 3:20 PM. Ayes - 3, Nays - 0, Absent – 2 (Floeter, Lenz), Abstain - 0. Motion carried.

RECONVENE INTO OPEN SESSION TO TAKE ACTION, IF APPROPRIATE, ON MATTERS DISCUSSED IN CLOSED SESSION

Motion/second (Mulder/Dretske) to reconvene into open session at 3:59 AM. Ayes - 3, Nays - 0, Absent – 2 (Floeter, Lenz), Abstain - 0. Motion carried.

COMMITTEE DISCUSSION

- **Future meeting dates: Regular Meeting – January 25, 2023 @ 3:00 PM**
- **Future agenda items for action & discussion:**

ADJOURNMENT

Chair Reabe adjourned the meeting at 4:00 PM.

Submitted by,

Liz Otto
County Clerk

RESOLUTION NUMBER -2023

Resolution to Approve the Position of Finance Director For Green Lake County

The County Board of Supervisors of Green Lake County, Green Lake, Wisconsin, duly assembled at its regular meeting on this 21st day of February 2023, does resolve as follows:

- 1 **WHEREAS**, Green Lake tasks the Administrator with the daunting responsibility of
- 2 managing all financial aspects for the County. In its current state, Green Lake County
- 3 has a complex financial status which requires the professional skills of a certified public
- 4 accountant or a certified public finance officer.

- 5 **WHEREAS**, the County’s financial policies and practices would greatly benefit from
- 6 centralized financial management, oversight of daily financial activities, long- and short-
- 7 term planning, strategic capital asset and fund management, which is too great of a
- 8 professional burden to place solely on the Administrator.

- 9 Fiscal note is not applicable.

- 10 Majority vote is needed to pass.

Roll Call on Resolution No. -2023

Submitted by Finance Committee

Ayes , Nays , Absent , Abstain

Passed and Adopted/Rejected this day of
21st day of February, 2023.

Harley Reabe, Chair

Brian Floeter, Vice Chair

County Board Chairman

Luke Dretske

ATTEST: County Clerk
Approve as to Form:

Don Lenz

Corporation Counsel

Dennis Mulder

11 **WHEREAS**, it is the responsibility of the County Board to ensure that the County follows
12 best financial practices and good fiduciary stewardship for the residents of Green Lake
13 County.

14 **NOW THEREFORE BE IT RESOLVED:** by the Green Lake County Board of
15 Supervisors that the addition of a permanent, full time Finance Director position is
16 approved.

17 **BE IT FURTHER RESOLVED:** The Finance Director will report directly to the County
18 Administrator with the Finance Committee performing oversight responsibilities, and
19 with the acknowledgement that the Finance Director will follow applicable financial
20 provisions as articulated in Wisconsin State Statutes.

NEW POSITION ANALYSIS

This form is to be completed for all new position requests or requests for increasing hours of an already-approved part-time position.

DIRECTIONS:

All steps of the New Position Analysis form must be followed. Establishment of a new position or an increase in hours of a part-time position are subject to final approval by the County Board. The approval must be granted prior to submission of the department budget to the County Administrator for compiling of the county budget for the next year.

(a) The department head is required to consult with the County Administrator and HR Coordinator prior to considering new position requests concerning position responsibilities and compensation plan placement. The requesting department head shall present the completed form along with position title, job description, proposed wage classification, justifying rationale, any State or Federal mandates, how the position fits within the department, budget implications (i.e. salary/fringe, office equipment, software, furniture, etc.) and proposed resolution. The department head may also consult with the Financial Manager concerning position funding and budget issues. The department head completes the New Position Analysis form and submits the request to the County Administrator. If the County Administrator approves, the request moves on to step (b) or if rejected returned to the department head.

(b) The requesting department head shall present the completed form along with justifying rationale, job description and resolution to their oversight Committee. The Committee will review the request and vote to approve or deny the request. If the oversight Committee approves, the request moves on to step (c). The Department head shall keep their committee apprised of the status of the department's new position request through the budget process.

(c) The requesting department head shall present the completed form along with justifying rationale, job description and resolution to the Personnel Committee. The Personnel Committee will review the request and vote as to whether or not they support the request as proposed. The request then moves on to step (d).

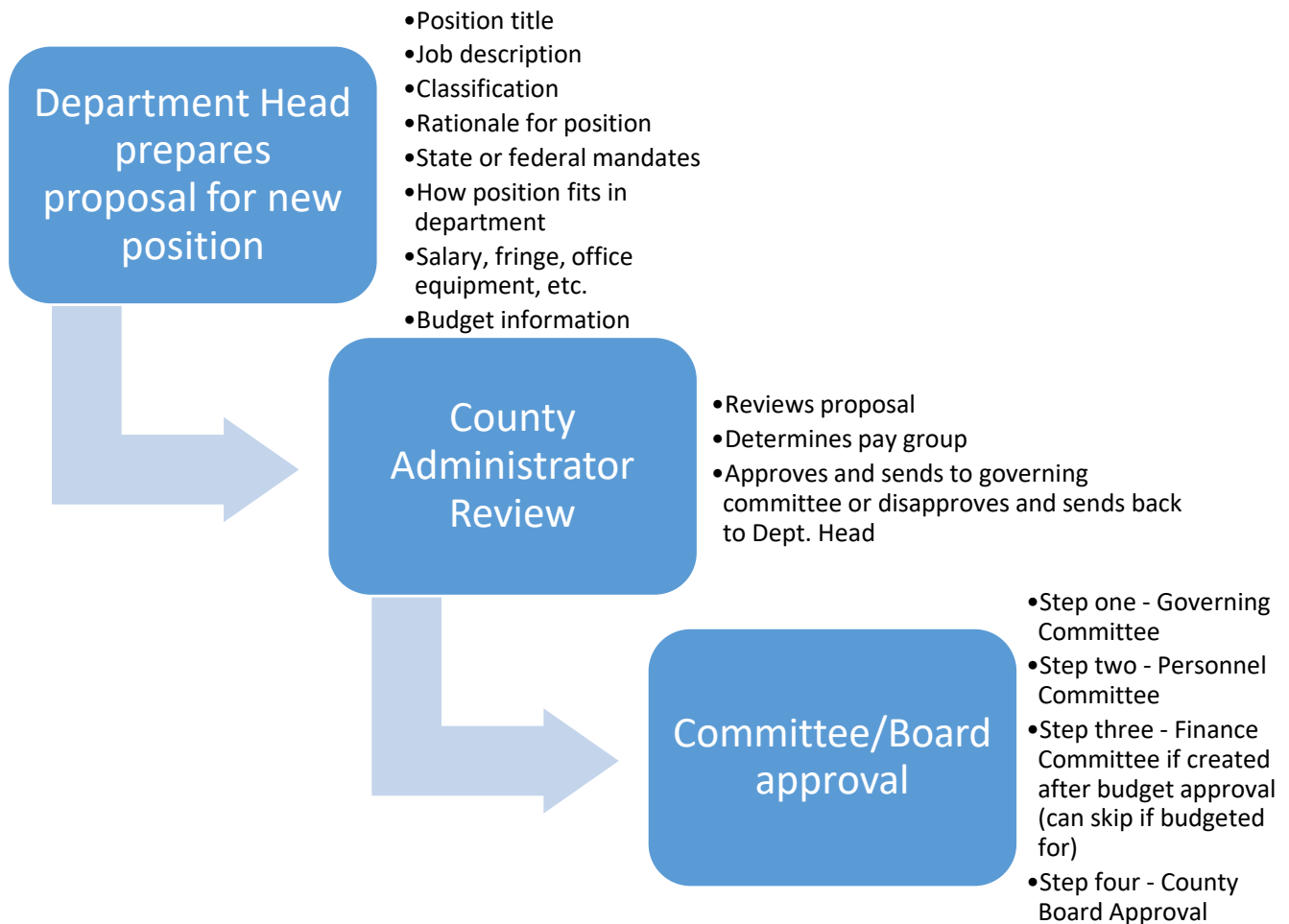
(d) The request shall be presented to the Finance Committee for review and approval of the fiscal note as included in the county board resolution if the new position is created after the annual budget has already been adopted. If the new position is to be included in an upcoming budget process, it need not go to Finance Committee at this time. The request then moves on to step (e).

(e) Finally, the request shall be presented to the County Board in resolution form for final approval if a new position is to be established or an increase in hours is recommended. The resolution will include the approval of the County Administrator and the votes of the Committee of Jurisdiction, Personnel Committee and the Finance Committee (if applicable).

(f) The action of the County Board will be final, although the County Board may refer the resolution back to an appropriate committee if more information is required.

(g) Once the County Board approves the new position, the Department Head may begin the hiring process with the HR Coordinator.

NEW POSITION REVIEW FLOW CHART



Once the County Board approves the new position, the Department Head may begin the hiring process with the HR Coordinator.

NEW POSITION ANALYSIS

- New position
- Increased part-time
- Additional existing position (attach job description, do not need to complete sections C, D, E, G & H)

A. Department: Finance Date: 1/18/2023

Department Head: Cate Wylie

B. Please provide justification for the position (be specific as to reasons why this position is needed, include reasons why present staff cannot accomplish tasks):

Suggested Title: Finance Director

Full Time Part Time /hrs

Co. Administrator / HR Coordinator's Recommended Classification: Pay Group 2

Projected Start Date: asap

C. General Description of the Position: _____

The Finance Director is responsible for county financial management as laid out in Wisconsin State Statutes 59.60 through 59.88. Those responsibilities include but are not limited to accurately recording the revenue and expenditures of all county funds according to generally accepted accounting principles; report the utilization of the revenues and expenditures to the County Board, operational departments, the public and other governmental agencies; assist county in preparing and administering the annual budget; provide financial analysis and advise; calculation of property tax based county revenue such as mill rate; financial strategic planning.

Additional duties include coordinate and implement of:

- payroll function
- WRS benefit calculations
- accounts payable/receivable
- purchasing
- oversight of the annual audit process
- manage long-term debt
- financial risk management

D. Typical Examples of Work to be Performed (in detail):

1. Develop and implement work plans and strategies to meet business needs – both short and long term.
2. Establish and direct county-wide accounting functions including general ledger, AR/AP, fixed assets, cash management, internal controls,.
3. Develop debt management activities
4. Analyze and evaluate existing policies, procedures, priorities, goals and standards.
5. Review, analyze and clarify budget document submissions and related budget entries, including monitor monthly department expenditures.
6. Perform statutory duties of a County Auditor.
7. Determine tax levy and county tax rates.
8. Provide professional consultation to operations, county board and governing committees through statistical and analytical data.
9. Long- and short-term debt management.
10. Track, monitor and implement state and federal law related to income tax, payroll, arbitrage regulations, single audit requirements, tax rate freeze formulas, etc.
11. Prepare and present financial reports to county board, governing committees, and Administrator regarding budgets, operational funds, special grants, fixed assets and related data.
12. Exercise financial audit control over County financial records. Assist outside auditors and consultants.
13. Manage acquisition for capital assets and ensure that assets are properly recorded, amortized and disposed of as appropriate.

E. Minimum Qualifications of a Candidate:

Bachelor's degree in accounting/finance with 7+ years of public accounting experience;
CPA or CPF preferred

F: Funding:

Annual costs (with full family insurance coverage):

Pay Group	Hourly	Annual	Retirement	Social Security	Health Ins.	Life Ins.	Work Comp
2	\$45.03- \$56.29	\$93,663 - \$117,079					

1. Where will the funding for this position come from?: Various including savings on legal and financial consulting services.

2. What equipment will need to be purchased (Desk, PC, Laptop, iPad, calculator, Sit/Stand Desk, Bookcase(s)/Shelving, File Cabinets, Phone/Cell Phone, etc.)?

TBD; but likely minimum

Is office space presently available? yes Where? Administrative Suite

Estimated equipment cost:

NA

Is this cost in the department budget? No

3. Grand total cost, all items, current fiscal year: TBD

4. Thereafter, annual cost of salary and fringes: _____

G. Supervisory responsibility (if applicable):

1. In brief detail, explain the supervisory authority this position will have (if any):

Dotted-line supervision to department embedded finance positions

2. Number of Employees directly supervised: _____ Indirectly: _____ **3** _____

List title of employees reporting to this position:

_____ NA _____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____

H. Who will this person report to? **County Administrator**

COUNTY ADMINISTRATOR Action:

Position Approved: Y / N Date: _____

Comments: _____

COMMITTEE OF JURISDICTION Action:

Position Approved: Y / N Date: _____

By a vote of ____ aye, ____ nay, ____ absent/abstention

PERSONNEL COMMITTEE Action:

Support New Position as Proposed: Y / N / NA Date: _____

By a vote of ____ aye, ____ nay, ____ absent/abstention

FINANCE COMMITTEE Action:

Fiscal Note Approved: Y / N Date: _____

By a vote of ____ aye, ____ nay, ____ absent/abstention

COUNTY BOARD Action:

Approved: Y / N Date: _____

By a vote of ____ aye, ____ nay, ____ absent/abstention



GREEN LAKE COUNTY
OFFICE OF THE COUNTY TREASURER

Jessica McLean
Treasurer

Office: 920-294-4018
FAX: 920-299-5064

January 20, 2023

Memo to Finance Committee:

The December sales tax deposit was \$178,669.33. We finished the year 5.92% ahead in sales tax dollars compared to 2021.

TAX COLLECTION UPDATE:

As of Thursday, January 19th, we have collected over \$13.9 million in taxes for ten of the 16 municipalities. The figure is slightly higher than previous years. We continue to have a steady amount of mail and in person taxpayers each day.

We have completed the January Settlement process and are starting to work on preparing the assessment rolls for the 2023 tax cycle.

Per the January credit card statement, we have a balance of 916,047 credit card points. The county has earned an additional 41,448 points this statement. This calculates to \$9,160.47.

Respectfully submitted,

Jessica McLean

Jessica McLean

GREEN LAKE COUNTY TREASURER'S REPORT

December 2022

RECEIPTS:

	TREASURER'S CASH BALANCE:	11/30/2022	949,889.21
General:		960,841.07	
Redemption Tax - Principle:		32,110.15	
Redemption Tax - Interest		5,135.76	
Redemption Tax - Penalty		2,601.91	
Interest Tax - Specials		68.09	
Certificate Principle Tax - Specials		377.43	
Sales Tax Deposit from State		178,669.33	
Wire from ERGO		2,187,741.14	

TOTAL RECEIPTS: 3,367,544.88 **4,317,434.09**

DISBURSEMENTS:

General Maintenance:	962,655.06
Direct Deposit Payroll	941,346.80
DHHS Deposit to LGIP	184,750.12
Payroll deductions and taxes	529,717.81
Sales Tax Money Transfer to LGIP	198,999.02
Real Estate Transfer Fees	22,372.32
Transfer Gen to Flex/HRA account	461.52
Voided Checks from previous month	-19.99
Fleetcore	1,927.05
Monthly Insurance	197,073.82
Delta Dental	6,704.91
Bank Fees	10.00
NSF Checks	989.98
Credit Card Payment	31,399.62
TOTAL DISBURSEMENTS:	3,078,388.04

TREASURER'S CASH BALANCE: 12/31/22 **1,239,046.05**

BANK RECONCILIATION

Green Lake Horicon Bank - Checking:	195	111,572.87	Balanced Monthly
Green Lake Horicon Bank - Money Market:	224	1,218,724.46	Balanced Monthly
TOTAL		1,330,297.33	

Less Outstanding Checks

Balanced with Bank &
90,751.28 ALIO Monthly

ROD Deposit in Transit

500.00

Available Bank Balance

1,239,046.05

CASH BALANCE	1,239,046.05
TREASURER'S CASH	1,239,046.05
DIFFERENCE	0.00

2022 HIGHWAY ROAD REPAIR LOAN			TOTAL
DATE			
09/28/22	New Loan		700,000.00
10/17/22	Principle Payment	700,000.00	
10/17/22	Interest Payment	1,630.14	
			\$0.00

GREEN LAKE COUNTY TREASURER'S REPORT

December 2022

RECONCILIATION OF RECEIPTS & DEPOSITS

Cash in Office	November 30, 2022	0.00
Total Receipts	December 2022	3,367,544.88
SUB TOTAL		3,367,544.88
Less Deposits for Month:		<u>3,367,544.88</u>
Cash in Office	12/31/2022	-

PROOF OF OUTSTANDING CHECKS

Outstanding Checks	November 30, 2022	322,254.63
Total Disbursements	December 2022	3,078,388.04
SUB TOTAL		<u>3,400,642.67</u>
Less Checks Cashed by Bank		2,809,618.64
DHHS Deposit to LGIP		198,999.02
Payroll deductions and taxes		115,062.11
Sales Tax transfer to LGIP		184,750.12
Returned Payroll		0.00
Transfer Gen to Flex/HRA account		461.52
NSF Checks		989.98
Bank Fees		10.00
Outstanding Checks	12/31/2022	90,751.28

2022 INTEREST REVENUE

1/31/22 Money Markets	January Interest	\$5,492.37
1/31/22 Certificate of Deposits	January Interest	\$0.00
2/28/22 Money Markets	February Interest	\$4,968.94
2/28/22 Certificate of Deposits	February Interest	\$0.00
3/31/22 Money Markets	March Interest	\$6,050.78
3/31/22 Certificate of Deposits	March Interest	\$0.00
4/30/22 Money Markets	April Interest	\$7,263.78
4/30/22 Certificate of Deposits	April Interest	\$0.00
5/31/22 Money Markets	May Interest	\$8,514.31
5/31/22 Certificate of Deposits	May Interest	\$0.00
6/30/22 Money Markets	June Interest	\$10,071.91
6/30/22 Certificate of Deposits	June Interest	\$0.00
7/31/22 Money Markets	July Interest	\$11,514.72
7/31/22 Certificate of Deposits	July Interest	0.00
8/31/22 Money Markets	August Interest	\$16,396.67
8/31/22 Certificate of Deposits	August Interest	0.00
9/30/22 Money Markets	September Interest	\$14,004.87
9/30/22 Certificate of Deposits	September Interest	\$2,047.94
10/31/22 Money Markets	October Interest	\$14,238.05
10/31/22 Certificate of Deposits	October Interest	\$0.00
11/30/22 Money Markets	November Interest	\$16,725.13
11/30/22 Certificate of Deposits	November Interest	\$0.00
12/31/22 Money Markets	December Interest	\$17,889.61
12/31/22 Certificate of Deposits	December Interest	\$0.00

TOTAL **\$135,179.08**

HORICON BANK ACCOUNTS

Balance as of 12/31/2022

Flex/HRA Checking Account #2395	\$3,902.28
Flex/HRA Money Market Account #2366	\$81,012.29
Gelhar Escrow Account #8674	\$34,920.35

GREEN LAKE COUNTY TREASURER'S REPORT

INVESTMENTS DECEMBER 2022

LOCAL GOVERNMENT INVESTMENT POOL

#4000

Date	Account #01
10/31/22 Balance L.G.I.P.	1,452,113.46
12/05/22 HSF COMM AIDS	170,028.00
12/05/22 DCF SPARC PMT	3,705.08
12/19/22 DCF SPARC PMT	11,017.04
12/31/22 Interest	5,533.66
12/31/22 Balance L.G.I.P.	\$1,642,397.24

Date Started INSTITUTIONS

Date Started	Institutions	Money Market	Short-Term Bonds	PRINCIPLE	YIELD RATE	DUE DATE
04/20/11	Farmers & Merchants Bank**	818		1,432,534.34	0.85%	
02/13/20	ERGO Bank**	2620		1,752,644.50	2.27%	
03/01/20	Fortifi Bank** (ICS)	4930		2,599,615.23	0.50%	
11/03/20	Charles Schwab (Dana Investments)	9437		1,916,719.68	1.00%	
05/21/21	ERGO Bank**(ARPA Funds)	2833		3,710,688.48	2.27%	
11/01/15	Horicon Retirement	4497		25.80	0.85%	
08/05/13	Ripon Horicon Bank	1744		5,238.57	0.05%	
TOTAL				\$11,417,466.60		

** Collateralized Investment

SALES TAX

BALANCE 12/31/2021	2022 PRINCIPLE	2022 INTEREST	TOTAL SALES TAX
01/31/22	169,786.68	573.91	1,270,240.85
02/28/22	129,910.32	548.02	170,360.59
03/31/22	165,044.95	646.43	130,458.34
04/30/22	109,740.25	749.00	165,691.38
05/31/22	136,138.08	1,211.13	110,489.25
06/30/22	159,631.49	1,704.70	137,349.21
07/31/22	194,310.06	2,752.48	161,336.19
08/31/22	177,408.66	4,288.46	197,062.54
09/30/22	199,766.82	4,778.69	181,697.12
10/31/22	207,875.00	6,255.45	204,545.51
11/30/22	185,549.27	8,069.12	214,130.45
12/31/22	198,999.02	9,663.44	193,618.39
TOTAL COLLECTED IN 2022	2,034,160.60	41,240.83	\$3,345,642.28

TOTAL 2022 LOAN PAYMENTS

727,081.77

TOTAL PAID TOWARDS UPGRADES

197,500.00

\$2,421,060.51

SALES TAX INVESTMENTS

Institution	CD/MM #	Term	Principle Invested	Int. Rate	Due Date
12/31/2022 LGIP Sales Tax Account #09			2,412,364.31	4.05%	
ERGO Bank (Money Market)	2743		651,569.33	2.27%	
Fortifi Bank (Money Market)	8621		513,484.01	0.35%	
Total Funds Held in Trust			\$3,577,417.65		

2022 LOAN PAYMENT HISTORY		
PAYMENT DATE	LOAN PAYMENT AMOUNT	TOTAL
02/25/22	\$614,324.32	\$614,324.32
08/30/22	\$112,757.45	\$112,757.45
		\$727,081.77
		Total Paid on Loan in 2022

2022 SECURITY UPGRADES		
PAYMENT DATE	PAYMENT HISTORY	TOTAL
10/24/22	Courtroom/Jail Res 28-2022	197,500.00
		Total Paid Towards Upgrades

December 2022

EFFECTIVE INTEREST RATES - OVERALL

<u>INSTITUTION</u>	<u>AMOUNT</u>	<u>ACCOUNT NUMBER</u>	<u>RATE</u>
L.G.I.P.	3,662,765.51		4.05%
Farmers & Merchants Bank**	1,432,534.34	818	0.85%
ERGO Bank**	1,752,644.50	2620	2.27%
Fortifi Bank** (ICS)	2,589,615.23	4930	0.50%
Charles Schwab (Dana Investments)	1,916,719.68	9437	1.00%
ERGO Bank**(ARPA Funds)	3,710,688.48	2833	2.27%
Horicon Retirement	25.80	4497	0.05%
Ripon Horicon Bank	5,238.57	1744	0.05%
Horicon Bank	<u>1,218,724.46</u>	224	<u>0.05%</u>
	16,288,956.57		Average APY 1.23%
<u>TOTAL INVESTED</u>	15,064,967.74	<i>Average Investment APY</i>	1.73%

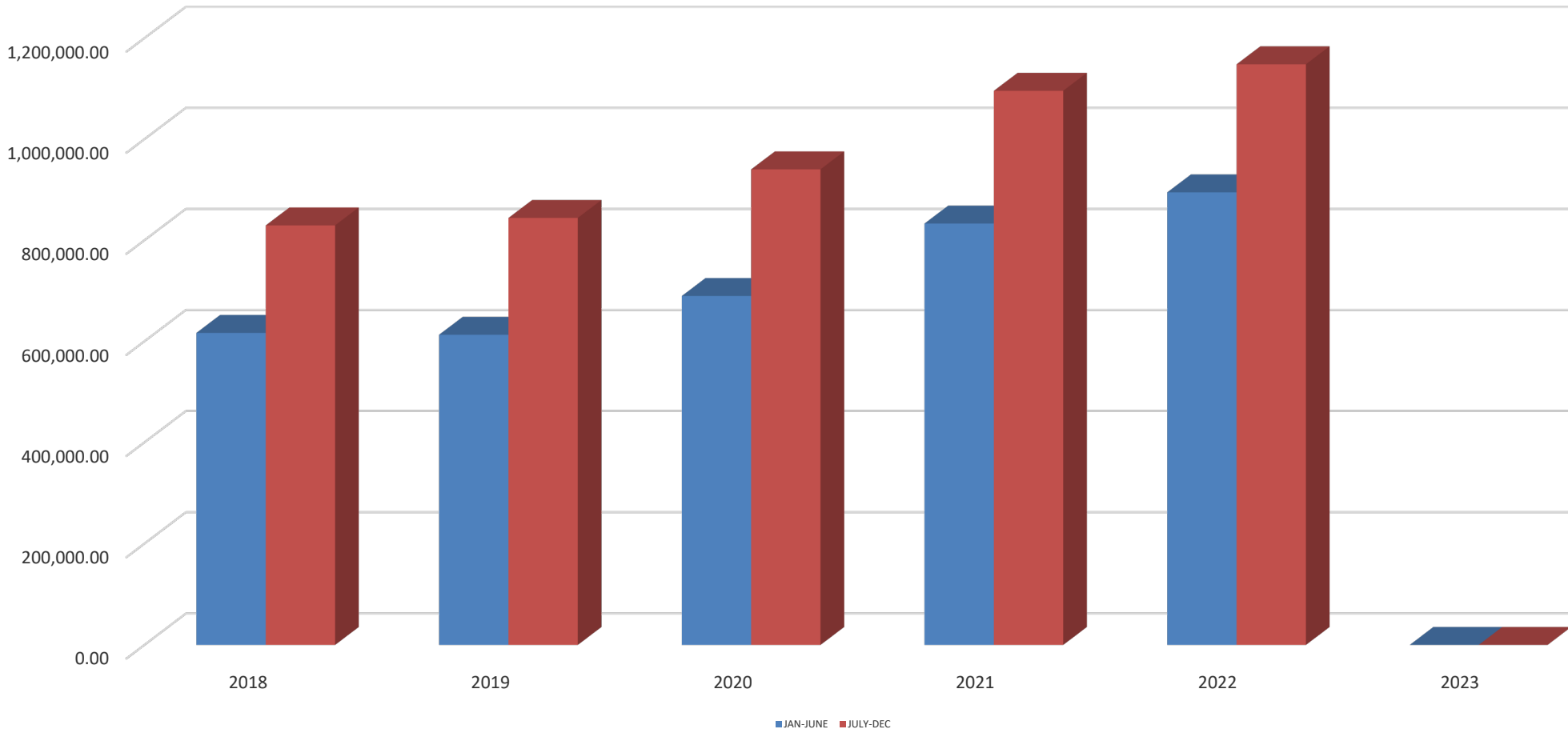
Date	Institution	Account #	Amount	Date	Institution	Account #	Amount
1/31/2022	MM Horicon	2366	4.58	7/31/2022	MM Horicon	2366	5.56
1/31/2022	MM LGIP	Account #1	43.00	7/31/2022	MM LGIP	Account #1	3,596.68
1/31/2022	MM Farmers & Merchants	818	346.45	7/31/2022	MM Farmers & Merchants	818	1,883.17
1/31/2022	MM ERGO Bank	2620	1,955.64	7/31/2022	MM ERGO Bank	2620	3,749.72
1/31/2022	MM Fortifi Bank	4930	1,094.33	7/31/2022	MM Fortifi Bank	4930	1,097.07
1/31/2022	MM Charles Schwab	9437	1,948.84	7/31/2022	MM Charles Schwab	9437	1,053.31
1/31/2022	MM Horicon Retirement	4497	0.76	7/31/2022	MM Horicon Retirement	4497	0.57
1/31/2022	MM Ripon Horicon Bank	1744	0.22	7/31/2022	MM Ripon Horicon Bank	1744	0.34
1/31/2022	MM Horicon	224	72.16	7/31/2022	MM Horicon	224	96.28
1/31/2022	MM Horicon	195	26.39	7/31/2022	MM Horicon	195	32.02
TOTAL MONEY MARKET INTEREST \$5,492.37				TOTAL MONEY MARKET INTEREST \$11,514.72			
Date	Institution	Account #	Amount	Date	Institution	Account #	Amount
2/28/2022	MM Horicon	2366	3.99	8/31/2022	MM Horicon	2366	16.95
2/28/2022	MM LGIP	Account #1	58.88	8/31/2022	MM LGIP	Account #1	5,356.01
2/28/2022	MM Farmers & Merchants	818	269.71	8/31/2022	MM Farmers & Merchants	818	1,523.57
2/28/2022	MM ERGO Bank	2620	1,767.44	8/31/2022	MM ERGO Bank	2620	6,552.92
2/28/2022	MM Fortifi Bank	4930	988.87	8/31/2022	MM Fortifi Bank	4930	1,097.52
2/28/2022	MM Charles Schwab	9437	1,691.72	8/31/2022	MM Charles Schwab	9437	1,643.73
2/28/2022	MM Horicon Retirement	4497	0.48	8/31/2022	MM Horicon Retirement	4497	0.00
2/28/2022	MM Ripon Horicon Bank	1744	0.20	8/31/2022	MM Ripon Horicon Bank	1744	1.11
2/28/2022	MM Horicon	224	167.58	8/31/2022	MM Horicon	224	184.85
2/28/2022	MM Horicon	195	20.07	8/31/2022	MM Horicon	195	20.01
TOTAL MONEY MARKET INTEREST \$4,968.94				TOTAL MONEY MARKET INTEREST \$16,396.67			
Date	Institution	Account #	Amount	Date	Institution	Account #	Amount
3/31/2022	MM Horicon	2366	4.40	9/30/2022	MM Horicon	2366	20.37
3/31/2022	MM LGIP	Account #1	141.23	9/30/2022	MM LGIP	Account #1	3,435.72
3/31/2022	MM Farmers & Merchants	818	298.69	9/30/2022	MM Farmers & Merchants	818	756.61
3/31/2022	MM ERGO Bank	2620	2,993.46	9/30/2022	MM ERGO Bank	2620	6,450.92
3/31/2022	MM Fortifi Bank	4930	1,095.19	9/30/2022	MM Fortifi Bank	4930	1,062.58
3/31/2022	MM Charles Schwab	9437	1,209.27	9/30/2022	MM Charles Schwab	9437	2,230.17
3/31/2022	MM Horicon Retirement	4497	0.16	9/30/2022	MM Horicon Retirement	4497	0.00
3/31/2022	MM Ripon Horicon Bank	1744	0.22	9/30/2022	MM Ripon Horicon Bank	1744	1.33
3/31/2022	MM Horicon	224	291.39	9/30/2022	MM Horicon	224	17.29
3/31/2022	MM Horicon	195	16.77	9/30/2022	MM Horicon	195	29.88
TOTAL MONEY MARKET INTEREST \$6,050.78				TOTAL MONEY MARKET INTEREST \$14,004.87			
Date	Institution	Account #	Amount	Date	Institution	Account #	Amount
4/30/2022	MM Horicon	2366	4.24	10/31/2022	MM Horicon	2366	30.61
4/30/2022	MM LGIP	Account #1	337.14	10/31/2022	MM LGIP	Account #1	3,292.29
4/30/2022	MM Farmers & Merchants	818	316.68	10/31/2022	MM Farmers & Merchants	818	1,291.24
4/30/2022	MM ERGO Bank	2620	3,622.43	10/31/2022	MM ERGO Bank	2620	6,499.59
4/30/2022	MM Fortifi Bank	4930	1,060.37	10/31/2022	MM Fortifi Bank	4930	1,098.45
4/30/2022	MM Charles Schwab	9437	1,677.66	10/31/2022	MM Charles Schwab	9437	1,991.02
4/30/2022	MM Horicon Retirement	4497	0.16	10/31/2022	MM Horicon Retirement	4497	0.00
4/30/2022	MM Ripon Horicon Bank	1744	0.22	10/31/2022	MM Ripon Horicon Bank	1744	2.00
4/30/2022	MM Horicon	224	227.97	10/31/2022	MM Horicon	224	18.51
4/30/2022	MM Horicon	195	16.91	10/31/2022	MM Horicon	195	14.34
TOTAL MONEY MARKET INTEREST \$7,263.78				TOTAL MONEY MARKET INTEREST \$14,238.05			
Date	Institution	Account #	Amount	Date	Institution	Account #	Amount
5/31/2022	MM Horicon	2366	4.36	11/30/2022	MM Horicon	2366	29.57
5/31/2022	MM LGIP	Account #1	904.78	11/30/2022	MM LGIP	Account #1	4,595.00
5/31/2022	MM Farmers & Merchants	818	1,513.45	11/30/2022	MM Farmers & Merchants	818	997.49
5/31/2022	MM ERGO Bank	2620	3,745.33	11/30/2022	MM ERGO Bank	2620	7,533.32
5/31/2022	MM Fortifi Bank	4930	1,096.16	11/30/2022	MM Fortifi Bank	4930	1,063.52
5/31/2022	MM Charles Schwab	9437	1,146.65	11/30/2022	MM Charles Schwab	9437	2,470.46
5/31/2022	MM Horicon Retirement	4497	0.17	11/30/2022	MM Horicon Retirement	4497	0.00
5/31/2022	MM Ripon Horicon Bank	1744	0.22	11/30/2022	MM Ripon Horicon Bank	1744	1.94
5/31/2022	MM Horicon	224	83.83	11/30/2022	MM Horicon	224	11.60
5/31/2022	MM Horicon	195	19.36	11/30/2022	MM Horicon	195	22.23
TOTAL MONEY MARKET INTEREST \$8,514.31				TOTAL MONEY MARKET INTEREST \$16,725.13			
Date	Institution	Account #	Amount	Date	Institution	Account #	Amount
6/30/2022	MM Horicon	2366	4.20	11/30/2022	MM Horicon	2366	30.88
6/30/2022	MM LGIP	Account #1	1,611.18	11/30/2022	MM LGIP	Account #1	5,533.66
6/30/2022	MM Farmers & Merchants	818	1,628.55	11/30/2022	MM Farmers & Merchants	818	3,750.07
6/30/2022	MM ERGO Bank	2620	3,626.67	11/30/2022	MM ERGO Bank	2620	5,008.16
6/30/2022	MM Fortifi Bank	4930	1,061.27	11/30/2022	MM Fortifi Bank	4930	1,099.39
6/30/2022	MM Charles Schwab	9437	2,087.91	11/30/2022	MM Charles Schwab	9437	2,417.39
6/30/2022	MM Horicon Retirement	4497	0.17	11/30/2022	MM Horicon Retirement	4497	0.00
6/30/2022	MM Ripon Horicon Bank	1744	0.21	11/30/2022	MM Ripon Horicon Bank	1744	2.00
6/30/2022	MM Horicon	224	29.44	11/30/2022	MM Horicon	224	32.68
6/30/2022	MM Horicon	195	22.31	11/30/2022	MM Horicon	195	15.38
TOTAL MONEY MARKET INTEREST \$10,071.91				TOTAL MONEY MARKET INTEREST \$17,889.61			

SALES TAX COMPARISON BY MONTH

	2018	2019	2020	2021	2022	2023	Average	Highest	Lowest	
JANUARY	89,933.78	109,509.43	128,731.85	129,049.30	129,910.32		96,384.25	129,910.32	62,321.73	
FEBRUARY	126,251.39	119,075.76	116,846.62	133,920.39	165,044.95		93,660.91	165,044.95	60,255.84	
MARCH	75,898.03	85,550.74	90,381.98	100,966.39	109,740.25		83,106.88	109,740.25	46,994.44	
APRIL	72,655.36	76,224.82	113,659.11	127,433.63	136,138.08		76,362.09	136,138.08	36,804.46	
MAY	125,227.50	118,471.32	119,338.16	151,450.22	159,631.49		85,070.33	159,631.49	41,257.94	
JUNE	126,711.01	104,210.27	120,755.71	190,264.84	194,310.06		98,609.23	194,310.06	59,400.00	
JULY	116,127.56	143,859.66	168,092.46	191,059.31	177,408.66		104,326.95	191,059.31	15,457.04	
AUGUST	184,463.92	182,104.04	171,355.64	199,478.15	199,766.82		122,766.98	199,766.82	83,741.27	
SEPTEMBER	126,122.19	106,728.23	161,646.56	186,737.85	207,875.00		121,246.68	207,875.00	1,077.35	
OCTOBER	144,616.82	154,381.89	163,549.99	185,341.04	185,549.27		120,006.30	185,549.27	64,005.77	
NOVEMBER	154,928.51	158,042.83	135,345.97	163,382.51	198,999.02		122,462.55	198,999.02	64,072.75	
DECEMBER	103,170.65	99,052.48	140,318.27	169,786.68	178,669.33		109,162.07	178,669.33	64,039.26	
	28,835,677.74	1,446,106.72	1,457,211.47	1,630,022.32	1,928,870.31	2,043,043.25	0.00	1,245,325.33	2,043,043.25	931,953.00
	3.96%	0.77%	11.86%	18.33%	5.92%					

	2018	2019	2020	2021	2022	2023
JAN-JUNE	616,677.07	613,042.34	689,713.43	833,084.77	894,775.15	0.00
JULY-DEC	829,429.65	844,169.13	940,308.89	1,095,785.54	1,148,268.10	0.00

SALES TAX Q1/2 VS Q3/4



Request for Credit Card Approval

Department: DHHS - Fox River Industries

Committee: Health and Human Services

<u>Name of Card Holder</u>	<u>Title of Postion</u>	<u>Credit Card Limit</u>
Dawn Brantley	Fox River Industries Unit Manager	\$5,000

Justification for Credit Card(s):

The Credit Card will be used to pay for Trainings, Hotel stays, and Supplies for groups or other activities they put on within Fox River Industries.

Department Head Approval: Jason Jerome

Date Approved by Committee of Jurisdiction: 11/9/2023

Following this acceptance please forward to the County Clerk's Office.

Date Approved By Finance Committee: _____

Request for Credit Card Approval

Department: _____

Committee: _____

<u>Name of Card Holder</u>	<u>Title of Postion</u>	<u>Credit Card Limit</u>

Justification for Credit Card(s):

Department Head Approval: _____ 

Date Approved by Committee of Jurisdiction: _____

Following this acceptance please forward to the County Clerk's Office.

Date Approved By Finance Committee: _____

Green Lake County Groundwater Program

Goals:

- Provide well water screening at the Green Lake County Fair
- Outreach and Education on importance of annual well testing and health effects of having high nitrates – HHS
- Provide well sampling, send 150 samples to UWSP Water and Environmental Analysis Lab
- Funding
 - 2023 ARPA Request - \$10,515.00
 - 2024 and beyond – add cost into LCC and HHS budgets (\$5000 each department)
- Focus/Target hotspots from 2020 testing – Princeton and Kingston areas

Purpose:

The purpose of the Green Lake County Groundwater program is to promote private well testing in rural areas of Green Lake County. In 2019, the Green Lake County Health and Human Services Department applied for a grant to tests 150 wells in Green Lake County and developed a county groundwater task force to administer the testing program. This program would be a continuation of this testing program following similar protocols. This was a very well received program and in addition to the 150 tests completed by the county, the Green Lake Sanitary District and Green Lake Association also supplied test kits to their members at no cost, so a total of 263 wells were tested.

The Green Lake County Land and Water Resource Management Plan has identified *Protect Groundwater Resources* as a goal in this plan. Protecting groundwater can be achieved by developing a well testing program through the Land Conservation Department to monitor groundwater quality and explore a countywide groundwater protection plan – Land and Water Resource Management Plan objective. This goal cannot be achieved without support from the Green Lake County Health and Human Services Department and county groundwater task force, to provide an outreach and educational campaign for sampling. This educational campaign will inform the public on importance of annual well testing. The Health and Human Services Department also assists families with infants and can inform them of this program and the need for well testing.

Need:

From the 2020 data there are two distinct areas that had high percentages of tested wells with elevated nitrate levels. These areas are in the SE portion of the Town of Princeton, and the Town of Kingston. These areas correspond with the WI Well Water Quality viewer that shows these areas have typically had elevated nitrate levels in submitted samples. The Green Lake County Groundwater Program would begin by focusing on these areas, see maps. The target households are ones that did not participate in the 2020 study and families with infants. In

future program years the focus area can be expanded to include other areas that show high nitrate levels.

As a component of the program the Land Conservation Department will offer free well water screening at the Green Lake County Fair. This service can start the conversation on the need for annual well testing, or if a sample should be submitted to the lab for analysis.

Health and Human Services department will partner to provide outreach and education on the benefits of annual well testing and the health effects of having high nitrates in your well. This will occur throughout the year.

To address groundwater quality, the development of the Green Lake County Land and Water Resource Management Plan allows the Land Conservation Department to annually receive funding from the WI Department of Agriculture, Trade, and Consumer Protection (DATCP). A portion of the funding is directed for the development of Nutrient Management Plans. A nutrient management plan is a tool that can be used to address and protect groundwater resources. Utilizing this groundwater program data, funds can be directed to areas that have high nitrates in their drinking water for development of nutrient management plans. The DATCP funding can also be utilized for well abandonments within the county and target area. Abandoning wells eliminates the direct connection for pollutants to reach groundwater. From 2015 – 2022 the Land Conservation Department has cost shared the abandonment of 37 wells throughout the county. For homeowner wells that exceed the 10-ppm threshold for nitrates, there is currently funding through the Wisconsin DNR Well Compensation Grant Program. This provides a funding source for homeowners to pursue if their well sample should come back with high nitrate levels, or other contaminants.

Budget:

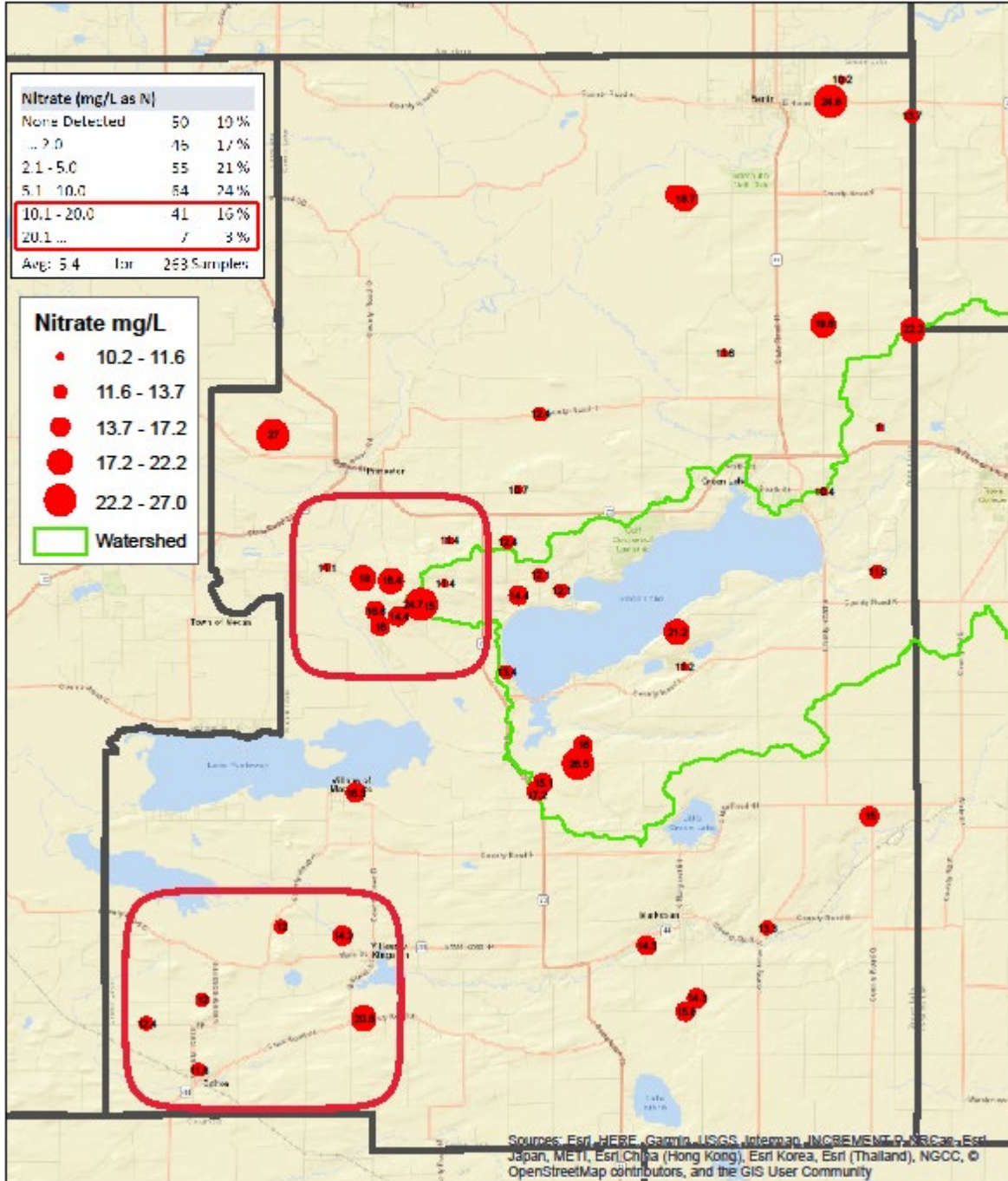
Funding request – Green Lake County ARPA funding for 2023 Groundwater Program. Following years to include in LCC and HHS budgets as Groundwater Program, \$5000 each department?

Budget Item	Quantity	Cost	Total Cost	Funding Requested
Laboratory Testing Fees	150	\$60.00	\$9000.00	ARPA
Hach Nitrate and Nitrite Test Strips (25 tests/kit)	4	\$35.00	\$140.00	ARPA
Educational Supplies			\$475.00	ARPA
Postage and mailing supplies for test kits	150	\$6.00	\$900.00	ARPA
TOTAL REQUEST:			\$10,515.00	ARPA

Water samples will be sent to the UWSP Water & Environmental Analysis Laboratory for analysis. Using this lab allows for the data to be uploaded to the WI Well Water Quality Viewer for statistical reporting. The Well Water Quality Viewer will be utilized to raise awareness of local groundwater quality issues, promote testing and outreach efforts, and encourage well testing in areas where little data exists.

Initial March 2020 Well Test Results

48 samples greater than 10 mg/L nitrate

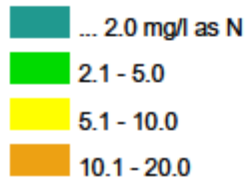


Private Wells Water Quality

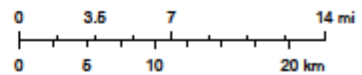


December 7, 2022

Nitrate - mg/l N - Average by Township



1:577,791



Esri, HERE, Garmin, NGA, USGS, NPS

Groundwater Center - Center for Watershed Science and Education
UWSP - UWEX - Public Web Mapping Service