



GREEN LAKE COUNTY

571 County Road A, Green Lake, WI 54941

Original Post Date: 12/14/2022

Amended* Post Date:

**The following documents are included in the packet for the
Administrative Meeting on December 20, 2022:**

- 1) Agenda
- 2) Shared Revenue Funding Information
- 3) Personnel Policy Information



GREEN LAKE COUNTY OFFICE OF THE COUNTY CLERK

Elizabeth Otto
County Clerk

Office: 920-294-4005
FAX: 920-294-4009

Special Administrative Committee Meeting Notice

Date: Tuesday, December 20, 2022 Time: 4:30 PM
Green Lake County Government Center,
County Board Room, 571 County Rd A, Green Lake WI

AGENDA

Committee Members

Dave Abendroth- Chair
Dennis Mulder
Brian Floeter
Gene Thom
Ken Bates

Elizabeth Otto,
Secretary

Virtual attendance at meetings is optional. If technical difficulties arise, there may be instances when remote access is a quorum attending in person, the meeting will proceed as scheduled.

1. Call to Order
2. Certification of Open Meeting Law
3. Pledge of Allegiance
4. Administrator's Report
5. Update regarding recruitment for Corporation Counsel position
6. Request action for on-site interviews for Corporation Counsel with Administrative Committee
7. Discussion and status update on shared revenue funding with expected impact on 2022 and 2023 budgets
8. Personnel Policy discussion:
 - Employee status – exempt
 - Compensation for hours worked
9. Committee Discussion
 - Future Meeting Dates:
 - Future Agenda items for action & discussion
10. Adjourn

This meeting will be conducted through in person attendance or audio/visual communication. Remote access can be obtained through the following link:

Microsoft Teams meeting

Join on your computer, mobile app or room device

[Click here to join the meeting](#)

Meeting ID: 294 213 384 079

Passcode: GewLya

[Download Teams](#) | [Join on the web](#)

Or call in (audio only)

[+1 920-515-0745,,384778890#](#) United States, Green Bay

Phone Conference ID: 384 778 890#

[Find a local number](#) | [Reset PIN](#)

Kindly arrange to be present, if unable to do so, please notify our office. Sincerely, Elizabeth Otto

Please note: Meeting area is accessible to the physically disabled. Anyone planning to attend who needs visual or audio assistance, should contact the County Clerk's Office, 294-4005, not later than 3 days before date of the meeting.

Year 2019	County GREEN LAKE	Co-muni Code 24999	Account No. 0688	Report Type ORIGINAL
--------------	----------------------	-----------------------	---------------------	-------------------------

Section A: Determination of 2019 Payable 2020 Allowable Levy Limit

1	2018 payable 2019 actual county levy plus 2019 personal property aid (124,646.95)	\$13,977,837
2	Exclude prior year levy for unreimbursed expenses related to an emergency	\$0
3	Exclude 2018 levy for new general obligation debt authorized after July 1, 2005	\$256,339
4	2018 payable 2019 adjusted actual county levy (Line 1 minus Lines 2 and 3)	\$13,721,498
5	0.00% growth, plus terminated TID% (0), plus TID subtraction % (0) applied to 2018 adjusted actual levy	\$13,721,498
6	Net new construction % (0.746), plus terminated TID% (0), plus TID subtraction % (0) applied to 2018 adjusted actual levy	\$13,823,860
7	Greater of Line 5 or Line 6	\$13,823,860
8	2019 levy limit before adjustments less 2020 personal property aid (\$122,542.24)	\$13,701,318
9	Total adjustments (from Sec. D, Line P)	\$546,793
10	2019 Payable 2020 Allowable Levy (sum of Lines 8 and 9)	\$14,248,111

Section B: Adjustment for Previous Year's Unused Levy (sec. 66.0602(3)(f), Wis. Stats.)

1	Previous year's allowable levy	\$13,853,190
2	Previous year's actual levy	\$13,853,190
3	Previous year's unused levy (Line 1 minus Line 2)	\$0
4	Previous year's actual levy \$13,853,190 x 0.015	\$207,798
5	Allowable Increase (lesser of Lines 3 or 4)	\$0

Section C: Adjustment for Prior Years Unused Levy Carryforward (sec. 66.0602(3)(fm), Wis. Stats.)

1	2018 unused percentage	0.000%
2	2017 unused percentage	0.000%
3	2016 unused percentage	0.000%
4	2015 unused percentage	0.000%
5	2014 unused percentage	0.000%
6	Total unused percentage (sum of Lines 1 through 5)	0.000%
7	Previous year actual levy due to valuation factor	\$13,721,498
8	Allowable Increase (Line 6 multiplied by Line 7)	\$0

Section D: Adjustments to Allowable Levy Limit

		Additions	Subtractions
A	Increase for unused levy from previous year (from Sec. B, Line 5)	\$0	
B	Decrease in 2020 debt service levy as compared to 2019 debt service levy for debt authorized prior to July 1, 2005		\$0
C	Increase in 2020 debt service levy as compared to 2019 debt service levy for debt authorized prior to July 1, 2005	\$0	
D	Increase for county's share of refunded or rescinded taxes certified under sec. 74.41(5), Wis. Stats.	\$0	
E	Debt service levy for general obligation debt authorized after July 1, 2005. Includes levy for Milwaukee County Pension Obligation Bonds issued under Sec. 59.85, Wis. Stats.	\$546,793	<i>this was wrong</i>
F	Increase in 2019 payable 2020 levy approved by a referendum	\$0	
G	Amount levied in 2019 to pay unreimbursed expenses related to an emergency	\$0	
H	Increase/decrease in costs associated with an intergovernmental cooperation agreement	\$0	\$0
I	Adjustment to 2019 payable 2020 levy for transfer of services during 2019 to other governmental units		\$0
J	Adjustment to 2019 payable 2020 levy for transfer of services during 2019 from other governmental units	\$0	
K	Adjustment to 2019 payable 2020 levy for consolidation of services during 2019	\$0	
L	Lease payment for lease revenue bonds issued before July 1, 2005	\$0	
M	Levy for shortfall of debt service on revenue bond issued under sec. 66.0621, Wis. Stats., or special assessment B bond issued under sec. 66.0713(4), Wis. Stats.	\$0	
N	Adjustment to 2019 payable 2020 levy for the adoption of a new fee or fee increase for covered services partly or wholly funded by levy in 2013		\$0
O	Increase for unused levy carryforward from prior years (from Sec. C, Line 8)	\$0	
P	Total Adjustments (sum of Lines A through O)		\$546,793

Payment Detail

Review the detail of your November 21, 2022 payment below.

November 2022 Distribution		
2022 Revised Estimate (issued September, 2022)		
1. County and municipal aid		\$70,209.18
2. Utility aid		\$85,985.96
3. Expenditure restraint program aid		\$0.00
4. Total Revised Estimate (sum of Lines 1-3)		\$156,195.14
July 2022 Payment		
5. County and municipal aid (15 percent of Line 1)		\$10,531.38
6. Utility aid (15 percent of Line 2)		\$11,139.93
7. Expenditure restraint program aid (100 percent of Line 3)		\$0.00
8. Total July 2022 Payment (sum of Lines 5-7)		\$21,671.31
November 2022 Payment Before Adjustments		
9. County and municipal aid (Line 1 less Line 5)		\$59,677.80
10. Utility aid (Line 2 less Line 6)		\$74,846.03
11. Expenditure restraint program aid (Line 3 less Line 7)		\$0.00
12. Total November 2022 Payment Before Adjustments (sum of Lines 9-11)		\$134,523.83
Adjustments	Total	Applied
13. Manufacturing assessment fee	\$0.00	\$0.00
14. Mass transit grant reduction	\$0.00	\$0.00
15. Tax Increment District annual report late filing fee	\$0.00	\$0.00
16. County child welfare reduction	\$0.00	\$0.00
17. Levy limit penalty (includes 2021 and prior years)	\$384,703.14	\$134,523.83
18. Medical transport deduction	\$0.00	\$0.00
19. Basketball stadium reduction	\$0.00	\$0.00
20. Total Adjustments (sum of Lines 13-19)	\$384,703.14	\$134,523.83
2021 Recast Corrections		
21. County and municipal aid correction		\$0.00
22. Utility aid correction		\$0.00
23. Expenditure restraint program aid correction		\$0.00
24. Total 2021 Recast Correction		\$0.00
Final November 2022 Payment		
25. County and municipal aid (sum of Lines 9 and 21 less applied adjustments)		\$0.00
26. Utility aid (sum of Lines 10 and 22 less applied adjustments)		\$0.00
27. Expenditure restraint program aid (sum of Lines 11 and 23 less applied adjustments)		\$0.00
28. Total November 21, 2022 Payment – this is the total amount listed on Line 4 on the front of the notice (sum of Lines 25-27)		\$0.00
29. Remaining adjustments – this amount is deducted from future shared revenue payments (total adjustments less total applied adjustments)		\$250,179.31

Definitions

Compensatory Time: (§207(o)(3)(A) ... work of an employee for which compensatory time may be provided included work in a public safety activity, an emergency response activity, or a seasonal activity, the employee engaged in such work may accrue not more than 480 hours of compensatory time for hours worked after April 15, 1986.

Flex Time: (SHRM) Flextime is a type of alternative scheduled that gives a worker greater latitude in choosing his/her particular hours of work, or allows an employee to alter the start and/or end time of the workday. Employees still work the same number of scheduled hours as they would under a traditional schedule.

Exempt: An individual who is exempt from the overtime provisions of the Fair Labor Standards Act (FLSA) because he or she is classified as an executive, professional, administrative or outside sales employee, and meets the specific criteria for the exemption. Certain computer professionals may also be exempt. With some limited exceptions, exempt employees must be paid on a [salary basis](#).

Nonexempt: An individual who is not exempt from the overtime provisions of the FLSA and is therefore entitled to overtime pay for all hours worked beyond 40 in a workweek (as well as any state overtime provisions). Nonexempt employees may be paid on a salary, hourly or other basis.

Salaried: An individual who receives the same salary from week to week regardless of how many hours he or she works. Exempt employees must be paid on a salary basis, as discussed above. Nonexempt employees may be paid on a salary basis for a fixed number of hours or under the fluctuating workweek method. Salaried nonexempt employees must still receive overtime in accordance with federal and state laws.

Hourly: An individual who receives an hourly wage for work performed. Generally, such individuals, because of the method of payment, are classified as nonexempt and are subject to the overtime provisions of the FLSA. Exempt computer professionals may also be paid on an hourly basis, as could those exempt under the professional exemption, such as teachers, lawyers, doctors, and still retain their exempt status.