



Aging & Disability Resource Center
Serving Adams, Green Lake, & Waushara Counties
1-877-883-5378
ADRC Governing Board Minutes
December 1, 2022

- I. Certification of Open Meeting Law
- II. Pledge of Allegiance
- III. Call to Order – Marge Edwards called the meeting to order at 1:03 PM.
- IV. Introduction of New Members, if applicable.
Marge asked everyone to introduce themselves.
- V. Roll Call/Mileage –

Adams:
Gordy Carlson
Marge Edwards

Green Lake:
Harley Reabe
Charlie Wielgosh

Waushara:
Everett Eckstein
Mike Kapp

Absent: Gordy Carlson

Guest(s): Carol Eckstein, Donna Richards, DOA department head in Adams.

ADRC Staff: Jennifer Dille, Olivia Walton, Linda Reinholtz

- I. Adoption of the Agenda:
- II. Approval of Minutes of the Previous Meeting. (See note above.)
- III. Public Comment (3 minutes/person, maximum of 15 minutes): No public comments.
- IV. REPORTS:

A. **ADRC Local Activities (Jennifer Dille):**

1. Staffing Updates

Jennifer reported that Peggy Bott, the Resource Specialist in Waushara County, will be retiring on December 16. She has been with the ADRC since 2006. She also noted that Julie Johannes will become a part-time employee beginning in January. Interviews for a new specialist have been conducted. Olivia position is a combination Resource/Dementia Care specialist in the Waushara County site.

2. 2021 Annual Expenditure

The 2021 Annual Expenditure is usually submitted in August. The contract is for \$533,715 with the majority of the money going to personnel, salary and fringe benefits. The department is currently drawing down 37% (the state requiring a draw down of 28%).

3. DCS Work Plan

The Dementia Care Specialist guidelines are dictated by the State. They will be updated for 2023 in February. The current plan was set in October. Olivia presented a Power Point presentation and explained what her

position entails. She will provide community education to board members and county staff. She plans to do a lot of outreach in the community. Her goal is to make as many businesses dementia friendly as she possible so Dementia clients feel safe and comfortable in those places. It was requested that she do a Dementia Live presentation to the ADRC Governing Board.

B. State Activity (Jennifer Dille):

1. ADRC Directors Meeting Updates

An Independent Living Grant Proposal is being created for the ADRCs. \$36 million in ARPA money is available from the federal government. The grant will help provide services for people who can't private pay and don't qualify for Medicaid for Long Term Care. It will help these clients until they qualify. It can be used for cleaning, medical services and food. The goal is to help 5,000 people statewide. It is a pilot program with a spending deadline of 3/31/2025. It will help keep people in their homes.

C. Advocacy Update:

None to report. Aging Advocacy Day is scheduled to be in-person on May 9 in 2023.

X. OLD BUSINESS:

1. Update to ADRC Governing Board By-Laws

The update would add electronic meetings to the By-Laws. (Section 3.4) Jennifer was looking for a motion to approve the updated By-Laws with a resolution. This was tabled until the next meeting so members could consider it.

XI. NEW BUSINESS:

Jennifer asked what information the board wanted her to give them at meetings. Having staff come in and introduce themselves was of interest to members and a work chart for the staff would also be beneficial.

XII. MEETING DATE & LOCATION/SUGGESTIONS FOR FUTURE AGENDA ITEMS:

The next meeting was scheduled to be March 9, 2023 at 1:00pm in Waushara County.

XIII. ADJORNMENT: *The meeting adjourned at 2:00 PM.*

Respectfully Submitted

Linda Reinholtz, Administrative Assistant
Waushara County Aging & Disability Resource Center