



GREEN LAKE COUNTY

571 County Road A, Green Lake, WI 54941

Original Post Date: 10/14/2022

Amended Post Date:

The following documents are included in the packet for the County Board meeting on October 18, 2022:

- 1) Agenda
- 2) Draft minutes from the 09/20/2022 meeting
- 3) Resolution 28-2022 Resolution Relating to Government Center and Jail Upgrades
- 4) Resolution 29-2022 Resolution to Utilize American Rescue Plan Act of 2021 (ARPA) Funds for Countywide Ambulance Equipment
- 5) Budget Adjustment – Emergency Management



Green Lake County Board of Supervisors
Meeting Notice

The Green Lake County Board of Supervisors will meet in person and via virtual communication in Room #0902 in the City of Green Lake, Wisconsin on Tuesday, the **18th day of October, 2022 at 6:00 PM** for the regular meeting of the Board. Business to be transacted include:

Amended AGENDA*

County Board of Supervisors

- Dist. 1 Nancy Hoffmann*
- Dist. 2 Charles Buss*
- Dist. 3 Curtis Talma*
- Dist. 4 David Abendroth*
- Dist. 5 Ken Bates*
- Dist. 6 Brian Floeter*
- Dist. 7 Bob Schweder*
- Dist. 8 Nancy Hiestand*
- Dist. 9 Bill Boutwell*
- Dist. 10 Sue Wendt*
- Dist. 11 Harley Reabe*
- Dist. 12 Charlie Wielgosh*
- Dist. 13 Don Lenz*
- Dist. 14 Dennis Mulder*
- Dist. 15 Nita Krenz*
- Dist. 16 Joe Gonyo*
- Dist. 17 Luke Dretske*
- Dist. 18 Richard Trochinski*
- Dist. 19 Gene Thom*

**GREEN LAKE COUNTY
MISSION:**

- 1) *Fiscal Responsibility*
- 2) *Quality Service*
- 3) *Innovative Leadership*
- 4) *Continual Improvement in County Government*

Virtual attendance at meetings is optional. If technical difficulties arise, there may be instances when remote access may be compromised. If there is a quorum attending in person, the meeting will proceed as scheduled.

- 1. Call to Order**
- 2. Roll Call**
- 3. Reading of the Call**
- 4. Pledge of Allegiance**
- 5. Minutes of 09/20/22 meeting**
- 6. Announcements**
- 7. Public Comment (3 min. limit)**
- 8. Appearances**
 - Monthly update from County Administrator Cathy Schmit
 - Reports from supervisors attending the Wisconsin Counties Association (WCA) conference
- 9. Resolutions**
 - Res. 28-2022 Resolution Relating to Government Center Courtroom and Jail Upgrades
 - Res. 29-2022 Resolution to Utilize American Rescue Plan Act of 2021 (ARPA) Funds for Countywide Ambulance Equipment
- 10. Discussion relating to 2021 Audit**
- 11. Budget Adjustment**
 - Emergency Management
- 12. Committee Appointments**
- 13. *Closed Session**
 - The County Board may enter into Closed Session under Wis. §19.85(1)(g) to confer with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is involved. This matter relates to the opioid litigation suit.
- 14. Reconvene into Open Session, if appropriate, to take action on matters discussed in Closed Session**
- 15. Departments to Report on November 8, 2022**
- 16. Future Agenda Items for Action & Discussion**
- 17. Adjourn**

Given under my hand and official seal at the Government Center in the City of Green Lake, Wisconsin, this 14th day of October, 2022.

Elizabeth A. Otto, Green Lake County Clerk

This meeting will be conducted and available through in person attendance or audio/visual communication. Remote access can be obtained through the following link:

Microsoft Teams meeting

Join on your computer, mobile app or room device

[Click here to join the meeting](#)

Meeting ID: 293 949 430 680

Passcode: qezm9f

[Download Teams](#) | [Join on the web](#)

Or call in (audio only)

[+1 920-515-0745](tel:+19205150745), [352180170#](tel:+1352180170) United States, Green Bay

Phone Conference ID: 352 180 170#

To be approved at the October 18, 2022 meeting

GREEN LAKE COUNTY

BOARD PROCEEDINGS

REGULAR MEETING

September 20, 2022

The Green Lake County Board of Supervisors met in regular session, Tuesday, September 20, 2022 at 6:00 PM via remote access and in person access for the regular meeting of the Board.

The Board was called to order by Chair David Abendroth. Roll call taken – Present - 19, Absent – 0

<u>Supervisor</u>	<u>Supervisor Districts</u>
Nancy Hoffmann	1
Charles Buss	2
Curt Talma (Zoom)	3
David Abendroth	4
Ken Bates	5
Brian Floeter	6
Bob Schweder	7
Nancy Hiestand	8
Bill Boutwell	9
Sue Wendt	10
Harley Reabe	11
Charlie Wielgosh	12
Don Lenz	13
Dennis Mulder	14
Nita Krenz	15
Joe Gonyo	16
Luke Dretske	17
Richard Trochinski	18
Gene Thom (remote)	19

READING OF THE CALL

The Green Lake County Board of Supervisors will convene via virtual communication and in person at the Government Center in the City of Green Lake, Wisconsin on Tuesday the 20th day of September, 2022 at 6:00 PM for the regular meeting of the Board. Business to be transacted includes:

CALL TO ORDER
ROLL CALL

To be approved at the October 18, 2022 meeting

READING OF THE CALL

PLEDGE OF ALLEGIANCE

MINUTES OF 08/16/2022 MEETING

ANNOUNCEMENTS

PUBLIC COMMENT (3 minute limit)

CORRESPONDENCE

- Thank you from Grand River Fire District
- Update and timeline regarding County Administrator position recruitment

APPEARANCES

- Monthly Update from County Administrator Cathy Schmit

RESOLUTIONS

- Resolution 25-2022 Resolution to Create a Crisis Therapist Position in the Health & Human Services Behavioral Health Unit
- Resolution 26-2022 Relating to Eliminating the Children & Family Services Case Manager Position and Creating an Additional Intensive In-Home Clinical Therapist Position in the Health & Human Services Children & Family Services Unit
- Resolution 27-2022 Resolution to Continue Stipend for Health Insurance Premium Cost

ORDINANCES

- Ordinance 15-2022 Ordinance Amending Ch. 74 Records, Section 74-20 Aging and Long Term Care/Clinical Services Unit
- Ordinance 16-2022 Ordinance Amending Ch. 9 – Board of Supervisors
- Ordinance 17-2022 Amending Ch. 350 – Zoning, Ordinance 146-76
- Ordinance 18-2022 Relating to Rezone in the Town of Brooklyn: Owner – Mary Kallas
- Ordinance 19-2022 Amending the Personnel Policy and Procedures Manual, Article I. Administrative and Legal Policies

COMMITTEE APPOINTMENTS

DEPARTMENTS TO REPORT ON October 18, 2022

FUTURE AGENDA ITEMS FOR ACTION & DISCUSSION

ADJOURN

Given under my hand and official seal at the Government Center in the City of Green Lake, Wisconsin this 16th day of September, 2022

Elizabeth A. Otto

Green Lake County Clerk

PLEDGE OF ALLEGIANCE

1. The Pledge of Allegiance to the Flag was recited.

MINUTES OF 08/16/2022 MEETING

2. **Motion/second (Lenz/Trochinski)** to approve the minutes of the August 16, 2022 County Board meeting with no additions or corrections. Motion carried with no negative vote.

ANNOUNCEMENTS

To be approved at the October 18, 2022 meeting

3. The next meeting of the County Board will take place on October 18, 2022 at 6:00 PM.

PUBLIC COMMENT (3 minute limit)

4. Gary Gustafson, City of Green Lake, spoke in opposition to the Skunk Hollow Quarry CUP.

CORRESPONDENCE

5. County Clerk Liz Otto read a thank you signed by Fire Chief Joel Strahota on behalf of the Grand River Fire District for the approval of using ARPA funds to purchase fire equipment.
6. A timeline and update was provided in regard to recruitment process for a new County Administrator.

APPEARANCES

7. County Administrator Cathy Schmit provided her monthly update including county wide ambulance service update including a new ambulance for Berlin EMS, ARPA funding, tower project update, coroner/medical examiner update, staffing changes, 2023 budget, and equalized value updates. Discussion held.

RESOLUTIONS

8. Resolution 25-2022 Resolution to Create a Crisis Therapist Position in the Health & Human Services Behavioral Health Unit. **Motion/second (Hoffmann/Mulder)** to adopt Resolution 25-2022. Discussion held. Roll call vote on motion to adopt Resolution 25-2022 – Ayes – 19, Nays – 0, Abstain – 0, Absent – 0. Resolution 25-2022 passed as adopted.
9. Resolution 26-2022 Relating to Eliminating the Children & Family Services Case Manager Position and Creating an Additional Intensive In-Home Clinical Therapist Position in the Health & Human Services Children & Family Services Unit. **Motion/second (Krenz/Boutwell)** to adopt Resolution 26-2022. Roll call vote on motion to adopt Resolution 26-2022 – Ayes – 19, Nays – 0, Abstain – 0, Absent – 0. Resolution 26-2022 passed as adopted.
10. Resolution 27-2022 Resolution to Continue Stipend for Health Insurance Premium Cost. **Motion/second (Schweder/Mulder)** to adopt Resolution 27-2022. County Clerk Liz Otto provided information on the new health insurance premiums for 2023 from ETF (Employee Trust Funds) along with current stipend data. Discussion held. Roll call vote on motion to adopt Resolution 27-2022 – Ayes – 16, Nays – 1 (Hoffmann), Abstain – 2 (Floeter, Dretske), Absent – 0. Resolution 27-2022 passed as adopted.

ORDINANCES

11. Ordinance 15-2022 Ordinance Amending Ch. 74 Records, Section 74-20 Aging and Long Term Care/Clinical Services Unit. **Motion/second (Buss/Boutwell)** to enact Ordinance 15-2022. Roll call vote

To be approved at the October 18, 2022 meeting

on motion to enact Ordinance 15-2022 – Ayes – 19, Nays – 0, Abstain – 0, Absent – 0. Ordinance 15-2022 passed as enacted.

12. Ordinance 16-2022 Ordinance Amending Ch. 9 – Board of Supervisors. **Motion/second (Lenz/Boutwell)** to enact Ordinance 16-2022. Discussion held. **Motion/second (Floeter/Dretske)** to amend Line 11 to read “the Chair or the Vice Chair in the absence of the Chair”. Roll call vote on motion to amend – Ayes – 17, Nays – 2 (Reabe, Wielgosh), Abstain – 0, Absent – 0. Motion carried. Roll call vote on motion to enact Ordinance 16-2022 as amended – Ayes – 16, Nays – 3 (Reabe, Wielgosh, Gonyo), Abstain – 0, Absent – 0. Ordinance 16-2022 passed as enacted.
13. Ordinance 17-2022 Amending Ch. 350 – Zoning, Ordinance 146-76. **Motion/second (Buss/Boutwell)** to enact Ordinance 17-2022. Discussion held. Roll call vote on motion to enact Ordinance 17-2022 – Ayes – 19, Nays – 0, Abstain – 0, Absent – 0. Ordinance 17-2022 passed as enacted.
14. Ordinance 18-2022 Relating to Rezone in the Town of Brooklyn: Owner – Mary Kallas. **Motion/second (Mulder/Krenz)** to enact Ordinance 18-2022. Roll call vote on motion to enact Ordinance 18-2022 – Ayes – 18, Nays – 0, Abstain – 1 (Lenz), Absent – 0. Ordinance 18-2022 passed as enacted.
15. Ordinance 19-2022 Amending the Personnel Policy and Procedures Manual, Article I. Administrative and Legal Policies. **Motion/second (Dretske/Schweder)** to enact Ordinance 19-2022. Discussion held. Roll call vote on motion to enact Ordinance 19-2022 – Ayes – 19, Nays – 0, Abstain – 0, Absent – 0. Ordinance 18-2022 passed as enacted.

COMMITTEE APPOINTMENTS

16. Chair Abendroth appointed Sarah Pantol to the Fox Valley Workforce Development Board for another 3 year term. **Motion/second (Reabe/Buss)** to approve the appointment. Motion carried with no negative vote.

DEPARTMENTS TO REPORT ON October 18, 2022

17. WCA reports from supervisors attending the conference in September

FUTURE AGENDA ITEMS FOR ACTION AND DISCUSSION

18. None

ADJOURN

19. Chairman Abendroth adjourned the meeting at 7:11 PM.

Respectfully Submitted,

To be approved at the October 18, 2022 meeting

Elizabeth Otto
County Clerk

DRAFT

RESOLUTION NUMBER 28-2022

Resolution Relating to Government Center Courtroom and Jail Upgrades

The County Board of Supervisors of Green Lake County, Green Lake, Wisconsin, duly assembled at its regular meeting on this 18th day of October 2022, does resolve as follows:

- 1 **WHEREAS**, Green Lake County adopted Ordinance Number 677-99 imposing a 0.5
- 2 percent County Sales/Use Tax for the purpose of debt retirement incurred for
- 3 construction of a new facility and/or remodeling of the existing facility; and
- 4 **WHEREAS**, the current audio and visual equipment in both courtrooms require
- 5 upgrades due to equipment failure and obsolescence; and,
- 6 **WHEREAS**, the jail requires renovations of the bathroom/showers; and,
- 7 Fiscal note is found below.
- 8 Majority vote is needed to pass.

Roll Call on Resolution No. 28-2022

Submitted by Property & Insurance Committee

Ayes , Nays , Absent , Abstain

/s/ Chuck Buss

Chuck Buss, Chair

Passed and Adopted/Rejected this 18th day of October 2022.

/s/ David Abendroth

David Abendroth

County Board Chairman

/s/ Nancy Hiestand

Nancy Hiestand

ATTEST: County Clerk
Approve as to Form:

Dennis Mulder

Corporation Counsel

/s/ Richard Trochinski

Richard Trochinski

9 **WHEREAS**, bids have been acquired for both projects and the Property & Insurance
10 Committee has chosen the bids most advantageous to the County.

11 **NOW THEREFORE BE IT RESOLVED**, that these improvements are determined to be
12 new systems/construction or a related to replacement or improvement of original but
13 now obsoleted systems/construction and therefore qualify as an appropriate use of
14 County Sales/Use Tax revenue reserves.

15 **BE IT FURTHER RESOLVED**, that the circuit courtroom Audio-visual upgrades are
16 approved not to exceed \$107,500.00. Any amount over the approved amount will
17 require another approving resolution.

18 **BE IT FURTHER RESOLVED**, that the bathroom/shower renovation for the jail is
19 approved for up to \$90,000.00. Any amount over the approved amount will require
20 another approving resolution.

21 **FISCAL NOTE:** The improvement total cost will be paid using County Sales/Use Tax
22 Revenue Proceeds in an amount not to exceed \$200,000.

Contractors
Limited
INDUSTRIAL COATINGS
529-4848
13723 Boxhorn Drive
Muskego, WI 53150

October 2, 2022

To: Lori Leahy
Mark Podoll
571 County Rd A
Green Lake, WI 5941

Good Day,

Thank you for taking the time to request further clarification on the proposal. As a second addenda to the original proposal dated October 1 2022 I will break the space pricing into individual areas for the purpose of attaining available funds.

Pods ANKLJ \$8644.00 per totaling \$43,220.00

Pods BCDE \$6775.00 per totaling \$27,010.00

Intake shower \$5,000.00

Total project cost \$75,320.00

Down payment of \$25,106.00 with contract previous to end of 2022

Substantial completion payment \$25,107.00

Final inspection payment \$25,107.00

Please contact me directly for any questions at 414.333.6986

Thank You,

Tad Luedtke

Contractors Limited

RESOLUTION NUMBER 29-2022

**Resolution to utilize American Rescue Plan Act of 2021 (ARPA) funds for
Countywide Ambulance Equipment**

The County Board of Supervisors of Green Lake County, Green Lake, Wisconsin, duly assembled at its regular meeting on this 18th day of October 2022, does resolve as follows:

- 1 **WHEREAS**, The American Rescue Plan Act of 2021 (ARPA) allows for the use of
- 2 federal funds for government services; and,
- 3 **WHEREAS**, on August 17, 2021, Green Lake County passed Resolution 26-2021 which
- 4 implemented a countywide ambulance service; and,
- 5 **WHEREAS**, Resolution 26-21 adopted a distributive model for the ambulance service
- 6 which called for the County to contract with providers for emergency medical services
- 7 delivery; and,
- 8 Fiscal note is not applicable.
- 9 Majority vote is needed to pass.

Roll Call on Resolution No. 29-2020

Submitted by Finance Committee

Ayes , Nays , Absent , Abstain

/s/ Harley Reabe

Harley Reabe, Chair

Passed and Adopted/Rejected this 18th
day of October, 2022.

/s/ Brian Floeter

Brian Floeter

County Board Chairman

/s/ Don Lenz

Don Lenz

ATTEST: County Clerk
Approve as to Form:

Luke Dretske

Corporation Counsel

/s/ Dennis Mulder

Dennis Mulder

10 **WHEREAS**, Green Lake County entered into contracts with Berlin Emergency Medical
11 Service and Southern Green Lake Ambulance Services; and,

12 **WHEREAS**, the contract for each provider requires the County to have an Equipment
13 Replacement fund to in part assist each EMS provider with replacing ambulances.

14 **WHEREAS**, the purchasing, equipping, operating, and maintaining ambulances is a
15 governmental function pursuant to Wis. Stat. §59.54(1) which qualifies for the use of
16 ARPA Funding.

17 **NOW THEREFORE BE IT RESOLVED**, that American Rescue Plan Act of 2021 funds
18 will be utilized for the Emergency Medical Services (EMS) Fund 215 and will be retained
19 and expended in the timeline and manner required per the United States Treasury
20 Rules and Guidelines

21 **BE IT FURTHER RESOLVED**, the funds retained and expended shall not exceed
22 \$320,000.

23 **FISCAL NOTE:**

24 EMS Fund 215
25 Berlin EMS - \$160,000
26 Southern Green Lake Ambulance Service - \$160,000

GREEN LAKE COUNTY

Notice of Budgetary Adjustment

Unanticipated Revenue or Expense Increase or Decrease Not Budgeted

Date: September 1, 2022
 Department: Emergency Management
 Amount: \$7,518.00
 Budget Year Amended: 2022

Source of Increase / Decrease and affect on Program:
 (If needed attached separate brief explanation.)

State Hazardous Materials Equipment Grant. Equipment used for hazardous material incident emergency response.

Revenue Budget Lines Amended:

Account #	Account Name	Current Budget	Budget Adjustment	Final Budget
22-100-18-43528-000-000	Computer & Hazmat Respor	\$ -	\$ 7,518.00	\$ 7,518.00
				\$ -
				\$ -
				\$ -
Total Adjustment			\$ 7,518.00	

Expenditure Budget Lines Amended:

Account #	Account Name	Current Budget	Budget Adjustment	Final Budget
22-100-18-52812-533-000	Computer & Hazmat Respor	\$ -	\$ 7,518.00	\$ 7,518.00
		\$ -		\$ -
		\$ -		\$ -
				\$ -
				\$ -
Total Adjustment			\$ 7,518.00	

Department Head Approval: Dary V. Pothall

Date Approved by Committee of Jurisdiction: 9/14/22

Following this approval please forward to the County Clerk's Office.

Date Approved by Finance Committee: 9/27/22

Date Approved by County Board: _____

Per WI Stats 65.90(5)(a) must be authorized by a vote of two-thirds of the entire membership of the governing body.

Date of publication of Class 1 notice of budget amendment: _____