



GREEN LAKE COUNTY

571 County Road A, Green Lake, WI 54941

Original Post Date: 10/7/2022

Amended* Post Date:

**The following documents are included in the packet for the
Land Information Council Meeting on October 10, 2022:**

- 1) Agenda
- 2) Minutes from July 18, 2022
- 3) Real Property Lister and Realtor Membership Information
- 4) Fire Number Ordinance Updates
- 5) 2023 Grant Application Information
- 6) Wisconsin Act 168 Information



GREEN LAKE COUNTY LAND INFORMATION COUNCIL

571 County Road A.

Green Lake, WI 54941

Land Information Council Meeting Notice

Date: October 10, 2022 Time: 1:00PM
Green Lake County Government Center,
County Board Room, 571 County Road A, Green Lake WI

AGENDA

Committee Members

Harley Reabe
Renee Thiem-Korth
Elizabeth Otto
Jessica McLean
Bob Schneider
Todd Morris
Mark Podoll
Gerald Stanuch
Don Lenz
Matt Kirkman

Elizabeth Otto,
Secretary

Virtual attendance at meetings is optional. If technical difficulties arise, there may be instances when remote access may be compromised. If there is a quorum attending in person, the meeting will proceed as scheduled.

1. Call to Order
2. Pledge of Allegiance
3. Certification of Open Meeting Law
4. Minutes: 07/18/2022
5. Public Comments (3 Min. Limit)
6. Correspondence
7. Real Property Lister Council Membership
8. Realtor Council Membership
9. Joint Support for NG9-1-1
10. Fire Number Ordinance Updates
11. Scan County Board Proceeding Books Project
12. 2023 Grant Application
13. 2023 Plat Book
14. Tax Book Scanning Project
15. Public Outreach TV Display
16. Wisconsin Act 168
17. Future Council Activities
 - Future Meeting. Dates: 01/09/2023
 - Future Agenda items for action & discussion:
18. Adjourn

This meeting will be conducted through in person attendance or audio/visual communication. Remote access can be obtained through the following link:

Microsoft Teams meeting

Join on your computer, mobile app or room device

[Click here to join the meeting](#)

Meeting ID: 297 122 602 154

Passcode: 37mBBi

[Download Teams](#) | [Join on the web](#)

Or call in (audio only)

[+1 920-515-0745,,588560400#](#) United States, Green Bay

Phone Conference ID: 588 560 400#

[Find a local number](#) | [Reset PIN](#)

Kindly arrange to be present, if unable to do so, please notify our office. Sincerely, Elizabeth Otto

Please note: Meeting area is accessible to the physically disabled. Anyone planning to attend who needs visual or audio assistance, should contact the County Clerk's Office, 294-4005, not later than 3 days before date of the meeting.

**GREEN LAKE COUNTY
LAND INFORMATION COUNCIL
July 18, 2022**

The meeting of the Land Information Council was called to order by County Clerk Liz Otto at 1:00 PM on Monday, July 18, 2022 in the County Board Room, Green Lake County Government Center. The meeting was held both in person and via Zoom. The requirements of the open meeting law were certified as being met. The Pledge of Allegiance was recited.

Present: Harley Reabe Jerry Stanuch
 Renee Thiem – Korth Liz Otto
 Jess McLean Todd Morris
 Matt Kirkman

Absent: Don Lenz, Bob Schneider, Sheriff Mark Podoll

ELECTION OF CHAIR

County Clerk Liz Otto called for nominations for Chair. Renee Thiem-Korth nominated Harley Reabe with a second from Matt Kirkman. Otto called for nominations 3 times. *Motion/second (Kirkman/Morris)* to close nominations and cast a unanimous ballot for Harley Reabe. Motion carried with no negative vote. Reabe was seated as Chair.

ELECTION OF VICE CHAIR

Reabe called for nominations for Vice Chair. Todd Morris nominated Renee Thiem-Korth with a second from Matt Kirkman. Reabe called for nominations 3 times. *Motion/second (Morris/Kirkman)* to close nominations and cast a unanimous ballot for Renee Thiem-Korth. Motion carried with no negative vote.

APPROVE MINUTES FROM 04/11/2022

Motion/second (Thiem-Korth/McLean) to approve the minutes from the April 11, 2022 meeting with no errors or corrections. Motion carried with no negative vote.

PUBLIC COMMENTS – none

CORRESPONDENCE - none

FIRE NUMBER ORDINANCE UPDATES

Jerry Stanuch advised postponing this until Corporation Counsel brings it back to the committee. Discussion held. Stanuch will speak to Dawn Klockow to find out the status of the updates.

ANNUAL SOFTWARE MAINTENANCE – REAL ESTATE SALES FINDER SOFTWARE DISCUSSION AND INFORMATION

Jerry Stanuch informed the committee that the real estate finder software that included notifications, sales finder, and sales history has been discontinued due to lack of use. This will result in an annual savings of \$3,810.

COUNTY FAIR BOOTH

Jerry Stanuch stated that a booth has been reserved for the county fair again this year and will be shared with the Land Conservation department. There will be a TV loop with promotional videos available when there are no personnel manning the booth. Yardsticks have been ordered as a giveaway.

2023 BUDGET DISCUSSION

Jerry Stanuch presented the preliminary budget figures. This will be discussed in more depth by the Planning & Zoning committee.

PLAT BOOK FALL 2022

Jerry Stanuch stated that plat books are scheduled to be updated for 2023. Discussion held. Jess McLean will advise how many have been sold in the last few years.

FUTURE COUNCIL ACTIVITIES

Future Meeting Dates: October 10, 2022 @ 1:00 PM

Future Agenda items for action & discussion: 2023 grant application

ADJOURNMENT

Chairman Reabe adjourned the meeting at 1:43 PM.

Submitted by:

Liz Otto
County Clerk

DRAFT

7 & 8

According to s. 59.72(3m), Wis. Stats., the county Land Information Council is to include:

- Register of Deeds
- Treasurer
- Real Property Lister or designee
- Member of the county board
- Representative of the Land Information Office
- A realtor or member of the Realtors Association employed within the county
- A public safety or emergency communications representative employed within the county
- County Surveyor or a registered professional land surveyor employed within the county
- Other members of the board or public that the board designates

From: Klockow, Dawn
Sent: Saturday, January 23, 2021 9:55 AM
To: Kirkman, Matt <mkirkman@co.green-lake.wi.us>; Toney, Amanda <atoney@co.green-lake.wi.us>
Subject: CR20-1305 Chapter 217 Ordinance Amendment

Rock county_ordinance.pdf
Bayfield Address Ordinance.pdf
Grant County, WI Ecode360.pdf
Waupaca County Ch11_Ordinance.pdf
County of Oneida, WI Ecode360.pdf
Sheboygan County ordinance.pdf
Winnebago County Ordinance.pdf
Outagamie AddressOrdinance.pdf

Greetings Mandy and Matt,

I've taken a cursory review of Ch. 217. First, our ordinance does not cite to the authorizing statute, which all the other county ordinances I have reviewed do. Second, the Judicial Law Enforcement/Emergency Management Committee is the committee of oversight, and is specifically given the power to make changes to the ordinance, yet the Real Property Lister is in charge of administering the ordinance and does not answer to Judicial Law as it is not that office's committee of jurisdiction. And, there is no one authorized to enforce it, just a violation and penalty section. Most Counties have the planning committee or its equivalent in charge of administering or overseeing the ordinance, which makes sense to me.

I asked Angie to get copies of other county ordinances on rural numbering, and they are attached to this email. I ask that you review the ordinances that I have attached to determine what format you would like to follow or if we want to borrow "bits and pieces" of ordinances to craft our own. I don't want to draft in a vacuum, considering that I have no experience in Planning or assigning address numbers. I think that at a minimum we should have a meeting with Cathy and the chairs of the Administrative (oversees Real Property Lister), Judicial Law (does not oversee any office included in current ordinance), and Planning (oversees Planning, Land Information) Committees to see which committee and department should have oversight of a new ordinance – I believe we need a complete repeal and recreation of this ordinance.

Please contact me as soon as possible to discuss. Or, in the alternative, please contact Angie to schedule a time to meet via Zoom. Once you have a date that works for all of us, I will schedule the Zoom meeting.

Take care and be well.

Regards,

Dawn N. Klockow

Dawn N. Klockow
Green Lake County
Corporation Counsel

Base grant \$75,000

Strategic grant \$50,000

Education grant \$1,000

Retained Fees \$25,000

Total \$151,000

PLSS

2020 grant due end of 2021	$259 - 53 = 206$ remaining of 1857 total is 89% complete (53 corner project)
2021 grant due end of 2022	$206 - 63 = 143$ remaining of 1857 total is 92% complete (63 corner project)
2022 grant due end of 2023	$143 - 46 = 97$ remaining of 1857 total is 95% complete (46 corner project)
2023 grant due end of 2024	$97 - 62 = 35$ remaining of 1857 total is 98% complete (62 corner project)
2024 grant due end of 2025	$35 - 35 = 0$ remaining of 1857 total is 100% complete (35 corner project)

2021 WISCONSIN ACT 168

2021 WI Act 168 was enacted 3/11/2022, published 3/12/2022 and takes effect the 1st day of the 7th month after publication. Effective 10/1/2022.

<https://docs.legis.wisconsin.gov/2021/related/acts/168>

SECTION 57. 703.28 (1m) (a) of the statutes is repealed.

SECTION 58. 703.28 (1m) (b) of the statutes is renumbered 703.28 (1m) and amended to read:

703.28 (1m) Before a certified survey map, condominium plat, subdivision plat or other plat may be recorded and filed for ~~the same~~ property that is subject to a condominium declaration, the condominium shall first be removed from the provisions of this chapter by recording a removal instrument. This subdivision does not apply to a merger or consolidation under s. 703.275.

703.28 Removal from provisions of this chapter.

- (1) All of the unit owners may remove all or any part of the property from the provisions of this chapter by a removal instrument, duly recorded, provided that the holders of all liens affecting any of the units consent thereto or agree, in either case by instruments duly recorded, that their liens be transferred to the percentage of the undivided interest of the unit owner in the property.
- (1m) Before a certified survey map, condominium plat, subdivision plat or other plat may be recorded and filed for property that is subject to a condominium declaration, the condominium shall first be removed from the provisions of this chapter by recording a removal instrument. This subsection does not apply to a merger or consolidation under s. 703.275.

NOTE: Sub. (1m) is shown as affected eff. 10-1-22 by 2021 Wis. Act 168. Prior to 10-1-22 it reads:

- (1m) (a) If the merger of 2 or more condominiums under s. 703.275 would result in the creation of a new plat for the resultant condominium, the property of the preexisting condominiums shall first be removed from the provisions of this chapter by recording a removal instrument.
- (b) Before a certified survey map, condominium plat, subdivision plat or other plat may be recorded and filed for the same property, the condominium shall first be removed from the provisions of this chapter by recording a removal instrument.

- (2) Upon removal of any property from this chapter, the property shall be deemed to be owned in common by the unit owners. The undivided interest in the property owned in common which appertains to each unit owner shall be the percentage of undivided interest previously owned by the owner in the common elements.

History: 1977 c. 407; 1997 a. 333; 1999 a. 96; 2021 a. 168; s. 35.17 correction in (1m).



2023 WLIP Training & Education Grant Application

County:

- 1. County submitted a 2022-2024 land information plan to DOA Yes No
- 2. Enter date of last county land information council meeting (mm/dd/yyyy) ►
- 3. LIO subscribed to the land information listserv Yes No
- 4. County's *Retained Fee/Grant Report* for 2021 submitted Yes No
- 5. Training & Education Award Eligible \$ **1,000.00**
- 6. Training & Education Award Amount Requested \$

7. Brief Description of Intended Expenditures for Training & Education Grant

Costs associated with participating in Professional Organization events including membership dues, mileage, parking, meals, hotel, event registration fees

- WLIA (Wisconsin Land Information Association) group membership \$200
Annual Conference \$290 registration 2-days
Spring Meeting \$155 registration 2-days
Fall Meeting \$155 registration 2-days
- EWUG (ESRI Wisconsin User Group) Annual Conference \$220 registration 2-days

8. **Statement and Authorization of Land Information Officer**
As the Land Information Officer for the above county, I am authorized to submit this application, as an eligible applicant, on the authority of the county board. I understand that application authority shall be obtained by specific action of the county board, and that the WLIP may request evidence of such authority. Project work shall meet all standards and conditions as set forth by the relevant Wisconsin State Statutes, Wisconsin Administrative Code, and policy adopted by the Wisconsin Land Information Program or the Wisconsin Department of Administration. To the best of my knowledge, the information contained in this application is accurate and complete. I understand that Training & Education grant projects must be completed by December 31, 2024.

LIO Name (typed)

Date (mm/dd/yyyy)



2023 WLIP Strategic Initiative Grant Application

County: Green Lake

- | | |
|--|--------------|
| 1. Strategic Initiative Award Eligible | \$ 70,000.00 |
| 2. Strategic Initiative Award Amount Requested | \$ 70,000.00 |

BENCHMARK 1 & BENCHMARK 2

3. The county must meet Benchmark 1 and Benchmark 2 for the V9 call for data by March 31, 2023 in the Searchable Format. Will the county use 2023 Strategic Initiative funding to work toward the Searchable Format for **V9** Benchmark 1 and 2 in the first quarter of 2023?
- Yes
 No
4. Will the county use 2023 Strategic Initiative Funding to work toward and/or maintain the Searchable Format for **V10** or **V11**?
- Yes
 No
5. Benchmark 1 and 2 Land Information Plan Citations for *Project Plan to Achieve Searchable Format for Benchmarks 1 & 2* – Page numbers (If answered “No” to #3-4 above, skip down to #8 below.)
-

6. Benchmark 1 and 2 Project Activities ▼	Costs ▼	
7. Benchmark 1 and 2 Total Costs ▶		0.00

8. Will the county perform data cleanup and standardization tasks in order to meet the Searchable Format standard before submitting data for the **V9** call for data by March 31, 2023?
- Yes ▶ Skip down to #10 below
 NA – Not applicable because no deficiencies ▶ Skip down to #10 below
 No
9. If you answered “No” to SI_#8 above, briefly describe how you will address any deficiencies in order to meet the Searchable Format standard, explain why the deficiencies cannot be rectified by the V9 call for data, and how they will be addressed:

BENCHMARK 3

10. Is your county's digital parcel fabric complete (including incorporated areas)?

Yes, parcel fabric complete

No, county needs to work toward Benchmark 3 ▶ Estimated year of completion ▶

11. Will county use 2023 Strategic Initiative funding to work toward Benchmark 3 (Completion of County Parcel Fabric)?

Yes

No ▶ Skip down to #15 below

12. Benchmark 3 Land Information Plan Citations for *Project Plan for Parcel Completion* – Page numbers

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13. Benchmark 3 Project Activities ▼

Costs ▼

		14. Benchmark 3 Total Costs ▶	0.00

BENCHMARK 4

15. Is your county's PLSS framework complete and integrated into digital parcel layer?

Yes, PLSS network complete and integrated (according to the definition of integration on page 6)

No, county needs to work toward Benchmark 4 ▶ Estimated year of completion ▶

16. Benchmark 4 waiver request – Check the waiver box below if you wish to request a waiver from Benchmark 4 in favor of LiDAR and/or Aerial Imagery costs

No / Not Applicable

Yes, waiver requested in favor of **LiDAR** project ▶ Fill out *2023 WLIP Grant Application Addendum*

Yes, waiver requested in favor of **Imagery** project ▶ Fill out *2023 WLIP Grant Application Addendum*

17. Will county use 2023 Strategic Initiative funding to work toward Benchmark 4 (Completion and Integration of PLSS)?

Yes

No ▶ Skip down to #21 below

18. Benchmark 4 Land Information Plan Citations for *Project Plan for PLSS* – Page numbers

Project Plan for PLSS (Benchmark 4) pages 23 & 24

19. Benchmark 4 Project Activities ▼

Costs ▼

Integrate Parcel Mapping	10,000.00		
42 PLSS corners * \$1,400	60,000.00		
		20. Benchmark 4 Total Costs ▶	70,000.00

OTHER COUNTY-LEVEL STRATEGIC INITIATIVE PROJECTS

21. County anticipates meeting Benchmarks 1-4 (or 1-3 with LiDAR/aerial imagery waiver) **and** foresees having some of the \$70k Strategic Initiative funding “leftover”?

- Yes
- No

22. Estimated amount of \$70k to be left after applying any costs to achieve Benchmarks 1-4 (or 1-3 for LiDAR/aerial imagery waiver counties)

- Zero
- More than zero ▶ Specify amount ▶ \$

If “More than zero” is selected, use the *2023 WLIP Grant Application Addendum* to describe the projects you will use the Strategic Initiative funding for.

23. TOTAL ALL STRATEGIC INITIATIVE PROJECTS (should equal ≤ \$70,000.00) ▶ \$

24. Statement and Authorization of Land Information Officer

As the Land Information Officer for the above county, I am authorized to submit this application, as an eligible applicant, on the authority of the county board. I understand that application authority shall be obtained by specific action of the county board, and that the WLIP may request evidence of such authority. Project work shall meet all standards and conditions as set forth by the relevant Wisconsin State Statutes, Wisconsin Administrative Code, and policy adopted by the Wisconsin Land Information Program or the Wisconsin Department of Administration. To the best of my knowledge, the information contained in this application is accurate and complete. I understand that Strategic Initiative grant projects must be completed by December 31, 2024.

LIO Name (typed)

Date (mm/dd/yyyy)



2023 WLIP Base Budget Grant Application

County:

- 1. Base Budget Award Eligible (from grant eligibility table on page 9) \$
- 2. Base Budget Award Amount Requested \$

3. Base Budget Grant Project Title 1

4. Land Information Spending Category:

5. Land Information Plan Citations – Page numbers

6. <u>Project Activities</u> ▼	<u>Costs</u> ▼		
20 PLSS corners * \$1,400	28,152.00		
7. Base Budget Project 1 Total ▶			28,152.00

8. Base Budget Grant Project Title 2

9. Land Information Spending Category:

10. Land Information Plan Citations – Page numbers

11. <u>Project Activities</u> ▼	<u>Costs</u> ▼		
Integrate Parcel Mapping	25,000.00		
12. Base Budget Project 2 Total ▶			25,000.00

13. Base Budget Grant Project Title 3

Scan Old Books

14. Land Information Spending Category: Other parcel work (e.g., ROD indexing)

15. Land Information Plan Citations – Page numbers

Project #5 Page 26

16. Project Activities ▼ Costs ▼

Scan Proceedings books	10,000.00		
17. Base Budget Project 3 Total ▶			10,000.00

18. Base Budget Grant Project Title 4

Multi-function large format printer/scanner

19. Land Information Spending Category: Hardware

20. Land Information Plan Citations – Page numbers

Project #9 Page 28

21. Project Activities ▼ Costs ▼

Ink, print heads, and paper rolls	1,900.00		
laminating film roll	100.00		
22. Base Budget Project 4 Total ▶			2,000.00

23. TOTAL ALL BASE BUDGET PROJECT COSTS (not to exceed BB_#1) ▶ \$ **65,152.00**

24. Statement and Authorization of Land Information Officer

As the Land Information Officer for the above county, I am authorized to submit this application, as an eligible applicant, on the authority of the county board. I understand that application authority shall be obtained by specific action of the county board, and that the WLIP may request evidence of such authority. Project work shall meet all standards and conditions as set forth by the relevant Wisconsin State Statutes, Wisconsin Administrative Code, and policy adopted by the Wisconsin Land Information Program or the Wisconsin Department of Administration. To the best of my knowledge, the information contained in this application is accurate and complete. I understand that Base Budget grant projects must be completed by December 31, 2024.

LIO Name (typed) **Gerald Stanuch**

Date(mm/dd/yyyy) **12/31/2022**