PERSONNEL COMMITTEE MEETING September 8, 2022

The regular meeting of the Personnel Committee was called to order by Chair Abendroth at 4:00 PM on Thursday, September 8, 2022 in the County Board Room, Green Lake County Government Center, Green Lake, WI. The meeting was held both in person and via Zoom. The requirements of the open meeting law were certified as being met. The Pledge of Allegiance was recited.

Present: Dave Abendroth Absent: Sue Wendt

Luke Dretske Nita Krenz Bob Schweder

Other County Employees Present: Liz Otto, County Clerk; Dawn Klockow, Corporation Counsel; Jason Jerome, HHS Director; Cathy Schmit, County Administrator; Carleen Rhode, HR Coordinator; Matt Vandekolk, Chief Deputy

MINUTES OF 08/11/2022

Motion/second (Schweder/Krenz) to approve the minutes of the 08/11/2022 meeting as presented with no corrections or changes. Motion carried with no negative vote.

PUBLIC COMMENT – none

ORDINANCES

• Amending the Personnel Policy and Procedures Manual, Article I. Administrative and Legal Policies

Corporation Counsel Dawn Klockow stated this amendment is in response to the request from the committee to add a probationary period for new employees for the pay for performance process.

Motion/second (Schweder/Dretske) to approve the ordinance and forward to County Board for final approval. Motion carried with no negative vote.

HEALTH INSURANCE RATES FOR 2023

County Clerk Liz Otto stated that there are no firm updates on the Employee Trust Fund (ETF) website in regard to health insurance premiums for 2023. There is an overall increase of 5.4% for local governments but individual premiums have not been released yet. Open enrollment starts on September 23 so final numbers should be available soon.

VACATION CARRYOVER POLICY

Supervisor Dretske stated that the vacation carryover policy should be reviewed. It currently does not allow any carryover of vacation but the County Administrator has been approving it in some situations. Chair Abendroth stated that changes may be in order after a new County Administrator is in place.

TELECOMMUTING EXCEPTION REPORT

County Administrator Cathy Schmit stated there are no exceptions.

COMMITTEE DISCUSSION

Future meeting date: Regular meeting – Next meeting date set for October 13, 2022 @ 4:00 PM

Future agenda items:

<u>ADJOURNMENT</u> Chair Abendroth adjourned the meeting at 4:14 PM.

Submitted by,

Liz Otto County Clerk

