

## ADMINISTRATIVE COMMITTEE MEETING

August 22, 2022

The special meeting of the Administrative Committee was called to order by Chairman Dave Abendroth at 4:30 PM on Monday, August 22, 2022 in the County Board and via Zoom format at the Government Center, 571 County Road A, Green Lake, WI. The meeting was held both in person and via Zoom. The requirements of the open meeting law were certified as being met. The pledge of allegiance was recited.

Present: Dave Abendroth  
Ken Bates  
Dennis Mulder  
Gene Thom

Absent: Brian Floeter

Corporation Counsel Dawn Klockow requested that Sue Wendt leave the meeting due to a quorum of the Judicial Law Committee. Wendt left the meeting.

Other County Employees Present: Liz Otto, County Clerk; Dawn Klockow, Corporation Counsel; Sheriff Mark Podoll; Chief Deputy Matt Vandekolk

**PUBLIC COMMENT** – none

### **INITIAL MEETING WITH PUBLIC ADMINISTRATION ASSOCIATES (PAA, LLC) TO INITIATE COUNTY ADMINISTRATOR HIRING PROCESS**

Dave Bretl and Jon Hochkammer of Public Administration Associates, LLC (PAA) introduced themselves and gave a brief overview of their organization. Discussion held regarding timeline for the hiring process and information exchanged in regard to the position and what the county is looking for. County Clerk Liz Otto will send out a survey to Department Heads and constitutional officers provided by PAA for their input.

### **QUORUM LANGUAGE ON COMMITTEE AGENDAS**

Corporation Counsel Dawn Klockow spoke in regard to open meetings law violations due to attendance at meetings causing a quorum for other committees. Klockow recommended amending the County Board rules to require 24 hour notice to the County Clerk so that agendas can be properly noticed. ***Motion/second (Bates/Mulder)*** to allow Chief Deputy Matt Vandekolk to speak. Motion carried with no negative vote. Discussion held on recording of meetings. Clerk Otto stated that only County Board meetings are recorded unless a committee chair specifically requests it due to the cost of Zoom recordings. Klockow also suggested that committee chairs be required to introduce resolutions and ordinances at the County Board meetings so that background information is available to all members. She will bring that to the next meeting.

### **COMMITTEE DISCUSSION**

- **Future Meeting Dates:** September 7, 2022 @ 4:30 PM
- **Future agenda items for action & discussion:**

### **ADJOURNMENT**

Chair Abendroth adjourned the meeting at 6:12 PM.

Submitted by,



Liz Otto  
County Clerk