

PERSONNEL COMMITTEE MEETING
August 11, 2022

The regular meeting of the Personnel Committee was called to order by Chair Abendroth at 4:00 PM on Thursday, August 11, 2022 in the County Board Room, Green Lake County Government Center, Green Lake, WI. The meeting was held both in person and via Zoom. The requirements of the open meeting law were certified as being met. The Pledge of Allegiance was recited.

Present: Dave Abendroth
 Luke Dretske
 Nita Krenz
 Bob Schweder
 Sue Wendt

Other County Employees Present: Liz Otto, County Clerk; Dawn Klockow, Corporation Counsel; Jason Jerome, HHS Director; Cathy Schmit, County Administrator; Carleen Rhode, HR Coordinator; Shannon Barfknecht, Financial Manager

MINUTES OF 07/14/2022

Motion/second (Schweder/Wendt) to approve the minutes of the 07/14/2022 meeting as presented with no corrections or changes. Motion carried with no negative vote.

PUBLIC COMMENT – none

UPDATE ON PAY FOR PERFORMANCE CHANGES

County Administrator Cathy Schmit distributed her Pay for Performance process proposal option. Discussion held. *Motion/second (Wendt/Krenz)* to update the Personnel Policies and Procedures manual to include a 6 month probationary period for all positions. Motion carried with no negative vote. *Motion/second (Schweder/Abendroth)* to adopt the process presented. Motion carried with no negative vote.

RESOLUTIONS

- **Resolution to Create a Crisis Therapist Position in the Health & Human Services Behavioral Health Unit**

HHS Director Jason Jerome explained this resolution as well as the following one. Both are being requested as a result of increased mental health needs and both are billable positions. Discussion held.

Motion/second (Krenz/Wendt) to approve the resolution and forward to Finance and County Board for final approval. Motion carried with no negative vote.

- **Related to Eliminating the Children & Family Services Case Manager Position and Creating an Additional Intensive In-Home Clinical Therapist Position in the Health & Human Services Children & Family Unit**

Motion/second (Schweder/Dretske) to approve the resolution but include language “This position will be eliminated if the caseload or funding decreases to the point where it can no longer be funded”. Motion carried

with no negative vote.

TELECOMMUTING EXCEPTION REPORT

County Administrator Cathy Schmit stated that there are no exceptions other than laptops have been ordered for 3 HHS employees that have not been employed here for 6 months yet but will be available for remote work after that time.

DISCUSSION REGARDING TELECOMMUTING POLICY

County Administrator Cathy Schmit provided a listing of employees that are allowed to telecommute.

COMMITTEE DISCUSSION

Future meeting date: Regular meeting – Next meeting date set for September 8, 2022 @ 4:00 PM

Future agenda items:

ADJOURNMENT

Chair Abendroth adjourned the meeting at 4:26 PM.

Submitted by,



Liz Otto
County Clerk