

The following information should help you in preparation before you come in for a marriage license.

➤ **WHERE TO APPLY**

County Clerk's Office 920-294-4005
Green Lake County Government Center
571 County Road A
Green Lake WI 54941-8630

➤ **RESIDENCE**

There is no residency requirement. You are able to get a marriage license in any county in the State of Wisconsin regardless of residency.

➤ **APPLICATIONS TAKEN**

Applications are taken between the hours of **8:30 AM and 4:00 PM**, Monday through Friday. We are open over the noon hour. The Courthouse is closed on Saturday, Sunday and Legal Holidays.

➤ **MARRIAGEABLE AGE**

Any person who has attained the age of **18 years** may marry. If a person is between the ages of **16 years and 18 years** the license will be issued **only with the written consent** of both parents, sole custodial parent, or legal guardian. Consent forms are available at the County Clerk's Office.

➤ **DIVORCED PERSONS**

May not remarry until **6 months** after the granting of the Judgement of Divorce **regardless** of where the action took place.

➤ **REQUIREMENTS**

➤ **Any documents not in English need to be translated and certified.**

➤ **An interpreter needs to be present if you do not speak English. (You provide the interpreter. The interpreter cannot be a relative, must be a disinterested party.)**

1. Applicants must present a **Certified Copy of their birth certificate**. If unattainable, please contact the County Clerk's office prior to applying for the marriage license.

2. Copies of **judgement of divorce, legal annulment papers, or death certificate** from most recent previous marriage **must be presented**.

3. Both parties must provide a Social Security number, if one has been issued.

4. Proof of current address (Examples: driver's license, utility bill, bank statement, property tax bill/rental agreement, piece of mail).

5. Name, address and phone number of Officiant. Date & Place of intended marriage. (city, village, town and county)

6. **Both parties must appear together** before the County Clerk or Deputy when applying for their license

➤ **WAITING PERIOD**

Applications must be made at least **3 FULL days before a license is issued**. The 3 day waiting period begins after the date of application and ends on the 4th day, which is also the issuance day. Keep in mind that we do not issue licenses on weekends or holidays, so plan accordingly. The ceremony may take place on the date the license is issued or any time within 60 days thereafter. The 3-day waiting period may be waived for good cause by the County Clerk, for an additional \$25.00 fee.

➤ **EXPIRATION**

The license is valid for **60 days after date of issuance** and the marriage must be performed within that period.

➤ **LICENSE FEE \$75.00**

Payable by Cash, Check or credit card (processing fee applies)

➤ **WITNESS**

The marriage must be performed in the presence of 2* competent adults (18 years or over) witnesses other than the officiating person.

***1 competent adult witness if currently active military service.**

➤ **To avoid conflict** with the various requirements, it is suggested that applicants apply early enough to allow time to resolve any problems that may arise. **Contacting the County Clerk's Office prior to making application often avoids problems.**

The portion of the marriage application form that is collected for statistical purposes only shall indicate that the address of the marriage license applicants may be provided by a County Clerk to a law enforcement officer under the conditions specified under §765.20(2)

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CCPub/Marriage/Marriage Information



JUDGE

Mark T. Slate
920-294-4042

COURT COMMISSIONERS

Henry Conti
920-858-4196

Matt Chier
920-361-9740

John Blazel
920-361-1777

MARRIAGE LICENSE INFORMATION

Required by Chapter 765
Wisconsin Statutes



Effective July 1, 2022

**GREEN LAKE COUNTY CLERK
GOVERNMENT CENTER
571 COUNTY ROAD A
GREEN LAKE WI 54941-8630
920-294-4005**