



GREEN LAKE COUNTY

571 County Road A, Green Lake, WI 54941

Original Post Date: 07/29/2022

Amended* Post Date:

The following documents are included in the packet for the Administrative Packet on August 1, 2022:

- 1) Agenda
- 2) Minutes from 05/02/2022, 06/08/2022, 06/15/2022, 06/28/2022 and 07/19/2022
- 3) Resolution to Change the Date for the 2022 November Annual Meeting of the Board of Supervisors
- 4) Ordinance Amending Chapter 10 – Budget and Finance to Prohibit the Acceptance of Donations for the Administration of Elections
- 5) Department Reports (6)



**GREEN LAKE COUNTY
OFFICE OF THE COUNTY CLERK**

Elizabeth Otto
County Clerk

Office: 920-294-4005
FAX: 920-294-4009

Administrative Committee Meeting Notice

Date: Monday, August 1, 2022 Time: 4:00 PM
Green Lake County Government Center,
County Board Room, 571 County Rd A, Green Lake WI

Amended* AGENDA

**Committee
Members**

Dave Abendroth- Chair
Dennis Mulder
Brian Floeter
Gene Thom
Ken Bates

Elizabeth Otto,
Secretary

Virtual attendance at meetings is optional. If technical difficulties arise, there may be instances when remote access is a quorum attending in person, the meeting will proceed as scheduled.

1. Call to Order
2. Certification of Open Meeting Law
3. Pledge of Allegiance
4. Minutes: 05/02/2022, 06/8/2022, 06/15/2022, 06/28/2022, and 07/19/2022
5. Public Comment (3 minute limit)
6. Resolutions
 - Resolution to Change the Date for the 2022 November Annual Meeting of the Board of Supervisors
7. Ordinances
 - Amending Chapter 10 – Budget and Finance to Prohibit the Acceptance of Donations for the Administration of Elections
8. Discussion on Long Range Planning and the Comprehensive Plan
9. *Discussion and Possible Action on County Board Rules
10. *2021 Audit Progress
11. Department Reports and 2023 Budgets
 - Corporation Counsel
 - County Administrator
 - County Clerk
 - IT
 - Register of Deeds
 - Treasurer
12. Discussion and Possible Action on Filling County Administrator Position
13. Committee Discussion
 - Future Meeting Dates:
 - Future Agenda items for action & discussion
14. Adjourn

****A quorum of the Finance Committee may be present at this meeting. The Finance Committee will take no action on any agenda items.**

This meeting will be conducted through in person attendance or audio/visual communication. Remote access can be obtained through the following link:

Topic: Administrative Committee
Time: Aug 1, 2022 04:00 PM Central Time (US and Canada)

Join Zoom Meeting
<https://us06web.zoom.us/j/86726707903?pwd=UithQzhqa3FOeWplRVhCMmV5RlZJdz09>

Meeting ID: 867 2670 7903
Passcode: 385354

Dial by your location
+1 312 626 6799 US (Chicago)
+1 646 931 3860 US

Kindly arrange to be present, if unable to do so, please notify our office. Sincerely, Elizabeth Otto

Please note: Meeting area is accessible to the physically disabled. Anyone planning to attend who needs visual or audio assistance, should contact the County Clerk's Office, 294-4005, not later than 3 days before date of the meeting.

ADMINISTRATIVE COMMITTEE MEETING

May 2, 2022

The meeting of the Administrative Committee was called to order by Chairman Dave Abendroth at 3:00 PM on Monday, May 2, 2022 in the County Board and via Zoom format at the Government Center, 571 County Road A, Green Lake, WI. The meeting was held both in person and via Zoom. The requirements of the open meeting law were certified as being met. The pledge of allegiance was recited.

Present: Dave Abendroth
Ken Bates
Brian Floeter
Dennis Mulder
Gene Thom

Absent:

Other County Employees Present: Liz Otto, County Clerk; Corporation Counsel Dawn Klockow; Sheriff Mark Podoll; Jessica McLean, Treasurer; Renee Thiem-Korth, Register of Deeds; Bill Hutchison, IT Director; Cathy Schmit, County Administrator (Zoom)

ELECTION OF VICE CHAIR

Chair Abendroth called for nominations for Vice Chair of the Administrative Committee. *Motion/second (Floeter/Bates)* to nominate Gene Thom. Chair Abendroth called for nominations 3 times. *Motion/second (Mulder/Floeter)* to close nominations and cast a unanimous ballot for Gene Thom as Vice Chair. Motion carried with no negative vote.

MINUTES OF 02/08/2022, 03/02/2022 AND 03/10/2022

Motion/second (Mulder/Floeter) to approve the minutes of the 02/08/2022, 03/02/2022 and 03/10/2022 meetings as with no changes or corrections. Motion carried with no negative vote.

PUBLIC COMMENT – none

RESOLUTIONS

• Resolution Authorizing the Electronic Publication of County Board Proceedings

County Clerk Liz Otto explained that posting the annual County Board proceedings book would save time and money versus having the book printed each year and would also be environmentally friendly. Discussion held. Otto assured the committee that this is only for the annual proceedings book. The monthly minutes of the County Board meeting are still published on a monthly basis in the Berlin Journal newspapers.

Motion/second (Floeter/Bates) to approve the resolution and forward to County Board for final approval.

Motion/second (Mulder/Bates) to amend the resolution to insert “annual” before all text in the resolution. Motion carried with no negative vote. Vote on original motion to approve as amended – motion carried with no negative vote.

DISCUSSION REGARDING COUNTY BOARD RULES

Corporation Counsel Dawn Klockow previously distributed a memo to all committee members to clarify the current rules. Discussion held on releasing the memo to the public. Klockow advised that this would have to be approved by the entire County Board at the next meeting.

DISCUSSION ON LONG RANGE PLANNING AND THE COMPREHENSIVE PLAN

County Administrator Cathy Schmit provided information on the possibility of a long range plan encompassing 5, 10 and 15 years. Schmit stated she has a draft RFP (request for proposals) drawn up to contract with a consulting service. The consultant would plan meetings, conduct interviews, and draw up the plan. Schmit will send a copy of the RFP to committee members along with a preliminary timeline for further review.

DISCUSSION REGARDING COUNTY ADMINISTRATOR EVALUATION

County Administrator Cathy Schmit explained the process used in the past. Discussion held. Schmit will send out a copy of her contract, 2 past evaluations, and new evaluation form to all committee members. An evaluation form will be provided to each County Board member as well and returned to the Chair.

DISCUSSION AND POSSIBLE ACTION ON ORDINANCE AND POLICY REVISIONS

Chair Abendroth urged the committee members to review Chapter 9 to determine if anything needs to be changed or updated. Discussion held on the appointment of an Ethics Committee as outlined in Chapter 9.

DEPARTMENT RELATED REPORTS

- **Corporation Counsel**
- **County Administrator**
- **County Clerk**
- **IT**
- **Register of Deeds**
- **Treasurer**

Discussion held on submitted reports. Treasurer Jess McLean and Register of Deeds Renee Thiem-Korth explained the need for an audit and assistance with the Real Property Lister issues which have been ongoing since August of 2021. Issues and possible options discussed. The committee directed the County Administrator to hire an LTE as soon as possible to get this cleared up.

COMMITTEE DISCUSSION

- **Future Meeting Dates:** June 6, 2022 @ 3:00 PM
- **Future agenda items for action & discussion**

ADJOURNMENT

Chair Abendroth adjourned the meeting at 4:20 PM.

Submitted by,

Liz Otto
County Clerk

SPECIAL ADMINISTRATIVE COMMITTEE MEETING

June 8, 2022

The special meeting of the Administrative Committee was called to order by Chairman Dave Abendroth at 3:00 PM on Wednesday, June 8, 2022 in the County Board and via Zoom format at the Government Center, 571 County Road A, Green Lake, WI. The meeting was held both in person and via Zoom. The requirements of the open meeting law were certified as being met. The pledge of allegiance was recited.

Present: Dave Abendroth
Ken Bates
Brian Floeter
Dennis Mulder
Gene Thom

Absent:

Other County Employees Present: Liz Otto, County Clerk; Sheriff Mark Podoll; Jessica McLean, Treasurer; Renee Thiem-Korth, Register of Deeds; Chief Deputy Matt Vandekolk; Jason Jerome, HHS Director

PUBLIC COMMENT – Sheriff Mark Podoll requested that the committee consider input from all Green Lake County Department Heads during the decision process regarding the County Administrator position. Chief Deputy Matt Vandekolk and HHS Director Jason Jerome echoed the same thoughts and requested the committee consult with Department Heads as to what is needed.

RESOLUTIONS

- **Resolution Relating to Creation of One Real Property Lister/Deputy Treasurer Position and Eliminate One Chief Deputy Treasurer Position in the County Treasurer's Office**

Treasurer Jessica McLean stated that there is no change to the pay level of the position – only a change to the job description removing the Chief Deputy language and updating the Real Property Lister language and position.

Motion/second (Thom/Mulder) to approve the position and forward to Personnel and County Board. Motion carried with no negative vote.

DISCUSSION ON STRATEGIC PLAN

No updates or discussion. Supervisor Bates suggested that this be included on the agenda for all committees when the process starts so that input is received from all.

CLOSED SESSION

Consider motion to convene into Closed Session under:

- Wis. §19.85(1)(c) to consider the performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility. This closed session is in reference to the annual performance review of the County Administrator.
- Wis. §19.85(1)(c) to consider the employment of any public employee over which the governmental body has jurisdiction or exercises responsibility. This matter involves determining the procedure for filling the vacancy of County Administrator due to the retirement of the current County Administrator in December 2022.

Motion/second (Thom/Mulder) to convene into Closed Session at 3:09 PM – Roll call vote: Ayes - 5, Nays - 0, Absent - 0, Abstain - 0. Motion carried. County Clerk Liz Otto was excused from the meeting.

County Clerk Liz Otto rejoined the meeting at 5:00 PM.

RECONVENE INTO OPEN SESSION TO TAKE ACTION, IF APPROPRIATE, ON MATTERS DISCUSSED IN CLOSED SESSION

Motion/second (Bates/Abendroth) to reconvene into Open Session at 5:00 PM – Roll call vote: Ayes - 5, Nays - 0, Absent - 0, Abstain - 0. Motion carried.

No action taken in Closed Session.

COMMITTEE DISCUSSION

- **Future Meeting Dates:** June 16, 2022 @ 3:00 PM
- **Future agenda items for action & discussion**

ADJOURNMENT

Chair Abendroth adjourned the meeting at 5:01 PM.

Submitted by,

Liz Otto
County Clerk

DRAFT

SPECIAL ADMINISTRATIVE COMMITTEE MEETING

June 15, 2022

The special meeting of the Administrative Committee was called to order by Chairman Dave Abendroth at 3:00 PM on Wednesday, June 15, 2022 in the County Board and via Zoom format at the Government Center, 571 County Road A, Green Lake, WI. The meeting was held both in person and via Zoom. The requirements of the open meeting law were certified as being met. The pledge of allegiance was recited.

Present: Dave Abendroth
Ken Bates
Dennis Mulder
Gene Thom

Absent: Brian Floeter

Other County Employees Present: Liz Otto, County Clerk; Cathy Schmit, County Administrator

PUBLIC COMMENT – none

CLOSED SESSION

Consider motion to convene into Closed Session under:

- Wis. §19.85(1)(c) to consider the performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility. This closed session is in reference to the annual performance review of the County Administrator.
- Wis. §19.85(1)(c) to consider the employment of any public employee over which the governmental body has jurisdiction or exercises responsibility. This matter involves determining the procedure for filling the vacancy of County Administrator due to the retirement of the current County Administrator in December 2022.

Motion/second (Thom/Bates) to convene into Closed Session at 3:03 PM – Roll call vote: Ayes - 4, Nays - 0, Absent – 1 (Floeter), Abstain - 0. Motion carried. County Clerk Liz Otto was excused from the meeting.

County Clerk Liz Otto rejoined the meeting at 4:23 PM.

RECONVENE INTO OPEN SESSION TO TAKE ACTION, IF APPROPRIATE, ON MATTERS DISCUSSED IN CLOSED SESSION

Motion/second (Thom/Bates) to reconvene into Open Session at 4:24 PM – Roll call vote: Ayes - 4, Nays - 0, Absent – 1 (Floeter), Abstain - 0. Motion carried.

Chair Abendroth stated that surveys regarding the County Administrator position will be provided to all Department Heads to be returned by June 24, 2022. County Clerk Liz Otto was directed to contact the Wisconsin Counties Association (WCA) to request a speaker to address the entire County Board in regard to the options for county leadership.

COMMITTEE DISCUSSION

- **Future Meeting Dates:** June 28, 2022 @ 3:00 PM
- **Future agenda items for action & discussion**

ADJOURNMENT

Chair Abendroth adjourned the meeting at 4:26 PM.

Submitted by,

Liz Otto
County Clerk

SPECIAL ADMINISTRATIVE COMMITTEE MEETING

June 28, 2022

The special meeting of the Administrative Committee was called to order by Chairman Dave Abendroth at 3:00 PM on Wednesday, June 28, 2022 in the County Board and via Zoom format at the Government Center, 571 County Road A, Green Lake, WI. The meeting was held both in person and via Zoom. The requirements of the open meeting law were certified as being met. The pledge of allegiance was recited.

Present: Dave Abendroth
Ken Bates
Dennis Mulder
Gene Thom
Brian Floeter

Other County Employees Present: Samantha Stobbe, Deputy County Clerk; Jason Jerome, HHS Director; Chief Deputy Matt Vande Kolk; Cathy Schmit, County Administrator; Dan Sondalle, Assistant Corporation Counsel

PUBLIC COMMENT – none

APPEARANCE - Jason Jerome, HHS Director- Pay for Performance

Jason outlined where they were at with the pay for performance proposal and how they plan to move forward. Discussion held.

CLOSED SESSION

Consider motion to convene into Closed Session under:

- Wis. §19.85(1)(c) to consider the performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility. This closed session is in reference to the Mid-year review of County Administrator by Department Heads.

Motion/second (Floeter/Bates) to convene into Closed Session at 3:21PM – Roll call vote: Ayes - 4, Nays – 1 (Mulder), Absent – 0, Abstain - 0. Motion carried. Deputy County Clerk Samantha Stobbe and County Administrator Cathy Schmitt were excused from the meeting.

Deputy County Clerk Samantha Stobbe rejoined the meeting at 4:44PM.

RECONVENE INTO OPEN SESSION TO TAKE ACTION, IF APPROPRIATE, ON MATTERS DISCUSSED IN CLOSED SESSION

Motion/second (Mulder/Floeter) to reconvene into Open Session at 4:45PM – Roll call vote: Ayes - 5, Nays - 0, Absent – 0, Abstain - 0. Motion carried.

ADMINISTRATIVE POSITION DISCUSSION

Discussion held regarding the position of the Administrator. Administrator Schmit spoke in favor of looking at the position along with the job description and the manuals regarding the position to refine it. Discussion held on what could be done different and what worked regarding the position.

Motion/Second (Floeter/Bates) to suspend the County Board rules to allow other attendees to speak. All ayes. Motion carried with no negative vote.

Chief Deputy Vande Kolk spoke regarding the structure of having a County Administrator. Jason Jerome spoke in favor of the County Administrator position and the ability of department heads to provide feedback during this

process. The committee advised Administrator Schmit to contact Corporation Counsel to create an RFP for the position to be voted on the night of County Board.

COMMITTEE DISCUSSION

- **Future Meeting Dates: July 19th at 5PM**
- **Future agenda items for action & discussion: Resolution regarding which type of Administration the County will go with moving forward, RFP for position related to the resolution**

ADJOURNMENT

Chair Abendroth adjourned the meeting at 5:22PM.

Submitted by,

Samantha Stobbe
Deputy County Clerk

DRAFT

SPECIAL ADMINISTRATIVE COMMITTEE MEETING

July 19, 2022

The special meeting of the Administrative Committee was called to order by Chairman Dave Abendroth at 4:00 PM on Tuesday, July 19, 2022 in the County Board and via Zoom format at the Government Center, 571 County Road A, Green Lake, WI. The meeting was held both in person and via Zoom. The requirements of the open meeting law were certified as being met. The pledge of allegiance was recited.

Present: Dave Abendroth
Ken Bates
Dennis Mulder
Gene Thom
Brian Floeter

Other County Employees Present: Liz Otto, County Clerk; Jason Jerome, HHS Director; Chief Deputy Matt Vande Kolk; Cathy Schmit, County Administrator; Dawn Klockow, Corporation Counsel; Todd Morris, County Conservationist

PUBLIC COMMENT

Sheriff Mark Podoll spoke in favor of the County Administrator position
HHS Director Jason Jerome spoke in favor of the County Administrator position
Planning & Zoning Director Matt Kirkman spoke in favor of the County Administrator position
Regional UWEX Director Pat Wagner spoke in favor of the County Administrator position

ORDINANCE

- **Relating to Abolishing the Office of County Administrator**

Discussion held. *Motion/second (Thom/Floeter)* to approve the ordinance and forward to County Board for further review. *Motion/second (Floeter/Mulder)* to amend the ordinance by striking Lines 2-4. Roll call vote on motion to amend: Ayes – 4, Nays – 1 (Thom). Motion carried. Roll call vote on motion to approve – Ayes – 4, Nays – 1 (Mulder). Motion carried.

COMMITTEE DISCUSSION

- **Future Meeting Dates:** August 1, 2022 @ 4:00 PM
- **Future agenda items for action & discussion:**

ADJOURNMENT

Chair Abendroth adjourned the meeting at 4:31 PM.

Submitted by,

Liz Otto
County Clerk

RESOLUTION NUMBER -2022

Resolution to Change the Date for the 2022 November Annual Meeting of the Board of Supervisors

The County Board of Supervisors of Green Lake County, Green Lake, Wisconsin, duly assembled at its regular meeting on this 16 day of August 2022, does resolve as follows:

- 1 **WHEREAS**, Wis. Stat. §59.11(1)(a) requires the County Board to hold an annual
- 2 meeting the Tuesday after the 2nd Monday of November of each year for transacting
- 3 business; and,

- 4 **WHEREAS**, the annual meeting of the Board of Supervisors for 2022 would be
- 5 November 15, 2022; and,

- 6 Fiscal note is not applicable.

- 7 Majority vote is needed to pass.

Roll Call on Resolution No. -2022

Submitted by Administrative Committee

Ayes , Nays , Absent , Abstain

David Abendroth, Chair

Passed and Adopted/Rejected this 16th day of August 2022.

Dennis Mulder

County Board Chairman

Ken Bates

ATTEST: County Clerk
Approve as to Form:

Brian Floeter

Corporation Counsel

Gene Thom

8 **WHEREAS**, the County Clerk must have assessment sheets calculated and submitted
9 by November 15th, which is the date that the annual meeting would be held.

10 **WHEREAS**, the County Clerk cannot perform her duties and submit the assessment
11 sheets if the November meeting is held per statute.

12 **NOW THEREFORE BE IT RESOLVED THAT**, the November 15, 2022 annual meeting
13 of the County Board shall be rescheduled for November 8, 2022 at 6:00 p.m.

ORDINANCE NO. -2022

Amending Chapter 10 – Budget and Finance to prohibit the acceptance of donations for the administration of elections

The County Board of Supervisors of Green Lake County, Green Lake Wisconsin, duly assembled at its regular meeting begun on the 16th day of August 2022, does ordain as follows:

- 1 **WHEREAS**, the County wishes to secure its elections free of influence from private
- 2 funds.

Roll Call on Ordinance No. -2022

Submitted by Administrative Committee:

Ayes , Nays , Absent , Abstain

Passed and Enacted/Rejected this 16th day of August 2022.

David Abendroth, Chair

Gene Thom, Vice-chair

County Board Chairman

Dennis Mulder

ATTEST: County Clerk
Approve as to Form:

Brian Floeter

Corporation Counsel

Ken Bates

3 **NOW, THEREFORE, THE COUNTY BOARD OF SUPERVISORS OF THE COUNTY**
4 **OF GREEN LAKE DOES ORDAIN AS FOLLOWS:**

5 Section 1. Green Lake County Ordinances, Chapter 10, – Budget and Finance is
6 amended as follows (additions are in underline, deletions are in ~~strikeout~~):

7
8 Article II is hereby created:

9
10 Article II – Restrictions on Donations

11
12 § 10-20 Donations. No donation shall be accepted from any non-governmental entity for
13 the purpose of elections administration, including but not limited to, collection of ballots or
14 voter registration.

15
16 §10-21 Grants. No grants shall be accepted from any non-governmental entity for the
17 purpose of elections administration, including but not limited to, collection of ballots or
18 voter registration.

19 Section 2. This ordinance shall become effective upon passage and publication.

20 Section 3. The repeal and recreation of any section herein shall not have any effect on
21 existing litigation and shall not operate as an abatement of any action or proceeding then
22 pending or by virtue of the repealed sections.

23 Section 4. All ordinances and parts of ordinances in conflict herewith are hereby
24 repealed.



GREEN LAKE COUNTY
OFFICE OF CORPORATION COUNSEL

Dawn N. Klockow
Corporation Counsel

Office: 920-294-4067
FAX: 920-294-4069

MEMORANDUM

TO: Honorable Members of the Administrative Committee

FROM: Dawn N. Klockow

DATE: July 28, 2022

RE: Quarterly Report

Honorable Members of the Administrative Committee:

This report will encompass my Office's activities from April through June 2022, with some information that is year-to-date.

My Legal Assistant, Angela Smit, put in her notice that she has accepted the Judicial Assistant/Register in Probate position with Judge Slate. Her last day is August 1, 2022. She will be missed and was invaluable to the daily operation of my office. I wish her luck in this next venture in her career. The position has been advertised with the application deadline set as July 29, 2022. I hope to schedule interviews in the very near future as I will be doing all the administrative work in the office in addition to my legal duties until I have hired the new person for the position and have them trained.

I continued my services to the Child Support Agency with advising the unit, appearing in court and drafting and reviewing documents. The Agency receives reimbursement for the time spent each month that I work with them on establishment, contempt and support enforcement. The table below shows the hours logged for the first quarter of 2022.

Month	Hours billed
April	7.7
May	6.6
June	2.9

The office has been busy with the addition of the Children in Need of Protection and Services Cases that were transferred as of January 1, 2022 to my office. The case load

has remained relatively stable and we continue to work with our partners in the Children & Family Services HHS Unit to ensure children's safety. Grant funding is available for my office's legal work, and we receive 28% of what we bill DHHS. In the second quarter of 2022 we billed \$5,288.05 and expect a grant reimbursement of \$1,480.65. For termination of parental rights cases, we billed \$270.00 and expect a grant reimbursement of \$108.00.

We went live with our new case management software in mid-June. Training is ongoing and we are learning the new system. The vendor is working on our template documents and I will be receiving training shortly on how to draft document templates. Because of the new case management software my activity reports will be in a very different format. I have attached several different reports, including some pie charts that are part of some of the available reports. Please inform me if these activity reports are acceptable or if there is different information you'd like to see each quarter. Because I am learning how the reports work, I ask that you be patient as I figure out how to get the data to the Committee.

I have attended the following seminar and continuing education programs:

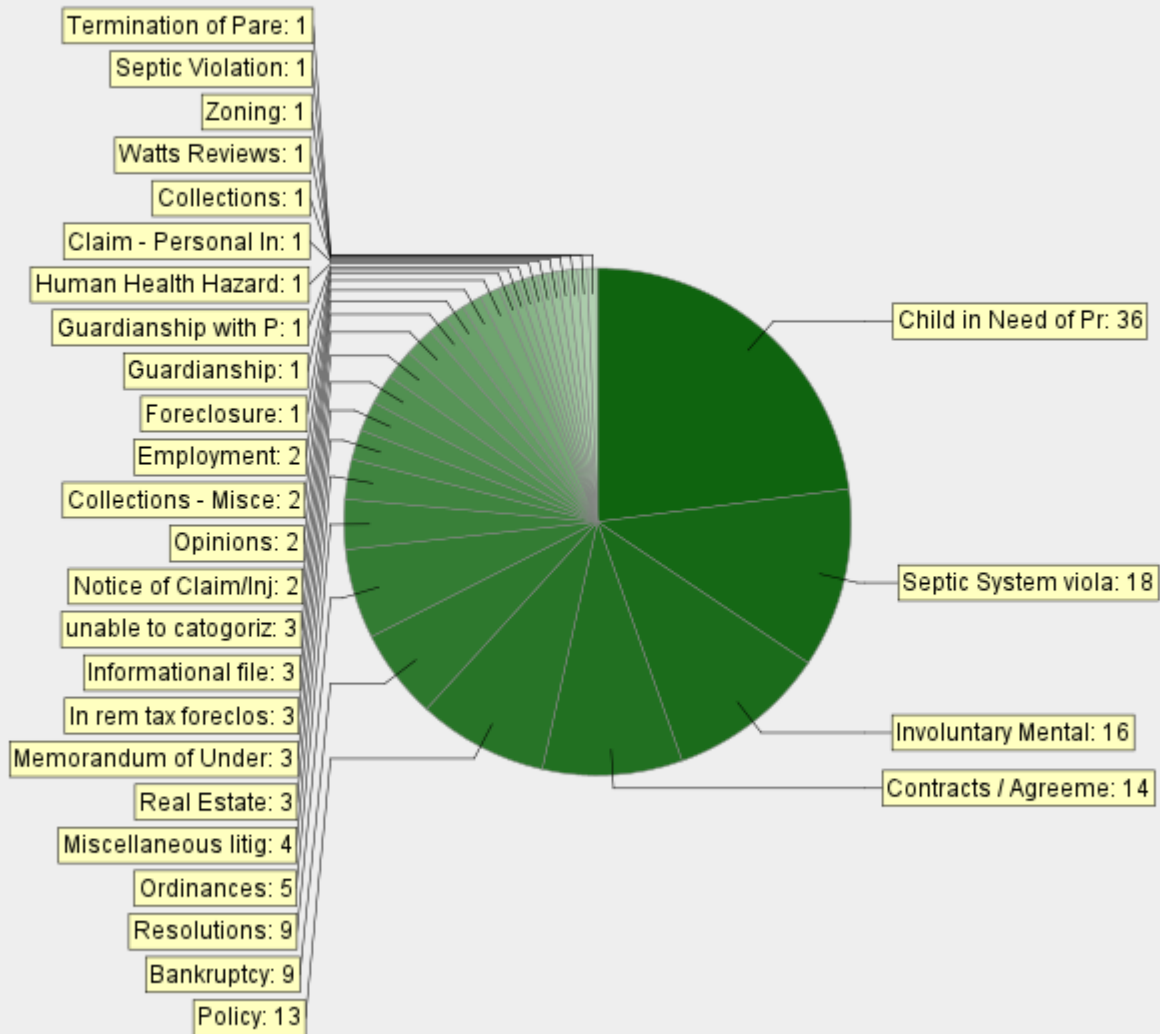
- Wisconsin Mutual Municipal Insurance Corporation annual conference May 5, 2022 in Green Bay
- Wisconsin Association of Corporation Counsels spring conference May 6, 2022 in Green Bay.
- Juvenile Records Webinar May 13, 2022
- Von Briesen Roper Breakfast Briefing: Wage and Hour May 25, 2022

I taught one day of the Wisconsin Mental Health Laws Mental Health Crisis class on June, 7, 2022.

I attended the Wisconsin Bar Association Government Lawyer Division year-end-meeting in Lake Geneva on June 17, 2022. I am entering into my second year as a director in the division. My term will end on June 20, 2023.

As always, I continue my open door policy to address the County's legal needs.

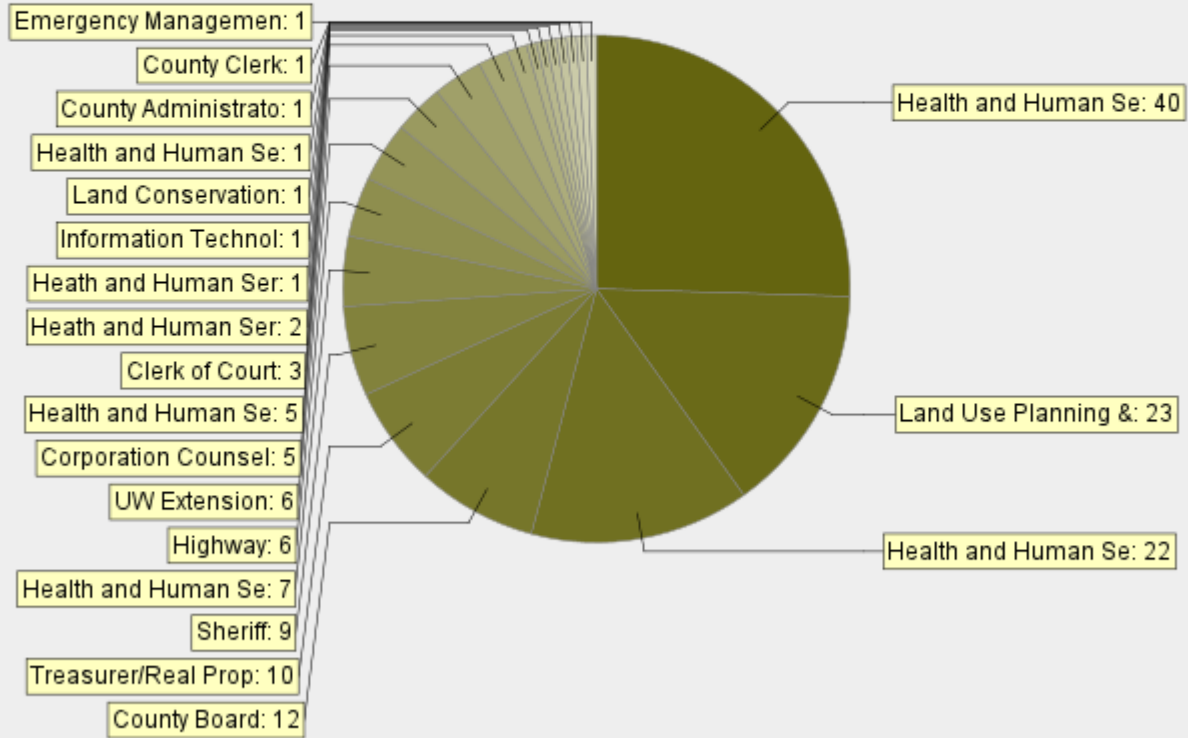
Open Files per Category



Print

Close

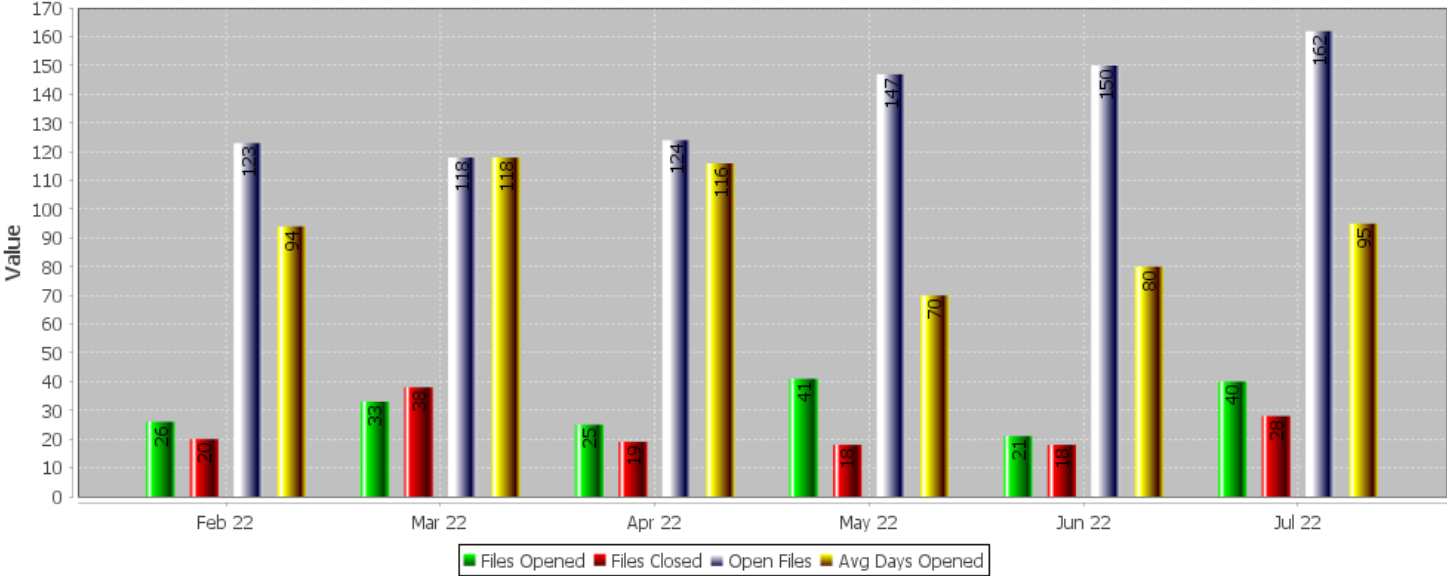
Open Files per Department



Print

Close

File Activity/Aging



[Print](#) [Close](#)

File Query Report

Run Time: 07/28/2022 9:22 AM

Run For: Klockow, Dawn N

Records: 48

Criteria Field	Criteria Value
Menu Type	Litigation
Date Opened From	01/01/2022
Date Opened Thru	06/30/2022
Date Closed From	01/01/2022
Date Closed Thru	06/30/2022
Selected User Status	Any
Assigned Users Status	Any

Category: ▲	Type:	Department:	Date Open	Days Open	Date Closed
		Health and Human Services - Behavioral H	05/19/2022	42	06/30/2022
		Health and Human Services - Aging and Lon	04/08/2022	13	04/21/2022
Bankruptcy		Corporation Counsel	03/01/2022	0	03/01/2022
Child in Need of Protection or Services		Health and Human Services - Children & F	04/08/2022	56	06/03/2022
Child in Need of Protection or Services		Health and Human Services - Children & F	01/28/2022	42	03/11/2022
Child in Need of Protection or Services		Health and Human Services - Children & F	03/08/2022	15	03/23/2022
Child in Need of Protection or Services		Health and Human Services - Children & F	02/01/2022	38	03/11/2022
Child in Need of Protection or Services		Health and Human Services - Children & F	03/11/2022	24	04/04/2022
Child in Need of Protection or Services		Health and Human Services - Children & F	01/14/2022	56	03/11/2022
Child in Need of Protection or Services		Health and Human Services - Children & F	01/28/2022	42	03/11/2022
Child in Need of Protection or Services		Health and Human Services - Children & F	03/16/2022	51	05/06/2022
Child in Need of Protection or Services		Health and Human Services - Children & F	01/04/2022	92	04/06/2022
Child in Need of Protection or Services		Health and Human Services - Children & F	02/15/2022	42	03/29/2022
Child in Need of Protection or Services		Health and Human Services - Children & F	01/04/2022	92	04/06/2022
Child in Need of Protection or Services		Health and Human Services - Children & F	01/28/2022	42	03/11/2022
Child in Need of Protection or Services		Health and Human Services - Children & F	03/08/2022	15	03/23/2022
Child in Need of Protection or Services		Health and Human Services - Children & F	03/16/2022	51	05/06/2022
Child in Need of Protection or Services		Health and Human Services - Children & F	01/14/2022	96	04/20/2022
Child in Need of Protection or Services		Health and Human Services - Children & F	01/28/2022	42	03/11/2022
Child in Need of Protection or Services		Health and Human Services - Children & F	03/16/2022	51	05/06/2022
Child in Need of Protection or Services		Health and Human Services - Children & F	03/16/2022	7	03/23/2022
Child in Need of Protection or Services		Health and Human Services - Children & F	01/28/2022	42	03/11/2022
Guardianship		Health and Human Services - Aging and Lon	05/05/2022	15	05/20/2022
Guardianship		Health and Human Services - Aging and Lon	01/14/2022	11	01/25/2022
Guardianship		Health and Human Services - Aging and Lon	04/22/2022	61	06/22/2022
Guardianship		Health and Human Services - Aging and Lon	01/18/2022	0	01/18/2022
Guardianship with Protective Placement		Health and Human Services - Aging and Lon	04/22/2022	61	06/22/2022
Involuntary Mental Commitment		Health and Human Services - Behavioral H	06/27/2022	3	06/30/2022
Involuntary Mental Commitment		Health and Human Services - Behavioral H	03/22/2022	1	03/23/2022
Involuntary Mental Commitment		Health and Human Services - Behavioral H	02/28/2022	9	03/09/2022
Involuntary Mental Commitment		Health and Human Services - Behavioral H	04/29/2022	4	05/03/2022
Involuntary Mental Commitment		Health and Human Services - Behavioral H	04/25/2022	0	04/25/2022
Involuntary Mental Commitment		Health and Human Services - Behavioral H	05/31/2022	2	06/02/2022
Involuntary Mental Commitment		Health and Human Services - Behavioral H	06/20/2022	2	06/22/2022
Involuntary Mental Commitment		Health and Human Services - Behavioral H	02/14/2022	4	02/18/2022

Category: ▲	Type:	Department:	Date Open	Days Open	Date Closed
Involuntary Mental Commitment		Health and Human Services - Behavioral H	01/14/2022	11	01/25/2022
Involuntary Mental Commitment		Health and Human Services - Behavioral H	04/08/2022	12	04/20/2022
Involuntary Mental Commitment		Health and Human Services - Behavioral H	06/21/2022	9	06/30/2022
Involuntary Mental Commitment		Health and Human Services - Behavioral H	01/27/2022	4	01/31/2022
Involuntary Mental Commitment		Health and Human Services - Behavioral H	02/14/2022	101	05/26/2022
Involuntary Mental Commitment		Health and Human Services - Behavioral H	03/03/2022	6	03/09/2022
Involuntary Mental Commitment		Health and Human Services - Behavioral H	05/18/2022	1	05/19/2022
Involuntary Mental Commitment		Health and Human Services - Behavioral H	01/04/2022	2	01/06/2022
Involuntary Mental Commitment		Health and Human Services - Behavioral H	01/14/2022	11	01/25/2022
Involuntary Mental Commitment		Health and Human Services - Behavioral H	03/14/2022	108	06/30/2022
Miscellaneous litigation		Health and Human Services - Behavioral H	03/04/2022	11	03/15/2022
Septic System violation		Land Use Planning & Zoning	05/13/2022	41	06/23/2022
Septic System violation		Land Use Planning & Zoning	05/13/2022	41	06/23/2022

File Query Report

Run Time: 07/28/2022 9:10 AM

Run For: Klockow, Dawn N

Records: 44

Criteria Field	Criteria Value
Menu Type	Assignments
Date Opened From	01/01/2022
Date Opened Thru	06/30/2022
Date Closed From	01/01/2022
Date Closed Thru	06/30/2022
Selected User Status	Any
Assigned Users Status	Any

Category: ▲	Type:	Department:	Date Open	Days Open	Date Closed
Contracts / Agreements	CONS Contract for Services	UW Extension	01/17/2022	42	02/28/2022
Contracts / Agreements	CONS Contract for Services	UW Extension	03/04/2022	59	05/02/2022
Contracts / Agreements	OTR Other Real Estate	County Board	02/14/2022	66	04/21/2022
Contracts / Agreements	CONS Contract for Services	UW Extension	03/14/2022	35	04/18/2022
Contracts / Agreements	CONS Contract for Services	Health and Human Services - Behavioral H	02/08/2022	51	03/31/2022
Contracts / Agreements	CONS Contract for Services	UW Extension	01/17/2022	42	02/28/2022
Contracts / Agreements	CONS Contract for Services	Health and Human Services - Child Suppor	01/18/2022	14	02/01/2022
Contracts / Agreements	CONS Contract for Services	County Board	01/28/2022	18	02/15/2022
Contracts / Agreements	CONS Contract for Services	UW Extension	01/10/2022	49	02/28/2022
Contracts / Agreements	CONS Contract for Services	Highway	01/03/2022	21	01/24/2022
Contracts / Agreements	CONS Contract for Services	Health and Human Services - Behavioral H	01/12/2022	6	01/18/2022
Contracts / Agreements		Land Conservation	05/13/2022	28	06/10/2022
Contracts / Agreements	CONS Contract for Services	Health and Human Services - Fox River In	01/12/2022	62	03/15/2022
Contracts / Agreements		UW Extension	01/04/2022	55	02/28/2022
Employment	EM Employee Matters	Health and Human Services - Behavioral H	02/07/2022	2	02/09/2022
Employment	EM Employee Matters	County Board	02/09/2022	34	03/15/2022
Employment	POL Policy	County Board	02/09/2022	21	03/02/2022
Opinions	OPNI Informal	County Board	04/06/2022	0	04/06/2022
Opinions	OPNI Informal	Sheriff	03/23/2022	7	03/30/2022
Opinions	OPNF Formal	Sheriff	06/15/2022	0	06/15/2022
Opinions	OPNF Formal	County Board	04/21/2022	15	05/06/2022
Ordinances	HHZ Human Health Hazzard	Health and Human Services - Health Unit	01/18/2022	94	04/22/2022
Ordinances	ORDC Ordinance-Create New	Land Use Planning & Zoning	02/08/2022	59	04/08/2022
Ordinances	ORDA Ordinance-Amendment	Highway	01/26/2022	20	02/15/2022
Ordinances	ORDA Ordinance-Amendment	Highway	01/26/2022	16	02/11/2022
Policy		County Administrator	04/06/2022	0	04/06/2022
Real Estate	HHZ Human Health Hazzard	Health and Human Services - Health Unit	05/10/2022	35	06/14/2022
Real Estate	MISC Miscellaneous Collection	County Board	01/20/2022	118	05/18/2022
Real Estate		Treasurer/Real Property Lister	04/29/2022	27	05/26/2022
Real Estate		Treasurer/Real Property Lister	04/29/2022	27	05/26/2022
Records Request	OR Open Records Request	Sheriff	04/12/2022	1	04/13/2022
Records Request		Sheriff	03/23/2022	1	03/24/2022
Records Request	OR Open Records Request	Sheriff	01/20/2022	1	01/21/2022
Records Request	OR Open Records Request	County Administrator	05/12/2022	1	05/13/2022
Records Request	OR Open Records Request	County Board	01/25/2022	7	02/01/2022
Records Request	OR Open Records Request	Health and Human Services - Health Unit	03/03/2022	7	03/10/2022
Records Request	OR Open Records Request	Health and Human Services - Children & F	01/26/2022	0	01/26/2022
Records Request		Sheriff	03/23/2022	0	03/23/2022

Category: ▲	Type:	Department:	Date Open	Days Open	Date Closed
Records Request		County Administrator	03/08/2022	1	03/09/2022
Resolutions	EM Employee Matters	Health and Human Services - Administrati	03/29/2022	50	05/18/2022
Resolutions	CONS Contract for Services	County Board	02/16/2022	27	03/15/2022
Resolutions	POL Policy	County Board	03/17/2022	62	05/18/2022
Zoning Enforcement	HHZ Human Health Hazzard	Health and Human Services - Health Unit	04/14/2022	57	06/10/2022
Zoning Enforcement		Land Use Planning & Zoning	02/25/2022	14	03/11/2022



GREEN LAKE COUNTY

OFFICE OF THE COUNTY ADMINISTRATOR

Catherine J. Schmit, County Administrator Office: 920-294-4147
cschmit@greenlakecountywi.gov FAX: 920-294-4135

August 2022

To: Administrative Committee

From: Catherine J. Schmit, County Administrator

Since my last quarterly/annual report in May 2022, I have participated in the following general routine tasks:

- Monthly Department Head meetings (in person and via Zoom)
- Attended: Weekly WCA County Leadership Weekly Meeting via Zoom, ARPA regulatory and reporting workshops (online).
- Continue to facilitate finalizing the Government Center Structural and Electronic Security Upgrades final phase - courtrooms.
- Coordinated with contracted countywide ambulance services for first round of quarterly reporting and billing.
- With the resignation of our UWEX Ag Agent, coordinated with Ag/Extension Committee and UWEX to contract for regional Crops & Soils Agent services. After 36 years with the County the HHS – Children & Families Unit Manager Sue Sleezer has announced her retirement effective September. Lisa Schiessl has been promoted to fill that critical position.
- Continue working Finance Committee, county stakeholders and County Board on planned utilization of ARPA Funds. Completed the required ARPA funds utilization report to Treasury Dept. ahead of the deadline of 4/30/2022. Next deadline is 2023.
- Facilitated process for County to transition from an elected Coroner position to an appointed Medical Examiner position at the end of the current term. Will continue to work with the County Board and county stakeholders on what that new Medical Examiner position and office may look like as far as staffing, management, etc.
- Continue to meet and facilitate the conversation surrounding Regional Economic Development as well as possible shared Medical Examiner services.
- Participated in several meetings regarding FMLA legal and staffing related issues.
- Meetings on review of annual performance review and pay for performance process.
- Update data on telecommuting staff.
- Updated credit card policy.
- Opioid Settlement and Securitization webinars, discussion, meetings and implementation.
- Bug Tussel broadband expansion calls, meetings, bond counsel work and debt issuance work.
- 2023 Budget Kickoff and numerous scheduled budget workshops.
- Discussions and cost analysis surrounding the proposed upgrade to our current ALIO financial system to the ALIO/LINQ ERP software version.
- Supported Financial Manager position tasks during her leave following surgery.
- Facilitate process of recruiting a new County Administrator to fill the position upon my retirement in December.



GREEN LAKE COUNTY OFFICE OF THE COUNTY CLERK

Elizabeth Otto
County Clerk

Office: 920-294-4005
FAX: 920-294-4009

ADMINISTRATIVE COMMITTEE COUNTY CLERK QUARTERLY REPORT August 1, 2022

Activities in the County Clerk's office for second quarter of 2022 includes:

- ❖ The 2022-2023 County Directory has been completed, printed, and distributed. This is one of my statutory duties with a requirement to send a copy to the Secretary of State the first week of June. In the past Fox River Industries printed the books but since they no longer have a printing press, we now have to use an outside resource. We are printing less books than in years past and will be advising many people that an online version is available and kept up to date. Thanks to Nan for her work on keeping this document up to date all year long!
- ❖ There are several new marriage license laws in effect since July 1, 2022 including the ability for the applicants to obtain their license in any county of the state instead of only the county in which one of them resides, a reduction of the 5 day waiting period down to 3 days, the license is now good for 60 days instead of 30, and less stringent rules regarding the identifying documentation required.
- ❖ I attended the WCCA (Wisconsin County Clerk's Association) summer conference June 27-29 this year in Chippewa County. One day is always dedicated to education, one day to presenters such as WEC (Wisconsin Elections Commission) or other pertinent subjects, and the last day is our business meeting. This year I received a Certificate of Professional Development for meeting the education goals required. It's a great opportunity to network with other clerks and find out how all of the different counties do things – we are certainly all different!
- ❖ The August Primary is fast approaching on August 9, 2022. Since this is a Partisan Primary, there is always confusion among voters on the process involved. Municipal clerks are now in the process of issuing absentee ballots so we have been fielding many questions on that. I have told all of the full time clerks that as of January 1, 2023 they must take the WisVote training to become their own reliers for entering new registrations and absentee ballot information.
- ❖ I am working on updating the camera system in the County Board room to allow for better coverage for electronic meetings and recordings. We have also been informed by IT that we will be switching to Microsoft Teams from Zoom due to the cost involved so that will be a new process for all of us again.

As always, feel free to contact me with any questions or comments you may have.

Respectfully submitted,
Elizabeth Otto
Elizabeth Otto
County Clerk



Green Lake County Information Technology Department

Bill Hutchison, Information Technology Director
bhutchison@greenlakecountywi.gov (920) 294-4160

August 1st, 2022

Memo to Administrative Committee.

Highlights of Information Technology Department activity since the last report to this committee:

- No change in capital projects for 2022 due to supply or vendor scheduling issues.
- Continued monthly security trainings for all employees.
- On-going reports from CISA monitoring cyber hygiene of our systems.
- Since last report, setup 13 new employees and decommissioned 12 that left employment.
- Continued weekly security updates and patching of all IT systems.
- Work on 2023 IT budget.
- Continued work to refresh or remove outdated software packages across organization.
- On-going management work for growing iPhone and iPad fleet, increased to 138 total devices.
- Completed work to correct a myriad of issues caused by State of WI failing to update their websites in time for MS's IE EOL.
- Completed migration to Corp Counsel's new RMS.
- Completed upgrade of main RMS law enforcement software.
- Moved HWY shop 1 tank level monitoring phone line.
- Handled multiple office moves and change requests for FRI and their space needs.
- Sheriff Office communications recorder upgraded to latest version.
- Annual PMs carried out on 3 main building UPS systems.
- PM of Dispatch UPS revealed a bad controller board that the support vendor replaced under contract.
- Security system for building upgrade and issues corrected by support vendor.
- TMS upgraded time system UI for managers.
- Attended GIPAW annual conference.
- Handed multiple door card access change request from County Clerk's office.
- New CB Supervisors setup with accounts and County device.
- Main County on-prem storage servers upgraded to current version level.
- Configured and installed Taser dock system for Sheriff Office.
- Fixed AP issues for Nurse's temperature monitoring refrigerator devices.
- Yearly Fair setup and support of their office relocation out to HWY shop 1.
- Introduced OneDrive to a number of departments for their expanding needs.
- RoD main RMS client software upgraded to current.

Respectfully submitted,

Bill Hutchison
Information Technology Director



GREEN LAKE COUNTY

OFFICE OF THE REGISTER OF DEEDS

Renee Thiem-Korth
Register of Deeds

Office: 920-294-4021
FAX: 920-299-5075

August 1, 2022

Memo to the Administrative Committee:

RE: Register of Deeds Office April to June 2022

Highlights for the Register of Deeds office for the 2nd quarter of 2022

- Pam Weber was hired in April as the new Deputy Register of Deeds. Pam has been doing a wonderful job in the ROD office.
- Fidlar, our software company, has been in our office helping train. Both Deputies and I are still learning what our new software does. This was installed in August 2021.
- Training for both Deputies is still ongoing. The ROD office has many things that do not come up every day, sometimes maybe only once or twice a year. So many things have not been done on a daily or monthly basis.
- We have been taking phone calls from the funeral homes in the area and trying to keep them as up to date as possible with regards to the Coroner/Medical Examiners position. This has been something all the funeral homes have concerns with. The Register of Deeds office does have an almost daily need for the Coroner/ME office with death certificates.
- We have seen an increase in counter traffic with regards to easements and right of ways in our office since the ruling of the Supreme Court, which stated recorded easement/right of ways now expire. Many citizens have been stopping and asking about their property with regards to easements/right of ways. We cannot advise them in any way, but we do help them locate their documents regarding this. This can be a very lengthy process since not all easements/right of ways are on the last deed of record.
- We have assisted the Treasurer's office with recorded transfers. Once our office records the land transfers, they are then submitted to the Treasurer's office to update the tax records. Sometimes the legal descriptions on the land transfers can be difficult to follow. I have been trying to assist with this as time allows and as needed.
- We have assisted Corporation Counsel with documents for their office work.
- We assisted the Green Lake Sanitary District with locating and printing documents for some of the sewer project right of ways they are doing.
- I attended a district meeting via zoom.
- We have attended Fidlar training seminars which are held via zoom.

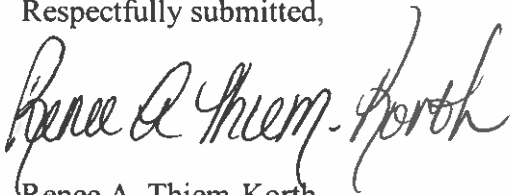
- We are now back indexing documents as time allows. This can be a very time-consuming process with regards to the old legal descriptions. Documents now require a header or footer, which explains to us exactly where to tract the legal descriptions, this has been in place since 2010. Documents before that were not required to have this. So, this requires long legal descriptions to be physically tracted. It can be a very challenging process with many old documents.
- The State of Wisconsin implemented a new statewide process for filing marriage licenses. We all attended a brief training regarding this process in June via zoom. The new filing process started July 1st. The marriage license can now be filed at any Register of Deeds office in the state of Wisconsin after the wedding. It no longer must be taken to the county in which the marriage took place.
- Our office has been kept busy processing death certificates. Deputy Sue Kiener has been busy communicating and helping the funeral homes with regards to the certificates.

I have attached charts of our recordings, transfer fees, online usage and vital record numbers for the 2nd quarter of 2022 and where we are in comparison with the last few years. Our recordings are down from the last 2 years, however they are still slightly above 2019, before the real estate market surged. Our transfer fees are still high, which means the sales that have been happening are very high dollar sales. Our online usage is still up. This is due in part by the back indexing and the ability to access more and more documents online easily. Our issuance of statewide vital records has continued to increase our sales of vital records.

Just a note from the Wisconsin Register of Deeds Association, the WRDA was awarded the 2022 Governor's Award for Archival Innovation. I have attached an article about this award.

Please feel free to contact me with any questions or concerns you may have.

Respectfully submitted,



Renee A. Thiem-Korth
Green Lake County Register of Deeds

		Real Estate Recordings	
2019			
Jan		837	
Feb		874	
March		870	
April		840	
May		937	
June		883	
Total		5241	
2020			
Jan		1234	
Feb		251	
March		1117	
April		1318	
May		1226	
June		1474	
total		6620	
2021			
Jan		1255	
Feb		1068	
March		1557	
April		1379	
May		1214	
June		1338	
Total		7811	
2022			
Jan		876	
Feb		952	
March		1044	
April		951	
May		1021	
June		1007	
Total		5851	

	Transfer Fees			
2019		state	county	total
Jan		\$ 33,389.76	\$ 8,347.44	\$ 41,737.20
Feb		\$ 14,430.48	\$ 3,607.62	\$ 18,038.10
March		\$ 19,618.08	\$ 4,904.52	\$ 24,522.60
April		\$ 13,685.52	\$ 3,421.38	\$ 17,106.90
May		\$ 29,291.28	\$ 7,322.82	\$ 36,614.10
June		\$ 17,460.48	\$ 4,365.12	\$ 21,825.60
Total		\$ 127,875.60	\$ 31,968.90	\$ 159,844.50
2020				
Jan		\$ 24,070.32	\$ 6,017.58	\$ 30,087.90
Feb		\$ 15,052.08	\$ 3,763.02	\$ 18,815.10
March		\$ 22,093.20	\$ 5,523.30	\$ 26,616.50
April		\$ 21,925.68	\$ 5,481.42	\$ 27,407.10
May		\$ 18,753.60	\$ 4,688.40	\$ 23,442.00
June		\$ 52,693.20	\$ 13,173.60	\$ 64,866.50
Total		\$ 154,588.08	\$ 38,647.32	\$ 191,235.10
2021				
Jan		\$ 24,745.68	\$ 6,186.42	\$ 30,932.10
Feb		\$ 28,321.20	\$ 7,080.30	\$ 35,401.50
March		\$ 36,605.52	\$ 9,151.38	\$ 45,756.90
April		\$ 55,181.76	\$ 13,795.44	\$ 68,977.20
May		\$ 53,993.28	\$ 13,498.32	\$ 67,491.60
June		\$ 35,432.16	\$ 8,858.04	\$ 44,290.20
Total		\$ 234,279.60	\$ 58,569.90	\$ 292,849.50
2022				
Jan		\$ 31,973.76	\$ 7,993.44	\$ 39,967.20
Feb		\$ 27,817.20	\$ 6,954.30	\$ 34,771.50
March		\$ 22,081.68	\$ 5,520.42	\$ 27,602.10
April		\$ 26,943.12	\$ 6,735.78	\$ 33,678.90
May		\$ 54,302.88	\$ 13,575.72	\$ 67,878.60
June		\$ 45,083.76	\$ 11,270.94	\$ 56,354.70
Total		\$ 208,202.40	\$ 52,050.60	\$ 260,253.00

		Online Revenue			
2019		Laredo	Prints	Tapestry	Total
Jan		\$ 2,141.75	\$ 720.00	\$ 385.75	\$ 3,247.50
Feb		\$ 2,363.12	\$ 719.00	\$ 496.25	\$ 3,578.37
March		\$ 2,506.00	\$ 712.00	\$ 478.25	\$ 3,696.25
April		\$ 2,519.71	\$ 829.50	\$ 648.25	\$ 3,997.46
May		\$ 2,584.61	\$ 920.00	\$ 564.75	\$ 4,069.36
June		\$ 2,237.32	\$ 743.00	\$ 529.00	\$ 3,509.32
Total		\$ 14,352.51	\$ 4,643.50	\$ 3,102.25	\$ 22,098.26
2020					
Jan		\$ 2,275.02	\$ 778.00	\$ 555.96	\$ 3,608.98
Feb		\$ 2,282.00	\$ 874.00	\$ 487.71	\$ 3,643.71
March		\$ 2,211.00	\$ 712.00	\$ 685.23	\$ 3,608.23
April		\$ 2,502.25	\$ 1,129.50	\$ 749.73	\$ 4,381.48
May		\$ 2,465.25	\$ 979.00	\$ 846.44	\$ 4,290.69
June		\$ 2,554.63	\$ 1,192.50	\$ 548.75	\$ 4,295.88
Total		\$ 14,290.15	\$ 5,665.00	\$ 3,873.82	\$ 23,828.97
2021					
Jan		\$ 2,378.35	\$ 1,259.00	\$ 912.25	\$ 4,549.60
Feb		\$ 2,409.99	\$ 1,189.00	\$ 752.46	\$ 4,351.45
March		\$ 2,365.40	\$ 971.50	\$ 952.09	\$ 4,288.99
April		\$ 2,445.92	\$ 1,369.00	\$ 1,036.42	\$ 4,851.34
May		\$ 1,186.50	\$ 2,420.88	\$ 858.48	\$ 4,465.86
June		\$ 1,056.00	\$ 2,425.04	\$ 807.23	\$ 4,288.27
Total		\$ 11,842.16	\$ 9,634.42	\$ 5,318.93	\$ 26,795.51
2022					
Jan		\$ 2,757.18	\$ 987.50	\$ 726.42	\$ 4,471.10
Feb		\$ 2,673.18	\$ 832.50	\$ 596.21	\$ 4,101.89
March		\$ 2,603.50	\$ 1,127.50	\$ 808.42	\$ 4,539.42
April		\$ 2,548.00	\$ 1,109.00	\$ 784.46	\$ 4,441.46
May		\$ 2,505.54	\$ 847.50	\$ 766.44	\$ 4,119.48
June		\$ 2,637.00	\$ 1,080.50	\$ 665.98	\$ 4,383.48
Total		\$ 15,724.40	\$ 5,984.50	\$ 4,347.93	\$ 26,056.83

	Vitals			
	Birth	Death	Marriage	Total
2019				
Jan	55	389	42	486
Feb	70	351	28	449
March	110	353	33	496
April	73	373	30	476
May	79	385	47	511
June	77	262	54	393
Total	464	2113	234	2811
2020				
Jan	94	421	28	543
Feb	107	354	31	492
March	91	459	35	585
April	27	376	22	425
May	46	500	32	578
June	77	393	101	571
Total	442	2503	249	3194
2021				
Jan	54	468	60	582
Feb	52	455	22	529
March	60	416	27	503
April	89	407	50	546
May	34	357	44	435
June	65	415	69	549
Total	354	2518	272	3144
2022				
Jan	64	559	32	655
Feb	44	524	24	592
March	88	493	14	595
April	50	344	38	432
May	49	288	75	412
June	85	619	79	783
Total	380	2827	262	3469



Search...



BROWSE ▾

ABOUT

EVENTS

SHOP

MEMBERSHIP

DONATE

FEATURE STORY

2022 Governor's Award for Archival Innovation Winner Announced

The Wisconsin Register of Deeds Association (WRDA) has received the 2022 Governor's Award for Archival Innovation. The award is administered in cooperation with and the Wisconsin Historical Records Advisory Board.

About the Wisconsin Register of Deeds Association

The Wisconsin Register of Deeds Association (WRDA) was formed in 1918 and continues to work with its business partners throughout the state and nation to provide services that are convenient, efficient, beneficial, and safe through technology, system modernization, and implementing statutory changes.

Each county Register of Deeds is statutorily tasked to permanently keep safely and maintain the land records for their particular county. The WRDA has been proactive throughout the years ensuring these integral records are preserved and available to not only the county's staff and their constituents but to put the world on notice that something has happened to a parcel of land.

Real estate records are vital to the county and state level economy and the WRDA has long taken a proactive approach to ensure these records are accessible. The WRDA has:

- worked to ensure funds are set aside for preservation and retrieval of these land records
- assisted the national Property Records Industry Association (PRIA) in writing best practices
- worked with land records vendors
- sought legislation to allow for modernization of the land records archives
- offered educational opportunities to its members promoting the importance of back scanning and indexing their records for safe keeping and archival purposes.

These projects allowed for Registers of Deeds across Wisconsin to maintain operations during the COVID-19 pandemic. During closures, the register of deeds offices were able to provide access to their records without delay. Additionally the last two years were the busiest years for real property sales and mortgage refinancing in recent years. Without the forward thinking of the WRDA, the real estate market and the state's economy could have been damaged by the title industry's inability to access county land records.

The WRDA continues to do its work to help members back scan and index their records for easy access and preservation, making them available for county and state staff, the title industry, and the financial industry. Additionally, citizens use these records for genealogy purposes.

The records kept in the Register of Deeds offices tell the story of the state's history through land and land ownership. These records are vital to the state's economy. Their preservation and access is an essential responsibility of the 72 Registers of Deeds in the state. The WRDA supports this work and provides advocacy and training for its members. The uninterrupted access to land records during the COVID-19 pandemic illustrates how the WDRA's innovations throughout the years helped set the stage for the industry's success.

About the Archival Innovation Award

This award recognizes individuals, programs, or organizations that successfully experiment with new ways to demonstrate the significance or relevance of historical records for understanding the past, or that use historical records to reach new audiences. This award is open to Wisconsin archival repositories and individuals only. The activity or contribution being nominated must have occurred within the last three years and may be continuing.

The Wisconsin Historical Society and the Wisconsin Historical Records Advisory Board jointly sponsor the Governor's Archives Awards annually. A panel of judges from the Wisconsin Historical Society and the Wisconsin Historical Records Advisory Board recommended these organizations receive the award. The Wisconsin Historical Society's Board of Curators approved the 2022 Governor's Archives Awards.

Learn More



GREEN LAKE COUNTY
OFFICE OF THE COUNTY TREASURER

Jessica McLean
Treasurer

Office: 920-294-4018
FAX: 920-294-4009

July 27, 2022

Below is an outline of the activity in the County Treasurer's office over the last 2 months:

- ✓ As of the end of the day on 07/26/2022, we still have a balance of \$3,454,616.15, roughly 10.00%, to collect for the 2021 tax roll
- ✓ Our office has imported 14 of the 16 municipalities' real estate and personal property assessed values.
- ✓ Our new Real Property Lister/Deputy Treasurer, Stefanie Meeker, will start August 16th.
- ✓ Our mail volume has increased at this time, so that has kept us busy.
- ✓ Successfully sold the last 3 of the three county owned properties from 2017.
- ✓ Started the In-Rem process on the parcels with delinquent 2018 taxes.
- ✓ Continue to process annual and daily boat launch pass requests.
- ✓ Started to work on the 2023 budget.

Respectfully submitted,

Jessica McLean

County Treasurer