

SPECIAL ADMINISTRATIVE COMMITTEE MEETING

June 8, 2022

The special meeting of the Administrative Committee was called to order by Chairman Dave Abendroth at 3:00 PM on Wednesday, June 8, 2022 in the County Board and via Zoom format at the Government Center, 571 County Road A, Green Lake, WI. The meeting was held both in person and via Zoom. The requirements of the open meeting law were certified as being met. The pledge of allegiance was recited.

Present: Dave Abendroth
Ken Bates
Brian Floeter
Dennis Mulder
Gene Thom

Absent:

Other County Employees Present: Liz Otto, County Clerk; Sheriff Mark Podoll; Jessica McLean, Treasurer; Renee Thiem-Korth, Register of Deeds; Chief Deputy Matt Vandekolk; Jason Jerome, HHS Director

PUBLIC COMMENT – Sheriff Mark Podoll requested that the committee consider input from all Green Lake County Department Heads during the decision process regarding the County Administrator position. Chief Deputy Matt Vandekolk and HHS Director Jason Jerome echoed the same thoughts and requested the committee consult with Department Heads as to what is needed.

RESOLUTIONS

- **Resolution Relating to Creation of One Real Property Lister/Deputy Treasurer Position and Eliminate One Chief Deputy Treasurer Position in the County Treasurer's Office**

Treasurer Jessica McLean stated that there is no change to the pay level of the position – only a change to the job description removing the Chief Deputy language and updating the Real Property Lister language and position.

Motion/second (Thom/Mulder) to approve the position and forward to Personnel and County Board. Motion carried with no negative vote.

DISCUSSION ON STRATEGIC PLAN

No updates or discussion. Supervisor Bates suggested that this be included on the agenda for all committees when the process starts so that input is received from all.

CLOSED SESSION

Consider motion to convene into Closed Session under:

- Wis. §19.85(1)(c) to consider the performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility. This closed session is in reference to the annual performance review of the County Administrator.
- Wis. §19.85(1)(c) to consider the employment of any public employee over which the governmental body has jurisdiction or exercises responsibility. This matter involves determining the procedure for filling the vacancy of County Administrator due to the retirement of the current County Administrator in December 2022.

Motion/second (Thom/Mulder) to convene into Closed Session at 3:09 PM – Roll call vote: Ayes - 5, Nays - 0, Absent - 0, Abstain - 0. Motion carried. County Clerk Liz Otto was excused from the meeting.

County Clerk Liz Otto rejoined the meeting at 5:00 PM.

RECONVENE INTO OPEN SESSION TO TAKE ACTION, IF APPROPRIATE, ON MATTERS DISCUSSED IN CLOSED SESSION

Motion/second (Bates/Abendroth) to reconvene into Open Session at 5:00 PM – Roll call vote: Ayes - 5, Nays - 0, Absent - 0, Abstain - 0. Motion carried.

No action taken in Closed Session.

COMMITTEE DISCUSSION

- **Future Meeting Dates:** June 16, 2022 @ 3:00 PM
- **Future agenda items for action & discussion**

ADJOURNMENT

Chair Abendroth adjourned the meeting at 5:01 PM.

Submitted by,

Liz Otto
County Clerk

DRAFT