



# *GREEN LAKE COUNTY*

## *OFFICE OF THE COUNTY ADMINISTRATOR*

*Catherine J. Schmit, County Administrator*    *Office: 920-294-4147*  
*cschmit@greenlakecountywi.gov*                      *FAX: 920-294-4135*

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January 2022

To: Green lake County Board of Supervisors

From: Catherine J. Schmit, County Administrator

Under general direction of the Green Lake County Board, the Administrator serves as the County's chief administrative officer under State Statute 59.18 and is responsible for directing all managerial and administrative functions of the county, except those functions vested in boards, commissions, or other elected officers.

During the close of 2021 the County finalized implementation of a countywide ambulance service, an initiative that began in 2019. My office also coordinated with County staff and contracted representatives on finalizing the implementation of Government Center security systems upgrades, another initiative that had been kicked off in 2019.

In 2021 The Administrator's Office coordinated with the County Treasurer and financial advisers on the County bond rating with Moody's – affirming our strong Aa3 rating. We also collaborated on two refinancing processes of existing long-term debt, taking advantage of favorable interest rates.

In June Financial Manager Ed Tetzlaff and I held our 2022 Annual Budget Kickoff meeting with Departments via Zoom. This was the fifth year of using the detailed format and process. Training and budget development workshops were held to support staff in navigating the budget process. Department Heads have done a great job of taking ownership of and being accountable for their own departmental budget line items. Integral to managing the escalating health insurance costs for the County and its impact on the annual budget, I worked closely with the County Clerk in navigating the proposed change to the State Health Insurance Plan. This resulted in a savings in excess of \$300K in 2022 and substantial ongoing savings into the future. In November the County Board adopted the 2022 Green Lake County Annual Budget after a smooth and cooperative budget development process.

With the resignations in September of the Financial Manager and HR Coordinator in the Administrator's Office, I also assumed those duties along with my regular duties for several weeks/months. I am very appreciative of the direct assistance provided by HHS Financial/Business Manger Kayla Yonke and the cooperation and support of all County staff during this stressful period of time.

The new Financial Manager, Shannon Barfknecht started 10/18/2021 fulfilling roles related to AP, Finance, Budget and Audit. She also works 8 hours per week in support of the Highway Department.

Our new Human Resources Coordinator Carleen Rohde came on board starting 1/10/2022. She is familiarizing herself with the recruitment and hiring processes as well as the Halogen employee performance management software and evaluation process. Carleen is also coordinating annual Supervisory Management Training sessions presented by MPTC for 2022. Unfortunately, we were unable to coordinate the annual employee appreciation picnic at Dodge Memorial County Park and employee holiday potluck events this year due to COVID-19 protocols.

Other employment related challenges in 2021 included the retirements of long-time Health Director Kathy Munsey and Highway Commissioner Barry Mashuda. We also navigated the resignation of the Coroner Willett and the untimely passing of newly appointed Coroner Krieser. Newly appointed Health Director Rachel Prellwitz and Highway Commissioner Derek Mashuda started their new positions in 2021. The Coroner position remains vacant as the Governor seeks interested candidates for appointment.

- 2021 to Present:
- Worked closely with the County Board Chair and our Covid-19 Response Team to address the pandemic related emergency response and associated challenges.
- Coordinate the County COVID-19 response in partnership with County departments.
- Track and facilitate the administration and reporting of Federal ARPA Funds. Working with Finance Committee to establish priorities for utilization of the funds.

We are looking forward to having another exciting and productive year in 2022!

Respectfully submitted,

*Cathy Schmit*

Cathy Schmit  
County Administrator

# *Circuit Court*

## *Green Lake County*

January 27, 2021

Catherine Schmit  
County Administrator  
571 County Rd A.  
Green Lake, WI 54941

RE: Annual Report - 2021

Dear County Administrator Schmit:

Attached is the annual report which encompasses the Circuit Court, Family Court Commissioner and Register in Probate's Annual Reports. Should you have any questions or concerns please do not hesitate to contact me. If you need any additional information, or believe the county board would find it helpful, please let me know.

As always, it has been a pleasure to serve the citizens of Green Lake County and I look forward to doing so in this next year.

Very truly yours,



Mark T. Slate  
Circuit Court Judge

MTS/cje

**CIRCUIT COURT | FAMILY COURT COMMISSIONER | REGISTER IN PROBATE  
2021 ANNUAL REPORT**

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The Circuit Court is the trial court of general jurisdiction in Wisconsin. It has original jurisdiction in both civil and criminal matters unless exclusive jurisdiction is given to another court. It also reviews State agency decisions and hears appeals from municipal courts. Jury trials are conducted only in circuit court.

Attached to this report is a list of the cases that have been handled by the Register in Probate and Juvenile Clerk. Case filings fluctuate from year to year and Covid-19 has had an impact on how fast cases have been processed as you can see there was a significant increase in cases in 2021, a 70% over 2020.

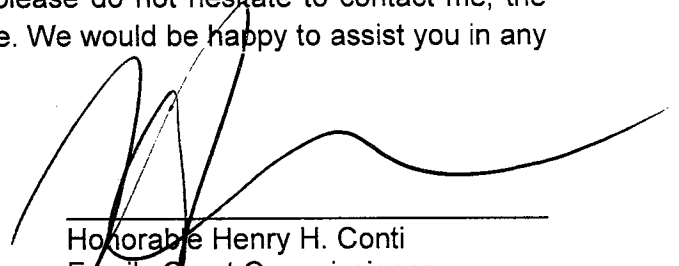
There have been a few changes with regards to the court system in 2021. Due to the Covid-19 pandemic and current uncertainty, the Court continues to rely heavily on holding hearings via Zoom to help reduce the risk of Covid-19 transmission. The Court has seen an increase in cases from 2020 to 2021.

The Family Court Commissioner covers many hearings in family law cases, such as divorces and also hears restraining orders. The Family Court Commissioner hears mediation for family law and small claims cases.

Should you have any questions or concerns please do not hesitate to contact me, the Family Court Commissioner, or the Register in Probate. We would be happy to assist you in any way we can.



Honorable Mark T. Slate  
Circuit Court Judge



Honorable Henry H. Conti  
Family Court Commissioner



Casandra J. Ewerdt  
Register in Probate  
Juvenile Clerk

## Register in Probate's Annual Report 2021

Below are the case numbers for 2020 and 2021 that the Register in Probate oversees.

<i>Case Type</i>	<b>2020</b>	<b>2021</b>
Probate	13	13
Informal	41	54
Mental Commitments	39	79
Termination of Parental Rights	3	7
Adoptions	4	3
Juvenile Children in Need of Protection and Services	8	34
Juvenile Delinquents	5	21
Guardianships	14	14
Juvenile Guardianships	7	4
<b>TOTAL</b>	<b>134</b>	<b>229</b>

The case load for 2021 was significantly higher than that of 2020.



# *Green Lake County Clerk of Circuit Court*

571 County Road A, Green Lake, WI 54941 920-294-4142

**AMY S. THOMA**

*Clerk of Circuit Court*

## **2021 ANNUAL REPORT - CLERK OF CIRCUIT COURT**

TO: The Honorable Chairman and Board of Supervisors for Green Lake County.

Please accept this letter as the annual report for the Clerk of Circuit Court's Office.

### **STAFF**

Clerk of Circuit Court - Amy S. Thoma

Chief Deputy Court Records Clerk - Cindy Werch

Deputy Court Records Clerk - Joy Schwark

Deputy Court Records Clerk - Rachel Belter

Deputy Court Records Clerk (part-time) - Allison Kavanaugh

The office of Clerk of Circuit Court is the custodian of record. Record keeping for the courts is governed by state statute and Wisconsin Supreme Court rule. These require that clerks maintain records of all documents filed with the courts, keep a record of court proceedings and collect various fees, fines and forfeitures ordered by the court or specified by statute. A sampling of the responsibilities, but not inclusive, include:

File circuit court cases and provide proper case maintenance of said cases through the Wisconsin Consolidated Courts Automation Program (CCAP). This includes preparation of court notices and distribution; review files as to the status of each case; preparation of court orders/judgments at the direction of the Circuit Court Judge; receipt filing fees, fines/forfeitures, court costs, and various surcharges.

Clerk hearings - swear in all witnesses called to testify; follow through on any court orders/directives given by the Circuit Court Judge; mark all exhibits offered and received into evidence and maintain said exhibits through the appropriate appeal time period.

Jury - annual change in juror lists; summons jurors; prepare vouchers for payment of jurors, bailiffs, and misc. expenses; submit an annual jury analysis pursuant to Wisconsin Supreme Court Rule 73.01.

Miscellaneous responsibilities - file various tax warrants, liens, and satisfactions; monitor for collection reimbursements for Guardians ad Litem and Court Appointed Counsel; prepare monthly disbursements to the county and municipalities; prepare quarterly interpreter and juvenile reimbursement report; and prepare an annual report of costs to the Supreme Court of Wisconsin.

## DEPARTMENTAL COMMENTS

### NEW SOFTWARE PROGRAM

In April of 2021, our office began using a brand new Case Management software program through CCAP, referred to as CCAP3. This project was the biggest and most complex project, for CCAP in over 20 years. I "volunteered" our office to be a pilot county for his project and we were chosen to be the first county to go live with the new program. Staff accepted the challenge and did a wonderful job adapting to the new program even though there were a few fixes along the way. This project is so large that it may take another year to transition all counties in the state to this new program. Being a pilot county does have its advantages.

### JURY TRIALS

Jury trials resumed in Green Lake County in 2021, after being suspended by the Supreme Court for the majority of 2020 due to the Covid-19 pandemic.

This office sent out a summons for fifteen jury trials in 2021. Of this number, jurors reported for nine trials. Of these trials, two trials were cancelled the morning of the trial due to an agreement being reached; two trials were adjourned/rescheduled the morning of the trial; three cases ended in a guilty verdict; one case ended in a not guilty verdict; and one case ended in a mistrial. Charges for these trials were OWI's, Operate with Controlled Substance, Battery and Disorderly Conduct, and 1<sup>st</sup> Degree Sexual Assault.

The cost for these trials total \$10,271.09. This amount includes per diem and mileage payments to jurors, bailiffs, meals, and supplies.

### COLLECTION OF UNPAID DEBT

Our office began our contractual service with State Debt Collection (SDC) in March of 2017. This service is at no cost to the County. Any debt over \$50.00, and at least 90 days old, can be submitted to SDC.

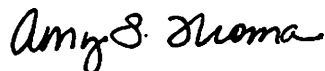
SDC continues to be a great resource in collection of unpaid debts, some of which are paid to the County. Since 2017, SDC has collect approximately \$417,300.00 on our behalf.

### CASE COMPARISON & FINANCIAL INFORMATION

I have attached a 10-year case filing comparison. I have also attached financial information for 2021 that outlines costs and fees our office received, along with expenditures, payment received by the State of Wisconsin and payments collected for, and submitted to the State of Wisconsin, and to county municipalities.

My staff and I look forward to continuing to provide excellent customer service to all, while continuing to work in person each day to provide the best service possible.

Respectfully submitted,



Amy S. Thoma  
Clerk of Circuit Court

## 2021 FINANCIAL INFORMATION

### COSTS AND FEES RECEIVED

Circuit Court Filing Fees	\$ 18,666.65
Mailing Fees	\$ 418.00
Other Clerk Fees	\$ 3,828.93
Copy Fees	\$ 2,914.25
Interest on Judgments	\$ 3,453.10
Municipal Service Fee	\$ 135.00
Search Fees	\$ 15.00
Transmittal Fees	\$ 15.00
Non-Sufficient Funds Fees	\$ 60.00
Witness Fees	\$ 266.04
FCC Mediation Fees	\$ 1,630.00
Child Support Fee	\$ 310.00
Jury Fees	\$ 1,500.00
Driver Improvement Surcharge	\$ 13,382.12
Forfeitures - State	\$ 15,717.19
Forfeitures/Fines - State	\$ 1,174.52
Forfeitures - County	\$ 48,134.91
Jail Surcharge	\$ 9,816.89
Ignition Interlock Surcharge	\$ 2,605.06
Costs for Extradition	\$ 1,017.67
District Attorney Assessment	\$ 1,902.02
Mediation Fee Reimbursement	\$ 738.37
Court Apptd Atty Reimbursement	\$ 30,665.97
GAL Reimbursement	\$ 59,995.43
Interpreter Reimbursement	\$ 5,995.00
Bail Forfeiture	\$ 6,000.00
Blood Test Cost Reimbursement	\$ 1,671.03
Payment Plan Fee	\$ 2,044.00
Drug Reimbursement Buy Money	\$ 90.33
Medical/Psych. Reimbursement	\$ 3,682.18
<b>TOTAL</b>	<b>\$ 237,844.66</b>

### Fines, Costs & Fees collected

and paid to the State of Wisconsin \$ 418,192.59

### Forfeitures collected and paid to:

City of Berlin	\$ 2,338.25
City of Markesan	\$ 4.65
City of Princeton	\$ 974.35

### EXPENDITURE VOUCHERS ISSUED

Guardian ad Litem	\$ 44,784.05
Court Appointed Counsel	\$ 22,862.94
Bailiffs	\$ 987.00
Dues	\$ 125.00
Interpreters	\$ 4,642.58
Jury Expense	\$ 9,083.85
Law Library	\$ 1,196.51
Psychological Evaluations	\$ 3,510.00
Office Supplies	\$ 1,770.85
Registration/Conferences	\$ 762.00
Transcripts	\$ 826.25
Print Management	\$ 83.45
Mileage	\$ -
Witness Expense	\$ 393.68
<b>TOTAL</b>	<b>\$ 91,028.16</b>

### GRANTS/PAYMENTS RECEIVED FROM THE STATE

Court Support Payment	\$ 14,724.00
Guardian ad Litem	\$ 11,839.00
Interpreter	\$ 5,995.00
<b>TOTAL</b>	<b>\$ 32,558.00</b>



## CASE FILING COMPARISION

	2012	2013	2014	2015	2016	2017	2018	2019	2020	2021
Criminal Misdemeanor	287	218	252	281	332	369	308	289	225	224
Criminal Felony	138	121	144	130	151	185	205	161	134	198
Crimnal Traffic	95	96	121	119	113	129	124	127	103	145
Traffic	1485	1640	1788	1902	1932	1576	1582	1290	930	1093
Forfeiture	215	191	140	143	146	95	147	129	156	147
Juvenile Ordinance	13	10	1	7	4	6	6	6	14	10
Civil	184	160	138	124	187	159	125	142	118	89
Small Claims	394	405	382	357	338	354	416	403	272	280
Complex Forfeiture	10	14	5	2	6	4	5	4	34	2
Family	105	122	114	96	102	101	101	78	68	79
Paternity	42	37	65	18	33	45	29	13	11	16



# GREEN LAKE COUNTY OFFICE OF CORPORATION COUNSEL

*Dawn N. Klockow*  
*Corporation Counsel*

*Office: 920-294-4067*  
*FAX: 920-294-4069*

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## 2021 Annual Report to the County Board

January 12, 2022

Dear Honorable Supervisors, Green Lake County, Wisconsin:

I am pleased to present the 2021 Annual Report for the Office of Corporation Counsel. As you are aware, the Office of Corporation Counsel is an office created by the Green Lake County Board of Supervisors in accordance with Wisconsin Statutes. The Corporation Counsel provides legal services to the Board and County Departments in all civil litigation matters and other matters as assigned by either ordinance or statute.

I have provided a two year comparison of the legal work performed for 2020 and 2021. The services performed in 2021 show a slight increase over 2020.

In addition to legal services to the County, I continued as a Trainer with the UW-Green Bay Behavioral Health Partnership training crisis workers on mental health case law, statutes and procedures. I co-taught four seminars in 2021, which brought in revenue for the county. I am again contracted for 2022 for four seminars.

In order to keep my law license, I am required to attend continuing legal education seminars and must earn 30 credits for each two-year reporting period, three of which must be in ethics. For 2021 I attended the following continuing legal education seminars:

- WCA Webinar – Redistricting – February 9<sup>th</sup>
- G. Lane Ware Leadership Academy Refresher session – February 12<sup>th</sup>
- WCA Webinar – Follow-up on redistricting issues – February 24<sup>th</sup>
- G. Lane Ware Leadership Academy Refresher session – March 12<sup>th</sup>
- Breakfast Briefing: Impact of the American Rescue Plan Act and Employee Handbook Updates – March 24<sup>th</sup>
- Webinar – American Recovery Act 2021 – von Briesen – April 7<sup>th</sup>
- WMMIC/Crivello Carlson – legal update – may 6<sup>th</sup>
- Wisconsin Association of County Corporation Counsel’s Spring Conference – May 7<sup>th</sup>
- Von Briesen webinar – Emerging topics on masking, vaccination policies and remote work and facility considerations – June 2, 2021
- Wisconsin Law Library seminar on advanced Google searching for lawyers – June 22<sup>nd</sup>

- August 1 – Conflicts of Interest and the Municipal Lawyer – webcast
- September 9 – Breakfast Briefing – Labor Law Changes on the Horizon – webcast
- September 23 – Conference on Child Welfare and the Courts – Lawyer responsibilities while working remotely – webcast
- September 21 – Legal Considerations and Future Vaccine Mandates – How to Start Preparing for the Federal Vaccine Mandate – webcast
- September 24 – Conference on Child Welfare and the Courts – Deep Dive into Termination of Parental Rights through a Legal Perspective – webcast
- September 27 – WCA Conference, La Crosse – in person
- September 28 – Wisconsin Association of County Corporation Counsels fall conference, La Crosse – in person
- October 8 – Aegis Corporation – Corporation Counsel/Defense Counsel Seminar, Stevens Point, in person
- October 20-21 – Wisconsin Child Support Enforcement Association Conference, La Crosse, in person
- November 11 – Quarles and Brady LLP – Annual Legal Ethics Seminar – Ethics and Attorney Client Privilege – webinar
- November 16 – Quarles and Brady LLP – Federal Vaccine Mandates: Key Takeaways and Action Steps for Employers - webinar
- November 30 – Von Briesen – Ethics seminar – webinar
- December 13 – Von Briesen – Ethics Issues for the Public Sector – webinar

I also continue to act as the contracted attorney for the State of Wisconsin for Child Support and assist the Green Lake County Child Support agency with paternity adjudication and child support enforcement. I billed 92 hours to the Child Support Agency for reimbursement through state and federal child support programs. This number is up from last years' 77 hours.

Mid-year, I was informed that my case management software would have software issues that could cause a security risk. I worked with IT Director, Bill Hutchison, to find appropriate case management software. We signed a contract with Legal Files and began working on planning and discussions for migrating the data from the current program. We expect to be up and running in early to mid-February 2022. In December 2021, IT migrated the office to Office 365, and we are adjusting to the new software and received new email addresses.

I continue to have an open door policy and encourage Supervisors, elected officials and county staff to reach out with their legal questions. Thank you for the opportunity to continue serving the Green Lake County Board of Supervisors and the various County departments.

Please see the following pages for the breakdown of legal services provided for 2020 and the comparison to 2021.

Regards,

/s/ Dawn N. Klockow  
Corporation Counsel

Assignment files From 1/1/2020 through 12/31/2020				
Description	Beginning Balance	Received	Completed	Ending Balance
Collections	2	1	2	1
Contracts / Agreements	10	41	43	8
Employment	0	7	6	1
Informational file	4	5	4	5
unable to categorize	0	6	6	0
Memorandum of Understanding	1	5	5	1
Notice of Claim/Injury	2	0	0	2
Opinions	4	21	18	7
Ordinances	5	12	14	3
Policy	5	9	9	5
Presentation	0	1	1	0
Real Estate	1	9	7	3
Records Request	0	10	10	0
Resolutions	0	10	7	3
Septic Violation	1	1	2	0
Zoning Enforcement	1	2	3	0
<b>Total</b>	<b>36</b>	<b>140</b>	<b>137</b>	<b>39</b>

Assignment Files From 1/1/2021 through 12/31/2021				
Description	Beginning Balance	Received	Completed	Ending Balance
Collections	1	3	3	1
Contracts / Agreements	8	56	55	9
Employment	1	7	8	0
Informational file	5	3	6	2
unable to categorize	0	9	7	2
Memorandum of Understanding	1	4	5	0
Notice of Claim/Injury	2	4	3	3
Opinions	7	20	24	3
Ordinances	3	13	15	1
Policy	5	19	20	4
Presentation	0	0	0	0
Real Estate	3	15	17	1
Records Request	0	14	14	0
Resolutions	3	34	36	1
Research	0	1	1	0
Zoning Enforcement	0	3	2	1
<b>Total</b>	<b>39</b>	<b>205</b>	<b>216</b>	<b>28</b>

Litigation Files From 1/1/2020 through 12/31/2020				
Description	Beginning Balance	Received	Completed	Ending Balance
Alcohol Commitment	1	1	2	0
Bankruptcy	2	5	5	2
Claim - Law Enforcement	1	0	0	1
Class Action suit	1	0	1	0
Collections - Miscellaneous	1	1	2	0
Collections - Real Estate taxes	1	0	1	0
Foreclosure	2	1	3	0
Guardianship	0	13	11	2
Guardianship with Protective Placement	1	2	3	0
In rem tax foreclosure	1	1	1	1
Involuntary Mental Commitment	17	40	45	12
Miscellaneous litigation	4	4	6	2
Septic System violation	2	25	24	3
Termination of Parental Rights	2	1	2	1
Watts Reviews	1	2	1	2
Zoning	3	2	5	0
<b>Total</b>	<b>40</b>	<b>98</b>	<b>112</b>	<b>26</b>

Litigation files From 1/1/2021 through 12/31/2021				
Description	Beginning Balance	Received	Completed	Ending Balance
Alcohol Commitment	0	3	3	0
Bankruptcy	2	8	6	4
Claim - Law Enforcement	1	0	1	0
Claim - Personal Injury	0	1	0	1
Collections - Miscellaneous	0	1	1	0
Collections - Property Damage	0	2	2	0
Guardianship	2	16	13	5
Guardianship with Protective Placement	0	5	4	1
In rem tax foreclosure	1	1	1	1
Involuntary Mental Commitment	12	78	89	1
Miscellaneous litigation	2	5	6	1
Septic System violation	3	1	3	1
Termination of Parental Rights	1	3	2	2
Tax Refund Intercept Program	0	1	1	0
Watts Reviews	2	0	1	1
Zoning	0	2	2	0
<b>Total</b>	<b>26</b>	<b>127</b>	<b>135</b>	<b>18</b>

<b>Total All Files for 2020</b>	<b>76</b>	<b>238</b>	<b>249</b>	<b>65</b>
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<b>Total All Files for 2021</b>	<b>65</b>	<b>332</b>	<b>351</b>	<b>46</b>
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# GREEN LAKE COUNTY OFFICE OF THE COUNTY CLERK

*Elizabeth Otto*  
County Clerk

Office: 920-294-4005  
FAX: 920-294-4009

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## ADMINISTRATIVE COMMITTEE COUNTY CLERK ANNUAL REPORT February 8, 2022

Activities in the County Clerk's office for 2021 included:

- ❖ 2021 was our "off" year for elections with only two elections – the Spring Primary in February and the Spring Election in April. We continue to deal with the pandemic, absentee ballot updates, and ongoing issues leftover from the 2020 general election. I feel that this continued scrutiny will cause many municipal clerks to give up their position in the future and it will become harder and harder to find anyone to step into those roles. I'm not sure where this will lead us down the road but I would like to publicly thank all of the municipal clerks in Green Lake County. Kudos to all of them for doing the best they can in an everchanging environment and under increased pressure.
- ❖ Marriage licenses were on the increase in 2021 over the previous year. We will see changes in 2022 to several marriage laws, one being that couples will be able to apply in any county in the state. This may affect our revenues but I'm hoping that since our fees are relatively low compared to other counties we may even see an uptick in our applications from neighboring counties.
- ❖ Passport application processing has been steadily increasing over the last few months. Annual training is required to keep our certificates up to date and to provide accurate information for each situation and questions that arise. Both Nan and Sam do an excellent job of providing this service to area residents. We took over this process from the Clerk of Courts 5 years ago and it has proven to be a good source of revenue for our office.
- ❖ All of the tax reporting, W2's, and the annual retirement reconciliation have been completed for 2021.
- ❖ In November the County Board voted to change the employee health insurance coverage to the Employee Trust Funds (ETF) plan effective January 1, 2022. Due to the complexities of the plan, I coordinated with Cottingham & Butler as well as the County Administrator to provide in person informational sessions for employees. During the months of November and December, I fielded numerous questions and/or comments from employees and sent out countless emails to explain the new program. All of the new applications had to be entered into the ETF system in a timely manner to ensure January coverage. Each eligible employee has also been offered an HSA benefit as well so those accounts all had to be entered into our payroll system. I would like to thank Samantha Stobbe for her assistance in entering all of this new information.
- ❖ I began working with Cottingham & Butler in September 2021 to provide updated proposals for other county insurance coverage including workman's compensation, liability, and property. This has not been done for a number of years so it's a good idea to see how our current coverages compare with other carriers. In December the Property & Insurance Committee voted to remain with Wisconsin County Mutual due to their overall coverage package and pricing.

- ❖ Maintaining and tracking dog licenses is a statutory duty of this office each year. The municipal treasurer's issue the licenses to their residents after receiving the tags from our office. Each treasurer is required to submit a list of licensed dogs to our office each year along with the fees for us to manage. Some area counties are going to an online dog license program through the county which eliminates the need for the municipal treasurers to be involved. I am going to look into that further to see if that's a viable option for Green Lake County in 2023.
- ❖ Early in 2021 the security system throughout the Government Center was updated. As a result, my office now handles all of the security badges and permissions for all employees along with updating the locking system for the exterior and interior doors for meetings, closings, etc.
- ❖ Other services my office provides to the county include payroll, phone management (landline and cell phones), door and badge security, agendas and minutes, purchasing and distribution of office supplies, mail distribution, DNR license sales, snowmobile maintenance grant funding, and benefits administration.
- ❖ Each year I like to take the opportunity to thank my staff for their contribution to this office. Each of them provides much appreciated assistance to me and to the general public, including our fellow Green Lake County employees.

As always, feel free to contact me with any questions or comments you may have.

Respectfully submitted,

*Elizabeth Otto*

Elizabeth Otto  
County Clerk



## 2021 ANNUAL REPORT

TO: THE HONORABLE CHAIRMAN AND BOARD OF SUPERVISORS OF GREEN LAKE COUNTY

		2020	2021
<b>FISH &amp; GAME LICENSES</b>	Gross license fees remitted to state	\$811.00	\$1,133.70
	License fees retained by County	\$47.50	\$66.30
	Interest	\$0.03	\$0.05
<b>DOG LICENSES</b>	License fees collected	\$8,750.50	\$8,647.98
	License fees remitted to state	\$462.30	\$481.53
<b>MARRIAGE LICENSES</b>	102 marriage licenses at \$75.00/each	\$7,425.00	\$7,650.00
	Waivers: 21 at \$25.00/each	\$550.00	\$525.00
	Fees remitted to state (102 @ \$25.00)	\$2,475.00	\$2,550.00
<b>MAILINGS</b>	Postage - county offices	\$47,468.68	\$48,176.36
	Municipal mailings - fees to the county (Real Estate tax bills)	\$6,750.42	\$7,441.21
<b>PASSPORTS</b>	139 Acceptance Fees collected at \$35.00/each	\$3,360.00	\$4,865.00
	110 Passport photo fees collected at \$10.00/each	\$740.00	\$1,100.00
<b>ELECTION CHARGES</b>	WisVote entry charges/supplies/S&H	\$6,989.82	\$2,598.50
<b>ELECTION NOTICES</b>	newspapers notices submitted by the county	\$4,480.00	\$2,997.80
<b>COUNTY BOARD PROCEEDINGS</b>	Berlin Journal publication fees for CB meetings	\$9,197.88	\$16,896.84
<b>PAYROLL</b>	Total county payroll W2's for 2021 - 264	\$11,800,028.94	\$11,603,818.70

Respectfully submitted,  
*Elizabeth A. Otto*  
Elizabeth A. Otto, County Clerk





# OFFICE OF THE DISTRICT ATTORNEY GREEN LAKE COUNTY

571 County Road A  
Green Lake, WI 54941  
Phone: (920) 294-4046  
Fax: (920) 294-4150

**GERISE M. LASPISA**  
*District Attorney*

**BRADFORD P. BOLLMANN**  
*Asst. District Attorney*

**MITZI S. PUTZKE**  
*Paralegal/Office Manager*

**MEGAN I. STRAHAN**  
*Legal Clerk*

**BRANDI L. SCHREIBER**  
*Victim/Witness Program Coordinator*

February 1, 2022

Judicial law Enforcement Committee  
Chair Joe Gonyo  
Vice Chair Sue Wendt  
Supervisor Don Lenz  
Supervisor Gene Thom  
Supervisor Ken Bates

RE: Annual Report

Dear Supervisors,

Please accept this letter as my annual report to the committee regarding the District Attorney's Office.

Case Analysis:

1094 Referrals (includes civil traffic/ordinance violations, review only, all criminal violations, death reviews, search warrants and any state civil prosecution (eg., open meetings complaints, DNR violations). The cases that stand out for purposes of public concern would be 147 drug related cases, 81 domestic related, 68 OWI cases, (civil felony and misdemeanor), 20 sexual assault cases, 8 gun related cases. I am currently working 2 fatal crashes in which criminal charges look to be a strong probability.

There were 253 felony related cases, 422 misdemeanor cases, 122 juvenile cases (including both delinquencies and CHIPS).

Please note as of January 1, 2022, the handling of CHIPS cases has transferred to Corporation Counsel. As of January 1, 2022 there were 37 CHIPS cases pending, which include cases from previous years that are ongoing. In 2021 we filed 34 CHIPS cases. This number represents 34 children in dangerous circumstances. Some of these may be children in the same situation or household, however, I feel it is important to report the number of actual children, within our county, that were in need of court protection or services. Additionally there were some investigations that led to DHHS providing services that did not rise to the level of needing court action.

We continue to do combat in the war against drugs. There were 32 cases involving methamphetamine, 17 involving possession of a narcotic drug (primarily heroin/fentanyl), 68 involving possession of THC and a handful of cases with various other types of drugs. There were three criminal cases filed involving overdose situations .

In 2021, we continued to operate under COVID conditions. Only three cases went to jury trial. One was an Operating with a Restricted Controlled Substance, one was a Misd. Battery and Disorderly Conduct and the third was also a Misd. Battery and Disorderly Conduct. The first two listed resulted in convictions by the jury, while the third resulted in a not guilty finding. An additional trial was continued due to COVID symptoms of a witness on the morning of trial. Unfortunately, we may continue to see pandemic impact upon our in-person court proceedings. In addition to case filings we assisted law enforcement with 52 search warrants or subpoenas in 2021. The majority of these search warrants involve either drug related offenses or sexual assault offenses.

#### Local Comparisons

In 2021 our neighboring counties of similar size (Waushara/Marquette) had similar caseloads. Waushara County typically has a larger amount than Green Lake or Marquette and do have an additional prosecutor. They are also in the process of acquiring a second Judge.

Green Lake: Felonies - 198, Misdemeanors – 224, Criminal Traffic - 145  
Waushara: Felonies – 260, Misdemeanors – 309, Criminal Traffic - 90  
Marquette: Felonies – 184, Misdemeanors – 184, Criminal Traffic - 123

#### Budget:

The 2022 budget for the District Attorney's office is projected to stay on target with one possible exception. I do foresee some of my pending sexual assault cases proceeding to trial. Some of these cases had to be rescheduled due to COVID. The intricacies of these cases will result in the need for the State to call on a expert witnesses. This may result in an overage in our line item for expert witnesses. These cases are some of the most complex and routinely when going to trial, result in the need for expert witnesses. They are difficult to predict as we never know when a crime of this stature will be committed, or if a defendant will exercise their right to take a case to trial.

#### Other:

During 2021 we continued to move into what is considered a paper-on-demand office. The majority of our cases are all being stored in an electronic format with the exception of some privileged and sensitive documents. This includes continuing to utilize an electronic referral procedure between all of our law enforcement agencies within the county. This is done with both Spillman (the law enforcement database) and Protect (the DA database) being linked. Protect is also connected with the courts database, also known as CCAP, which allows court filings to be done electronically as well.

I would like to thank the committee for the warm welcome you have extended in my new venture as Green Lake County District Attorney.

Sincerely,

A handwritten signature in black ink, appearing to read "Gerise M. LaSpisa". The signature is fluid and cursive, with the first name "Gerise" written in a larger, more prominent script than the last name "LaSpisa".

Gerise M. LaSpisa  
District Attorney



**GREEN LAKE COUNTY**  
**OFFICE OF THE COUNTY CLERK**

*Elizabeth Otto*  
*County Clerk*

*Office: 920-294-4005*  
*FAX: 920-294-4009*

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**2021 ANNUAL REPORT**  
**ECONOMIC DEVELOPMENT CORPORATION**

TO THE HONORABLE CHAIRMAN AND BOARD OF SUPERVISORS  
OF GREEN LAKE COUNTY

	<u>2020</u>	<u>2021</u>
(County Funded)		
License renewal	\$10.00	\$10.00
Green Lake Country Visitors Bureau support	\$10,000.00	\$9,500.00
(EDC checkbook)		
Green Lake Country Visitors Bureau support	\$2,500.00	\$2,500.00
Interest earned	\$2.70	\$1.07
Ending EDC account balance:	\$4,396.78	\$1,897.85
Ending Housing Grant account balance:	\$35,311.64	\$49,086.75



# GREEN LAKE COUNTY

## OFFICE OF EMERGENCY MANAGEMENT

Gary V. Podoll  
Director

Office: 920-361-5416  
FAX: 920-361-5405

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### 2021 EMERGENCY MANAGEMENT ANNUAL REPORT

Director was awarded from the Federal Emergency Management Agency, the Emergency Management Planning Grant (EMPG) for director salary/operations of \$25,413.04

Director was awarded \$8,545.96 Emergency Planning & Community Right to know Act (EPCRA) Hazardous Material Grant.

Director was awarded \$7,529.93 Hazmat Response Equipment Grant for Hazmat Equipment for the Type II Team.

Director updated hazardous material plans for 12 facilities in the county, recorded updates of 43 reporting facilities and 12 Planning facilities.

Director has completed all state and federal requirements and has completed the planning calendar for next year.

Director has been working with Public Health in the coordination of the COVID 19 Pandemic. It has been a team effort with all agencies doing all we can to overcome this pandemic and make sure the safety of everyone in Green Lake County is a priority.

The State put County Emergency Management Directors in charge of Personal Protective Equipment (PPE). This was started in March of 2020 and ended in the summer of 2021.

Director attended National Weather Service (NWS) Virtual Tornado Spotters class on April 13, 2021. Director attend the Virtual National Weather Service Winter Support Training on October 29, 2021.

Director held Local Emergency Planning Committee (LEPC) meeting to go over hazardous material updates required by EPCRA and grants, which was completed and approved, by the state. Director is working with LEPC on local hazardous material issues, which pertain to Green Lake County. Director and LEPC have been working on county disaster exercise planning. A Table Top Exercise was held on August 24, 2021, which involved a hazardous material transportation incident.

Director completed the following training courses which included 6 FEMA training courses, Pipeline Safety Course, Chlorine Safety Course for of a total of 32 hours of training credit. This is a requirement for my State and Federal grants.

Director updated the Green Lake County Emergency Response Plan with Emergency Support functions. Director updated Green Lake County Strategic Plan.

Director was notified of 105 Severe Weather statements, 5 Severe Thunderstorm Watches, 7 Severe Thunderstorm Warnings and 3 Tornado Watches that affected Green Lake County. Director was notified of 1 small Hazardous Materials spills, through the state reporting system, which occurred in Green Lake County.



Director giving presentation on his duties and experiences as Green Lake County Emergency Management Director and safety tips to All Saints School on November 17, 2021.

Director is on call 24 hours a day 7 days a week.

*Gary V. Podoll*

Gary V. Podoll, Director  
Green Lake County Emergency Management

2021

# Green Lake County Fair Annual Report



Kathy Ninneman, Fair Coordinator  
Green Lake County Fair  
Compiled March 2022



With all the uncertainty at the beginning of 2021, it was great to bring the fair back and celebrate "How the West Was Fun!" I invite you to look at the photos included at the end of this report. You will see examples of the amazing talent of the youth and adults in Green Lake County.

It was wonderful to welcome back Kim Zills, retired from 16 years of coordinating our fair, to help out during the summer and give her expertise on the whole coordination. I can't thank her enough for all she did and to help me navigate through my first fair as fair coordinator.

The Ag/Extension Fair Committee members, fair superintendents, employees of Green Lake County and volunteers worked together with the fair and maintenance staff to bring back the fair in a safe manner while following recommendations of the CDC and the County Health Department. We had many challenges to overcome, including lack of food vendors and commercial space vendors because of various reasons. At the end of the fair, we pulled it all off with attendees just thankful there was a fair. It was a year we will not soon forget.

Exhibits were down considerably in the junior division as well as the open class area. But ours wasn't alone, it was like that statewide and beyond. The challenge was evident when you walked through the exhibit hall, but it was refreshing also to see the many exhibits that were presented. On a positive note, the Livestock auction was a record sale this year, selling per lot.

The Green Lake County Fair's mission is to provide positive youth development and leadership skills, along with promoting family and community involvement through education and tradition. I believe we achieved that in the wonderful educational programs that our UW-Extension educators provided to the youth and community, along with local libraries and the Boys & Girls Club involvement. We also achieve this through hiring qualified judges to evaluate the exhibits.

The Green Lake County Fair also adds revenue to the county bringing in attendees and vendors from many areas of the state and beyond. Weather definitely played a huge factor with rain a few nights and the biggest came on Saturday night, along with downpours, thunder and lightening. The Zac Matthews Band was cancelled, the demo derby was able to run at a minimal attendance, but suffered some loss. Therefore the food vendors and carnival were shut down as well.

We would like to thank the Friends of the Fair sponsors, volunteers, exhibitors, visitors, and anyone who played a part in the fair. We could not do what we do without you.

Enjoy the photos...just an example of what was at the 2021 Green Lake County Fair!







# Green Lake County



# **GREEN LAKE COUNTY DEPARTMENT OF HEALTH & HUMAN SERVICES**

## **HEALTH & HUMAN SERVICES**

**571 County Road A  
Green Lake WI 54941**

**VOICE: 920-294-4070**

**FAX: 920-294-4139**

**Email: [glcdhhs@greenlakecountywi.gov](mailto:glcdhhs@greenlakecountywi.gov)**



## **FOX RIVER INDUSTRIES**

**222 Leffert St.**

**PO Box 69**

**Berlin WI 54923-0069**

**VOICE: 920-361-3484**

**FAX: 920-361-1195**

**Email: [fri@greenlakecountywi.gov](mailto:fri@greenlakecountywi.gov)**

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## **2021 ANNUAL REPORT**

To: The Residents of Green Lake County, County Administrator Catherine Schmit, The Honorable Board of Supervisors of Green Lake County and the Green Lake County Health & Human Services Committee.

We respectfully submit for your consideration the 2021 Annual Report for the Department of Health & Humans Services (DHHS).

DHHS provides a vast array of programs and services intended to protect individuals and the public. These services are provided within a framework of requirements and regulations developed at the State and Federal level. This funding does not keep pace with increased costs and demands for these services. DHHS would be unable to provide these mandated and needed services to the citizens of Green Lake County without the funding allocated by local officials.

Throughout 2021 the continued COVID-19 pandemic brought challenges and opportunity to DHHS. The challenges were many as DHHS staff like many other County Departments dealt with constant change and unknowns in their professional and personal lives. The opportunities included establishing creative and innovative ways to deliver needed services to citizens and strengthening existing partnerships within the County and outside agencies. Camaraderie among staff continues to strengthen as we have taken on these challenges together. I am fortunate and humbled to work with a group of individuals who take pride in the services they provide while supporting each other and working as a team to deliver these services to the citizens of Green Lake County.

Attached you will find unit specific reports outlining services provided by the Department. Each unit has provided an excellent overview of their respective unit responsibilities, services provided and related data. Since it is not possible to include everything accomplished in this type of report, I would encourage each of you to visit Health & Human Services in Green Lake and Fox River Industries in Berlin for a tour and more detailed review of the services provided and programs available.

A few highlights in the report include:

- As the auditors work on closing the books on 2021 we are anticipating that HHS will end the year with a budget surplus for the 5<sup>th</sup> consecutive year. This has allowed us to build a healthy contingency fund while also returning some dollars back into the County's general fund.
- As the demand for our services has grown the Health & Human Services Department has been able increase these services, add staff, and maintain a budget surplus while keeping our levy ask flat.

- In 2021, the Youth Justice staff received eighty-five (85) referrals. This number is up significantly from 2020 when Juvenile Court Intake received fifty-four (54) referrals. This is a 31-referral increase over 2020. The number is up from prior years as well. The referrals were as follows: 2017 – thirty-eight (38); 2018 – sixty-eight (68); 2019 – sixty-nine (69).
- County agencies have joined together to form eleven consortiums across the state. Green Lake County Economic Support is part of the Consortium, East Central Income Maintenance Partnership (ECIMP). This “partnership” consists of eight other counties: Calumet, Kewaunee, Manitowoc, Marquette, Outagamie, Waupaca, Waushara, and Winnebago. ECIMP currently serves 70,333 cases amongst the nine counties. An 11% increase over the last year.
- In 2021, Fox River Industries, through the various services it provides, enhanced the lives over 200 different individuals in Green Lake County and the surrounding area. This past year, 62 consumers/casual workers were employed on our production lines or through our janitorial services. 40 consumers also participated in Adult Day Services during program hours, with another 10 consumers participating exclusively in Adult Day Services. In 2021 our SE department provided 130 DVR authorized services from career profiles, job development, and monthly systematic instructions for CIE placements for over 21 clients resulting in 11 job shadows, 11 temporary work experiences and 10 job placements. We also served 7 clients in CIE readiness experiences through our contracted services and partnered with 29 businesses for these services in addition to making over 32 new business connections in our territory for future opportunities.
- During the year of 2021, crisis intervention responded to 448 initial crisis calls (this is a 28% increase in initial crisis contacts since last year) and many additional follow up contacts. Crisis intervention services on average comprise 24% of the mental health services provided by clinical staff.
- The end of 2021 marked the end of the five-year Treatment Alternatives/ Diversion grant funding. With the end of this grant, the treatment court committee did not pursue renewed funding. The treatment court committee did determine to continue to meet informally to work towards improved coordination of services between the criminal justice system and the behavioral health team. The Behavioral Health team developed a new position, titled SUD Case Manager. This position will focus on continued case management services to individuals with high risk/ high needs substance use.
- In 2021, 815 meals were served at two Meal sites: Dartford Bay Apartments – Green Lake, and Grand River Apartments – Markesan. These two meal sites had been closed since March 2020 due to the Covid 19 Public Health crisis and reopened to on-site dining on July 2, 2021. The Berlin meal site has remained closed to on-site dining all of 2021 due to the Covid 19 Public Health crisis
- In 2021, 25,944 meals were served throughout the County to persons who are unable to go to the meal sites for health-related reasons. In 2021 the large number in homebound meals is due to all congregate meals being switched to curbside pickup due to the Pandemic.

Our ability to continue and provide quality services to the residents of Green Lake County is a tribute to the Health & Human Services Board, County Board and a very talented and dedicated staff of professionals.

We look forward to the challenges ahead and the opportunity to continue to provide services which best meet the needs of Green Lake County.

Respectfully Submitted,

Jason Jerome  
Director

# ADMINISTRATION SUMMARY

The Health and Human Services Administrative Department in 2021 consisted of the Director, Financial/Business Manager, Electronic Health Record Specialist, Billing Specialist/Admin Coordinator, Two Receptionist/Data Entry Specialists, an Insurance Verification Representative and a Secretary. The Purpose of Health and Human Services Administration is to off support services for the seven units within the Health and Human Services Department.

## Operating Highlights

Throughout of the challenges of 2021 the Admin Unit provided support to the other Health & Human Service Departments while offering excellent customer service to the individuals utilizing our services.

## Accomplishments in 2021

Administration has continued to learn and grow as a wonderful team that works great together. We spent 2021 focusing on efficiencies and assisting the community and Health and Human Services employees. With the COVID-19 Pandemic continuing the Administrative Unit has taken on added and modified duties to help ensure Health and Human Services programs continue to operate effectively and efficiently. The following are a few of our accomplishments we have achieved in 2021:

- Continued to learn and utilize more of the components Avatar has to offer
- Utilizing and maximizing funding resources
- Continued improvement on capturing the maximum revenues through Insurance, WIMCR, and Grants.
- Ongoing implementation of paperless systems
- Ongoing process of streamlining administrative functions
- Fielding COVID calls
- Working with staff to streamline changed processes due to COVID.

## Looking forward to 2022

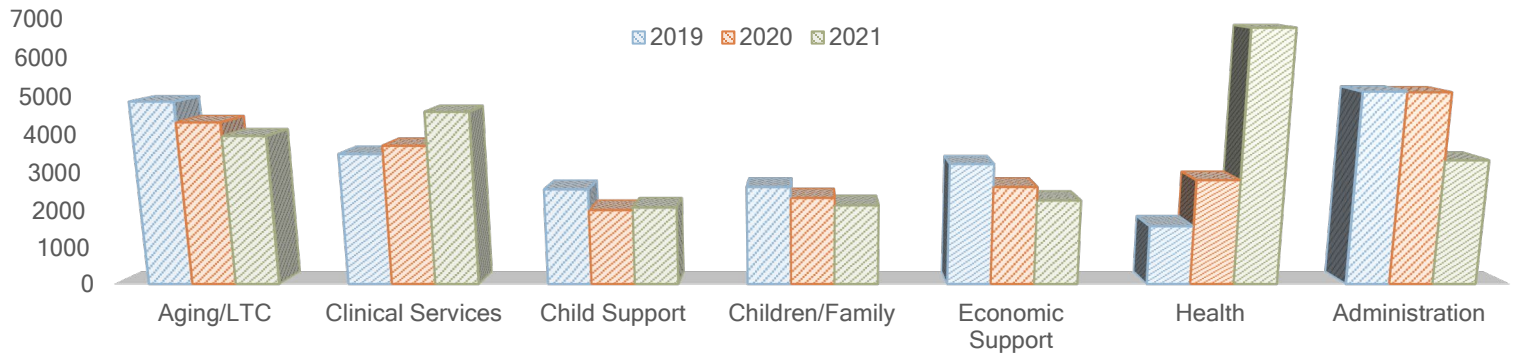
As we continue to navigate the continued challenges these pandemic has created the Administrative Unit continues to modify the day to day workflow to best meet our consumer's needs. We are looking forward to 2022 and focusing on improving in the New Year. A few of our goals for 2022:

- Streamline Behavioral Health admin duties with a Behavioral Health administrative Support Staff
- Continue to provide great customer service to all Green Lake County Residents
- Continue to streamline admin functions within the department

## ADMINISTRATIVE STATISTICS

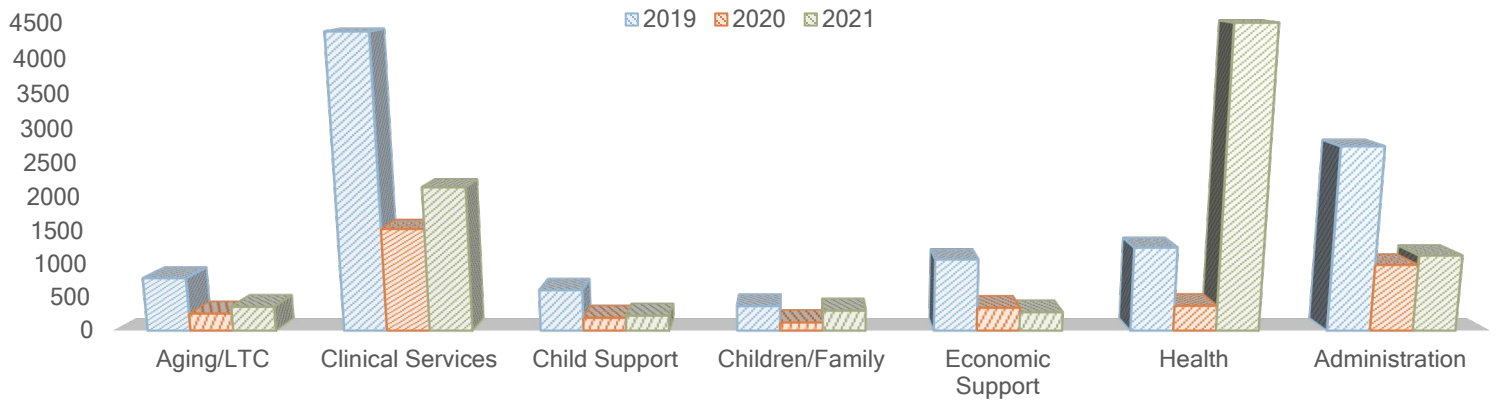
Public usage of Health and Human Services continues to be a high demand. Below are two comparison graphs displaying walk-ins and phone call contacts to the agency. The administrative department is often the first contact with HHS. We offer a friendly welcoming hand-off to the appropriate department that will meet the consumer's needs. The administrative department continues to adapt to evolving demands and help ensure consumers have access to needed and appropriate services.

### 3 YEAR COMPARISON HHS PHONE CALLS



	Aging/LTC	Clinical Services	Child Support	Children/Family	Economic Support	Health	Administration
2019	4849	3485	2549	2612	3222	1565	5108
2020	4313	3701	1998	2323	2613	2797	5090
2021	3957	4586	2067	2126	2254	6735	3318

### 3 YEAR COMPARISON HHS WALK-INS

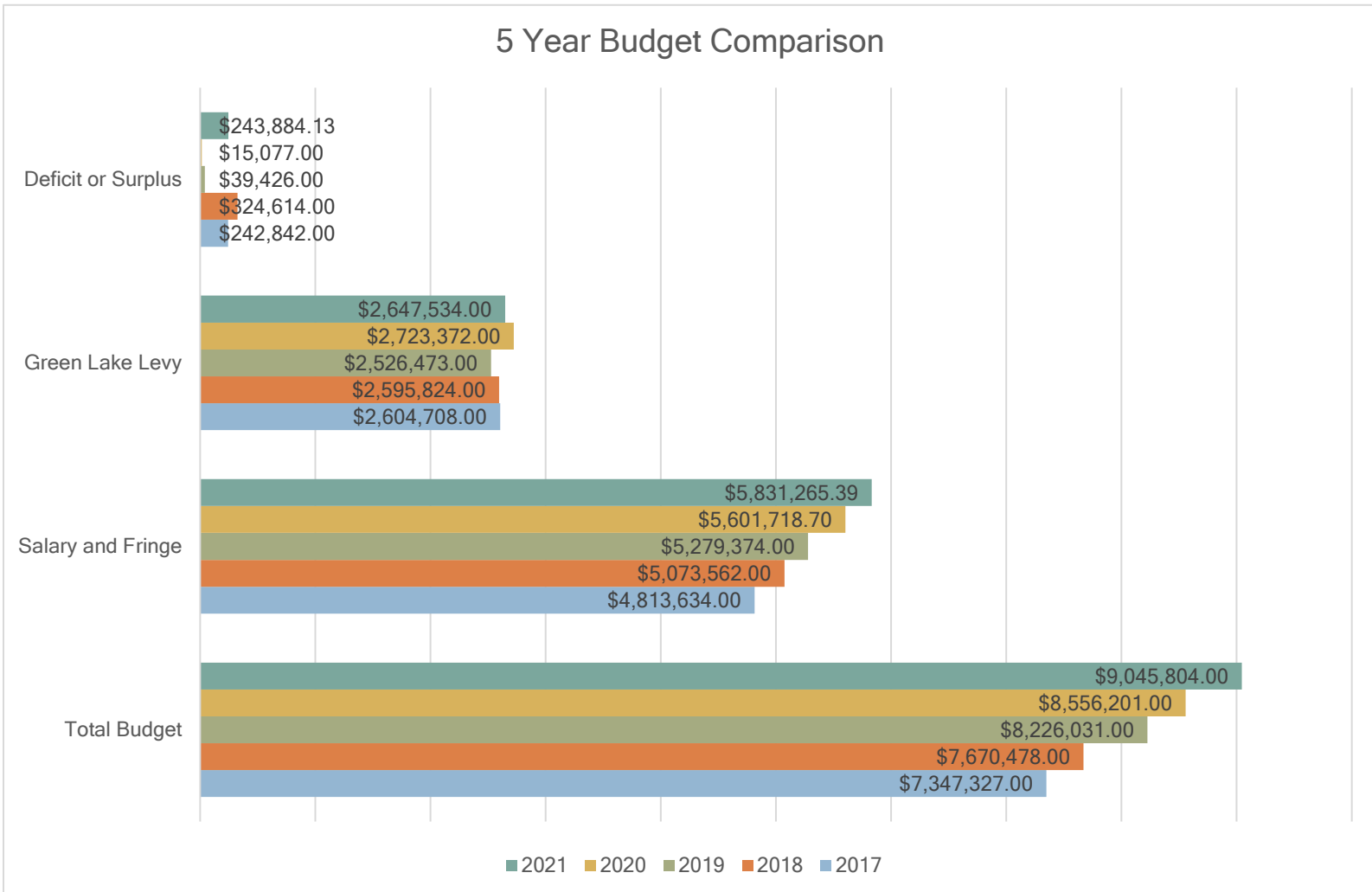


	Aging/LTC	Clinical Services	Child Support	Children/Family	Economic Support	Health	Administration
2019	794	4377	614	373	1075	1252	2741
2020	259	1530	194	124	347	378	994
2021	363	2145	228	303	279	4499	1133



## FINANCIAL STATISTICS

The financial staff within the administrative department has also been affected by the high demand in Health and Human Services consumer needs. This demand has been difficult with the constant change within the financials to provide and bill services to clients in numerous different and new ways. As the demand for services continue to rise, the financial staff have had to work hard to utilize all available funding resources to provide quality services for an affordable price. As the demand rises, billing services continue to grow, putting pressure on the financial staff to accumulate as much revenue as possible to support our programs. Health and Human Services has ended the year with a surplus the past five years.



*\*2022 Surplus Figure estimated as all revenues have not all been received*

Respectfully Submitted,

Kayla Yonke, DHHS Financial/Business Manager

# CHILDREN & FAMILY SERVICES UNIT

The Unit is comprised of the Unit Manager, the Initial Assessment Worker (Child Abuse/Neglect Investigations), and the Juvenile Court Intake Worker, three (3) Dispositional Social Workers, two (2) Medical Assistance Targeted Case Management Social Workers/Coordinated Service Team facilitators, an In-Home Therapist, Coordinated Services Team Worker and Alternate Care Coordinator.

2021 was a year that there were few staff shortages. There was one vacancy in the unit due to a staff resignation. This was quickly filled by a former staff person. The pandemic continued to play a role as we had isolation of staff, their family members or close contacts causing periods of quarantine. Unit staff worked both in the office and remotely to meet the needs of our population.

During the 2021 academic year, the unit hosted an intern from the University of Wisconsin-Madison. The graduate intern was shared during the second semester with the Behavioral Health Unit. The intern conducted a successful period product drive in the spring.

The Unit staff continued to engage in several initiatives that started in prior years: Alternative Response (AR), the Targeted Safety Service Program (TSSF) and the Youth Assessment & Screening Tool protocol. The Youth Justice staff completed their training in the Youth Assessment & Screening Instrument (YASI) that is an evidence-based assessment model for the delinquency population. Youth Justice Staff also completed the trainings required for the Interstate Compact Placement of Children. Two staff were trained to facilitate the Girls' Circle which is another evidence based curriculum. Unit staff participated in the Applied Learning Circle (ALC) through the Professional Development System (PDS). Specifically they did an analysis of how the ACCESS function was conducted by agency staff and have been working to improve overall practice. One staff and the Unit Manager participated in the pilot for the Lead Worker training offered by PDS.

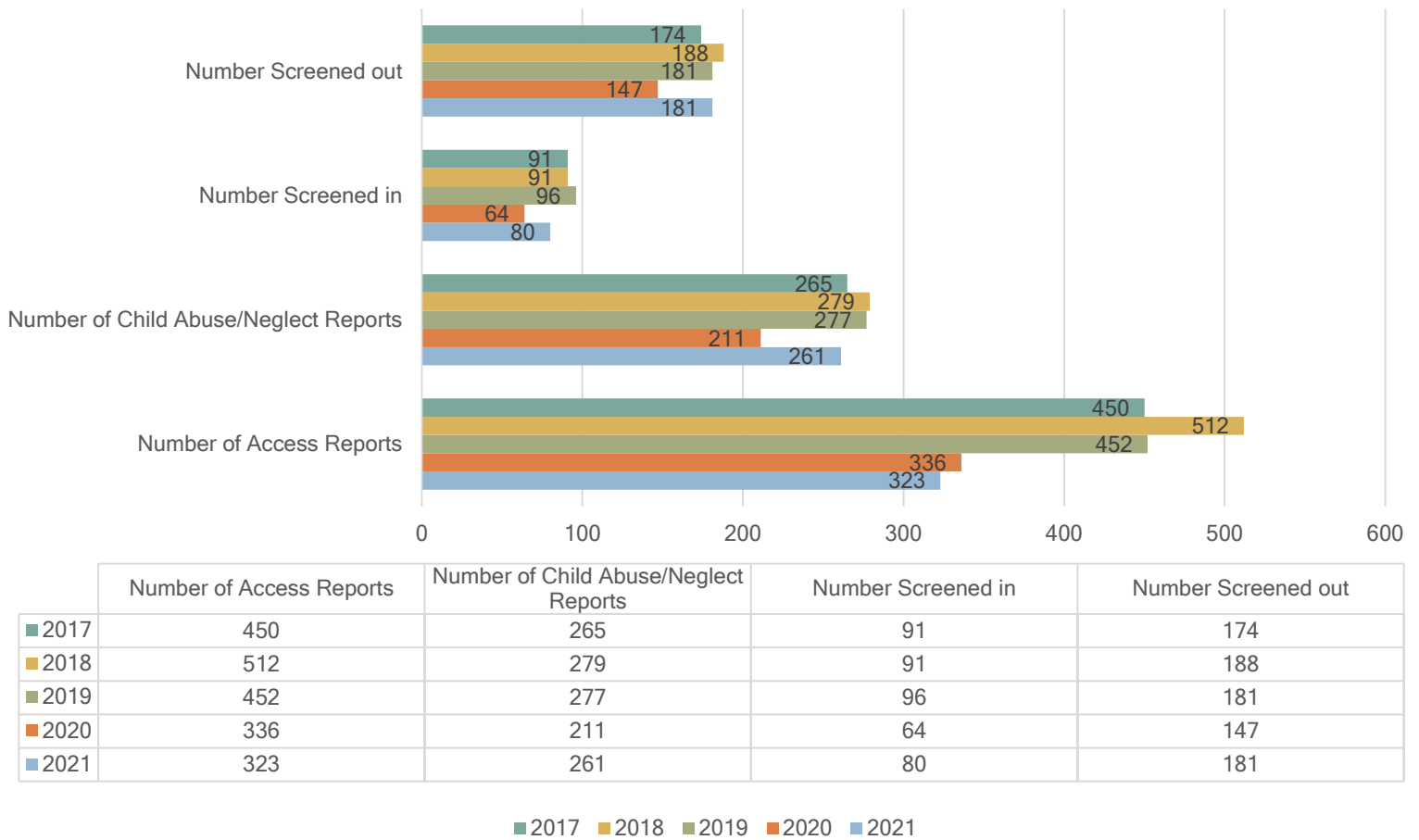
Due to Covid 19, staff continued to assist in other areas of service as needed. These included contact tracing for Public Health, taking temperatures at the front door to the complex, food drops at homes, assisting at the food pantry and with translation services for other Departments.

The Children & Family Services Unit is responsible for the provision of a number of programs and services available to individuals and families in the community. The following is a brief summary highlighting activities in 2021.

## **Access/Child Abuse Neglect/Child Welfare**

The ACCESS staff for the Unit received referrals that were logged into the eWISACWIS system. These numbers include the Community Response, Child Abuse/Neglect Reports, and Child Welfare Intakes, Youth Justice and other Service requests. Three Hundred Twenty-three (323) total referrals were received. They were as follows: 261 total reports of Child Abuse/Neglect. 80 reports were screened in for a response from the Initial Assessment Worker; 181 reports were screened out. The screened in reports had a total number of 133 children that were identified as potentially being child victims. The total victims in all reports was 365. The screened in reports by maltreatment type were 35 -Physical Abuse; 40 -Neglect; 9 -Sexual Abuse; 2 -Emotional Abuse and 4 - Unborn Child Abuse. 62 Service Reports were received. These were comprised of 62 Service Reports. 37 were screened in for response. Thirty-four (34) new Children in Need of Protection and Services (CHIPS) petitions were filed in 2021. In late 2021, the County Board passed a resolution to have the Corporation Counsel assume the responsibility for the court filing and managing CHIPS cases in 2022.

## Access/Child Abuse and Neglect/Child Welfare



	Number of Access Reports	Number of Child Abuse/Neglect Reports	Number Screened in	Number Screened out
2017	450	265	91	174
2018	512	279	91	188
2019	452	277	96	181
2020	336	211	64	147
2021	323	261	80	181

■ 2017  
 ■ 2018  
 ■ 2019  
 ■ 2020  
 ■ 2021

<b>Types of Access Calls - Case Count</b>					
	2021	2020	2019	2018	2017
Physical Abuse	35	13	35	40	36
Neglect	40	59	43	39	56
Sexual Abuse	9	20	23	13	29
Emotional Abuse	2	1	1	4	3
Unborn Child	4	4	3	5	6
<b>Service</b>	<b>62</b>	<b>74</b>	<b>175</b>	<b>233</b>	<b>184</b>
# Screened	37	25	106	209	171
Child Welfare	35	46	80	131	125
<b>Juvenile</b>	<b>85</b>	<b>54</b>	<b>69</b>	<b>68</b>	<b>38</b>
Kinship Care	1	6	1	4	2
Court Ordered	0	0	0	0	0
Adoption	0	0	1	2	2
Re-open closed	1	1	0	1	3
Drug Affected	0	1	0	1	0
Inter-state	1	1	0	0	3

## **Juvenile Court - Delinquency/Youth Justice**

In 2019, the Department of Children & Families started a new module in the State Automated Child Welfare System to enhance the tracking of the Youth Justice Population. Green Lake County DHHS applied to be advanced users of this module. This module continued to be further expanded and changed in 2020 & 2021 to incorporate an interface with Case Works the case management documentation and scoring system for the YASI. Staff continue to use both the SACWIS and YASI interface.

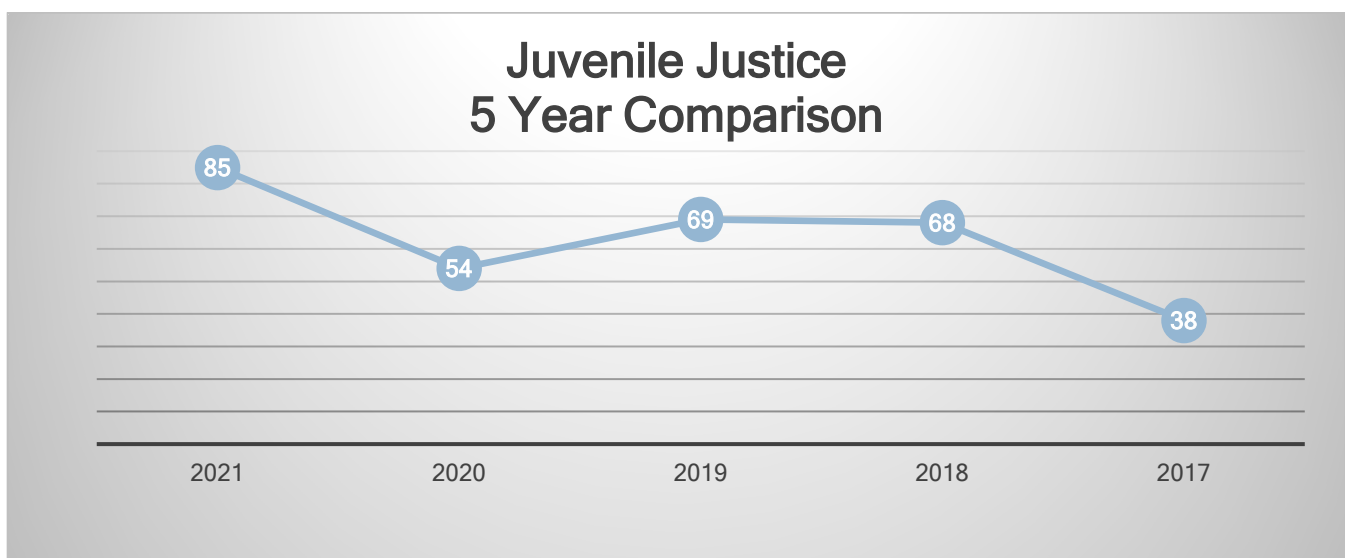
In 2021, the Youth Justice staff received eighty-five (85) referrals. This number is up significantly from 2020 when Juvenile Court Intake received fifty-four (54) referrals. This is a 31-referral increase over 2020. The number is up from prior years as well. The referrals were as follows: 2017 - thirty-eight (38); 2018 - sixty-eight (68); 2019 - sixty-nine (69). Twenty-one (21) new delinquency petitions were filed in 2021. Thirty-six (36) YASI pre-screens were completed. Fifteen (15) full screens were completed (Cases that were adjudicated in the Court). Eleven (11) re-assessments were completed.

No (0) new youth were placed in the Severe Juvenile Offender Program in 2021. No (0) youth were placed in residential care facilities. No (0) youth were placed in group home or foster care settings.

Due to Covid 19, no summer group was held in 2020. This was re-instated in 2021. Six (6) youth were served in the summer group. Other curriculums such as the ART group were offered via zoom technology as well. Eleven (11) youth were served with the ART curriculum between two (2) groups. This group was held in conjunction with the Berlin School district. The Girls' Circle group was conducted and seven (7) girls from all school districts participated.

The Intensive Supervision worker for the unit facilitated a court ordered group on "Teens in Action". The following are the totals for the past several years: 2021 - 7; 2020 - 1; 2019 - 5; 2018 - 4; 2017 - 3; 2016 - 12; 2015 - 20 youth.

Juvenile Court staff are on-call twenty-four hours per day for the purpose of Juvenile Intake/Detention, Child Abuse/Neglect and Energy Assistance.



## **Electronic Monitoring/GPS Monitoring**

Six (6) youth were on electronic monitoring in 2021. This consisted of six (6) males. In 2020, only two (2) youth were on /Electronic monitors.

## **Parent Training/Education**

The Family Training program provided services to nineteen (19) families with a total of thirty-eight (38) children in 2021. Of these children, four (4) families had children who were in out of home placements. They provided both parent training and education and parent aide services. In 2021 Crisis Intervention slots were continued. These slots are primarily utilized in an effort to return children to their parental homes post removal or prevent the removal in an emergency. Progressive Parenting LLC also provided parent-mentoring services in addition to Comprehensive Community Services team facilitation.

## **In-Home Therapy/Targeted Case Management/Comprehensive Community**

### **Services/Coordinated Services Teams:**

The In-Home therapist has taken a lead role in the development of the Targeted Case Management (TCM) program. In 2021, the adult screening assessment was re-tooled. Whenever possible, TCM is billed to help recover the cost of the services provided. The In-Home therapist is cross-trained to facilitate Comprehensive Community Services (CCS) teams as well as perform Children's and Adult Functional Assessments. The In-home team is augmented by a TCM case manager as well as other mental health professionals.

Seventy-four (74) child/youth teams (TCM/CST/CCS) were active during calendar year 2021. The agency now has five (5) staff working in two (2) units (Children & Families & Behavioral Health) as well as two (2) contract staff that work facilitating teams in the TCM/CST/CCS wrap-around programs. One (1) additional facilitator carries a limited caseload.

## **Foster Care/Kinship Care**

Foster Care, Kinship Care, Group Homes and Residential Care facilities are used for children who are unable to reside in the home of their parents or guardians. The State changed how foster homes are now licensed and have set up Levels of Care as well as an evaluation tool for the Level of Need. All the unit staff is certified to perform the Child and Adolescent Needs and Strengths Assessment (CANS). In 2021, the federal Family First Prevention Services Act (FFPSA) rolled out in Wisconsin. This is an effort to keep families together and reduce the use of out of home care.

In 2021, two (2) children were placed into non- relative foster care. Six (6) children were in treatment foster care. \*\* Two (2) children were subject to venue change from Dodge County to Green Lake County. Eleven (11) children were placed in court ordered relative homes.

The number of subsidized guardianships was three (3) in 2021. No (0) cases closed during the year.

In 2021, two (2) children were subject to Termination of Parental Rights (TPR) petitions. Two (2) new cases were referred in 2021. One (1) child was placed into guardianship, but it was not subsidized.

The total unduplicated count of children placed outside of their parental home(s) under court orders(s) was nineteen (19) children.

In 2021, eleven (11) children were in voluntary Kinship Care placement(s). Three (3) cases closed during the year. One (1) child aged out. One (1) child was adopted by his/her relative caregivers and one (1) child returned to his/her parent. There was one (1) denial of a new Kinship Care application. All eleven (11) cases completed an annual re-assessment of eligibility.

The total unduplicated count of all children placed in either voluntary or involuntary removal from their parental homes in 2021 was **thirty-three (33)**. In 2019 & 2021 thirty-six (36) children were in removals from their parental homes.

### **Courtesy Supervision/Interstate Compact**

Courtesy Supervision for both Child in Need of Protection and Services as well as Juvenile Justice Cases was performed for other Wisconsin Counties. In addition to courtesy supervision, home checks to confirm safe environment (CSE) for other counties. Green Lake County conducted an independent investigation for Winnebago County. Our agency performed ACCESS screening for Waushara County and Calumet County. One (1) case continues to be supervised for the Interstate Compact for the Placement of Children (ICPC) for the State of Florida. The agency was also asked to complete an ICPC study for Illinois.

### **Contractual Services**

The unit In-Home Therapist also served families through Mental Health Crisis planning and services. This worker worked in conjunction with an Independent Contractor, Wellhoefer Counseling to provide in-home therapy services to youth and their families and KD Counseling Services. The Unit also contracts for parenting services from both the Family Training Program and Progressive Parenting LLC.

### **Prevention/Education**

Due to Covid 19, the Children & Family Services Unit staff did not make public presentations in the community on agency services and programs as well as training topics to groups. Staff have been involved on committees on the local level such as the Family Resource Council, the ADVOCAP/Headstart Policy Council, and the WCSHA Children & Families Sub-Committee as well as other State advisory committees such as Caseload Study Committee, Child Welfare Continuous Quality Improvement advisory (CQI), Systems Change Review (Safety Action Workgroup) and Mapping Teams. Unit staff has participated on the SART (Sexual Abuse Response Team), CART (Child Abduction Response Team) the Drug Endangered Children team and the Overdose Fatality Review Team.

From October to December 2021, unit staff coordinated the annual Angel Tree Christmas giving program along with other community partners. Ninety-two (92) of families with a total of two hundred twenty-five (225) children were provided gifts in 2021. Due to the generous donations received through the program, an additional fifty (50) consumers were served bringing the total number of two hundred seventy-five (275) individuals receiving gifts.

### **Licensing**

The Green Lake County foster care coordinator re-licensed one (1) level two foster home. The County currently has three (3) homes licensed relative homes. Four (4) relative homes are in the process of being licensed. One (1) home was approved for respite care. Two (1) relative homes were denied licensure.

Respectfully submitted,

Susan Sleezer

Children & Family Services Unit Manager

# ECONOMIC SUPPORT UNIT

*~ Providing and Coordinating Resources to Strengthen Families ~*

Access to resources and quality customer service are the main focus of the Economic Support Unit. Our goal is to provide accurate, timely, and effective financial and case management support services for all our participants.

Economic Support provides eligibility services for people who are applying for or are enrolled in programs like Medicaid, Badger Care Plus, FoodShare, Childcare, and Energy Assistance. These eligibility services include:

- Helping participants apply for or renew benefits.

- Processing:

  - Applications

  - Renewals

  - Information provided as verification or proof

  - Changes to a case

- Conducting FoodShare and Childcare interviews

- Answering questions participants have about their eligibility and case.

Four Economic Support workers, an Economic Support Lead Worker and a Unit Manager make up the Economic Support Unit for Green Lake County. The expertise in Economic Support goes back to January 2001.

County agencies have joined together to form eleven consortiums across the state. Green Lake County Economic Support is part of the Consortium, East Central Income Maintenance Partnership (ECIMP). This “partnership” consists of eight other counties: Calumet, Kewaunee, Manitowoc, Marquette, Outagamie, Waupaca, Waushara, and Winnebago.

ECIMP currently serves 70,333 cases amongst the nine counties. An 11% increase over the last year.

Each consortium operates a call center to help with eligibility services. Each county in ECIMP is responsible for “staffing” the call center. Green Lake County is scheduled 52+ hours per week in the call center. ECIMP’s call center receives approximately 15,760 calls per month. The time scheduled increases as the call volume increases. Green Lake County and ECIMP have maintained and exceeded the required performance standards.

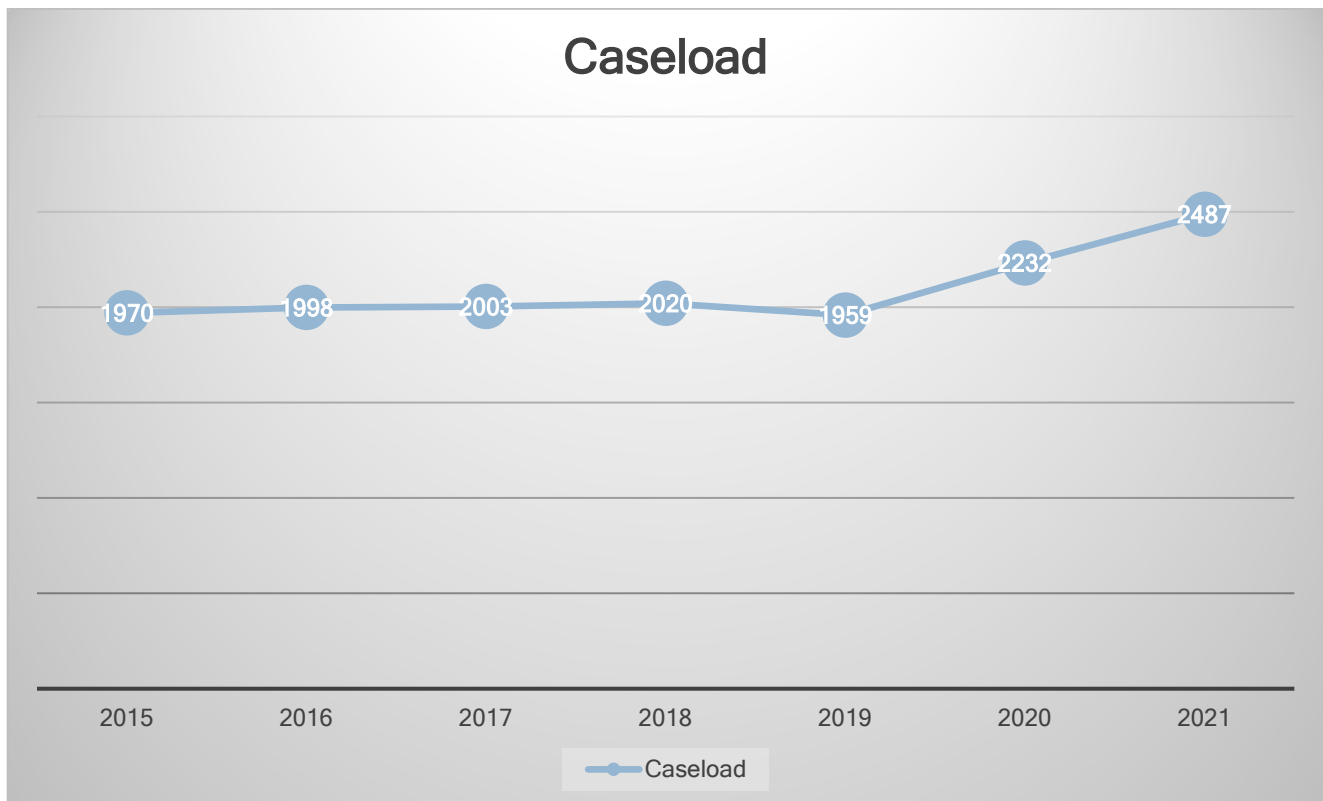
# ECONOMIC SUPPORT PROGRAMS

~ The Economic Support Programs serve to provide financial stability for low-income households and those experiencing a financial loss~

Economic Support services are necessary to meet an emergency need such as homelessness or medical needs. Each program serves a specific population and has different income guidelines and requirements. The self-sufficiency of Green Lake County households and its participants is the program goal.

Requests for program assistance are made by contacting either the call center at 1-888-256-4563, through [www.access.wi.us](http://www.access.wi.us), contacting Green Lake County Health and Human Services asking to speak to the intake worker, or by coming into the agency. Participants can manage their benefits on the MyACCESS Mobile App.

The caseload for Green Lake County continues to climb. Our caseload has increased 20% in the last five years.





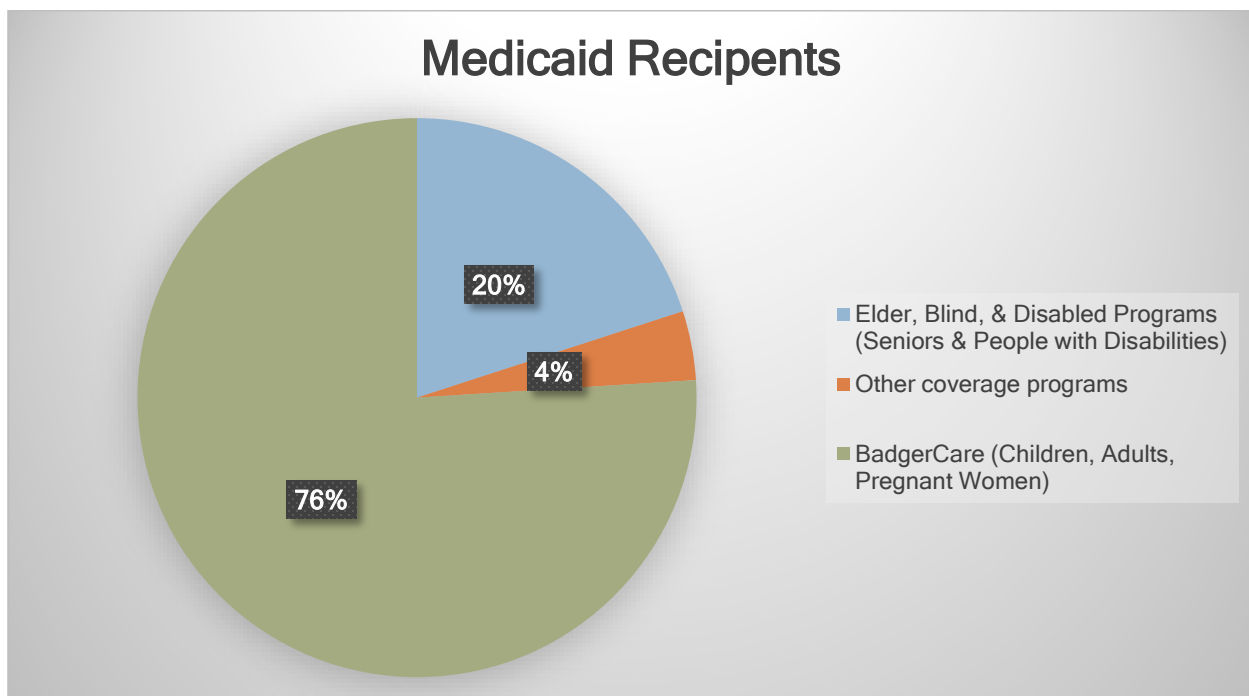
## Medicaid in Wisconsin

Wisconsin Medicaid is a joint federal and state program that provides high-quality health care coverage, long-term care, and other services to over one million Wisconsin residents. There are many types of Medicaid programs. Each program has different rules, such as age and income, that a participant must meet to be eligible for the programs.



Some eligible participants pay a monthly premium for their Medicaid coverage. Most Medicaid participants must participate in an HMO.

The chart below represents the percentage of participants in each of the coverage types for Green Lake County in 2021.

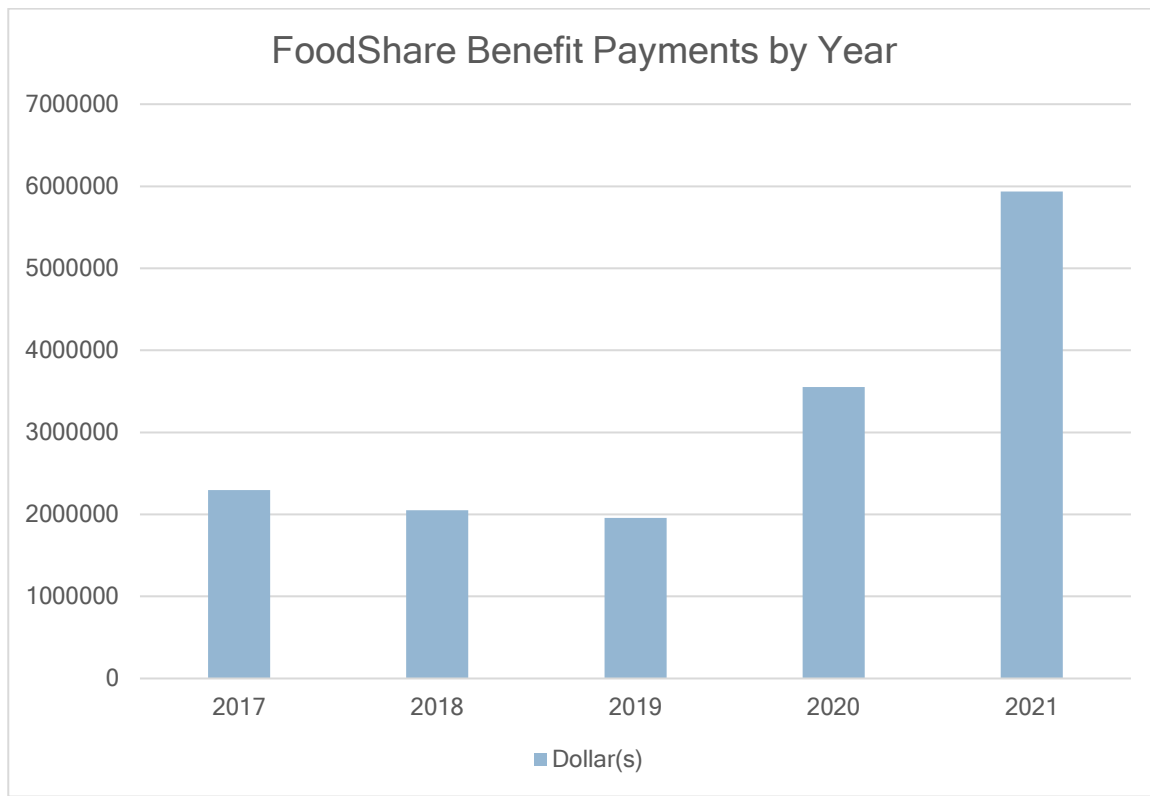


## FoodShare Wisconsin

FoodShare Wisconsin was created to help stop hunger and to improve nutrition and health. FoodShare helps participants with limited money to buy the food they need for good health.

Each month, people across Wisconsin get help from FoodShare. They are people of all ages who have a job, but have low incomes, are living on a small or fixed income, have lost their job, and are retired or disabled and not able to work.

1145 households (2215 recipients) in Green Lake County received Food Share benefits in 2021. An increase of 7% from 2020. \$5,936,472 in total Food Share benefits was distributed to Green Lake County in 2021.



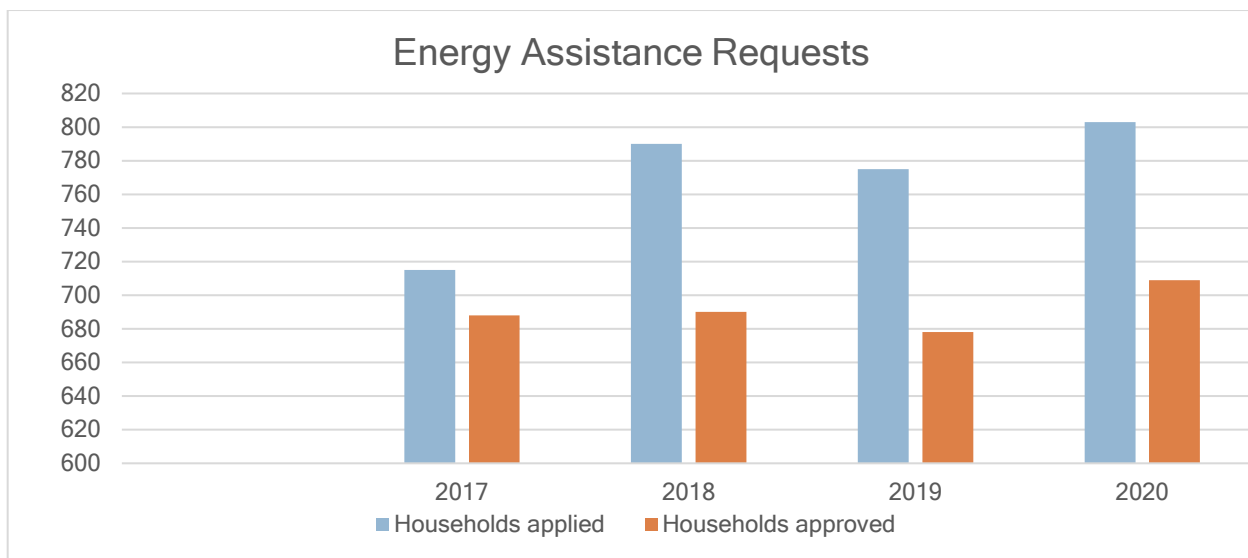
## Wisconsin Shares-Child Care

The vision of the Wisconsin Department of Children and Families (DCF) is that all children have access to high-quality early care and education. We reinforce that vision with our mission to support low-income working families by sharing the cost of a childcare and promoting the social well-being of all children and families through safe, high-quality early education experiences.

In 2021, Green Lake County provided Child Care assistance to 20 households / 37 children.

## Energy Assistance

The Wisconsin Home Energy Assistance Program (WHEAP) provides assistance for heating costs, electric costs, and energy crisis situations. Operating with federal and state funding, the program provides assistance to households across the state to help lower the burden incurred with monthly energy costs. Most types of fuel are eligible to receive assistance. Whether a participant uses wood, propane, natural gas, electricity, or fuel oil to heat your home, Energy Assistance is available if the participant qualifies. Energy Assistance is a one-time payment during the heating season, October 1 - May 15. The funding pays a portion of the heating costs, but the payment is not intended to cover the entire cost of heating a residence. The amount of the benefit varies depending on a variety of factors, including the participant's household size, income, and energy costs. In most cases the Energy Assistance benefit is paid directly to the participant's energy supplier. In 2021, 788 households applied, 648 approved, and \$369,928 was the total paid out in general Energy Assistance. 349 households also we granted additional crisis funding. Total paid out crisis funding was \$273,340 in 2021.



The Energy Assistance program also helps households with repair and/or replacement of their furnace. This service is contracted with our Weatherization provider, Advocap. In 2021, we repaired 7 furnaces and 14 replacements. This was a 30 increase from 2020.

## COVID-19 Pandemic and the continued effects it has on the Economic Support Unit

COVID-19 pandemic has increased the caseload in Economic Support.

Medicaid continues suspension of annual reviews, work requirements, and premiums. Medicaid coverage continues to be maintained for all participants. Medicaid cannot be lost due to eligibility.

FoodShare has been unwinding. Eligibility renewals started up July 2021. Most eligibility requirements for FoodShare have returned with the exception of drug testing and work requirements. Supplemental emergency FoodShare continue to be given to participants monthly.

Submitted by: Shelby Jensen  
Economic & Child Support Unit Manager

# FOX RIVER INDUSTRIES/DISABILITIES SERVICES INC.

## Overall Services Provided:

Fox River Industries (FRI), a nonprofit 501 (c) (3) organization established in 1987, is an agency of Green Lake County DHHS. Located in Berlin, FRI provides a wide variety of services to individuals residing in Green Lake County and the surrounding area. Our goal is to enhance consumers' lives by providing quality programming on a daily basis in our Supported Employment, Prevocational Services, Adult Day Services, Representative Payee, Supportive Home Care, and Transportation Services units. While the primary target population is adults with developmental disabilities, FRI also serves individuals with chronic mental illness, as well as individuals who are striving to overcome personal barriers affecting their ability to successfully transition into community jobs. All of these services are provided to help participating individuals expand their abilities, increase their independence, and live and work in the least restrictive settings possible.

Disabilities Services Inc. (DSI), a second nonprofit 501 (c) (3) organization established in 1974, works closely with FRI by providing a building for all center-based services, as well as assistance in applying for 5310 vehicle acquisition and operating program grant funding for the transportation services program.

In 2008, Green Lake County transitioned to Family Care, contracting primarily with My Choice Wisconsin, but also more recently with Inclusa and Lakeland Care, all of which are Managed Care Organizations. FRI also works with GT Independence and iLIFE, each of whom handle self-directed Family Care consumer benefits through the IRIS (Include, Respect, I Self-direct) program. Following is a description of services provided through FRI and DSI.

## Supported Employment Program:

The FRI Supported Employment (SE) program serves individuals who are experiencing barriers to obtaining and maintaining community employment due primarily to developmental disabilities, mental illness, or learning disorders. In October 2020, we hired a new SE Coordinator to replace a recently retired SE Coordinator, who had 16 years' experience on the job. The SE department currently has 3 Program Aides (2 FTE), with one working full-time in SE, another shared with Behavioral Health, and a third shared with Aging/LTC/Food Pantry. As we gradually return to the post-COVID work environment, our plan is to increase the number consumers participating in community employment, increase the Wisconsin Division of Vocational Rehabilitation (DVR) revenues that support these individuals, and increase our staff experience and knowledge in Supported Employment services.

Supported Employment services have evolved considerably over the last several years. In Wisconsin, the emphasis now is on three target groups: high school students with a disability, long-term support (LTS) persons with disabilities who will require long term services to maintain employment, and Direct Placement individuals who require assistance developing the skills needed to find and maintain jobs and provide their own accommodations

Services to these three populations are initially funded on a fee for service basis through DVR, with most of the services happening prior to the actual job placement. However, only qualifying members in the LTS group are eligible for Family Care and the accompanying long-term funded supports, which can include skill instruction (formerly known as job coaching), and other long term employment related training.

The ongoing state emphasis on consumer independence has changed the landscape of SE services. While the traditional model of job coaching a consumer through years of extended services still exists for those individuals who are unable to demonstrate the ability to become fully independent in their jobs, long-term care funding for services to this target group is limited

to Family Care eligible consumers. For students, direct placement job seekers, and non-Family Care eligible LTS job seekers, the emphasis continues to focus on developing natural supports by training coworkers at the employment site rather than providing long-term job coaches. While this approach itself is not new, the number of participating consumers that fall under non-funded long-term SE services continues to grow rapidly.

Long-term supports such as job coaching, employer relations dialogue and skill building often continue indefinitely, but on a reduced basis, for individuals receiving SE services, even after initial DVR funding is exhausted. The goal is to eliminate the need for paid long-term supports by developing effective natural supports, and ultimately create an employment outcome where the employee is as independent as possible.

Students, LTS consumers, and Direct Placement job seekers are assessed to determine the specific SE services each consumer needs to achieve a successful employment outcome. These services can include short- or long-term assessments, career search, job preparation (resume/cover letter/reference development), job search, job shadows, employer tours, informational interviews, work trials, vocational training, job and task analysis and skill instruction (job coaching). Each individualized service is now paid by DVR on a fee for service basis.

In previous years, the FRI SE Services Coordinator had success in carving out these employer/employee matches, as well as convincing employers that SE employment candidates do in fact represent a good long-term business investment. While there is a tremendous amount of time and effort that goes into the SE Job Development process prior to an actual job hire, experience has taught us that, if we get the initial employer/employee match right, we usually see long-term success for the individual placed in the job setting, with a greater reduction in long term service needs from SE.

Another change to the SE program under our new SE Coordinator is that once a consumer is assigned a compatible job developer to meet his/her needs and help them gain employment, that consumer will continue to work with that same job developer/coach throughout the entire process, versus multiple job coaches being used during and after job development. This helps greatly increase the opportunities for finding and maintaining the best employment fit possible for the client. For this reason, we limit the number of clients served at one time per job developer to ensure quality services are maintained.

Additionally, FRI SE staff members work daily with FRI consumers through our Green Lake County contracted services at the Justice Center and Food Pantry, as well as with Green Lake City Hall. These contracted services provide a great opportunity for participating individuals who have the skills and similar work goals to take the first critical step toward community-based employment. Contracted services sites currently provide 38 hours of community structured employment to our consumers per week, creating a unique opportunity for these individuals to earn hourly compensation at or above minimum wage while also learning essential work skills to prepare them for future employment opportunities in similar work fields.

2021 was another challenging year for SE services. Once again, we experienced COVID related illnesses to SE staff members, as well as consumers participating in SE services. Several of the employers we work with also experienced cutbacks due to illness concerns, supply issues, and employee availability. These factors combined to once again reduce the overall blueprint of the SE program in 2021. But our program still managed to serve 20 DVR consumers, an additional 7 contracted services participants, another 9 long term service clients, 11 community-based work trial participants, and 10 year-to-date job placements. 2022 represents a new year, with new hope, new opportunities, new goals, and, hopefully, a sustained reduction in COVID activity. The increased demand for employees and job

opportunities has created greater opportunities for our clients. Employers are in such need of good employees; they are willing to try new resources for finding great candidates. This has opened the door to more work trials and hires for our clients. We have a new SE staff in place, learning the job requirements, and working to rebuild the positions lost due to COVID. Our staff is dedicated, hard-working, and optimistic about the future. We anticipate another successful year for SE services in 2022.

### **Prevocational Services Program:**

The FRI Prevocational Services Program provides individuals with barriers to employment or limited employment experiences the opportunity to learn the job readiness and social skills needed to enhance their ability to obtain and maintain community employment. Prevocational Services are now provided under two delivery models, center-based and community-based, and each is billable under Family Care.

**Center-based:** In the center-based prevocational program, consumers complete packaging and light assembly work for area employers through subcontracted work completed here in our facility. In this program, the consumers are paid through the FRI payroll utilizing our 14 c subminimum wage certificate.

FRI completes a wage survey annually to determine commensurate consumer wage rates based on the wages actually paid at other employment sites in our service area for the same type of work done by non-disabled employees with at least one year of experience. This method ensures that our consumer compensation rate is comparable to local industry rates for the same type of work. Federal and State special commensurate wage certificates (14 c) are issued as a result of these wage surveys, with each license expiring in alternating 2-year cycles, at which time FRI reapplies for another two-year term.

Each year, wage surveys are sent out to a minimum of 3 employers doing work similar to the tasks our consumers are doing. Current hourly wages are included for new employees (less than 6 months) and experienced employees (over 1 year). These wages are averaged to determine our new commensurate rate for a particular job for the current year.

Each work step is then performed by staff members or experienced consumers while being timed. This process, called a time study, determines the work rate that represents 100% productivity for that specific task. Using these procedures, detailed time studies are created by the Production Supervisor for each step of every job.

Once we have the prevailing wage rate and the work rate representing 100% productivity, we are able to enter these values into our payroll program to create an accurate, equitable piece rate compensation system for all of our consumers. Essentially, each consumer is paid according to their productivity. For example, an individual working at 100% of the work rate would be compensated at the current prevailing hourly wage rate (\$12.56/hour in 2021), while a person working at 50% of the work rate would be earning half of that, or \$6.28/hour.

The center-based prevocational program continues to have several main sources of revenue: packaging jobs for Alliance Laundry Systems, inspecting/packaging jobs for Nelson-Miller Inc. (formerly Wilson-Hurd), packaging/assembly jobs for JP Luther Co., assembly jobs for Generac Mobile Products (formerly Magnum Power Products), and our most recent account, tractor seat assemblies for Milsco in Redgranite. FRI also continues to sell cob corn squirrel feed to Mills Fleet Farm, Havegard, Javic Wholesale (for Steins Garden and Gift), Wisconsin Garden and Pet Supply, Berlin Kitz, & Pfeil Hardware, Reinders, and several smaller outlets in the Green Lake County area. Center-based Prevocational Services hours are 9:00 AM to 3:30 PM Monday through Friday. These services are billable for Family Care members.

In 2021, we enrolled 16 new center-based prevocational services consumers, most as a result of the Waushara Industries shutdown. Currently, we have 15 additional individuals on a waiting list for this service, with transportation being the biggest barrier to enrollment.

FRI currently has three production area Program Aides supervising three consumer groups, with the Lead Bus Driver assisting as production needs dictate. We also have a Production Supervisor and a Material Handler rounding out our production staff.

**Community-based:** The community-based prevocational program, started in 2018, utilizes a different approach. In this program, consumers don't actually do paid work. Instead, they attend classes and spend time in the community learning the soft skills needed to be successful in community employment. Classes (4 students and one teacher) cover many different topics, including social appropriateness, improving communication skills, learning to navigate transportation resources to get to and from a job, interview skills training, learning problem solving strategies, following directions, maintaining attention to task, accepting constructive advice from supervisors, practicing appropriate workplace behavior, and following workplace appropriate personal appearance/hygiene guidelines. Examples of community training include touring potential worksites, researching employment options at the library, and volunteering at various community sites to find areas of potential interest.

In 2021, our center-based prevocational classes spent volunteer time at St. Vincent DePaul in Oshkosh and the Berlin Public Library. These groups also visited many area employers, including The Country Cupboard in Wautoma, Milk Specialties in Wautoma, Drexel's Building Supply, Badger State Tire, and Crossroads Market in Green Lake. These experiences provide an excellent opportunity for consumers to see the worksite, watch someone perform the job tasks, ask questions, and determine if they have an interest in working for that particular employer.

The results are promising. In February 2021 FRI started a new group of 4 consumers in the community-based prevocational program. One of these individuals has since found community employment, and the other 3 all enrolled in DVR to actively seek employment, which is the goal of our program. In December 2021, we started another group in our community-based prevocational training program.

The community-based prevocational program is staffed by a full-time Community Integration Planner, who handles all the classroom programming as well as the training out in the community. This program has been well received by the MCOs and demand for services is projected to grow.

### **Adult Day Services Program:**

The Adult Day Services Program at FRI promotes community inclusion and independence for adults with disabilities. FRI currently provides a variety of health, social, and support services to program participants in a protective setting as we attempt to meet the specific needs of each individual we serve. These services include education, therapy, exercise, and recreation. Our goal in Day Services is increased community involvement and greater independence for all program participants.

Activities of daily living are a big component of the Day Services program. Therapy and exercise programs are necessary fundamentals to maintain consumers' quality of life. The exercise program, provided to a majority of our consumers, includes weightlifting, aerobics, and endurance training. This service also encompasses personal care needs.

Community inclusion is a key element in Day Services programming. Examples of outings include trips to local parks, retail stores, athletic events, and libraries, along with weekly bowling and YMCA swimming trips when the pandemic activity allowed. In 2021, the continuing pandemic once again forced us to provide much of our Day Services programming at our Berlin site to protect our vulnerable population. We were able to do some outdoor community activities in the warmer months. These activities included baseball games, going to a pumpkin farm, and learning about plants at a greenhouse. We also created a learning garden here at FRI to allow folks to get outside and enjoy growing flowers and vegetables. As the pandemic clears, we plan to move our services back out into the community, where our consumers can enjoy all of the benefits that come with community inclusion.

Three Program Aides and a Services Coordinator currently staff our Day Services Program. A fourth Program Aide is being recruited to help with increasing consumer numbers as folks retire from center-based work and pursue activities in our Day Services program. Adult Day Services hours are 9:00 AM and 3:30 PM Monday through Friday. These services are billable for Family Care members.

### **Transportation Services:**

Disabilities Services, Inc. (DSI), the private non-profit corporation created to support DD services, has been working with Green Lake County to provide vehicles for the developmentally disabled and elderly residents of Green Lake County and the surrounding area since 1978 by writing annual section 5310 grants as transportation program needs dictate. The 5310 federal grant program covers 80% of the cost of the vehicles, with federal funding appropriated through WisDOT (Wisconsin Department of Transportation) to the local transportation provider agencies throughout the state. DSI pays for any requested vehicle upgrades, and Green Lake County pays the remaining local 20% match. Program operating expenses are also offset with 5310 Operating Program revenues (50% match) and additional 85.21 funding. The 5310 Operating Program funding assistance in 2022 will be awarded at \$45,278.

Over the years, DSI has been awarded over 35 vehicles at a worth of approximately \$1,144,000. Current vehicles are primarily used by Fox River Industries, but DSI also writes the 5310 grant for Southern Green Lake County Senior Transport (SGLCST). FRI and SGLCST provide fixed route and on-demand transportation services for elderly and disabled passengers who otherwise have no access to affordable transportation services for non-emergency medical, educational, employment, and social functions. SGLCST, who pays their own 20% local match for 5310 vehicle acquisitions, currently operates two accessible minivans obtained through the DSI 5310 grant program, and are scheduled to receive a new 5310 funded minivan, valued at \$44,000, in 2022.

FRI has been providing fixed route transportation for disabled individuals since the late 1960's, and has used DSI 5310 vehicles since this grant program, formerly known as 16(b)(2), came into existence. FRI operated vehicles provide over 24,000 passenger trips and log over 126,000 miles per year, while SGLCST averages about 1000 passengers and 22,000 miles per year per van, operating two vans. FRI currently has an active fleet of 7 vehicles.

FRI and SGLCST continue to rely on DSI to write the 5310 grants to provide the needed vehicles. FRI currently has a 40 hour a week Lead Bus Driver to handle vehicle and building maintenance, vehicle inspections, route coordinating/scheduling, route driving, and WisDOT reporting. This individual also works in production as needed. FRI also utilizes Program Aides and a Material Handler to drive daily morning and afternoon routes.

Our FRI fleet currently serves individuals living in Green Lake, Fond du Lac, Marquette, Winnebago, and Waushara counties. Transportation service expenses are included in the Prevocational and Adult Day Services Family Care billing rates. Transportation service expenses are billed separately as a fee for service for non-Family Care program participants.



### **Representative Payee Services:**

In 2009 FRI added Representative Payee Services to its program. This collective account, administered and run through FRI, currently serves approximately 75 consumers and receives frequent new referrals. This program employs one full-time Representative Payee Specialist with assistance from other department staff as needed. Program participants receive monthly benefits from the Social Security Administration (SSA) via direct deposit into the collective Representative Payee account. SSA Representative Payee regulations must be followed, and the program is monitored through SSA audits every few years. These direct deposit SSA benefits are then applied to each member's individual account. Our program then budgets each individual account, cutting checks, paying bills, and handing all financial transactions to ensure each member meets their monthly financial obligations. Representative Payee services are billable partially through Care Wisconsin (Family Care members only), with the remaining members self-paying for services. Self-pay fees are waived in the event of financial hardship.

### **Supportive Home Care Services:**

In 2016, FRI also began providing Supportive Home Care (SHC) services to Family Care consumers who need assistance with basic needs like grocery shopping, going to doctor appointments, and cleaning/cooking. Demand for this Care Wisconsin funded service has grown rapidly, and we added a Program Aide in 2017 to provide this service and assist with Representative Payee services duties to help meet this demand. FRI currently serves 14 SHC consumers funded through Family Care.

### **Administration**

Administrative duties at FRI are handled by a 40 hour/week Secretary/Bookkeeper, a 40 hour/week Unit Manager, and part-time assistance from the Green Lake County Financial Manager.

### **Summary**

In 2021, Fox River Industries, through the various services it provides, enhanced the lives over 200 different individuals in Green Lake County and the surrounding area. This past year, 62 consumers/casual workers were employed on our production lines or through our janitorial services. 40 consumers also participated in Adult Day Services during program hours, with another 10 consumers participating exclusively in Adult Day Services. In 2021 our SE department provided 130 DVR authorized services from career profiles, job development, and monthly systematic instructions for CIE placements for over 21 clients resulting in 11 job shadows, 11 temporary work experiences and 10 job placements. We also served 7 clients in CIE readiness experiences through our contracted services and partnered with 29 businesses for these services in addition to making over 32 new business connections in our territory for future opportunities.

At Fox River Industries, we have a dedicated, caring staff, we are proud of our excellent reputation for outstanding service, and we are very appreciative of the ongoing support our program receives from the Green Lake County Board of Supervisors. As always, we encourage Green Lake County Board members, especially those that have not yet been to Fox River Industries, to stop in anytime and take a tour of our facilities and meet our consumers and staff.

Submitted Respectfully,  
Ed Schuh, Fox River Industries Unit Manager

# BEHAVIORAL HEALTH UNIT

The Behavioral Health Unit provides a spectrum of mental health and substance use services to residents of Green Lake County across the lifespan. Numerous behavioral health topics, including youth in crisis, trauma-related issues, and substance use disorders have been identified as critical concerns impacting the Green Lake County population in Green Lake County’s Community Health Improvement Plan (CHIP). The novel coronavirus (COVID-19) has continued to have widespread impacts on the mental health of many within the community. In 2021, the team was comprised of 11 full time staff and 3 part-time contracted doctors. Full time staff include a unit manager, four counselors, two case managers, three program coordinators, and a psychiatric nurse. Contracted staff include two part-time psychiatrists (child and adult specialties) and a part time psychologist who provides clinical supervision. During 2021, the child/ adolescent psychiatrist retired and a replacement psychiatrist specializing in youth has not been identified. Additionally, in September 2021, an additional case management position was added. All unit staff receive cross-training in several of the unit programs including 24/7 on-call mobile crisis intervention. The unit collaborates across other units of Health & Human Services including teaming with cross-trained staff in Children & Families, Public Health, and Fox River Industries. In 2021, the unit hosted 4 student interns at various times.

**A note on COVID-19 pandemic response:** The COVID-19 pandemic continues to have far-reaching impacts on both the mental health needs of the community and the ways in which behavioral health professionals can do their work most impactfully. During 2021, we have continued to see rises in demand for services. During 2021, all staff were equipped and trained to perform many treatment functions via telehealth platforms. Staff are able to shift rapidly between telehealth and traditional, in-person formats as needed based on quarantines, client preference, etc. New state guidance has allowed our team to develop strategies for continuing to incorporate telehealth offerings into the scope of available services on a permanent basis, and we anticipate that we will continue to serve the community through a hybrid of telehealth and traditional service formats in the future.

The BHU includes a range of programs, collectively serving 1,029 county residents (consistent with 2019 services, represents a 1% increase since last year, 2.5% increase over last 6 years). Clients served in multiple programs are counted only once here.

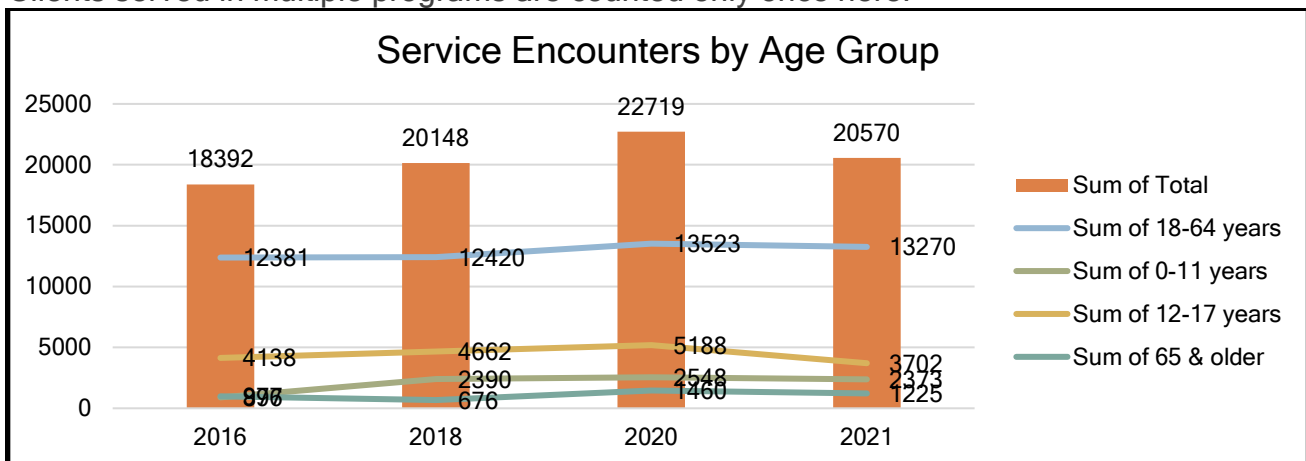


Table 1: The Behavioral Health clinic provides services that serve individuals across the lifespan. We have seen a general trend towards increases in services. The distribution across age groups has been relatively consistent.

## Outpatient Counseling and School Office

BHU providers take a whole-system approach to serving residents and understands how each aspect of a person's life can affect quality of life in others. During 2021, the Behavioral Health Unit served 758 clients across the outpatient programs—an 18% increase compared to 2018. Green Lake County has been designated a rural area with provider shortage in the area of psychiatric care, however we are fortunate to have on-site prescribers for adults and youth on a part-time basis. Entering 2022, the clinic has added an additional full-time therapist position to meet the increasing demand for these services.

**Outpatient Clinic Highlights:** Clinical staff strive to stay up-to-date on practices that are innovative and relevant to the concerns presented by those we serve. The clinic continued to see benefit to using innovations in telehealth and technology to help ensure treatment is accessible to all in the community.

\* **School-Based Satellite Offices:** BHU presently maintains satellite school-based offices in Markesan and Berlin Middle/High Schools. During 2021, BHU established a school-based office within Green Lake School as well. Services to all school offices are equipped to utilize telehealth or in-person services as appropriate on a case-by-case basis.

\* **Improved medication management protocol:** In 2021, the clinic fully integrated use of e-prescribing technology to improve workflow in the psychiatric clinic. As some services returned to in-person formats, pre-prescriber nurse visits have also been able to resume at in-person appointments. These strategies ensure the best quality of care for clients and improve efficiency during visits.

\* **Evidence-based clinical practices:** In 2021, additional staff participated in training on the Dialectical Behavior Therapy (DBT) treatment model with the goal to expand the availability of these evidence-based models to more county residents. This treatment supports treatment for complex and co-occurring treatment concerns. Availability of innovative and evidence-based therapy models to Green Lake County residents continues to be a priority for the Behavioral Health Unit training plan.

## Substance Use Disorders (SUD) Data

Treatment for SUD in rural communities continues to be a challenge around the nation. In Green Lake County, outpatient counseling is available at DHHS. More intensive levels of support such as intensive outpatient, day treatment, Medication Assisted Treatment, or residential care are available by referral to private sector providers.

### Substance Use Concerns:

- Alcohol: 50.8%
- Opioids: 16.3%
- Marijuana: 18.07%
- Amphetamines: 14.8%

### Living Arrangement-admission:

- Adults in independent living situation: 94.5%
- Youth living at home: 4.5%
- Homeless: < 1%

### Employment Status- Admission:

- Working full time: 38.9%
- Working part time: 12.5%
- Seeking work: 25%
- Retired/homemaker: 5.6%
- Receiving disability: 3.4%
- Student: 3.4%

### Education- Admission:

- College: 11.3%
- High School Graduate: 52.8%
- Less than High school: 11.1%

### Criminal Justice System

**Involvement:** 57.7% have CJ involvement

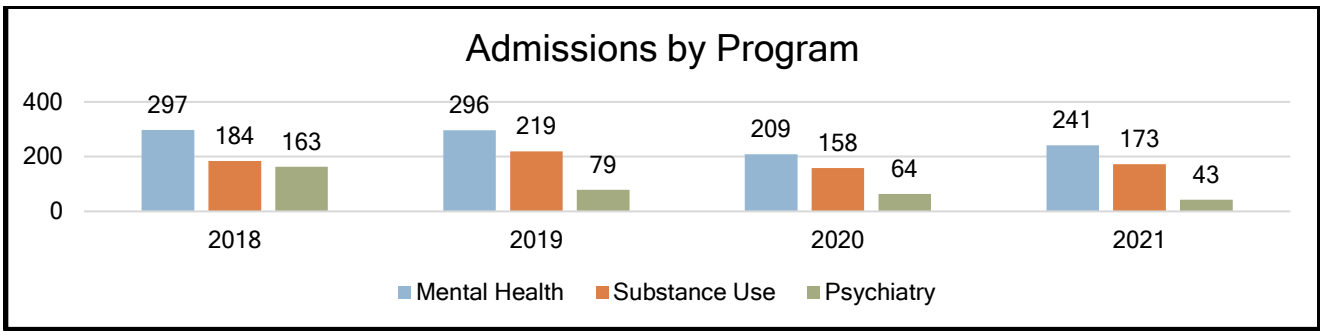


Figure 2- Clinic staff across all outpatient programs experienced caseloads that were at capacity during 2021. In order to ensure that clients were able to obtain appointments at an appropriate frequency, this meant that fewer new intake appointments were available, however waitlist lengths continue to demonstrate increased need for services. The clinic has added an additional therapist position for 2022, to help address this need.

### Community Support Program (CSP)

The CSP program provides intensive community-based services to people with severe and persistent mental illness who may otherwise require hospitalization or residential care. Treatment is individualized and based on the person's needs and goals. Staff provide psychiatry, counseling, support, transportation, case management, medication management, crisis services, social opportunities, assistance with activities of daily living, and assistance with vocational rehabilitation. CSP provides services almost exclusively in the community. CSP served 15 consumers throughout 2021.

#### *CSP Highlights:*

- Social opportunities are designed to offer peer interaction and facilitated social skills training, involving a combination of community-based outings and onsite activities. In 2021, these social opportunities were more difficult to provide in a safe format. Staff resumed home visiting and facilitated community involvement in individual formats where possible. The program did hold a small Holiday Meal for consumers.
- The Wellness Group was not held throughout 2021 due to concerns about client safety in a group setting due to the pandemic. Staff focused instead on providing education and accurate information about health and safety to vulnerable consumers.
- The Community Support Program continued collaboration with a home support staff from Fox River Industries to increase the capacity for daily living skills training for individual consumers.

### Comprehensive Community Services (CCS)

The Comprehensive Community Services (CCS) program is a strength-based consumer driven psychosocial rehabilitation recovery program. This program utilizes the consumer's identified strengths to support their goal-directed recovery process. CCS receives Medicaid funding and requires each individual enrolled in the program to have Medicaid, have a mental health and/or substance use diagnosis, be motivated to work on self-identified recovery goals, and utilize a collaborative team based model emphasizing natural supports in recovery.

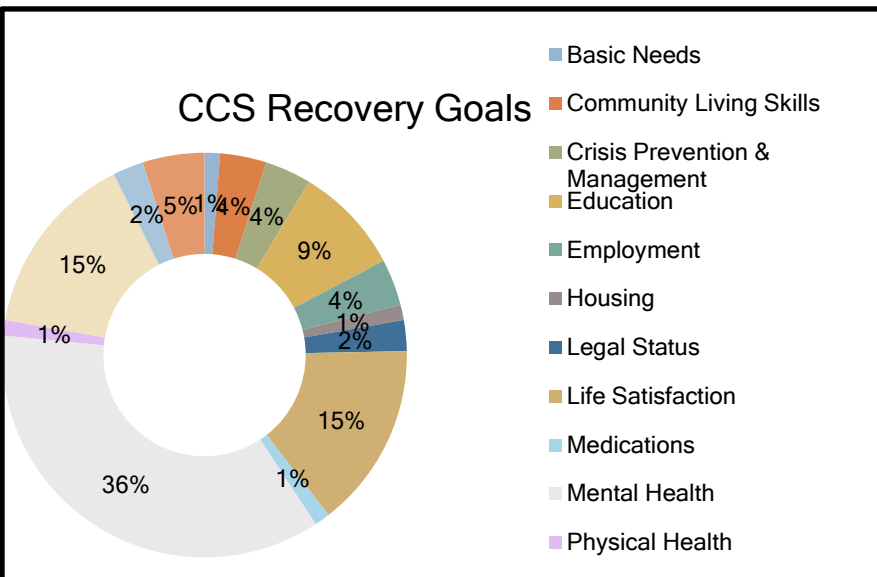


Figure 1 This chart shows the various domains that CCS supports clients in based on the frequency with which they appear on client treatment plans.

CCS provides community-based services, working to support people in their communities rather than in hospitals or residential treatments. CCS works closely with the Children & Family Unit to help provide services to keep children in their homes instead of foster care placement and to help return a child back to their home with the proper supports.

In 2021, CCS served 60 consumers, consistent with recent years and a significant increase over the past 5 years. CCS supports a variety of treatment modalities including flexible options such as in-home family systems therapy, which allows clients to find a true array of services and receive the types of therapy that best meet their needs. CCS staff are committed to providing consumer-driven care. The Behavioral Health Unit/ CCS program actively participates in our Regional CCS Consortium, approved by the state of Wisconsin. The consortium includes six surrounding counties working together. Due to consortium efforts, medically necessary services provided to CCS consumers can be reimbursed at a rate of 100% for the services we provide CCS consumers.

**Crisis Intervention**

During the year of 2021, crisis intervention responded to **448** initial crisis calls (this is a 28% increase in initial crisis contacts since last year) and many additional follow up contacts. Crisis intervention services on average comprise 24% of the mental health services provided by clinical staff. Crisis workers provide crisis counseling on a walk-in basis or respond mobile to the most appropriate location (e.g. Emergency Rooms, schools, police departments) to provide assessment and intervention. BHU adheres to the philosophy that when a counselor engages face-to-face with an individual, they develop an understanding of the individual’s needs and can create a safe response plan in the least restrictive environment. Out of an abundance of caution for staff and client safety, especially in high-risk setting such as emergency rooms, crisis response has occurred primarily over telehealth throughout 2021. When determined that the most appropriate level of care is a psychiatric hospitalization, crisis workers first work for voluntary admission. Crisis workers and law enforcement initiate an emergency detention after all other options have been exhausted or determined unsafe.

Effective supervisory support and routine triage of crisis calls ensure efficacy of services including thorough follow up services and support for staff in providing ethical and professionally responsible services in high-risk situations. Dr. Kent Berney (Forensic Licensed Psychologist) provides weekly supervision of the crisis intervention team. Crisis service linkage and follow up support continuity of care, provide critical and timely interventions for stabilization and referral as well as offer support in navigating complex systems of care. A full time crisis case manager coordinates linkage and follow-up for individuals involved with the crisis system through both voluntary and involuntary services.

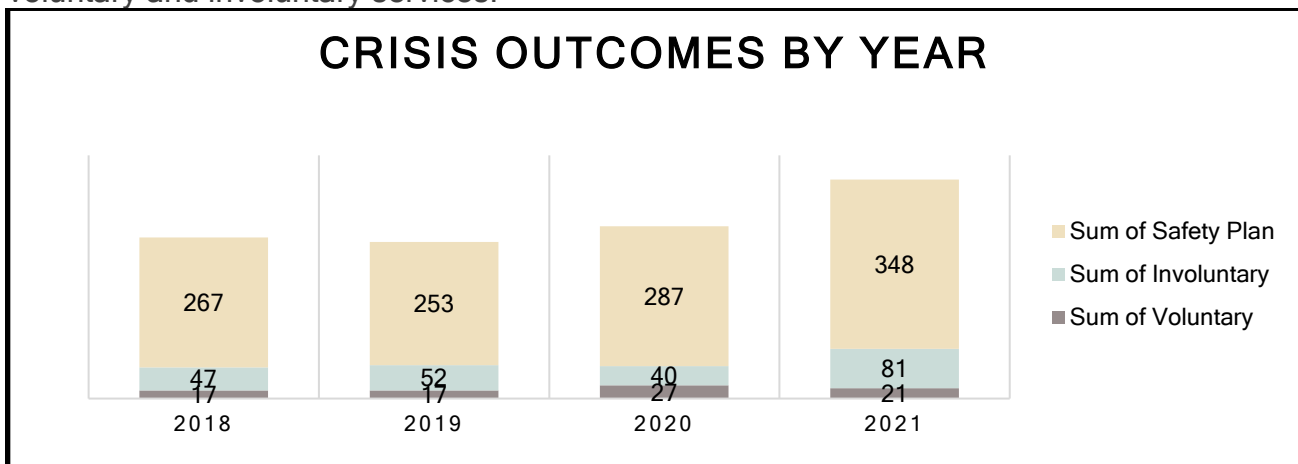


Figure 2- Crisis call volume has increased considerably as has the percentage of calls ending in hospitalizations. Overall, crisis services continues to successfully divert the majority of calls to less restrictive settings. This graph shows initial crisis calls and does not include crisis follow up, which increased greatly in 2020, in part due to the mental health impacts of the coronavirus pandemic.

## Crisis Highlights:

- Behavioral Health established a Crisis Stakeholder team in 2018 to enhance community partnerships and address cross-systems issues. This team met virtually throughout 2021, and smaller subsections of the team met as topics arose. This team has been helpful in maintaining collaboration during a time when protocols across our system and others have changed frequently and rapidly in response to global events.
- Wisconsin DHS is working towards implementation of the national 9-8-8 emergency designated line for mental health crisis/ suicide concerns. The BHU team participates in regular meetings to learn about this implementation and how it will impact local services.
- As call volume continues to increase, behavioral health staff want to continue to express our gratitude to our community partners and collaborators. The team continues to focus on training in suicide prevention, community-based safety planning, and integration of substance use response into emergency services.

## Treatment Court Program

In 2016, Green Lake County received grant funding in the amount of \$101,130.00 annually for five years from the Department of Justice, Treatment Alternatives/ Diversion grant to support development and implementation of an adult drug court program. Program implementation began in 2017 with the staff addition of a treatment court coordinator. The treatment court accepted its first participant in October 2017 and has since served 19 clients.

The Treatment Court program served 5 individuals during 2021. The end of 2021 marked the end of the five year Treatment Alternatives/ Diversion grant funding. With the end of this grant, the treatment court committee did not pursue renewed funding. The treatment court committee did determine to continue to meet informally to work towards improved coordination of services between the criminal justice system and the behavioral health team. The Behavioral Health team developed a new position, titled SUD Case Manager, that will begin in 2022 and will focus on continued case management services to individuals with high risk/ high needs substance use.

## Children's' Long Term Support Waiver

The Children's Long Term Support Waiver (CLTS) is a Medicaid Waiver program for children with developmental or physical disabilities or Severe Emotional Disturbances (SED). Families develop a person-centered ISP together with their caseworker in which they identify specific supports that are not ordinarily covered by Medicaid. Examples include: accessible home modifications, sensory supplies/ therapeutic aids, respite care, and service coordination. In 2017, the State of Wisconsin announced the dissolution of the CLTS waitlist, requiring counties to develop strategies to service families presently on the state-wide waitlist. BHU presently has one case worker who is dually trained in CCS and CLTS service coordination as well as unit manager who is certified in waiver services. In order to meet the growing population of this program, three additional caseworkers have been cross-trained in CLTS and carry partial caseloads. At the start of 2018 there were 10 families enrolled in CLTS, and as the process of waitlist elimination has continued, the program now serves 44 families. Beginning in 2021, the waitlist for CLTS services has been eliminated and families are able to be opened for services right away after being found eligible. Typically, once a youth is opened within this program, they will continue to receive services from the program until they transition into the adult Long Term Care system (between the ages of 18-21). In 2021, an additional CLTS Case Manager position was added to accommodate the growing population of the program.

## Targeted Case Management (TCM)

In 2018, Behavioral Health added a Targeted Case Management (TCM) program tier. TCM is a Medicaid-funded case management program that offers support to individuals with mental health or substance abuse issues who may benefit from case management at a less intensive level or as a step-down from more intensive program option. TCM has historically been offered outside of BHU for other target populations. There are presently 12 consumers being served within the Behavioral Health TCM program.

### **Behavior Health Unit 2022 program development areas:**

Continued community and county-level support, dedication from staff, and collaboration with community partners allow the Behavioral Health Unit to continue to grow. The Behavioral Health unit identifies development areas for 2022 that build our capacity to provide innovative, community-based services and improve outcomes for individuals, families, and communities:

- ◆ Expansion of evidence-based practices for mental health and substance use disorders
- ◆ Integration of substance use case management services and intensive outpatient treatment
- ◆ Improve clinic accessibility and efficiency via integration of telehealth and electronic health record (EHR) innovations
- ◆ Central Wisconsin Health Partnership
- ◆ Dementia Capable Systems
- ◆ AODA and Mental Health Awareness and prevention
- ◆ Crisis Debriefing/ Critical Incident Stress Management Initiative
- ◆ School Transformation Advisory Committee/ Children At-Risk Program

Respectfully submitted by: Nichol Wienkes, LPC, ICS

Behavioral Health Unit Manager

# AGING UNIT

The Aging/ADRC Unit provides services to Elderly and Disabled residents of Green Lake County. The staff are divided into program areas largely defined by funding source; however, the programs overlap in many areas, and the combined unit can maximize these resources to the advantage of all the people we serve.

There were 11 staff in the Aging/ADRC Unit during 2021 including the Unit Manager, two Resource Specialist Social Workers, the Adult Protective Services Worker, three Meal Site Managers, the Nutrition/Volunteer Coordinator, the Elderly Benefit Specialist, the Disability Benefit Specialist, and the Aging Disability Resource Center Coordinator.

## **COVID - 19**

Due to the Covid-19 Pandemic the way in which we delivered services changed in every program in 2020. Once the Public Health Emergency order took effect all services we provide had to stop being in person. ADRC services were shifted to being done by phone, conference call zoom and only in emergencies face to face. ADRC staff successfully transitioned to the new service delivery system and consumers continued to receive services. All Health Promotion programs went to a virtual format which did decrease the number of programs being offered and the number of individuals who participated. For 2021 many more programs have been sifted to virtual classes and hopefully many more consumers will be able to take the classes. Slowly in 2021 we have begun to see people in person again and to do assessments face-to-face when possible. We are still conducting all phases of day-to-day business in both virtual and face to face mode depending on community circumstances and based on the advice of our Public Health Officer and the CDC.

The biggest change came to the Elderly Nutrition Program. In by March 18, 2020, we had closed all three of our Senior Dining Sites and switched to all home delivered meals and curb side pickup. Our Nutrition staff continued to serve all the Homebound in the County and developed a curbside pickup procedure that enabled seniors to continue enjoying the nutritious meals they depend on. In 2021 we were able to open two of the dining sites on July 2, 2021, each of which has low attendance, but we are hoping for in house dining to increase slowly this year. The Berlin meal site is scheduled to reopen to inhouse dining on 2-14-22.

Although all services looked different this past year, the elderly and disabled consumers in Green Lake County continued to receive services through all programs.

## **Aging and Disability Resource Center**

During 2021 Green Lake County operated the Aging and Disability Resource Center (ADRC) in a consortium with Adams and Waushara Counties. The consortium is funded by the State to provide a single point of entry to Long Term Care Services and Information and Assistance for residents of the three counties. Aging and Disability Resource Centers are the first place to go to get accurate, unbiased information on all aspects of life relating to aging or living with a disability. The ADRC provides information on a broad range of programs and services, helps people understand the various long-term care options available to them, helps people apply for programs and benefits, and serves as the access point for publicly funded long-term care. ADRC staff are employed by each county and duties are shared across county lines. During 2021 there were 9,922 calls handled by the Aging and Disability Resource Center of Adams, Green Lake and Waushara Counties. Of those calls 7655 were Information and Assistance; 249 were options counseling; 434 were LTC functional screens; 593 were assistance with Medicaid; and 463 were enrollment/disenrollment counseling. 6,189 were elderly 60+; 2933 were



physically disabled; 811 were mental health; 773 were developmental/intellectual disability; 584 were Alzheimer's/Dementia; and 115 were substance abuse calls.

## **DISABILITY BENEFIT SPECIALIST**

The Disability Benefit Specialist (DBS) position aids people ages 18 to 59 who have any kind of disability, in applying for Social Security Disability Insurance (SSDI) or Supplemental Security Income (SSI). The DBS assists people with Medicare, to find the best Medicare Part D prescription drug plans for their individual needs. The DBS also assists individuals applying for Medical Assistance and the MAPP program.

In 2021 174 cases were opened, 112 cases were closed, 74 cases were carried over and 120 cases were served. A conservative estimate of the economic impact of the DBS program in Green Lake County for 2021 shows that it brought in over \$516,075.00 to the local economy. The DBS carries an average caseload of 90 cases at any one time.

	2020	2021
<b>Cases Opened</b>	185	174
<b>Cases Closed</b>	128	112
<b>Cases Carried Over</b>	36	74
<b>Total Served</b>	150	120
<b>Approximate Dollars for Clients</b>	\$528,265.00	\$516,075.00
<b>Average Caseload</b>	93	90

## **HEALTH PROMOTION PROGRAMS/TITLE III-D**

The ADRC offers community health and disease prevention education programs, with an emphasis on falls prevention and chronic disease self-management. These programs are funded by a combination of ADRC, Title III-D, and grant funding. In 2021, 2 in-person classes were offered in Green Lake County, Tai Chi Prime and Stepping On, with 20 seniors participating. Seven classes were offered online; 2 sessions of Mind Over Matter, Tai Chi Fundamentals, Living Well with Chronic Conditions, Stand Up/Move More, Healthy living with Diabetes, and Stepping on. 50 seniors throughout the three Counties took part in these programs.

## **AGING PROGRAMS:**

The County Aging Unit is the Agency designated by the County Board and authorized by the Older Americans Act to continue to develop, support, assist, and evaluate County-based programs for older adults (over age 60) with the purpose of fostering independence and enhancing the quality of life for older adults in the county.

All Federal money from the Older Americans Act, Title III, is distributed to the state, which gives it to the regional Area Agency on Aging and then to the Counties. The amount each County receives is determined by a set formula. Included in the formula is the number of elderly, low-income elderly and isolated elderly individuals within the County.

Federal Title III-B money is used for various service programs such as elderly health screening, transportation, the elderly benefit specialist, and program development for Senior Centers. Matching local funds and required In-Kind assistance provides the rest of the resources for the Aging programs. In 2021, volunteers provided 152.25 hours equal to **\$3,906.74** In-Kind match

for Title III-B programs. (2020 - 116.5 hours equal to \$2,962.60) Due to the Public Health Crisis the amount of volunteer time was considerable less than the previous years. Federal Title III C-1 & 2 must be used for elderly nutrition. See below for more information on the elderly nutrition and matching In-Kind amounts.

**CONGREGATE NUTRITION PROGRAM (C-1)**

The Nutrition Program assists older individuals to live independently by promoting better health through improved nutrition. It reduces the isolation of older individuals through nutrition related and supportive services. It prevents malnutrition and promotes good health through nutrition education, screening, and intervention. The Aging Unit Nutrition/Volunteer Coordinator is trained as a certified ServSafe Professional Food Manager/Nutrition Director and oversees both the Congregate and Homebound Meal Programs.

In 2021, 815 meals were served at two Meal sites: Dartford Bay Apartments - Green Lake, and Grand River Apartments - Markesan. These two meal sites had been closed since March 2020 due to the Covid 19 Public Health crisis and reopened to on-site dining on July 2, 2021. The Berlin meal site has remained closed to on-site dining all of 2021 due to the Covid 19 Public Health crisis. Volunteers play a vital role in all our Congregate and Homebound Meals Programs; twenty-five (25) volunteers donated approximately 2,749.75 hours in the Nutrition Program. These hours equal **\$70,558.59** in In-Kind Dollars. In-Kind includes activities such as setting tables, serving food, packaging homebound meals, delivering meals, clean-up tasks, and doing paperwork and are a requirement of the Older Americans Act to earn funds for the meal programs. Donations at **\$4.00** per meal received in this program were **\$271.30.\***

	<b>2021</b>	<b>2020</b>
Meals served at meal sites	815	1204
Volunteer hours	2749.75	3130
In-Kind Dollars	\$70,558.59	\$79,263.83
Congregate Meal Donation Dollars	\$271.30	\$2,761.00
Homebound meals delivered	25,944	26,496
Homebound meal donation dollars	\$96,850.78	\$84,201.48

**HOMEBOUND MEAL PROGRAM (C-2)**

In 2021, 25,944 meals were served throughout the County to persons who are unable to go to the meal sites for health-related reasons. In 2021 the large number in homebound meals is due to all congregate meals being switched to curbside pickup due to the Pandemic. Requests for Homebound meals come from hospital discharge planners, meal site managers, units of Health and Human Services, doctors, and families and enable the older person to remain in his or her own home if possible. Requests are referred to the Nutrition Coordinator who meets with each new enrollee to conduct a thorough nutritional assessment; these are updated annually. The meal delivery program is also a part of a support system that checks on the elder person four to five days per week depending on their location. Drivers are trained to watch for changing needs and to alert Nutrition Coordinator as necessary.

Donations at **\$4.00** per meal received in this Program in 2021 were **\$96,850.78.\***

\* Subject to Audit

### **TITLE III-D PROGRAM**

In 2021, this funding was used to train a Public Health Nurse to facilitate the Strong Bodies class. No classes were held in 2021 but are scheduled for 2022. The remainder of the funding was used to purchase Health Promotion Classes from the ADRC and discussed earlier in this report.

### **TRANSPORTATION**

One of the greatest needs for the elderly and/or handicapped person is transportation. The Aging Unit receives and administers the 85.21 State Grant monies, \$79,889.00 in 2021. Service priorities are MEDICAL TRIPS, NUTRITION-RELATED ACTIVITIES, WORK-RELATED ACTIVITIES, and SOCIAL ACTIVITIES. Handicapped and older adults were provided 22,518 trips in 2021 with 85.21 funding.

	2020	2021
85.21 State Grant funds received	\$80,240.00	\$79,889.00
Number of trips	13,538	22,518

### **TEFAP - (THE EMERGENCY FOOD ASSISTANCE PROGRAM)**

The Food Pantry is operated by the Aging/Long Term Care Unit of the Department of Health and Human Services and is available to any indigent person/family in an emergency. The Food Pantry is funded by TEFAP and private donations from fundraisers and local donors.

The Emergency Food Assistance Program/Food Pantry operates every Tuesday from 10:00 am to noon. The Food Pantry currently has 31 volunteers who staff the days the food pantry is open and pick up donations.

Eligible residents of the County may attend once each month. Throughout 2021, the Food Pantry served an average of 164 households, and 369 individuals per month. Each household was provided an average of 132 pounds of food for a month.

<b>Food Pantry</b>	<b>2021</b>	<b>2020</b>
Average households served monthly	164	208
Average number of individuals	369	474

### **ELDER ABUSE AND NEGLECT PROGRAM**

The County Aging and Long-Term Care Unit has been designated as the lead Agency in the Elderly Abuse Reporting System. Services provided to elders in crisis include Relocation and Shelter costs, medical care, Legal Services, Supportive Homecare, Guardianship evaluations, and Outreach. These services are offered to older adults to help them resolve abusive or neglectful situations. The Adult Protective Services Social Worker investigates abuse and neglect referrals.

There was a total of forty-seven **Elder Abuse** investigations in 2021, with eleven Elder Abuse cases substantiated. The remaining cases were either unsubstantiated or unable to be substantiated for a variety of reasons. The most frequent concern was self-neglect, followed by material / financial abuse.

In 2007, a parallel system for Abuse and Neglect investigation and reporting for **Vulnerable Adults** was instituted by state law. The Adult Protective Services worker is the lead for this system also. The reporting requirements are very similar to the Elder Abuse system. In 2021, there were 11 **reports** of abuse to **Vulnerable Adults**; four were substantiated.

	2021	2020
Elder Abuse Investigations	47	45
Elder Abuse Cases Substantiated	11	12
Vulnerable Adults Abuse Reports	11	8
Vulnerable Adult Abuse substantiated	4	4

### **ADULT PROTECTIVE SERVICES/GUARDIANSHIPS**

The Adult Protective Services Social Worker performed four guardianship studies for adults in 2021. (2020 - 4) These consisted of Temporary, Permanent and Successor Guardianships. In addition, twenty-eight Protective Placement reviews were completed. (2020 - 31). All reviews require a summary hearing on each of these placements to ensure that the continuation of the placement is appropriate, least restrictive, and most integrated into the community. The Adult Protective Services worker submits a report to the court and attends each review hearing. Placements are monitored in nursing homes, Community Based residential Facilities (CBRF), State Centers for the Developmentally Disabled, Adult Family homes, and private homes or apartments. In addition, Power of Attorney documents and advanced planning information is regularly requested, and assistance provided as needed.

### **ELDERLY BENEFIT SPECIALIST PROGRAM**

The Elderly Benefit Specialist coordinates information and counseling regarding public benefit programs to individuals **sixty** years of age and older. The Elderly Benefit Specialist assists people aged sixty and over to apply for Social Security, Social Security Disability, Medicare, Medicare Part D, Medical Assistance, and Senior Care.

In 2021, there were 339 Open Cases, and 196 hours of training. Through these efforts, the monetary impact to Green Lake County elderly clients was \$1,200,300.00.

There were 1460 Information and Referral inquiries to the Aging Unit, 86 hours of Outreach Services and 2 hours of presentations at the various Senior Centers and meal sites.

	2021	2020
Elderly Benefit Specialist open cases	339	223
Hours of training	196	183
Dollars saved for elderly clients	\$1,200,300.00	\$1,622,364.00
Information and Referral Inquiries	1460	1345
Outreach Service Hours	86	18
Senior Center presentation hours	2	2

### **FAMILY CAREGIVER PROGRAM**

Under the Federal Family Caregiver Grant, the Volunteer Coordinator identifies and meets with caregivers who are elderly, including grandparents who are raising grandchildren. A monthly support group, training, loan library, respite care, and information and assistance are available for caregivers. We served nine caregivers in 2021 through this program. (2020 - 9 caregivers served)

## OTHER PROGRAMS

The Senior Sentinel is a bi-monthly newsletter published by the Aging Unit and delivered to over 1000 households in the County. The articles that appear in this publication help elders keep up-to-date with current information about our services and programs. The UW Extension Office and the Nutrition program provide healthy recipes and health tips. The publication contains current information concerning County, State and Federal programs that affect Senior Citizens in Green Lake County.

Each year in August, the Aging Unit sponsors a countywide Senior Picnic. In 2020 the annual picnic had to be canceled due to the Covid-19 Public Health Crisis. In 2021 we had the Sr. Picnic in early September with 89 participants attending. (2019 - 182 in attendance)

### **ALZHEIMER'S FAMILY CAREGIVERS SUPPORT PROGRAM**

During 2021, we received **\$9,565.00** in Alzheimer's Family Caregivers Support Program (AFCSP) funds. These funds provided a variety of services to three individuals who suffer from Alzheimer's disease. (2020 - \$9,594.00 for two individuals).

In 2019 we had two staff members become certified to facilitate Dementia Live. Dementia Live is an interactive sensory experience that through special equipment allows the participant to experience a situation in the same way someone with Dementia would. This experience leads to a better understanding of individuals with Dementia and increased knowledge on how to interact with an individual with Dementia. Due to Covid restrictions we did not hold any Dementia Live trainings in 2021 (2020 2 trainings 16 participants).

### **SUPPORTIVE HOME CARE**

Throughout 2021, eight individuals received Supportive Home Care (SHC) funded services, including housecleaning, yard work, meal preparation and assistance with laundry, lifeline, etc. (2020 - 9 individuals)

Submitted Respectfully,

Betty Bradley Aging Unit Manager

# CHILD SUPPORT

*~Protecting Children, Strengthening Families, Building Communities~*

The Wisconsin Child Support Program helps parents get court orders for financial and medical support for their children. It also enforces these support orders when needed and makes sure that all money collected is paid out correctly.

Two Child Support workers and a Unit Manager make up the Child Support Unit for Green Lake County.

The Green Lake County Child Support Unit has 1061 cases. 87.23% of those cases are participants that are receiving some assistance that require the Child Support Agency to enforce support orders. These assistance programs may include Medical Assistance, Child Care, Wisconsin Works, and /or children in Foster Care or Kinship Care services.

Federal Fiscal Year (FFY) 2021 Green Lake County Child Support collected \$1,793,402.79 in Child Support.

Child Support formulated our scanning procedures into Laser Fiche, an electronic case file system, of our current paper files beginning 2020. We started the scanning process. At present we have 40% of the Child Support files scanned. Looking to have all files scanned by the end of 2022.

## **Overview of Child Support Services provided to parents**

All families paying and receiving child support, family support or maintenance get “financial management” services. These services include:

- Entering the information about the court case and support orders into the Wisconsin child support computer system.
- Working with employers to withhold income and support payments.
- Processing payments.
- Collecting, recording, and sending payment and/or fees.
- Providing monthly account statements.
- Providing payment coupons.
- Providing different ways to pay for customers.
- Providing payment information by phone and online.
- Correcting errors on account balances.

Case management services are available for both the parent paying child support as well as the parent getting child support. Case management services are provided by county child support agencies and can be obtained by applying for services. These services include:

- Locating the other parent and his or her financial assets.
- Scheduling genetic tests for the child and the potential father(s) of the child.
- Preparing the papers and taking the case to court to legally identify the father and set up a support order.
- Ensuring that one or both parents provide health insurance for the child(ren).
- Using all available and appropriated enforcement tools to collect support owed.
- Reviewing the support order, when necessary, in case it needs to be changed.
- Ending the support order, when necessary.



## 2020 Green Lake Child Support Performance

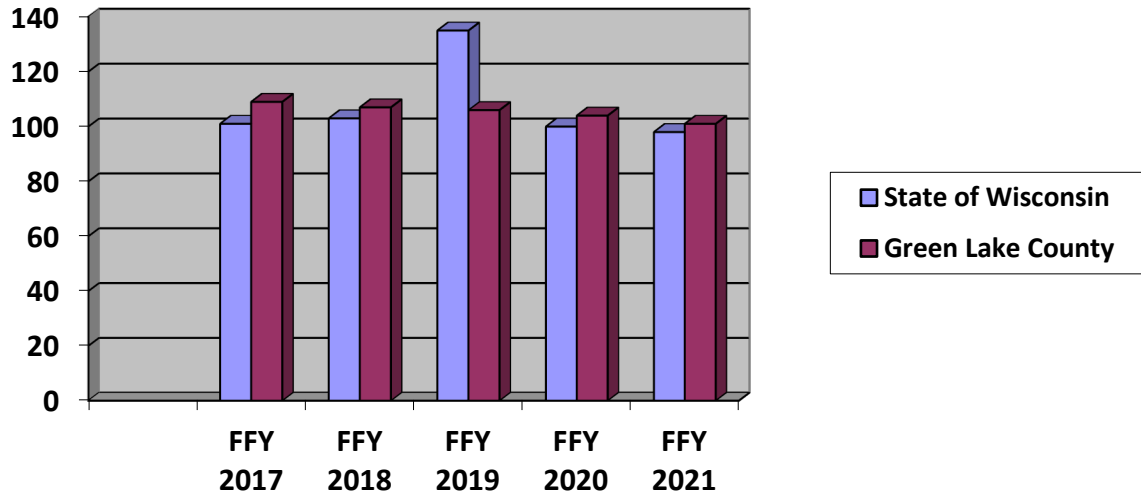
Green Lake County continues to surpass the Statewide Performance Standards average.

The following charts represent the percentage rates of the four Federal Performance measurements Statewide versus Green Lake County for the last four Federal Fiscal years. (FFY)

Note: The five years represented in the charts below encompass the performance of the Child Support Agency after their move to Economic Support in the Department of Health and Human Services.

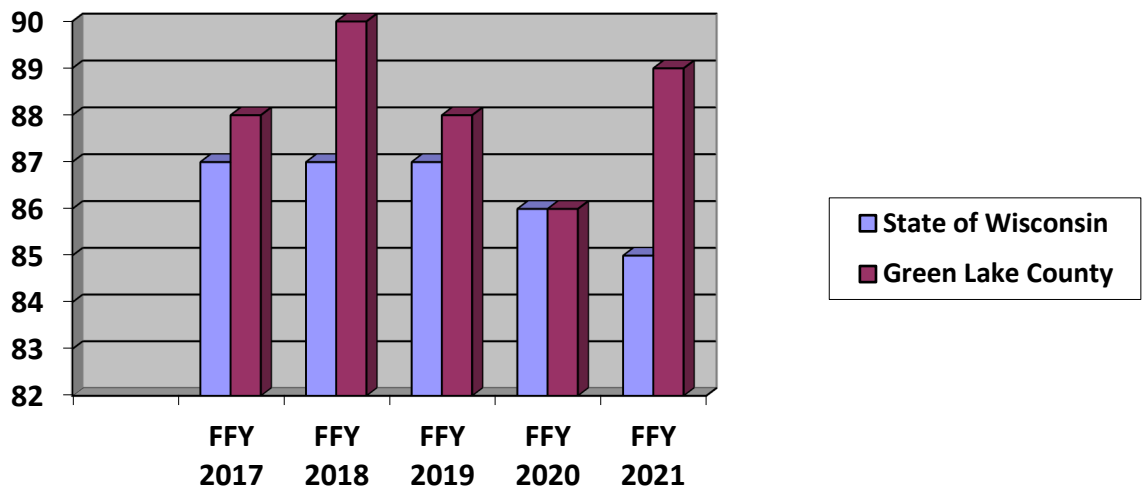
## Court Order Establishment Rate

*(Number of IV-D cases with Support Orders divided by the number of IV-D cases as of the last day for Federal Fiscal Year, September 30<sup>th</sup>.)*

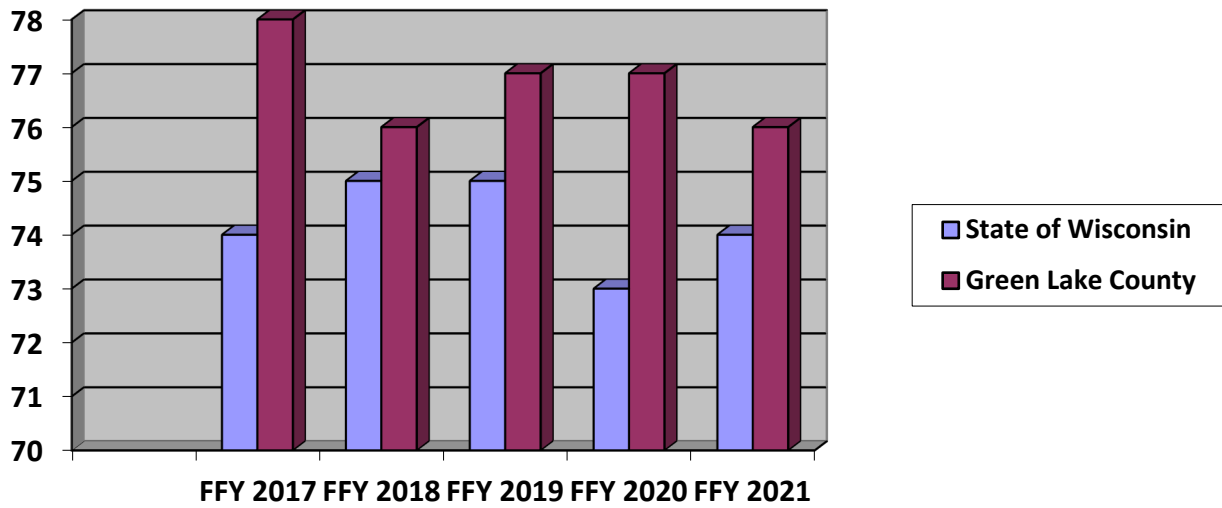


## Current Child Support Collection Rate

*(Amount collected for the Current Support in IV-D cases divided by the amount owed for Current Support in IV-D cases)*

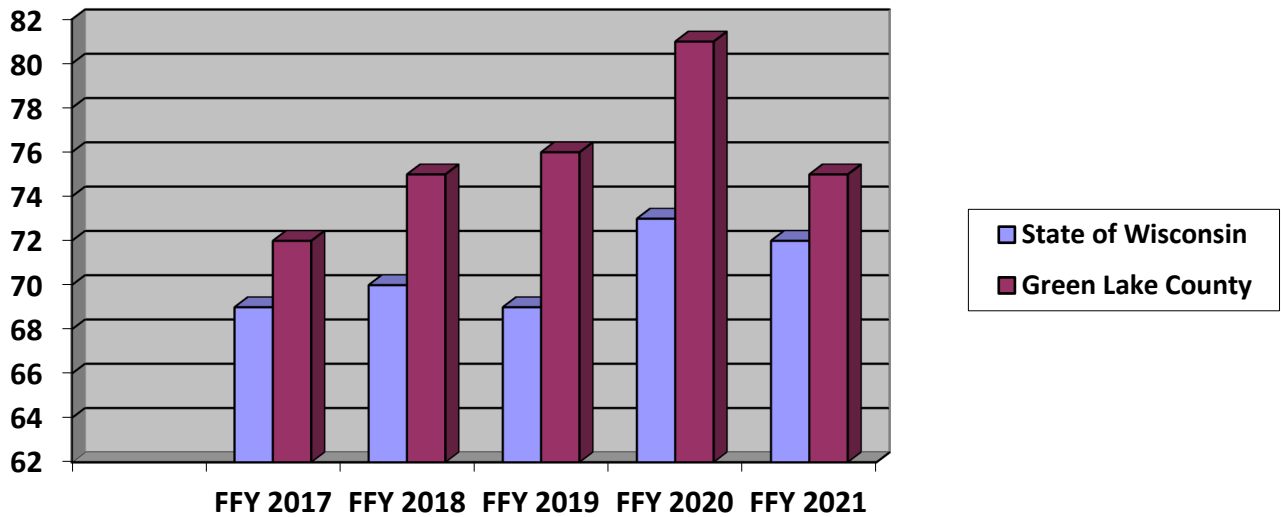






**Arrears Collection Rate**

*(Number of IV-D cases paying toward arrears divided by the number if IV-D cases with arrears due)*



*IV-D cases = these cases originate from public assistance programs. As a condition of eligibility, recipients in the programs of W-2, Child Care, Caretaker Supplement, Badger Care, foster care, and kinship care must be referred to and cooperate with their child support agency for purposes of establishing paternity and establishing and securing child support.*

Submitted by: Shelby Jensen  
Economic & Child Support Unit Manager





# 2021 Health Unit Annual Report

## Mission:

*The mission of the Green Lake County Health Department is to promote and protect health and prevent disease.*

## Vision:

*We will become the leader in Public Health in Green Lake County promoting healthy people, thriving communities, and safe environments.*

## Core Values:

- **Prevention**
- **Professionalism**
- **Evidence-based Practices**
- **Collaboration**
- **Good Stewardship of All Resources**
- **Responsive**
- **Performance Improvement**
- **Health Equity**



**A Certificate of Recognition was presented** to Kathy Munsey on June 24, 2021 by Chris Culotta from WI Department of Health Services. Kathy retired from her position as Health Officer after 32 years of serving the community of Green Lake County. Others in attendance were Julia McCarroll, Renee Peters, Rachel Prellwitz, Kathy, Chris Culotta, Jayme Sopha, Jason Jerome, Cathy Schmit and Harley Reabe.

Rachel Prellwitz was chosen as Kathy's successor and officially took over the role as Green Lake County's Health Officer on July 2, 2021.

The COVID-19 Pandemic again took center stage in 2021. The pandemic continued to cause much uncertainty, hardships, illness and deaths due to the virus. Vaccination was the main goal of 2021's response to the pandemic. Vaccine officially arrived to Green Lake County on January 13<sup>th</sup>, 2021. Multiple vaccine clinics were held, including several mass clinics at the Armory in Berlin. Clinics continued throughout 2021 and will continue into 2022. Health Unit staff also continued to perform disease investigations and contact tracing for those affected by COVID-19.



Allison Davey, PHN, receives the first delivery of COVID-19 vaccine on 01/13/2021.

Delivered by WI State Patrol

December 31, 2021





## Our 2021 Programs and Services

### Disease Control and Prevention

Public Health is required by statute to follow up on acute and communicable diseases. Using the WI Electronic Disease Surveillance System (WEDSS), we are able to monitor trends and track outbreaks as they occur. Below are some of the diseases we followed in 2021, including COVID 19 cases, along with data from previous years for comparison.

Frequency of Reported Diseases in Green Lake County	2018	2019	2020	2021
Babesiosis	-	1	-	-
Campylobacteriosis	16	11	3	6
Carbon Monoxide Poisoning *New in 2019	-	2	-	-
Chlamydia	46	52	27	35
COVID 19 Confirmed	-	-	1399	1729
COVID 19 Probable	-	-	301	407
Cyclosporiasis	7	-	-	-
Cryptosporidiosis	2	2	-	5
E-Coli	25	15	8	10
Ehrlichiosis	1	-	-	-
Foodborne Disease	-	7	-	12
Giardiasis	2	-	1	1
Gonorrhea	6	3	5	5
Haemophilus Influenza	-	-	1	1
Hepatitis B	-	1	-	3
Hepatitis C	4	8	3	5
Histoplasmosis	-	-	1	-
Influenza (hospitalized)	19	7	1	-
Legionellosis	1	-	-	1
Lyme Disease	9	18	2	35
Measles (Rubeola)	1	-	-	-
Mycobacterium (non-tuberculosis)	4	6	-	5
Norovirus Outbreak	-	9	1	-
Pesticide related disease	-	2	-	-
Pertussis (whooping cough)	4	20	3	-
Salmonellosis	4	3	5	1
Syphilis	-	1	-	2
Invasive Strep Disease	2	7	1	1
Latent TB infection	3	0	-	2
Varicella (Chicken Pox)	-	-	1	-
<b>TOTAL</b>	<b>156</b>	<b>177</b>	<b>1763</b>	<b>2,266</b>

The pandemic continued to be extremely challenging to staff as cases of COVID-19 continued to ebb and flow, although we did get a slight reprieve in the summer when case activity was low. Green Lake County has consistently been in the Very High or Critically High category for case activity and High for community transmission. In addition to the 1729 confirmed cases and 407 probable cases, we had hundreds of community contacts to provide clarification of guidance and answer questions. We also had an additional 32 confirmed deaths from COVID, which brings the cumulative total to 49 deaths in Green Lake County due to COVID-19.

### Immunizations for Children and Adults

We normally have monthly immunization clinics in Green Lake and a home visitation program with Allison Davey and Julia McCarroll to provide immunizations to the Amish community. Due to the ongoing pandemic, we discontinued home visits and our regularly scheduled monthly clinic numbers were greatly reduced. In June, we were able to provide 2 days of home visits to the Amish Community with a total of 37 immunizations given.

Our immunization rates fell to 38% for our cohort who are completely vaccinated by age 2. That is down 27% from last year. We have 48% of all 2 year olds considered “late up to date” which means they are fully vaccinated but not by their 2<sup>nd</sup> birthday. If we remove the Amish children from the report, 48% of all Green Lake County children meet the benchmark criteria. We encourage families to call and set up an appointment to come in for vaccinations and send out letters to all families that are behind the recommended schedule. Not having WIC clinic in person has also drastically reduced the number of vaccines given as we would normally have been able to connect with families there. We continue to see a decrease in the number of families seeking vaccinations since families are not going in for regular wellness visits.



## Dental

We contract with Carrie Knurowski, Dental Hygienist to provide services to Head Start and school age children for cleanings. Carrie also provides sealants for school aged children through the Seal-A-Smile program. In 2021, she was able to bill over \$55,000 to MA and BadgerCare for dental services. This program provides dental needs in our county that are greatly unmet due to providers not accepting patients with MA/Badgercare.

## Childhood Lead Testing

Allison McCormick resigned from her positions as our Environmental Health Specialist and Lead Risk Assessor. Jessica Jungenberg with the Tri-County Consortium, home office located in Marquette County, has passed her Lead Risk Assessor test and will be our contact going forward. In 2021 we had 1 child with an elevated blood lead level (EBLL). That family received comprehensive follow-up services, which included a nurse home visit and an environmental lead hazard investigation. We had 10 children with EBLL between 5-9.9 mcg/dL. These families were all notified and provided education by the public health nurse as well as our environmental health specialist. Families were monitored until the lead levels reached acceptable levels. All children in WIC get tested for lead, but since this program continues to be virtual, the numbers of children tested was reduced this year also.

## Mother, Child and Family

**There were 199 births in Green Lake County in 2021 compared to 180 in 2020. In 2018 and 2019, we had 181 and 187 births respectively.** We had no births to women less than age 18, which is the same as last year. Previously a data collection system called SPHERE was able to collect data on birth weight and other birth outcomes. This system is no longer functioning and the new system only has data through 2020 at this time.

Rachel Prellwitz did 11 car seat checks and was able to provide 4 free car seats due to a grant we

received. One hundred percent of those who had car seat installation checks reported an increase in knowledge regarding proper use of a car seat. At the end of 2021, the Health Unit received \$1500.00 from Thedacare to be used to purchase car seats. Car seat education continues to be a high priority as proper car seat installation only occurs about 25% of the time and correctly used child safety seats can reduce the risk of death by as much as 71%.

## Nutrition WIC

**WIC is the Special Supplemental Nutrition Program for Women, Infants, and Children.** In Green Lake County, WIC helped many income-eligible pregnant and breastfeeding women, infants and children ages 1-4. In addition, breastfeeding education was available to all WIC clients. WIC provides a breastfeeding peer mentor, which is an invaluable resource to new mothers. Due to the continued pandemic, in person visits have still been cancelled and replaced with phone calls and vouchers were mailed. WIC staff did receive a new mobile unit in November which will be used in the future to conduct face-to-face appointments. Staff also reinstated the Mommy and Me group in Green Lake County, requiring masking and other prevention efforts against COVID-19. WIC staff applied for and were awarded the THIS WIC Telehealth Grant through Tufts University. The grant is to test a new platform for conducting remote WIC services and making nutrition education more valuable. The majority of grant activity is slated for 2022. For the year, 50 pregnant women were served, 49 infants <12 months and 171 children age 1-4 years old.

## Birth to 3

**Birth to 3** is Wisconsin's early intervention program for families of infants and toddlers with developmental delays and disabilities. The Green Lake County Health Unit has been designated by the county board to be the administrative agency in our county for this mandated program. The county is required to maintain a base level of funding for



this program and a yearly allocation is provided with state and federal funds. Medicaid and Private Insurance are billed for services when available with parental permission.

In 2021, twelve new children were enrolled into the Program. The total number of children served through an Individualized Family Service Plan in 2021 was 25.

Renee Peters is the Program and Service Coordinator/Educator. Contracted service providers included Tara McPeak, Occupational Therapist from NEW Rehab in New London. Hannah Lehocky provides Speech and Language therapy via a new contract with Elite Therapy Company, LLC out of Oshkosh. Jody Streeter is the Physical Therapist from Therapeutic Advantage in Oakfield.

### Children’s Community Options Program (CCOP)

Eligible children can use this special funding available through the state to meet the needs of children who have severe disabilities. A majority of the children are now primarily being served with funding through the Children’s Long Term Support Waiver, however, there are some unique services/goods that are not allowed to be paid for by the waiver which CCOP funds can support. In addition, families who do not access Medicaid are able to utilize this program. The Coordinator for this program is Renee Peters.

### Tri-County Environmental Health Environmental Issues Addressed

For the licensing period of July 1, 2020 to June 30, 2021, there were 138 facility inspections completed.

#### Other Activities:

- Animal Bites—25
- Well Water Concerns—1
- Meth House Placards—None
- Housing Inspection Cases—8

- Nuisance/Other—2
- Radon Kits Distributed—17
- Water Kits Distributed—56

The Health Unit also received a \$5,500 grant for Carbon Monoxide Poisoning prevention. The Health Unit will use funding to perform the following activities:

- Provide carbon monoxide detectors to those who are at highest risk for carbon monoxide related illness through various avenues such as community events, home visits, and through partnership with local fire departments and other such agencies.
- Implement a media campaign via local media outlets and on social media to educate community members about the dangers of carbon monoxide, the signs and symptoms of carbon monoxide poisoning, and action steps to prevent carbon monoxide poisoning.
- Provide two educational sessions to local healthcare providers regarding carbon monoxide poisoning as a condition reportable to the local health department.

### Prevention Activities

Prevention activities were greatly affected by the continued pandemic. A portion of Prevention grant funds were redirected for COVID-19 response activities.

The Health Unit was able to use a portion of funding to host an interactive booth at our local county fair. The theme of the booth was adolescent suicide prevention. The booth was well received and we were able to provide giveaways that help to support mental health and provide resources in times of need.

Staff attended National Night Out hosted by the Princeton police department on July 27, 2021. Staff provided education on bike safety to parents and



children. They were also able to give out 120 helmets that were fitted to each child for correct fit.



### Health Equity

Green Lake County continues to be a partner in the Central WI Health Partnership (CWHP). Our group is focusing on Health Equity in the six counties to improve health outcomes. Our group completed a Strategic Plan in 2021 and has developed some a shared Mission and Vision for the group going forward. As a result of the strategic planning process, a transportation sub-committee was developed and will begin focusing work on that area in the next year. Due to the COVID-19 Pandemic we continue to participate in regular Zoom meetings with the group and will continue our efforts in 2022.

### Opioid Prevention Activities

We continue to be a member of the Alliance for WI Youth (AWY). We receive a stipend from attending meetings which is used to do prevention activities to reduce youth access to drugs and alcohol. We also continue to distribute lock boxes to keep opioids locked up in homes. The distribution was slowed due to the pandemic, but we have provided them to folks in need who have come into our office.

Green Lake County continues to be a part of the Tri-County Opioid Fatality Review team with

Marquette and Waushara counties. The goal of this team is to review opioid deaths and determine if there are community interventions that we can implement in order to reduce these premature deaths. In 2021, we completed four death reviews. This project is in collaboration with DOJ and DHS and it is an annual grant cycle that runs from September through August annually. The state is in year 3 of this task force.

### Staffing Update

We did have a few staffing changes this year. The biggest change is that, after 32 years with Green Lake County, Kathy Munsey retired as Health Officer on July 1, 2021. Kathy was instrumental in our success throughout the COVID-19 response. Rachel Prellwitz, Public Health Nurse, officially took over Kathy's role as Health Officer on July 2, 2021.

Other staff changes include the resignation of Allison McCormick as our Environmental Health Specialist in August of 2021. Kyle Alt replaced her in November of 2021.

Using COVID-19 grant funds, we were able to hire 3 additional contact tracers to assist us with COVID-19 case investigations and follow-up. Naomi Pulvermacher, Nick Duer and Katlyn Grohall started as limited-term employees on October 5th, 2021. The additional contact tracers have greatly helped to reduce the workload on staff. The contact tracers will stay on as workload warrants and grant funding is available.

### COVID-19 Vaccination Clinics

COVID-19 Vaccine first arrived in Green Lake County on January 13, 2021. COVID-19 vaccine efforts were a priority throughout all of 2021. Multiple mass vaccine clinics were held at the Armory in Berlin. Through planning with emergency management, sheriff's office and staff from all of Health and Human Services, our mass vaccine clinics ran incredibly smooth and were very

well attended. **6,012 COVID-19 vaccines were administered** by Health Unit staff in 2021. Besides the mass vaccine sites, clinics were also held at the Green Lake County Government building. The clinics are held, at a minimum, every week and will continue to run far into 2022.

Below are pictures taken of our mass vaccination clinic site and at the clinics held at the County Government building.



Members of the COVID-19 Response Team



EM Gary Podoll, Health Officer Kathy Munsey, and Armory Staff



Sgt. Holdorf and Deputy Huber providing security at mass clinic



Mass clinic held at the Berlin Armory. Staff able to provide 400+ vaccines in a single day. Clinics held on multiple dates.



DHHS staff manning the registration table





Nancy Gimenez and Lisa Rollin administering vaccine



Allison Davey performing Disease Investigation at Mass Clinic



Julia McCarroll, Rachel Prellwitz and UWO student administering vaccine



Renee Peters manning registration table at County building



Health Officer Kathy Munsey after receiving her COVID-19 vaccine



# GREEN LAKE COUNTY HIGHWAY COMMISSIONER

BARRY MASHUDA  
Highway Commissioner

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Report No. \_\_\_\_\_

To the Honorable Board of Supervisors, Green Lake County, Wisconsin.

We herewith submit our 2021 Annual Report for the Highway Commission for the period of January 1, 2021, through December 31, 2021.

The Green Lake County Highway Commission is responsible for year-round upgrading, repairing and maintenance of 229 miles of County Trunk Highways and 70 miles of State Trunk Highways to ensure safe and efficient roadways for all travelers.

The Highway Commissioner directs the department consisting of 23 full-time employees. Operations are based in two locations. The main facility is located in the City of Green Lake with the second facility located in the Town of Manchester.

Some areas of specific responsibility include

- Reconstruction (grading/excavating, pulverizing existing pavement, placement of base materials, erosion control, paving, and marking & signing)
- Chip sealing
- Crack sealing
- Snow removal, ice prevention
- Sign installation and repair
- Guard rail and reflector maintenance
- Culvert replacement
- Bridge maintenance and inspection
- Drainage (clearing and cleaning culverts)
- Equipment repair and maintenance
- Issue permits (driveway, work in right-of-way, oversize, multi-trip, loH)
- Natural disaster assistance (fallen tree and debris removal and barricading)
- Support Law Enforcement when requested during accidents, fire, etc.

## 2021 BUDGET SUMMARY

The following 2021 costs have not been audited and are subject to change.

### **Administration:**

Account provides administration and general support of highway operations. Expenses include salaries of the Highway Commissioner, 20% of State Patrol Supervision, Administrative Assistant. Other expenses include general office supplies, registrations and conventions, and auditing.

- 2021 cost     \$282,381
- 2020 cost     \$244,190
- 2019 cost     \$237,403
- 2018 cost     \$223,869
- 2017 cost     \$298,155

### **Bridge:**

Account provides bridge services for maintenance, inspections of all county bridges, and bridge design/reconstruction for CTH Q which is part of the WisDOT Local Bridge Program.

- 2021 cost     \$ 79,198
- 2020 cost     \$ 17,653
- 2019 cost     \$201,812
- 2018 cost     \$ 15,596
- 2017 cost     \$ 12,632

### **Shop Operations:**

Account includes all shop expenses such as indirect labor; shop tools and supplies.

- 2021 cost     \$ 79,518
- 2020 cost     \$ 87,839
- 2019 cost     \$144,786
- 2018 cost     \$100,696
- 2017 cost     \$ 51,749

### **Machinery Operations:**

Account includes all expenses of operating equipment, including preventative maintenance and repairs, mechanic wages, fringe benefits, and depreciation.

	<u>2021</u>	<u>2020</u>	<u>2019</u>	<u>2018</u>	<u>2017</u>
Labor/Fringe	140,099	154,555	151,594	148,935	171,003
Overhead	127,733	206,952	204,085	138,726	107,002
Repairs/Maint	374,673	384,478	433,429	275,430	304,035
Depreciation	<u>274,453</u>	<u>227,436</u>	<u>221,182</u>	<u>230,028</u>	<u>198,765</u>
	916,958	973,421	1,010,290	793,119	780,805

**Building & Grounds Operations:**

Account includes all expenses of operating and maintaining buildings and facilities; lighting, storage, office, and machinery. Costs are allocated based on usage and square footage. Costs are subject to change after auditing.

- 2021 cost \$ 89,088
- 2020 cost \$182,035
- 2019 cost \$108,315
- 2018 cost \$141,938
- 2017 cost \$ 95,395

**Equipment Acquisition:**

Equipment purchases included: Western Star truck with dump body and plow equipment; Backhoe/loader with compactor and grapple; Snow Blower; and V-Box.

- 2021 cost \$ 425,801
- 2020 cost \$ 319,124
- 2019 cost \$ 345,461
- 2018 cost \$ 281,436
- 2017 cost \$ 341,275

**General Maintenance:**

Account includes mowing, tree and brushing, patching, crack sealing, chip sealing, shoulder repairs, litter and debris removal, emergency repair work, traffic control, and vegetation control along highways.

- 2021 cost \$ 901,114
- 2020 cost \$1,251,119
- 2019 cost \$ 885,885
- 2018 cost \$1,092,692
- 2017 cost \$ 990,541

**Winter Maintenance:**

Account accumulates all winter activities for snow and ice removal. The cost of winter maintenance varies from year to year depending on the winter severity and is based on a calendar year versus winter season.

- 2021 cost \$ 604,327
- 2020 cost \$ 444,356
- 2019 cost \$ 766,925
- 2018 cost \$ 558,416
- 2017 cost \$ 610,645

**Road Projects:**

Account includes reconstruction projects as follows:

CTH D, 2.25 Mi (C Princeton-White River), T St. Marie (CHIP)	\$ 693,294
CTH D, 1.2 Mi (White River – Dead End), T St. Marie (CHIP)	\$ 384,862
CTH D, .75 Mi (STH 23-N City of Princeton) – 60/40 STP Program	\$ 120,383
CTH Q, 5 Mi (CTH S – CTH AW), T Mackford (CHIPD)	\$ 899,678
CTH Y, 1.3 Mi (Black Creek-STH 73), T St. Marie (CHIP)	\$ 497,051

Received Reimbursement from DOT \$256,357 for CTH Q  
 Reimbursements for (2) CTH's D and CTH Y will appear in 2022 for approximately \$199,902.

- 2021 cost \$2,595,271
- 2020 cost \$1,842,719
- 2019 cost \$1,795,254
- 2018 cost: \$1,193,518
- 2017 cost: \$1,541,422
- 2016 cost: \$1,066,421

**Inter-Department, Cities, Towns, & Villages:**

Account includes work that has been completed for inter-county departments and other municipalities. Projects include chip sealing, crack sealing, tree and brush removal, snow plowing, salt, material purchases, and fuel purchases.

- 2021 cost \$573,918
- 2020 cost \$527,043
- 2019 cost \$529,244
- 2018 cost \$576,481
- 2017 cost \$484,133

**Railroad Consortium: \$25,000**

Account represents a donation to the railroad for maintenance and repair.

**Insurance Allocation:**

Each year the Highway Fund pays a portion of insurance expenses back to the General Fund which includes: General Public Liability, Equipment, Buildings, and Workman's Compensation.

	<u>2021</u>	<u>2020</u>	<u>2019</u>	<u>2018</u>	<u>2017</u>
GPL	27,802	23,072	23,184	20,484	28,485
Equipment	34,913	33,566	34,783	28,353	11,455
Buildings	13,590	13,314	13,031	12,894	12,766
Workman's Comp	<u>36,795</u>	<u>33,731</u>	<u>38,014</u>	<u>36,204</u>	<u>28,534</u>
	<b>113,100</b>	<b>103,683</b>	<b>109,012</b>	<b>97,935</b>	<b>91,240</b>

Respectfully Submitted,

Derek Mashuda  
 Highway Commissioner

BAA118 12/31/2021

<u>Class</u>	<u>Equipment</u>	<u>Description</u>	<u>Date Acquired</u>	<u>Total Cost</u>	<u>Prior Years Depreciation</u>	<u>Current Year Depreciation</u>	<u>Year End Book Value</u>
1000	S-054	STATE MESSAGE BOARD		0.00	0.00	0.00	0.00
1000	S-055	STATE MESSAGE BOARD		0.00	0.00	0.00	0.00
1000	ST200	DIESEL PUMP STATE FINANCED		0.00	0.00	0.00	0.00
1000	ST2020	DIESEL PUMP STATE FINANCED		0.00	0.00	0.00	0.00
<b>1000</b>				<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
101	002	2011 F-250 FORD	05/01/2011	32,072.71	27,261.71	0.00	4,811.00
101	006	2001 F-150 FORD SUPERCAB 4X2	09/10/2001	21,838.00	18,562.00	0.00	3,276.00
101	008	1996 F-350 FORD	12/31/1995	25,699.00	21,844.00	0.00	3,855.00
101	016	2005 F-250 FORD CREWCAB 4X4	05/09/2005	38,906.00	33,070.00	0.00	5,836.00
101	018	2008 F-450 FORD CREW CAB DUMP	06/20/2007	48,214.00	40,982.00	0.00	7,232.00
101	019	2008 F-250 FORD CREW CAB 2X4	12/31/2007	21,517.00	18,290.00	0.00	3,227.00
101	024	2008 FORD EXPLORER 4X4	04/24/2008	23,517.00	19,989.00	0.00	3,528.00
101	025	2008 F250 FORD 4X4	05/14/2008	28,408.00	24,148.00	0.00	4,260.00
<b>101</b>				<b>240,171.71</b>	<b>204,146.71</b>	<b>0.00</b>	<b>36,025.00</b>
103	007	2017 F450 4X4 TRUCK	09/28/2017	50,766.27	23,373.00	7,192.00	20,201.27
103	013	2002 F-450-550 FORD	07/08/2002	33,774.00	28,708.00	0.00	5,066.00
103	015	2005 F-450 FORD	04/11/2005	36,736.00	31,226.00	0.00	5,510.00
<b>103</b>				<b>121,276.27</b>	<b>83,307.00</b>	<b>7,192.00</b>	<b>30,777.27</b>
104	017	2005 F-450 FORD DUMP TRUCK	06/13/2005	38,539.00	32,758.00	0.00	5,781.00
<b>104</b>				<b>38,539.00</b>	<b>32,758.00</b>	<b>0.00</b>	<b>5,781.00</b>
106	020	2005 INTERNATIONAL SINGLE AXLE	08/11/2004	87,526.00	74,397.00	0.00	13,129.00
106	026	2007 INTERNATIONAL SINGLE AXLE	04/20/2006	94,966.00	80,721.00	0.00	14,245.00
<b>106</b>				<b>182,492.00</b>	<b>155,118.00</b>	<b>0.00</b>	<b>27,374.00</b>
1118	027	2015 WESTERN STAR 4700SF	09/12/2014	187,847.04	106,433.00	17,741.00	63,673.04
1118	028	2014 WESTERN STAR 4700SF	11/01/2013	173,985.50	115,024.00	16,432.00	42,529.50
1118	031	2012 INTERNATIONAL TRI-AXLE	10/04/2011	173,758.00	142,224.00	5,470.00	26,064.00
1118	032	2011 INTERNATIONAL TRI-AXLE	02/03/2010	156,707.00	133,201.00	0.00	23,506.00
1118	033	2009 INTERNATIONAL TRI-AXLE	04/25/2008	137,916.00	117,229.00	0.00	20,687.00
1118	036	2016 WESTERN STAR	10/09/2015	199,733.09	95,892.09	18,864.00	84,977.00
1118	044	2007 INTERNATIONAL TRI-AXLE	01/14/2007	129,426.00	110,012.00	0.00	19,414.00
1118	045	2004 INTERNATIONAL TRI-AXLE	11/10/2003	109,940.00	93,449.00	0.00	16,491.00
1118	048	2003 INTERNATIONAL TRI-AXLE	05/12/2003	108,750.00	92,437.00	0.00	16,313.00
1118	050	2018 WESTERN STAR	04/11/2017	194,535.38	62,774.00	18,373.00	113,388.38
1118	051	2006 INTERNATIONAL TRI-AXLE	05/12/2005	117,134.00	99,564.00	0.00	17,570.00
1118	052	2004 INTERNATIONAL TRI-AXLE	11/04/2003	109,940.00	93,449.00	0.00	16,491.00
1118	053	2018 WESTERN STAR	12/31/2017	196,476.37	52,572.00	18,556.00	125,348.37
1118	058	2019 WESTERN STAR	12/01/2019	204,702.60	19,332.96	19,332.96	166,036.68
1118	059	2020 WESTERN STAR	02/26/2020	204,702.60	19,332.96	19,332.96	166,036.68
1118	061	WESTERN STAR	05/04/2021	203,493.79	0.00	2,886.00	200,607.79
<b>1118</b>				<b>2,609,047.37</b>	<b>1,352,926.01</b>	<b>136,987.92</b>	<b>1,119,133.44</b>
115	005	PICKUP,FORD SUPERCAB	11/01/2018	37,945.14	11,648.00	5,376.00	20,921.14
<b>115</b>				<b>37,945.14</b>	<b>11,648.00</b>	<b>5,376.00</b>	<b>20,921.14</b>
118	030	2004 INTERNATIONAL TANDEM-USED	12/16/2016	26,206.00	9,900.00	2,475.00	13,831.00
118	040	FREIGHTLINER	04/04/2019	42,252.94	5,989.00	3,991.00	32,272.94
118	042	1993 INTERNTIONAL TANDEM	04/26/1993	75,045.00	63,789.00	0.00	11,256.00
<b>118</b>				<b>143,503.94</b>	<b>79,678.00</b>	<b>6,466.00</b>	<b>57,359.94</b>
120	003	2016 F250 PICKUP, SUPERCREW	08/25/2015	35,254.13	29,966.00	0.00	5,288.13
120	004	2020 F250 FORD CREWCAB 4X4	07/23/2020	44,979.59	3,186.00	12,744.00	29,049.59
<b>120</b>				<b>80,233.72</b>	<b>33,152.00</b>	<b>12,744.00</b>	<b>34,337.72</b>
203	326	1977 JOHN DEERE TRACTOR	08/10/1977	6,868.00	5,838.00	0.00	1,030.00
<b>203</b>				<b>6,868.00</b>	<b>5,838.00</b>	<b>0.00</b>	<b>1,030.00</b>
204	308	1990 JOHN DEERE TRACTOR	08/13/1990	14,495.00	12,321.00	0.00	2,174.00
204	323	1977 JOHN DEERE TRACTOR	08/10/1977	8,184.00	6,956.00	0.00	1,228.00
<b>204</b>				<b>22,679.00</b>	<b>19,277.00</b>	<b>0.00</b>	<b>3,402.00</b>
206	304	2007 JONH DEERE SKIDSTEER	08/15/2007	34,000.00	28,900.00	0.00	5,100.00
<b>206</b>				<b>34,000.00</b>	<b>28,900.00</b>	<b>0.00</b>	<b>5,100.00</b>

BAA118 12/31/2021

<u>Class</u>	<u>Equipment</u>	<u>Description</u>	<u>Date Acquired</u>	<u>Total Cost</u>	<u>Prior Years Depreciation</u>	<u>Current Year Depreciation</u>	<u>Year End Book Value</u>
208	334	1998 CATERPILLAR TRACTOR/LOADER	06/22/1998	167,509.00	142,383.00	0.00	25,126.00
208	336	2003 JOHN DEERE TRACTOR/LOADER	12/31/2003	157,663.00	134,014.00	0.00	23,649.00
<b>208</b>				<b>325,172.00</b>	<b>276,397.00</b>	<b>0.00</b>	<b>48,775.00</b>
216	356	2018 CAT D4K2 D TRACK TYPE DOZER	05/28/2019	111,737.95	14,250.00	9,498.00	87,989.95
<b>216</b>				<b>111,737.95</b>	<b>14,250.00</b>	<b>9,498.00</b>	<b>87,989.95</b>
223	310	2003 JOHN DEERE TRACTOR	06/09/2003	33,187.00	28,209.00	0.00	4,978.00
223	311	2004 JOHN DEERE 4 WHEEL DRIVE TRAC	06/18/2004	42,694.50	36,290.50	0.00	6,404.00
223	312	2005 JOHN DEERE 4 WHEEL DRIVE TRAC	04/29/2005	41,145.32	34,973.32	0.00	6,172.00
<b>223</b>				<b>117,026.82</b>	<b>99,472.82</b>	<b>0.00</b>	<b>17,554.00</b>
224	313	2014 JOHN DEERE TRACTOR	11/14/2014	76,683.41	40,182.00	6,516.00	29,985.41
<b>224</b>				<b>76,683.41</b>	<b>40,182.00</b>	<b>6,516.00</b>	<b>29,985.41</b>
250	197	BACKHOE LOADER	11/15/2021	128,788.27	0.00	1,824.50	126,963.77
<b>250</b>				<b>128,788.27</b>	<b>0.00</b>	<b>1,824.50</b>	<b>126,963.77</b>
307	455	1987 JOHN DEERE GRADER	10/05/1987	80,136.00	68,116.00	0.00	12,020.00
307	456	1995 CATERPILLAR GRADER	04/05/1995	125,010.00	106,258.00	0.00	18,752.00
307	457	1998 CATERPILLAR GRADER	05/11/1998	152,870.00	129,939.00	0.00	22,931.00
<b>307</b>				<b>358,016.00</b>	<b>304,313.00</b>	<b>0.00</b>	<b>53,703.00</b>
402	206	AIR COMPRESSOR, INGERSOLL RAND	01/09/1995	10,447.00	8,880.00	0.00	1,567.00
<b>402</b>				<b>10,447.00</b>	<b>8,880.00</b>	<b>0.00</b>	<b>1,567.00</b>
411	193	2016 FERRIS LAWN MOWER	05/08/2017	6,733.00	4,200.00	1,145.00	1,388.00
411	194	2004 GRASSHOPPER MOWER	03/22/2004	9,695.00	8,241.00	0.00	1,454.00
<b>411</b>				<b>16,428.00</b>	<b>12,441.00</b>	<b>1,145.00</b>	<b>2,842.00</b>
413	110R	MOWER,TIGER REAR	06/09/2003	4,905.00	4,169.00	0.00	736.00
413	110S	MOWER,TIGER SIDE	06/09/2003	20,905.00	17,769.00	0.00	3,136.00
413	111R	MOWER, TIGER REAR	06/18/2004	8,935.00	7,595.00	0.00	1,340.00
413	111S	MOWER, TIGER SIDE	06/18/2004	8,935.00	7,595.00	0.00	1,340.00
413	112R	MOWER, REAR	04/29/2005	7,421.00	6,403.00	0.00	1,018.00
413	112S	MOWER, SIDE FLAIL	04/29/2005	13,735.00	11,675.00	0.00	2,060.00
413	113R	TIGER MOWER - REAR	10/24/2014	11,597.00	6,080.00	986.00	4,531.00
413	113S	TIGER MOWER - SIDE	10/24/2014	21,219.00	11,100.00	1,800.00	8,319.00
<b>413</b>				<b>97,652.00</b>	<b>72,386.00</b>	<b>2,786.00</b>	<b>22,480.00</b>
420	920	SPREADER, MONROE	10/25/2004	6,017.00	5,114.00	0.00	903.00
420	926	SPREADER, MONROE	10/31/2006	6,935.00	5,895.00	0.00	1,040.00
420	927	SPREADER, CASPERS	12/30/2014	8,468.00	4,320.00	720.00	3,428.00
420	928	SPREADER, MONROE	12/30/2013	8,760.00	6,517.00	929.00	1,314.00
420	931	SPREADER, MONROE	12/30/2011	8,506.00	7,230.00	0.00	1,276.00
420	932	SPREADER, MONROE	04/22/2010	8,257.00	7,018.00	0.00	1,239.00
420	933	SPREADER, MONROE	10/08/2008	6,876.00	5,845.00	0.00	1,031.00
420	936	SPREADER, CASPERS	12/07/2015	9,498.00	4,102.00	807.00	4,589.00
420	944	SPREADER, MONROE	05/14/2007	7,063.00	6,004.00	0.00	1,059.00
420	945	SPREADER, MONROE	03/18/2004	3,711.00	3,154.00	0.00	557.00
420	948	SPREADER, MONROE	08/11/2003	4,021.00	3,418.00	0.00	603.00
420	950	SPREADER, CASPERS	07/27/2017	9,819.00	3,565.00	1,043.00	5,211.00
420	951	SPREADER, MONROE	08/31/2005	5,368.00	4,563.00	0.00	805.00
420	952	SPREADER, MONROE	11/04/2003	3,711.00	3,154.00	0.00	557.00
420	953	SPREADER, CASPERS	03/15/2018	9,819.00	2,956.00	1,043.00	5,820.00
420	958	SPREADER, CASPERS	12/31/2019	11,994.00	1,019.50	1,019.50	9,955.00
420	959	SPREADER, CASPERS	02/26/2020	11,994.00	1,019.50	1,019.50	9,955.00
420	961	SPREADER,MONROE	11/14/2021	10,500.00	0.00	152.50	10,347.50
420	962	SPREADER, MONROE		0.00	0.00	0.00	0.00
<b>420</b>				<b>141,317.00</b>	<b>74,894.00</b>	<b>6,733.50</b>	<b>59,689.50</b>
421	930V	V BOX SPREADER	01/13/2021	11,352.57	0.00	1,206.21	10,146.36
<b>421</b>				<b>11,352.57</b>	<b>0.00</b>	<b>1,206.21</b>	<b>10,146.36</b>
424	930	SPREADER - USED	12/12/2016	639.79	543.79	0.00	96.00
424	938	SPREADER, GLEDHILL	10/22/1990	2,300.00	1,955.00	0.00	345.00
424	942	SPREADER, GLEDHILL	06/28/1993	2,300.00	1,955.00	0.00	345.00

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<b>424</b>				<b>5,239.79</b>	<b>4,453.79</b>	<b>0.00</b>	<b>786.00</b>
426	928C	CONVEYOR REAR CROSS	02/01/2014	6,991.00	5,201.00	742.00	1,048.00
426	933C	CONVEYOR REAR CROSS	02/04/2019	12,923.86	2,285.00	1,373.00	9,265.86
<b>426</b>				<b>19,914.86</b>	<b>7,486.00</b>	<b>2,115.00</b>	<b>10,313.86</b>
431	501	BROOM ATTACHMENT FOR SKIDSTEER	08/15/2007	7,450.00	6,332.00	0.00	1,118.00
<b>431</b>				<b>7,450.00</b>	<b>6,332.00</b>	<b>0.00</b>	<b>1,118.00</b>
434	500	2000 ROSCO BROOM	08/12/2002	23,960.00	20,366.00	0.00	3,594.00
<b>434</b>				<b>23,960.00</b>	<b>20,366.00</b>	<b>0.00</b>	<b>3,594.00</b>
451	225	SHOULDER MACH ATTCHMT, MIDLAND	06/09/1997	41,714.00	35,457.00	0.00	6,257.00
<b>451</b>				<b>41,714.00</b>	<b>35,457.00</b>	<b>0.00</b>	<b>6,257.00</b>
491	207	1995 PARKS TRAILER	04/10/1994	2,390.00	2,031.00	0.00	359.00
<b>491</b>				<b>2,390.00</b>	<b>2,031.00</b>	<b>0.00</b>	<b>359.00</b>
493	208	1995 EAGER BEAVER TRAILER	05/22/1995	23,920.00	20,332.00	0.00	3,588.00
493	210	2007 ECONOLINE TILT BED TRAILER	10/12/2007	12,512.00	10,635.00	0.00	1,877.00
493	211	ROAD WARRIOR	06/13/2019	7,924.00	1,010.00	674.00	6,240.00
<b>493</b>				<b>44,356.00</b>	<b>31,977.00</b>	<b>674.00</b>	<b>11,705.00</b>
496	209	2015 PITTS TRAILER 30T TAG-A-LONG	08/27/2014	26,706.38	14,377.00	2,270.00	10,059.38
<b>496</b>				<b>26,706.38</b>	<b>14,377.00</b>	<b>2,270.00</b>	<b>10,059.38</b>
532	581	HYSTER ROLLER USED	04/05/2018	15,364.09	3,266.00	1,306.00	10,792.09
532	586	1990 HYSTER ROLLER	04/23/1990	39,085.00	33,222.00	0.00	5,863.00
<b>532</b>				<b>54,449.09</b>	<b>36,488.00</b>	<b>1,306.00</b>	<b>16,655.09</b>
557	195	2010 JOHN DEERE EXCAVATOR	04/15/2010	203,008.00	172,560.00	0.00	30,448.00
<b>557</b>				<b>203,008.00</b>	<b>172,560.00</b>	<b>0.00</b>	<b>30,448.00</b>
612	856	WING, BALDERSON	04/05/1995	5,334.00	4,534.00	0.00	800.00
612	857	WING, BALDERSON	05/11/1998	13,700.00	11,645.00	0.00	2,055.00
612	886	WING, GLEDHILL	10/05/1987	9,735.00	8,275.00	0.00	1,460.00
<b>612</b>				<b>28,769.00</b>	<b>24,454.00</b>	<b>0.00</b>	<b>4,315.00</b>
632	651	V-PLOW,HENKE	12/18/1979	4,695.00	3,991.00	0.00	704.00
632	655	V-PLOW,GLEDHILL	10/05/1987	4,415.00	3,753.00	0.00	662.00
632	657	V-PLOW,BALDERSON	05/11/1998	9,795.00	8,326.00	0.00	1,469.00
<b>632</b>				<b>18,905.00</b>	<b>16,070.00</b>	<b>0.00</b>	<b>2,835.00</b>
633	720	PLOW, MONROE POWER REV, 23,000 GVW	10/25/2004	8,229.00	6,995.00	0.00	1,234.00
633	726	PLOW, MONROE REV	10/31/2006	8,077.00	6,865.00	0.00	1,212.00
633	727	PLOW, REVERSIBLE	12/31/2014	11,055.00	5,640.00	940.00	4,475.00
633	728	PLOW, MONROE REV	12/30/2013	12,035.00	7,161.00	1,023.00	3,851.00
633	730	PLOW - USED	12/12/2016	2,876.00	980.00	245.00	1,651.00
633	731	PLOW, MONROE REV	12/30/2011	11,685.00	8,608.00	993.00	2,084.00
633	732	PLOW, MONROE REV	04/12/2010	11,342.00	9,641.00	0.00	1,701.00
633	733	PLOW	10/08/2008	10,838.00	9,212.00	0.00	1,626.00
633	736	PLOW, REVERSIBLE UNIVERSAL	12/07/2015	11,998.00	5,185.00	1,020.00	5,793.00
633	744	PLOW, REVERSIBLE	05/14/2007	8,353.00	7,100.00	0.00	1,253.00
633	745	PLOW, MONROE REV	03/18/2004	7,800.00	6,630.00	0.00	1,170.00
633	747	PLOW, MONROE REV	12/14/1998	5,112.00	4,345.00	0.00	767.00
633	748	PLOW, MONROE REV	08/11/2003	7,938.00	6,747.00	0.00	1,191.00
633	750	PLOW, REVERSIBLE	07/27/2017	12,089.00	3,510.00	1,028.00	7,551.00
633	751	PLOW, REV	08/31/2005	9,775.00	8,309.00	0.00	1,466.00
633	752	PLOW, MONROE REV	11/04/2003	7,800.00	6,630.00	0.00	1,170.00
633	753	PLOW, REVERSIBLE	03/15/2018	12,089.00	2,828.00	1,027.00	8,234.00
633	754R	PLOW, REVERSIBLE	10/24/2014	6,932.00	3,633.00	589.00	2,710.00
633	758	PLOW, REVERSIBLE	12/31/2020	14,264.00	1,212.40	1,212.40	11,839.20
633	759	PLOW, REVERSIBLE UNIVERSAL	02/26/2020	14,264.00	1,212.40	1,212.40	11,839.20
633	760	PLOW, WAUSAU REV	05/07/1987	5,577.00	4,740.00	0.00	837.00
633	761	PLOW, MONROE, REVERSIBLE	09/30/2021	9,000.00	0.00	128.00	8,872.00
633	762	PLOW MONROE, REVERSIBLE		0.00	0.00	0.00	0.00



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<u>Class</u>	<u>Equipment</u>	<u>Description</u>	<u>Date Acquired</u>	<u>Total Cost</u>	<u>Prior Years Depreciation</u>	<u>Current Year Depreciation</u>	<u>Year End Book Value</u>
<b>633</b>				<b>209,128.00</b>	<b>117,183.80</b>	<b>9,417.80</b>	<b>82,526.40</b>
635	820	WING, MONROE	10/25/2004	7,556.00	6,423.00	0.00	1,133.00
635	826	WING, MONROE	10/31/2006	10,400.00	8,840.00	0.00	1,560.00
635	827	WING, CASPERS	12/31/2014	9,668.00	4,932.00	822.00	3,914.00
635	828	WING, BENCHING MONROE	12/30/2013	15,408.00	9,170.00	1,310.00	4,928.00
635	830	WING - USED	12/12/2016	2,237.00	760.00	190.00	1,287.00
635	831	WING, MONROE	12/30/2011	14,327.00	10,560.00	1,218.00	2,549.00
635	832	WING, MONROE	04/12/2010	9,267.00	7,877.00	0.00	1,390.00
635	833	WING, MONROE	10/08/2008	11,078.00	9,416.00	0.00	1,662.00
635	836	WING, HD DOUBLE FUNCTION PATROL	12/07/2015	10,246.00	4,453.00	876.00	4,917.00
635	838	WING, GLEDHILL	10/22/1990	6,522.00	5,544.00	0.00	978.00
635	842	WING, GLEDHILL	06/28/1993	6,522.00	5,544.00	0.00	978.00
635	844	WING, MONROE	05/14/2007	11,907.00	10,121.00	0.00	1,786.00
635	845	WING, MONROE REV	03/18/2004	6,500.00	5,525.00	0.00	975.00
635	848	WING, MONROE	08/11/2003	6,694.00	5,690.00	0.00	1,004.00
635	850	WING, CASPERS	07/27/2017	10,280.00	2,987.00	874.00	6,419.00
635	851	WING, MONROE	08/31/2005	7,759.00	6,595.00	0.00	1,164.00
635	852	WING, MONROE	11/04/2003	6,500.00	5,525.00	0.00	975.00
635	853	WING, CASPERS	03/15/2018	10,280.00	2,478.00	874.00	6,928.00
635	858	WING, CASPERS	12/31/2020	12,455.00	1,058.70	1,058.70	10,337.60
635	859	WING, HD DOUBLE FUNCTION PATROL	02/26/2020	12,455.00	1,058.70	1,058.70	10,337.60
635	861	WING, MONROE	11/14/2021	13,000.00	0.00	185.00	12,815.00
635	862	WING, MONROE		0.00	0.00	0.00	0.00
<b>635</b>				<b>201,061.00</b>	<b>114,557.40</b>	<b>8,466.40</b>	<b>78,037.20</b>
637	420	UNDERBODY BLADE, DBL RAM	10/25/2004	7,071.00	6,010.00	0.00	1,061.00
637	432	BLADE, UNDERBODY DOUBLE RAM	04/12/2010	9,870.00	8,390.00	0.00	1,480.00
637	436	UNDERBODY SCRAPER	12/07/2015	11,005.00	4,753.00	935.00	5,317.00
637	458	UNDERBODY SCRAPER	12/31/2019	13,375.00	1,136.90	1,136.90	11,101.20
637	459	UNDERBODY SCRAPER	02/26/2020	13,375.00	1,136.90	1,136.90	11,101.20
<b>637</b>				<b>54,696.00</b>	<b>21,426.80</b>	<b>3,208.80</b>	<b>30,060.40</b>
709	570	HOT BOX SH 2	08/10/2017	28,650.41	6,936.00	2,029.00	19,685.41
709	571	HOT BOX SH 1	08/10/2017	28,650.41	6,936.00	2,029.00	19,685.41
<b>709</b>				<b>57,300.82</b>	<b>13,872.00</b>	<b>4,058.00</b>	<b>39,370.82</b>
710	576	CRAFTCO MELTER/APPLICATOR	03/31/2004	37,808.78	32,137.78	0.00	5,671.00
<b>710</b>				<b>37,808.78</b>	<b>32,137.78</b>	<b>0.00</b>	<b>5,671.00</b>
719	579	COLD PLANNER ATTACHMENT FOR SKID	08/15/2007	14,000.00	11,900.00	0.00	2,100.00
<b>719</b>				<b>14,000.00</b>	<b>11,900.00</b>	<b>0.00</b>	<b>2,100.00</b>
805	115	2005 POWERBOX MODEL 325 ON TRUCK	04/11/2005	15,184.00	12,906.00	0.00	2,278.00
<b>805</b>				<b>15,184.00</b>	<b>12,906.00</b>	<b>0.00</b>	<b>2,278.00</b>
901	196	GRAPPLE, PEMBERTON EXCAVATOR	11/14/1994	9,549.00	8,117.00	0.00	1,432.00
901	197G	GRAPPLE FOR 197	12/15/2021	15,000.00	0.00	0.00	15,000.00
<b>901</b>				<b>24,549.00</b>	<b>8,117.00</b>	<b>0.00</b>	<b>16,432.00</b>
9011	143	HURICANE STAND ON BLOWER	07/25/2019	10,071.94	1,284.00	856.00	7,931.94
<b>9011</b>				<b>10,071.94</b>	<b>1,284.00</b>	<b>856.00</b>	<b>7,931.94</b>
902	133	1987 ASPLUNDH CHIPPER	12/14/1987	10,932.00	9,292.00	0.00	1,640.00
902	136	1994 MORBANK CHIPPER	11/28/1994	21,770.00	18,504.00	0.00	3,266.00
<b>902</b>				<b>32,702.00</b>	<b>27,796.00</b>	<b>0.00</b>	<b>4,906.00</b>
9088	200ST	PORTABLE TRAFFIC SIGNALS W/TRAILER	01/01/2010	49,250.00	41,862.00	0.00	7,388.00
<b>9088</b>				<b>49,250.00</b>	<b>41,862.00</b>	<b>0.00</b>	<b>7,388.00</b>
9113	138	1999 ROCK PICKER, PFM	08/09/1999	8,400.00	7,140.00	0.00	1,260.00
9113	139	WINDROWER, ARMOR ROCK	05/24/1999	5,848.00	4,971.00	0.00	877.00
<b>9113</b>				<b>14,248.00</b>	<b>12,111.00</b>	<b>0.00</b>	<b>2,137.00</b>
9114	142	HARLEY RAKE	06/06/2019	10,452.77	1,258.00	888.00	8,306.77
<b>9114</b>				<b>10,452.77</b>	<b>1,258.00</b>	<b>888.00</b>	<b>8,306.77</b>

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9168	200	1999 UNITED CONSTRUCTION TRAILER	07/26/1999	4,698.00	3,993.00	0.00	705.00
<b>9168</b>				<b>4,698.00</b>	<b>3,993.00</b>	<b>0.00</b>	<b>705.00</b>
9199	102	PRES.WASHER/STEAMER,ALKOTA W/TRA	12/27/1993	8,554.94	7,271.94	0.00	1,283.00
<b>9199</b>				<b>8,554.94</b>	<b>7,271.94</b>	<b>0.00</b>	<b>1,283.00</b>
9260	197C	COMPACTOR FOR 197	11/15/2021	6,650.00	0.00	94.20	6,555.80
<b>9260</b>				<b>6,650.00</b>	<b>0.00</b>	<b>94.20</b>	<b>6,555.80</b>
9284	130	2000 FINN MULCHER	04/24/2000	15,000.00	12,750.00	0.00	2,250.00
<b>9284</b>				<b>15,000.00</b>	<b>12,750.00</b>	<b>0.00</b>	<b>2,250.00</b>
9360	221	CHIP SPREADER	05/24/2016	248,000.00	94,862.00	21,080.00	132,058.00
<b>9360</b>				<b>248,000.00</b>	<b>94,862.00</b>	<b>21,080.00</b>	<b>132,058.00</b>
937	572	HOT AIR LANCE	04/08/1991	2,350.00	1,997.00	0.00	353.00
937	574	1998 HOT AIR LANCE	05/11/1998	2,700.00	2,295.00	0.00	405.00
<b>937</b>				<b>5,050.00</b>	<b>4,292.00</b>	<b>0.00</b>	<b>758.00</b>
938	573	CRAFTCO ROUTER	11/11/1996	7,000.00	5,950.00	0.00	1,050.00
938	577	CRAFTCO ROUTER	03/31/2004	8,995.00	7,646.00	0.00	1,349.00
938	578	ROUTER	05/01/2019	13,118.00	1,859.00	1,115.00	10,144.00
<b>938</b>				<b>29,113.00</b>	<b>15,455.00</b>	<b>1,115.00</b>	<b>12,543.00</b>
9404	890	SNOW BLOWER	01/05/2021	28,015.67	0.00	2,381.37	25,634.30
<b>9404</b>				<b>28,015.67</b>	<b>0.00</b>	<b>2,381.37</b>	<b>25,634.30</b>
9416	960	PORTABLE RUMBLE STRIPS	04/17/2020	15,280.30	1,299.00	2,598.00	11,383.30
<b>9416</b>				<b>15,280.30</b>	<b>1,299.00</b>	<b>2,598.00</b>	<b>11,383.30</b>
954	029	1996 GMC TRUCK	10/11/2005	70,789.59	60,171.59	0.00	10,618.00
<b>954</b>				<b>70,789.59</b>	<b>60,171.59</b>	<b>0.00</b>	<b>10,618.00</b>
975	216	2000 MILLER WELDER	12/31/1999	2,824.83	2,400.83	0.00	424.00
<b>975</b>				<b>2,824.83</b>	<b>2,400.83</b>	<b>0.00</b>	<b>424.00</b>
991	B-002	STATE TANK/LIQUID CAL.CHLORIDE-I	05/14/1990	3,258.60	2,769.60	0.00	489.00
991	B-003	STATE TANK/LIQUID CAL.CHLORIDE-II	05/14/1990	3,258.60	2,769.60	0.00	489.00
991	B-008	CHAIN LINK FENCE/FUEL SITE	12/09/1991	4,050.00	3,442.00	0.00	608.00
991	B-009	FUEL TANKS & PUMPS SHOP I & II	09/12/2007	138,261.00	51,586.00	3,917.00	82,758.00
<b>991</b>				<b>148,828.20</b>	<b>60,567.20</b>	<b>3,917.00</b>	<b>84,344.00</b>
995	S-026	TIRE CHANGER, BISHMAN	11/10/1978	3,790.40	3,221.40	0.00	569.00
995	S-045	AUTO LASER SYSTEM W/TRIPOD	12/26/1990	2,895.00	2,461.00	0.00	434.00
995	S-048	COMPRESSOR, FLITEWAY	05/10/1993	2,100.00	1,785.00	0.00	315.00
<b>995</b>				<b>8,785.40</b>	<b>7,467.40</b>	<b>0.00</b>	<b>1,318.00</b>
9999	103	FORKLIFT	02/09/2016	25,090.61	6,873.00	1,422.00	16,795.61
<b>9999</b>				<b>25,090.61</b>	<b>6,873.00</b>	<b>1,422.00</b>	<b>16,795.61</b>
<b>(24) GREEN LAKE</b>				<b>6,735,372.14</b>	<b>3,975,831.07</b>	<b>264,342.70</b>	<b>2,495,198.37</b>
<b>(4) NORTH CENTRAL</b>				<b>6,735,372.14</b>	<b>3,975,831.07</b>	<b>264,342.70</b>	<b>2,495,198.37</b>

Rows Processed 194

Show all data where the DOT\_CNTY\_CD matches one of the values in this list 24 and the USER\_ID matches one of the values in this list 24BPENCE and the WKST\_ADDR matches one of the values in this list MDC25231091BAA and the ACFL matches one of the values in this list Y

**Green Lake County  
County Board Annual Report  
2021  
Information Technology Department**

Submitted to the Honorable Chairman and Board of Supervisors for Green Lake County

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Highlights of the IT Departments accomplishments during 2021:

1. 2021 saw a continued increase in our workload as we had to adapt and change rapidly to a wide range of requests and new requirements from departments and employees. A few of them are listed here:
  - On-going large number of employees working at home
    - Employees to perform their jobs using IT from home securely and short time to setup.
    - New remote access management and accounts.
    - Supporting user equipment and their home network troubleshooting.
  - Laptops, cameras, and software additions.
  - VPN and interconnection additions.
  - Large expanse of online meeting software to now support and backend requirements needed.
  - Increase in the number of County provided smartphones and the increased IT management needs for that.
2. The IT Department continued our service and support of all County employees with immediate attention to their computing needs - whether assisting by phone, email, in person, or remotely when called upon.
3. For 2021, the IT department was responsible for all computers, servers, MFPs, network devices, iPhones, iPads, and extensive number of computing applications and software packages. All are located across different facilities and interconnected across all County departments, units, and agencies.

4. Continued added work the IT Department was given with the building security system and its on-going support workload.
5. Performed continuous software upgrades and patches to improve the efficiency of County employees, security, and their response to other departments and the public.
6. Remote access provided to employees and their applications along with online services added for public access.
7. Continued protecting all PCs with on-site security patching services and anti-virus/malware protection.
8. Performed all the IT financial and IT purchasing needs for the County.
9. Maintained the data backup system's infrastructure and operation.
10. Continually manage and handle all departments' data resource needs and requirements.
11. Managed all computing accounts setup and tear down for all employee transitions.
12. Many device upgrades to improve reliability and employee's efficiency.
13. Completed work and planning to meet the IT needs of all departments for next year's budget. Gathered all the info, researched best options, and accumulated quotes and figures for a detailed budget with final approval for all by County Administrator and County Board.
14. Maintained and extended the life of all computing hardware and software used throughout the County. We purchase high-quality equipment upfront and run it for as long as possible. We continually maintain and are proactive with future needs. We perform most all repairs ourselves saving the County from expensive outsourcing costs.
15. Helped to facilitate increased usage by all departments of both the external and internal websites. All departments have direct, secure, access to their key areas so they can quickly and easily communicate to the public and internally to employees.
16. Completed rollout migrations of major services to Cloud hosting.

17. Continued maintaining key power protection UPSs for IT hardware at all sites.
18. Continued inventory and tagging of all new IT equipment.
19. On-going use of open-source alternatives to save future dollars. We use numerous open-source operating systems and software packages to save on both upfront licensing costs and future licensing and support costs.
20. Completed multiple major upgrades and changes to all departments' individual systems. All departments at the County have both separate and shared software systems.
21. Continued support of network connectivity to local police departments for inter-agency resource sharing.
22. Provided and managed shared equipment for checkout by any County personnel to keep costs down by promoting the continued sharing of resources.

Respectfully submitted,  
William R. Hutchison  
Green Lake County - Information Technology Director

**GREEN LAKE COUNTY  
DEPARTMENT OF LAND CONSERVATION  
2021 ANNUAL REPORT  
TO  
COUNTY BOARD OF SUPERVISORS**



Chapter 92 of the Wisconsin Statutes governs the Land Conservation Department. The Land Conservation Department provides engineering, technical design and conservation planning to landowners to help control soil erosion and protect water quality. The Land Conservation Department is under the supervision of the Land Conservation Committee. The mission statement of the Land Conservation Department is, "Our highest responsibility is to protect and enhance land and water resources that will sustain current and future generations."

Note: Where appropriate, comparison values from 2020 are indicated in (parenthesis).

**Staff**

Paul Gunderson, County Conservationist  
Heidi Weishaar, Administrative Assistant  
Jocelyn Pausma, Soil Conservationist I  
Jordan Dornfeld, Soil Conservationist I  
Derek Kavanaugh, Soil Conservationist II  
Todd Morris, Soil Conservationist III



**DATCP Grant Funding Received**

The department received a \$156,938 (\$159,436) grant from the Department of Agriculture, Trade and Consumer Protection (DATCP) for departmental operations and program management.

**Invasive Species Control and Education**



In 2021, the LCD assisted Anna Cisar, the Aquatic Invasive Species (AIS) Coordinator (Golden Sands Resource Conservation & Development Council) and collaborated on several projects. These projects ranged from conducting AIS early detection monitoring across Green Lake County to the planning of boat washing stations.

COVID-19 impacted many people last year, and Golden Sands' AIS work was one of them. Namely, our annual purple loosestrife biocontrol program had to be cancelled. However, Cisar did work with volunteers in the County to raise and release beetles, and the Green Lake Sanitary District continued their program around Big Green Lake.

With Anna Cisar transitioning to a different career, she spent her limited time working to ensure the boat wash station project was a success. Cisar had been diligently working with a committee in Green Lake Co to have a boat wash station installed on Green Lake. On October 19th, 2021, the resolution unanimously passed the county board. Anna worked with Jennifer Fjelsted at the GLA to submit a grant application to DNR to help fund the boat wash. The grant was awarded by DNR. Planning for the boat wash station installation will begin in early 2022, with its completion and use at Dodge Memorial by the summer of 2022. Golden Sands and GLA have already communicated about the potential need to hire boat wash staff. Hamerla will be part of the boat wash training and orientation when the station is up and running.

Outreach was done through the state's Clean Boats, Clean Waters program. The Green Lake Association received a grant to have paid staff on both of the County landings. Watercraft Inspectors completed 444 (221) hours at Dodge Memorial and Sunset boat launches, contacting 3,293 (3,380) boaters.

Hamerla and Cisar developed the Lake Monitoring and Protection Network (LMPN) agreements for the new/current AIS project. Hamerla met with Derek Kavanaugh to discuss planning for Twin Lakes for 2022. Moving forward with the new LMPN funding, Green Lake is part of Golden Sands' Regional AIS program. Chris Hamerla will be the main point of contact for AIS in Green Lake County.

## County Lakes



**Green Lake** – The Green Lake planning team consisting of Green Lake County Land Conservation Department, DNR, Green Lake Association, Green Lake Sanitary District, City of Green Lake, City of Ripon, Fond du Lac County, and several community members worked on updating the long-term lake strategy, originally authored in 2011 with annual updates. The goal of the plan is to set objectives, and determine pollutant source loading, so that major sources can be addressed effectively. County K Marsh carp removal and restoration project continued with the installation of a floating turbidity barrier in 2020. Several carp exclusion plots were installed throughout the project area and monitored during the summer. Stream surveys and water monitoring was conducted on Dakin Creek to determine its suitability for restoring a resident trout population, in addition to improve water quality, and reducing pollutant discharge. A River Protection Grant (\$50,000) was received in March 2019 for the replacement of the roadway culvert at the

intersection of Dakin Creek and Skunk Hollow Road, which was installed in the Fall of 2020. Brook trout were stocked by the DNR hatchery in the fall of 2020. A Lake Protection Grant (\$200,000) was received in March 2019 to fund additional best management practice installation.

**Lake Puckaway** – The 5-year comprehensive lake management plan (2017) is currently being implemented. Several new initiatives are scheduled to be implemented, such as an adaptive water level management plan, dam reconstruction, and breakwater enhancements. Reconstruction of the Princeton Dam was completed in the spring of 2020. The reconstruction project consists of removal of the seasonal wooden flashboard, and replacement with a permanent concrete sill at the same elevation as the top of the flashboards (16.5 inches) on top of the existing dam structure. The lock gates were replaced to provide more functionality, and fish ladder was installed on the north side of the dam. A \$200,000 grant was received for phase 1 of the dredgebank / breakwater restoration construction. Planning meetings occurred throughout 2020, and a final approved plan and permits were completed. Matching funds for the grant application are being provided by Ducks Unlimited (NAWCA) and the Lake Puckaway Protection and Rehabilitation District. Engineering and design services are being provided by Green Lake County Land Conservation Department with final approval being provided by Ducks Unlimited professional engineers. Construction on the breakwater was delayed from winter of 2020 due to poor ice conditions and rescheduled for open water construction in the summer of 2021. The grant will fund the construction of the first of 4 phases of breakwater. The first phase is estimated to be 2000 feet in length.

**Twin Lakes** - The Land Conservation Department is working with watershed landowners to implement best managements practices identified in the Lake Management Plan. Native plant populations are thriving, and suppressing AIS in some of its historical range, although there has been a spatial increase in the Eurasian Watermilfoil population throughout Big Twin Lake. Continued monitoring will determine if future action is required to control the population. The infestation of Curly Leaf Pondweed and is primarily restricted to Little Twin Lake; however, there is continued evidence that fragments of the plants are being carried by boat traffic through the channel connecting the lakes. Results of the monitoring are being reviewed by the WDNR lakes state team for complete analysis and recommended actions.

**Spring Lake (Green Lake Township)** – A comprehensive Lake Management Plan was completed 2018, which will guide future management actions. The Land Conservation Department is working with watershed landowners to implement best managements practices identified in the Lake Management Plan.

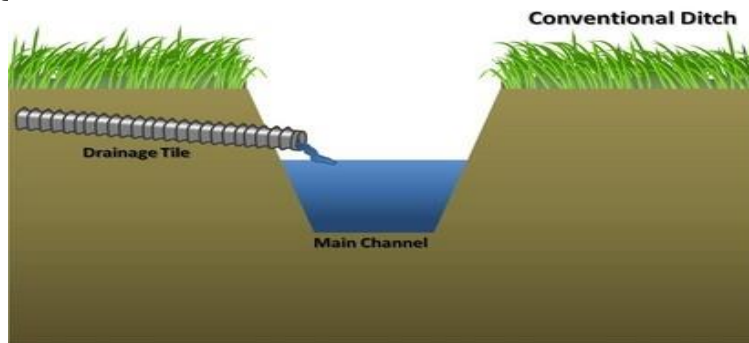
**Grand Lake** –The Lake Association is continuing water monitoring, and fundraising campaigns in order to fully implement the Lake Management Plan completed in 2017. Green Lake County submitted a Lake Planning Grant Application on behalf of the Association for conducting dye tests for spring of 2020 in preparation for future chemical treatment of invasive species in 2022-2024.

**Little Green Lake** - A long-term comprehensive Lake Management Plan was completed and approved in December 2018. A lake planning team comprised of lake property owners, the Wisconsin Department of Natural Resources, and Green Lake County developed the plan over the course of 2018.

Several planned projects include continued water quality monitoring, installing watershed erosion practices, monitoring and adaptive management of the destratification system, mechanical harvesting of nuisance aquatic plants to maintain access, conduct chemical treatments to control invasive plants, establish an AIS prevention program, and conduct periodic aquatic plant surveys to track plant populations.

The district has is working with the DNR to study the potential application of alum (aluminum sulfate) to the lake in order to bind Phosphorus and reduce algal blooms within the lake.

Green Lake County is collaborating with the Lake District to design and implement best management practices within the watershed to reduce runoff to the lake.

**Green Lake County Drainage Board**

**District 1** – Inspection completed by Mr. Gneiser. He spoke with Steve Smits, Double S Dairy on ditch. There is a lot of brush in corridor. Mr. Smits will discuss the ditch with neighbors to see if they want any maintenance on the ditch. If maintenance is wanted, they will contact the drainage board.

**District 2** – Inspection completed by Mr. Foust. Looks good, there is water standing in ditch. Mr. Foust feels the board should see if Mr. Eckert wants to extend ditch to east of district.

**District 3** – Inspection completed by Mr. Foust. There is a culvert replacement taking place on the ditch by district landowner. There are buckthorn and box elder trees along the west end of ditch. These should be removed and stumps treated with herbicide.

**District 4** – No inspection completed.

**District 5** – Inspection completed by Mr. Sobieski. Received complaint from James Trochinski that the culvert that was installed along Hwy E is failing. Upon inspection of his property, there was signs of tile blowouts in road ditch. The highway department is scheduled to replace the asphalt on Hwy E in 2022 and would be willing to replace the tile for district. They estimated their cost to be \$4000.00 to do this. Mr. Foust also looked at site and spoke with another contractor that estimated the cost to be around \$18,000.00. Mr. Sobieski also spoke with landowners west of district boundary to see if they were interested in extending tile to in front of properties. Mr. Featherston wanted nothing to do with it, Mr. Chappa stated that water used to flow to west.

Mr. Petit commented on the tile. He stated that the tile is not necessary for his property. The road ditch handles the surface water flow and his property and neighbors, Mr. Steger, receive no benefit from the tile. Mr. Petit feels that the tile should stop at his east property line. Mr. Petit also stated that his neighbor has the entire road ditch filled in with a culvert underneath. Mr. Petit feels that this ditch should be dug out and a road ditch installed. Mr. Petit would like to withdraw from district. Mr. Sobieski advised Mr. Petit to get a petition to withdraw from the district so the board can act on the petition.

**Seneca-Warren** – Inspection completed by Mr. Sobieski. There is some brush, willow and boxelder, on the ditch banks that should be removed. Pertraszak Excavating has a mower that mounts on backhoe that would work to mow down. Stumps would need to be treated to prevent regrowth. There is approximately 1' – 2' of sediment in bottom of ditch from junction with lateral A, station 146+37, to the culvert on Zietlow's property, station 309+94. Zietlow culvert is about 1.5' higher than planned bottom. If want to dig to specification upstream this culvert would need to be lowered. At South Rd. the west culvert has sediment sitting in it and not flowing. Mr. Sobieski recommended that both sides be cleaned out, this may cause flow to scour out culvert and clean it out. The sediment in culvert is also a concern brought up by Mr. Alf who owns the land along the ditch in this area. Mr. Sobieski also stated that the ditch flow is not obstructed by having sediment in the culvert. The water level is the same on both sides of culvert. On the upper end of the ditch from station 444+88, Hwy EE culvert to station 466+61, end, Mr. Souder would like to clean the ditch at no charge to the district. Board stated that this would be allowed.



**Land & Water Resource Management Plan Implementation (DATCP)**

In 2021, \$100,552 (**\$65,909**) in state DATCP cost sharing was paid to 15 (**16**) participants to implement various Best Management Practices (BMPs). Cost-share rates for these programs range from 50%-70% depending on the practice. Conservation practices installed/implemented under these programs in 2020 were:



Practice	Total Units
Barnyard Runoff Control System	1 no.
Diversion	1,814 ft.
Grade Stabilization Structure	3 no.
Grassed Waterway	4,285 ft.
Nutrient Management	687 ac.
Rock Lined Waterway	500 ft.
Sinkhole Treatment	1 no.
Streambank Protection	85 Feet
Subsurface Drain	390 ft.
Waste Storage Facility	1 no.
Well Decommissioning	2 no.

**Environmental Quality Incentives Program (EQIP)**

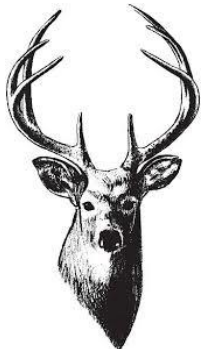
Approximately \$632,457 (**\$132,037**) was paid to landowners who installed/implemented practices in 2021. Cost sharing for this program ranges from 50%-90% depending on the practice. Conservation practices installed/implemented in 2021 were as follows:



Practice	Total Units
Brush Management	29.3 Acres
Conservation Cover	5 Acres
Cover Crops	657 Acres
Critical Area Planting	0.9 Acres
Fencing	6,886 Feet
Forest Mgmt Plan	1 Number
Grass Waterway	4,413 Feet
Heavy Use Area Protection	70,244 Sq. Ft.
Livestock Pipeline	2,565 Feet
Obstruction Removal	0.8 Acres
Prescribed Grazing	145 Acres
No Till – Residue Mgmt	243 Acres
Stream Crossing	1 Number
Streambank Protection	60 Feet
Waste Facility Closure	2 Number
Waste Storage Facility	2 Number
Waste Transfer	1 Number
Watering Facility	1 Number

**Wildlife Damage Program**

The Wildlife Damage Abatement and Claims Program is a program where, through local county implementation, farmers receive assistance with wildlife damage prevention and compensation for crops lost. This program is fully state funded with funds coming from a \$1 surcharge on hunting licenses.



2021 crop year deer damage claims of approximately \$51,408 (~~\$94,436~~) was appraised for seven (~~eight~~) farmers. Twelve (~~Thirteen~~) farmers received abatement assistance. Shooting permits were issued to farmers where over \$1,000 of deer damage occurred or was likely to occur with a total of 145 (~~162~~) total deer harvested. USDA Animal, Plant, Health, and Inspection Service – Wildlife Services (USDA-APHIS-WS) handles day to day administration and field management with the Land Conservation Department having overall administrative and financial management. All staff and Land Conservation Committee time spent on this program is reimbursed 100% from the DNR.

In 2021, Green Lake County participated in the Deer Donation Program. This is the first year in which there was a specific drop off site established in the County. A total of 13 deer were donated to supply the Green Lake County food pantry with 350 pounds of processed venison.

**Farmland Preservation Program**

This program’s purpose is to preserve agricultural land and open space by promoting sustainable land use planning and development. A major component of the program requires landowners to comply with soil and water conservation standards adopted by the Land Conservation Committee. Participants are eligible to claim a \$7.50 per acre income tax credit. 266 (~~261~~) landowners received \$390,451 (~~\$391,939~~) in state tax credits.

Green Lake County has also established its first Ag Enterprise Area (AEA) within the County. The AEA consist of contiguous agricultural in and around the St. Marie Township that promote the same standards as the Farmland Preservation Program (FPP). The difference between the two is that the AEA is established in an unzoned township with income tax credits of \$5.00 per acre verses the FPP which is established in a zoned township with income tax credits of \$7.50 per acre.

**Clean Sweep**

On August 13, 2021, 278 (~~335~~) residents participated in a one-day hazardous waste chemical collection. The collection netted approximately 18,192 (~~16,617~~) total pounds of hazardous waste. Also collected were 240 (~~355~~) gallons of waste oil, 105 (~~445~~) gallons of anti-freeze, and 3,520 (~~2,265~~) fluorescent light bulbs. A list of disposal options for items not collected at the clean sweep was distributed as needed.

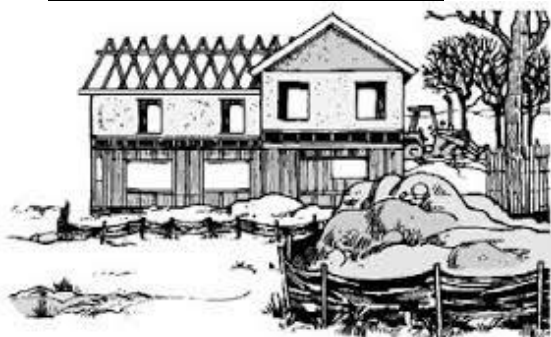


In our sixth year of Electronic Waste Collection, we contracted Resource Solutions to collect our electronic waste. We collected 21,279 (~~20,555~~) pounds of electronic waste and saved approximately \$4,500 annually by switching to their company.

In addition, 10.48 (~~11.59~~) tons of tires were collected for a minimal fee. Liberty Tire Recycling were contracted with to pick up and recycle the tires.

\$10,000 (~~\$10,000~~) in revenue toward this event was received from Waste Management and \$13,697 (~~\$12,300~~) in revenue was received from the Wisconsin Department of Agriculture, Trade, and Consumer Protection. Total cost of the event was \$39,028 (~~\$38,051~~) with the Green Lake County cost after all revenues and expenses of \$10,888 (~~\$12,564~~).

**Land Conservation Ordinances**



**Construction Site Erosion Control and Storm Water Management Ordinance** - In 2021, 11 (~~14~~) Construction site erosion control and storm water management permits were issued, generating \$2,750 (~~\$2,426~~) of revenue.

**Animal Waste Management Ordinance** – In 2021, 3 (~~2~~) Animal waste storage facility permit was issued, generating \$1,400 (~~\$1,500~~) of revenue.

**Conservation Education Efforts**

The annual Conservation and Environmental Awareness Poster Contest for county students in grades K-12 was held in January with 98 (63) poster entries received. Cash prizes were awarded to 15 students in various contest divisions. The award-winning students were not recognized during the April County Board of Supervisors meeting due to COVID-19. Award winning posters were also not displayed at the Green Lake County Fair due to the fair cancellation from COVID-19.

The 2020 Arbor Day Breakfast celebration was cancelled due to COVID-19. We are certainly looking forward to the next opportunity to meet in person to enjoy this great festivity.

A field day at Avalon Farm was held on August 21<sup>th</sup>, 2021. Topics included cover crops, soil health, grazing and various best management practices. Various agencies cooperated to make the field day a great success for the 149 participants that attended.



Respectfully submitted,

A handwritten signature in black ink, appearing to read "Paul D Gunderson".

Paul D Gunderson

Director of Land Conservation Department

## GREEN LAKE COUNTY PARKS & RECREATION DEPARTMENT ANNUAL REPORT

	2020	2021
Security Lighting/Electricity	2,377.25	3,369.02
Snowmobile Trail Maintenance	39,150.00	67,943.30
Sanitary District/Fish Rearing	1,000.00	950.00
Green Lake Trail Project	739815.9	0
Boatlaunch Maint./Signage/Privy/Trash/Terminals	23,115.00	22,478.06
Launch Fees/Revenue	63,329.73	55,466.80
Equipment/Equipment Repair & Maintenance	6,117.09	1,965.60
Parks Revenue	0	0
Parks Donations/Carryover	0	45
Fuel/Parks	2,933.23	2,523.38
Tools/Consumables	1,347.76	579.02
Mandated Water Test	30	32.9
PPE	77.98	189.16
Picnic Tables	14,798.70	8,860.00
Improvements/Security	0	3,193.15
Sanitation	1,639.01	842.37
Sewer/Sanitary Pumping	1,486.49	2,555.80
Equipment Rental/Lease	503.35	628.78
Trash/Parks Only	933.63	688.81
Plumbing	1710.35	122.77
Fire In Dumpster	131.04	132.96
Maint. Buildings/Grounds/Furnishings	3583.38	1656.31

Capital Outlay Projects

0

28,282.34

Picnic Tables/Privy/Access Road Chip Seal Lake Maria

# GREEN LAKE COUNTY

## Land Use Planning & Zoning Department



### LAND USE PLANNING & ZONING DEPARTMENT

Staff Photo (From left to right):

Caleb Edwards – Land Use Specialist

Aaron Ogle – Land Use Specialist

Gerald Stanuch – GIS Specialist

Karen Werlein – Land Use Coordinator

Matt Kirkman – Department Director

Not Pictured

Don Lenz – County Surveyor

# 2021 ANNUAL DEPARTMENT REPORT

Kirkman, Matt

March 3, 2022



# Land Use Planning & Zoning Department

County Government Center  
571 County Road A  
Green Lake, WI 54941

Phone 920-294-4156 Website: <http://www.co.green-lake.wi.us/>

Land Development Code Enforcement County Surveyor GIS Land Information

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## 2021 Annual Report

To the Honorable Board of Supervisors, Green Lake County:

### Financials:

Please find attached the 2021 financial report for the Land Use Planning and Zoning Department. The activity of the Department's Land Development, Code Enforcement, County Surveyor, and Geographic Information System (GIS) offices are represented in chart format. Also please see the attached graphs for historical comparisons.

A few highlights from the attached report are, first and foremost, that the Department was able to exceed budget projections equaling 127%.

- This Department issued 22 more (222 vs 200) land use permits in 2021 than in 2020. With neighboring states' restrictions due to Covid19, Wisconsin will continue to be a sanctuary for dispensable income. I foresee 2022's construction season to be a continuation of 2021. The potential is there for more construction if materials and labor costs come back down to earth.
- The Department issued 9 more (120 vs 111) sanitary permits in 2021 than in 2020. The 120 sanitary permits issued represent a good year from a revenue perspective. I do see 2022 yielding a similar number as most of our installations are replacement systems and installers are still working through backlogs.
- Revenue from Committee public hearing items was up 155%. We had 19 rezones (up from 7 in 2020) and 15 conditional use permit requests (up from 5 in 2020). I believe this was due to people taking advantage of the seller's real estate market and our Amish population adding non-ag uses to their farms through conditional use permit requests.
- Also associated with people trying to take advantage of the seller's market, certified survey maps ended up at 112% of budget.

The Land Use Planning and Zoning Department spent less than what was forecasted. This was also the case in 2019 and 2020. Around 7% of the expense budget (\$29,950) was not spent in 2021. The main driver was that we had around 4 months where we were short-staffed.

Hopefully, 2022 will be a normal year where we spend the forecasted amount as it relates to salaries. Expenses related to health insurance, life insurance, data services, training, LUP&Z public hearing publications all exceeded their budgetary projections in 2021. I am expecting 2022 expenses to be pretty close to, if not over the budgeted amount.

### Department Activity:

In January of 2021, our recently hired Administrative Assistant Sue Kiener resigned, and accepted a position with the Register of Deeds. Even though Sue was only with the Department for a short time, Sue was able to put together an Administrative Assistant's handbook that outlined all of the duties she had become accustomed to performing. After a delay, and an

update to the job title and description, on May 17<sup>th</sup>, the department welcomed Karen Werlein as its first Land Use Coordinator. Karen has been a breath of fresh air within the Department. She has not only assumed the required duties and responsibilities, but she has made them her own and is eager to challenge herself further.

Both Land Use Specialists are still relatively new to the Department. Aaron Ogle was hired in July of 2020 and Caleb Edwards was hired in June of 2019. Both of them are solid, dedicated and reliable employees. Their combination with myself and our long time GIS Specialist, Gerald Stanuch, has been extremely educational and beneficial to our customers. Here is a list of our 2021 accomplishments:

- In February of 2021 the Land Division & Subdivision Ordinance was amended to include the County Coordinate System for certified survey maps and plats, certified survey map exceptions and review updates, as well as an update to the violation and penalties section.
- Also in February of 2021, the County's Floodplain Zoning Ordinance was amended to adopt a study called the "Dam Failure Analysis (DFA) for the Green Lake Dam" prepared by Donahue & Associates, Inc., dated June 18, 1990. This study provided a more detailed analysis of how the Green Lake Dam could fail and how the properties downstream of the dam failure would be impacted. With the adoption of the 1990 study, the City of Green Lake could receive a lesser hazard rating for their dam which would reduce their operational and inspection costs.
- The July Committee meeting was centered around the dog breeders / dog breeding facility use in the ag zoning districts. There was testimony from HHS, from DATCP, and from the GLAAS (Green Lake Area Animal Shelter). The Committee reviewed three CUP applications for dog kennels and all three were denied due to noise concerns. Also new ordinance language prohibiting dog breeders / breeding facilities was presented.
- In August, staff from this Department conducted public outreach and education at the County Fair. Having a booth at the fair provides the Department with numerous opportunities to talk to fairgoers about their properties and answer their questions.
- In September, the Committee held a public hearing related to adopting proposed zoning ordinance amendments including dog breeders / facilities, standards for dwelling design, construction, and standards for detached and attached garages, rezone amendments and general ordinance clarifications. The County Board adopted these amendments at their September meeting.
- December's Committee meeting included seven public hearing items including a Shoreland Zoning Ordinance amendment that was designed to address the construction site erosion issues that had been observed around the lakes. The amendment to the Shoreland Zoning Ordinance passed at the December County Board meeting.
- Under the Land Information Office, located with the Land Use Planning & Zoning Department, 53 PLSS markers were re-monumented, a new three-year Land Information Plan was adopted, a historical marker was established at the wayside between Green Lake and Princeton, and new re-districting maps were developed.

### **2022 Projects / Activity:**

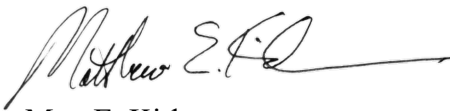
- As we implement the County's land use ordinances, we find or our customers find ordinance standards that contradict each other, are counterproductive, or just require updating. I would expect that some ordinance amendments will be planned for 2022.



- We continue a map amendment project focusing on the Towns of Brooklyn, Green Lake, Mackford, Manchester and Marquette. There are many parcels in the County that are nonconforming to area or use standards that could be better utilized if they were placed in a more compliant zoning district. This is a huge project that encompasses a comprehensive plan, Farmland Preservation Plan, and Zoning Ordinance amendment.
- The Department has been utilizing Transcendent Technology’s Non-metallic Mining Reclamation software module. We have 19 NMMR sites that will need to be inspected in 2022. Caleb and Jerry will combine their skill sets to accomplish these inspections.
- A Substantial Damage Plan is also planned for 2022. The purpose of this is to collaborate with outside substantial damage specialists to respond to natural disasters that obtain a presidential declaration, so that County staff do not have to work overtime and risk being overwhelmed.
- Finally, the Land Information Office is located within the Land Use Planning & Zoning Department. We are currently in the first year of the 2022-2023-2024 Land Information Plan. This plan includes:
  - The County’s Public Land Survey System (PLSS) project is 89% complete. By the end of 2022 this project will be 92% complete (63 monuments under contract). By the end of 2023 this project will be 95% complete (46 monuments to be under contract (March 2022)). The remaining 97 monuments will be scheduled for 2024 and 2025.
  - The plan also includes updating GPS equipment, moving GIS to “the Cloud” and a Treasurer’s Office scanning project.
- An oblique aerial photo project will be implemented if ARPA funding comes through.

**Conclusion:**

The Land Use Planning and Zoning Department endeavors to provide an exceptional level of customer service through personal interaction, quality informational resources, and a GIS site that is second to none. This Department looks forward to working with the Public, the Land Use Planning and Zoning Committee, all other committees, the County Administrator, and the County Board to represent and serve this amazing county. Respectfully submitted to and approved by the Land Use Planning & Zoning Committee on March 3, 2022.

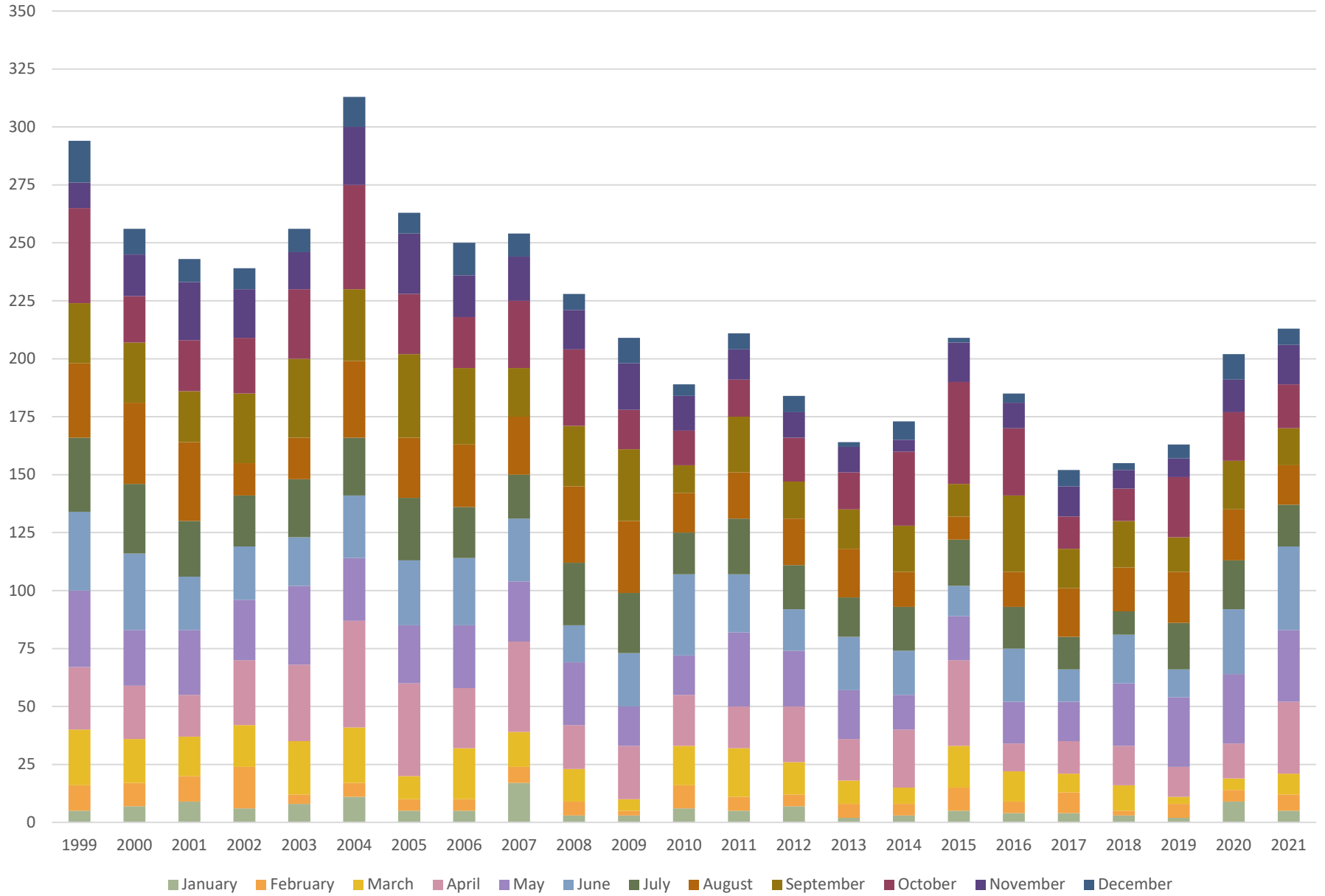


Matt E. Kirkman  
Land Use Planning & Zoning Director

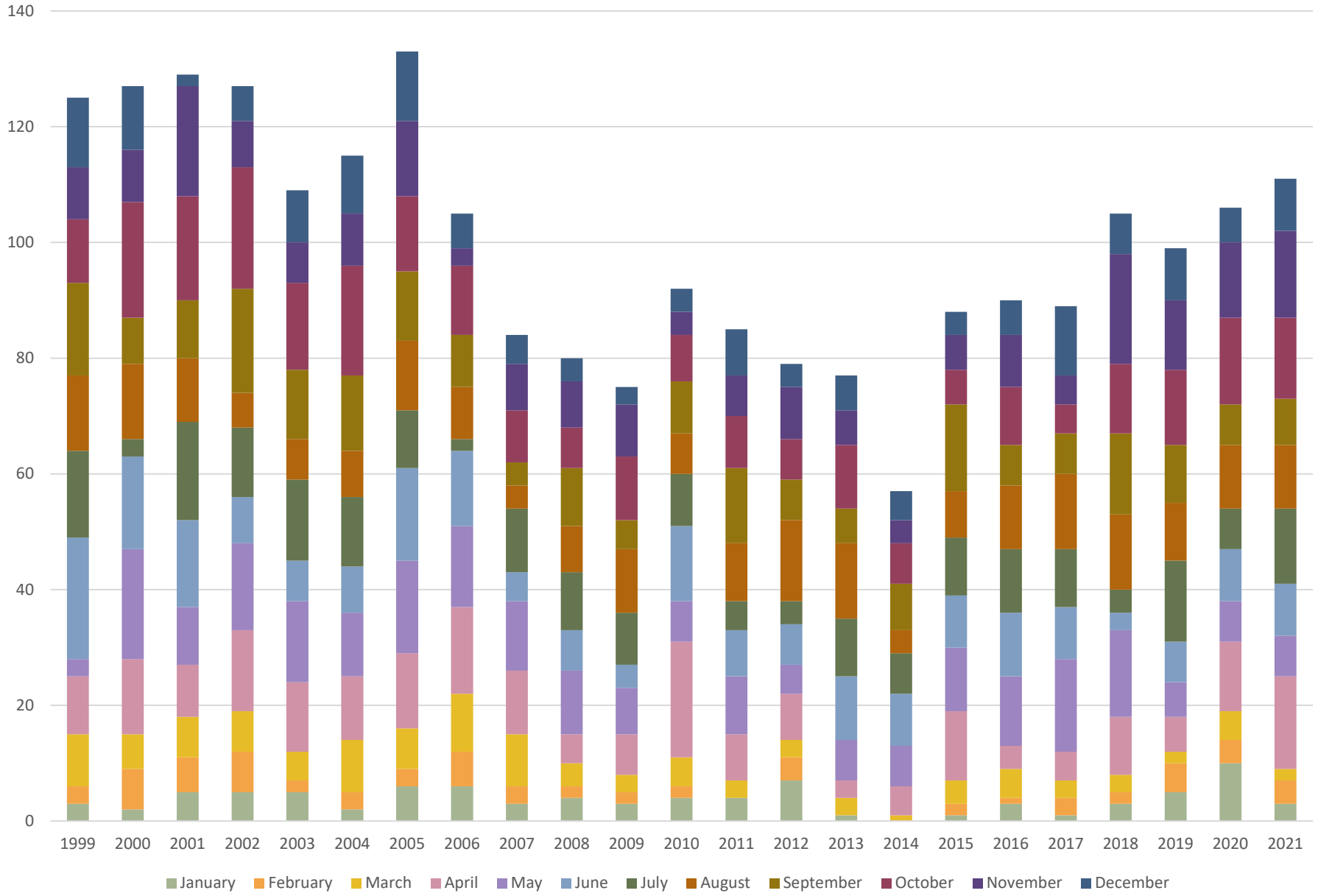
**GREEN LAKE COUNTY  
LAND USE PLANNING ZONING DEPARTMENT**

FEES RECEIVED	DECEMBER				YEAR-TO-DATE				BUDGET	
	2020		2021		2020		2021		2021	
	NO.	AMOUNT	NO.	AMOUNT	NO.	AMOUNT	NO.	AMOUNT		
<b>LAND USE PERMITS</b>										
Total Monthly Issued Permits	11	2,400	8	3,400	200	44,965	223	\$ 69,700	\$ 40,000	174%
<b>SANITARY PERMITS (POWTS)</b>										
Total Monthly Issued Permits	6	1,680	11	3,325	105	28,225	118	\$ 33,675	\$ 26,000	129%
<b>NON-METALLIC MINING PERMITS</b>										
Annual Permit Fees	4	4,200	-	\$ -	9	13,800	9	\$ 15,000	\$ 15,300	98%
<b>BOARD OF ADJUSTMENT</b>										
Special Exception	-	-	-	-	-	-	-	-	-	-
Variances	-	-	-	-	5	1,875	3	1,125	-	-
Appeals	-	-	-	-	-	-	-	-	-	-
<b>Total</b>	-	\$ -	-	\$ -	5	\$ 1,875	3	\$ 1,125	\$ 1,875	60%
<b>PLANNING &amp; ZONING COMMITTEE</b>										
Zoning Change	2	750	1	375	7	2,625	19	7,125	-	-
Conditional Use Permits	-	-	-	-	5	1,875	16	6,000	-	-
Variance	-	-	-	-	-	-	-	-	-	-
<b>Total</b>	2	\$ 750	1	\$ 375	12	\$ 4,500	35	\$ 13,125	\$ 8,250	159%
<b>MISC.</b>										
Wisconsin Fund	-	-	-	-	1	100	-	-	-	-
Fines & Forfeitures	1	50	-	-	16	7,350	6	911	-	-
<b>Total</b>	1	\$ 50	-	\$ -	17	\$ 7,450	6	\$ 911	-	-
<b>SURVEYOR</b>										
Certified Survey Maps	3	570	6	1,005	41	7,215	47	8,400	6,500	-
Preliminary and Final Plats	-	-	-	-	-	-	-	-	-	-
Applied Funds: County Surveyor	-	-	-	-	-	-	1	9,500	9,500	-
<b>Total</b>	3	\$ 570	6	\$ 1,005	41	\$ 7,215	48	\$ 17,900	\$ 16,000	112%
<b>GIS (Geographic Information System)</b>										
Map Sales	-	-	-	-	-	-	1	30	-	-
Land Records Transfer	-	25,000	1	25,000	-	25,000	1	25,000	25,000	-
Land Information Grant	-	10,000	1	10,000	-	10,000	1	10,000	10,000	-
<b>Total</b>	-	\$ 35,000	2	\$ 35,000	-	\$ 35,000	3	\$ 35,030	\$ 35,000	100%
<b>GRAND TOTAL</b>	27	44,650	28	43,105	389	143,030	441	180,841	\$ 142,425	
									<b>Total</b>	<b>129%</b>

Land Use Permit Numbers by Year



### Sanitary Permit Numbers by Year



## WHAT IS THE REGISTER OF DEEDS OFFICE

The Office of the Register of Deeds was established in Wisconsin in 1836. The 1848 Wisconsin Constitution established the office as a constitutional office. It also established the Register of Deeds Office as a permanent element of the county level government structure. Each County in Wisconsin has a Register of Deeds Office with statutory duties outlined in Wisconsin Statutes Chapters 59.43 and 69. Other duties are dispersed throughout the Statutes and/or are administrative.

The Register of Deeds office not only serves the citizens of Green Lake County and the surrounding areas, the Register of Deeds office also serves the Health Department, Law Enforcement, the Treasurer Office, the Veteran's Service Office, Surveyors, Land Information Office, Land Conservation Offices, Appraisers, Assessors, Medical Examiners and Coroners, Zoning Offices, Real Property Listers, Attorneys, Wisconsin DNR, Realtors, and banks just to name a few.

The Register of Deeds Office is responsible for the following duties:

To provide the official county repository for:

- Real Estate Records – Green Lake County has over 100 types of real estate documents in our recording software. Attorneys are continually creating new documents to record. Our office is responsible to make sure all recorded documents meet Statute recording requirements. A brief list of these document include: Warranty Deeds, Trustee's Deeds, Condominium Deeds, Administrator's Deeds, Land Contracts, Mortgages, Subdivision Plats, Condominium Plats, Certified Survey Maps, Lis Pendens and Releases of Lis Pendens, Annexations, Resolutions, Judgements, Orders and this list goes on.
- Vital Records – Birth, Death, Marriage and Divorce Certificates.
- File, index and maintain military discharges.
- Record Federal Tax liens, articles of incorporation, firm names and fixture filings.

The Register of Deeds office is to provide safe archival storage and convenient access to these public records. The Register of Deeds office is to implement statutory changes, system modernization, program and procedure evaluation and staff development, to assure a high level of timely service to our citizens and customers.

Green Lake County Register of Deeds Office Preps, Scans, Processes, Posts, Stamps and Audits every real estate document that is recorded in our office. Each document is Processed (Indexed with the title, Grantor/Grantee, recording date and time, parcel number, associated document(s) if required and the legal description). Of the real estate documents we record less than 25% of these documents then move to the Treasurer's office for tax information changes and mapping by the Real Property Lister. The other 75% of the documents go through the recording process and are returned directly to the customer listed on the document. No real estate document leaves the office before each step is complete.

Green Lake County Register of Deeds office processes Birth, Death, Marriage and Divorce certificates for these events in our county. Since the Statewide issuance of vital records our county has been extremely busy with printing vitals from other counties as well. Many funeral homes now come to our county for issuance of their death certificates because of the service we have provided them.

Green Lake County Register of Deeds also files and certifies Military Discharges. This service is done at no cost to our Military Servicemen and women. All counties certify these at no charge for the service our Military members have provided to us.

The Register of Deeds office is a vital office in our county and the State of Wisconsin. So much so in June 2020 Governor Evers' proclaimed June 7 – 13, 2020 as Register of Deeds week.



# GREEN LAKE COUNTY

## OFFICE OF THE REGISTER OF DEEDS

**Renee Thiem-Korth**  
Register of Deeds

Office: 920-294-4021  
FAX: 920-299-5075

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### 2021 ANNUAL REPORT

*To the Honorable Board of Supervisors of the County of Green Lake, State of Wisconsin*

2021 has been a record-breaking year in the Register of Deeds Office. Our Wisconsin Real Estate Transfer Fees hit an all time high of over \$600,000.00 in 2021. Gross revenue was over \$25,000.00 more than in 2020.

Our office had staff changes in 2021. Deputy Jane Thomas retired after 18 years in the Register of Deeds office and almost 40 years of employment with Green Lake County. Susan Kiener now has one year in as Deputy and is becoming more knowledgeable with real estate documents and vital records. Jessica McLean briefly joined our office from the Treasurer's office but was recently appointed to be our new County Treasurer which immediately created a vacancy in our office. I am happy to announce Jane Thomas has agreed to return as an LTE until we are able to fill the vacancy.

As you can see from the charts I have provided, our office has been extremely busy the last two years. Throughout the pandemic the Register of Deeds Office continues to record documents and provide vital records to the citizens and businesses of Green Lake County and surrounding counties. Our staff has been in the office and has not worked from home. With Wisconsin being a race notice state, it is vital to the real estate industry that our documents are processed daily and in the order which they are received. Governor Evers' office did deem the Register of Deeds office essential and determined this office plays a critical role in the economy by timely recording the real estate transactions.

I was hoping to once again, start back indexing our documents this year. Due to lack of room on our county server before our upgrade, we halted this process temporarily. Back indexing is the process of inputting the Grantor, Grantee, recording information and the legal description in each document which has been scanned, digitized and imported into our system. This process is done manually just like each daily document. This is a very time-consuming process for everyone, and for new employees it is even more so. The past two Registers played a huge role in getting our old documents scanned, digitized and imported into our system. The money has been spent to do this, now our office staff needs to continue to move forward. Every document that is done could potentially lead to revenue for the county as it affords for more online searching abilities for title companies, attorneys, and the general public.

As shown on the attached chart, the online usage is continuing to increase (Laredo/Tapestry/Copies chart), this is why the back indexing is of such great importance. The more documents back indexed in the system the more available they are to the online users leading to more revenue to the County.

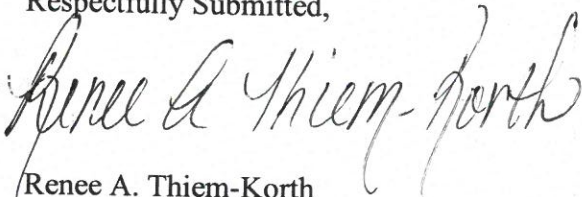
Our software upgrade to AVID was completed in August of 2021. This process went smoothly with the help of IT. We are continuing to learn new processes with this software.

With AVID we also implemented Laredo Connect for our escrow accounts. This allows the title companies with escrow accounts in our county to see a running total of their account and allows them to make electronic payments, which is an added convenience for them. Most of our customers using Laredo Connect are very happy about the change.

Vital record requests continue to be high in our county. The issuance of vital records remains high due in part to statewide issuance. Funeral homes not only from our county but from outlying counties have been utilizing our prompt service which has helped raise our revenue as well. Sue Kiener has done a remarkable job continuing to work with the funeral homes to insure the death certificates are processed in a timely manner so the families requesting them can finalize all of their needs.

I have included the 2019, 2020 and 2021 annual reports for your comparison. These annual reports clearly show the increased workload in the Register of Deeds office. I have also included graph charts for a comparison of the past 7 years to show how the Register of Deeds office has been increasingly busier over the last few years and how the office continues to provide increased service for all.

Respectfully Submitted,



Renee A. Thiem-Korth  
Green Lake County Register of Deeds

# REGISTER OF DEEDS OFFICE

## 2021 ANNUAL REPORT

Submitted by Renee A. Thiem-Korth

January 24, 2022

				GROSS REVENUE	COUNTY REVENUE
<b>WISCONSIN REAL ESTATE TRANSFER FEES</b>				<b>\$605,707.00</b>	
County Share	20%	\$121,141.40			\$121,141.40
WDOR Share	80%	\$484,565.60			
<b>RECORDINGS</b>					
Real Estate	5008 recordings & 5 plats *			\$150,490.00	\$115,434.00
County Land Records Fees	\$8 fee	\$40,064.00			
State Land Records Fees	\$7 fee	\$35,056.00			
County ROD Recording Fees	\$15 fee	\$75,370.00	* Plat fee \$50 each		
<b>VITAL STATISTICS</b>					
<b>Births Certified - 1st Copy \$5</b>	411				
Add'l Certified copies \$3	226			\$8,898.00	\$2,733.00
Fees Rmtd to State-Trust Fund \$7	\$2,877.00				
Fees Remitted to State \$8	\$3,288.00				
<b>Deaths Cerified - 1st Copy \$7</b>	454				
Add'l Certified copies \$3	4,433				
Fees Remitted to State \$13	\$5,902.00			\$23,379.00	\$16,477.00
<b>Marriages Cert. - 1st Copy \$7</b>	261				
Add'l Certified copies \$3	408				
Fees Remitted to State \$13	\$3,393.00			\$6,444.00	\$3,051.00
<b>Divorce Certicate - 1st Copy \$7</b>	4				
Add'l Certified copies \$3	4				
Fees Remitted to State \$13	\$52.00			\$92.00	\$40.00
<b>Official Records Online \$2.50</b>	56				
				\$140.00	\$140.00
<b>TAPESTRY REVENUE</b>				<b>\$10,386.00</b>	<b>\$10,386.00</b>
<b>LAREDO COPY FEE</b>				<b>\$13,193.50</b>	<b>\$13,193.50</b>
<b>LAREDO REVENUE</b>				<b>\$28,534.30</b>	<b>\$28,534.30</b>
<b>COPIES</b>				<b>\$3,793.25</b>	<b>\$3,793.25</b>
<b>MISC. INCOME</b>				<b>\$11.00</b>	<b>\$11.00</b>
<b>TOTAL GROSS REVENUE</b>				<b>\$851,068.05</b>	
<b>TOTAL COUNTY REVENUE</b>					<b>\$314,934.45</b>



# REGISTER OF DEEDS OFFICE

## 2020 ANNUAL REPORT

Submitted by Renee A. Thiem-Korth \_\_\_\_\_

January 20, 2021

			GROSS REVENUE	COUNTY REVENUE
<b>WISCONSIN REAL ESTATE TRANSFER FEES</b>			<b>\$573,145.50</b>	
County Share	20%	\$114,629.10		\$114,629.10
WDOR Share	80%	\$458,516.40		
<b>RECORDINGS</b>				
Real Estate	5,205		<b>\$158,150.25</b>	<b>\$121,715.25</b>
County Land Records Fees	\$8 fee	\$41,640.00		
State Land Records Fees	\$7 fee	\$36,435.00		
County ROD Recording Fees	\$15 fee	\$80,075.25		
Included in the County ROD Recording Fees are Transportation plats (\$75) and copies (\$1925.25)				
<b>VITAL STATISTICS</b>				
<b>Births Certified - 1st Copy \$5</b>	473			
Add'l Certified copies \$3	309		<b>\$10,387.00</b>	<b>\$3,292.00</b>
Fees Rmtd to State-Trust Fund \$7	\$3,311.00			
Fees Remitted to State \$8	\$3,784.00			
<b>Deaths Certified - 1st Copy \$7</b>	490			
Add'l Certified copies \$3	4,768			
Fees Remitted to State \$13	\$6,370.00		<b>\$24,104.00</b>	<b>\$17,734.00</b>
<b>Marriages Cert. - 1st Copy \$7</b>	322			
Add'l Certified copies \$3	396			
Fees Remitted to State \$13	\$4,186.00		<b>\$7,628.00</b>	<b>\$3,442.00</b>
<b>Divorce Certificate - 1st Copy \$7</b>	2			
Add'l Certified copies \$3	2			
Fees Remitted to State \$13	\$26.00		<b>\$46.00</b>	<b>\$20.00</b>
<b>Official Records Online \$2.50</b>	68			
			<b>\$170.00</b>	<b>\$170.00</b>
<b>TAPESTRY REVENUE</b>			<b>\$8,723.85</b>	<b>\$8,723.85</b>
<b>LAREDO COPY FEE</b>			<b>\$13,258.00</b>	<b>\$13,258.00</b>
<b>LAREDO REVENUE</b>			<b>\$30,005.00</b>	<b>\$30,005.00</b>
<b>COPIES - included in the County ROD Recording Fees</b>			<b>\$0.00</b>	<b>\$0.00</b>
<b>MISC. INCOME - included in the County ROD Recording Fees</b>			<b>\$0.00</b>	<b>\$0.00</b>
<b>TOTAL GROSS REVENUE</b>			<b>\$825,617.60</b>	
<b>TOTAL COUNTY REVENUE</b>				<b>\$312,989.20</b>

# REGISTER OF DEEDS OFFICE

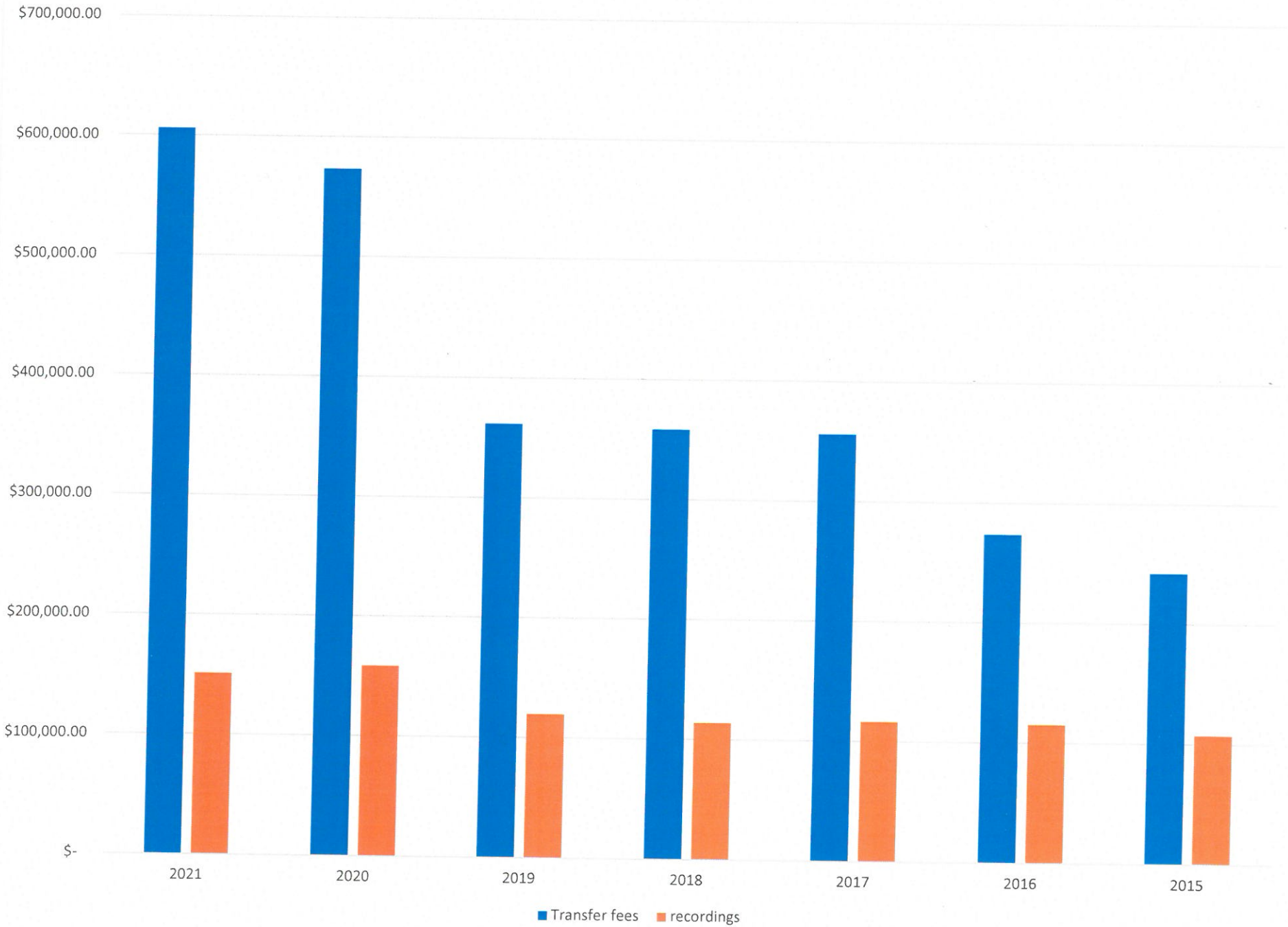
## 2019 ANNUAL REPORT

Submitted by Sarah Guenther \_\_\_\_\_

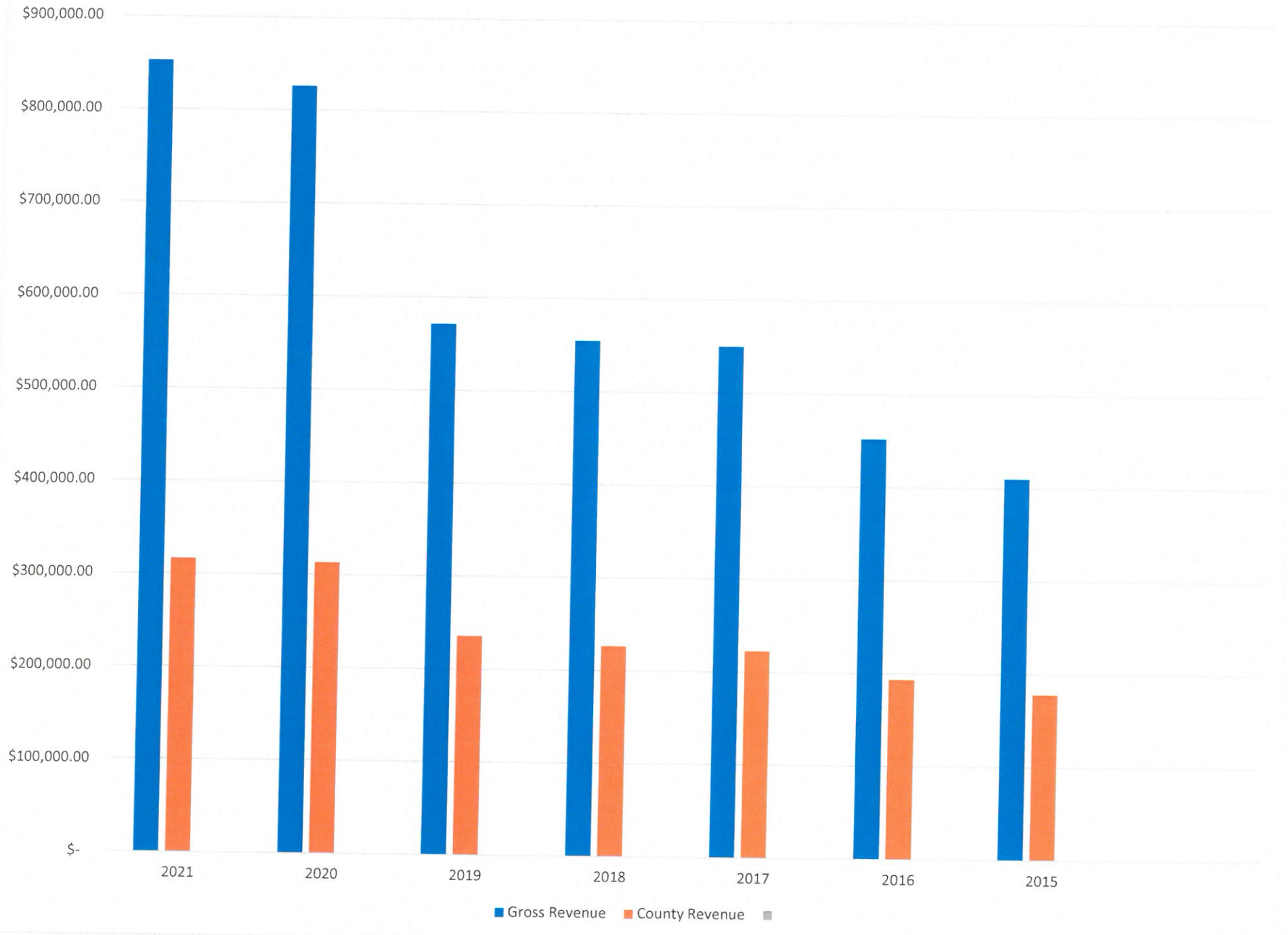
January 13, 2020

				GROSS REVENUE	COUNTY REVENUE
<b>WISCONSIN REAL ESTATE TRANSFER FEES</b>				<b>\$361,636.00</b>	
County Share	20%	\$72,327.00			\$72,327.00
WDOR Share	80%	\$289,309.00			
<b>RECORDINGS</b>					
Real Estate	3,904			<b>\$119,541.00</b>	<b>\$92,269.00</b>
County Land Records Fees	\$8 fee	\$31,168.00			
State Land Records Fees	\$7 fee	\$27,272.00			
County ROD Recording Fees	\$15 fee	\$61,101.00			
<b>VITAL STATISTICS</b>					
<b>Births Certified - 1st Copy \$5</b>	632				
Add'l Certified copies \$3	340			<b>\$13,660.00</b>	<b>\$4,180.00</b>
Fees Rmtd to State-Trust Fund \$7	\$4,424.00				
Fees Remitted to State \$8	\$5,056.00				
<b>Deaths Certified - 1st Copy \$7</b>	428				
Add'l Certified copies \$3	4,235				
Fees Remitted to State \$13	\$5,564.00			<b>\$21,265.00</b>	<b>\$15,701.00</b>
<b>Marriages Cert. - 1st Copy \$7</b>	318				
Add'l Certified copies \$3	398				
Fees Remitted to State \$13	\$4,134.00			<b>\$7,554.00</b>	<b>\$3,420.00</b>
<b>Divorce Certificate - 1st Copy \$7</b>	3				
Add'l Certified copies \$3	4				
Fees Remitted to State \$13	\$39.00			<b>\$72.00</b>	<b>\$33.00</b>
<b>Official Records Online \$2.50</b>	29				
				<b>\$72.50</b>	<b>\$72.50</b>
<b>TAPESTRY REVENUE</b>				<b>\$6,594.00</b>	<b>\$6,594.00</b>
<b>LAREDO COPY FEE</b>				<b>\$10,246.00</b>	<b>\$10,246.00</b>
<b>LAREDO REVENUE</b>				<b>\$28,055.00</b>	<b>\$28,055.00</b>
<b>COPIES</b>				<b>\$2,502.00</b>	<b>\$2,502.00</b>
<b>MISC. INCOME</b>				<b>\$9.20</b>	<b>\$9.20</b>
<b>TOTAL GROSS REVENUE</b>				<b>\$571,206.70</b>	
<b>TOTAL COUNTY REVENUE</b>					<b>\$235,408.70</b>

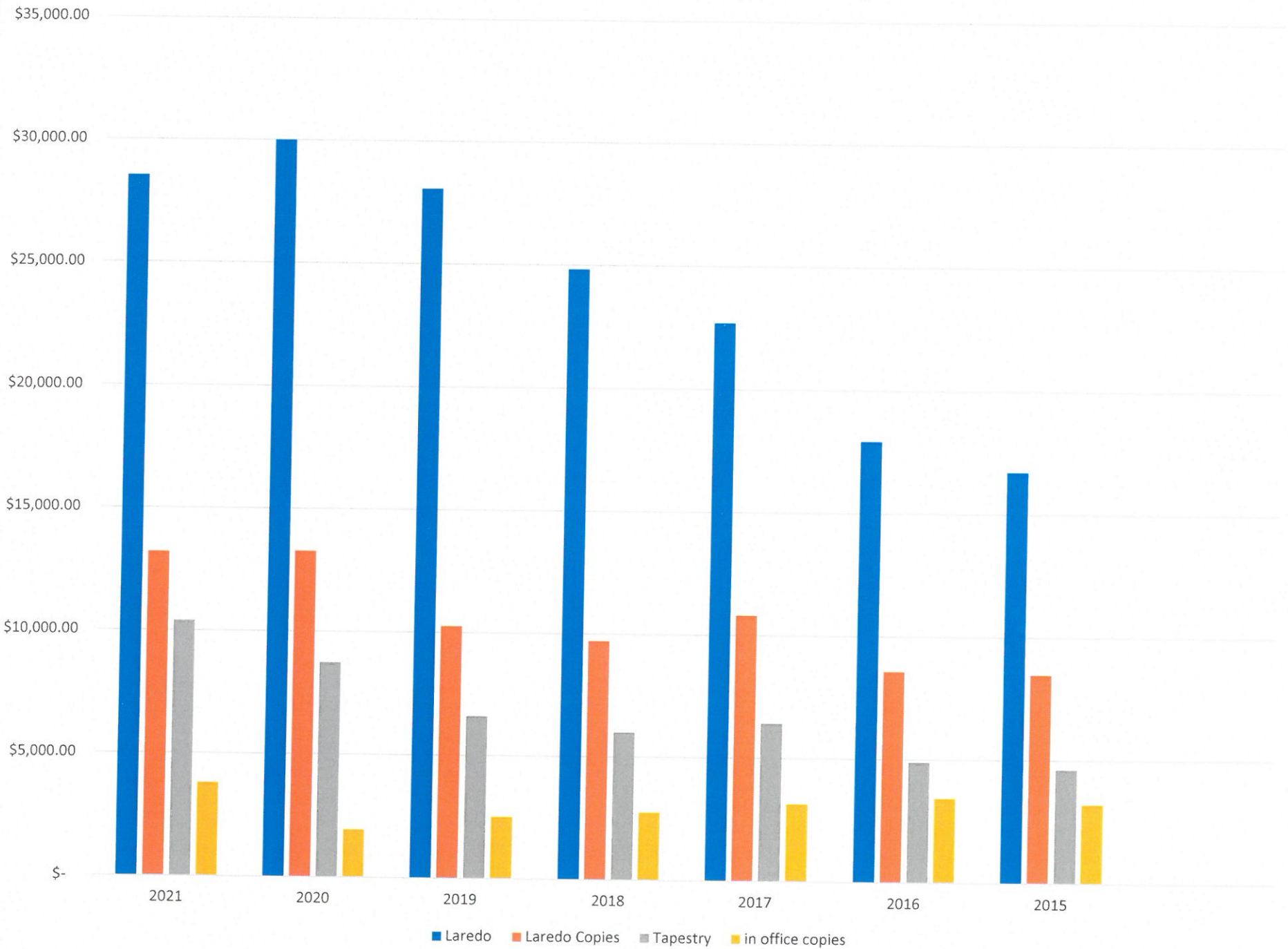
# Transfer Fees and Recordings



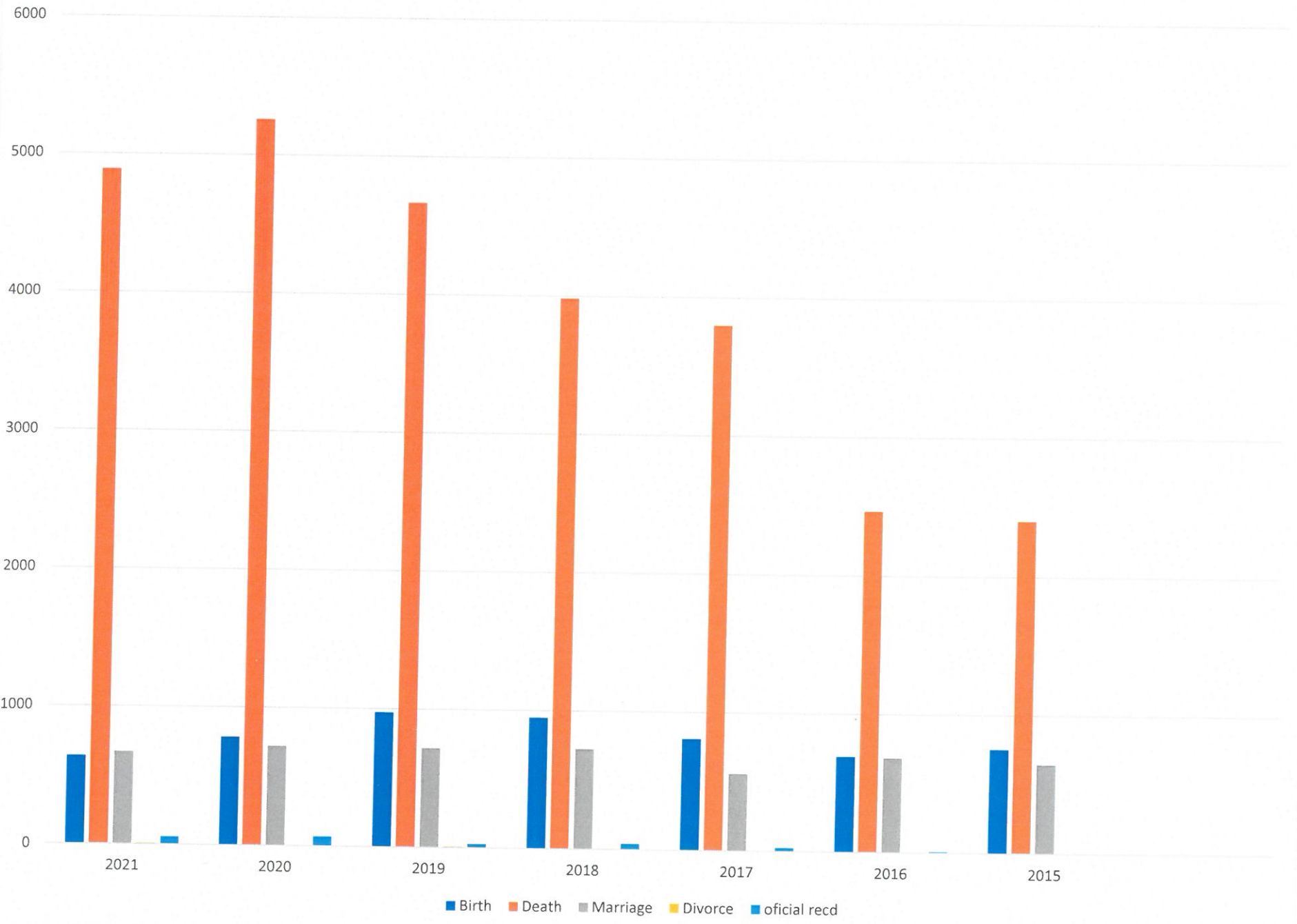
### Gross Revenue / County Revenue



Laredo/Laredo Copies/Tapestry/In Office Copies



# Vital Records





**GREEN LAKE COUNTY SHERIFF'S OFFICE 2021**

**Sheriff**  
Mark A. Podoll

**Chief Deputy**  
Matthew L. Vande Kolk

**Detectives**  
Sgt. Chad Holdorf  
Scott Cody  
Josh Ward

**Sergeant**  
Kevin Manning  
Michael Prachel

**Corrections Administrator**  
Lori Leahy

**Corrections Sergeants**  
Samantha Koscher  
Jennifer Walker  
Kevin Blank

**Communications Sergeants**  
Dave Cornelius  
Vacant

**Patrol**  
Jason Preuss  
Jason Young  
Jeremiah Hanson  
Ken Weiner  
Michael Majeskie  
Ray Colhouer  
Taylor Wallace  
Ted Kuklinski  
Troy Schroeder  
Tyler Hoerig  
Vacant

**Court Services Unit**  
Dan Steckbauer  
Scott Patterson  
Steve Huber  
Vacant

**Corrections Clerk**  
Lynn Ryan

**Corrections**  
Carlene Folger  
Charles Engel  
Craig Leinweber  
Kelli Schueler  
Matt Thill  
Steven Schonscheck  
Tawnii Thompson  
Taylor Plagenz  
Connor Richter  
Josephine Garrett-PT  
Vacant

**Master Control Aide**  
Emma Kuklinski  
Kayla Respalje  
Cameron Piechowski  
Caitlyn Tipton  
Mercedes Eichstedt  
Vacant

**Communications**  
Adam Quade  
Connor Hunter  
Isaac Lind  
Erika Herwig  
Rhonda Prill  
Samantha Holick  
Zach Shohoney  
Stephanie Szweda  
Christina Hilscher - PT  
Vacant

**Clerk Matron**  
Denice Oft  
Sara Radloff  
Michaela MacDonald

# Sheriff's Office Administration 2021

Sheriff Mark A. Podoll (left) and Chief Deputy Matthew Vande Kolk (right)



The Green Lake County Sheriff's Office is a proactive public service agency dedicated to excellence through quality customer service. We shall ensure quality service for everyone by way of our responsiveness and accountability. We shall maintain a quality of professionalism through training and development of our staff. We are committed to serving and working together with the community, in a problem-solving partnership, to prevent crime, enforce laws, and resolve conflicts, thereby improving the quality of life for all citizens.



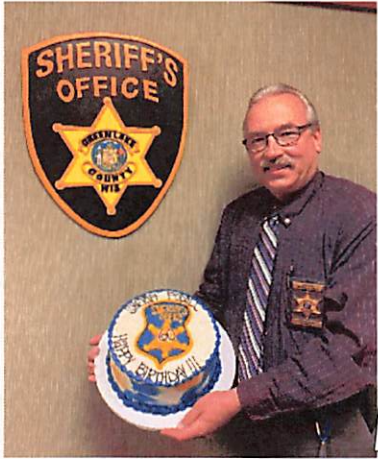


**Tess is jumping into a new year!**

**New Year, New Look!**



**Communications Officer Ben Master, Sgt. Kevin Manning, Detective Josh Ward and Sgt. Chad Holdorf are enjoying some snacks on Law Enforcement Day!**

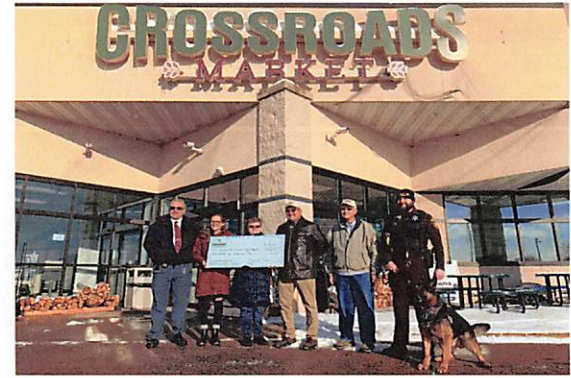


**Sheriff had a special birthday. It's not every year you turn your badge number!**

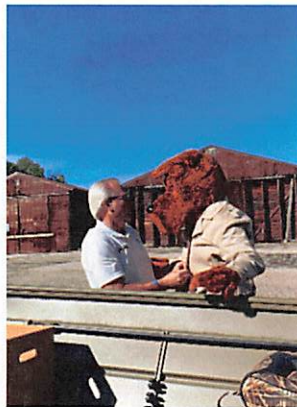
**K9 Deputies  
Hoerig, Prachel  
and Preuss at  
National Night out**



**Local Businesses supporting  
our K9's**



**Sheriff Podoll is  
having a pep talk  
with McGruff  
before the 4<sup>th</sup> of  
July parade.**



**Rep. Alex  
Dallman met  
with the  
Supervisory  
team at the  
GLSO**



## 2021 GREEN LAKE COUNTY SHERIFF'S OFFICE

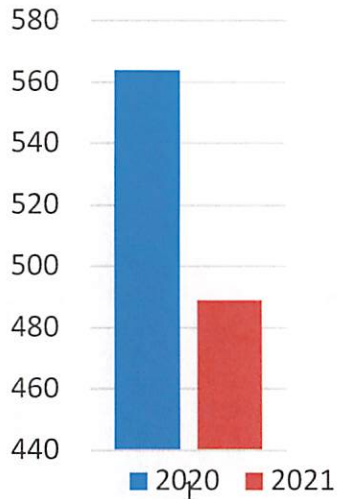
### Civil Process (Papers Served)

Civil Process	2020	2021
Papers Served & Attempts	564	489

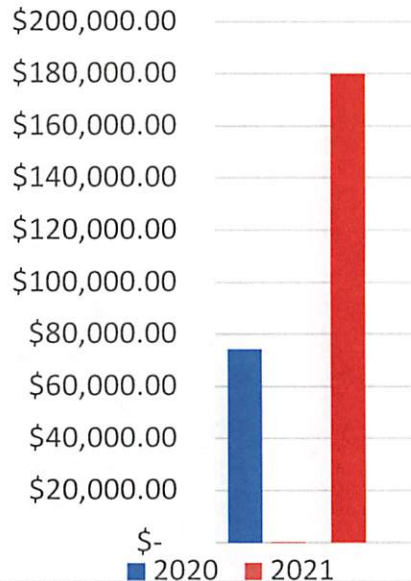
### Values of Property Stolen and Recovered

Values	2020	2021
Value of Property Stolen	\$ 74,348.00	\$ 179,951.00
Value of Property Recovered	\$ 7,308.00	\$ 61,800.00

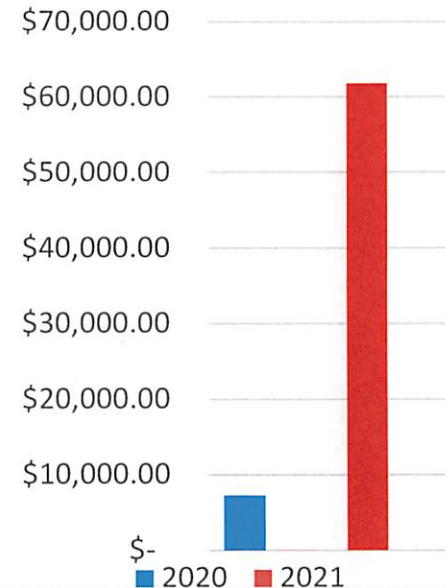
Paper Service  
Comparison



Value of Property  
Stolen



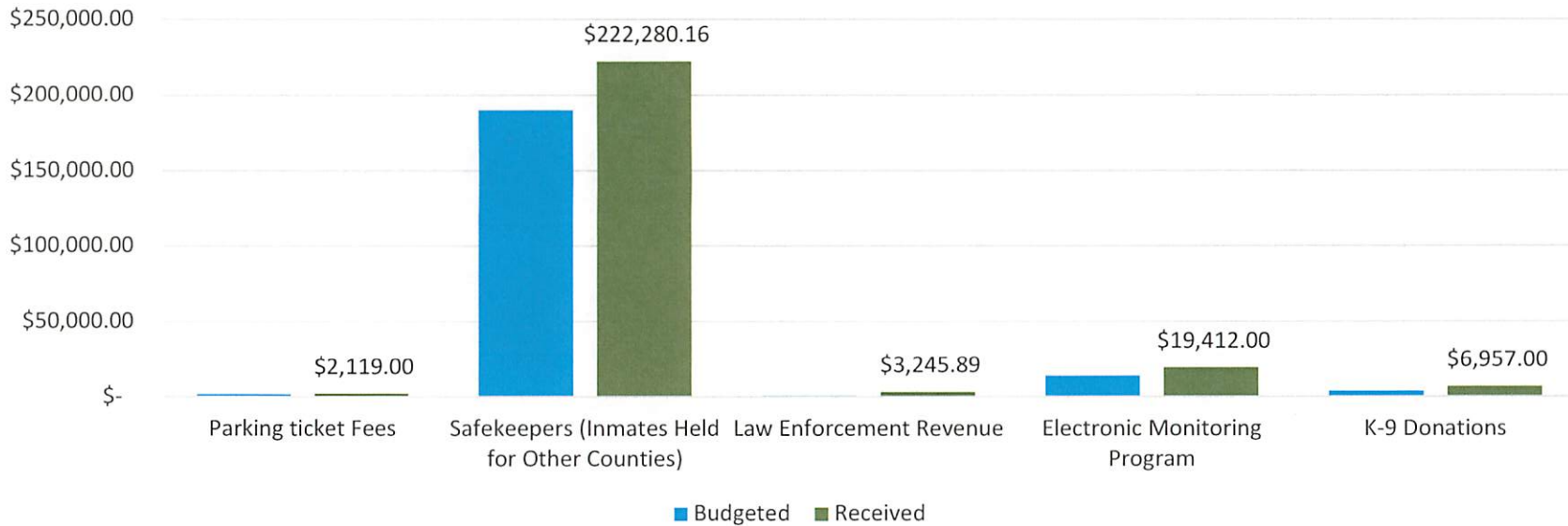
Value of Property  
Recovered



**Green Lake County Sheriff's Office Revenues Exceeding Expectations for 2021**

Revenue Source	Budgeted	Received
Parking ticket Fees	\$ 1,800.00	\$ 2,119.00
Safekeepers (Inmates Held for Other Counties)	\$ 190,000.00	\$ 222,280.16
Law Enforcement Revenue	\$ 860.00	\$ 3,245.89
Electronic Monitoring Program	\$ 14,000.00	\$ 19,412.00
K-9 Donations	\$ 4,000.00	\$ 6,957.00
	\$ 210,660.00	\$ 254,014.05

**Revenues that Exceeded Expectations in 2021**



**Green Lake County Sheriff's Office Calls for Service-Comparison between 2020 and 2021**

<b>Nature of Incident</b>	<b>2020</b>	<b>2021</b>
911 Follow up	598	799
Adult Transport	125	138
Agency Assistance, Mutual Aid	311	261
Agency Assist Person Charged	52	50
Alarm	62	80
Alcohol Offense	3	7
Animal Noise	4	2
Animal Problem	99	83
Assault	2	1
Attempted Burglary	0	1
ATV Complaint	2	0
Bail Jumping	10	14
Boat Complaint	5	4
Burglary	9	10
Cancel call	6	1
Car/Deer Accident	121	74
Car/Deer No Officer Sent	1	2
CERT call for jail	0	0
Child Abuse or Neglect	1	8
Check on Huber inmate	1	0
Citizen Assist	213	191
Citizen Dispute	11	13
Combined Tactical Unit GLSO	13	7
Computer Agency Assist/Forensics	26	111
Computer Crime	4	0
Custodial Interference	3	0
Controlled Substance Problem	51	59
Court Disturbance	0	0
Dead Body	21	18
Deliver Message	3	1
Disorderly Conduct	3	3
Disturbance	30	30
Domestic Situation	10	15

<b>Nature of Incident</b>	<b>2020</b>	<b>2021</b>
Drowning	0	0
Drugged Driving	18	16
Drugs-Agency Assist	7	5
EMP Check	7	0
Emergency Detention Involuntary	10	21
Voluntary Diversion Plan	4	6
Emergency Detention Voluntary	0	2
Elder Abuse	0	0
Escort	1	0
Failure to Report to Jail	3	18
Family Fight	3	6
Fire	72	70
Fire Arm Surrender	0	0
Fireworks	21	6
Found Property	11	15
Fraud	19	23
Gas Drive Off	1	4
Harassment	17	14
House Check	6	9
Huber Walk Away	0	0
Ice Rescue	4	3
Illegal Burning	2	0
Information Report	62	103
Internal Invest	1	0
Int Crimes Against Children	9	3
Investigation death	4	3
Jail Incident	11	24
Juvenile Problem	18	14
Juvenile transport	0	13
Juvenile Runaway	0	3
K-9 Assist	78	74
K-9 Misc	0	0
K-9 Person Charged	41	39

**Green Lake County Sheriff's Office Calls for Service-Comparison between 2020 and 2021**

<b>Nature of Incident</b>	<b>2020</b>	<b>2021</b>
K-9 Presentation	4	2
K-9 School Search	2	8
K-9 Search and Rescue	0	0
Litter/Pollution/Public Health	11	7
Lockout	84	104
Lost Property	4	3
Medical Emergency	195	204
Miscellaneous	12	4
Missing Person	1	2
Mutual Aid for Fire Dept.	0	0
Noise Complaint	18	17
Obstructing	1	11
Odor complaint	4	5
Offender Release Authorization	0	1
Officer Errand	3	3
Open Door	1	5
OWI Alcohol	43	42
Parking Problem	2	1
Prisoner Escort to Court	0	0
Probation/Parole Violation	6	6
Property Damage, Non Vandalism	13	21
Records Check	52	74
Recovered Stolen Vehicle	2	1
Resisting/Interfering /Officer	5	10
Scam	17	16
Search Warrant	1	2
Security	0	0
Sex assault	8	7
Sex Offender Registration	0	0
Sex Offense	2	1
Snowmobile Complaint	2	1
Stalking	0	0
Suspicious Person/Circumstance	90	77

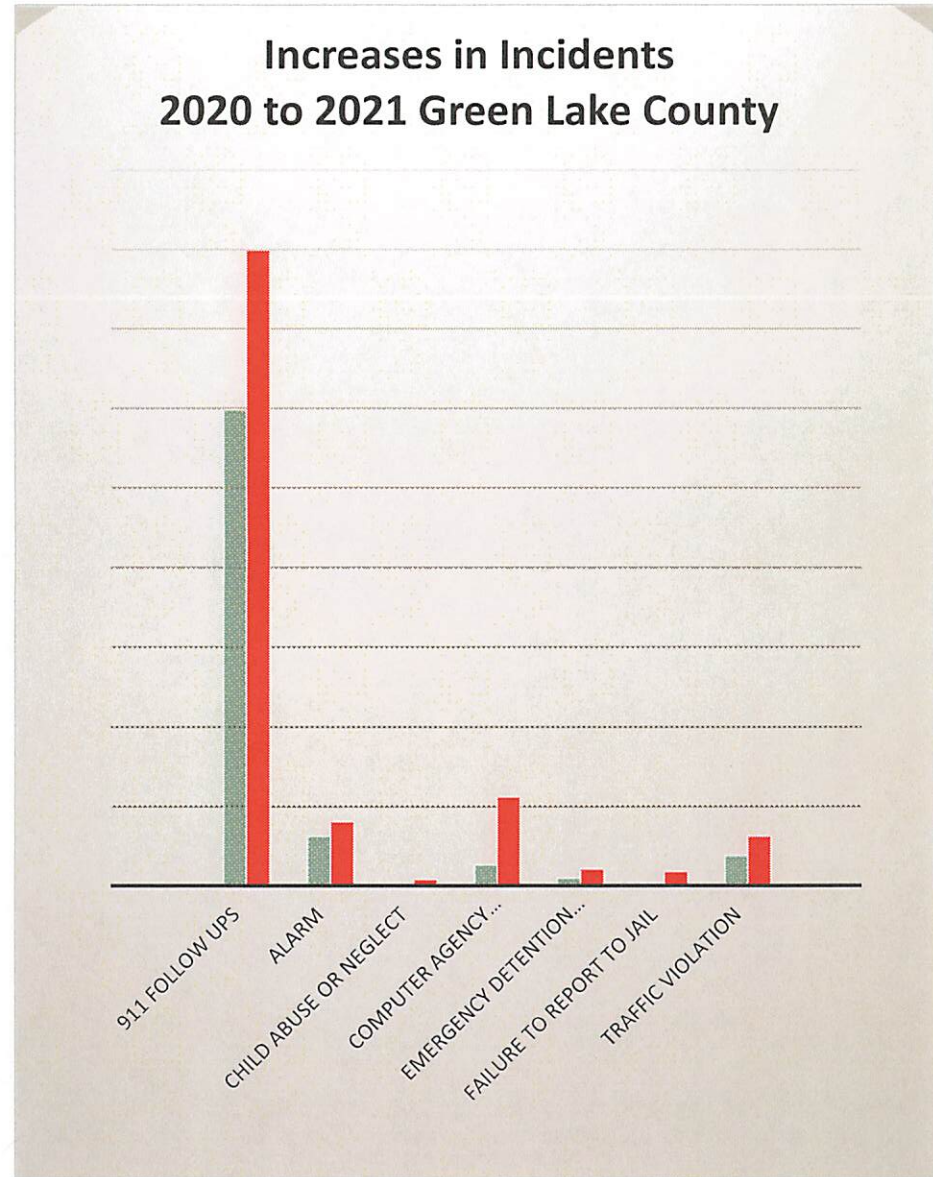
<b>Nature of Incident</b>	<b>2020</b>	<b>2021</b>
Temporary Restraining Order	17	10
Theft	41	45
Theft-Automobile	3	3
Theft-Identity	5	6
Theft - Truck/Bus	0	0
Threatening	9	8
Time System Entry	22	10
Traffic Accident w/ Damage	92	95
Traffic Accident, Fatal	3	3
Traffic Accident, w/ Injuries	42	49
Traffic Hazard	15	11
Traffic Misc.	87	78
Traffic Patrol Requested	28	35
Traffic Violation	38	62
Trespassing	22	19
Truancy	0	0
Unmanned Aircraft System	11	16
Vandalism	23	6
Varda Alarm	0	0
Violation of court orders	3	1
Wanted Person	26	28
Warrant Pick Up Out of County	2	4
Weapon Offense	2	4
Welfare Check	91	87
<b>Total</b>	<b>3395</b>	<b>3673</b>

Green Lake County Sheriff's Office Increased Incident Comparisons 2020 - 2021

**Increases in Incidents**

Nature of Incident	2020	2021
911 Follow ups	598	799
Alarm	62	80
Child Abuse or Neglect	1	8
Computer Agency Assist/Forensics	26	111
Emergency Detention Involuntary	10	21
Failure to Report to Jail	3	18
Traffic Violation	38	62
	738	1099

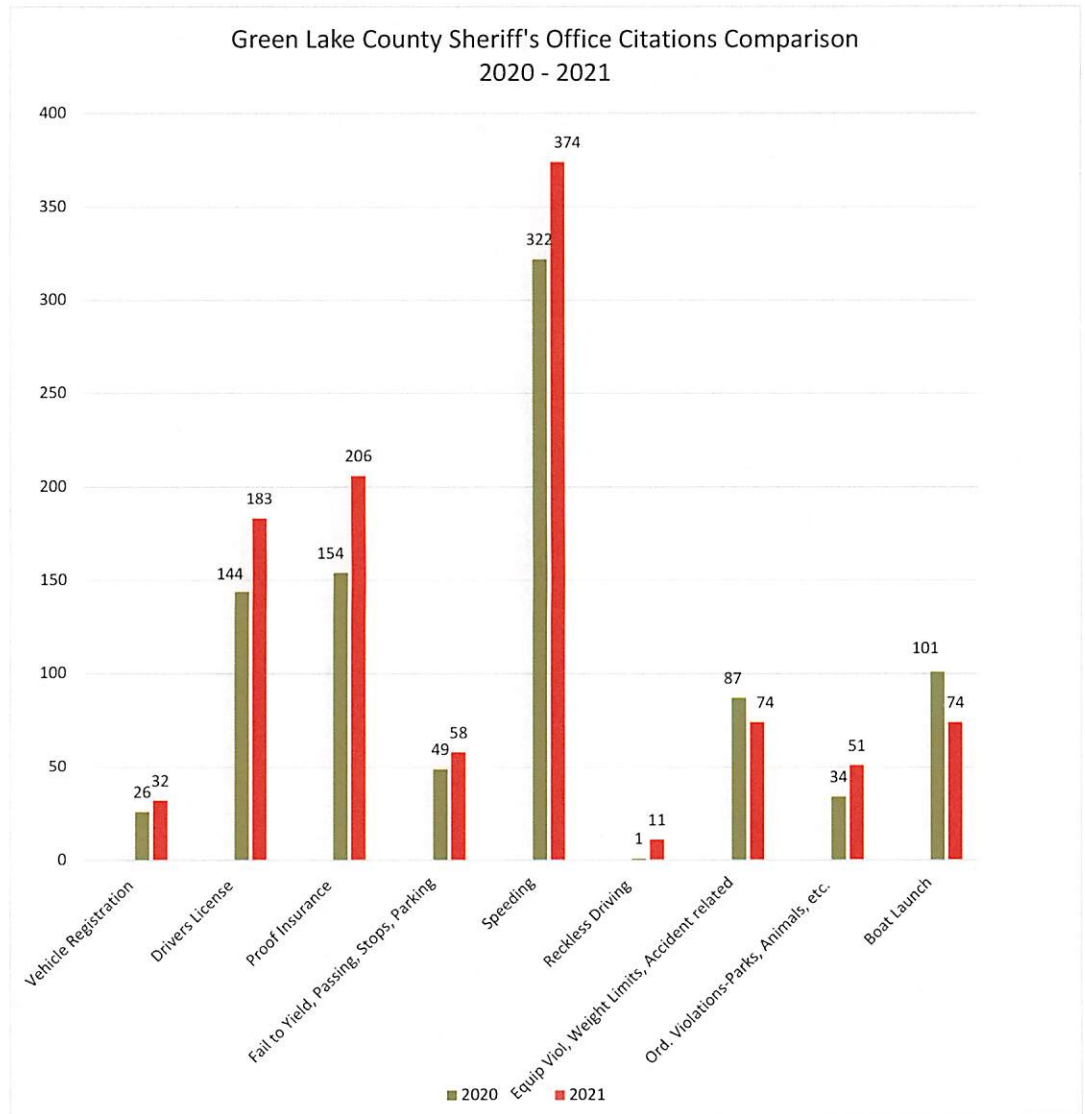
**Increases in Incidents  
2020 to 2021 Green Lake County**



**Green Lake County Sheriff's Office Citations 2020 - 2021**

	2020	2021
TYPE	CITATIONS	CITATIONS
Vehicle Registration	26	32
Drivers License	144	183
Proof Insurance	154	206
Fail to Yield, Passing, Stops, Parking	49	58
Speeding	322	374
Reckless Driving	1	11
Equip Viol, Weight Limits, Accident related	87	74
Ord. Violations-Parks, Animals, etc.	34	51
Boat Launch	101	74
Alcohol Non-Driving	54	10
Other	87	128
<b>Total</b>	<b>1059</b>	<b>1201</b>

	2020	2021
BY LOCATION	CITATIONS	CITATIONS
<b><u>Townships:</u></b>		
Berlin	138	147
Brooklyn	299	376
Green Lake	196	182
Kingston	30	22
Mackford	47	68
Manchester	59	76
Marquette	37	57
Princeton	84	96
St. Marie	16	16
Seneca	49	45
<b><u>City/Village</u></b>		
Berlin	48	51
Green Lake	14	16
Markesan	2	5
Princeton	17	16
Kingston	8	10
Marquette	2	7
<b><u>Lakes/Rivers</u></b>		
Big Green	13	11
Little Green		
Puckaway		
Fox		
<b>Total</b>	<b>1059</b>	<b>1201</b>

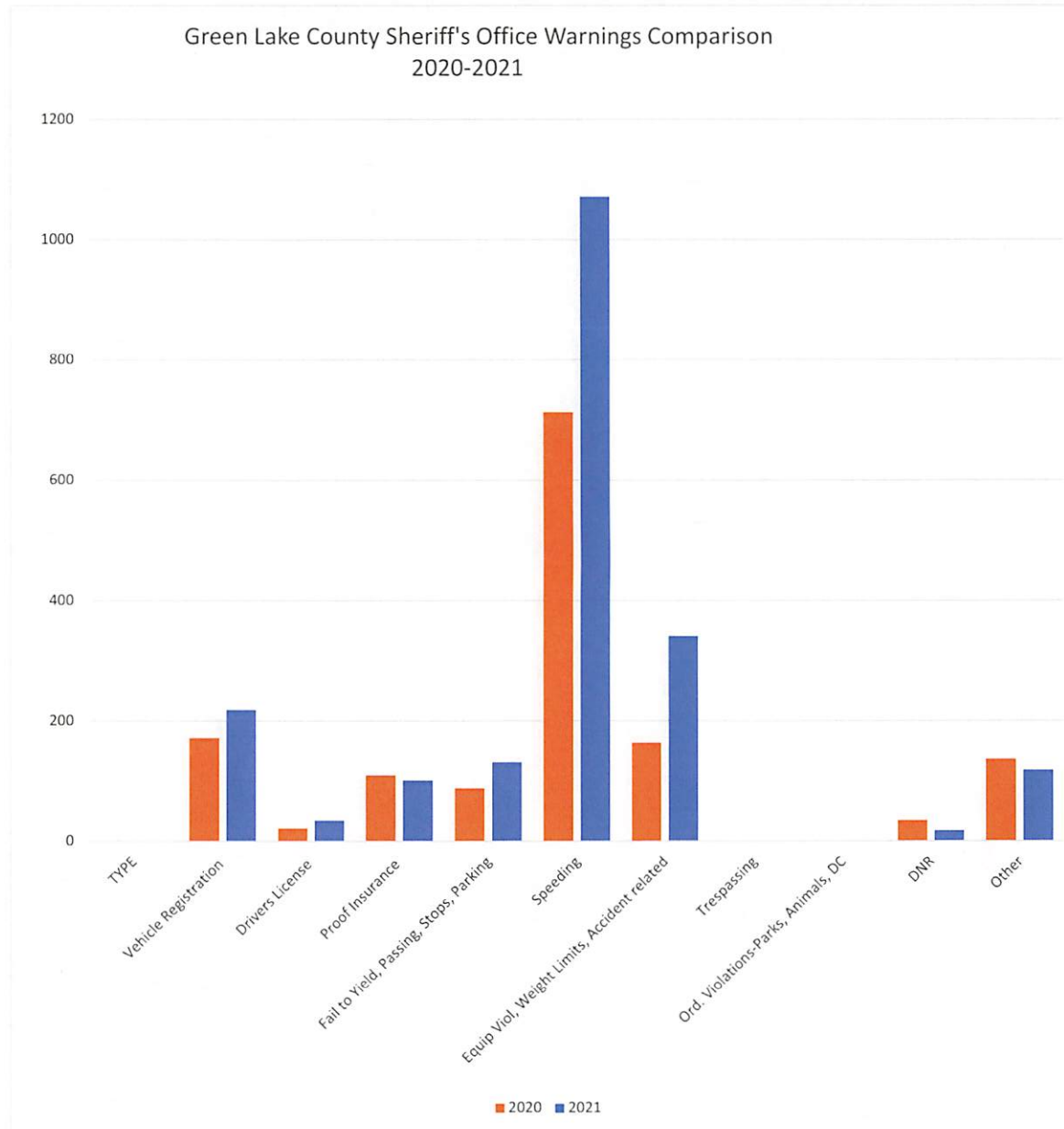




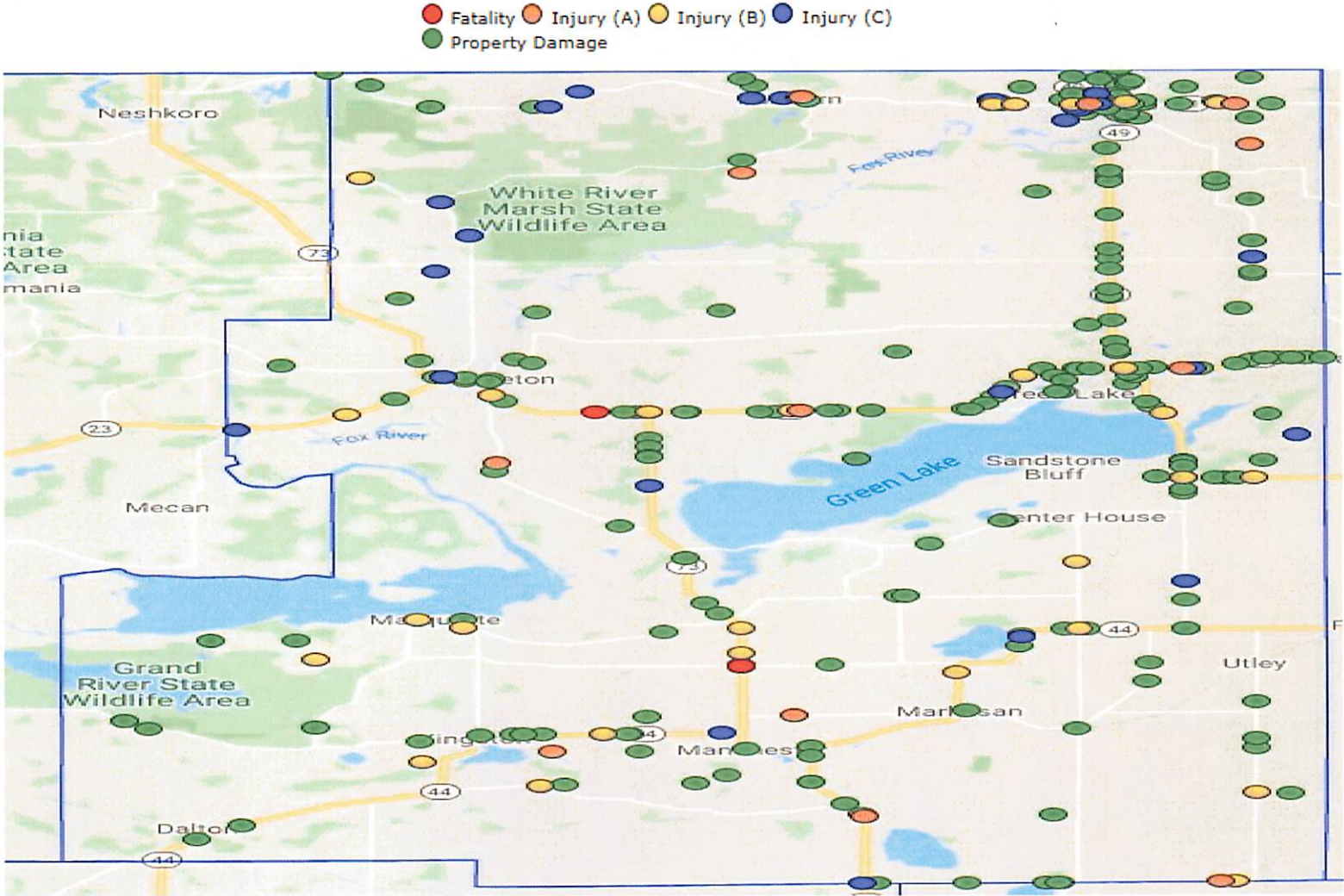
## Green Lake County Sheriff's Office Warnings 2020 - 2021

	2020	2021
TYPE	Warnings	Warnings
Vehicle Registration	171	219
Drivers License	22	35
Proof Insurance	109	101
Fail to Yield, Passin	88	131
Speeding	713	1,072
Equip Viol, Weight	163	341
Trespassing	1	0
Ord. Violations-Par	1	1
DNR	35	18
Other	136	118
<b>Total</b>	<b>1439</b>	<b>2036</b>

	2020	2021
BY LOCATION	Warnings	Warnings
<i><u>Townships:</u></i>		
Berlin	221	251
Brooklyn	388	670
Green Lake	157	263
Kingston	37	32
Mackford	86	119
Manchester	103	175
Marquette	70	89
Princeton	102	181
St. Marie	14	16
Seneca	68	49
<i><u>City/Village</u></i>		
Berlin	89	81
Green Lake	10	16
Markesan	11	11
Princeton	40	47
Kingston	8	15
Marquette	0	1
<i><u>Lakes/Rivers</u></i>		
Big Green	35	20
Little Green		
Puckaway		
Fox		
<b>Total</b>	<b>1439</b>	<b>2036</b>



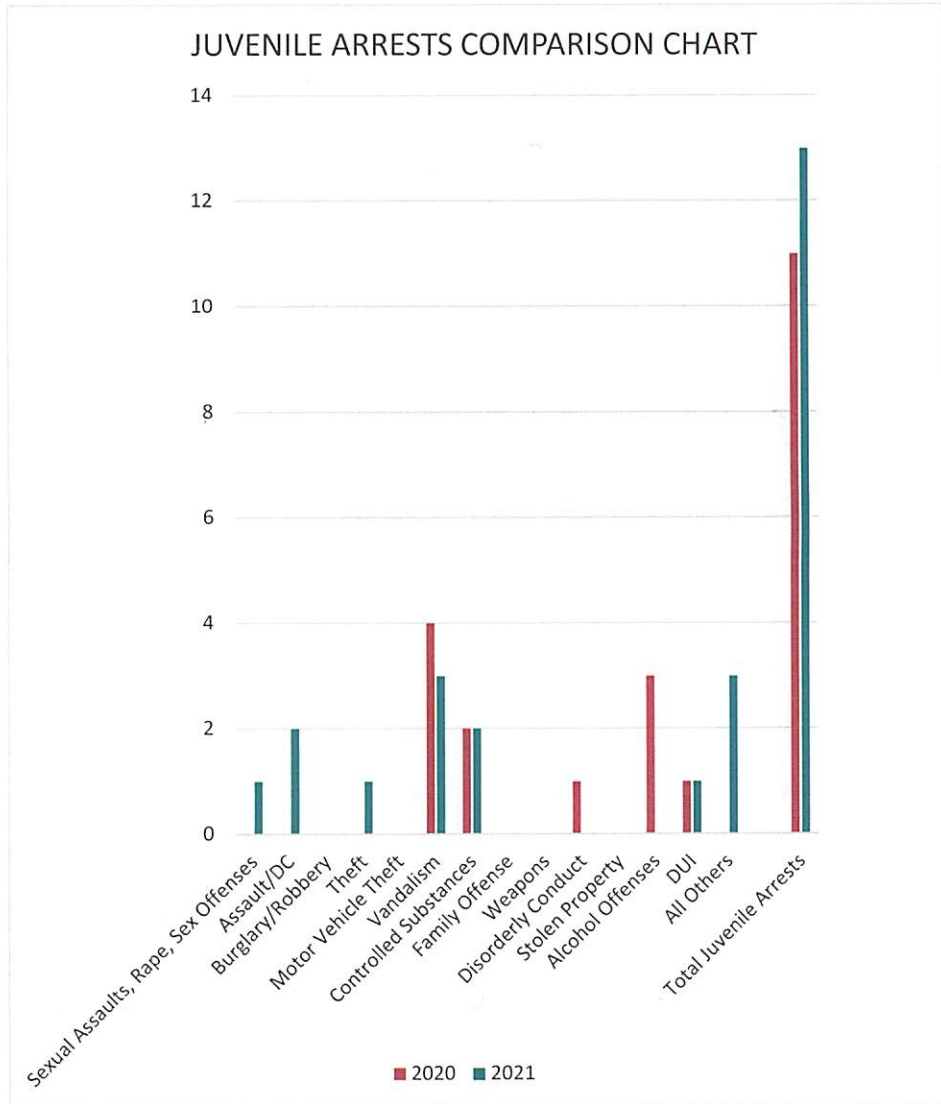
# 2021 Crashes Green Lake County



There were **219** total crashes reported resulting in **3** fatalities and **50** injuries. Approximately 74 of these were deer crashes.

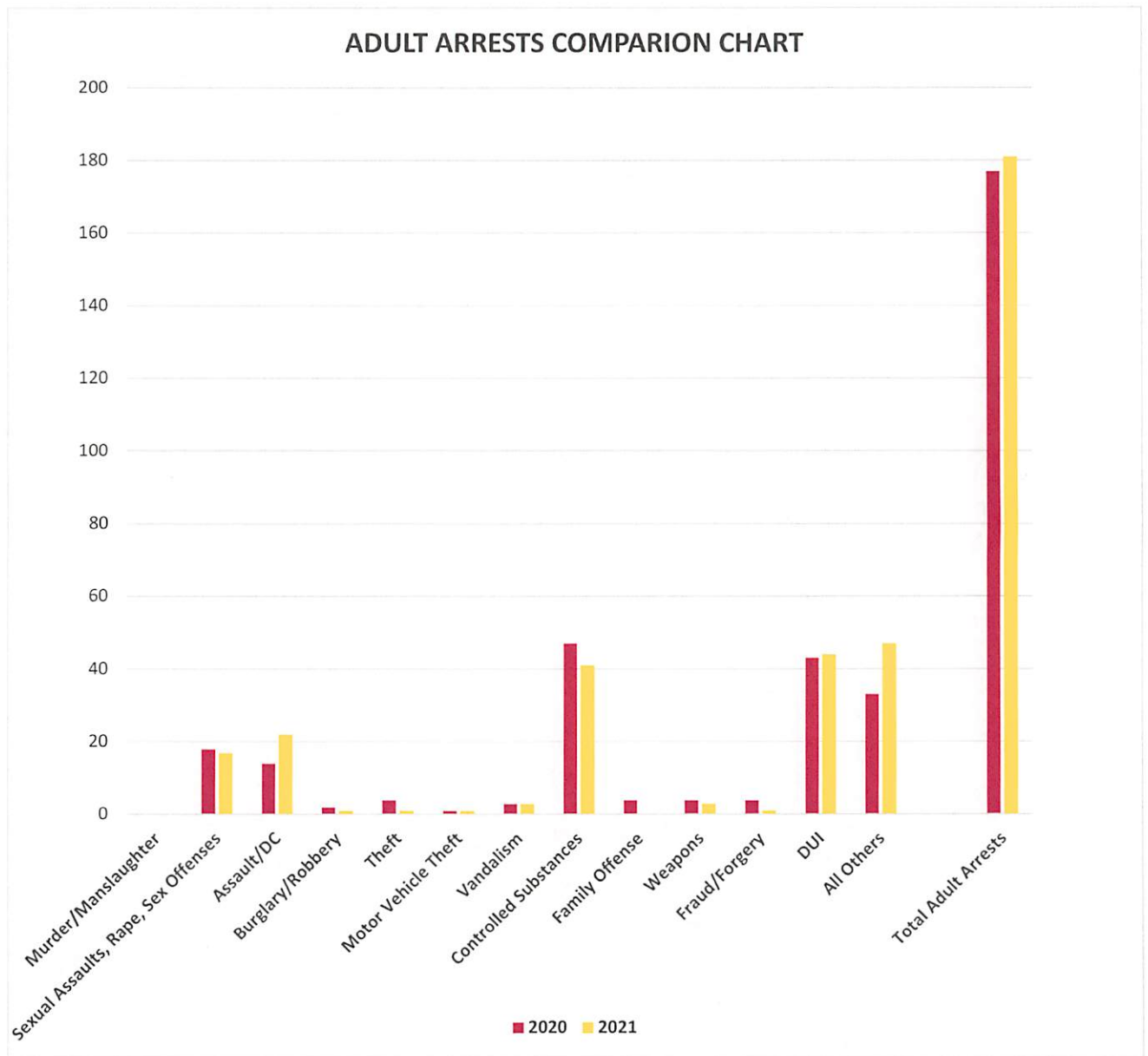
**Green Lake County Sheriff's Office Uniform Crime Reporting (UCR/IBR) Related Juvenile Arrests**

<b>Criminal Arrests Juvenile (UCR)</b>	2020	2021
Murder/Manslaughter		
Sexual Assaults, Rape, Sex Offenses		1
Assault/DC		2
Burglary/Robbery		
Theft		1
Motor Vehicle Theft		
Vandalism	4	3
Controlled Substances	2	2
Family Offense		
Weapons		
Disorderly Conduct	1	
Stolen Property		
Alcohol Offenses	3	
DUI	1	1
All Others		3
<b>Total Juvenile Arrests</b>	<b>11</b>	<b>13</b>



**Green Lake County Sheriff's Office Uniform Crime Reporting (UCR/IBR) Related Adult Arrests**

<b>Criminal Arrests Adult (UCR)</b>	<b>2020</b>	<b>2021</b>
Murder/Manslaughter		
Sexual Assaults, Rape, Sex Offenses	18	17
Assault/DC	14	22
Burglary/Robbery	2	1
Theft	4	1
Motor Vehicle Theft	1	1
Vandalism	3	3
Controlled Substances	47	41
Family Offense	4	0
Weapons	4	3
Fraud/Forgery	4	1
DUI	43	44
All Others	33	47
<b>Total Adult Arrests</b>	<b>177</b>	<b>181</b>



# Green Lake County Sheriff's Office Correctional Facility Administration 2021



## Correctional Facility Statistics

Average Daily Population	61
Total Bookings: Male	46
Female	14
Total Meals Served	4864
Income - Inmates Housed for Brown County	\$25,198.00
Income - Inmates Housed for Calumet County	\$135,536.00
Income – Electronic Monitoring Program	\$19,110.00

## Green Lake County Correctional Facility Bookings

Bookings		
Statute Description	2020	2021
PROBATION VIOLATION/ES Sanctions	158	139
Sentenced/Court App./Waiting for sentence/Commitments/Bonds	136	122
Warrant/Criminal or Contempt/Extradition	70	122
Court Appearances	17	10
Electronic Monitoring	27	5
Safekeepers	37	41
Animal Violations	8	0
Truancy	4	5
Curfew	24	0
DISORDERLY CONDUCT	171	141
Negligence, Endangering, Firearms	13	20
Tobacco Use in Schools	1	1
Underage Alcohol	23	7
Ordinance violations	10	16
FALSE EMERGENCY (911) PHONE US	0	2
Operate Boat/ATV While Intoxicated	2	1
DNR Violations	2	1
minor possessing tobacco	10	8
FAIL/MAINTAIN SEX OFFENDER REG	5	4
Driver's License Violations	117	169
Fleeing/Reckless Driving/Hit & Run	8	13
OWI Related	104	119
OWI - Cause Injury	2	3
IGNITION INTERLOCK DEVICE TAMP	41	52
POSSESS/ILLEGALLY OBTAINED PRE	5	4
CONTEMPT OF COURT - DISOBEY OR	1	0
Violate Injunction or Restraining Order	5	7
Battery, Abuse, Sexual Assault	71	78
Homicide by Negligent Use	1	0
CRIMINAL DAMAGE TO PROPERTY /TRESSPASS	74	28
Burglary/Theft/Robbery/Fraud	132	48
Lewd Behavior	0	1
Resisting/Obstructing/Fail to Report	40	79
Bail Jumping	109	195
Threats and Harassment	3	5
Crimes involving Neglect/Abuse of a child	14	15
Child Support/Custody	9	8
Drug Related, Possess, Manufacture,Sale, Paraphernalia	291	252
<b>Total</b>	<b>1745</b>	<b>1721</b>

The Key to understanding this comparison is that these numbers represent what people were booked for. They did not necessarily spend time in jail. Sometimes people are booked on violations of the law so that charges can be referred up to the DA. Not all cases result in jail time served. Often times people are booked on multiple charges. This comparison does not count the number of people booked. It counts violations they were booked for. This comparison includes people committing violations in the rural area of the County as well as those booked for violations by the City Police Departments.

**GREEN LAKE COUNTY JAIL MONTHLY STATISTICS**

MONTH/ YEAR	ADP	HUBER	HUBER/EMP INCOME	FEMALE	LOCK DOWN	MEALS	EMP	GL INMATES TRANSFERRED	Brown Co. Days SAFEKEEPERS	Billed for Brown Co. Safekeepers	Calumet Co Days Safekeepers	Billed for Calumet Safekeepers
Jan-21	60	0	\$2,035.00	15	43	4803	4	1			370	\$ 15,910.00
Feb-21	63	0	\$2,084.00	16	45	4706	4	1			339	\$14,577.00
Mar-21	61	0	\$2,442.00	16	45	5181	3	1			374	\$16,082.00
Apr-21	62	0	\$473.50	12	45	5042	2	2			358	\$15,394.00
May-21	60	0	\$1,236.00	11	43	4839	3	2			371	\$15,953.00
Jun-21	59	0	\$2,443.00	12	38	4418	4	4			409	\$17,587.00
Jul-21	64	0	\$2,546.00	14	43	4832	5	4			372	\$15,996.00
Aug-21	60	0	\$2,229.50	12	45	4590	4	3			262	\$11,266.00
Sep-21	58	0	\$843.00	15	47	4490	2	2	84	\$ 3,612.00	84	\$ 3,612.00
Oct-21	63	0	\$1,228.50	17	48	5245	2	1	248	\$ 10,664.00	109	\$ 4,687.00
Nov-21	59	0	\$517.50	15	49	5004	1	2	152	\$ 6,536.00	73	\$ 3,139.00
Dec-21	63	1	\$1,334.00	12	55	5218	3	2	102	\$ 4,386.00	31	\$ 1,333.00
Totals												
Average	61	0	\$1,617.67	14	45	4864	3	2	586	\$ 25,198.00	3152	\$ 135,536.00

ADP- Average daily population

Huber- Sentenced inmate, work release + Sent/Huber from other county

Huber Income- Amount paid by Huber and CAM inmates for the month

Female- Average number of females held that month

Lockdown- Number of inmates held that month that are not working Huber's

Meals- Number of meals + bag lunches served that month

EMP- Number of inmates on electronic monitoring

GL Inmates Transferred- Inmate serving in other county + Sent/Huber serv. out of county

Safekeepers - Holding for another county

Safekeeper days - the number of cumulative days that month for all Safekeepers for that county



# GREEN LAKE COUNTY

## OFFICE OF THE COUNTY TREASURER

Amanda R Toney  
Treasurer and Real Property Lister

Office: 920-294-4018  
FAX: 920-299-5064

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January 31, 2022

It is my pleasure to present the 2021 annual report for the office of the Green Lake County Treasurer.

- ✓ 2021 February Settlement was paid out at 69.22% of the total tax roll. This figure is slightly higher yet consistent with previous year's collection figures.
- ✓ We completed two bond refinances in the second half of 2021. These were done in an effort to save the county money on the interest payments and to ensure the payment schedule was more consistent.
- ✓ Attended the Fall Wisconsin County Treasurer's Association (WCTA) conference in October.
- ✓ Attended numerous meetings for the Treasurer's Homeowners Task Force.
- ✓ Continue to manage the credit card portfolio
- ✓ We live with the online text/email functionality within Transcendent in the summer of 2021.
- ✓ Continue to manage the issuance of the annual boat launch passes.
- ✓ Worked through the In-Rem process with Corporation Counsel for properties with unpaid 2017 taxes.
- ✓ On August 9, we officially ended the 2020 tax collections with a total of \$454,373.65 in unpaid 2020 taxes, which is 1.09% of the tax roll. This number is only slightly lower than last year.
- ✓ On August 20<sup>th</sup> the August Settlement was completed. The total of this disbursement was \$8,056,064.38.
- ✓ Completed the 2020 audit.
  - This took countless hours on my part. I came in early, stayed late and worked weekends to contribute to the finalization of this.
- ✓ Worked through some unanticipated hiccups with a conversion done in the Register of Deeds office. As a result, I was not able to update parcels until September 29, which was a little over a month from the beginning date of the conversion until the software in my office could convert us to be fully functioning on the web.
- ✓ Horicon Bank's servers went down as a result on a cyber-security incident on September 20. Some of the services were down for a rather lengthy amount of time. Just recently, their remote deposit software was back online.
- ✓ Interest rates continue to be at their lowest. Our funds continue to be in money market accounts
- ✓ Sold all of the 2016 properties and made a profit for the county.
- ✓ In December, we started the process of receiving mill rates and certified levy amounts. The clerks enter their own special assessment and levy amounts, which our office verifies. Once we received final confirmation from the clerks that all information was accurate, we printed the tax bills, tax rolls and all pertinent information relating to the tax collection.
- ✓ The Treasurer's office has finished out 2021 with our highest number of tax dollars collected to date for the current tax year. As of December 31, 2021, our office has collected \$6,592,294.15 for the 2021 tax roll. This figure reflects collection for ten of the sixteen municipalities.
- ✓ We had quite the year of turnover in the Treasurer's office. Stefanie Meeker's last day was August 1<sup>st</sup>, Jessica McLean's last day was on August 23<sup>rd</sup>. Jennifer Dimiceli started on September 27<sup>th</sup> as the Chief Deputy Treasurer and Brenda Sondalled started on December 1<sup>st</sup>. I submitted my letter of resignation on December 15<sup>th</sup> stating my intention to resign on January 31<sup>st</sup>, 2022.



Coming up in 2022:

- ✓ My last day as the County Treasurer is January 31, 2022. My replacement, Jessica McLean was appointed and started to learn as much as she could starting on January 13, 2022. I have the utmost of confidence in Jessica and I know she will do a tremendous job for the County.
- ✓ With the start of the New Year, we begin to prepare assessment rolls for the next tax cycle. This involves “rolling over” the tax rolls in our tax assessment software, compiling the new assessment rolls, verifying that all new values are correct and distributing these to the assessors so they can start the new tax year. This is an intense period of verifying and compiling reports and distributing all of these forms to the municipalities.
- ✓ In February, the tax settlement process will be complete. At this time, the municipal Treasurers turn their collection records over to the county. The percentage of all taxes collected paid by the first installment needs to be distributed to all districts within the 16 municipalities by February 20<sup>th</sup>. These calculations are done in this office.

In addition to collecting taxes, the Treasurer’s office continues to be a central location for many important functions within the Government Center. Some of these functions include: receipting and depositing all monies, keeping daily balances of all bank accounts, distributing all checks for the county, investing excess funds, maintaining records of all unpaid and delinquent taxes, assisting local municipal clerks and treasurers with their tax collection and settlement as well as their tax and assessment rolls preparation and furnish complete and balanced tax settlements to the Department of Revenue, to name a few.

The Treasurer’s office staffs two-full time employees; Jennifer Dimiceli and Jessica McLean, and one part-time employee; Brenda Sondalle. As always, our goal for 2022 is to continue to provide accurate and friendly customer service to county board supervisors and co-workers alike. Our office strives to be as transparent as possible with everyone that enters our doors. When people leave our office, our goal is to ensure they have a better understanding of the tax bill process, as well as the many other functions our office handles.

Respectfully submitted,

*Amanda R Toney*

County Treasurer/Real Property Lister

**TO THE HONORABLE CHAIRMAN AND BOARD OF SUPERVISORS  
OF GREEN LAKE COUNTY**

I herewith submit the annual report of the Green Lake County Treasurer's office for the period of  
**January 1, 2021 through December 31, 2021**

Report on General Activity in County Treasurer's office for 2021:

	<b>TOTAL AMOUNT</b>	<b>TOTAL AMOUNT</b>
	<b>2020</b>	<b>2021</b>
General Receipts	21,350,045.50	15,158,703.68
General Property Tax Receipts	9,227,120.97	8,770,689.48
Tax Settlement	15,034,273.31	14,881,667.98
Withdrawals related to payroll/general maintenance checks	14,519,000.00	9,570,000.00
Total Interest Received on Investments	181,422.39	141,523.66
Sales Tax Received	1,630,022.32	1,928,870.31
Withdrawal of Sales Tax funds for loan payment on bldg	1,001,492.50	860,613.75
Total Interest and Penalty Received on Delinquent Taxes	177,781.03	187,508.94
ARPA Funds	0.00	1,836,814.50
Bond Refinance	0.00	8,691,597.29
Total General Maintenance Checks	16,814,009.92	14,871,332.32
Total Payroll Disbursement	7,636,085.15	7,527,972.41
Total Outgoing Wire Transfers for Payroll and Fees	5,126,525.83	8,500,000.00
Real Estate Transfer Fees	422,989.44	495,681.06
Total Sales Tax Wires	2,121,331.72	1,899,402.26
Investment Wires	18,510,311.72	5,143,997.78
Tax Settlement	8,908,525.15	8,569,522.92
Repayment of Bond Loan + Interest on Loan + Refinance	1,001,492.50	10,035,175.42
Direct Deposit HS Funds	2,733,306.56	3,026,980.55
Transfer to Flex/HRA Account	92,686.27	100,914.08
Outstanding Check Resolutions and Banks Fees	22,693.51	3,182.79
Monthly Boat Launch Charges	6,993.00	5,799.00
ARPA Funds Transfer	0.00	1,836,814.50

**Report of Cash Balance on Hand**

STATEMENT OF CONDITION OF GREEN LAKE COUNTY

From January 1, 2021 to December 31, 2021

Cash Balance 1-1-21	212,504.89	
Receipts - 2021	62,027,989.59	
Disbursements - 2021		62,016,775.09
Required Cash Balance 12-31-21		223,719.39

Respectfully submitted,  
Amanda R Toney, County Treasurer

**2021  
Annual Report  
to the  
County Board  
Supervisors**



**Extension**  
UNIVERSITY OF WISCONSIN-MADISON  
GREEN LAKE COUNTY



*"Bringing the Knowledge of the University to You!"*

# HEALTH & WELL-BEING



Katie Gellings  
Health & Well-Being Educator

## Aging Mastery Program

The Aging Mastery Program (AMP) is a fun and engaging education and behavior change incentive program for aging well. The AMP core curriculum covers 10 topics. It is a mix of didactic and interactive learning with an emphasis on peer-to-peer interaction. When graduating from AMP, participants have set goals for positive actions in many aspects of their lives such as exercise, nutrition, finances, advance care planning, community engagement, and healthy relationships. Katie Gellings taught the 10-session program twice in 2021 to 25 participants.

*Because of AMP...*



## Virtual Money Smart Week

April 10-17, 2021

Virtual Money Smart Week was a week-long free virtual public awareness campaign aims to help people better manage their personal finances with a focus on those hardest hit by the COVID-19 pandemic. Due to the nature of the online programming, organizations were not able to host their own Money Smart Week sites. Instead Katie Gellings chose to offer financial literacy classes in place of Money Smart Week for 2021 in Green Lake County. She taught three classes – basic budgeting, how to save a dollar

when you don't have a dime to spare, credit & debt management - via Zoom and had 14 people attend. The following was collected in evaluation data:

- 86% learned a new method of tracking their spending
- 100% learned how to better manage their finances
- 93% learned how to read their credit report
- 93% learned which debts need priority over others



## Kids in the Kitchen



Katie Gellings taught 13 sessions of a nutrition program called Kids in the Kitchen at the Boys & Girls Club in Berlin, YoungStars Daycare in

Markesan, Senior Center in Berlin through the Summer Recreation Program, and at the 4-H Day Camp in Markesan. There were at total of 168 youth who participated. Youth learned how to follow recipes, cut fruits and vegetables, measure ingredients, and about nutrition. The participants made fruit salsa and zucchini chocolate chip muffins.



plete a budget sheet requiring them to live within their monthly salary while paying for basics such as housing, utilities, transportation, clothing, and food. Additional expenditures such as entertainment and travel are factored in as well. Throughout the sessions, there are many temptations for additional spending, and students must learn to balance their wants and needs to live on their own.

### What is something that you learned by participating in the Reality Fair event?

*"Showed me how bills work and how a budget works" -Participant, Grade 6*  
*"That doing this involves a lot of hard work and patience. You have to make good decisions and not buy a lot of extra things you don't need if you don't make a lot of money with your job."*

*-Participant, Grade 6*

*"I learned that life gets harder but it can help to make right decisions. Money is valuable and spend it mostly on stuff you need."*

*-Participant, Grade 7*

*"I learned how to organize my money and how to distribute my wealth among products and other important things."*

*-Participant, Grade 10*



**138** Green Lake County residents learned to improve their financial capability through **financial education**

**29** Green Lake County Circuit Court participants obtained valuable financial skills through **budgeting workshops**

**219** Berlin and Green Lake area youth gained money concepts and skills with a program called **Money As You Grow**

## Reality Fair, Boys & Girls Club – Teen Center, Berlin

A two-part Reality Fair was held for 12 youth in the Teen Center at the Boys and Girls Club in Berlin. A Reality Fair is an interactive financial education experience for students. The Reality Fair concept is a unique opportunity for students to experience some of the financial challenges they will face when they start life on their own. It's a hands-on experience in which students identify their career choice and starting salaries then com-

# AGRICULTURE



Ben Jenkins  
Agriculture Educator

January of 2021 saw the kickoff with a webinar series put together by my colleagues and I called Marketing with Confidence. The webinar series ran from January through March and covered topics in both grain marketing and livestock marketing. Special care was made to ensure that the series included a session on direct marketing and small ruminants.

February brought two major accomplishments. A series of topic hub articles focusing on the purchase of used farm equipment and the eFarmony the online enterprise search tool were uploaded to the Farm Management Topic Hub.

In April I gave the first in Person talk in over a year. The Princeton library invited me to present on the topic of gardening for soil health.

In June my colleagues and I started a series that ran through the month of July targeting rural landowners. The series of webinars covered topics such as soil health, government programs, and land leases. Guest speakers included Todd Morris from the Green Lake Conservation Department.

In July I arranged to have Russ Groves and Amanda Gevens from UW-Madison speak at the annual vegetable walk put on by the Tri-County Produce Auction. These meetings start with a short presentation from Russ and Amanda about crop pests and diseases followed by a tour of the host growers production fields. Growers are invited to bring samples from their own farms for diagnosis. While on tour Russ, Amanda, and Myself will use real life examples found in the production fields to educate the attendees.

August was busy starting with the fair. August saw the resumption of



the Grain Marketing Meetings. There was also a tour of the Hanson's Vineyard, and two cover crop walks.

In September I help the Green Lake Sanitary District with their Farmer Appreciation event. Sanitary District landowners were invited to a low key opportunity to engage with Sanitary District board members, members of the Green Lake County and Fond du Lac County Conservation departments, and the UW-Madison Division of Extension Agriculture Educator in Green Lake County.

October was the last of the cover crops walks.

In November I assisted researcher Matt Ruark in harvesting corn from his N trials in Green Lake County.

December I organized a meeting for farmers interested in starting a meat harvest plant. In Green Lake County. The turnout for the meeting was overwhelming. Out of that meeting 15 individuals signed up to participate in meeting further to get this type of cooperative off the ground.



# 4-H Program



Morgan Martinez  
4-H Program Educator

## Take & Learn Kits

Take & Learn Kits are designed youth to experience hands-on project learning and explore the projects 4-H has to offer. Each kit contains nearly all needed materials and learning guides to complete projects. Kits also included a virtual component providing young people the opportunity to connect, learn, and reflect with others in a virtual setting.

- Youth explored quilt block design and applied learned skills in painting their own 2'x2' wooden barn quilt.



- Youth were challenged to learn about the engineer design process and apply those skills in designing and constructing an edible gingerbread house.
- Using favorite candies, youth learned about chemical reaction that takes place when chewing gum and eating candy together, how a candy bar's density causes it to sink or float, and how milk's components interact with the properties of soap!

## 4-H Day Camp

4-H Summer Day Camp for youth, where they learn about nutrition, engage in science and arts projects, practice building, and other activities.



The goal of this effort is to provide hands-on learning and

exploration in an engaging camp environment, fostering cooperation, communication, and create a sense a belonging. Camp sessions included:

- Exploring cultural arts through tie dying
- Learning and applying the Engineer Design Process to construct a variety of bridges that withstand weight
- Applying newly learned skills in the electricity project to build an LED wand
- Learning about nutrition through making a healthy snack
- Groups applied teambuilding skills when given a variety of activities



## In Green Lake County...

- 73%** of youth felt that 4-H gave them the opportunity to **explore something** they really care about
- 93%** of youth felt that 4-H pushed them in **new ways**
- 87%** of youth felt that 4-H helps them to see **future possibilities** for themselves



## STEM Programming

Youth explored kitchen science in a hands-on experiential learning environment. The goal of this program is to encourage youth to practice critical thinking, problem solving, and learn about STEM concepts. Experiments



exploring biology, chemistry and physics include:

- Extract, isolate and observe the DNA from strawberries
- Testing the laws of density to make an egg float
- Trapping air in a straw to poke through a potato
- Explore the effects of density and buoyancy to make raisins dance



Youth learned about the basic weather concept of precipitation and became aware of how weather changes affect daily decisions on the clothing we wear and the activities we can do. The goal of this workshop is to strengthen youth social interaction skills and decision-making skills while engaging youth in learning about weather concepts.

## 4-H Membership in 2021



## Messages from Green Lake County 4-H Members...

- "4-H has helped me a lot with speaking in front of groups"
- "In 4-H I learned how to be a leader"
- In 4-H I learned how to help my community"





Adam Hady  
Area 14 Extension Director

### Area Extension Director Update

2021 started out as a continuation of the COVID programming that had become commonplace in 2020, with programming being done in the virtual realm. As 2021 progressed the educators were able to return to the offices and do more programs in person and return to the office setting. Throughout the transition of remote and back to in person we were able to learn many new ways of conducting business, providing education, and communicating with partners. This has allowed all the educators to grow and expand programs in ways we would have never thought would be adapted in the past. Changes are continuing to occur within the AREA 14. In July, Adam Hady became the AED for Area 13 and work through the transition to Pat Wagner taking on the role of AED for Area 14.



**Extension**

UNIVERSITY OF WISCONSIN-MADISON  
GREEN LAKE COUNTY

### Green Lake County University of Wisconsin Cooperative Extension System...

- ◆ A three-way partnership of the University of Wisconsin, the United States Department of Agriculture, and Green Lake County
- ◆ Bringing knowledge and research to Green Lake County residents through programs in Agriculture; Health & Well Being; 4-H Youth Development; and Community, Natural Resource & Economic Development
- ◆ Taught and facilitated by University of Wisconsin faculty and staff

Over 1,000 informational bulletins and programs available free or for a minimal fee.

#### For more information contact:

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Green Lake WI 54941

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Monday-Friday  
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