



GREEN LAKE COUNTY

571 County Road A, Green Lake, WI 54941

Original Post Date: 03/18/22

Amended* Post Date: 03/21/22

The following documents are included in the packet for the Finance Packet on March 23, 2022:

- 1) Agenda
- 2) Minutes from 02/23/2022 and 03/15/2022
- 3) *Resolution Authorizing Signing of Release to Ergo Bank
- 4) Treasurer's Monthly Report
- 5) EDC Annual Report



GREEN LAKE COUNTY
OFFICE OF THE COUNTY CLERK

Elizabeth Otto
County Clerk

Office: 920-294-4005
FAX: 920-294-4009

Finance Committee
Meeting Notice

Date: March 23, 2022 Time: 3:00 PM
The Green Lake County Government Center, County Board Room
571 County Road A, Green Lake WI

Amended** AGENDA

**Committee
Members**

Harley Reabe, Chair
Brian Floeter, Vice-Chair
Don Lenz
David Abendroth
Dennis Mulder

Elizabeth Otto, Secretary

Virtual attendance at meetings is optional. If technical difficulties arise, there may be instances when remote access may be compromised. If there is a quorum attending in person, the meeting will proceed as scheduled.

1. Call to Order
2. Certification of Open Meeting Law
3. Pledge of Allegiance
4. Minutes: 02/23/2022 and 03/15/2022
5. Public Comment
6. **Resolutions
 - **Resolution Authorizing Signing of Release to Ergo Bank
7. Treasurer's Monthly Report
 - Tax Collection Update
 - February Financial Reports
 - Sales Tax Update
8. In-Rem Update
9. Set Minimum Bid for 2017 In-Rem Properties
10. Discussion Regarding ACH Policy
11. Discussion/Action on proposed use of ARPA Funds
12. *EDC Annual Report
13. Budget Review of Revenue and Expenditures
14. Supervisor/Lay People Monthly Claims
15. Committee Discussion
 - Future Meeting Dates: Regular Meeting 04/27/2022
 - Future Agenda items for action & discussion
16. Adjourn

This meeting will be conducted through in person attendance or audio/visual communication. Remote access can be obtained through the following link:

Topic: Finance Meeting
Time: Mar 23, 2022 03:00 PM Central Time (US and Canada)

Join Zoom Meeting

<https://us06web.zoom.us/j/88048771779?pwd=cU1ZaVU0bndmS2pMV25lZTJsYnZWZz09>

Meeting ID: 880 4877 1779

Passcode: 631510

Dial by your location

+1 301 715 8592 US (Washington DC)

+1 312 626 6799 US (Chicago)

Kindly arrange to be present, if unable to do so, please notify our office.
Elizabeth Otto, County Clerk

Please note: Meeting area is accessible to the physically disabled. Anyone planning to attend who needs visual or audio assistance, should contact the County Clerk's Office, 294-4005, not later than 3 days before date of the meeting.

FINANCE COMMITTEE
February 23, 2022

The meeting of the Finance Committee was called to order by Chair Harley Reabe on Wednesday, February 23, 2022 at 3:00 PM, in the County Board Room and via Zoom format at the Government Center, Green Lake, WI. The requirements of the open meeting law were certified as being met. The Pledge of Allegiance was recited.

Present: Dave Abendroth Absent: Brian Floeter
 Don Lenz Dennis Mulder
 Harley Reabe

Other County Employees Present: Jess McLean, Treasurer; Kayla Yonke, HHS Business Manager; Liz Otto, County Clerk; Jason Jerome, HHS Director; Sheriff Mark Podoll; Shannon Barfknecht, Financial Manager; Dawn Klockow, Corporation Counsel; Amy Thoma, Clerk of Circuit Court; Gene Thom, Supervisor #19 (Zoom)

MINUTES

Motion/second (Abendroth/Lenz) to approve the minutes of the January 26, 2022, February 3, 2022 and February 15, 2022 meetings with no additions or corrections. Motion carried with no negative vote.

PUBLIC COMMENT - none

TREASURER'S MONTHLY REPORT

- **Tax Collection Update** – Treasurer Jessica McLean stated that the February settlement is complete. Discussion held on in rem properties.
- **January Financial Reports** – Treasurer Jessica McLean stated the reports were done through January using the former Treasurer's data. The office staff has been training with Transcendent.
- **Sales Tax Update** – Treasurer Jessica McLean stated the numbers continue to increase over previous years.

RESOLUTIONS

- **Salary for Clerk of Circuit Court 2023-2026**

Motion/second (Lenz/Reabe) to approve the resolution and forward to County Board. Discussion held.

Motion/second (Abendroth/Lenz) to postpone to a Special Finance meeting to be held on March 15, 2022. Motion carried with no negative vote.

CREDIT CARD APPROVALS

- Jessica McLean
- Shannon Barfknecht
- Carleen Rohde
- Derek Mashuda

Motion/second (Abendroth/Lenz) to approve credit card requests. Discussion held on credit limits. Motion carried with no negative vote.

RESOLUTIONS (continued)

- **Relating to Salary for County Sheriff 2023-2026**

Motion/second (Abendroth/Lenz) to postpone to a Special Finance meeting to be held on March 15, 2022.

Discussion held. Ayes – 1 (Abendroth), Nays – 2 (Lenz, Reabe). Motion failed.

Motion/second (Lenz/Reabe) to approve the resolution and forward to County Board. Sheriff Mark Podoll explained the comparables used and the midpoint averages. Discussion held on pay raises for other employees. ***Motion/second (Abendroth/Lenz)*** to postpone to a Special Finance meeting to be held on March 15, 2022. Motion carried with no negative vote.

BUDGET ADJUSTMENT

- **Health Insurance**

County Administrator Cathy Schmit submitted a budget adjustment in the amount of \$452,792 to transfer from various health insurance budgets into the Applied Fund – Fringe Pool

Motion/second (Abendroth/Lenz) to approve the budget adjustment and forward to County Board. Motion carried with no negative vote.

IN REM UPDATE

This item was discussed earlier in the meeting.

DISCUSSION/ACTION ON PROPOSED USES OF ARPA FUNDS

Chair Reabe stated there are no changes. The committee asked for an updated list of funds.

BUDGET REVIEW OF REVENUES AND EXPENDITURES

Discussion held. The 2023 budget has not been input into the software system. Financial Manager Shannon Barfknecht stated she would have it done by the end of the week.

SUPERVISOR'S/LAY PEOPLE MONTHLY CLAIMS

Supervisor's claims: \$3,155.32

Lay Person's claims: \$0

Motion/second (Lenz/Abendroth) to approve supervisor and lay people claims. Motion carried with no negative vote.

CLOSED SESSION

- Consider motion to convene into Closed Session per WI Statute 19.85(1)(g) conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved – the matter relates to a mortgage through the CDBG housing program

Motion/second (Abendroth/Lenz) to convene into Closed Session at 3:35 PM. Roll call vote to convene into Closed Session – Ayes - 3, Nays - 0, Abstain - 0, Absent – 2 (Floeter, Mulder)

RECONVENE INTO OPEN SESSION TO TAKE ACTION, IF APPROPRIATE, ON MATTERS DISCUSSED IN CLOSED SESSION

Motion/second (Lenz/Abendroth) to reconvene into Open Session at 3:46 PM. Roll call vote to convene into Open Session – Ayes - 3, Nays - 0, Abstain - 0, Absent – 2 (Floeter, Mulder)

COMMITTEE DISCUSSION

- **Future meeting dates: Special Meeting – March 15, 2022 @ 5:00 PM**
Regular Meeting - March 23, 2022 @ 3:00 PM
- **Future agenda items for action & discussion:**

ADJOURNMENT

Chair Reabe adjourned the meeting at 3:52 PM.

Submitted by,

Liz Otto
County Clerk

DRAFT

FINANCE COMMITTEE
March 15, 2022

The meeting of the Finance Committee was called to order by Chair Harley Reabe on Tuesday, March 15, 2022 at 5:00 PM, in the County Board Room and via Zoom format at the Government Center, Green Lake, WI. The requirements of the open meeting law were certified as being met. The Pledge of Allegiance was recited.

Present: Dave Abendroth Brian Floeter
 Don Lenz Dennis Mulder (Zoom)
 Harley Reabe

Other County Employees Present: Sheriff Mark Podoll; Shannon Barfknecht, Financial Manager; Dawn Klockow, Corporation Counsel; Amy Thoma, Clerk of Circuit Court; Gene Thom, Supervisor #19; Matt Vande Kolk, Chief Deputy Samantha Stobbe, Deputy County Clerk

RESOLUTIONS

- **Relating to Salary for County Sheriff 2023-2026**
Discussion held.

Motion/second (Abendroth/Floeter) to allow Sheriff Podoll to speak. Motion carried with no negative vote. Discussion was held regarding the current employees wage increases vs. elected official increases. Comparisons were also made between the Green Lake County Sheriff salary and adjacent county Sheriffs.

Motion/second (Floeter/Abendroth) to postpone further discussion on the resolution until the Sheriff returns. Motion carried with no negative vote.

- **Relating to Salary for the County Coroner for the term 2023-2026**
Chairman Reabe explained that there was also an ordinance being forwarded to County Board tonight regarding transitioning from a Coroner to a Medical Examiner. This resolution is to have a wage in place if the County Board decides they want to stay with a Coroner. Discussion held.

Motion/second (Floeter/Mulder) to approve the resolution and forward to County Board. Discussion held. Motion carried with no negative vote.

Sheriff Returned

- **Relating to Salary for County Sheriff 2023-2026**
Discussion continued on the wages in adjacent counties and the wages of the Sheriffs from 2023-2026.

Motion/second (Mulder/Abendroth) to disapprove the resolution. Mulder withdrew his motion, Abendroth withdrew his second.

Motion/second (Floeter/Abendroth) to disapprove the fiscal note and forward to County Board. Ayes- Floeter, Abendroth, Mulder. Nays- Reabe, Lenz.

- **Salary for Clerk of Circuit Court 2023-2026**
Discussion held regarding other comparable Clerk of Court wages.

Motion/second (Floeter/Abendroth) to allow Clerk of Courts to speak. Clerk of Court Amy Thoma stated where she pulled the numbers from for her proposed wage increase and also gave Marquette and Waushara Clerk of Court wages for 2023-2026.

Motion/second (Floeter/Mulder) to disapprove the fiscal note and forward to County Board. Ayes-Floeter, Mulder, Abendroth. Nays- Reabe, Lenz

COMMITTEE DISCUSSION

- **Future meeting dates: Regular Meeting- March 23, 2022 @ 3:00PM**
- **Future agenda items for action & discussion:**

ADJOURNMENT

Chair Reabe adjourned the meeting at 5:44PM.

Submitted by,

Samantha Stobbe
Deputy County Clerk

DRAFT

RESOLUTION NUMBER -2022

Resolution authorizing signing of Release to Ergo Bank

The County Board of Supervisors of Green Lake County, Green Lake, Wisconsin, duly assembled at its regular meeting on this 19th day of April 2022, does resolve as follows:

- 1 **WHEREAS**, Green Lake County held a mortgage through the CDBG loan program on
- 2 certain real estate in the County; and,
- 3 **WHEREAS**, the mortgage was inadvertently satisfied during a refinance process; and,
- 4 **WHEREAS**, the Corporation Counsel and outside counsel have negotiated a settlement
- 5 of claims against Ergo Bank and a release is required for the County to receive the
- 6 value of the mortgage that was satisfied.
- 7 **NOW THEREFORE BE IT RESOLVED**, Chairman Harley Reabe and County Clerk
- 8 Elizabeth Otto may sign the attached Release in Full to effectuate the settling of this
- 9 matter.
- 10 Fiscal note is not applicable.
- 11 Majority vote is needed to pass.

Roll Call on Resolution No. -2022

Submitted by Finance Committee

Ayes , Nays , Absent , Abstain

Passed and Adopted/Rejected this 19th day of April 2022.

Harley Reabe, Chair

Brian Floeter

County Board Chairman

Don Lenz

ATTEST: County Clerk
Approve as to Form:

David Abendroth

Corporation Counsel

Dennis Mulder



GREEN LAKE COUNTY
OFFICE OF THE COUNTY TREASURER

Jessica McLean
Treasurer and Real Property Lister

Office: 920-294-4018
FAX: 920-294-4009

March 18, 2021

Memo to Finance Committee:

The February sales tax deposit was \$129,910.32. This is a 7.08% increase over the February 2021 amount.

TAX COLLECTION UPDATE:

As of March 09th, we have collected \$19,289,324.97 in Real Estate and Personal Property taxes.

On March 28, 2022, we will receive the Lottery and Gaming Credit payment from the state and will be distributing it to the municipalities in April.

IN-REM UPDATE:

We are starting to work on those properties that are delinquent on their 2018 taxes. We have a total of 63 parcels on this list.

We have 5 parcels that will be published in the newspaper, available for bid after the decision for minimum bid is made.

CREDIT CARD UPDATE:

Per the February credit card statement, we have a balance of 1,371,206 credit card points. The county has earned an additional 35,426 points this statement. This calculates to \$13,712.06.

The credit cards that were approved at the last Finance meeting have been order for those employees.

OFFICE TRAINING UPDATE:

Our office has been receiving some training from our Tax software company however, the training is for the software and how to use the software and what the software does. The training has been beneficial to all of us. We are looking to purchase some more time with TTech in the future for some training specifically for Real Property Lister issues that have been brought to my attention. I am seeking help from other Counties to get help as well.

Respectfully submitted,

Jessica McLean

Jessica McLean

GREEN LAKE COUNTY TREASURER'S REPORT

FEBRUARY 2022

TREASURER'S CASH BALANCE: 1/31/2022 3,439,250.33

RECEIPTS:

General:	704,079.61
Redemption Tax - Principle:	17,165.48
Redemption Tax - Interest	3,378.43
Redemption Tax - Penalty	2,162.30
Postponed & Delinquent Tax - Principle:	441,203.21
Postponed & Delinquent Tax - Interest:	4,636.44
Postponed & Delinquent Tax - Penalty	953.07
Sales Tax Deposit from State	165,044.95
Transfer for General Maintenance Checks	0.00
Highway Aids	0.00
February Settlement	7,411,172.08

TOTAL RECEIPTS: 8,749,795.57 12,189,045.90

DISBURSEMENTS:

General Maintenance:	1,204,034.99
Direct Deposit Payroll	622,418.83
DHHS Deposit to LGIP	90,304.10
Payroll deductions and taxes	574,402.12
Sales Tax Money Transfer to LGIP	129,910.32
Bank fees (Security Token & RDC)	115.00
Real Estate Transfer Fees	39,960.48
Transfer to Flex/HRA account	293.84
Boat Launch PNP Fees	8.00
March Bond Payment	614,324.32
Voided Checks from previous month	-19.20

TOTAL DISBURSEMENTS: 3,275,752.80

TREASURER'S CASH BALANCE: 02/28/22 8,913,293.10

BANK RECONCILIATION

Green Lake Horicon Bank - Checking:	195	394,697.75
Green Lake Horicon Bank - Money Market:	224	<u>9,223,252.50</u>

TOTAL 6,617,950.25

Less Outstanding Checks 703,214.63

Available Bank Balance 8,914,735.62

CASH BALANCE	8,914,735.62
TREASURER'S CASH	8,913,293.10
DIFFERENCE	1,442.52

<u>DATE</u>	2022 HIGHWAY ROAD REPAIR LOAN	<u>TOTAL</u>
		\$0.00

FEBRUARY 2022

EFFECTIVE INTEREST RATES - OVERALL

<u>INSTITUTION</u>	<u>AMOUNT</u>	<u>ACCOUNT NUMBER</u>	<u>RATE</u>
L.G.I.P.	1,858,515.52		0.09%
Farmers & Merchants Bank**	1,004,802.50	818	0.35%
ERGO Bank**	3,293,161.98	2620	0.70%
Fortifi Bank** (ICS)	2,578,783.71	4930	0.50%
Charles Schwab (Dana Investments)	1,944,865.03	9437	1.00%
ERGO Bank**(ARPA Funds)	1,847,738.57	2833	0.70%
Horicon Retirement	24.55	4497	0.05%
Ripon Horicon Bank	5,228.98	1744	0.05%
Horicon Bank	<u>9,223,252.50</u>	224	<u>0.05%</u>
	21,756,373.34		Average APY 0.39%

TOTAL INVESTED

12,527,867.31

Average Investment APY **0.53%**

MONTHLY

February 2022

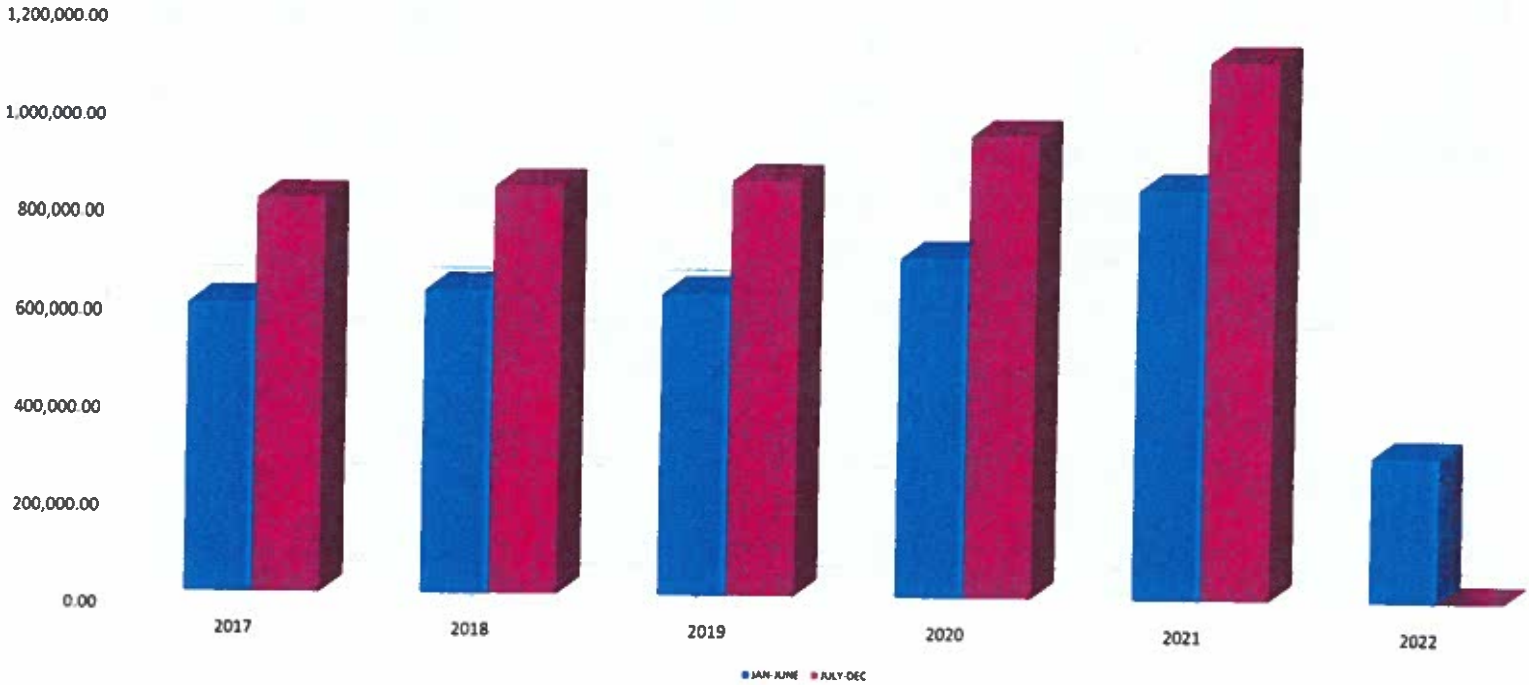
AVERAGE

0.39%

Date		Institution	Account #	Amount
1/31/2022	MM	Horicon	2366	4.58
1/31/2022	MM	LGIP	Account #1	43.00
1/31/2022	MM	Farmers & Merchants	818	346.45
1/31/2022	MM	ERGO Bank	2620	1,955.64
1/31/2022	MM	Fortifi Bank	4930	1,094.33
1/31/2022	MM	Charles Schwab	9437	1,948.84
1/31/2022	MM	Horicon Retirement	4497	0.76
1/31/2022	MM	Ripon Horicon Bank	1744	0.22
1/31/2022	MM	Horicon	224	72.16
1/31/2022	MM	Horicon	195	26.39
TOTAL MONEY MARKET INTEREST				\$5,492.37

Date		Institution	Account #	Amount
2/28/2022	MM	Horicon	2366	3.99
2/28/2022	MM	LGIP	Account #1	58.88
2/28/2022	MM	Farmers & Merchants	818	269.71
2/28/2022	MM	ERGO Bank	2620	1,767.44
2/28/2022	MM	Fortifi Bank	4930	988.87
2/28/2022	MM	Charles Schwab	9437	1,691.72
2/28/2022	MM	Horicon Retirement	4497	0.48
2/28/2022	MM	Ripon Horicon Bank	1744	0.20
2/28/2022	MM	Horicon	224	167.58
2/28/2022	MM	Horicon	195	20.07
TOTAL MONEY MARKET INTEREST				\$4,968.94

SALES TAX Q1/2 VS Q3/4





GREEN LAKE COUNTY
OFFICE OF THE COUNTY CLERK

Elizabeth Otto
County Clerk

Office: 920-294-4005
FAX: 920-294-4009

2021 ANNUAL REPORT
ECONOMIC DEVELOPMENT CORPORATION

TO THE HONORABLE CHAIRMAN AND BOARD OF SUPERVISORS
OF GREEN LAKE COUNTY

	<u>2020</u>	<u>2021</u>
(County Funded)		
License renewal	\$10.00	\$10.00
Green Lake Country Visitors Bureau support	\$10,000.00	\$9,500.00
 (EDC checkbook)		
Green Lake Country Visitors Bureau support	\$2,500.00	\$2,500.00
Interest earned	\$2.70	\$1.07
 Ending EDC account balance:	\$4,396.78	\$1,897.85
 Ending Housing Grant account balance:	\$35,311.64	\$49,086.75