

PROPERTY AND INSURANCE COMMITTEE

March 01, 2022

The meeting of the Property and Insurance Committee was called to order by Chair Abendroth on Tuesday, March 01, 2022 at 4:30 PM in the Green Lake County Board Room, Green Lake County Government Center, 571 County Road A, Green Lake, WI. The meeting was held both in person and via Zoom. Requirements of the open meeting law were certified as being met. The pledge of allegiance was recited.

Present: Dave Abendroth
Chuck Buss
Patti Garro
Richard Trochinski
Keith Hess

Other County employees present: Scott Weir, Maintenance Supervisor; Liz Otto, County Clerk; Dawn Klockow, Corporation Counsel; Jason Jerome, HHS Director; Harley Reabe, County Board Chair; Derek Mashuda, Highway Commissioner; Gene Thom, Supervisor #19

MINUTES

Motion/second (Hess/Buss) to approve the minutes of February 1, 2022 with no corrections or updates. Motion carried with no negative vote.

PUBLIC COMMENT – none

PURCHASING POLICY DISCUSSION

Committee members received an email from County Administrator Cathy Schmit at 2:10 PM today regarding some suggestions from the Highway Department. Corporation Counsel Dawn Klockow stated that the policy handed out last month pertains more toward grant funding and suggested there be two policies – one for grant funded projects and another for all other purchases. Discussion held. Chair Abendroth and Klockow suggested that Department Heads provide input as to what is required in the various departments. This will be placed on next month's agenda.

PURCHASE REQUEST

- **Highway Department**

Highway Commissioner Derek Mashuda stated that the Highway Committee recommended approval of the bid from Quality Truck for the tri-axle cab and chassis in the amount of \$310,000 and also is recommending approval of the bid from Monroe Equipment for the plow equipment in the amount of \$279,566. Mashuda gave an overview of the bids. Discussion held.

Motion/second (Buss/Garro) to approve the bids as recommended by the Highway Department. Motion carried with no negative vote.

- **Health & Human Services**

HHS Director Jason Jerome explained the quote received for a procedure chair in the amount of \$5,506.60 and the reasons for the purchase. The HHS Committee has approved the purchase. Discussion held. Jerome stated this will be paid for with federal COVID funding.

Motion/second (Garro/Trochinski) to approve the purchase as recommended by the HHS committee. Motion carried with no negative vote.

MAINTENANCE REPORT

- 2021 Annual Report
Motion/second (Buss/Hess) to accept 2021 annual report. Motion carried with no negative votes. Chair Abendroth requested an update on expenses from Period 13 when available.
- Buildings and Grounds Report – no updates to the written report submitted by Scott Weir.
- Monthly activities

COMMITTEE DISCUSSION

Future Meeting Date: April 5, 2022 at 4:30 PM

Future Agenda items for action & discussion:

ADJOURNMENT

Chair Abendroth adjourned the meeting at 4:48 PM.

Submitted by,

Liz Otto
County Clerk