

## FINANCE COMMITTEE

February 23, 2022

The meeting of the Finance Committee was called to order by Chair Harley Reabe on Wednesday, February 23, 2022 at 3:00 PM, in the County Board Room and via Zoom format at the Government Center, Green Lake, WI. The requirements of the open meeting law were certified as being met. The Pledge of Allegiance was recited.

Present: Dave Abendroth  
Don Lenz  
Harley Reabe

Absent: Brian Floeter  
Dennis Mulder

Other County Employees Present: Jess McLean, Treasurer; Kayla Yonke, HHS Business Manager; Liz Otto, County Clerk; Jason Jerome, HHS Director; Sheriff Mark Podoll; Shannon Barfknecht, Financial Manager; Dawn Klockow, Corporation Counsel; Amy Thoma, Clerk of Circuit Court; Gene Thom, Supervisor #19 (Zoom)

### MINUTES

*Motion/second (Abendroth/Lenz)* to approve the minutes of the January 26, 2022, February 3, 2022 and February 15, 2022 meetings with no additions or corrections. Motion carried with no negative vote.

PUBLIC COMMENT - none

### TREASURER'S MONTHLY REPORT

- **Tax Collection Update** – Treasurer Jessica McLean stated that the February settlement is complete. Discussion held on in rem properties.
- **January Financial Reports** – Treasurer Jessica McLean stated the reports were done through January using the former Treasurer's data. The office staff has been training with Transcendent.
- **Sales Tax Update** – Treasurer Jessica McLean stated the numbers continue to increase over previous years.

### RESOLUTIONS

- **Salary for Clerk of Circuit Court 2023-2026**

*Motion/second (Lenz/Reabe)* to approve the resolution and forward to County Board. Discussion held.

*Motion/second (Abendroth/Lenz)* to postpone to a Special Finance meeting to be held on March 15, 2022. Motion carried with no negative vote.

### CREDIT CARD APPROVALS

- Jessica McLean
- Shannon Barfknecht
- Carleen Rohde
- Derek Mashuda

*Motion/second (Abendroth/Lenz)* to approve credit card requests. Discussion held on credit limits. Motion carried with no negative vote.

### RESOLUTIONS (continued)

- **Relating to Salary for County Sheriff 2023-2026**

*Motion/second (Abendroth/Lenz)* to postpone to a Special Finance meeting to be held on March 15, 2022. Discussion held. Ayes – 1 (Abendroth), Nays – 2 (Lenz, Reabe). Motion failed.

*Motion/second (Lenz/Reabe)* to approve the resolution and forward to County Board. Sheriff Mark Podoll explained the comparables used and the midpoint averages. Discussion held on pay raises for other employees. *Motion/second (Abendroth/Lenz)* to postpone to a Special Finance meeting to be held on March 15, 2022. Motion carried with no negative vote.

### **BUDGET ADJUSTMENT**

- **Health Insurance**

County Administrator Cathy Schmit submitted a budget adjustment in the amount of \$452,792 to transfer from various health insurance budgets into the Applied Fund – Fringe Pool

*Motion/second (Abendroth/Lenz)* to approve the budget adjustment and forward to County Board. Motion carried with no negative vote.

### **IN REM UPDATE**

This item was discussed earlier in the meeting.

### **DISCUSSION/ACTION ON PROPOSED USES OF ARPA FUNDS**

Chair Reabe stated there are no changes. The committee asked for an updated list of funds.

### **BUDGET REVIEW OF REVENUES AND EXPENDITURES**

Discussion held. The 2023 budget has not been input into the software system. Financial Manager Shannon Barfknecht stated she would have it done by the end of the week.

### **SUPERVISOR'S/LAY PEOPLE MONTHLY CLAIMS**

Supervisor's claims: \$3,155.32

Lay Person's claims: \$0

*Motion/second (Lenz/Abendroth)* to approve supervisor and lay people claims. Motion carried with no negative vote.

### **CLOSED SESSION**

- Consider motion to convene into Closed Session per WI Statute 19.85(1)(g) conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved – the matter relates to a mortgage through the CDBG housing program

*Motion/second (Abendroth/Lenz)* to convene into Closed Session at 3:35 PM. Roll call vote to convene into Closed Session – Ayes - 3, Nays - 0, Abstain - 0, Absent – 2 (Floeter, Mulder)

### **RECONVENE INTO OPEN SESSION TO TAKE ACTION, IF APPROPRIATE, ON MATTERS DISCUSSED IN CLOSED SESSION**

*Motion/second (Lenz/Abendroth)* to reconvene into Open Session at 3:46 PM. Roll call vote to convene into Open Session – Ayes - 3, Nays - 0, Abstain - 0, Absent – 2 (Floeter, Mulder)

### **COMMITTEE DISCUSSION**

- **Future meeting dates: Special Meeting – March 15, 2022 @ 5:00 PM  
Regular Meeting - March 23, 2022 @ 3:00 PM**
- **Future agenda items for action & discussion:**

### **ADJOURNMENT**

Chair Reabe adjourned the meeting at 3:52 PM.

Submitted by,  
  
Liz Otto  
County Clerk