



GREEN LAKE COUNTY

571 County Road A, Green Lake, WI 54941

February 3, 2022

The following documents are included in the packet for the Ag/Extension Education & Fair Committee (In Person and Zoom) Meeting that is Tuesday, February 8, 2022:

- 1) Cover Sheet
- 2) Agenda
- 3) Draft minutes from the January 11, 2022 meeting
- 4) County Library Reports
- 5) Resolution approving the Winnefox Library System 2022-2026 Library Agreement
- 6) UW-Extension Reports for: Katie Gellings (Human Development & Relationships Educator), Ben Jenkins (Agriculture Educator), and Morgan Martinez (4-H Program Educator)
- 7) Fair Coordinator Report
- 8) Resolution Relating to Use of General Fund Reserve Funds for Highway Property Improvements Related to County Jr. Free Fair
- 9) Notice of Budgetary Adjustment



GREEN LAKE COUNTY

AGRICULTURE, EXTENSION EDUCATION & FAIR

Office: 920-294-4032
FAX: 920-294-4176

Agriculture, Extension Education & Fair Committee Meeting Notice

Date: Tuesday, February 8, 2022 Time: 9:00 a.m.

*Green Lake County Government Center, County Board Room or via Zoom
571 County Road A, Green Lake, WI*

AGENDA

Committee Members

*Patti Garro, Chair
Katie Mehn, Vice Chair
Ken Bates
Bob Dolgner
Keith Hess
Brian Floeter, alternate*

*Kathy Ninneman,
Secretary*

1. Call to Order
2. Certification of Open Meeting Law
3. Pledge of Allegiance
4. Roll Call
5. Minutes: 1/11/22
6. County Library Services Report - submitted monthly report
7. Resolution: Winnefox Library System – 5 Year Agreement
8. UW-Extension Staff Reports – submitted monthly report
 - Pat Wagner, Area 14 Extension Director
 - Katie Gellings, Health & Well-Being Educator
 - Ben Jenkins, Agriculture Educator
 - Morgan Martinez, 4-H Program Educator
9. Approval of Educator Out of County Days – Discussion/Approval
10. Fair Coordinator Report – submitted report
11. Fair: Resolution: Relating to Use of General Fund reserve Funds for Highway Property Improvements Related to County Jr. Free Fair – discussion/approval
12. Fair: Budgetary Adjustment for 2022 Fair Maintenance Budget – discussion/approval
13. Fair: Highway Ground / Fairground Improvements
14. Fair: Contracts
15. Fair: Public Comments
16. Committee Discussion
 - Future Meeting Dates: March 8, 2022
 - Future Agenda items for action & discussion
17. Adjourn

Due to the COVID-19 pandemic, this meeting will be conducted and available through in person attendance or audio/visual communication. Remote access can be obtained through the following link:

Join Zoom Meeting:

<https://us06web.zoom.us/j/89911943507?pwd=SG1KbldmN2hVbURTQ3N5RldzdGRUdz09>

Meeting ID: 899 1194 3507

Passcode: 717432

To join by phone: 1-312-626-6799

Kindly arrange to be present, if unable to do so, please notify our office. Sincerely, Kathy Ninneman

Please note: Meeting area is accessible to the physically disabled. Anyone planning to attend who needs visual or Audio assistance, should contact the Extension Office, 294-4032, not later than 3 days before date of the meeting.

AGRICULTURE, EXTENSION EDUCATION & FAIR COMMITTEE
January 11, 2022

The meeting of the Agriculture, Extension Education & Fair Committee was called to order by Chair Patti Garro on Tuesday, January 11, 2022 at 9:00 AM in the Green Lake County Board Room, Green Lake County Government Center, 571 County Road A, Green Lake, WI. The meeting was held both in person and via Zoom. Requirements of the open meeting law were certified as being met. The pledge of allegiance was recited.

Present: Patti Garro
Katie Mehn
Ken Bates (Zoom)
Keith Hess

Absent: Bob Dolgner

Other County employees present: Liz Otto, County Clerk; Kathy Ninneman, Fair Coordinator (Zoom); Cathy Schmit, County Administrator; Harley Reabe, County Board Chair

MINUTES

Motion/second (Hess/Mehn) to approve the minutes of December 14, 2021 with no corrections or updates. Motion carried with no negative vote.

COUNTY LIBRARY SERVICES REPORT

Chris Kalupa, Berlin Library Director, gave a report on the recent activities at the Berlin Library.

FAIR COORDINATOR REPORT

Kathy Ninneman, Fair Coordinator, updated her submitted written report. She is currently attending the Fair convention in Wisconsin Dells.

FAIR: BUDGETARY ADJUSTMENT FOR 2020 FAIR BUDGET – discussion/approval

Katie Mehn requested clarification on the amount which has changed from the requested amount. County Administrator Cathy Schmit stated this is due to an adjustment for health insurance that year. Discussion held. Committee will review the resolution drafted by Corporation Counsel Dawn Klockow and discuss and/or approve at the February meeting.

FAIR: BUDGETARY ADJUSTMENT FOR 2022 FAIR MAINTENANCE BUDGET – discussion/approval

Discussion held regarding the fair maintenance contract for 2022 which exceeds the amount budgeted. County Administrator Cathy Schmit stated she will not sign the contract due to the amount exceeded and receiving only one bid. *Motion/second (Hess/Bates)* to put the service out for bid. Ayes – Hess, Bates; Nays – Garro, Mehn. Motion failed. Current provider stated he lost approximately \$8,000 in 2021 for maintenance services. A budget adjustment will be drafted and presented to the committee in February for action.

FAIR: HIGHWAY GROUND/FAIRGROUND IMPROVEMENTS

Chair Garro stated she received complaints regarding the lack of handicapped accessible bathrooms. Kathy Ninneman will check into rental units for the fair in 2022.

FAIR: CONTRACTS

Motion/second (Hess/Mehn) to approve contracts for Road Trip, Zac Matthews Band, and Dawn MacFall. Motion carried with no negative vote.

FAIR: PUBLIC COMMENTS - None

UW-EXTENSION STAFF REPORTS

- **Adam Hady, Area 14 Interim Extension Director** – Hady introduced Pat Wagner, the new Area 14 Extension Director who start on 01/24/2022. Wagner introduced herself via Zoom. Hady also updated the committee on recent activities.
- **Katie Gellings, Health & Well Being Educator** – Gellings provided updates and more information from her submitted report.
- **Ben Jenkins, Agriculture Educator** - Absent
- **Morgan Martinez, 4-H Program Educator** – Martinez provided updates and more information from her submitted report.

APPROVAL OF EDUCATOR OUT OF COUNTY DAYS – discussion/approval

Motion/second (Hess/Mehn) to approve all out of county requests. Motion carried with no negative vote.

COMMITTEE DISCUSSION

Future Meeting Date: February 8, 2022

Future Agenda items for action & discussion:

ADJOURNMENT

Chair Garro adjourned the meeting at 9:58 AM.

Submitted by,

Liz Otto
County Clerk

February 2022 Green Lake County Library Reports

Berlin – I am excited to report that we already surpassed our goal of 40,000 cumulative minutes read for our Winter Reading Program! This means we will be hosting a Hot Cocoa Bar on Friday, March 4 from 10-6 for our patrons. The reading program will continue until February 28. Prize drawings will take place the following Monday. We are thrilled to have 78 participants in this challenge. As I mentioned last month, our prize drawing will be gift certificates from local businesses and will be partially sponsored by our Friends of the Library.

We have added a few exciting items for patrons to check out. We now have a kids art kit to go with our adult/teen art kit, a few more puzzles (donated by patrons) and we have received the snowshoes! The snowshoes were donated through a Thrivent grant and partially through our Friends group.

Our staff is gearing up for the upcoming tax season by going over ways to help the public with questions. Although we must be careful because of privacy, we can offer how to find forms, how to log in to websites, and do troubleshooting on the websites. Our tax forms are starting to arrive and will be put out for public to pick up.

Submissions are now being accepted for our 7th Annual Quilt show to be held in March. If you know any quilters, share the event and have them contact the Berlin Library for more information.

A few February programs we have scheduled are:

- Drop-in Marshmallow Pops program on February 11 (all day)
- Slime Night for kids on February 24 at 6pm
- Balloon Car races on February 19
- Dr. Seuss week from Feb. 28 to March 4
- Speed Puzzling Tournament on Saturday, February 22 at 2pm

Give us a call at 920-361-5420 for more information on any of the programs.

I will be attending the annual Library Legislation Day at the Capital in Madison next week. They just announced that Governor Evers will be the Keynote speaker, along with Superintendent Jill Underly. It will be an exciting day for an opportunity to connect with our local State Representatives and Senators.

If you are looking for a place to go to get warm and have great entertainment, go to your local library! We would love to have you visit.

Chris Kalupa – Berlin Public Library Director

Green Lake Caestecker – February is Library Lovers Month, and we have lots of things to warm your heart all month long. Libraries are a place where we can get lost in an idea we are following, find an adventure we are seeking in a book, discover more about an issue we feel passionate about, or get help from someone about something we want to know. I know you know, but there's loads to love about the library! WPR recently published an article detailing how Wisconsin library patrons checked out 7.2 million e-books and audiobooks last year via the Wisconsin Library Consortium and access through the Libby app. Those numbers don't include additional resources like hoopla, so that number is actually even bigger. As the article states it's "an impressive feat for a state with just under 6 million people." I wholeheartedly agree.

In other numbers related news, I am currently working on the Annual Report. I'll be corralling all the information on library happenings for the past year and have it for the library board's review and approval as soon as possible.

This month, you adventurous souls may want to go on a blind date with a book and take a chance on finding a story you'll fall in love with. Fill out a "Rate Your Date" form and return it by Feb 28th for a chance to win a gift card for local sweets and treats. If you want to warm your heart another way, Winter Walkers are invited to come stretch your legs and get your heart pumping by walking in the lower-level Monday-Friday 10 am-3 pm.

While we don't have any February book sales lined up, we are hard at work weeding the library shelves to make space for new purchases and add to the choices at the book sale. The Friends, in turn, use funds raised by the book sales to help us purchase new items for the collection and on programs for patrons of all ages. It's a beautiful and beneficial cycle.

Status of the Big Three Projects:

1. Tiling started 2/2/2022. Progress!
2. The microfilm digitization project is moving along nicely. Scans are now finished and I'm working on the metadata portion of the project. I also submitted a request to Winnefox for reimbursement for the

upcharge from the Crowley Company for the Rescarta formatting. I believe it will only be a partial reimbursement, but it's something.

3. The background work is still taking far longer to complete than any of us previously anticipated. The most recent word from Jay at Winnefox is "I've reached a milestone in developing the ability to search the catalog directly from the website. This is something I conceptualized with the design of your site, but I've developed it far beyond what I initially thought possible. It is one of the more exciting things that is happening behind the scenes, and no one knows yet." I think he's putting down some very deep roots with this website design and it's going to have some beautiful blooms when the time is right.

Christina Lyon – Caestecker Public Library Director

Kingston Mill Pond – "Love My Library to Pieces" is our display of jigsaw puzzles that are now available to check out. We had been asked a few times if we had puzzles to check out, which prompted us to think "maybe we should try this." Some puzzles were purchased, others have been donated. And we are still taking donations. If you have puzzles that you have put together and don't think you will do again, we would be happy to give them a nice, new home. If you love a good puzzle, you can now check one out the next time you stop by the library.

It is annual report time for libraries. The Division for Libraries and Technology, Wisconsin Department of Public Instruction, collects all kinds of statistics from each library yearly. How many people come into the library each day, what they check out, what township those customers are from. How many books we own, how many we pulled out of the collection, how much they cost, etc etc etc. What is the information used for? You know that here in Green Lake County the information is used to submit our annual request for funding for library services each year. Annual report data is also used to provide a general description of our system and the services it provided for the report year. And to compile state statistics, and determine system funding levels required in the state budget process. Reports are due by March 1st, so if your librarian looks a little frazzled this next month, cut him/her a little slack. They may just have spent a few hours working on their annual report.

Sara Wilson – Mill Pond Public Library Director

Markesan – As you know, Jessica French and Nancy Stellmacher are filling in for Nicole Overbeck for January and February. Our first month of directorship have gone pretty smoothly! Slowly adjusting to the new roles, but happy to report that things are getting accomplished.

Facility: The painting phase of our Children's Library mural is nearing its end. We feel that there are a few spots that could use another coat of paint. We also discussed possibly changing the clouds on the east wall. Changes have been agreed upon and will occur over the next few weeks. Our Children's Area committee met last week and solidified the direction of the final steps of our refresh.

Our audiobook shelving was retro-fitted to be more user friendly by eliminating the bottom row and taking advantage of unused space. Old magazine shelves were utilized to create the new shelves. They look great!

Activities: January at the library was fairly low-key. Children's Hospital of Wisconsin cancelled this month's Play and Learn sessions due to the increase in COVID activity. They will let us know about February's sessions. We had a Book Club planning meeting this month to determine what books patrons would like to read this year. It had low attendance, but decisions were made to get the club going via e-mail. Harlan Barkley presented a Cell Phone Photography class on January 24. We had 9 participants and the presentation was fantastic. We are also having an ongoing "Book Binge" challenge. Patrons can stop in the library to pick up a card that will provide patrons with key words to use in searching for book titles. We hope that it provides a little variety in their reading during the cold winter months!

We're going to do a "Take Your Child to the Library" day treat pack on February 5th. Kids will receive a treat pack with a snack, hot cocoa and a small craft. Take Your Child to the Library Day is a national movement to get kids in the library. This will be the first year we've done something for the day.

We still have very high popularity with the Take and Make craft kits. We put together two this month that were Valentine's themed.

Summer Reading Program items have been ordered and the Zoozort program has been booked in conjunction with the Markesan District Schools for May 25th. This year's theme is "Oceans of Possibilities".

Grants: We have submitted our items from the ARPA grant. We will be getting a new projector, screen, a Meeting Owl, and a new display shelf that is mobile. The technology portion of the grant will provide the

library with two US Cellular hotspots. We also received word that we have been approved for \$600 from the Green Lake County Basic Needs grant and will be receiving a sum from the Webster Grant.

Jessica French – Markesan Public Library Acting Director

Princeton – We are still looking for a new Library Board member! This is an unpaid volunteer position, with one meeting per month, usually at 6pm on the first Monday of every month. Library board members help shape the library's policies, oversee the library budget, evaluate the Director, and sometimes volunteer at events. To be in this position, as a county representative, you must be a resident of Green Lake County and live outside city boundaries. You will need to be officially nominated by Harley Reabe of the Green Lake County Board. If you are interested in being on the library board, and you live outside city boundaries, please contact us and let us know! director@princetonpublib.org or 920-295-6777.

Throughout January, and now into February, we have been helping 15 people and the Historical Society preserve their memories with our digitization service, turning over 45 VHS tapes into DVDs and computer files. This service has been very time-consuming, but popular, so we will probably do it again during a quiet winter month.

We introduced a new reading challenge in January. Kids under 16 could drop off ½ page book reports, for which they would get raffle tickets. The raffle drawing was held on Saturday Feb. 5th. For prizes, Derek Kavanaugh of Wisconsin Special Properties donated a brand new children's mountain bike, and the Pizza Factory donated two \$10 gift certificates.

The Princeton Women's Club has donated two new cookbooks in honor of their longtime member Ruth Hebbe, who passed away suddenly very recently.

Our staff inservice on Monday, January 17th went extremely well. All staff were tested on library tech and procedures. We also cleaned and organized. We laundered the stuffed animals, scrubbed toys, painted chips in wall paint, reorganized the staff work area, cleaned the kitchen, labeled drawers and light switches, weeded old magazines, cleaned up the bulletin board, scrubbed the coffee machine, organized the storage area, cleaned the book drops, took down the Christmas lights, took apart art kits, and did some training on adding and editing items. Volunteers Betty and Paul Trowbridge helped us with some handyman projects too. This was a wonderful and very necessary "spring cleaning," and we will definitely do it again!

The theft incident we had in December has been mostly resolved. This month, the parent of the teen responsible returned 12 books (mostly graphic novels), 1 DVD, and an art kit. Only two items were damaged, and they can be repaired fairly easily. The teen responsible for the theft will receive a "deferred prosecution," meaning that she will face some consequences, but nothing life-altering unless she gets in trouble again. We owe a debt of gratitude to our police department for their careful and considerate handling of this case.

We are looking at getting a new library card design in Princeton, which will hopefully incorporate all the info on our current card, plus our website, email address, open hours, and a picture of our new building. It will also have a dark blue front (to match our new building and to differentiate it from the Kwik Trip cards which people often confuse it for).

We dealt with a lot of maintenance/tech issues this month, including a problem with the heating, a utility room plumbing leak, new PC installation, a problem with one of our phones, and a fax machine breakdown.

On January 26th, we closed due to extreme cold weather. Princeton school was closed as well.

The annual all-libraries meeting took place virtually on the 18th of January. We "met" seven new library directors, got an update on continuing education and ARPA money, received statistics relevant to the annual report, had some ILS training, and received some tech updates.

At our January meeting, the library board approved getting some new pieces of furniture from a \$3,000 grant given to all Winnefox, OWLS, Nicolet Federated, and Manitowoc-Calumet libraries through the American Rescue Plan Act. Winnefox does not know when the furniture will arrive. It will be delivered to another library system's headquarters (since they have the room to store it temporarily) and we will probably pick it up ourselves from there.

In addition, Winnefox has informed us that more money, from a separate ARPA grant, has been given to the library system for tech improvements. Some libraries will be getting extended internet access, internet hotspots, "meeting owls" to assist with remote meetings, and help with infrastructure. We should have more news on this in the coming months, but it looks like we will probably get 2 US Cellular internet hotspots. I was able to test one of these, and it was able to provide decent internet even in the middle of the White River Wildlife Area. We would check these out to patrons for 1 week, for their use while camping, working from

home, etc. The ARPA grant money would only cover 1 year of use for these hotspots, after which we would have to decide whether to pay for them ourselves.

Our digitization project continues, hitting many snags along the way, but making slow progress.

Highlights from the 2021 Annual Report

Each winter, the WI Department of Public Instruction requires library directors to complete an annual report for the previous year, which includes many statistics on library use for the past year. Here are some highlights:

In Princeton we checked out 25,487 items in 2021, or about 82 items every day that we were open! This includes books, DVDs, CDs, video games, audiobooks, etc. That number is up from 24,060 items in 2020, despite the continuing pandemic worries.

Of the items we checked out last year, 6,815 were children's items. 17,230 items were checked out to people outside the City of Princeton.

In 2021 the Princeton Library was a "net lender," meaning we checked out more of our own items (69%) than we borrowed from other libraries for people. That's pretty good-- it means our little library's collection is good enough to fill most of the needs of most of our customers.

In Princeton, we read mostly fiction books. Our most-read authors were James Patterson, Janet Evanovich, David Baldacci, C.J. Box, and Kristin Hannah. In non-fiction, we read mostly cookbooks and books about textile arts, gardening, criminology, and travel. Our least-read books were poetry.

Over 1,000 people have a Princeton library card.

In 2021, our library system added 19,288 downloadable eBooks and audiobooks, bringing us to a total of 177,540 shared e-materials. Wow! Every library in the system contributed funds to do this.

Last year, our website (princetonpublib.org) was visited 11,527 times. Our website features include our online card catalog, personal library account login, genealogy database, events calendar, and free Gale courses for many subjects.

Upcoming Events in February

STORY TIME: Bring your toddlers at 9am on Monday mornings every week for songs, stories, crafts, and snacks! There is no charge for this program.

Read to Ride! Now through February 5, kids can turn in 1/2 page book reports in exchange for a raffle ticket. Kids could win a brand new mountain bike or a gift certificate from the Pizza Factory!

The Mystery Book Club Will Meet on Wednesday, February 2 at 9:30am: Pick up a copy of "Before the Fall" by Noah Hawley. It's about a mysterious plane crash that kills 9 ultra-rich passengers, leaving only two alive: down-on-his-luck painter Scott Burroughs and a four-year-old boy, who is now heir to a vast empire. This group is led by Vicki Duhr. The Mystery Book Club meets on the 1st Wednesday of every month at 9:30 am.

A Little House Birthday Party: Saturday, February 5, 1-4pm, celebrate Laura Ingalls Wilder's 155th birthday with us! Crafts, snacks, artifacts from the Historical Society, and a presentation by teacher Sarah Geisthardt.

Make Valentines With Us! February 7-12, drop in any time we're open to making some gorgeous valentines. We have supplies for kids with stickers, ribbons, and paper hearts, and we have fancy supplies and 3D paper cards for teens and kids. Free!

Knitting Club: Monday, February 14 & 28, 4-6pm: Join us every month (twice per month in fall & winter) for yarns and a chat. All experience levels are welcome-- we'll teach you. Kids too!

Jewelry Making: Thursday, February 17, 3-7pm: Drop in and make some jewelry with us! Over the years, we've gotten lots of donations of beads. Help us use them up and make earrings, necklaces, and bracelets! No charge. All supplies provided. For Adults, but older kids/teens welcome too.

Laura Skalitsky – Princeton Public Library Director

RESOLUTION NUMBER -2022

Resolution approving the Winnefox Library System 2022-2026 Library Agreement

The County Board of Supervisors of Green Lake County, Green Lake, Wisconsin, duly assembled at its regular meeting on this 15th day of February 2022, does resolve as follows:

- 1 **WHEREAS**, Wisconsin Statute §43.15(4)(b) allows the County to participate in a
 - 2 federated public library system if it adopts and maintains a plan of library services,
 - 3 provides financial support for library services and enters into an agreement with the
 - 4 public library system; and,
- 5 Majority vote is needed to pass.

Roll Call on Resolution No. -2022

Submitted by Ag & Extension
Education and Fair Committee

Ayes , Nays , Absent , Abstain

Passed and Adopted/Rejected this 15th
day of February 2022.

Patti Garro, Chair

Katie Mehn

County Board Chairman

Ken Bates

ATTEST: County Clerk
Approve as to Form:

Keith Hess

Corporation Counsel

Robert Dolgner

6 **WHEREAS**, Green Lake County has participated in a federated library system in the past,
7 has provided financial assistance and entered into a library service agreement; and,

8 **WHEREAS**, the current library service agreement has expired and a new agreement must
9 be executed; and,

10 **WHEREAS**, whereas the Committee, Corporation Counsel and the County Administrator
11 have reviewed the attached agreement and recommend execution of the agreement.

12 **NOW THEREFORE BE IT RESOLVED**, Chairman Harley Reabe and County
13 Administrator Catherine Schmit may execute the Library Services Agreement attached
14 hereto.

15 **FISCAL NOTE:** the 2022 budget contains the expenditure for the first year of the
16 Agreement.

AGREEMENT

THIS AGREEMENT is by and between **Green Lake County**, a State of Wisconsin Municipal Corporation, hereinafter called "COUNTY," and the Winnefox Library System, a public library system organized in accordance with Chapter 43 of the Wisconsin Statutes, hereinafter called "WINNEFOX."

WITNESSETH

WHEREAS, in accordance with Wisconsin Statutes, Section 43.15(4)(b), the County may participate in a federated public library system if it does all of the following:

1. Adopts and maintains the plan of library service submitted and approved under Section 43.11(3) and 43.13(1).
2. Provides the financial support for library services required under sub. (2). [43.15(2)]
3. Enters into a written agreement with the public library system board to participate in the system and its activities and to furnish library services to residents of those municipalities in the county not maintaining a public library, and

WHEREAS, the plan of library service for a county... (43.11 [3] [c]) shall provide for library services to residents of those municipalities in the county not maintaining a public library under Chapter 43. The services shall include full access to public libraries in the county participating in the public library system. The plan shall specify the method and level of funding to be provided by the county to implement the services described in the plan and shall describe the services to be provided by the public library system and the allocation of state and county aid to fund those services, and

WHEREAS, Winnefox has been organized and operates as a federated public library system within the meaning of Section 43.19 Wisconsin Statutes, and

WHEREAS, Winnefox must, in order to qualify for and maintain its eligibility for state aid, provide all services outlined in Section 43.24(2) of the Wisconsin Statutes; and

WHEREAS, it is in the best interest of Green Lake County to contract with Winnefox to provide for the extension and development of library services described in the Long-Range Plan of Library Service, hereinafter called the Plan, a copy of which is attached.

NOW IT IS HEREBY AGREED as follows:

1. The Green Lake County Board of Supervisors authorizes the Winnefox Library System to negotiate and execute such Agreements as are necessary to implement the Plan attached hereto for the calendar year 2022 and each subsequent year for the plan's life.

2. The County agrees to participate in the Winnefox Library System and its activities.

3. The County agrees that all of the public libraries in Green Lake County should be compensated for serving Green Lake County residents living outside municipalities that maintain libraries. Accordingly, the Green Lake County Library Advisory Committee, composed of the Directors of the Libraries in Green Lake County, shall present an annual funding request based on this formula. It is understood that due to budget constraints the county may not be able to fund the full request in some years.
 - a) Using the latest Annual Reports filed with the Wisconsin Department of Public Instruction (DPI), the public libraries in Green Lake County shall determine what percentage of the previous year's total circulation is to residents of Green Lake County residing outside of the municipalities which maintain libraries (county rural residents).

 - b) The percentage of circulation to county rural residents shall be multiplied by the total operational expenditures of the libraries for the prior year. This figure shall constitute the libraries' request for reimbursement for services to Green Lake County rural residents.

$$\begin{array}{ccccc} \text{Total expenditures} & \times & \text{percentage of circulation to} & = & \text{Green Lake} \\ & & \text{county rural residents} & & \text{County support} \\ & & \text{(a)} & & \text{(b)} & & \text{(c)} \end{array}$$

 - c) The allocation of funds shall be as follows:
 - a) Using figures reported on their most recent annual reports, each library shall determine their cost per-circulation by dividing their total operational expenditures by their total circulation for the service year.

 - b) The cost per-circulation at each individual library shall be multiplied by the library's total non-resident circulation from Green Lake County. The resulting sum, plus any funds for shared services, will constitute that library's share of support from Green Lake County.

4. Funds appropriated by Green Lake County shall also provide support for Winnefox Cooperative Technical Services (WCTS) which provides libraries with cooperative ordering, cataloging, material processing, and other services. The WCTS Executive Council with the assistance of the Green Lake Librarians Advisory Committee (LAC) shall determine the WCTS service program and shall submit a budget request to fund the county's share of the service program.

- 5 Green Lake County shall pay funds requested by libraries in adjacent counties under Section 43.12(1) of Wisconsin Statutes.
- 6 Nothing in the funding formula shall preclude the libraries from requesting grant funds or special project funds from the County for a specific purpose. Approval of such a request shall be at the County's discretion.
- 7 The County shall be entitled to membership on the library boards of the participating libraries as provided in sec. 43.60(3), Wis. Stats. The Green Lake County Board Chairman, subject to confirmation by the Green Lake County Board of Supervisors, shall appoint County members to the library boards.
- 8 The County designates the Agriculture, Extension, Education & Fair Committee and the Green Lake County Librarians Advisory Committee as the Green Lake County Library Planning Committee.
- 9 The borrower registration records of participating libraries may be audited by an official of Green Lake County appointed by the Chairman or County Board to ascertain that registration procedures for borrowers are applied equally to both city and county residents and that borrower percentage figures described in the Plan are accurate. This audit may not violate provisions of sec. 43.30, Wis. Stats. regarding confidentiality of library records.
- 10 The parties agree to cooperate to further improve public library service to County residents.
- 11 Winnefox agrees to provide such financial or operational reports of its activities as the County requests.
- 12 Winnefox will present a request for a County library appropriation in accordance with the County's budgeting procedures and will distribute these funds to the participating libraries based on Member Library Agreements and the Plan.
- 13 This Agreement shall go into effect January 1, 2022 and remain in effect through December 31, 2026, the life of the attached long-range plan. This Agreement may be amended at anytime by mutual agreement of both parties. The parties may abrogate it only by following procedures outlined in Wisconsin Statute 43.18.

APPENDIX A: Long-Range Plan of Library Service - Green Lake County 2022 - 2026

ATTACHMENT:

IN THE PRESENCE OF:

GREEN LAKE COUNTY, a State of
Wisconsin Municipal Corporation,
("COUNTY)

By: Harley Reabe, Chairman

Catherine Schmit, County Administrator

Dated: _____

IN THE PRESENCE OF:

WINNEFOX LIBRARY SYSTEM
(WINNEFOX)

By: Katherine Freund, WLS Board President

Jeff Gilderson-Duwe, Director

Dated _____

Green Lake County
Long Range Plan of Library Service 2022-2026

Statement of Principles:

1. Every resident of Green Lake County, regardless of address, should have equal, free, and convenient access to all 5 Green Lake County Libraries and all Winnefox Library System resources.
2. The Libraries of Green Lake County will continue to provide cost-effective services, materials, and opportunities to all residents.
3. The Libraries of Green Lake County will provide opportunities to combat illiteracy in the County.
4. Green Lake County will reimburse libraries in adjacent counties for use of their rural residents in accordance with the level of reimbursement specified in Wis. Stat. 43.12.

Library Service Priorities 2022 through 2026:

Residents of Green Lake County enjoy the opportunity of receiving service from five unique libraries located within the county. The priorities and activities listed below are examples of priorities found in individual plans and policies and will be undertaken by one or more libraries.

Priority I: All libraries in Green Lake County recognize the value of establishing reading skills as a basis for lifelong learning and will continue to consider services to children and families to be a primary importance.

Activities:

- a. Establish/strengthen liaisons with other community organizations serving children and families such as Headstart, preschools, WIC, etc.
- b. Increase and diversify programming for children and families, including summer learning programs for all ages.
- c. Offer literacy activities providing opportunities for children and families to engage both in the library buildings and at home.

Priority II: The libraries in Green Lake County will be central to community life for Green Lake County residents.

Activities:

- a. Provide a safe atmosphere for community interactions and events by providing resources such as meeting space, publicity, or co-sponsoring activities with other county organizations.
- b. Provide services that may not be readily available elsewhere such as community information, warming shelter, tax forms, a copy machine, fax machine, public access computers, etc.

Priority III: Green Lake County libraries will be leaders in providing access to information technology to all citizens of the county, promoting information literacy, and keeping up-to-date with all continuing technology as practical.

Activities:

- a. Provide access to the Internet, computers with word processing programs, online resources, and other technology needs, along with training for those that need it.
- b. Keep library technology devices up to date, so public service is not limited by equipment obsolescence.

Priority IV: Green Lake County libraries will work closely with local schools and homeschoolers as partners in the educational process.

Activities:

- a. Consult with teachers (public and homeschool) to obtain information on curriculum in order to provide better resources for students' homework needs.
- b. Provide book talks and offer library tours to encourage students to visit the library.
- c. Bring the library to the students with digital materials.

Priority V: Green Lake County libraries will prioritize providing inclusive services to all residents.

Activities:

- a. Form partnerships with service providers to both assess the needs of disabled individuals in the county and reach those in need of library services.
- b. Ensure that all facilities, technology, and resources are accessible to all.
- c. Provide home delivery of material as needed.

Priority VI: Green Lake County Libraries will facilitate lifelong learning for all county residents.

Activities:

- a. Consider adult learning needs to be a central collection development priority.
- b. Provide quiet areas for study as well as distance learning technology.
- c. Provide programming for adults.

Priority VII: Green Lake County libraries will be proactive in meeting changing needs within the county.

Activities:

- a. Library directors will continue to attend Library Advisory Committee meetings and meetings of other community organizations to discuss mutual concerns.
- b. Continually evaluate library usage patterns, discontinuing services that are no longer relevant and implementing new services to meet emerging needs.
- c. Revisit and update the long-range plan on a regular basis.
- d. Stay in touch with governmental officials soliciting their opinions regarding community needs.

Evaluation

Each year, prior to annual funding requests, County Libraries will present a report to the Green Lake County Agriculture, Extension, Education & Fair Committee and County Board detailing progress on service priorities listed above. The committee will be provided with appropriate statistics, and other information, to assess the effectiveness of county libraries.



This report briefly describes the work that was completed within the Health & Well-Being Institute in January of 2022. During the reporting period, the educator made 57 direct educational and professional contacts.

Educational Programming, Networking and Outreach in the Local Community

Parent Cafes via Zoom

In January I taught four lessons during the evening Parent Cafes via Zoom. Parent Cafes offer a small group setting where parents can come together to learn and share authentic conversations about the challenges they face in a safe environment. The Cafes guide parents through the Strengthening Families Protective Factors, which encourage real-world ways for every family to focus on their strengths and build resiliency. Parent Cafes are an excellent way to build a community while learning to proactively respond to challenging situations. These were started through the Community Health Action Team (CHAT) and Children’s Hospital. I taught 2 lessons on nutrition and 2 lessons on money management. I will continue to teach a lesson at the Parent Cafes throughout 2022.

Financial Coaching – Green Lake County Circuit Court

During the month of January, I taught six sessions of Financial Coaching to 4 different individuals who were mandated to complete the financial lessons. One of these lessons was in-person and the rest were via Zoom. Each lesson discusses important topics related to finances, such as budgeting, tracking spending, saving, credit, and debt management. Participants also have to complete work outside of the classes to show responsibility and learning.

Rural Early Childhood Grant Advisory Board

I was asked to serve on the Rural Early Childhood Grant Advisory Board through ThedaCare as a Green Lake County family representative. Allie Henke, director at Young Stars Daycare, is also serving on the board as a Green Lake County family representative. The board is writing a grant to grow health equity within ThedaCare’s rural area – Green Lake County, Waushara County, Marquette County, Waupaca County, and Shawano County. The grant will use the Help Me Grow (HMG) model to identify how to provide a “warm handoff” for families with young children in rural areas and create a bridge to follow up with community resources. There are 3 total meetings prior to the grant due date of mid-March. If the grant is received the board will continue to meet to work on the implementation of the project.

Emerging Impacts of COVID-19 Pandemic

	Pre-Pandemic Rate	Pandemic Rate	Change in Rate
Fine Motor Delays	8%	11%	^ 46%
Gross Motor Delay	10%	13%	^ 27%
Communication Delay	21%	25%	^ 18%
Overall Concerning Delay	64%	76%	^ 18%

ASQ Screening Data Collected by First Five Fox Valley of a total of 1,280 children in the Fox Valley prior to COVID (6/1/2019 -3/20/2020) and during the COVID pandemic (3/21/2020 -6/30/2022).



Networking within Extension and Professional Development Opportunities

I made 21 contacts within the UW Extension system during the month of January. I continue to have a number of professional meetings scheduled with colleagues to continue to network and learn from other Extension educators.

Joint Council of Professionals (JCEP) Conference Planning Committee

I am serving on the JCEP Planning Committee, and the chair of the Awards and Social Sub-Committee. The JCEP

Conference will take place in April with 2 days of virtual and 1 day of in-person learning and meetings. We have monthly meetings scheduled through March and then weekly meetings through the conference dates.

Out of County Days

0 Out of county days for January

1/2 Out of county days planned for February (Health & Well-Being Programming meeting in Winnebago County, 1/2 day)

* Travel expenses are covered by Extension



Extension

UNIVERSITY OF WISCONSIN-MADISON
GREEN LAKE COUNTY

Ben Jenkins
Green Lake County
Agricultural Educator
January 2022

This report briefly describes the work that was completed within the Agricultural Program in January of 2022. During the reporting period, the educator made 313 direct educational and professional contacts plus

other unknown contacts through relevant social media postings and articles.

Educational Programming, Networking and Outreach in the Local Community

General County Outreach

I have been posting to the county Facebook page any and all upcoming programs coming from UW Extension and its partners. I wrote a Focus Article for the Berlin News on utilizing the new Ask a Gardening Question tool on the UW-Madison Div. of Extension Horticulture Topic Hub. Concerns coming in in January included ideas for new farm enterprises, meat processing, soil management, land rent, cover crops, dairy margin protection, and fertilizer prices.

Soil Health Day

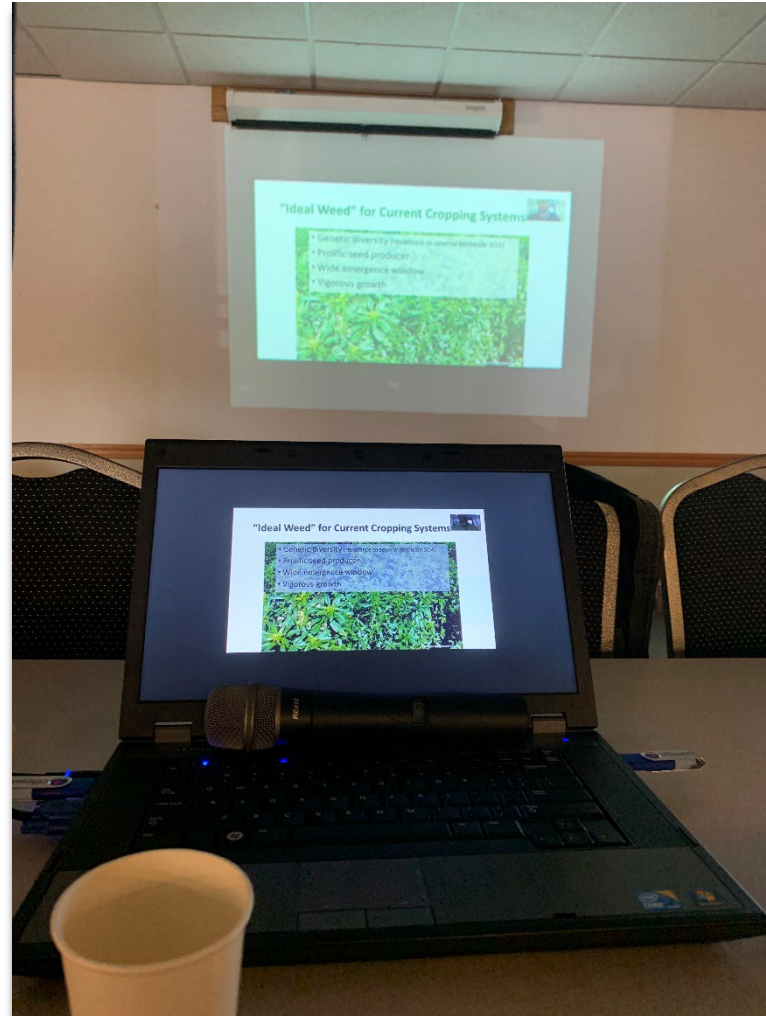
On January 18th Jamie Patton, Francisco Arriaga, Rodrigo Werle, and Dan Marzu came to Dalton to put talk to farmers on managing soil health. Farmers learned about utilizing cover crops, managing to avoid compaction layers, and some natural weed control strategies. They were also shown how ground water moves through soil.

Meat Processing

On January 19th I hosted a meeting for the steering committee of the developing cooperatively run harvest plant. Kelly Maynard from the UW-Madison Center for Cooperatives returned to the county to help those folks who want to be on the steering committee brainstorm about the process of forming a co-op. Attendees heard a brief presentation by Kelly and were then free to discuss their hopes and concerns about moving forward with the forming of a cooperatively run meat harvest plant.

Pesticide Applicator Training

January 25th I held the first of three Pesticide Applicator Trainings to be held in Green Lake County. Thirty people attended and took the exam.



Networking within UW Extension and Professional Development Opportunities

Workgroups

During the month of January, I participated in the programming plan of work meetings for Farm Management and Crops and Soils to see in what ways I can work with colleagues on program topics that are of value to Green Lake County. This month I did planning work with colleagues in a work group that is trying to determine and quantify the value of soil health.

Agronomy Update

I hosted the webinar Agronomy Update with other colleagues in crops and soils. Speakers were Joe Lauer, Shawn Conly, and John Grabber. Topics included research results from the 2021 growing season focused on Corn, Soybeans, and Alfalfa. Attendees could receive CCA credits for attending.

Out of County Days

- 0 Out of county days for January
- 2 Out of county day(s) planned for February (Wisconsin Potato Growers Conference)

*Denotes that it was paid for by UWEX





Extension
UNIVERSITY OF WISCONSIN-MADISON
GREEN LAKE COUNTY

Morgan Martinez
Green Lake County
4-H Program Educator
January 2022

This report briefly describes the work that was completed within the 4-H Program in January 2022. During the reporting period, the program educator made 97 direct educational and professional contacts.

Program Highlights

Green Lake County 4-H Leaders' Association

Organized at the county level, the 4-H Leaders' Association brings together volunteers to serve as a venue for volunteer leader training and an organizing mechanism in providing volunteer and financial support for county level educational opportunities for 4-H members and 4-H volunteers. I attended their meeting on January 6, 2022. The meeting covered a variety of topics including annual leader training focusing on youth-adult partnerships, 4-H workshops, and 4-H project updates, and 4-H scholarship opportunities.

Green Lake County Livestock Council

I attended the Green Lake County Livestock Council meeting which was held on Tuesday, January 18, 2022 at the Town of Brooklyn Hall. The Board of Directors discussed educational programming opportunities for members and livestock auction updates including addition of a new processor for buyers.

Clover Kids Science Workshop

On January 20, 2022 youth in grades 5K through 3rd grade participated in a STEM (Science, Technology, Engineering, and Math) program where they used the scientific method to explore and engage in STEM related educational activities in order to increase their knowledge on the chemistry concepts of states of matter and chemical reactions. Eight youth engaged in hands-on activities which included learning how chemical reactions are impacted by a catalyst to create a colorful foam fountain by adding yeast to a chemical reaction and demonstrating how states of matter change by mixing a solid with a liquid to create gas and inflate a balloon.



Networking within Extension and Professional Development Opportunities

4-H Thriving Academy

The Wisconsin 4-H Thriving Academy focuses on learning designed to unite the Wisconsin Positive Youth Development Institute with a common definition and grounding in the science of learning and development through the 4-H Thriving Model.

The Thriving Academy met on January 27, 2022 via

Zoom with a focus on the alignment of Positive Youth Development Frameworks with the 4-H Thriving Model.



The 4-H Thriving Model predicts that youth who participate in 4-H programs that provide a high-quality developmental context (create a positive, engaging space with hands-on learning opportunities) will thrive (i.e. growth mindset, hopeful purpose, goal setting and management), and thriving youth achieve key developmental outcomes (i.e. connection with others, social competence, personal responsibility).

4-H Evaluation Workshop

I attended a workshop on January 20, 2022 designed to support the interpretation and communication of the 2021 Wisconsin 4-H Thriving Survey results. In this workshop we used annual survey data to explore how 4-H programs are associated with youth development impacts and how can I use this data to help with program planning.

Spring Program Planning

In collaboration with Marquette County 4-H Extension Educator Michelle O'Malley, planning has begun for a 4-H experience where current and potential 4-H youth and families can experience hands-on project learning and explore the projects 4-H has to offer. This effort is designed to promote the 4-H programs to Green Lake and Marquette County youth and provide educational opportunities for youth to learn new skills. We will be offering project learning in the following topics: robotics, duct tape art, candy making, and cooking.

January Meetings

I continue to connect, learn and share with Extension colleagues via Zoom. Some of the meetings I participated in during the month of January:

- WI 4-H Program Quality Committee on 1/5, 1/10, 1/12, 1/13, 1/20, 1/21, 1/26
- Southern 4-H Regional Meetings on 1/6 and 1/20
- Wisconsin 4-H Program Meeting on 1/13

Out of County Days

- 0 Out of county days for January
- 0 Out of county days planned for February

* Travel expenses are covered by Extension



Green Lake County Fair Office
Kathy Ninneman, Fair Coordinator
571 County Road A, Green Lake, WI 54941
Kathy.Ninneman@wisc.edu
920-294-4032

Monday, January 31, 2022

TO: Green Lake County Agriculture, Extension, Education & Fair Committee

2022 Fair

- Tent Rental – I have secured tents through Wautoma Rental Center. They won't have the tents set up on Monday, as in the past with Modern Rentals. They could guarantee by Wednesday at 5 pm but will try for Tuesday. Since they have several accounts from Modern Rentals, they have extra work and cannot guarantee early setup.
- Portable Restrooms – Megan, from Ray's Sanitation, contacted me while on vacation in Mexico and will be in touch with me when she is back.
- Dumpsters – I contacted GFL and they are all ordered.
- Tables/Chairs – I have them on reserve with the Ripon FFA Alumni.
- Yard Signs – I ordered 100 from VistaPrint to put throughout the county & beyond.
- Judges – many have been contacted.
- Food Trucks/Stands – I have made 29 contacts. The majority either have another event or are short staffed. I have two contracts in full from Smokehound BBQ, New London and Hopper's Mini Donuts, West Bend; a verbal commitment from C&L Enterprise (Gyros), Mauston; Cottage Grove Kettle Corn and Tasty Thai, Oshkosh. Plus our staples – Farm Bureau and the Little Red Dairy Barn.



Others:

The group of passionate fair citizens continue to meet monthly. We are exploring several options and discussing plans and the direction we are wanting to go. Matt Immel, treasurer of the Fond du Lac County Fair, will be attending our next meeting on February 9.

2022 WI Association of Fairs Convention

I attended my very first WI Association of Fairs Convention in WI Dells, January 9-12, where 68 of 75 Fairs attended. It was a very informative convention. I was able to network with several other counties, gaining valuable knowledge and a variety of ideas. Our keynote speaker was Marla Calico, President &



CEO of the International Association of Fairs & Expos, giving a very informative presentation "R U Ready 4 but also there will be opportunities before us that may not happen again for a generation or more. I also met with A&P Carnival and International Demolition Derby vendors and brought those contracts back. The convention ended with the WI Fairest of the Fair banquet and crowning. Although Green Lake County did not have a contestant, our newly crowned 2022 Fairest (Sadie Goettl-Berlin) attended along with her mom (Tammy). We just happened to be seated at the table with the parents whose daughter won from Washburn County!



Out of the office:

Vacation: (February 14; February 23-28)

The mission of the Green Lake County Fair is to provide positive youth development and leadership skills, along with promoting family and community involvement through education and tradition.



Green Lake County Fair Office
Kathy Ninneman, Fair Coordinator
571 County Road A, Green Lake, WI 54941
Kathy.Ninneman@wisc.edu
920-294-4032

We need

JEANS

Drop off unwanted jeans at
UWEX/Fair Office ~ Green Lake County
Government Center, 571 County Road A,
Green Lake ~ between 8 am-4:30 pm

Through May 31

With our fair theme being "Blue Jeans and County Fair Dreams," we would like to decorate with blue jeans. Would you like your old jeans on display at the fair this August? Drop off unwanted jeans to the UWEX/Fair Office and we will use them for our decorating this year!
THANK YOU!

See you at the Green Lake County Fair
August 4-7, 2022



The mission of the Green Lake County Fair is to provide positive youth development and leadership skills, along with promoting family and community involvement through education and tradition.

RESOLUTION NUMBER -2022

**Relating to Use of General Fund Reserve Funds for Highway Property
Improvements Related to County Jr. Free Fair**

The County Board of Supervisors of Green Lake County, Green Lake, Wisconsin, duly assembled at its regular meeting begun on the 15th day of February 2022, does resolve as follows:

- 1 **WHEREAS**, the Ag/Ext Education & Fair Committee and County Board are committed to
- 2 providing a free, safe, educational and entertaining annual Green Lake County Junior Free
- 3 Fair, and;

- 4 **WHEREAS**, the Green Lake County Highway Department has historically
- 5 accommodated the annual Junior Free Fair by allowing the Fair to utilize the Highway
- 6 Department building and grounds to host their annual event; and;

- 7 **WHEREAS**, the Ag/Ext Education & Fair Committee and staff have identified some
- 8 shortcomings of the Highway Department buildings and grounds for their uses, as well
- 9 as a need for Fair related building expansion and grounds improvements, and;

- 10 2/3 majority vote is needed to pass.

Roll Call on Resolution No. -2022

Submitted by Ag/Ext Education & Fair
Committee:

Ayes , Nays , Absent , Abstain

Passed and Adopted/Rejected this 15th
day of February 2022.

Patti Garro, Chair

Katie Mehn

County Board Chairman

Ken Bates

ATTEST: County Clerk
Approve as to Form:

Bob Dolgner

Corporation Counsel

Keith Hess

11 **WHEREAS**, that due the COVID-19 Pandemic the annual Green Lake County Junior
12 Free Fair was cancelled resulting of annual unused levy in the amount of \$37,450 which
13 lapsed to the General Fund Reserve Balance at the close of 2020 per GASB and GAAP
14 requirements, and;

15 **WHEREAS**, the Ag/Ext Education & Fair Committee and staff propose a transfer of the
16 amount of \$37,450 from the General Fund Reserve Balance to fund prioritized
17 improvements to the Highway Department Fund for buildings and grounds to improve
18 the Green Lake County Junior Free Fair operations, and;

19 **WHEREAS**, per GASB and GAAP compliance, improvements to Highway Department
20 buildings and grounds, regardless of the funding source of those improvements, shall
21 become the property of the Highway Department Fund and shall be accounted for as
22 such and shall *not* be retained within the General Fund as the property of the Green
23 Lake County Junior Free Fair, and;

24 **WHEREAS**, transfer of the amount of \$37,450 from the General Fund Reserve Balance
25 to fund prioritized improvements to the Highway Department Fund for buildings and
26 grounds to improve the Green Lake County Junior Free Fair operations will deplete the
27 General Fund Reserve Balance which could negatively affect audit findings and bond
28 rating as well as set an example to other County departments a willingness to deplete
29 those reserves at the request of a multitude of County departments.

30 **NOW THEREFORE BE IT RESOLVED** that the County Board of Supervisors approves
31 the transfer of \$37,450 from General Fund Reserves to Highway Fund Reserves to be
32 used for Highway Department building and grounds improvements taking under
33 advisement recommendations by the Ag/Ext Education & Fair Committee.

34 **BE IT FURTHER RESOLVED** the Highway Department will have the final approval
35 authority of any proposed building and grounds improvements and that all
36 improvements shall become the property of the Highway Department Fund per GASB
37 and GAAP compliance.

38 **BE IT FURTHER RESOLVED** any Highway Department building and grounds
39 improvement must comply with local, state and federal regulations and guidelines.

40 **FISCAL NOTE:** Reduction of \$37,450 in General Fund Reserves with transfer of that
41 amount to the Highway Department Fund Reserve.

GREEN LAKE COUNTY

Notice of Budgetary Adjustment

Unanticipated Revenue or Expense Increase or Decrease Not Budgeted

Date: January 17, 2022
 Department: Fair
 Amount: \$15,000.00
 Budget Year Amended: 2022

Source of Increase / Decrease and affect on Program:
 (If needed attached separate brief explanation.)

The Maintenance Contract that was presented is for a maximum compensation of \$35,000. This individual contracted for the 2021 Fair for \$20,000. With all the unknowns of this being his first year, the labor hours of him & his staff exceeded his contract, by approximately \$8,000. He did an excellent job, he provides much of his own equipment, plus he pays 4 staff. There is an extreme amount of work that goes into getting ready for the fair and also the dismantling afterwards. It was handled professionally.

Revenue Budget Lines Amended:

Account #	Account Name	Current Budget	Budget Adjustment	Final Budget
22-101-00-58000-000-000	Contingency		\$ 15,000.00	\$ -
				\$ -
				\$ -
				\$ -
Total Adjustment			\$ 15,000.00	

Expenditure Budget Lines Amended:

Account #	Account Name	Current Budget	Budget Adjustment	Final Budget
22-100-13-55460-350-000	Repair & Maintenance	\$ 32,478.00	\$ 15,000.00	\$ 47,478.00
				\$ -
				\$ -
				\$ -
				\$ -
Total Adjustment			\$ 15,000.00	

Department Head Approval: approved as to format: Cathurini of Schmit
 Date Approved by Committee of Jurisdiction: _____

Following this approval please forward to the County Clerk's Office.

Date Approved by Finance Committee: _____

Date Approved by County Board: _____

Per WI Stats 65.90(5)(a) must be authorized by a vote of two-thirds of the entire membership of the governing body.

Date of publication of Class 1 notice of budget amendment: _____