



# **GREEN LAKE COUNTY**

571 County Road A, Green Lake, WI 54941

---

**Original Post Date: 12/3/21**

**Amended\* Post Date:**

**The following documents are included in the packet for the Parks Commission on December 6, 2021:**

- 1) Agenda
- 2) Minutes from 11/8/21
- 3) Resolution relating to Donation of an ADA Fishing Pier to Green Lake County
- 4) Parks Report



# GREEN LAKE COUNTY OFFICE OF THE COUNTY CLERK

Elizabeth Otto  
County Clerk

Office: 920-294-4005  
FAX: 920-294-4009

## Parks Commission Meeting Notice

**Date: December 6, 2021 Time: 3:00 PM**

**Location: Government Center, County Board Room, 571 County Road A, Green Lake WI**

### AGENDA

#### Committee Members

William Boutwell, Chair  
Curt Talma, Vice-Chair  
Jerry Specht  
Charlie Wielgosh  
Todd Morris  
Vonn Roberts  
Michael Shattuck

Elizabeth Otto, Secretary

Virtual attendance at meetings is optional. If technical difficulties arise, there may be instances when remote access may be compromised. If there is a quorum attending in person, the meeting will proceed as scheduled.

1. Call to Order
2. Certification of Open Meeting Law
3. Pledge of Allegiance
4. Approval of Minutes: 11/8/21
5. Public Comment
6. Current Boat Launch Fee Funds
7. DNR Rules for Boat Launch Fees
8. Resolutions
  - Resolution relating to Donation of an ADA Fishing Pier to Green Lake County
9. Update on Walleyes for Tomorrow Pier
10. Update on Wisconsin Heros Outdoors Launch
11. Bids for Sunset Park Restrooms
12. Update Bike Trail Maintenance – City of Green Lake
13. Discussion Regarding Biking/Walking on CTH T
14. Update on GLCVB Brochure to Include County Parks
15. Parks Report
  - Monthly Activities
16. Committee Discussion
  - Future Meeting Dates: TBD
  - Future Agenda items for action & discussion
17. Adjourn
- 18.

Due to the COVID-19 pandemic, this meeting will be conducted and available through in person attendance (6 ft. social distancing required and face masks required) or audio/visual communication.

Topic: Parks Committee

Time: Dec 6, 2021 03:00 PM Central Time (US and Canada)

Join Zoom Meeting

<https://us06web.zoom.us/j/86425936883?pwd=K3hEZEVlcUN5eGNncGJFWkp1QTdvQT09>

Meeting ID: 864 2593 6883

Passcode: 983028

Dial by your location

+1 312 626 6799 US (Chicago)

+1 929 436 2866 US (New York)

Kindly arrange to be present, if unable to do so, please notify our office. Sincerely, Elizabeth Otto, County Clerk

**Please note: Meeting area is accessible to the physically disabled. Anyone planning to attend who needs visual or audio assistance, should contact the County Clerk's Office, 294-4005, not later than 3 days before date of the meeting.**

# PARKS COMMISSION

November 8, 2021

The regular meeting of the Parks Commission was called to order by Chair Bill Boutwell on Monday, November 8, 2021 at 4:30 PM in the Green Lake County Board Room, Green Lake County Government Center, 571 County Road A, Green Lake, WI. The meeting was held both in person and via Zoom. Requirements of the open meeting law were certified as being met. The pledge of allegiance was recited.

Present: Bill Boutwell  
Vonn Roberts  
Todd Morris  
Michael Shattuck (3:16)  
Jerry Specht  
Curt Talma  
Charlie Wielgosh

Other County Employees Present: Liz Otto, County Clerk; Scott Weir, Maintenance Supervisor; Cathy Schmit, County Administrator (Zoom); Dawn Klockow, Corporation Counsel (Zoom); Harley Reabe, County Board Chair; Chief Deputy Matt Vandekolk

## **APPROVAL OF MINUTES**

*Motion/second (Roberts/Specht)* to approve the minutes of the October 11, 2021 meeting with no additions or corrections. Motion carried with no negative vote.

**PUBLIC COMMENT** - none

## **CURRENT BOAT LAUNCH FEE FUNDS**

County Clerk Liz Otto reported the year to date boat launch fees are at \$55,000 and the carryover fund is at \$237,928.63.

## **PRIORITY USES FOR BOAT LAUNCH FEES**

Discussion held on boat launch fee uses. Parks Director Scott Weir stated that some ramps need to be replaced and a parking lot sealcoated soon. Additional parking area discussed at both Dodge Memorial and Sunset parks along with possibly using some of the funds to help eliminate the duckweed problem. Corporation Counsel Dawn Klockow will send the current statutes for use of boat launch fees the committee members. Weir will look into DNR regulations for boat launch fee use and provide that for the next meeting.

## **PARK SIGNAGE AND MARKETING**

Discussion held on new signage at Zobel Park to promote the disc golf course and the handicapped playground. Weir distributed information on the signs he is ordering. Other possible options to promote county parks include the Green Lake County website, tourism magazines, social media, and the Green Lake Country Visitor's Bureau website.

## **DISCUSSION AND ACTION ON RESTROOMS AT SUNSET PARK**

Discussion held on which type of restroom would be the best choice at Sunset Park – pit toilets or flushable toilets. Chair Boutwell instructed Weir to provide 3 bids for pit toilets at the next meeting.

**HANDICAPPED PLAYGROUND EQUIPMENT**

This item was covered previously in the meeting.

**UPDATE ON WALLEYES FOR TOMORROW - PIER FOR DISABLED AT SUNSET PARK**

Todd Morris stated that he hasn't hear anything further from Al Walker regarding the progress on this. Weir stated there are no DNR regulations that would need to be considered. Morris will contact Walker prior to the next meeting.

**UPDATE BIKE TRAIL MAINTENANCE – CITY OF GREEN LAKE**

Corporation Counsel Dawn Klockow stated she is still in the process of emailing with the City of Green Lake attorney regarding this issue. She will follow up with him.

**DISCUSSION ON 5 YEAR PARKS PLAN**

Parks Director Scott Weir went through the list of improvements to be completed by 2025 and informed the committee which ones are complete.

**PARKS REPORT**

- **Monthly activities** – Parks Director Scott Weir gave additional updates.

**COMMITTEE DISCUSSION**

**Future Meeting Date:** December 6, 2021 at 3:00 PM

**Future Agenda items for action & discussion:** DNR rules for boat launch fees, biking/walking on CTH T, bids on Sunset Park restroom, update on Walleyes for Tomorrow pier, update on Wisconsin Heros Outdoors launch

**ADJOURNMENT**

Chair Boutwell adjourned the meeting at 4:08 PM.

Submitted by,

Liz Otto  
County Clerk

**RESOLUTION NUMBER -2022**

**Resolution relating to Donation of an ADA Fishing Pier  
to Green Lake County**

The County Board of Supervisors of Green Lake County, Green Lake, Wisconsin, duly assembled at its regular meeting begun on the 15th day of February 2022, does resolve as follows:

- 1 **WHEREAS**, Walleye’s for Tomorrow Green Lake Chapter wishes to donate an ADA
- 2 Fishing Pier at Sunset Park; and
- 3 **WHEREAS**, the Green Lake County Parks and Recreation Plan’s outdoor recreation
- 4 goal is to provide a planned system of Parks and Recreation Areas that contains a
- 5 diversity of recreation activities and to maintain existing area and park apparatus; and
- 6 Fiscal note is not applicable.
- 7 Majority vote is needed to pass.

Roll Call on Resolution No. -2022

Submitted by Parks Commission:

Ayes , Nays , Absent , Abstain

Passed and Adopted/Rejected this 15th  
day of February 2022.

\_\_\_\_\_  
William Boutwell, Chair

\_\_\_\_\_  
Curt Talma

\_\_\_\_\_  
County Board Chairman

\_\_\_\_\_  
Jerry Specht

\_\_\_\_\_  
ATTEST: County Clerk  
Approve as to Form:

\_\_\_\_\_  
Charlie Wielgosh

\_\_\_\_\_  
Corporation Counsel

\_\_\_\_\_  
Todd Morris

\_\_\_\_\_  
Michael Shattuck

\_\_\_\_\_  
Vonn Roberts

8 **WHEREAS**, one of the Parks and Recreation Plan objective's under the outdoor  
9 recreation goal is to provide outdoor recreation facilities accessible to the elderly and  
10 disabled; and

11 **WHEREAS**, Walleye's for Tomorrow Green Lake Chapter has funding available and will  
12 be responsible for the installation of the ADA Fishing Pier; and

13 **WHEREAS**, the ADA Fishing Pier will be located at Sunset Park; and

14 **WHEREAS**, following installation of the ADA Fishing Pier the pier will become the  
15 County's property and the Green Lake County Maintenance and Parks Department will  
16 be responsible for the future maintenance of the structure.

17 **NOW THEREFORE BE IT RESOLVED**, the Green Lake County Board of Supervisors  
18 approves the donation of an ADA Fishing Pier at Sunset Park from the Walleye's for  
19 Tomorrow Green Lake Chapter.

December 06, 2021  
Parks Commission  
Report  
Green Lake County Parks & Recreation Department

Zobel Park

Trimming/removal of dead trees ongoing  
Various stumps scheduled for grinding for first week of december  
Playground signage upper park scheduled for install 2<sup>nd</sup> week of december  
Disc Golf signage lower park scheduled for 2<sup>nd</sup> week in december  
Scheduled Maintenance performed  
General Maintenance performed

Sunset Park

Stump grind scheduled for 1<sup>st</sup> week of December  
Approx. same price estimates for rest room \$55,000.00-\$57,000.00 Huffcutt-\$107,000.00-118-000.00  
Green Flush prices do not include field prep work.  
Scheduled Maintenance performed  
General Maintenance performed

Twin Lake Park

Scheduled Maintenance performed  
General Maintenance performed

Spring Valley Park

Scheduled Maintenance performed  
General Maintenance performed

Dodge Memorial Park

Dead tree taken down and removed  
Stump grinding scheduled for 1<sup>st</sup> week of December  
Scheduled Maintenance performed  
General Maintenance performed

Spring Lake Park

Trimming/removal of trees/brush continues  
Scheduled Maintenance performed  
General Maintenance performed

/

Mascoutin Valley State Trail

Trimming of trees on going  
Scheduled Maintenance performed  
General Maintenance performed

Seasonal maintenance of parks equipment ongoing.

Submitted by:

A handwritten signature in black ink, appearing to read "Scott A. Weir". The signature is stylized with a large, sweeping initial "S" and a cursive "A. Weir".

Scott A. Weir  
Maintenance Director/Parks & Recreation Director  
Green Lake County