

HIGHWAY COMMITTEE MEETING November 2, 2021

The meeting of the Highway Committee was called to order by Chair Mulder at 3:30 PM on Tuesday, November 2, 2021 in the County Board Room, and via Zoom format at the Government Center, Green Lake, WI. The requirements of the open meeting law were certified as being met. The Pledge of Allegiance was recited.

Present: David Abendroth
Chuck Buss
Dennis Mulder
Robert Schweder
Charlie Wielgosh

Absent:

Other county employees Present: Barry Mashuda, Highway Commissioner; Becky Pence, Administrative Assistant; Cathy Schmit, County Administrator. Others Present via Zoom: Dawn Klockow, Corporation Counsel

Approval of Minutes 08/11/21

Motion/second (Abendroth/Schweder) to approve the Minutes of 8/11/21. All Ayes. Motion Carried.

Public Comment None

Appearances

Marc Rood, RTVision, via zoom appeared to explain their Timecard plus Cloud Based Amazon Web Services Software Package for Highway detailed activities for labor, equipment, inventory, and State reporting.

Discuss RTVision Timecard Plus Information

RTVision software will track labor/equipment, and inventory usage per job/activity; will eliminate paper and eliminate data entry errors. An approximate \$200.00 savings per week will be realized by eliminating data entries. This will also be beneficial in knowing the cost of projects in real time to ensure that budgeted items are not exceeded. Currently, Non-exempt employees hand record hours worked for every job/activity along with equipment and material usage. The data is hand entered into Chemspro (DOT Software). Approximately 2,000 data entries are made per week in summer. Two computers at both Highway facilities will be required, and 6-8 weeks process for setting up. This system will not be used for time and attendance. IT Department will not be responsible for RTVision Software support. No budget line item is required the first year. Highway will budget the annual subscription fee the 2nd and each year succeeding. All Committee Members agreed RTVision would benefit the Highway Department and the savings realized would more than pay for the product. This will be brought back next month in order to discuss with the IT Department.

Discuss Administrative Functions

Committee Members discussed the partial list of Highway Office functions.

Purchase of Equipment – Backhoe/Loader

Three Request for Proposals for Backhoe/Loader with fork/tines, grapple and compactor were received from Fabik \$144,500; John Deere \$151,520; Mill-Bradford \$151,398.

Motion/second (Schweder/Wielgosh) to approve purchasing Backhoe/Loader with attachment from Fabick for \$144,500. Discussion held. Supervisor Abendroth suggested the extended warranty be purchased. Discussion held on warranty. *Motion/second (Abendroth/Schweder)* to approve purchasing Backhoe/Loader with attachments and Extended Warranty 84 months Premier Coverage for total package price of \$150,250. All Ayes. Motion Carried.

Financial Reports

Highway financial reports were reviewed.

Local Road Improvement Update

The LRIP with local municipalities was held October 20, 2021. LRIP, Discretionary, and Supplemental are being submitted.

Fuel/System Update

Diesel was locked in a couple months ago for 2022; Unleaded was recently locked in for 2022. Currently we are seeing a \$1.265-\$1.552

savings for 2021 compared to the pump prices.

2022 Budget Update

The GTA amount was revised and the County Financial Manager salary was revised.

Review Sign Policy

The Non-regulatory sign requests was reviewed regarding the “Requestor” being responsible for cost of signs, posts, and installation costs, or make a motion to change for the Highway Department pay for the cost. Discussion held to leave as is. No action taken.

Commissioner’s Report

Committee reviewed the Commissioner’s Report.

Future Agenda Items for action & discussion: RTVision

Future Committee Meeting Date December 7, 2021 at 2:30 (prior to P&I Committee).

Adjournment: Chair Mulder adjourned the meeting at 4:30 PM

Submitted by,

Becky Pence.
Highway Committee Secretary

DRAFT