



GREEN LAKE COUNTY

571 County Road A, Green Lake, WI 54941

Original Post Date: 09/30/2021

Amended* Post Date:

The following documents are included in the packet for the Property and Insurance on October 5, 2021:

- 1) Amended Agenda
- 2) Minutes from 09/07/2021
- 3) Berlin River Riders Snowmobile Trail Permit Info
- 4) Maintenance Monthly Report



GREEN LAKE COUNTY OFFICE OF THE COUNTY CLERK

Elizabeth Otto
County Clerk

Office: 920-294-4005
FAX: 920-294-4009

Property & Insurance Committee Meeting Notice

Date: October 5, 2021 Time: 4:30 PM
Location: Government Center, County Board Room, 571 County Road A, Green Lake WI

Amended** AGENDA

Committee Members

David Abendroth, Chair
Charles Buss
Patti Garro
Richard Trochinski
Keith Hess

Elizabeth Otto, Secretary

1. Call to Order
2. Certification of Open Meeting Law
3. Pledge of Allegiance
4. Approval of Minutes: 09/07/2021
5. Public Comment (3 Minute Limit)
6. *Appearances:
 - *Rob Hargrave- Proposed Snowmobile Trail and Permits
7. Correspondence
 - Mod factor for Workman's Compensation
8. Snowmobile Trail Permit for the Berlin River Riders
9. **Discussion regarding Property/Liability/Work Compensation Insurance for 2022
10. Discussion regarding 2022 County Health Insurance
11. Maintenance Report
 - Buildings and Grounds Report
 - Monthly Activities
12. Committee Discussion
 - Future Meeting Dates: Regular Meeting 11/2/2021 at 4:30 PM
 - Future Agenda items for action & discussion
13. Adjourn

Virtual attendance at meetings is optional. If technical difficulties arise, there may be instances when remote access may be compromised. If there is a quorum attending in person, the meeting will proceed as scheduled.

Due to the COVID-19 pandemic, this meeting will be conducted and available through in person attendance (6 ft. social distancing and face masks are required) or audio/visual communication. Remote access can be obtained through the following link:

Topic: Property and Insurance

Time: Oct 5, 2021 04:30 PM Central Time (US and Canada)

Join Zoom Meeting

<https://us06web.zoom.us/j/89004883581?pwd=SzB3SUI2b0JTZW54MzhyanNlK1YxQT09>

Meeting ID: 890 0488 3581

Passcode: 154300

Dial by your location

+1 301 715 8592 US (Washington DC)

+1 312 626 6799 US (Chicago)

Kindly arrange to be present, if unable to do so, please notify our office. Sincerely, Elizabeth Otto, County Clerk

Please note: Meeting area is accessible to the physically disabled. Anyone planning to attend who needs visual or audio assistance, should contact the County Clerk's Office, 294-4005, not later than 3 days before date of the meeting.

PROPERTY AND INSURANCE COMMITTEE
September 7, 2021

The meeting of the Property and Insurance Committee was called to order by Chair Abendroth on Tuesday, September 7, 2021 at 4:30 PM in the Green Lake County Board Room, Green Lake County Government Center, 571 County Road A, Green Lake, WI. The meeting was held both in person and via Zoom. Requirements of the open meeting law were certified as being met. The pledge of allegiance was recited.

Present: Dave Abendroth
 Chuck Buss
 Patti Garro
 Richard Trochinski
 Keith Hess (Zoom)

Other County employees present: Cathy Schmit, County Administrator (Zoom); Scott Weir, Maintenance Supervisor; Liz Otto, County Clerk; Sheriff Mark Podoll; Dawn Klockow, Corporation Counsel (Zoom); Jason Jerome, HHS Director; Matt Vandekolk, Chief Deputy

MINUTES

Motion/second (Buss/Hess) to approve the minutes of August 3, 2021 with no corrections or updates. Motion carried with no negative vote.

PUBLIC COMMENT

Kent Delucenay, President of the Green Lake Association, urged approval of the boat washing station resolution citing the importance of maintaining the health and quality of Green Lake.

Dick Martens, Secretary of the Green Lake Association, urged approval of the boat washing station as a pilot project.

APPEARANCES

- **Anna Cisar – Boat Wash Station Update**

Anna Cisar, formerly of Golden Sands Resource Conservation & Development Council, gave a presentation regarding the boat washing station. She explained the concept of the system along with the location and the timeline for the implementation process. Questions and answers followed. Supervisor Buss stated there would need to be a permit from the Highway Department for the outflow.

CORRESPONDENCE

- **Lexipol Manual Services Support Renewal**

County Clerk Liz Otto stated that she received a letter from Wisconsin County Mutual, our insurance provider, stating that they will no longer be paying for Lexipol subscription in full for 2022. This is the policy manual

software that Law Enforcement uses. County Mutual is now going to a cost share system of paying 85% of the total invoice and the county will pay 15%. Green Lake County will need to pay \$1,595.63 for 2022.

RESOLUTIONS

- **Resolution Approving a Boat Washing station at Dodge Memorial Park Boat Launch**

Motion/second (Hess/Garro) to approve the resolution and send to County Board for final approval. Motion carried with no negative vote.

USE OF COUNTY PROPERTY

- **Harvestfest Parking/Parade**

County Clerk Liz Otto stated that she has received the application, deposit check, and proof of insurance from the Green Lake Area Chamber of Commerce to reserve the parking lot at the Highway Department and fairgrounds for the Harvestfest event on 09/26/21 – 09/27/21.

Motion/second (Garro/Trochinski) to approve the request from the Green Lake Area Chamber of Commerce. Motion carried with no negative vote.

DISCUSSION REGARDING 2022 COUNTY HEALTH INSURANCE

County Clerk Liz Otto and County Administrator Cathy Schmit stated they are waiting for renewal numbers for 2022.

MAINTENANCE REPORT

- Buildings and Grounds Report – no additions to the submitted written report
- Monthly activities

COMMITTEE DISCUSSION

Future Meeting Date: October 5, 2021 at 4:30 PM.

Future Agenda items for action & discussion:

ADJOURNMENT

Chair Abendroth adjourned the meeting at 5:07 PM.

Submitted by,

Liz Otto
County Clerk

Berlin River Riders, Inc.

P.O. Box 178 (Club Grounds located N312 Hwy 49 North)
Berlin, WI 54923



Green Lake County
571 Cty Rd A
Green Lake, WI 54941

Dear Valued Landowner,

Thank you for allowing us to cross your land for our 2020-2021 season. We are looking forward to another year of partnership with you to continue our trail system.

We have included at the bottom of this letter, a permission form that we need you to sign and return to us in the enclosed, self-addressed envelope. Please fill in the information, separate the form from this letter and return as soon as you can. We need to file this with the County.

Below, you will find our current officers and committee chairs. Please do not hesitate to contact any of us if you should have concerns and/or questions relating to our partnership; particularly if you have sold or intend to sell your property.

Thank You again for your generosity,
Berlin River Riders, Inc. Membership

TRAIL BOSS/ES Rob Hargrave 920-290-0394 rhargrave@texasfracture.com
Ken Markham 920-299-2346 kemmarkham123@gmail.com

LANDOWNER COORDINATOR Tammy Chier 920-290-2897 helecg3436@centurytel.net

PRESIDENT Duane Luker 920-410-3032 dfluker45@gmail.com
VICE PRES Rob Hargrave 920-290-0394 rhargrave@texasfracture.com

SECRETARY Kristi Luker 920-229-8036 berlinriverriders@gmail.com

TREASURER Kathi Luker 920-428-3482 kluker@chmnet.net

BOARD MEMBERS
Aaron Remely 715-935-0632 gutener@yahoo.com
Dale Grahn 920-896-2091 Grahmster2@gmail.com

MEMBERSHIP CHAIR Amy Markham 920-299-2347 City76365@centurytel.net

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Berlin River Riders, Inc SNOWMOBILE TRAIL PERMIT

The undersigned, being the owner, lessee or responsible party of the following described lands, do hereby grant permission to Green Lake County, to use the land for the sole purpose of snowmobiling. The description of the land(s) is/are as follows: (Address/township/parcel number) 231-00621-1000 , Green Lake County.

The undersigned disclaims any and all responsibility or liability for injuries to persons and/or damage to property owned by other individuals resulting from incidents occurring while traveling on or across the land(s) referenced above. This permit will be for the snowmobiling season only and lands will be closed to snowmobiling and all trail markers will be picked up at the close of the season.

Dated: _____
Green Lake County SIGNATURE AND PRINT NAME

Mailing address: 571 Cty Rd A Green Lake, WI 54941

Phone #: _____ Email Address: _____

The original of this permit will to be retained by the Berlin River Riders, Inc. (08/2021)



Association of Wisconsin Snowmobile Clubs, Inc.

529 Trail Side Drive, Suite 100 DeForest, WI 53532
Phone: 608.846.5530 – 800.232.4108 / Fax: 608.846.5534
Web: www.awsc.org E-mail: awsc@awsc.org

WISCONSIN'S LANDOWNERS & SNOWMOBILERS A UNIQUE PARTNERSHIP

Something unique has happened in the world of Wisconsin's outdoor recreation – something that is over 40 years in the making. It is Wisconsin's snowmobile trail system, and it shows how committed individuals work with each other and their neighbors to create something extraordinary.

To give you an idea of what this is all about, the AWSC (Association of Wisconsin Snowmobile Clubs) has prepared a factsheet which explains why the trail system exists and shows how it serves everyone's best interests.

The questions that follow are the most common ones posed by landowners who have been asked to allow trails across their property.

1. How popular is snowmobiling? The number of snowmobiles in use continues to increase due in no small part to the excellent trail systems that exist statewide. In Wisconsin alone, there are close to 600 active AWSC snowmobile clubs. These clubs are not only responsible for the WI trail system, they are volunteers that promote safety, raise money for local charities, gather for social events, etc... Snowmobiling is a major contributor to the Wisconsin winter recreational business.

2. What is the AWSC? The Association of Wisconsin Snowmobile Clubs (AWSC) is a statewide non-profit organization that represents Wisconsin's snowmobilers at the state and national level. The AWSC is comprised of members who join through their local club. The AWSC is made up of an Executive Board with Directors and Reps representing each of the Wisconsin counties. These individuals are all volunteers who are dedicated to the sport of snowmobiling.

3. Why do trails exist and who pays for maintaining them? Snowmobile trails exist so that snowmobilers can enjoy their sport in harmony with their neighbors and with nature. In the booming early days of snowmobiling (late 60's – early 70's) there were few snowmobile trails and people rode wherever they pleased. This created problems so responsible snowmobilers formed clubs and worked to establish trails connecting various locales. This gave them places to ride without disturbing their neighbors. This approach has worked extremely well, and after 40 years the trail system now covers virtually the entire state, with nearly 22,000 miles of trails.

Snowmobilers are especially proud of the fact that they pay for the maintenance of their system for local, county and state trails without state tax dollars. Registration fees and gas taxes paid to the state come back to help fund trail development (cost of signs, bridges, etc...) and trail grooming (operation of machines to smooth the trails). Landowners allow the free use of their land and snowmobilers themselves donate countless hours of labor through local clubs to set up, mark and maintain the trails in their area. Many businesses also contribute financially to this effort.

4. Who decides where the trails go? At the county level, clubs work together to build a network of trails that connects one club's system with another's. Club representatives contact individual landowners to seek their permission to route a trail across a particular piece of land. The exact location of the trail is worked out with each property owner, and routing is made to keep the trail a reasonable distance away from homes or any other sensitive areas.

5. What does the landowner have to do? Since the marking of the trails is done by members of the local snowmobile club, the landowner does not have to do anything other than provide permission, either verbally or by signing a standard permission form provided by the club.

6. Is a Landowner liable for those on his property? Under Wisconsin law, specifically Chapter 350.19 Section 895.52 landowners are not liable for any injury occurring on their property when they have granted permission for snowmobiling, nor does the owner have any responsibility to keep his/her property safe for such activity. A copy of the Wisconsin snowmobile laws is available through the snowmobile club. Please note that most clubs do incur the cost of liability insurance policies to cover injury on the trails.

7. When do the trails open for use? The trails are marked in the late fall, most commonly after crops have been harvested and the deer hunting season is over. Trail markers are usually removed by the end of March. The trails are open for use when adequate snow cover (usually 4 to 6 inches) is on the ground. Always check with local authorities!

8. Are wheeled vehicles allowed on the trails? Generally, snowmobilers discourage the use of wheeled vehicles (ATV's & UTV's) on the snowmobile trails because of the damage they can do when marginal snow conditions exist. Some Wisconsin counties routinely allow ATV's & UTV's to share part of the snowmobile trails. Check with local authorities!

Wisconsin law allows landowners to use ATV's & UTV's on their own property. The same law also allows ATV's & UTV's to be operated on trails where each individual landowner has specifically given permission to allow ATV & UTV use. If you are concerned about this, please consult with your local club for further information.

9. What if problems occur? Snowmobile clubs exist to promote responsible, safe snowmobiling and to prevent problems from occurring. Since snowmobilers are the guests of landowners, your local club will work with you if you should have any specific concerns. Each club has a trail boss or trail committee who will respond if any problems should arise.

10. Is there anything else a landowner should know? YES! Wisconsin's snowmobilers are proud of the statewide trail system that ranks the best in the nation. The trail network would not be possible without the generosity of thousands of landowners which is why snowmobilers appreciate the cooperation of landowners. By allowing trails to be set up, the landowners are helping clubs promote responsible and safe snowmobiling, and that is a benefit to all!

United we Trail----Divided we fail

October 05, 2021
Property & Insurance Committee
Monthly Report
Maintenance Department
Green Lake County

571 County Road A

Emergency page/text Sunday 09/26/21 @ 6:40p from jail/communications regarding toilet would not flush in ISO cell #2/checked cleaned water flush valve small hole in diaphragm plugged - Corrections
Replaced expired 2'x2' light fixture with LED fixture Unit E above shower area - Corrections
Request to check garbage disposal sounds like bearings going out/checked found pieces of plastic in disposal unit – Corrections
Replaced 1- 4' bulb in light fixture Unit D under mezzanine – Corrections
Replaced 1 - 4' bulb in light fixture main hall male change over1 - Corrections
Wanted water pressure checked in cell B1 and B2 water spraying up out of toilet bowl when flushing/checked could not see or feel water spraying up out of bowl - Corrections
Assisted vendor with corrections unit M wet floor areas replacement project – Corrections
Cleaned water feed solenoid valve on insinkerator/kitchen - Corrections
Unit M wet areas new flooring completed 09/08/21 – Corrections
Replaced expired light bulbs with new LED fixture court holding #2 – Corrections
Replaced expire bulbs 2-48" with LED processing room door area – Corrections
Replaced light fixture with LED Unit N above sinks – Corrections
Put bearing kit in garbage disposal unit by dishwasher makes little difference unit working /unit epoxied together needs replacement in near future will not be able to rebuild again/informed kitchen staff/corrections admin. – Corrections
Replaced expired light bulb in refrigerator break area - Communications
Cleaned slow draining sink break area/food debris - Communications
Adjusted door closing health unit staff entrance – HHS
Unplugged sink in women's staff restroom 1st floor - HHS
Repaired/Prefabbed new security door magnetic latch unit - committee room phase 2
Installed shelf for new fuel site controller hardware and equipment/ Hwy. Shop 2-IT
Replaced back up battery in emergency lighting unit LL Maintenance Electrical Room
Facilities portable fire extinguishers inspection and re-cert completed 09/09/21
Rebuilt 10hp OAHF motor put to stock
General Maintenance performed
Scheduled Maintenance performed

500 Lake Steel Street

Replaced expired batteries in thermostat front entrance area – Food Pantry
Facilities portable fire extinguishers inspection and re-cert completed 09/09/21
Replaced expired battery in front entrance smoke detector – Food Pantry
Disposed of unwanted/depleted/scrap items in storage – Maintenance

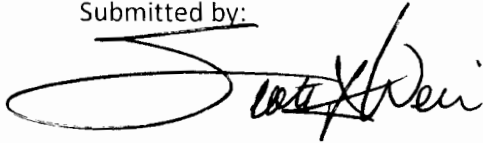
Replaced expired LED bulb in light fixture front entrance-exterior – Food Pantry
Replaced battery in smoke alarm – Food Pantry
General Maintenance performed
Scheduled Maintenance performed

Tower Sites

Princeton
Markesan
Kingston
Green Lake

Berlin- Emergency generator taken offline 09/20/21-water pump expired continuous leaking around main shaft along with block heater shorted out/ leaking on top of motor intake/parts ordered 09/20/21
General Maintenance performed
Scheduled Maintenance performed

Submitted by:

A handwritten signature in black ink, appearing to read "Scott A. Weir". The signature is written in a cursive style with a large, sweeping initial "S".

Scott A. Weir
Maintenance Director
Parks & Recreation Director
Green Lake County