



# ***GREEN LAKE COUNTY***

*571 County Road A, Green Lake, WI 54941*

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**November 5, 2021**

**The following documents are included in the packet for the Ag/Extension Education & Fair Committee (In Person and Zoom) Meeting that is Tuesday, November 9, 2021:**

- 1) Cover Sheet
- 2) Amended Agenda
- 3) Draft minutes from the October 12, 2021 meeting
- 4) County Library Reports
- 5) Fair Coordinator Report
- 6) Resolution \_\_-2021 Relating to Use of General Fund Reserve Funds for Highway Property Improvements Related to County Jr. Free Fair
- 7) UW-Extension Reports for: Katie Gellings (Health & Well-Being Extension Educator), Ben Jenkins (Agriculture Educator), and Morgan Martinez (4-H Program Educator).
- 8) UW-Extension 2022 Contract



# GREEN LAKE COUNTY

## AGRICULTURE, EXTENSION EDUCATION & FAIR

Office: 920-294-4032  
FAX: 920-294-4176

### *Agriculture, Extension Education & Fair Committee Meeting Notice*

**Date: Tuesday, November 9, 2021      Time: 9:00 a.m.**

**Green Lake County Government Center, County Board Room or via Zoom  
571 County Road A, Green Lake, WI**

#### **\*AMENDED AGENDA**

#### **Committee Members**

*Patti Garro, Chair*  
*Katie Mehn, Vice Chair*  
*Ken Bates*  
*Bob Dolgner*  
*Keith Hess*  
*Brian Floeter, alternate*

*Kathy Ninneman,*  
*Secretary*

1. Call to Order
2. Certification of Open Meeting Law
3. Pledge of Allegiance
4. Roll Call
5. Minutes: 10/12/21
6. County Library Services Report - submitted monthly report
7. 2022-2027 Library Agreement Draft – Discussion/Approve to forward
8. Fair Coordinator Report – submitted report
9. Fair: Budget Adjustment from 2020 Budget
10. \*Fair: Resolution: Relating to Use of General Fund Reserve Funds for Highway Property Improvements Related to County Jr. Free Fair – Discussion/Approval
11. Fair: 2022 Budget – Discussion
12. Fair: ARPA Fund Request – Discussion
13. \*Fair: WI Association of Fairs Convention – Committee attendance – Discussion/Approval
14. \*Fair: Addition of a Sub-Committee: Fair Auction Committee – Discussion/Approval
15. Fair: Contracts – Discussion/Approval
16. Fair: Highway Ground / Fairground Improvements
17. Fair: Public Comments
18. UW-Extension Staff Reports – submitted monthly report
  - Adam Hady, Area 14 Interim Extension Director
  - Katie Gellings, Health & Well-Being Educator
  - Ben Jenkins, Agriculture Educator
  - Morgan Martinez, 4-H Program Educator
19. UW-Extension 2022 Contract – Discussion/Approval
20. Approval of Educator Out of County Days – Discussion/Approval
21. Committee Discussion
  - Future Meeting Dates: December 14, 2021
  - Future Agenda items for action & discussion
22. Adjourn

Due to the COVID-19 pandemic, this meeting will be conducted through in person attendance (6 ft. social distancing and face masks required) or audio/visual communication. Remote access can be obtained through the following link:

**Join Zoom Meeting:**

<https://us06web.zoom.us/j/85345263659?pwd=RHFWSctoT2pMZEIOTDdsWEk2VXNpZz09>

**Meeting ID:** 853 4526 3659

**Passcode:** 822925

**To join by phone:** 1-312-626-6799

Kindly arrange to be present, if unable to do so, please notify our office. Sincerely, Kathy Ninneman

**Please note: Meeting area is accessible to the physically disabled. Anyone planning to attend who needs visual or Audio assistance, should contact the Extension Office, 294-4032, not later than 3 days before date of the meeting.**



The meeting of the Green Lake County Agriculture, Extension Education and Fair Committee was called to order by Chairperson Garro, on Tuesday, October 12, 2021 at 9:00 am in the Green Lake County Board Room, Green Lake County Government Center, 571 County Road A, Green Lake, WI. The meeting was held both in person and via Zoom due to the COVID-19 pandemic. Requirements of the open meeting law were certified as being met. The Pledge of Allegiance was recited. Roll call taken by Garro.

Present: Patti Garro  
Bob Dolgner  
Keith Hess  
Ken Bates (Zoom)

Absent: Katie Mehn

Staff Present: Adam Hady  
Katie Gellings  
Ben Jenkins (Zoom)  
Morgan Martinez  
Kathy Ninneman

Also Present: Nicole Overbeck-Markesan Public Library; Barry Mashuda, County Highway Commissioner; Becky Pence, Administrative Assistant-Highway Department; Zach Knoke, Fair Maintenance and Jordan Galow, Livestock Council representative.

**MINUTES**

***Motion/second (Hess/Bates)*** to accept the minutes from 9-14-21. All ayes. Motion carried.

**COUNTY LIBRARY SERVICES REPORT**

The submitted monthly reports are in the committee packet. Overbeck gave a verbal report.

**2022-2027 LIBRARY AGREEMENT**

Garro said this item will be struck. It is not ready for presentation.

**FAIR COORDINATOR REPORT**

The submitted monthly report is in the committee packet. Ninneman gave a verbal report as well.

**FAIR CORESPONDENCE**

Ninneman read thank you notes from the following: Sadie Goettl (exhibitor), David Oft (exhibitor), and Bernal & Kathy Granger (judges).

**2022 FAIR BUDGET**

The budget was not discussed.

**2022 FAIR MAINTENANCE CONTRACT**

Knoke will submit his 2022 Maintenance Contract via email. The Committee will discuss it further next month.

**HIGHWAY GROUND / FAIRGROUND IMPROVEMENTS**

Garro highly suggested the bathrooms needed improvements for wheelchairs. Mashuda said they will fabricate a metal plate to ease entering and exiting, plus look into handle bars in the stalls.

Other areas of the grounds need to be attended to as well include:

- 1) The area going to the Demolish Derby
- 2) The hill in between the barns

Pence would like to see a list of items that need attention. Bates shared several ideas short term and long term and would like to see a plan put together and presented to the county board.

**FAIR: BUDGET ADJUSTMENT FROM 2020 BUDGET**

This was tabled to next month's meeting.

**FAIR: ADDITION OF A SUB-COMMITTEE: FAIR AUCTION COMMITTEE**

The Committee members in attendance were all in favor of this. It will be put back on next month's agenda.

**UW-EXTENSION STAFF REPORTS**

The submitted monthly reports are in the committee packet. Adam Hady (interim Area 14 Extension Director), Katie Gellings (Health & Well-Being Educator), Ben Jenkins (Agriculture Educator), and Morgan Martinez (4-H Program Educator), gave verbal reports.

**2022 UW-EXTENSION BUDGET**

Hady reported it was very helpful to utilize Schmit's office hours to work with the budget. The budget will be forwarded for approval at the November 9<sup>th</sup> Public Hearing of the County Board.

**APPROVAL OF EDUCATOR OUT OF COUNTY DAYS**

*Motion/second Hess/Bates* to approve out of county days

**COMMITTEE DISCUSSION**

Nothing.

**FUTURE AGENDA ITEMS**

- If anyone has an agenda item, please contact Garro or Ninneman.
- Next regular meeting date: November 9, 2021 in the County Board Room/Zoom at 9:00 a.m.

**ADJOURNMENT**

The meeting was declared adjourned by Chairperson Garro at 9:37 a.m.

*Respectfully submitted,  
Kathy Ninneman, Secretary*

## November 2021 Green Lake County Library Reports

**Berlin** – The Berlin Library continues to be impacted by the road construction in front of the library. With limited access, patron activity has been slower than other months. However, we continue to offer plenty to do for those who brave the rough terrain. Last month, our new youth librarian put together a Halloween Family Fun Night where over 40 kids participated over two days. We also participated in the Boys & Girls Club Trunk or Treat, where about 500 kids came through the parking lot. It was a very busy, but fun two hours. Adults enjoyed crafts that could either be made at the library or taken home.



We are excited to welcome two therapy dogs and their handlers to the Berlin Library. They will be offering sessions to kids to encourage reading out loud to their furry friends. We will also be reaching out to the schools to spread the word for kids who could use a little extra help in reading skills.

Our youth librarian has been asked to collaborate with the Boys & Girls Club in Berlin to connect with teens. Before COVID, this was a program that was started, but had to be halted, so we are excited to get this going once again.

November looks promising to bring patrons back in the library for a variety of offerings. We will be welcoming a local author, Karen Gibson, for a meet and greet. In celebration of National Games Week, patrons can sign up to learn to play games we have in our checkout collection. A special QR code has been created to entice our techy friends to connect to the program. Families are invited to come to our STEM Saturday program to play with **S**ciene, **T**echnology, **E**ngineering and **M**athematics activities. All program information can be found on our website, [www.berlinlibrary.org](http://www.berlinlibrary.org).



After a successful book sale in October, our Friends of the Library group is meeting to discuss how they can help our library. Currently they are looking at sponsoring our upcoming Winter Read program and some updated book displays in our children's area.

I would like to extend an invitation to all County Board members to come tour our library to see what else the Berlin Library has to offer. Suggestions for programs and services is always welcome. Your continued support of the Green Lake libraries is greatly appreciated!

Chris Kalupa – Berlin Public Library Director

**Green Lake Caestecker** – Our Magic School Bus took us to two different Trunk or Treat opportunities in October. One was hosted by the Boys & Girls Club and the other was at Peace Lutheran School. Beth and I handed out candy along with library magnets and bike lights to many happy kiddos. The bus also made a convenient shelter for small kids wanting to get out of the wind for a few minutes and was a great photo-op.



The Boys & Girls Club returned the favor by visiting with us in the library during our last book sale. Each child was able to take home three books and one movie for free from the book sale. Then they came upstairs and signed up for library cards and were able to check out a few books from the library. They were so excited to be visiting and getting books with their very own cards. We hope that they will visit with us often to find more reading adventures!



This coming week we are partnering with the local 4-H to bring an opportunity to explore superhero powers, learn to see the invisible, and solve cryptograms! This program is geared toward youth in 5K - 3rd grade and is free to attend but limited to the first 12 participants. Preregister by Friday, November 5 at 3:00 p.m. to join us.

Our Constant Reader Book Club participation is growing. This month we are discussing Lisa Jewell's *The Family Upstairs*. Copies are available in a variety of formats at the front desk and new members are always welcome.

In building improvement news, the library board officially accepted the bid from Cardinal Construction out of Fond du Lac. Cardinal has an excellent local reputation and came highly recommended by our architect. We are all looking forward to the project commencing soon.



In digital improvement news, the library website is on track to be fully revamped this month. The Badgernet install for faster internet service has hit an unavoidable delay and will hopefully get back on track in December.

Happy Thanksgiving!

Christina Lyon – Caestecker Public Library Director

**Kingston Mill Pond** – It was loud and noisy this past Thursday at the Mill Pond Library in Kingston. Wizard Randalf the Bleu (Rick Broz of Marquette) came and entertained the children with stories and songs for a magical story hour. One of the songs he taught to the children was “I’m being eaten by a boa constrictor, oh no, he’s nibbling my toes!” The boa works his way all the way up the body. If you’d like, you can listen to a rendition on our Facebook page. Afterwards a scavenger hunt for Halloween candy ensued. Fun was had by children and adults alike. Join us any Thursday afternoon at 4:30pm if you’re looking for a fun hour of reading, crafts, and a snack.

If you have stopped to bid on a basket during the past 2 weeks, mark your calendar for Saturday, Nov. 6<sup>th</sup>, at 11am, which will be the end of our “Fall for the Library” basket silent auction. The highest bidder at 11a.m. that day, on each sheet, will be the winner, and there are some nice baskets this year to win! A basket full of dog items, a Packer basket, a hunters basket, one with fresh jams and salsa, etc. Some of them would make great hostess gifts for the upcoming holidays. Hope to see you on Saturday before 11a.m.

The Loosely Bound Book Club meets the last Tuesday of each month, EXCEPT for November. In November it falls too close to Thanksgiving, so they push the meeting to the first Tuesday of December, which will be Dec. 7<sup>th</sup> at 2pm. At the December meeting the club will be discussing any books they have read by Wisconsin authors, and they will also be working on the list of books for 2022. If you’ve read a great book lately, send us the suggestion. Who knows...it may make it on to next year’s book club reading list.

Our annual cookie walk is coming up on Dec. 11<sup>th</sup>. Santa will again be here to listen to the children’s lists. And we’re doing something new this year, a gift card raffle.

Sara Wilson – Mill Pond Public Library Director

**Markesan** – Markesan Public Library had healthy turnouts for our October activities: 34 people took part in our “It’s the Great Pumpkin Charlie Brown, Mystery”, 28 pumpkins were given out for our Pumpkin Pageant (with 10 returned), and all the cupcakes, refreshments, and candy disappeared at our Autumn Open House and Trick or Treat. We also did a library tour with the Markesan Bible School and a library talk at the Kiwanis meeting. Storytimes have had great turnouts too with Young Stars daycare taking part along with local families. We’ve had as many as 13 children and 5 adults attend. Plus, we gained a few families by partnering with UW Children’s Hospital on their Play and Learn program. Adult craft packs continue to almost always sell out. We had 7 children and 2 adults for our second Cooking w/Science program thanks to the UW-Extension 4-H Program Educator, Morgan Martinez. I had one parent ask me if we could get Morgan to come once a month for the whole year!

Fall fun at the Markesan Library will continue this November with a food for fines drive, storytimes, mystery book club, craft kits, a Santa display, and hosting kids activities at the Homespun Holiday event. Plans for December are also in the works to do a Santa storytime and Holiday Appetizers class.

In equipment news, the library’s new tables did arrive and were assembled. These tables were purchased in part with a 1,000 grant from the Webster Foundation. It took us a while to get them, but they are definitely worth the wait.

In building news, we are going to need to replace the telephone on our Elevator as the volume for the emergency call button is very low. But on a more positive note, the Sunshine Nursery School that rents an area in our basement received a grant to replace the lighting there with LED. They are not going to need any funds from the library to make this improvement.

As far as the children’s remodel goes, we’ve made progress by moving the large print to the new section and putting the young adult books in with the adult fiction. Next we are going to move shelving and books around in the children’s area to create more space. We did hire our painter to do the base colors for the mural as well.

Thank you for all your support of life-long learning and enrichment,

Nicole Overbeck – Markesan Public Library Director



**Princeton** – In October, we hosted a 4K night for young children and their parents with Mrs. Holland. We contributed to the Green Lake County Reads event, with cupcakes, shipwreck display, and an event held at the Caestecker library. We also hosted the Fox River Patriots recruitment event, with project displays and coloring contest entries. For Halloween, we hosted family pumpkin painting, with pumpkins donated by Pineapple Hill Orchard, and participated in Trick or Treat on Water Street. National Honor Students helped at both of these events.

Our library assistant Luci returned to work with no work restrictions.

This month, I worked on setting up a replacement schedule for computers in the library with the assistance of the Winnefox Library System's tech department. I bought eight bags of gravel in Ripon and filled in the worst erosion spots in the backyard, near the back door. I also went to Maple Lane workshop and picked up the new benches, donated by Terry Krueger Bahn in memory of her former husband. Terry is working with Chad Wegner to design a small plaque for one of the benches to serve as a memorial.

At the county librarians meeting we learned that the Winnefox Library System has gotten some money through state aid, which they will pass on to member libraries in various forms. This will include \$200 worth of printing for each library in 2022, more downloadable materials for patrons in Overdrive, and some assistance with infrastructure repairs. The System will also probably be getting a federal grant through the American Rescue Plan, and we will be told details about this at the next meeting.

The Friends of the Library met, and decided to go ahead with all holiday events this year (except walking in the parade). This means we will be doing the Christmas sale, cookie walk, window decorating, and children's book giveaway. We received two boxes of donated children's books from St. John's Lutheran church in Princeton towards the book giveaway, and I got a small grant (\$250) from Thrivent towards more books, though Kim Pulvermacher.

We have seen a substantial uptick in the number of people using our community/study rooms.

## Upcoming Events in November

**Story Time: Every Monday at 9am:** Songs, stories, crafts, and snacks for toddlers.

**Wednesday, November 3, 9:30am: Mystery Book Club**

This month we are discussing "Owl Be Home for Christmas" by Donna Andrews.

**Wednesday, November 3, 5:30-7pm and again Friday, November 5, 2-4pm: Computer Basics Class**

This free class is perfect for anyone who knows nothing about computers or the internet. Instructor Richard May will walk you using a laptop we provide. Please RSVP for one or both dates by calling 920-295-6777. Each class will cover the same material.

**Monday, November 8 and Monday, November 22, 4-6 pm: Knitting Club**

This group is for beginners to learn how to knit, and for experienced knitters to hang out. Kids are welcome. Bring your own supplies, or purchase a kit with needles and yarn for \$10.

**Tuesday, November 9, 5-7pm: Paper Crafting Club: Gelli Printing**

Join our monthly club for crafting fun! Today we're using paint, paper, and stencils to create gorgeous art suitable for gift wrap, scrapbooking, card making, or framing all on its own. No talent required. No need to RSVP— just drop in.

**Wednesday, November 10, 5-7pm: Friends Volunteer Meeting**

The Friends of the Library will meet tonight to plan upcoming events, including the Cookie Walk, window decorating, Christmas Sale, and children's book giveaway. We would love for you to join us!

**Thursday, November 11, 3-7pm: Veterans Card Making**

We're working with former Princeton teacher Mrs. G to make holiday cards for veterans. Kids and adults are encouraged to drop in after school and create a nice card and message to send to a veteran in need. We will provide all supplies.

**Tuesday, November 16, 4-5pm: Medicare Class**

Are you confused about Medicare? Do you need some help looking at your options? Attend this free class.

**Thursday, November 18, 6:30pm: Local Native American History with Julie Fleming**

November is Native American Heritage Month! Fox Lake historian Julie Fleming will talk about the history of local Native American tribes and archaeology. Artifacts will be on display. No charge to attend.

**Sunday, November 21, Noon-? Volunteer Window Decorating**

The Friends of the Library, and any other volunteers that wish to help, will meet at the library to decorate the library's front windows for the holiday. Our theme will be "Jolabokafloð," Iceland's "Christmas Book Flood" tradition. Each year on Christmas Eve, Icelandic friends and family traditionally give each other books. They then spend the evening drinking hot cocoa and reading. This will fit in with the Chamber of Commerce's Christmas in Princeton theme, "Christmas Around the World: A Look Back at Our Heritage."

**Happy Thanksgiving!** The Library will be closed all day on Wednesday, November 24 and Thursday, November 25 so that staff can be with their families.

**Friday, November 26: Merry Christmas In Princeton!** The Library will be open extended hours (until 7pm) to celebrate our city's annual tradition. From 4pm onwards, we will have movies, snacks, and crafts for kids. After the holiday parade on Water Street (which starts at 6pm) we will hold our traditional children's book giveaway! One gently used book will be given to each child until supplies are gone. Donations welcome!

Laura Skalitsky – Princeton Public Library Director





Green Lake County Fair Office  
Kathy Ninneman, Fair Coordinator  
571 County Road A, Green Lake, WI 54941  
fair@co.green-lake.wi.us  
920-294-4032

Monday, November 1, 2021

TO: Green Lake County Agriculture, Extension, Education & Fair Committee

### 2021 Green Lake County Fair Recap:

- There are still outstanding exhibitor premium checks that I have sent email reminders.
- Livestock Auction outstanding checks have been sent email reminders.
- I received the Highway Department cost:

June - Fair Prep	\$3,494.00
July - Fair Move Out	7,721.18
August - Move Back	4,376.53
June - Maintenance Fuel	35.76
July - Maintenance Fuel	113.82
August - Maintenance Fuel	146.27
September - Fair Move Back	194.05
June-September - Fair Move Credit	<u>(3,096.44)</u>

**TOTAL 12,985.21**

### 2021 Fall District Fair Association Meeting

I attended the Fall District 3 meeting held at the Owls Nest in Poynette. This was my first ever in person fair meeting. It was great meeting together after having all the fairs cancelled in 2020. The majority of the fairs saw an increase in attendance this year. Lots of positive comments. DATCP reported that their biggest complaint was regarding judges this year. They will be proposing some changes in several different areas, due to come up for the 2023 fairs. Everyone is looking forward to attending the Wisconsin Association of Fairs State Convention in January, which was cancelled for 2021.

### Finance Committee Presentation to Request ARPA Funds

On Wednesday, October 27, I presented a request to the Finance Committee to be considered for ARPA funds for the Fair. These federal American Rescue Plan Act (ARPA) funds were allocated to the county. The Finance Committee is compiling a wish list of everyone that is requesting funds. The Finance Committee will prioritize how they want to allocate these funds and spend them in the county, and the County Board will have to approve them and then submit it to the federal government.

### 2022 Fair

After a great amount of thoughtful research, the Green Lake County Fair will remain on the first full weekend in August for 2022, with the dates being August 4-7 and the theme is "Blue Jeans and County Fair Dreams." Plans have begun, hoping to bring the communities all together for our "best little fair around!"

*The mission of the Green Lake County Fair is to provide positive youth development and leadership skills, along with promoting family and community involvement through education and tradition.*

**RESOLUTION NUMBER -2021**

**Relating to Use of General Fund Reserve Funds for Highway Property Improvements Related to County Jr. Free Fair**

The County Board of Supervisors of Green Lake County, Green Lake, Wisconsin, duly assembled at its regular meeting begun on the 21st day of December 2021, does resolve as follows:

- 1 **WHEREAS**, the Ag/Ext Education & Fair Committee and County Board are committed to
- 2 providing a free, safe, educational and entertaining annual Green Lake County Junior Free
- 3 Fair, and;
- 4 **WHEREAS**, the Green Lake County Highway Department has historically
- 5 accommodated the annual Junior Free Fair by allowing the Fair to utilize the Highway
- 6 Department building and grounds to host their annual event; and;
- 7 **WHEREAS**, the Ag/Ext Education & Fair Committee and staff have identified some
- 8 shortcomings of the Highway Department buildings and grounds for their uses, as well
- 9 as a need for Fair related building expansion and grounds improvements, and;
- 10 2/3 majority vote is needed to pass.

Roll Call on Resolution No. -2021

Submitted by Ag/Ext Education & Fair Committee:

Ayes , Nays , Absent , Abstain

Passed and Adopted/Rejected this 21st day of December 2021.

\_\_\_\_\_  
Patti Garro, Chair

\_\_\_\_\_  
Katie Mehn

\_\_\_\_\_  
County Board Chairman

\_\_\_\_\_  
Ken Bates

\_\_\_\_\_  
ATTEST: County Clerk  
Approve as to Form:

\_\_\_\_\_  
Bob Dolgner

\_\_\_\_\_  
Corporation Counsel

\_\_\_\_\_  
Keith Hess

11 **WHEREAS**, that due the COVID-19 Pandemic the annual Green Lake County Junior  
12 Free Fair was cancelled resulting of annual unused levy in the amount of \$42,354 which  
13 lapsed to the General Fund Reserve Balance at the close of 2020 per GASB and GAAP  
14 requirements, and;

15 **WHEREAS**, the Ag/Ext Education & Fair Committee and staff propose a transfer of the  
16 amount of \$42,354 from the General Fund Reserve Balance to fund prioritized  
17 improvements to the Highway Department Fund for buildings and grounds to improve  
18 the Green Lake County Junior Free Fair operations, and;

19 **WHEREAS**, per GASB and GAAP compliance, improvements to Highway Department  
20 buildings and grounds, regardless of the funding source of those improvements, shall  
21 become the property of the Highway Department Fund and shall be accounted for as  
22 such and shall *not* be retained within the General Fund as the property of the Green  
23 Lake County Junior Free Fair, and;

24 **WHEREAS**, transfer of the amount of \$42,354 from the General Fund Reserve Balance  
25 to fund prioritized improvements to the Highway Department Fund for buildings and  
26 grounds to improve the Green Lake County Junior Free Fair operations will deplete the  
27 General Fund Reserve Balance which could negatively affect audit findings and bond  
28 rating as well as set an example to other County departments a willingness to deplete  
29 those reserves at the request of a multitude of County departments.

30 **NOW THEREFORE BE IT RESOLVED** that the County Board of Supervisors approves  
31 the transfer of \$42,354 from General Fund Reserves to Highway Fund Reserves to be  
32 used for Highway Department building and grounds improvements taking under  
33 advisement recommendations by the Ag/Ext Education & Fair Committee.

34 **BE IT FURTHER RESOLVED** the Highway Department will have the final approval  
35 authority of any proposed building and grounds improvements and that all  
36 improvements shall become the property of the Highway Department Fund per GASB  
37 and GAAP compliance.

38 **BE IT FURTHER RESOLVED** any Highway Department building and grounds  
39 improvement must comply with local, state and federal regulations and guidelines.

40 **FISCAL NOTE:** Reduction of \$42,354 in General Fund Reserves with transfer of that  
41 amount to the Highway Department Fund Reserve.



**Extension**

UNIVERSITY OF WISCONSIN-MADISON  
GREEN LAKE COUNTY

Katie Gellings Green Lake County  
Health & Well-Being Extension Educator  
October 2021

This report briefly describes the work that was completed within the Health & Well-Being Institute in October of 2021. During the reporting period, the educator made 142 direct educational and professional contacts.

### **Educational Programming, Networking and Outreach in the Local Community**

#### *Money As You Grow, Boys & Girls Club of the Tri-County Area*

Throughout the month of October, I have taught several programs at the Boys & Girls Club in Berlin and in Green Lake. Money As You Grow was held with 22 participants at the Berlin site and 12 participants at the Green Lake site. Money As You Grow is a financial literacy program that teaches children about money concepts (earning, saving and spending) through story books and activities. I taught 19 participants at the Berlin site a lesson about stress management. We talked about things that make us feel stressed out, and what we can do to help us feel less stressed. We also made stress balls which the participants thoroughly enjoyed.



#### *Encouraging Financial Conversations, Eastern Region*

I co-taught six hour-long sessions of Encouraging Financial Conversations to 13 individuals via Zoom. Encouraging Financial Conversations is a program designed for case managers, social workers, and other frontline staff to help empower clients to achieve their financial goals and manage their money. Participants learn techniques and strategies to help their clients create a financial goals action plan, build and maintain good credit, pay off debts, develop a spending and savings plan, and protect themselves from fraud and identity theft. Participants also learn coaching strategies that capitalize on a client's strengths and resources in coming up with solutions.

#### *Green Lake County Home & Community Education (HCE) Program Planning*

In mid-October, I attended the HCE Program Planning meeting to help the HCE Executive Board with educational program needs for 2022. I worked with them to come up with educational interests and topics for the upcoming year. Currently I am helping secure guest speakers locally and at the state level to fulfill their educational requests. I will also be teaching an educational lesson for them in 2022.

### **Networking within Extension and Professional Development Opportunities**

I made 62 contacts within the UW Extension system during the month of October. I continue to have a number of professional meetings scheduled with colleagues and mentors to continue to network and learn from my fellow Extension educators.

#### *WI Financial Literacy Summit*

At the end of October, I attended the WI Financial Literacy Summit which is a professional development conference through Economics WI and the Wisconsin Department of Financial Institutions. This year the conference was scheduled to take place in-person but was transitioned to virtual. I attended the keynote speaker portion, Chris Gardner, who talked about the financial needs of families today. I also attended the following breakout sessions: A Reality Check, New Resources from Federal Bank of St. Louis, and Managing Debt with Families in 2021. I especially took some great resources

**ECONOMICS**  
**WISCONSIN**  
WISCONSIN COUNCIL ON ECONOMIC EDUCATION



Train. Teach. Transform.

out of the second breakout session and will be using those with the clients who participate in financial coaching with me. As always, it was a very worthwhile conference that increased my financial education skills and knowledge.

*All-Colleague Conference Planning Committee*

The All-Colleague Extension Conference is in early December so I spent a lot of time in planning meetings in October. This work will continue to be heavily prevalent through mid-December.

**Out of County Days**

- ½ Out of county days for October (ESP Work Day Meeting, Winnebago County – ½)
- 1 Out of county days planned for November (Area 14 AED Final Interviews – Search & Screen Committee, Location TBD – 1)

\* Travel expenses are covered by Extension



**Extension**

UNIVERSITY OF WISCONSIN-MADISON  
GREEN LAKE COUNTY

**Ben Jenkins**  
**Green Lake County**  
**Agricultural Educator**  
**October 2021**

*This report briefly describes the work that was completed within the Agricultural Program in October of 2021. During the reporting period, the educator made 126 direct educational and professional contacts plus other unknown contacts through relevant social media postings and articles.*

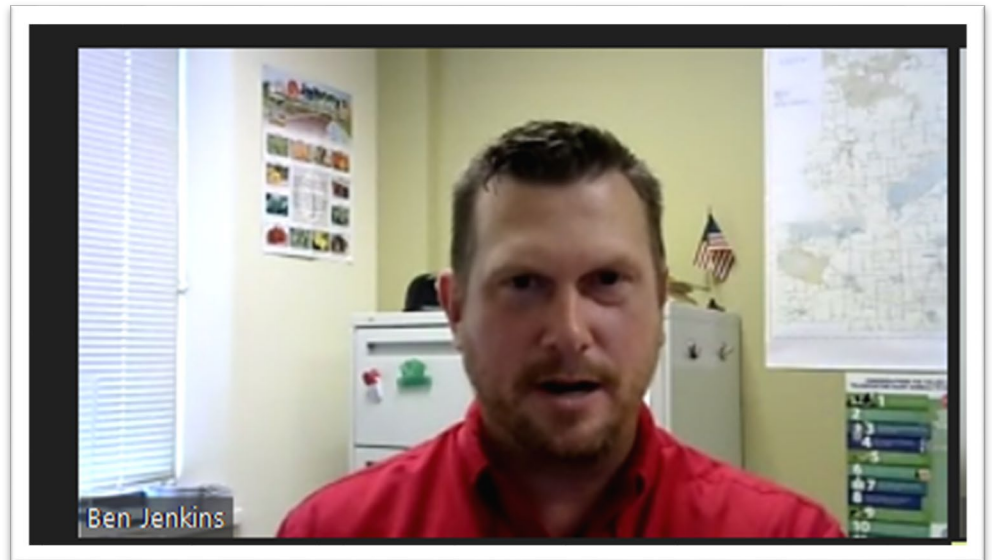
## **Educational Programming, Networking and Outreach in the Local Community**

### *Farm Visits*

October handed me a surprising number of farm visits. Most farmers were busy taking advantage of the easy going and mostly dry fall I was still able to get on location to some of the area farms. Concerns this time of year are soil management going into winter, cover cropping and grazing.

### *General County Outreach*

I have been posting to the county Facebook page any and all upcoming programs coming from UW Extension and its partners. I have also been uploading the latest podcasts from UW-Madison Division of Extension that pertain to the agricultural needs of Green Lake County. I also wrote a Focus Article for the Berlin News covering the five principles of soil health. Concerns coming in in October included ideas for new enterprises, emerald ash borer, soil management, fall hardy Asters, land rent, tar spot, cover crops, and Pesticide Application.



### *On Farm Research*

I started working with Carry Lebowski to conduct an on-farm research trial studying the effect of N rates on Rye cover crops.

### *Winter Programming*

Started collaborations with colleagues in area 14 to plan for upcoming winter programming. We have started to line up speakers and topics for grazing and soil health days. These will be in person events within the county.



## Networking within UW Extension and Professional Development Opportunities

### *Workgroups*

During the month of October, I participated in the programming plan of work meetings for Farm Management and Crops and Soils to see in what ways I can work with colleagues on program topics that are of value to Green Lake County. This month I did planning work with colleagues from area 14 on local programming, the grazing workgroup, the farm succession workgroup, the entrepreneur work group. I have also opted to be a part of a work group that is trying to determine and quantify the value of soil health.

### *Badger Crop Connect*

Badger Crop Connect is a monthly webinar that offers CCA continuing education credits and equips producers with the tools they need to tackle crop management issues. In October I hosted the webinar from my Green Lake County office.

### **Out of County Days**

0 Out of county days for October

0 Out of county days planned for November

\*Denotes that it was paid for by UWEX





**Extension**  
UNIVERSITY OF WISCONSIN-MADISON  
GREEN LAKE COUNTY

Morgan Martinez  
Green Lake County  
4-H Program Educator  
October 2021

This report briefly describes the work that was completed within the 4-H Program in October 2021. During the reporting period, the program educator made 92 direct educational and professional contacts.

## **Program Highlights**

### ***4-H Leaders' Association Meeting***

Organized at the county level, the 4-H Leaders' Association works closely with the 4-H Program Educator. The group brings together volunteers to serve as a venue for volunteer leader training and an organizing mechanism in providing volunteer and financial support for county level educational opportunities for 4-H members and 4-H volunteers. I attended the Green Lake County 4-H Leaders' Association meeting on Thursday, October 7, 2021. Agenda items included recognition banquets, National 4-H Week celebrations, educational opportunities, and re-enrollment.

### ***Green Lake County Livestock Council***

I attended the Green Lake County Livestock Council meeting on October 19, 2021. The meeting's agenda included discussion on the animal scales, auction participation requirements, Fair sub-committee update, and processors for the 2022 fair. My educational role centered on facilitating discussion and providing information regarding the livestock scale.

### ***4-H Kitchen Science***

I facilitated a STEM (science, technology, engineering, and math) program on October 5, 2021 for young people to develop critical thinking skills while exploring basic science concepts. 4-H Science was designed for youth in grades 3-6. Four youth participated in this program exploring how crystals form to make their own rock candy, created a solution to extract DNA from strawberries, and learned how to make raisins dance in liquid.

### ***4-H Science at Markesan Public Library***

I organized a STEM (science, technology, engineering, and math) program on October 12, 2021 for young people to develop critical thinking skills while exploring basic science concepts.

4-H Science was designed for youth in grades 3-6. Four youth participated in this program explored the density of water in making eggs float, how raisins dance in a liquid, and learned how to get a straw through a potato.



## Networking within Extension and Professional Development Opportunities

### **Building Blocks of Learning Resources**

On October 7, 2021 I participated in the professional development session *Writing Strong Learning Objectives* hosted by the Division of Extension to strengthen my knowledge of the components of quality learning resources and provide practical resources to jump-start programming initiatives. Writing specific and measurable learning objectives offer a road map for more effective educational programming which guide instructional strategies, learning activities, and provide learners a clear understanding of what they will know and be able to do after attending programs.

### **WI 4-H Fall Regional Meeting**

I attended WI 4-H Fall Regional meeting on October 8 virtually to connect with colleagues and learn of important programming updates. Through this meeting we collaborated on Club and Group Models, discussed Wisconsin 4-H Membership and Club/Group policies, and explored county 4-H enrollment data. This information learned will help me to support 4-H volunteers and provide programming opportunities to young people.

### **WI 4-H Thriving Academy: Session 1**

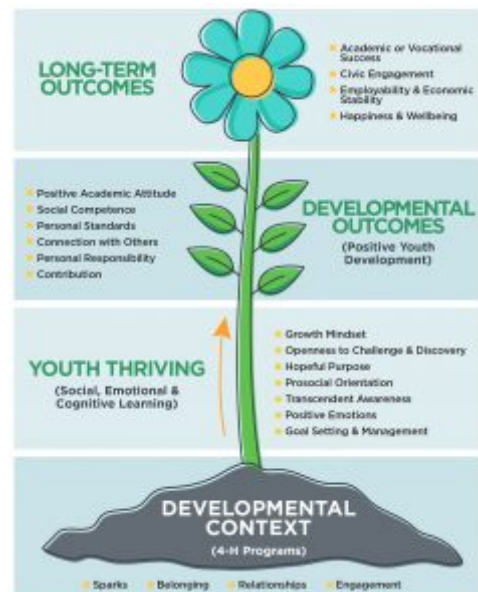
The Wisconsin 4-H Thriving Academy focuses on learning designed to unite the Wisconsin Positive Youth Development Institute with a common definition and grounding in the science of learning and development through the 4-H Thriving Model. The Thriving Academy will meet October 2021 through May 2022. I participated in the first session on October 28, 2021 which focused on gaining a better understanding of the 4-H Thriving Model and how to apply the 4-H Thriving Model in programming. The 4-H Thriving Model predicts that participation in high-quality 4-H programs helps youth thrive and that thriving youth achieve key developmental outcomes, therefore illuminating the process of positive youth development in 4-H.

### **October Meetings**

I continue to connect, learn and share with Extension colleagues via Zoom. Some of the meetings I participated in during the month of October:

- Positive Youth Development Institute and 4-H Program Meetings on 10/7, 10/21, 10/26

- WI 4-H Program Quality Committee on 10/6, 10/14, 10/20, 10/28



### **Out of County Days**

.25 Out of county days for October  
- 4-H yard signs, Montello, October 13

0 Out of county days planned for November

\* Travel expenses are covered by Extension

**Contract Between Green Lake County  
and  
Board of Regents of the University of Wisconsin System**

This contract is by and between Green Lake County, State of Wisconsin (**County**), and Board of Regents of the University of Wisconsin System, on behalf of the University of Wisconsin - Madison, Division of Extension (**Extension**) and is entered into pursuant to the authority vested in the County Committee on Agriculture and Extension Education by sections 59.22(2)(d) and 59.56(3) of the Wisconsin Statutes.

**Whereas**, Extension is organized both around geography, as faculty and staff deliver programs in communities throughout the state, and around academic disciplines. The broad disciplines currently include the Department of Agriculture & Natural Resources and the Department of Youth, Family & Community Development that oversee programmatic and academic functions;

**Whereas**, Extension is committed to maintaining an office in every county willing to commit to continued funding and space for Extension staff. Extension recognizes the value in keeping a local presence in every county and keeping the shortest distance possible between the people of Wisconsin and the Extension staff delivering programming to them;

**Whereas**, Extension provides opportunities to additional resources such as statewide specialists and UW-System campus resources to address specific local issues in core areas of expertise;

**Whereas**, the County is a critical partner in developing and implementing key educational priorities for county residents. In collaboration with Extension leadership, counties will identify local services of priority to their communities. County will agree to co-fund Extension faculty and staff based upon annually established flat fees for positions as defined below; and

**Whereas**, the parties need to define their respective rights and responsibilities;

**Now therefore**, the parties agree as follows:

1. **Term, Amendment & Termination.**
  - a. The term of this contract is one (1) year. The term shall run from January 1, 2022 through December 31, 2022, unless amended or terminated as set forth below.
  - b. Any additions, changes, modifications or renewals of this contract are subject to the mutual agreement and written consent of authorized representatives of both parties.
  - c. Either the County or Extension may cancel this entire Agreement with or without cause upon sixty (60) days' written notice delivered by mail or in person; provided, however, the County shall be responsible for paying a prorated amount of fees under Section 3.a. through the notice period. In addition, if the contract is cancelled before the end of the term, the discount identified in Section 3.a. shall be prorated (i.e. the discount amounts to roughly \$834 per month).

2. **Extension Responsibilities.** Extension agrees to:
  - a. Hire local Extension staff who will deliver educational services aligned to County priorities. As vacancies occur, and if the County and Extension agree to continue to support the desired program and position, Extension will seek County input when filling vacant positions.
  - b. Invoice the County semi-annually, by March 31<sup>st</sup> and September 30<sup>th</sup> for amounts due under this agreement.
  
3. **County Responsibilities.** In consideration of the programs that Extension provides to County under this contract, the County agrees to:
  - a. Pay to Extension the County share of up to \$130,426 for the period of January 1, 2022 through December 31, 2022 as allocated below.

<b>Positions</b>	<b>Fee</b>	<b>FTE</b>	<b>Total</b>
Health and Well Being Extension Educator	\$43,600	0.8	\$34,880
Agriculture Extension Educator	\$43,600	1	\$43,600
First Educator Discount			(\$10,000)
<b>Subtotal</b>			<b>\$68,480</b>
4-H Program Educator (County pays 75% salary and fringe)	\$61,946	1	\$61,946
<b>Final Total</b>			<b>\$130,426</b>

- b. Provide travel and appropriate job expenses to the staff, office facilities and equipment, office supplies and demonstration materials, salary and fringe benefits for the clerical support staff, and other supporting budgetary items through regular County budgetary procedures in which funds are appropriated for such purposes under applicable Wisconsin law.
  
4. **General Conditions** This contract is established under the following conditions:
  - a. **Notices.** Any notice or demand which must be given or made by a party to this Agreement or any statute or ordinance shall be in writing, and shall be sent via e-mail and certified mail. Notices to the County shall be sent to County Representative(s). Notice to the Extension shall be sent to Area Extension Director.
  - b. **Employer, Personnel Rules, Volunteers and Liability.** Any employees hired by Extension under Section 2.a. of this contract are employees of Extension, and are subject to the personnel rules, policies, and procedures for faculty, academic staff or University staff, as appropriate to the respective appointment in Extension as

established by Wisconsin statute, and, or administrative rules; and, or, by policies or procedures adopted by the Board of Regents and the University of Wisconsin - Division of Extension. Any individual who meets Extension's definition of a volunteer and completes all registration requirements will be considered an Extension volunteer. Extension will be responsible for ensuring that its employees and volunteers take affirmative steps to make clear, when entering into relationships with third parties, that they are employees or volunteers of Extension. Extension shall be liable for the acts and omissions of its employees while acting within the scope of such employment. To the extent they are acting as agents of Extension, Extension shall be liable for the acts and omissions of its volunteers while acting within the scope of such agency.

Any individuals who are employed by the County in order to satisfy obligations under Section 3.b. of this contract are County employees and are subject to applicable County personnel rules, policies and procedures. Any volunteer engaged by County to further the purposes of this contract will be considered a volunteer of County. County will be responsible for ensuring that its employees and volunteers take affirmative steps to make clear, when entering into relationships with third parties, that they are employees or volunteers of County. County shall be liable for the acts and omissions of its employees while acting within the scope of such employment. To the extent they are acting as agents of County, County shall be liable for the acts and omissions of its volunteers while acting within the scope of such agency.

- c. **Billing.** For the period January 1, 2022 through December 31, 2022, Extension shall bill the County for the total amount under Section 3.a. of this contract. The County will be billed for the first half of the total contract by March 31<sup>st</sup> and the second half of the total contract by September 30<sup>th</sup>. If services are not rendered or excess services are provided to the County by Extension during the contract period, the parties will use good faith efforts to adjust the total contract amount and update future bills to coincide with the new agreed upon amount. The County shall pay the amount billed within 30 days of the billing.
- d. **Insurance.** The Board of Regents of the University of Wisconsin System as an agency of the State, and consequently, Extension, is self-funded for liability (both public and property) under ss. 893.82 and 895.46(1), Wis. Stats. As a result, such protection as is afforded under respective Wisconsin Statutes is applicable to officers, employees, and agents while acting within the scope of their employment or agency. Since this is statutory insurance, there is no liability policy as such that can extend protection to any others.

County agrees to maintain appropriate insurance to cover the potential liability of its officers, employees and agents while acting within the scope of their employment or agency. Such insurance may be provided through a self-insurance program.

- e. **Nondiscrimination/Affirmative Action.** The County and Extension will comply with all applicable state and federal laws and rules prohibiting unlawful discrimination. During the performance of work under this contract, Extension agrees not to discriminate against any employee or applicant for employment because of race, creed, ancestry, religion, color, sex, national origin, age, disability,



arrest or conviction record, marital status, political affiliation, sexual orientation, or membership in the National Guard. This provision shall include, but not be limited to, the following: employment, upgrading, demotion or transfer; recruitment or recruitment advertising; layoff or termination; rates of pay or other forms of compensation; and, selection for training, including apprenticeship. Extension further agrees to take affirmative action to ensure equal employment opportunities.

By: \_\_\_\_\_ Date:  
**County Administrator**

By: \_\_\_\_\_ Date:  
**Area Extension Director**  
**UW-Madison, Division of Extension**

By: \_\_\_\_\_ Date:  
**Director of Financial Services**  
**UW-Madison, Division of Extension**

By: \_\_\_\_\_ Date:  
**On Behalf of Board of Regents of**  
**The University of Wisconsin System**