



# ***GREEN LAKE COUNTY***

*571 County Road A, Green Lake, WI 54941*

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**Original Post Date: 08/13/21**

**Amended\* Post Date:**

**The following documents are included in the packet for the  
Administrative Committee on August 17, 2021:**

- 1) Agenda
- 2) Budget Adjustment



# GREEN LAKE COUNTY OFFICE OF THE COUNTY CLERK

Elizabeth Otto  
County Clerk

Office: 920-294-4005  
FAX: 920-294-4009

## *Administrative Committee Meeting Notice*

**Date: Tuesday, August 17, 2021 Time: 5:30 PM**  
**Green Lake County Government Center,**  
**County Board Room, 571 County Rd A, Green Lake WI**

### AGENDA

#### **Committee Members**

*Harley Reabe,*  
*Chairman*  
*Keith Hess*  
*Dennis Mulder, Vice*  
*Chair*  
*Katie Mehn*  
*Brian Floeter*

*Elizabeth Otto,*  
*Secretary*

1. Call to Order
2. Certification of Open Meeting Law
3. Pledge of Allegiance
4. Budget Adjustment – IT
5. Committee Discussion
  - Future Meeting Dates: November 1, 2021
  - Future Agenda items for action & discussion

Due to the COVID-19 pandemic, this meeting will be conducted and available through in person attendance (6 ft. social distancing and face masks required for individuals who are **not** vaccinated) or audio/visual communication. Remote access can be obtained through the following link:

Topic: Special Administrative Committee Meeting  
Time: Aug 17, 2021 05:30 PM Central Time (US and Canada)

Join Zoom Meeting

<https://us06web.zoom.us/j/86517851606?pwd=L3BRY0lFTDIJUzU4Vlc1Mk9MNXBjQT09>

Meeting ID: 865 1785 1606

Passcode: 932186

Dial by your location

+1 312 626 6799 US (Chicago)

+1 929 436 2866 US (New York)

Kindly arrange to be present, if unable to do so, please notify our office. Sincerely, Elizabeth Otto

**Please note: Meeting area is accessible to the physically disabled. Anyone planning to attend who needs visual or audio assistance, should contact the County Clerk's Office, 294-4005, not later than 3 days before date of the meeting.**

# GREEN LAKE COUNTY

## Notice of Budgetary Adjustment

Unanticipated Revenue or Expense Increase or Decrease Not Budgeted

Date: July 9, 2021  
 Department: Information Technology  
 Amount: \$31,860.00  
 Budget Year Amended: 2021

Source of Increase / Decrease and affect on Program:  
 (If needed attached separate brief explanation.)

Corporation Counsel case management software currently uses Microsoft Silverlight and Explorer.  
Both programs will no longer be supported by Microsoft, subjecting the data and program to security  
risk. The vendor cannot guarantee when the software will be secure; therefore, new case management  
software is needed.

Four months subscription & hosting: \$1,160 + \$4,000 and Implementation & Training: \$26,700

**Revenue Budget Lines Amended:**

Account #	Account Name	Current Budget	Budget Adjustment	Final Budget
				\$ -
				\$ -
				\$ -
Total Adjustment			\$ -	

**Expenditure Budget Lines Amended:**

Account #	Account Name	Current Budget	Budget Adjustment	Final Budget
21-101-00-58000-000-000	Contingency	\$ 385,655.46	\$ (31,860.00)	\$ 353,795.46
21-100-25-51450-206-000	IT - Maintenance Contracts	\$ 57,170.17	\$ 31,860.00	\$ 89,030.17
				\$ -
				\$ -
				\$ -
				\$ -
Total Adjustment			\$ -	

Department Head Approval: William R. Hutchison

Date Approved by Committee of Jurisdiction: \_\_\_\_\_

*Following this approval please forward to the County Clerk's Office.*

Date Approved by Finance Committee: 7/28/21

Date Approved by County Board: \_\_\_\_\_

*Per WI Stats 65.90(5)(a) must be authorized by a vote of two-thirds of the entire membership of the governing body.*

Date of publication of Class 1 notice of budget amendment: \_\_\_\_\_