

## FINANCE COMMITTEE

July 28, 2021

The meeting of the Finance Committee was called to order by Chair Harley Reabe on Wednesday, July 28, 2021 at 3:00 PM, in the County Board Room and via Zoom format at the Government Center, Green Lake, WI. The requirements of the open meeting law were certified as being met. The Pledge of Allegiance was recited.

Present (in person): Dave Abendroth  
Brian Floeter  
Don Lenz  
Harley Reabe

Absent: Dennis Mulder

Other County Employees Present: Amanda Toney, Treasurer; Kayla Yonke, HHS Business Manager; Liz Otto, County Clerk; Ed Tetzlaff, Financial Manager (Zoom); Jason Jerome, HHS Director; Cathy Schmit, County Administrator; Dawn Klockow, Corporation Counsel; Gene Thom, Supervisor #19 (Zoom); Sheriff Mark Podoll, several HHS unit managers

### MINUTES

*Motion/second (Abendroth/Lenz)* to approve the minutes of the June 23, 2021 meeting and the July 20, 2021 special meeting with no additions or corrections. Motion carried with no negative vote.

### RESOLUTIONS

- **Resolution Related to creating a Food Pantry/Aging/FRI Service Worker**
- **Resolution Related to Creating an Additional Clinical Therapist Position**
- **Resolution Related to Upgrading and Reclassifying one Clinical Therapist Position**
- **Resolution Relating to Creating a BHU Reception/Data Entry Specialist Position**
- **Resolution Related to Upgrading and Reclassifying one C&F Services Case Manager Position**
- **Resolution Related to Upgrading and Reclassifying one Public Health Nurse/Health Educator Position**
- **Resolution Related to Upgrading and Reclassifying one Economic Support Worker Position**
- **Resolution Related to Reclassifying the Part Time Public Health Nurse/Public Health Educator Position**

Jason Jerome, HHS Director, summarized the fiscal impact of the new and reclassified positions. Discussion held.

*Motion/second (Lenz/Floeter)* to approve the eight resolutions and send to County Board for final approval. Motion carried with no negative vote.

### TREASURER'S MONTHLY REPORT

- **Tax Collection Update**  
Treasurer Amanda Toney stated her department had collected 25.77% of the 2021 real estate taxes as of June 30, 2021
- **June Financial Reports**  
Treasurer Amanda Toney stated there are no updates to her submitted written report.
- **Sales Tax Update**  
Treasurer Amanda Toney reported the county will receive \$190,264.84 in sales tax revenue in the next two days. Green Lake County is currently running about 20% above the 2020 figures so far this year.

### OPEN AND TAKE ACTION ON IN-REM BIDS

- Parcel 271-00-637-000 – City of Princeton. Treasurer Amanda Toney stated that there are \$860.00 in taxes and fees on this parcel. This property has been published twice so the committee can accept any amount. Bid received from Damak LLC in the amount of \$875.00. *Motion/second (Abendroth/Floeter)* to accept the bid. Motion carried with no negative vote.

- Parcel 271-00-623-000 – City of Princeton. Treasurer Amanda Toney stated that there are \$5,000 in taxes and fees on this parcel. This property has been published twice so the committee can accept any amount. Bid received from Damak LLC in the amount of \$2,500. *Motion/second (Floeter/Lenz)* to accept the bid. Motion carried with no negative vote.
- Parcel 018-00387-0000 – Town of St. Marie. Treasurer Amanda Toney stated that there is a minimum bid required of \$16,000. 3 bids received: Aimee Wachdorf-Hennig in the amount of \$37,250; Douglas Nighbor in the amount of \$30,100; and Damak LLC in the amount of \$22,500. *Motion/second (Abendroth/Lenz)* to accept the bid of \$37,250. Motion carried with no negative vote.

Supervisor Abendroth exited the meeting at 3:17 and rejoined at 3:20 via Zoom.

### **IN REM UPDATE**

Treasurer Amanda Toney stated that 24 parcels are still delinquent from 2017. Petitions have been filed and the properties will be advertised in the near future.

### **DISCUSSION/ACTION ON PROPOSED USES OF ARPA FUNDS**

County Administrator Cathy Schmit stated that she has started a list of requests and anyone interested should contact her or Chair Reabe.

### **BUDGET ADJUSTMENTS**

- Sheriff's Office – create expenditure and revenue accounts for security desk upgrade grant in the amount of \$13,543
- Sheriff's Office – correction to carryover accounts per GASB 54 and Resolution 9-2021 in the amount of \$98,783
- Sheriff's Office – request transfer of funds to purchase conference room furniture for the former fitness center in the amount of \$12,840.42

*Motion/second (Floeter/Lenz)* to approve the budget adjustments as presented and forward to County Board. Motion carried with no negative vote.

- Corporation Counsel – request \$31,860 out of contingency for case management software

*Motion/second (Lenz/Floeter)* to approve the budget adjustment as presented and forward to County Board. Motion carried with no negative vote.

### **CREDIT CARD REQUEST**

- Sheriff's Office – credit card request in the amount of \$10,000 for the Sheriff's Office Clerk

*Motion/second (Lenz/Abendroth)* to approve the credit card request as presented. Motion carried with no negative vote.

### **BUDGET REVIEW OF REVENUES AND EXPENDITURES**

June revenues and expenditures discussed and reviewed. Supervisor Floeter requested an executive report be created summarizing the department expenses and revenues.

### **SUPERVISOR'S/LAY PEOPLE MONTHLY CLAIMS**

Supervisor's claims: \$3,870.24

Lay Person's claims: \$55.08

*Motion/second (Lenz/Abendroth)* to approve supervisor and lay people claims. Motion carried with no negative vote.

### **CLOSED SESSION**

- Consider motion to convene into Closed Session per WI §19.85(1)(g) to confer with legal counsel for the government body who is rendering oral or written advice concerning strategy to be adopted by the body with

respect to litigation in which it is or is likely to become involved. The matter relates to the Notice of Claim of Victoria L. Tripp.

*Motion/second (Lenz/Floeter)* to convene into closed session. Roll call vote – Ayes - 4, Nays – 0, Absent – 1 (Mulder), Abstain - 0. Motion carried.

**RECONVENE INTO OPEN SESSION TO TAKE ACTION, IF APPROPRIATE, ON MATTERS DISCUSSED IN CLOSED SESSION**

*Motion/second (Lenz/Floeter)* to reconvene into open session. Roll call vote – Ayes - 4, Nays - 0, Absent – 1 (Mulder), Abstain - 0. Motion carried.

The committee agreed to follow Corporation Counsel’s recommendation and forward the matter discussed in Closed Session to County Board. Motion carried with no negative vote.

**COMMITTEE DISCUSSION**

- **Future meeting dates: Regular meeting – August 25, 2021 at 3:00 PM**
- **Future agenda items for action & discussion:**

**ADJOURNMENT**

Chair Reabe adjourned the meeting at 3:32 PM.

Submitted by,

Liz Otto  
County Clerk