



GREEN LAKE COUNTY

571 County Road A, Green Lake, WI 54941

Original Post Date: 06/11/2021

Amended Post Date:

The following documents are included in the packet for the County Board meeting on June 15, 2021:

- 1) Amended Agenda
- 2) Draft minutes from the May 18, 2021 meeting
- 3) Resolution 11-2021 Resolution Providing for the Sale of Approximately \$2,680,000 General Obligation Refunding Bonds
- 4) Resolution 12-2021 Establishing 2022 Annual Budgeted Allocation for Pay for Performance
- 5) Ordinance 14-2021 Rezone in the Town of Manchester – Owner: Verla Jean Schulz
- 6) Ordinance 15-2021 Amending the Personnel Policies and Procedures Manual to Add and Additional Paid Holiday at Thanksgiving
- 7) Ordinance 16-2021 Amending Ch. 74 §74-29 Sheriff Department Records to Add Electronic Records
- 8) Budget Adjustment - Parks



Green Lake County Board of Supervisors
Meeting Notice

The Green Lake County Board of Supervisors will meet **via virtual communication or in person** in the City of Green Lake, Wisconsin on Tuesday, **the 15th day of June, 2021 at 6:00 PM** for the regular meeting of the Board. Business to be transacted include:

Amended AGENDA*

County Board of Supervisors

- Dist. 1 Robert Dolgner*
- Dist. 2 Charles Buss*
- Dist. 3 Curtis Talma*
- Dist. 4 David Abendroth*
- Dist. 5 Ken Bates*
- Dist. 6 Brian Floeter*
- Dist. 7 Charlie Wielgosh*
- Dist. 8 Patricia Garro*
- Dist. 9 Bill Boutwell*
- Dist. 10 Sue Wendt*
- Dist. 11 Harley Reabe*
- Dist. 12 Robert Schweder*
- Dist. 13 Don Lenz*
- Dist. 14 Dennis Mulder*
- Dist. 15 Katie Mehn*
- Dist. 16 Joe Gonyo*
- Dist. 17 Keith Hess*
- Dist. 18 Richard Trochinski*
- Dist. 19 Gene Thom*

GREEN LAKE COUNTY
MISSION:

- 1) Fiscal Responsibility*
- 2) Quality Service*
- 3) Innovative Leadership*
- 4) Continual Improvement in County Government*

- 1. Call to Order**
- 2. Roll Call**
- 3. Reading of the Call**
- 4. Pledge of Allegiance**
- 5. Minutes of 05/18/21 meeting**
- 6. Announcements**
- 7. Appearances**
 - Monthly update from County Administrator Cathy Schmit
 - Justin Fischer of Baird Financial – bonding update
- 8. Wisconsin County Mutual Insurance Highway Workzone Video**
- 9. Recognition of Service**
 - Kathy Munsey – Green Lake County Health Officer
 - *Lori Evans – Administrative Assistant to the Sheriff
- 10. Resolutions**
 - Res. 11-2021 Resolution Providing for the Sale of Approximately \$2,680,000 General Obligation Refunding Bonds
 - Res. 12-2021 Establishing 2022 Annual Budgeted Allocation for Pay for Performance
- 11. Ordinances**
 - Ord. 14-2021 Rezone in the Town of Manchester – Owner: Verla Jean Schultz
 - Ord. 15-2021 Amending the Personnel Policies and Procedures Manual to Add an Additional Paid Holiday at Thanksgiving
 - *Ord. 16-2021 Amending Ch. 74, §74-29 Sheriff Department Records to Add Electronic Records
- 12. Budget Adjustment**
 - Parks
- 13. Committee Appointments**
- 14. Departments to Report on July 20, 2021**
- 15. Future Agenda Items for Action & Discussion**
- 16. Adjourn**

Given under my hand and official seal at the Government Center in the City of Green Lake, Wisconsin, this 10th day of June, 2021.

Elizabeth A. Otto, Green Lake County Clerk

Due to the COVID-19 pandemic, this meeting will be conducted through in person attendance (6 ft. social distancing and face masks required for non-vaccinated individuals) or audio/visual communication. Remote access can be obtained through the following link:

Topic: County Board

Time: Jun 15, 2021 06:00 PM Central Time (US and Canada)

Join Zoom Meeting

<https://zoom.us/j/94259457211?pwd=OW1qbzAwKzYvWWFERkNGM2pZSEpGZz09>

Meeting ID: 942 5945 7211

Passcode: 730903

Dial by your location

+1 929 436 2866 US (New York)

+1 301 715 8592 US (Washington DC)

+1 312 626 6799 US (Chicago)

Meeting ID: 942 5945 7211

Find your local number: <https://zoom.us/j/94259457211>

To be approved at the June 15, 2021 meeting

GREEN LAKE COUNTY

BOARD PROCEEDINGS

REGULAR MEETING

May 18, 2021

The Green Lake County Board of Supervisors met in regular session, Tuesday, May 18, 2021 at 6:00 PM via remote access and limited in person access due to the COVID-19 pandemic for the regular meeting of the Board.

The Board was called to order by Chair Harley Reabe. Roll call taken –Present (remotely via Zoom) – 3, Present (in person) – 15, Absent – 1 (Katie Mehn-District 15)

<u>Supervisor</u>	<u>Supervisor Districts</u>
Bob Dolgner (Zoom)	1
Charles Buss	2
Curt Talma (Zoom)	3
David Abendroth	4
Ken Bates	5
Brian Floeter	6
Charlie Wielgosh	7
Patti Garro	8
Bill Boutwell	9
Sue Wendt	10
Harley Reabe	11
Robert Schweder	12
Don Lenz	13
Dennis Mulder	14
Joe Gonyo	16
Keith Hess	17
Richard Trochinski (Zoom)	18
Gene Thom	19

READING OF THE CALL

The Green Lake County Board of Supervisors will convene via virtual communication and limited in person access at the Government Center in the City of Green Lake, Wisconsin on Tuesday the 18th day of March, 2021 at 6:00 PM for the regular meeting of the Board. Monthly business to be transacted includes:

To be approved at the June 15, 2021 meeting

CALL TO ORDER

ROLL CALL

READING OF THE CALL

PLEDGE OF ALLEGIANCE

MINUTES OF 04/20/21

ANNOUNCEMENTS

APPEARANCES

- Monthly update from County Administrator Cathy Schmit
- Kathy Munsey and Rachel Prellwitz, Green Lake County Health Department – COVID-19 update

APPOINTMENT OF GREEN LAKE COUNTY HEALTH OFFICER

DISCUSSION REGARDING POTENTIALLY RESCINDING RESOLUTION 2-2021 RESOLUTION

DECLARING STATE OF EMERGENCY IN GREEN LAKE COUNTY

RESOLUTIONS

- Resolution 9-2021 Relating to Committed Funds for 2021 as Required by GASB #54
- Resolution 10-2021 Resolution Relating to Approval of an Annual Road Closure on CTH H from STH 44 to CTH FF

COMMITTEE APPOINTMENTS

DEPARTMENTS TO REPORT ON June 15, 2021

FUTURE AGENDA ITEMS FOR ACTION & DISCUSSION

AND SUCH OTHER BUSINESS AS MY PROPERLY COME BEFORE THE BOARD OF SUPERVISORS

ADJOURN

Given under my hand and official seal at the Government Center in the City of Green Lake, Wisconsin this 14th day of May, 2021.

Elizabeth A. Otto

Green Lake County Clerk

PLEDGE OF ALLEGIANCE

1. The Pledge of Allegiance to the Flag was recited.

MINUTES OF 04/20/21 MEETING

2. **Motion/second (Lenz/Buss)** to approve the minutes of the April 20, 2021 County Board meeting with no additions or corrections. Motion carried with no negative vote.

ANNOUNCEMENTS

3. The next meeting of the County Board will take place on June 15, 2021 at 6:00 PM.
4. Supervisors were reminded to turn in their proof of car insurance to County Clerk Liz Otto.

APPEARANCES

To be approved at the June 15, 2021 meeting

5. County Administrator Cathy Schmit was not present due to a family situation. Chair Reabe stated she will provide a written version of her report to the County Board.
6. Kathy Munsey, Green Lake County Health Officer, and Rachel Prellwitz gave an update on the new CDC guidelines for masking as of 05/13/2021. The county has adopted these new guidelines as well. Kathy Munsey urged the County Board to leave the emergency order in place until it expires on June 26, 2021. Rachel Prellwitz stated that Green Lake County is in the medium category for COVID-19 cases at this time. The Green Lake County Health Department has given over 4,200 vaccinations with 40% of our population receiving at least one dose, 36% fully vaccinated, 86% over 65 are fully vaccinated.

APPOINTMENT OF GREEN LAKE COUNTY HEALTH OFFICER

7. Chair Reabe stated that Rachel Prellwitz has been recommended for the Green Lake County Health Officer position due to the retirement of Kathy Munsey on July 1, 2021. Prellwitz has met all of the necessary requirements.

Motion/second (Schweder/Boutwell) to appoint Rachel Prellwitz to the position of Green Lake County Health Officer effective July 2, 2021. Motion carried with no negative vote.

DISCUSSION REGARDING POTENTIALLY RESCINDING RESOLUTION 2-2021 RESOLUTION DECLARING STATE OF EMERGENCY IN GREEN LAKE COUNTY

8. ***Motion/second (Mulder/Wielgosh)*** to extend the State of Emergency until June 26, 2021 as outlined in Resolution 2-2021. Corporation Counsel Dawn Klockow stated that no motion is required if the resolution will remain in place with no changes. Supervisor Mulder withdrew his motion. Supervisor Floeter asked what decisions have been made in the last month under the emergency order. Chair Reabe stated that one part time position has been added in the Sheriff's Office. Chief Deputy Matt Vandekolk explained the position.

RESOLUTIONS

9. Resolution 9-2021 Relating to Committed Funds for 2021 as Required by GASB #54. ***Motion/second (Boutwell/Abendroth)*** to adopt Resolution 9-2021. No discussion. Roll call vote on motion to adopt Resolution 9-2021 – Ayes – 17, Nays – 0, Abstain – 0, Absent – 2 (Mehn, Trochinski). Resolution 9-2021 passed as adopted.
10. Resolution 10-2021 Resolution Relating to Approval of an Annual Road Closure on CTH H from STH 44 to CTH FF. ***Motion/second (Mulder/Buss)*** to adopt Resolution 10-2021. Supervisor Schweder explained the need for the road closure on an annual basis due to an auction held the second Saturday of June each year. Roll call vote on motion to adopt Resolution 10-2021 – Ayes – 17, Nays – 0, Abstain – 0, Absent – 2 (Mehn, Trochinski). Resolution 10-2021 passed as adopted.

COMMITTEE APPOINTMENTS

To be approved at the June 15, 2021 meeting

11. None

DEPARTMENTS TO REPORT ON June 15, 2021

12. Chair Reabe stated he will determine any presentations based on COVID activity.

FUTURE AGENDA ITEMS FOR ACTION & DISCUSSION

13. None

ADJOURN

14. Chairman Reabe adjourned the meeting at 6:22 PM.

Respectfully Submitted,

Elizabeth Otto
County Clerk

RESOLUTION NUMBER 11-2021

Resolution Providing for the Sale of Approximately \$2,680,000 General Obligation Refunding Bonds

The County Board of Supervisors of Green Lake County, Green Lake, Wisconsin, duly assembled at its regular meeting on this 15th day of June 2021, does resolve as follows:

- 1 **WHEREAS**, Green Lake County, Wisconsin (the "County") is presently in need of
- 2 approximately \$2,680,000 for the public purpose of refunding certain outstanding
- 3 obligations of the County, including interest on them, specifically, the General Obligation
- 4 Promissory Notes, Series 2014, dated March 27, 2014 (the "Refunding") and
- 5 **WHEREAS**, the County Board of Supervisors deems it to be necessary, desirable and
- 6 in the best interest of the County to borrow said funds through the issuance of general
- 7 obligation bonds pursuant to Section 67.04, Wis. Stats.
- 8 Majority vote is needed to pass.

Roll Call on Resolution No. -2021

Submitted by Finance Committee

Ayes , Nays , Absent , Abstain

/s/ Harley Reabe

Harley Reabe, Chair

Passed and Adopted/Rejected this 15th day of June, 2021.

/s/ Brian Floeter

Brian Floeter

County Board Chairman

/s/Don Lenz

Don Lenz

ATTEST: County Clerk
Approve as to Form:

/s/David Abendroth

David Abendroth

Corporation Counsel

/s/ Dennis Mulder

Dennis Mulder

9 **NOW, THEREFORE, BE IT RESOLVED** by the County Board of Supervisors of the
10 County that:

11 Section 1. Issuance of the Bonds. The County shall issue its General Obligation
12 Refunding Bonds in an amount of approximately \$2,680,000 (the "Bonds") for the public
13 purpose of paying the cost of the Refunding.

14 Section 2. Sale of Bonds. The County Board of Supervisors hereby authorizes and
15 directs that the Bonds be offered for public sale. At a subsequent meeting, the County
16 Board of Supervisors shall consider such bids for the Bonds as may have been received
17 and take action thereon.

18 Section 3. Notice of Sale. The County Clerk (in consultation with Robert W. Baird &
19 Co. Incorporated ("Baird")) be and hereby is directed to cause notice of the sale of the
20 Bonds to be disseminated in such manner and at such times as the County Clerk may
21 determine and to cause copies of a complete Official Notice of Sale and other pertinent
22 data to be forwarded to interested bidders as the County Clerk may determine.

23 Section 4. Official Statement. The County Clerk (in consultation with Baird) shall cause
24 an Official Statement to be prepared and distributed. The appropriate County officials
25 shall determine when the Official Statement is final for purposes of Securities and
26 Exchange Commission Rule 15c2 12 and shall certify said Official Statement, such
27 certification to constitute full authorization of such Official Statement under this
28 resolution.

29 **FISCAL NOTE:**

RESOLUTION NUMBER 12-2021

Establishing 2022 Annual Budgeted Allocation for Pay for Performance

The County Board of Supervisors of Green Lake County, Green Lake, Wisconsin, duly assembled at its regular meeting begun on the 15th day of June 2021, does resolve as follows:

- 1 **WHEREAS**, Green Lake County strives to provide maximum service to its residents
 - 2 while minimizing the financial impact of county taxes on taxpayers, and
 - 3 **WHEREAS**, Green Lake County continues to operate under State imposed budgetary
 - 4 constraints while providing mandated services, and
 - 5 **WHEREAS**, Green Lake County has now established a policy and practice of
 - 6 compensating employees based on a competitive market salary rate, the quality of their
 - 7 performance, and future non-union wage adjustments shall be based on the merits of
 - 8 employee performance, and
 - 9 **WHEREAS**, the County Administrator is developing the 2022 Proposed Annual Budget
 - 10 for review and adoption by the Green Lake County Board in November 2021, and wage
 - 11 costs must be incorporated into the budget as proposed and adopted.
- 12 Majority vote is needed to pass.

Roll Call on Resolution No. -2021

Submitted by Personnel Committee:

Ayes , Nays , Absent , Abstain

/s/ Robert Schweder

Robert Schweder

Passed and Adopted/Rejected this 15th day of June, 2021.

/s/ Charlie Wielgosh

Charlie Wielgosh

County Board Chairman

/s/ Ken Bates

Ken Bates

ATTEST: County Clerk
Approve as to Form:

Curt Talma

Corporation Counsel

/s/ Sue Wendt

Sue Wendt

13 **NOW THEREFORE BE IT RESOLVED** by the Green Lake County Board of
14 Supervisors that for staff hired prior to July 1, 2021, each 2022 departmental budget
15 shall include an amount equal to +/- 2.00% of gross wages to be allocated accordingly
16 to staff based on the merits of employee performance as established during their
17 individual annual performance review, and

18 **BE IT FURTHER RESOLVED** that any performance based wage increases will be
19 effective January 1, 2022, with back pay distributed no later than the second payroll of
20 April 2022 following finalization of the annual performance evaluation process with the
21 funds being awarded strictly on the merits of each individual employee's performance,
22 and

23 **BE IT FURTHER RESOLVED** that any departmental funds budgeted for these merit-
24 based wage adjustments remaining after the annual performance review process has
25 been completed shall be applied by the Financial Manger to any department merit pay
26 line shortages and then transferred to the Non-Lapsing Retirement/Salary/Fringe Pool
27 (Acct# 21-101-23-51820-999) to be available to cover budget variations that occur due
28 to internal position postings, new position hires, retirements, merit pay variations, etc.
29 that are unknown variables that impact budgeted salary/fringe benefits for the year, and

30 **BE IT FURTHER RESOLVED** that the purpose statement and fiscal note is a directive
31 of the Green Lake County Board.

32 **FISCAL NOTE:** For 2022 the levied general pay increase based on employee
33 performance shall not exceed **\$222,000.00**. Budgeted proceeds not allocated as a merit
34 increase shall be transferred to the Non-Lapsing Retirement/Salary/Fringe Pool (Acct#
35 22-101-23-51820-999) to cover budget variations that occur due to internal position
36 postings, new position hires, retirements, merit pay variations, etc. that are unknown
37 variables that impact budgeted salary/fringe benefits for the year.

ORDINANCE NO. 14 –2021

**Relating to: Rezone in the Town of Manchester
Owner: Verla Schulz**

The County Board of Supervisors of Green Lake County, Green Lake, Wisconsin, duly assembled at its regular meeting begun on the 15th of June, 2021, does ordain as follows:

1 **NOW, THEREFORE, BE IT ORDAINED** that the Green Lake County Zoning Ordinance,
2 Chapter 350 as amended, Article IV Zoning Districts, Section 350-26 Official Map, as
3 relates to the Town of Manchester, shall be amended as follows:

- 1) **Site Address:** N363 Schulz Road **General legal description:** Parcel 012-00694-0500, described as lands located in the NW1/4 of Section 36, Town 14 North, Range 12 East, Town of Manchester **Request:** Rezone ±3 acres from A-1, Farmland Preservation District to R-4, Rural Residential District. To be identified by certified survey map.

4 **BE IT FURTHER ORDAINED**, that this ordinance shall become effective upon passage
5 and publication.

Roll Call on Resolution No. -2021

Submitted by Land Use Planning &
Zoning Committee:

Ayes , Nays , Absent , Abstain

/s/ Curt Talma

Curt Talma, Chair

Passed and Enacted/Rejected this 15th
day of June, 2021.

**signature via Zoom*

Bill Boutwell, Vice Chair

County Board Chairman

/s/ Harley Reabe

Harley Reabe

ATTEST: County Clerk
Approve as to Form:

/s/ Don Lenz

Don Lenz

Dawn N. Klockow, Corporation Counsel

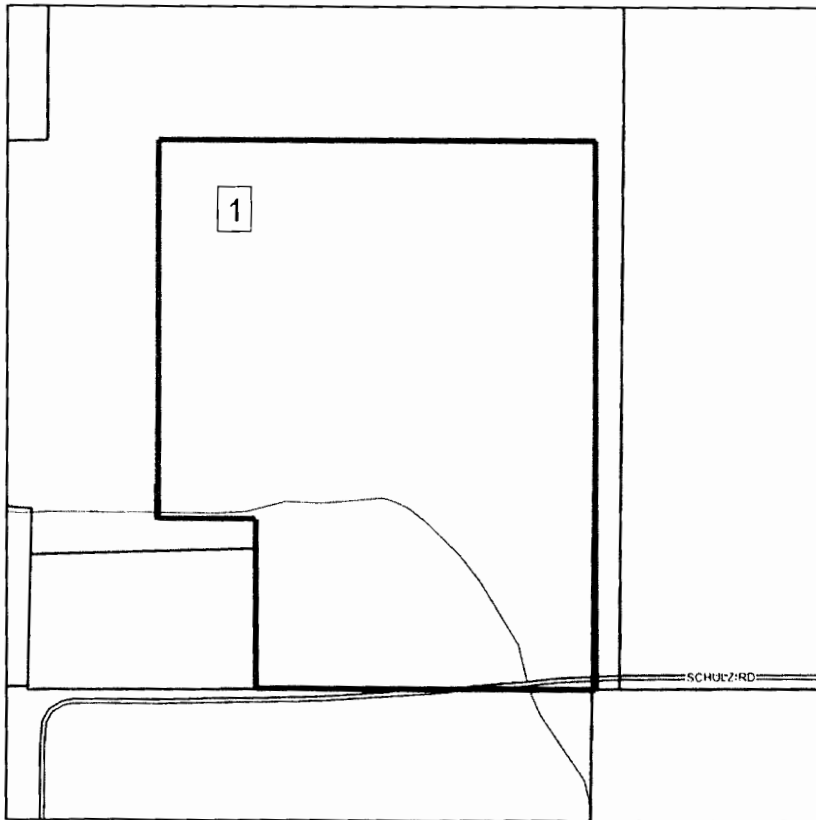
/s/ Chuck Buss

Chuck Buss

**Verla Schulz – Town of Manchester
N363 Schulz Rd., Parcel #012-00694-0500,
Part of the NW¼ - NW¼ of Section 36, T14N, R12E**

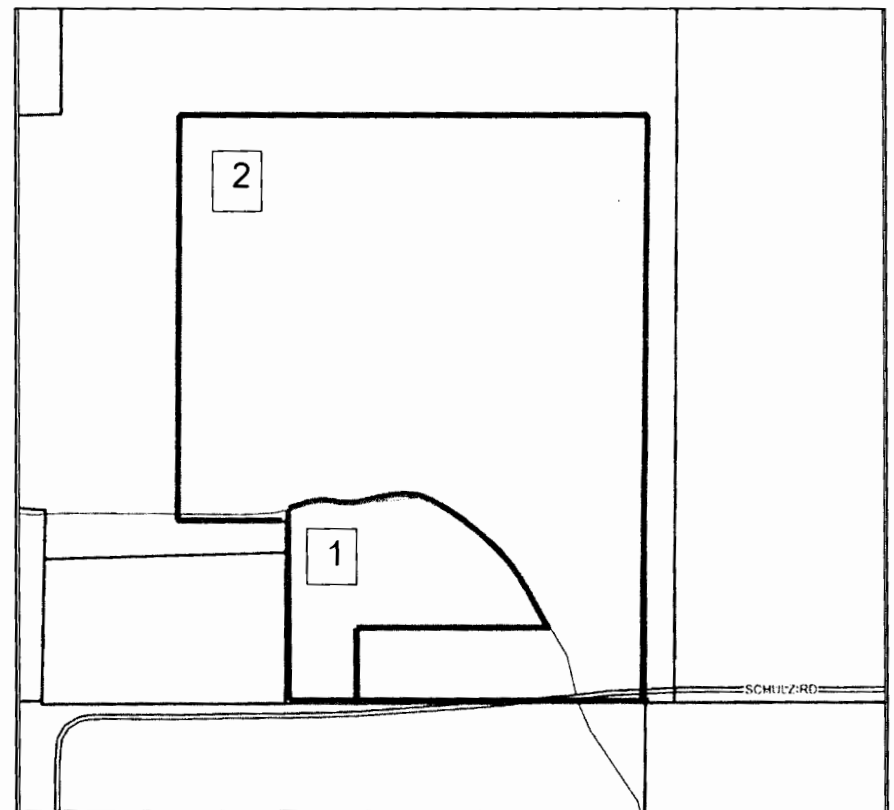
Existing Configuration

1 = ±29.76 acre parcel zoned A-1 Farmland Preservation District



Proposed Configuration

1 = Newly created +3 acre parcel proposed R4 – Rural Residential District
2 = Newly created ±26.76 acres to remain A-1 Farmland Preservation District



ORDINANCE NO. 15-2021

Amending the Personnel Policies and Procedures Manual to add an additional Paid Holiday at Thanksgiving.

The County Board of Supervisors of Green Lake County, Green Lake Wisconsin, duly assembled at its regular meeting begun on the 15th day of June 2021, does ordain as follows:

- 1 **WHEREAS**, the County currently grants Thanksgiving Day and the Friday after
- 2 Thanksgiving Day as a paid holiday for all employees; and,
- 3 **WHEREAS**, on October 20, 2020, the County Board by Resolution 19-2020 granted an
- 4 additional paid holiday to employees for the Thanksgiving Holiday for the year 2020, in
- 5 recognition of their hard work and dedication during the Covid-19 pandemic; and,

Roll Call on Ordinance No. 15-2021

Submitted by Personnel Committee:

Ayes , Nays , Absent , Abstain

/s/ Robert Schweder

Robert Schweder, Chair

Passed and Enacted/Rejected this 15th day of June, 2021.

/s/ Sue Wendt

Sue Wendt, Vice-chair

County Board Chairman

/s/ Ken Bates

Ken Bates

ATTEST: County Clerk
Approve as to Form:

/s/ Charlie Wielgosh

Charlie Wielgosh

Corporation Counsel

Curt Talma

7 **WHEREAS**, employees were required to take the additional holiday either the Wednesday
8 before or the Monday after Thanksgiving Day, in order to ensure all departments remained
9 open to the public and certain employees in the Sheriff's Office received gift cards in lieu of
10 the extra day off; and,

11 **WHEREAS**, the County did not encounter any service disruptions due to the extra paid
12 holiday; and,

13 **WHEREAS**, with budget constraints and rising health care costs, the County wishes to
14 show its appreciation for its employees and granting an additional paid holiday is an
15 economical way to show appreciation to County employees.

16 **NOW, THEREFORE, THE COUNTY BOARD OF SUPERVISORS OF THE COUNTY**
17 **OF GREEN LAKE DOES ORDAIN AS FOLLOWS:**

18 Section 1. Green Lake County Ordinance, No. 1042-2012 passed on December 18, 2012
19 and as amended from time-to-time (known as the Personnel Policies and Procedures
20 Manual) is hereby amended as follows (additions are in underline, deletions are in
21 ~~strikeout~~:

22 **PAID HOLIDAYS**

23 The following paid holidays will be granted to all regular full-time and regular part-time
24 employees:

- 25 New Year's Day
- 26 Good Friday
- 27 Memorial Day
- 28 July 4th
- 29 Labor Day
- 30 Thanksgiving
- 31 Friday after Thanksgiving
- 32 Wednesday before or Monday after Thanksgiving
- 33 Christmas Eve
- 34 Christmas
- 35 New Year's Eve

36 If a paid holiday falls on a Saturday, it shall be observed the preceding work day and if it
37 falls on Sunday, it shall be observed on the following workday. Employees who are
38 regularly scheduled to work a 2080 hour work year shall receive eight (8) hours of holiday
39 pay at their base rate. Employees who are regularly scheduled to work a 1950 hour work
40 year shall receive seven and one-half (7.5) hours of holiday pay at their base rate.
41 Employees who are regularly scheduled to work an 1820 hour work year shall receive
42 seven (7) hours of holiday pay at their base rate. In no event shall holiday pay exceed a
43 total of eight (8) hours paid per holiday for any employee.

44 Full-time Corrections, Communication and union Patrol staff in the Sheriff's Office will be
45 given a gift card rather than the additional Thanksgiving Holiday day off which will be
46 budgeted for each year. Gift cards are income and are subject to employment taxes.

47 When scheduling an employee off the Wednesday before or the Monday after
48 Thanksgiving, Department Heads shall ensure that there is sufficient staffing in their
49 department so that business may be conducted as usual. Time off is either the
50 Wednesday before or the Monday after Thanksgiving, meaning that employees are
51 granted one additional day off around the Thanksgiving holiday, not two. Department
52 Heads may implement an internal policy on how to request the additional time off.

53 Section 2. This ordinance shall become effective upon passage and publication.

ORDINANCE NO. 16 –2021

Amending Ch 74, §74-29 Sheriff Department Records to add Electronic Records.

The County Board of Supervisors of Green Lake County, Green Lake Wisconsin, duly assembled at its regular meeting begun on the 15th day of June 2021, does ordain as follows:

- 1 **WHEREAS**, the Office of the Green Lake County Sheriff has implemented the use of
- 2 body cameras; and,
- 3 **WHEREAS**, Wisconsin Statute §165.87 requires the storage of data recorded by a body
- 4 camera.

Roll Call on Ordinance No. 16-2021

Submitted by Judicial Law
Enforcement & Emergency
Management Committee:

Ayes , Nays , Absent , Abstain

Passed and Enacted/Rejected this 15th
day of June, 2021.

Joe Gonyo, Chair

/s/ Sue Wendt

Sue Wendt, Vice-chair

/s/ Ken Bates

Ken Bates

/s/ Don Lenz

Don Lenz

/s/ Gene Thom

Gene Thom

County Board Chairman

ATTEST: County Clerk
Approve as to Form:

Corporation Counsel

6 NOW, THEREFORE, THE COUNTY BOARD OF SUPERVISORS OF THE COUNTY
 7 OF GREEN LAKE DOES ORDAIN AS FOLLOWS:

8 Section 1. Green Lake County Ordinance, Chapter 74 Records, §74-29 Sheriff
 9 Department Records is amended to add the following record data set:

10
 11 Electronic records and Body Cam Data

12 A. The County adopts the record retention standards contained in Wis. Stat.
 13 §165.87(2), except where specified below. If the County's retention schedule is
 14 greater than the statutory requirement, the County's retention schedule shall
 15 control.
 16

ELECTRONIC RECORD AND BODY CAM DATA RETENTION AND CLASSIFICATION			
<u>Classification</u>	<u>Division</u>	<u>Retention</u>	<u>Basis</u>
Max Felony (class D or greater)	Patrol	100 yrs	59.27(8)
Missing Person	Patrol	100 yrs	59.27(8)
Taser	All	25 yrs	Arbitrary
Use of Force	All	25 yrs	Arbitrary
Fight GLCCF	Jail	25 yrs	Felony
Felony Case or Arrest	Patrol	25 yrs	Felony
Vehicle Chase	Patrol	25 yrs	Felony
Death	Patrol	25 yrs	Arbitrary
Padded Cell	Jail	25 yrs	Arbitrary
Restraint Chair	Jail	8 yrs	Civil
Terry Stop/Frisk	Patrol	8 yrs	Civil
EDI/EDI Diversion/Suicide Attempt	All	8 yrs	Civil
Misdemeanor Case or Arrest	Patrol	8 yrs	Civil
OWI Arrest	Patrol	8 yrs	Civil
Retention Extension Request	All	8 yrs	165.87
Fatal Crash	Patrol	8 yrs	Civil
PI Crash	Patrol	3 yrs	Civil
PD Crash	Patrol	3 yrs	Civil
Inmate Medical Event GLCCF	Jail	3 yrs	Civil
Citation	Patrol	2 yrs	Default or closed
Traffic Stop	Patrol	1 yrs	Arbitrary
K9 search	Patrol	1 yrs	Civil
Vehicle Search	Patrol	1 yrs	Civil
Agency Assist +	Patrol	180 days	165.87
Security Check GLCCF	Jail	180 days	165.87
Inmate conversation GLCCF	Jail	180 days	165.87

Med Pass / Meals GLCCF	Jail		180 days	165.87
Inmate Disciplinary Problem GLCCF	Jail		180 days	165.87
Booking GLCCF	Jail		180 days	165.87
Pat Search GLCCF	Jail		180 days	165.87
Transports	All		180 days	165.87
Other (any non-criminal case)	All		180 days	165.87
Training	All		120 Days	165.87

17 Section 2. The following record set retention is amended as follows:
18

	Retention	Authority
Administrative: (w) Reports and photos as follows: [Amended 9-21-2006 by Ord. No. 875-06] All other reports and photos	8 years from date of filing	
Jail: (w) Inmate files including Disciplinary forms Huber revocation forms Employer Information Employer Job search info Inmate request forms Court orders Photographs	8 years	§59.27(8), Wis. Stats.

20 Section 3. This ordinance shall become effective upon passage and publication.

21 Section 4. The repeal and recreation of any section herein shall not have any effect on
22 existing litigation and shall not operate as an abatement of any action or proceeding then
23 pending or by virtue of the repealed sections.

24 Section 5. All ordinances and parts of ordinances in conflict herewith are hereby
25 repealed.

GREEN LAKE COUNTY

Notice of Budgetary Adjustment

Unanticipated Revenue or Expense Increase or Decrease Not Budgeted

Date: May 1, 2021
 Department: Parks
 Amount: \$47,500.00
 Budget Year Amended: 2021

Source of Increase / Decrease and affect on Program:
 (If needed attached separate brief explanation.)

The Green Lake Trail Project had a budget of \$50,000 as a placeholder for both the revenue and expense accounts. We received a 50% advance for grant #S-ADLP3-21-1360 from the DNR for Phase II of the multi use path.

Revenue Budget Lines Amended:

Account #	Account Name	Current Budget	Budget Adjustment	Final Budget
21-100-12-43578-000-000	Green Lake Trail Project	\$ 50,000.00	\$ 47,500.00	\$ 97,500.00
				\$ -
				\$ -
				\$ -
Total Adjustment			\$ 47,500.00	

Expenditure Budget Lines Amended:

Account #	Account Name	Current Budget	Budget Adjustment	Final Budget
21-100-12-55200-301-000	Green Lake Trail Project	\$ 50,000.00	\$ 47,500.00	\$ 97,500.00
				\$ -
				\$ -
				\$ -
				\$ -
Total Adjustment			\$ 47,500.00	

Department Head Approval: 

Date Approved by Committee of Jurisdiction: 5/3/21

Following this approval please forward to the County Clerk's Office.

Date Approved by Finance Committee: 5/24/21

Date Approved by County Board: _____

Per WI Stats 65.90(5)(a) must be authorized by a vote of two-thirds of the entire membership of the governing body.

Date of publication of Class 1 notice of budget amendment: _____