

**GREEN LAKE COUNTY  
LAND USE PLANNING AND ZONING  
COMMITTEE MEETING MINUTES  
Thursday, June 3rd, 2021**

**CALL TO ORDER**

Planning & Zoning Chair Curt Talma called the meeting of the Land Use Planning and Zoning Committee to order at 4:30 p.m. in the Green Lake County Government Center, County Board Room #0902, Green Lake, WI. The requirements of the open meeting law were certified as being met. Public access was available via remote programming as well as in person.

Present: **Don Lenz, Harley Reabe, Curt Talma, Bill Boutwell(zoom), Chuck Buss**

Absent:

Also Present: **Matt Kirkman**, Land Use Planning and Zoning Director  
**Karen Werlein**, Land Use Coordinator  
**Dawn Klockow**, Corporation Counsel (Zoom)

**PLEDGE OF ALLEGIANCE**

The Pledge of Allegiance was recited.

**APPROVAL OF MINUTES**

*Motion/second (Lenz/Buss)* to approve the minutes of the May 6th, 2021 meeting with no additions or corrections. Motion carried with no negative vote.

**DEPARTMENT ACTIVITY REPORTS**

**a. Financial reports**

P&Z Director Matt Kirkman gave an update on the April expenses and revenues.

**b. Permits**

Matt Kirkman stated there were 31 land use permits and 16 sanitary permits in April.

**c. Violations**

Matt Kirkman outlined the April land use violations as well as the POWTS violations.

**STAFF UPDATE – LAND USE COORDINATOR**

Introduce Karen Werlein, Land Use Coordinator

**Discuss Eliminating “Dog Breeding Facilities” as a use in Ag Zoning Districts**

Matt Kirkman informs board members of dog kennel and dog breeding facility definitions. Matt K. shares the differences with a dog breeding facility vs. a dog kennel.

Dawn Klockow gives insight from USA Human Society on the use of dog breeding facilities.

Allison gave insight on the Health & Human Services aspect of the dog breeding facilities.

*Motion/second (Reabe/Lenz)* to recess at 5:02 PM to conduct the public hearing. Motion carried with no negative vote.

## **PUBLIC HEARING – 5:03 PM**

Chair Talma read the rules for the Public Hearing

- Applicant: Owner – Verla Schulz. Applicant – Verla Schulz  
Site Locations: N363 Schulz Rd. Randolph, WI  
General Legal Description: Parcel 012-00694-0500, described as lands located in the NW1/4 of Section 36, Town 14 North, Range 12 East, Town of Manchester  
Request: Rezone ±3 acres from A-1, Farmland Preservation District to R-4, Rural Residential District.  
To be identified by certified survey map.

Chair Talma called for public input three times. There was no public input.

Chair Talma closed the Public Hearing.

Matt Kirkman presented the Staff Report. All criteria for rezone has been met and the Town of Manchester has approved the request.

*Motion/second (Buss /Reabe)* to approve the rezone request as presented and forward to County Board for final approval. Motion carried with no negative vote.

*Motion/second (Reabe/Lenz)* at 5:17 PM to reconvene discussion relating to the meeting agenda item #7 . Motion carried with no negative vote.

Further dog kennel discussion resulted in the Committee asking staff to provide a revised definition of “kennel” and a new definition of “dog breeding facility”. To provide the Committee with a County-wide option to regulate dog breeding facilities. Also, to reach out to neighboring counties related to their experiences with this issue.

## **FUTURE COMMITTEE ACTIVITIES**

- Future agenda items** – Further discussion and possible action related to dog breeding facilities in Green Lake County.
- Next meeting date** – July 1st, 2021

## **ADJOURN**

Chair Talma adjourned the meeting at 5:33 PM.

**Respectfully submitted,**

**Karen Werlein  
Land Use Coordinator**