

**GREEN LAKE COUNTY
LAND USE PLANNING AND ZONING
COMMITTEE MEETING MINUTES
Thursday, May 6, 2021**

CALL TO ORDER

Planning & Zoning Chair Curt Talma called the meeting of the Land Use Planning and Zoning Committee to order at 4:30 p.m. in the Green Lake County Government Center, County Board Room #0902, Green Lake, WI. The requirements of the open meeting law were certified as being met. Public access was available via remote programming as well as in person.

Present: **Don Lenz, Harley Reabe, Curt Talma, Bill Boutwell, Chuck Buss**

Also Present: **Matt Kirkman**, Land Use Planning and Zoning Director

Liz Otto, County Clerk

Dawn Klockow, Corporation Counsel (Zoom)

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was recited.

APPROVAL OF MINUTES

Motion/second (Lenz/Buss) to approve the minutes of the April 1, 2021 meeting with no additions or corrections. Motion carried with no negative vote.

DEPARTMENT ACTIVITY REPORTS

a. Financial reports

Director Matt Kirkman reviewed the revenues and expenses through March.

b. Permits

Director Matt Kirkman updated the committee on all permit applications received in March. He also gave an overview of land use permits issued to the towns within Green Lake County.

c. Violations

Director Matt Kirkman reported on the land use and POWTS violations currently on file. Discussion held with Corporation Counsel Dawn Klockow on the citation process.

STAFF UPDATE – LAND USE COORDINATOR

Director Matt Kirkman stated the Land Use Coordinator position has been filled and the new person will start employment on May 17, 2021. Discussion held regarding possible intern position.

PRIVATE GREENHOUSES IN R-1, SINGLE FAMILY RESIDENCE DISTRICT

Director Matt Kirkman led the discussion regarding a possible amendment to the zoning ordinance in regard to greenhouses allowed in R-1, single family residential districts. Kirkman provided a PowerPoint of various greenhouse styles, both used and abandoned. He stated that his department has received 3 requests for this in the last 17 years.

Motion/second (Boutwell/Reabe) to postpone indefinitely. Motion carried with no negative vote.

FUTURE COMMITTEE ACTIVITIES

- a. Future agenda items** – 5 conditional use permit requests in June. Boutwell stated he will be unavailable for the July 1 meeting.

b. Next meeting date – June 3, 2021

ADJOURN

Chair Talma adjourned the meeting at 5:03 PM.

Respectfully submitted,

**Liz Otto
County Clerk**