

GREEN LAKE COUNTY



2020

COUNTY BOARD PROCEEDINGS

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GREEN LAKE COUNTY BOARD PROCEEDINGS

REGULAR SESSION

February 18, 2020

The Green Lake County Board of Supervisors met in regular session, Tuesday, February 18, 2020 at 6:00 PM in the County Board Room, Green Lake, Wisconsin for the regular meeting.
The Board was called to order by Harley Reabe, Chairman. Roll call taken - Present – 16, Absent – 3 (Peter Wallace-District 5, Dennis Mulder-District 14, Robert Lyon-District 19)

| <u>Supervisor</u> | <u>Supervisor Districts</u> |
|--------------------|-----------------------------|
| Larry Jenkins | 1 |
| Vicki Bernhagen | 2 |
| Curt Talma | 3 |
| David Abendroth | 4 |
| Brian Floeter | 6 |
| Charlie Wielgosh | 7 |
| Patti Garro | 8 |
| Bill Boutwell | 9 |
| Sue Wendt | 10 |
| Harley Reabe | 11 |
| Robert Schweder | 12 |
| Kathy Morris | 13 |
| Katie Mehn | 15 |
| Joe Gonyo | 16 |
| Keith Hess | 17 |
| Richard Trochinski | 18 |

READING OF THE CALL

The Green Lake County Board of Supervisors will convene at the Courthouse at the Government Center in the City of Green Lake, Wisconsin on Tuesday the 18th day of February, 2020 at 6:00 PM for the regular meeting of the Board. Regular monthly business to be transacted includes:

CALL TO ORDER

ROLL CALL

READING OF THE CALL

PLEDGE OF ALLEGIANCE

MINUTES OF 12/17/19

ANNOUNCEMENTS

PUBLIC COMMENT (3 MIN LIMIT)

CORRESPONDENCE

- Wisconsin Historical Society – Methodist Episcopal Church, Village of Marquette

APPEARANCES

- ADVOCAP update – Mike Bonertz, Executive Director

RESOLUTIONS

- Resolution 1-2020 Salary for County Clerk 2021-2024
- Resolution 2-2020 Salary for Register of Deeds 2021-2024
- Resolution 3-2020 Salary for County Treasurer 2021-2024

ORDINANCES

- Ordinance 1-2020 Rezone in the Town of Brooklyn: Robert G. Herrmann Estate, Owner
- Ordinance 2-2020 Rezone in the Town of Marquette: Scott O. Sommers, Owner
- Ordinance 3-2020 Amending Green Lake County Ordinance §257.11 C.4. – Operation on All-Terrain/Utility Terrain Vehicle Routes

COMMITTEE APPOINTMENTS

DEPARTMENTS TO REPORT ON March 17, 2020

FUTURE AGENDA ITEMS FOR ACTION & DISCUSSION

ADJOURN

Given under my hand and official seal at the Government Center in the City of Green Lake, Wisconsin this 7th day of February, 2020.

Elizabeth A. Otto
Green Lake County Clerk

PLEDGE OF ALLEGIANCE

1. The Pledge of Allegiance to the Flag was recited.

MINUTES OF 12/17/2019

2. **Motion/second (Wendt/Hess)** to approve the minutes of December 17, 2019 with no changes or corrections. Motion carried with no negative vote.

ANNOUNCEMENTS

3. The next County Board meeting will take place on March 17, 2020 at 6:00 PM.

4. Chair Reabe informed the supervisors that the IRS has established a new mileage rate effective 01/01/2020 at 57.5 cents per mile.

5. Each supervisor received a publication from the Wisconsin Counties Association entitled The Rural Challenge.

6. Supervisors were advised to provide County Clerk Liz Otto with their up to date auto insurance policies.

PUBLIC COMMENT (3 Minute Limit)

7. Phil Anastasi, W6766 Hill St., Markesan spoke against enacting Ordinance 3-2020 Amending Green Lake County Ordinance 257.11C.4 and outlined his reasons for that.

8. Willie Conklin, W6597 State Road 44, Dalton spoke in favor of enacting Ordinance 3-2020 Amending Green Lake County Ordinance 257.11C.4 urging approval of uniform rules within the county to avoid potential problems and misunderstandings.

CORRESPONDENCE

9. County Clerk Liz Otto read a letter from the Wisconsin Historical Society stating that the Methodist Episcopal Church in the Village of Marquette was considered for nomination to the State and National Register of Historic Places on February 14, 2020. Supervisor Bob Schweder advised that the nomination was accepted on that date.

APPEARANCES

10. Mike Bonertz, Executive Director of ADVOCAP, outlined the services and programs provided by the organization which serves Fond du Lac, Green Lake, and Winnebago Counties. Their mission is to create opportunities to help people and communities rise out of poverty. The 2018 annual report was distributed to supervisors.

RESOLUTIONS

11. Resolution 1-2020 Salary for County Clerk 2021-2024. **Motion/second (Boutwell/Garro)** to adopt Resolution 1-2020. Roll call vote on motion to adopt Resolution 1-2020 – Ayes – 16, Nays – 0, Abstain – 0, Absent – 3 (Wallace, Mulder, Lyon). Resolution 1-2020 passed as adopted.

12. Resolution 2-2020 Salary for Register of Deeds 2021-2024 **Motion/second (Garro/Trochinski)** to adopt Resolution 2-2020. Roll call vote on motion to adopt Resolution 2-2020 – Ayes – 16, Nays – 0, Abstain – 0, Absent – 3 (Wallace, Mulder, Lyon). Resolution 2-2020 passed as adopted.

13. Resolution 3-2020 Salary for County Treasurer 2021-2024 **Motion/second (Hess/Trochinski)** to adopt Resolution 3-2020. Roll call vote on motion to adopt Resolution 3-2020 – Ayes – 16, Nays – 0, Abstain – 0, Absent – 3 (Wallace, Mulder, Lyon). Resolution 3-2020 passed as adopted.

ORDINANCES

14. Ordinance 1-2020 Rezone in the Town of Brooklyn: Robert G. Herrmann Estate, Owner. **Motion/second (Floeter/Boutwell)** to enact Ordinance 1-2020. Roll call vote on motion to enact Ordinance 1-2020 – Ayes – 16, Nays – 0, Abstain – 0, Absent – 3 (Wallace, Mulder, Lyon). Ordinance 1-2020 passed as enacted.

15. Ordinance 2-2020 Rezone in the Town of Marquette: Scott O. Sommers, Owner. **Motion/second (Abendroth/Floeter)** to accept the recommendation of the Planning and Zoning Committee to deny the request to rezone. Discussion held. Roll call vote on motion to deny Ordinance 2-2020 – Ayes – 16, Nays – 0, Abstain – 0, Absent – 3 (Wallace, Mulder, Lyon). Ordinance 2-2020 defeated.

16. Ordinance 3-2020 Amending Green Lake County Ordinance §257.11 C.4. – Operation on All Terrain/Utility Terrain Vehicle Routes. **Motion/second (Schweder/Abendroth)** to enact Ordinance 3-2020. Discussion held. Supervisor Schweder stated this ordinance only applies to county highways in municipalities with existing ordinances including the Village of Kingston, Town of Kingston, and the Town of Manchester. Roll call vote on motion to enact Ordinance 3-2020 – Ayes – 14, Nays – 2 (Wendt, Reabe), Abstain – 0, Absent – 3 (Wallace, Mulder, Lyon). Ordinance 3-2020 passed as enacted.

COMMITTEE APPOINTMENTS

17. Chair Reabe appointed the following to various committees:

Christine Schrapfel to the Health & Human Services Board for a two year term ending on 12/31/21

Sarah Pantol to the Fox Valley Workforce Development Board for a two year term

Brenda Murkley of the Town of Berlin, the staff of Rennerts Fire Equipment in Markesan, Joan and Mark Stefan of the Town of Kingston, and Mike Wuest of the Town of Brooklyn as Emergency Fire Wardens within Green Lake County.
Kim Zills to the Kingston Library Board

18. **Motion/second (Wendt/Abendroth)** to approve the appointments. Motion carried with no negative vote.

DEPARTMENTS TO REPORT ON March 17, 2020

19. Chair Reabe stated that Anthony Schneider from Fox Valley Workforce Development will give a report in March.

FUTURE AGENDA ITEMS FOR ACTION & DISCUSSION

20. None

ADJOURN

21. Chairman Reabe adjourned the meeting at 7:04 PM.

Respectfully Submitted,
Elizabeth Otto
County Clerk

**RESOLUTION NUMBER 1-2020
SALARY FOR COUNTY CLERK 2021 - 2024**

The County Board of Supervisors of Green Lake County, Green Lake, Wisconsin, duly assembled at its regular meeting begun on the 18th day of February, 2020, does resolve as follows:

WHEREAS, Wisconsin Statute §59.22(1)(a)1. requires that "the board shall, before the earliest time for filing nomination papers for any elective office to be voted on in the county . . . which officer is paid in whole or part from the county treasury, establish the total annual compensation for services to be paid to the officer exclusive of reimbursements for expenses out-of-pocket."; and

WHEREAS, in 2018 the County reviewed wage comparables for the salary of the Sheriff using the counties of Adams, Marquette, Waushara, Fond du Lac, Waupaca and Columbia, and market data was developed by using the mid-point average of all counties. Based on that data, it was recommended that elected official be brought to the averaged comparable wage mid-point of the office in 2019, and

WHEREAS, the internal Department Head increases excluding elected officials in Green Lake County in 2019 were an average of 7.1% and in 2020 are budgeted at an average of 3.49%, and

WHEREAS, the annual salary increases for the County Clerk, Register of Deeds, and Treasurer has been an average of 1.86% annually for the preceding 4 years, and

WHEREAS, the earliest time for filing nomination papers is April 15, 2020, therefore the salary for the Green Lake County Clerk must be set no later than that date.

NOW THEREFORE BE IT RESOLVED that the salary for the County Clerk of Green Lake County for the periods below shall be:

| | | |
|--------------------------------------|-------------|------|
| January 7, 2021 to December 31, 2021 | \$73,501.71 | 2.5% |
| January 1, 2022 to December 31, 2022 | \$75,339.25 | 2.5% |
| January 1, 2023 to December 31, 2023 | \$77,222.73 | 2.5% |
| January 1, 2024 to December 31, 2024 | \$79,153.30 | 2.5% |

FISCAL NOTE: ✓ Approved by Finance Disapproved by Finance

Salary Increase:

| | | | |
|------|---------------------|------|---------------------|
| 2021 | \$1,792.72 increase | 2023 | \$1,883.48 increase |
| 2022 | \$1,837.54 increase | 2024 | \$1,930.57 increase |

Majority vote is needed to pass.

Administrative Committee recommends approval

Passed and Adopted this 18th day of February 2020

Roll Call on Resolution 1-2020

Ayes 16, Nays 0, Absent 3, Abstain 0

Submitted by Administrative Committee: /s/ Harley Reabe, Chair; /s/ Larry Jenkins; /s/ Katie Mehn; /s/ Brian Floeter

**RESOLUTION NUMBER 2-2020
SALARY FOR REGISTER OF DEEDS 2021 - 2024**

The County Board of Supervisors of Green Lake County, Green Lake, Wisconsin, duly assembled at its regular meeting begun on the 18th day of February, 2020, does resolve as follows:

WHEREAS, Wisconsin Statute §59.22(1)(a)1. requires that "the board shall, before the earliest time for filing nomination papers for any elective office to be voted on in the county . . . which officer is paid in whole or part from the county treasury, establish the total annual compensation for services to be paid to the officer exclusive of reimbursements for expenses out-of-pocket."; and

WHEREAS, in 2018 the County reviewed wage comparables for the salary of the Sheriff using the counties of Adams, Marquette, Waushara, Fond du Lac, Waupaca and Columbia, and market data was developed by using the mid-point average

of all counties. Based on that data, it is recommended that elected official be brought to the averaged comparable wage mid-point of the office in 2019, and

WHEREAS, the internal Department Head increases excluding elected officials in Green Lake County in 2019 were an average of 7.1% and in 2020 are budgeted at an average of 3.49%, and

WHEREAS, the earliest time for filing nomination papers is April 15, 2020, therefore the salary for the Green Lake Register of Deeds must be set no later than that date.

NOW THEREFORE BE IT RESOLVED that the salary for the Register of Deeds of Green Lake County for the periods below shall be:

| | | |
|--------------------------------------|-------------|------|
| January 5, 2021 to December 31, 2021 | \$69,596.05 | 2.5% |
| January 1, 2022 to December 31, 2022 | \$71,335.95 | 2.5% |
| January 1, 2023 to December 31, 2023 | \$73,119.35 | 2.5% |
| January 1, 2024 to December 31, 2024 | \$74,947.33 | 2.5% |

FISCAL NOTE: ✓ Approved by Finance Disapproved by Finance

Salary Increase:

| | | | |
|------|---------------------|------|---------------------|
| 2021 | \$1,697.46 increase | 2023 | \$1,783.40 increase |
| 2022 | \$1,739.90 increase | 2024 | \$1,827.98 increase |

Majority vote is needed to pass

Administrative Committee recommends approval

Passed and Adopted this 18th day of February 2020

Roll Call on Resolution 2-2020

Ayes 16, Nay 0, Absent 3, Abstain 0

Submitted by Administrative Committee: /s/ Harley Reabe, Chair; /s/ Larry Jenkins; /s/ Katie Mehn; /s/ Brian Floeter

RESOLUTION NUMBER 3-2020

SALARY FOR COUNTY TREASURER 2021 - 2024

The County Board of Supervisors of Green Lake County, Green Lake, Wisconsin, duly assembled at its regular meeting begun on the 18th day of February, 2020, does resolve as follows:

WHEREAS, Wisconsin Statute §59.22(1)(a)1. requires that "the board shall, before the earliest time for filing nomination papers for any elective office to be voted on in the county . . . which officer is paid in whole or part from the county treasury, establish the total annual compensation for services to be paid to the officer exclusive of reimbursements for expenses out-of-pocket."; and

WHEREAS, in 2018 the County reviewed wage comparables for the salary of the Sheriff using the counties of Adams, Marquette, Waushara, Fond du Lac, Waupaca and Columbia, and market data was developed by using the mid-point average of all counties. Based on that data, it is recommended that elected official be brought to the averaged comparable wage mid-point of the office in 2019, and

WHEREAS, the internal Department Head increases excluding elected officials in Green Lake County in 2019 were an average of 7.1% and in 2020 are budgeted at an average of 3.49%, and

WHEREAS, the annual salary increases for the County Clerk, Register of Deeds, and Treasurer has been an average of 1.86% annually for the preceding 4 years, and

WHEREAS, the earliest time for filing nomination papers is April 15, 2020, therefore the salary for the Green Lake County Treasurer must be set no later than that date.

NOW THEREFORE BE IT RESOLVED that the salary for the County Treasurer of Green Lake County for the periods below shall be:

| | | |
|--------------------------------------|-------------|------|
| January 5, 2021 to December 31, 2021 | \$69,596.05 | 2.5% |
| January 1, 2022 to December 31, 2022 | \$71,335.95 | 2.5% |
| January 1, 2023 to December 31, 2023 | \$73,119.35 | 2.5% |
| January 1, 2024 to December 31, 2024 | \$74,947.33 | 2.5% |

FISCAL NOTE: ✓ Approved by Finance Disapproved by Finance

Salary Increase:

| | | | |
|------|---------------------|------|---------------------|
| 2021 | \$1,697.46 increase | 2023 | \$1,783.40 increase |
| 2022 | \$1,739.90 increase | 2024 | \$1,827.98 increase |

Majority vote is needed to pass.

Administrative Committee recommends approval

Passed and Adopted this 18th day of February 2020

Roll Call on Resolution 3-2020

Ayes 16, Nays 0, Absent 3, Abstain 0

Submitted by Administrative Committee: /s/ Harley Reabe, Chair; /s/ Larry Jenkins; /s/ Katie Mehn; /s/ Brian Floeter

ORDINANCE NO. 1-2020

Relating to: Rezone in the Town of Brooklyn

Owner: Robert Glenn Herrmann Estate

Gerald L. Herrmann, Personal Representative

The County Board of Supervisors of Green Lake County, Green Lake, Wisconsin, duly assembled at its regular meeting begun on the 18th day of February, 2020, does ordain as follows:

NOW, THEREFORE, BE IT ORDAINED that the Green Lake County Zoning Ordinance, Chapter 350 as amended, Article IV Zoning Districts, Section 350-26 Official Map, as relates to the Town of Brooklyn, shall be amended as follows:

N6639 Valley View Drive, Parcel #004-00222-0700, Lot 1 Certified Survey Map 1190 excluding Lot 1 Certified Survey Map 2035; Part of the SW¼ and SE¼ of Section 11, T16N, R13E. Rezone request from A-2 General Agriculture District to R-1 Single-Family Residence District. To be determined by Certified Survey Map.

BE IT FURTHER ORDAINED, that this ordinance shall become effective upon passage and publication.

Land Use Planning & Zoning Committee recommends approval

Passed and Enacted this 18th day of February, 2020.

Roll Call on Resolution 1-2020

Ayes 16, Nays 0, Absent 3, Abstain 0

Submitted by Land Use Planning & Zoning Committee: /s/ Harley Reabe, Vice Chair; /s/ William Boutwell; /s/ Curt Talma; /s/ Peter Wallace

ORDINANCE NO. 2-2020 - ORDINANCE WAS REJECTED

Relating to: Rezone in the Town of Marquette

Owner: Scott O. Sommers

ORDINANCE NO. 3-2020

Amending Green Lake County Ordinance §257.11 C.4. - Operation on All-terrain/Utility terrain Vehicle Routes

The County Board of Supervisors of Green Lake County, Green Lake Wisconsin, duly assembled at its regular meeting begun on the 18th day of February 2020, does ordain as follows:

NOW, THEREFORE, THE COUNTY BOARD OF SUPERVISORS OF THE COUNTY OF GREEN LAKE DOES ORDAIN AS FOLLOWS:

Section 1. Green Lake County Ordinance, No. 257-11, Operation on All-terrain/Utility terrain Vehicle Routes, is amended as follows (deletions are by ~~strikeout~~, additions are in **bold**):

C. General limitations. The following limitations apply on all county trunk highways designated as ATV routes:

4. ATVs and UTVs may only be operated on an approved ATV route between ~~one half hour before sunrise and one half hour after sunset from April 15th through November 15th~~ **5:00 a.m. to midnight, year round (January 1 through December 31).**

Section 2. This ordinance shall become effective upon passage and publication.

Section 3. The repeal and recreation of any section herein shall not have any effect on existing litigation and shall not operate as an abatement of any action or proceeding then pending or by virtue of the repealed sections.

Section 4. All ordinances and parts of ordinances in conflict herewith are hereby repealed.

Highway Committee recommends approval

Passed and Enacted this 18th day of February, 2020.

Roll Call on Ordinance 3-2020

Ayes 14, Nays 2, Absent 3, Abstain 0

Submitted by Highway Committee: /s/ David Abendroth, Vice Chair; /s/ Robert Schweder; /s/ Vicki Bernhagen

GREEN LAKE COUNTY BOARD PROCEEDINGS REGULAR SESSION

March 17, 2020

The Green Lake County Board of Supervisors met in regular session, Tuesday, March 17, 2020 at 6:00 PM in the County Board Room, Green Lake, Wisconsin for the regular meeting.

The Board was called to order by Harley Reabe, Chairman. Roll call taken - Present – 13, Absent – 6 (Peter Wallace-District 5, Brian Floeter-District 6, Charlie Wielgosh-District 7, Patti Garro-District 8, Dennis Mulder-District 14, Robert Lyon-District 19)

Supervisor
Larry Jenkins
Vicki Bernhagen
Curt Talma
David Abendroth
Bill Boutwell
Sue Wendt

Supervisor Districts
1
2
3
4
9
10

| | |
|--------------------|----|
| Harley Reabe | 11 |
| Robert Schweder | 12 |
| Kathy Morris | 13 |
| Katie Mehn | 15 |
| Joe Gonyo | 16 |
| Keith Hess | 17 |
| Richard Trochinski | 18 |

READING OF THE CALL

The Green Lake County Board of Supervisors will convene at the Courthouse at the Government Center in the City of Green Lake, Wisconsin on Tuesday the 17th day of March, 2020 at 6:00 PM for the regular meeting of the Board. Regular monthly business to be transacted includes:

CALL TO ORDER

ROLL CALL

READING OF THE CALL

PLEDGE OF ALLEGIANCE

MINUTES OF 02/18/20

ANNOUNCEMENTS

PUBLIC COMMENT (3 MIN LIMIT)

APPEARANCES

- Anthony Schneider – Fox Valley Workforce Development update

RESOLUTIONS

- Resolution 4-2020 Resolution Declaring State of Emergency in Green Lake County Regarding COVID-19

ORDINANCES

- Ordinance 4-2020 Rezone in the Town of Brooklyn: Mary A. Kallas, Owner

BUDGET ADJUSTMENTS

- Land Conservation

COMMITTEE APPOINTMENTS

DEPARTMENTS TO REPORT ON April 21, 2020

FUTURE AGENDA ITEMS FOR ACTION & DISCUSSION

ADJOURN

Given under my hand and official seal at the Government Center in the City of Green Lake, Wisconsin this 17th day of March, 2020.

Elizabeth A. Otto

Green Lake County Clerk

PLEDGE OF ALLEGIANCE

1. The Pledge of Allegiance to the Flag was recited.

MINUTES OF 02/18/2020

2. **Motion/second (Boutwell/Abendroth)** to approve the minutes of February 18, 2020 with no changes or corrections. Motion carried with no negative vote.

ANNOUNCEMENTS

3. The next County Board meeting will take place on April 21, 2020 at 9:00 AM pending the recommendations set forth regarding the COVID-19 situation. Student Government Day has been canceled for this year.

4. Supervisors were reminded to provide County Clerk Liz Otto with their up to date auto insurance policies.

PUBLIC COMMENT (3 Minute Limit)

5. Kathy Munsey, Green Lake County Public Health Officer, updated the supervisors regarding the COVID-19 situation. She outlined the latest guidelines from DHS (Department of Health Services) and the CDC (Centers for Disease Control). Munsey also gave information on some of the local community outreach programs to provide needed services.

6. Gary Podoll, Emergency Management Director, stated that he has had meetings with all local EMS, fire departments, and police regarding the current COVID-19 situation. Podoll stated the EOC (Emergency Operations Center) is ready to go if needed.

7. Sheriff Mark Podoll gave an update on the COVID-19 situation from a Law Enforcement prospective and what is being done. He thanked all of the departments for working together in this unprecedented situation.

APPEARANCES

8. The appearance from Anthony Schneider of Fox Valley Workforce Development was postponed to a later date.

RESOLUTIONS

9. Resolution 4-2020 Resolution Declaring State of Emergency in Green Lake County Regarding COVID-19. **Motion/second (Abendroth/Hess)** to adopt Resolution 4-2020. Discussion held. Roll call vote on motion to adopt Resolution 4-2020 – Ayes – 13, Nays – 0, Abstain – 0, Absent – 6 (Wallace, Floeter, Wielgosh, Garro, Mulder, Lyon). Resolution 4-2020 passed as adopted.

ORDINANCES

10. Ordinance 4-2020 Rezone in the Town of Brooklyn: Mary A. Kallas, Owner. **Motion/second (Schweder/Abendroth)** to enact Ordinance 4-2020. No discussion. Roll call vote on motion to enact Ordinance 4-2020 – Ayes – 13, Nays – 0, Abstain – 0, Absent – 6 (Wallace, Floeter, Wielgosh, Garro, Mulder, Lyon). Ordinance 4-2020 passed as enacted.

BUDGET ADJUSTMENTS

11. Land Conservation – reduce 2019 revenue budget by \$19,862.00 due to overestimation of the DATCP staff funding for that department. **Motion/second (Schweder/Abendroth)** to approve budget adjustment as presented. Roll call vote – Ayes – 13, Nays – 0, Abstain – 0, Absent – 6 (Wallace, Floeter, Wielgosh, Garro, Mulder, Lyon) . Motion carried.

COMMITTEE APPOINTMENTS

12. Chair Reabe appointed the following to the Local Emergency Planning Committee (LEPC):
Remove Lenny Langkau of Emergency Medical Services and replace with Evan Vandenlangenberg of Emergency Medical Services. Add Adam Roehl of Tank Technology Inc. as another facility representative.

Motion/second (Wendt/Boutwell) to approve the appointments. Motion carried with no negative vote.

DEPARTMENTS TO REPORT ON April 21, 2020

13. Chair Reabe stated that no departments will report in April due to the uncertainty of the COVID-19 situation.

FUTURE AGENDA ITEMS FOR ACTION & DISCUSSION

14. None

ADJOURN

15. Chairman Reabe adjourned the meeting at 6:35 PM.

Respectfully Submitted,
Elizabeth Otto
County Clerk

RESOLUTION NUMBER 4-2020 Resolution Declaring State of Emergency in Green Lake County Regarding COVID-19

The County Board of Supervisors of Green Lake County, Green Lake, Wisconsin, duly assembled at its regular meeting on this 17th day of March 2020, does resolve as follows:

WHEREAS, in December 2019, a novel strain of the coronavirus now named Coronavirus Disease 2019 (COVID-19) was detected and has spread through many countries, including the United States; and

WHEREAS, the World Health Organization has declared a Public Health Emergency of International Concern; and the United States Department of Health and Human Services has declared a Public Health Emergency; and

WHEREAS, on March 12, 2020, the State of Wisconsin has declared the existence of a public health emergency, as defined in Section 323.02(16), Wisconsin Statutes; and

WHEREAS, the existence of confirmed cases of COVID-19 within Wisconsin, including counties surrounding Green Lake County, constitutes a condition within the County posing an imminent threat of a disaster within the meaning of Chapter 323 of the Wisconsin Statutes that could impair medical care, health protection, and other critical systems of Green Lake County; and

WHEREAS, declaring a state of emergency will facilitate and expedite the use of resources to protect persons from the impacts of the spread of COVID-19 while ensuring continuity of critical operations within Green Lake County.

NOW THEREFORE BE IT RESOLVED, the Green Lake County Board of supervisors, under the power vested in it by Wis. Stat. §323.11, hereby declares a state of emergency in Green Lake County.

BE IT FURTHER RESOLVED, that the state of emergency shall last only so long as the Governor of the State of Wisconsin continues the public health emergency under Wis. Stat. §323.02(16).

BE IT FURTHER RESOLVED, that if the Health and Human Services Department deems it necessary to make use of volunteer health care practitioners, the Health Office shall notify the state department of health services.

BE IT FURTHER RESOLVED, that the County Board Chair and County Administrator have joint authority to grant limited exceptions to current County policies and ordinances where it is the best interest of the county and consistent with Wis. Ch. 323 (Emergency Management) and any State or Federal legislation connected with the COVID-19 pandemic.

BE IT FURTHER RESOLVED, if the County Board Chair is unable to perform the duties under this resolution, the power to make decisions shall lie with the County Board Vice-chair.

BE IT FURTHER RESOLVED, if the County Administrator is unable to perform the duties under this resolution, the power to make decisions shall lie with the Corporation Counsel.

BE IT FURTHER RESOLVED, that public comment at County Board Meetings and committee meetings is suspended until the emergency declaration is rescinded.

BE IT FURTHER RESOLVED, all public hearings required by state statute are suspended until the emergency declaration is rescinded (this includes but is not limited to rezones and ordinance amendments).

BE IT FURTHER RESOLVED, that so long as the meeting is consistent with the requirements of open meetings, the County Board or its committees may conduct electronic meetings for conducting County business.

FISCAL NOTE: appropriations under the emergency declaration shall not exceed \$290,000 and shall be remitted from the contingency fund

Majority vote is needed to pass.

Harley Reabe, Green Lake County Board Chairperson, recommends approval

Passed and Adopted this 17th day of March, 2020

Roll Call on Resolution 4-2020

Ayes 13, Nays 0, Absent 6, Abstain 0

Submitted by /s/ Harley Reabe, County Board Chairperson

ORDINANCE NO. 4-2020

Relating to: Rezone in the Town of Brooklyn

Owner: Mary A. Kallas

The County Board of Supervisors of Green Lake County, Green Lake, Wisconsin, duly assembled at its regular meeting begun on the 17th day of March, 2020, does ordain as follows:

NOW, THEREFORE, BE IT ORDAINED that the Green Lake County Zoning Ordinance, Chapter 350 as amended, Article IV Zoning Districts, Section 350-26 Official Map, as relates to the Town of Brooklyn, shall be amended as follows:

- 1) W2525 Princeton Road, Parcel #004-00853-0400, NE¼ of Section 24, T16N, R12E, Excluding Certified Survey Map 3074 and Certified Survey Map 3676, ±24.73 acres. Rezone ±4.1 acres from A-2 General Agriculture District to R-4 Rural Residential District. To be identified by Certified Survey Map.

BE IT FURTHER ORDAINED, that this ordinance shall become effective upon passage and publication.

Land Use Planning & Zoning Committee recommends approval

Passed and Enacted this 17th day of March, 2020

Roll Call on Ordinance 4-2020

Ayes 13, Nays 0, Absent 6, Abstain 0

Submitted by Land Use Planning & Zoning Committee: /s/ Harley Reabe, Vice Chair; /s/ William Boutwell; /s/ Curt Talma; /s/ Peter Wallace

GREEN LAKE COUNTY BOARD PROCEEDINGS ORGANIZATIONAL MEETING

April 21, 2020

The Green Lake County Board of Supervisors met in organizational session, Tuesday, April 21, 2020 at 9:00 AM in the County Board Room, Green Lake, Wisconsin and also via remote access due to the COVID-19 pandemic for the organizational meeting.

The Board was called to order by Elizabeth Otto, County Clerk. Roll call taken – Present (in person) – 12, Present (remotely) – 5, Absent - Charlie Wielgosh-District 7, Robert Lyon-District 19

| <u>Supervisor</u> | <u>Supervisor Districts</u> |
|-------------------|-----------------------------|
| Robert Dolgner | 1 |
| Charles Buss | 2 |
| Curt Talma | 3 |
| David Abendroth | 4 |
| Ken Bates | 5 |
| Brian Floeter | 6 |
| Patti Garro | 8 |
| Bill Boutwell | 9 |
| Sue Wendt | 10 |
| Harley Reabe | 11 |
| Robert Schweder | 12 |
| Don Lenz | 13 |
| Dennis Mulder | 14 |
| Katie Mehn | 15 |
| Joe Gonyo | 16 |

READING OF THE CALL

The Green Lake County Board of Supervisors will convene at the Courthouse at the Government Center in the City of Green Lake, Wisconsin and via remote access on Tuesday the 21st day of April, 2020 at 9:00 AM for the organizational meeting of the Board. Regular monthly business to be transacted includes:

CALL TO ORDER

ROLL CALL

READING OF THE CALL

PLEDGE OF ALLEGIANCE

ELECTION OF CHAIRMAN

ELECTION OF VICE-CHAIRMAN

ELECTION OF HIGHWAY COMMITTEE

MINUTES OF 03/17/20

ANNOUNCEMENTS

ORGANIZATION DIRECTION TO COMMITTEES

INTRODUCTION OF COUNTY BOARD SUPERVISORS

EMPLOYEE RECOGNITION AWARDS FOR 2019

RESOLUTIONS

- Resolution 5-2020 Relating to Cancellation of Outstanding Checks
- Resolution 6-2020 Relating to Committed Funds for 2020 as Required by GASB #54
- Resolution 7-2020 Relating to Buyout of Tri-County Economic Development Corporation (TRED) Revolving Loan Fund
- Resolution 8-2020 Relating to Recognition of Service to the Green Lake County Board

BUDGET ADJUSTMENTS

- County Administrator – health insurance adjustments

COMMITTEE APPOINTMENTS

DEPARTMENTS TO REPORT ON May 19, 2020

FUTURE AGENDA ITEMS FOR ACTION & DISCUSSION

ADJOURN

Given under my hand and official seal at the Government Center in the City of Green Lake, Wisconsin this 9th day of April, 2020.

Elizabeth A. Otto

Green Lake County Clerk

ANNOUNCEMENTS

1. Oaths of Office – Clerk Otto stated that those supervisors physically present have signed their Oaths of Office. Those attending remotely must have it signed, notarized and returned by April 27, 2020.
2. Clerk Otto provided instructions and guidelines for conducting the meeting remotely.
3. The next County Board meeting will be held on May 19, 2020 at 6:00 PM but only if deemed necessary.

PLEDGE OF ALLEGIANCE

4. The Pledge of Allegiance to the Flag was recited.

INTRODUCTION OF COUNTY BOARD SUPERVISORS

5. County Clerk Liz Otto introduced and welcomed the new County Board supervisors:

Bob Dolgner – District 1

Charles Buss – District 2

Ken Bates – District 5

Don Lenz – District 13

ELECTION OF COUNTY BOARD CHAIR

6. Clerk Otto called for nominations for County Board Chair.
7. Supervisor Patti Garro nominated Harley Reabe for County Board Chair. No other nominations. Nominations closed. Motion/second (Hess/Abendroth) to cast a unanimous ballot for Harley Reabe. Roll call vote – Ayes – 17, Nays – 0, Absent – 2 (Wielgosh, Lyon). Motion carried. Supervisor Harley Reabe declared Chair of the Board for the ensuing two years. Reabe was seated to preside over the meeting.
8. Chairman Reabe thanked the board.

ELECTION OF COUNTY BOARD VICE CHAIR

9. Chair Reabe called for nominations for County Board Vice Chair.
10. Supervisor Patti Garro nominated Dave Abendroth for County Board Vice Chair. Supervisor Bill Boutwell nominated Bob Schweder. Supervisor Joe Gonyo nominated Joe Gonyo. No other nominations. Voting conducted via Doodle poll for those

attending remotely and by paper ballot for those present. First polling results – Abendroth-8, Gonyo-5, Schweder-4. Second voting required to provide a majority vote. Second polling results – Abendroth-9, Gonyo-5, Schweder-3. Dave Abendroth declared Vice Chair of the Board for the ensuing two years.

ELECTION OF HIGHWAY COMMITTEE

11. Chair Reabe called for nominations for the Highway Committee. There are 5 members and each member will be voted on via Doodle poll for those supervisors voting remotely and on secret paper ballot for those present. Supervisor Patti Garro nominated Charlie Wielgosh. No other nominations. Motion/second (Boutwell/Lenz) to cast a unanimous vote for Wielgosh. All ayes. Motion carried. Supervisor Chuck Buss nominated Chuck Buss. No other nominations. Motion/second (Garro/Hess) to cast a unanimous vote for Buss. All ayes. Motion carried. Supervisor Brian Floeter nominated Dave Abendroth. No other nominations. Motion/second (Lenz/Boutwell) to cast a unanimous vote for Abendroth. All ayes. Motion carried. Supervisor Patti Garro nominated Bob Schweder. No other nominations. Motion/second (Boutwell/Abendroth) to cast a unanimous vote for Schweder. All ayes. Motion carried. Supervisor Dennis Mulder nominated Dennis Mulder. No other nominations. Motion/second (Hess/Garro) to cast a unanimous vote for Mulder. All ayes. Motion carried.

MINUTES OF 03/17/2020

12. Motion/second (Boutwell/Abendroth) to approve the minutes of March 17, 2020 with no changes or corrections. Motion carried with no negative vote.

ORGANIZATION DIRECTION TO COMMITTEES

13. Chair Reabe informed the supervisors of the process regarding the appointed committees. All supervisors will be notified of their appointments on April 24, 2020 and will be confirmed at the May County Board meeting.

INTRODUCTION OF SUPERVISORS

14. Each supervisor introduced themselves to the Board.

EMPLOYEE RECOGNITION AWARDS FOR 2019

15. County Clerk Liz Otto read the following list of employees receiving recognition for reaching years of service milestones in 5 year intervals as of 12/31/2019. Employees with 5 years of service receive a certificate and all others receive a certificate and a \$25.00 gas card.

5 years: Rachel Belter, Jason Franke, Nichol Grathen, Ben Masters, Aaron Wagner, Heidi Weishaar, Brooke Zank

10 years: Craig Leinweber, Jodi Vandekolk

15 years: Jennifer Benson, Scott Cody, Nancy Haanen, Matt Kirkman, Ted Kuklinski, Doug Nighbor, Melissa Roth, Lisa Schiessl, Gerald Stanuch, Rebecca Voeltner

20 years: Roxanne Haedt, Todd Morris, Matt Vandekolk

25 years: Rhonda Prill

30 years: Kathy Munsey

35 years: Cindy Stobbe

40 years: Irene Kutz

RESOLUTIONS

16.. Resolution 5-2020 Relating to Cancellation of Outstanding Checks. Motion/second (Mulder/Hess) to adopt Resolution 5-2020. No discussion. Roll call vote on motion to adopt Resolution 5-2020 – Ayes – 17, Nays – 0, Abstain – 0, Absent – 2 (Wielgosh, Lyon). Resolution 5-2020 passed as adopted.

17. Resolution 6-2020 Relating to Committed Funds for 2020 as Required by GASB #54. Motion/second (Lenz/Hess) to adopt Resolution 6-2020. No discussion. Roll call vote on motion to adopt Resolution 6-2020 – Ayes – 17, Nays – 0, Abstain – 0, Absent – 2 (Wielgosh, Lyon). Resolution 6-2020 passed as adopted.

18. Resolution 7-2020 Relating to Buyout of Tri-County Economic Development Corporation (TREDK) Revolving Loan Fund. Motion/second (Abendroth/Floeter) to adopt Resolution 7-2020. No discussion. Roll call vote on motion to adopt Resolution 7-2020 – Ayes – 17, Nays – 0, Abstain – 0, Absent – 2 (Wielgosh, Lyon). Resolution 7-2020 passed as adopted.

19. Resolution 8-2020 Relating to Recognition of Service to the Green Lake County Board. Motion/second (Abendroth/Hess) to adopt Resolution 8-2020. No discussion. Roll call vote on motion to adopt Resolution 8-2020 – Ayes – 17, Nays – 0, Abstain – 0, Absent – 2 (Wielgosh, Lyon). Resolution 8-2020 passed as adopted.

BUDGET ADJUSTMENTS

20. County Administrator – health insurance adjustments for the General Fund, Health and Human Services, and Highway due to savings on coverage from projected state insurance coverage to WEA Trust.

Motion/second (Garro/Boutwell) to approve budget adjustments as presented. Roll call vote – Ayes – 17, Nays - 0, Abstain – 0, Absent – 2 (Wielgosh, Lyon). Motion carried.

COMMITTEE APPOINTMENTS

21. Chair Reabe appointed Parkis Waterbury to the Commission on Aging.

22. Motion/second (Abendroth/Lenz) to approve the appointment. Motion carried with no negative vote.

DEPARTMENTS TO REPORT ON May 19, 2020

23. Chair Reabe stated that no departments will report in May due to the uncertainty of the COVID-19 situation.

FUTURE AGENDA ITEMS FOR ACTION & DISCUSSION

24. None

ADJOURN

25. Chairman Reabe adjourned the meeting at 10:08 AM.

Respectfully Submitted,

Elizabeth Otto

County Clerk

**Resolution Number 5-2020
Relating to Cancellation of Outstanding Checks**

The County Board of Supervisors of Green Lake County, Green Lake, Wisconsin, duly assembled at its regular meeting begun on the 21st day of April, 2020, does resolve as follows:

WHEREAS, Fourteen checks issued by the Treasurer of Green Lake County, drawn against the County's account at Horicon Bank have not been presented for payment by the payees of said checks in excess of one (1) year since said checks were issued;

NOW, THEREFORE BE IT RESOLVED, that said outstanding checks as listed below be cancelled, and the amounts represented thereby be restored to the County's general account:

BE IT FURTHER RESOLVED, that a copy of this resolution be furnished to the Horicon Bank

| CHECK ISSUE DATE | CHECK NUMBER | PAYEE | AMOUNT |
|------------------|--------------|---------------------------------|--------------------|
| 09/06/18 | 193906 | ALAN AUGUSTYNOWICZ | \$ 24.18 |
| 09/20/18 | 194132 | JEREMY BLOCK | \$ 12.01 |
| 09/20/18 | 194152 | NEVITT LAW | \$ 260.00 |
| 10/04/18 | 194273 | MARIA L BALDOMERO-CONCEPCION MD | \$ 2,437.20 |
| 11/09/18 | 194699 | MATTHEW WECKER | \$ 79.03 |
| 11/15/18 | 194824 | ROGER & RENEE KASUBOSKI | \$ 17.82 |
| 11/15/18 | 194842 | JILL REYES | \$ 24.88 |
| 11/15/18 | 194876 | STEVEN NEIL BODI | \$ 28.54 |
| 12/28/18 | 195425 | HEATHER LYNN BETHKE | \$ 27.45 |
| 1/10/2019 | 195692 | ROB KUBATZKI | \$ 122.26 |
| 02/07/19 | 196073 | CRYSTAL CAULFIELD | \$ 15.00 |
| 02/07/19 | 196078 | JENSYN BARGENQUAST | \$ 55.00 |
| 02/07/19 | 196086 | TYLOR MILLEN | \$ 15.00 |
| 02/14/19 | 196177 | WI STATE LABORATORY OF HYGIENE | \$ 17.94 |
| | | TOTAL | \$ 3,136.31 |

NOTE: The above checks contain the notation "Void after six months"

Finance Committee recommends approval

Passed and Adopted this 21st day of April, 2020

Roll Call on Resolution 5-2020

Ayes 17, Nays 0, Absent 2, Abstain 0

Submitted by Finance Committee: /s/ Harley Reabe, Chair; /s/ Larry Jenkins, Vice-Chair; /s/ Brian Floeter

RESOLUTION NUMBER 6-2020

Relating to Committed Funds for 2020 as Required by GASB #54

The County Board of Supervisors of Green Lake County, Green Lake, Wisconsin, duly assembled at its regular meeting begun on the 21st day of April 2020, does resolve as follows:

WHEREAS, Green Lake County is required by the Governmental Accounting Standards Board (GASB) as outlined in GASB #54 Fund Balance Reporting and Governmental Fund Type Definitions, to classify governmental fund balances and establish conditions for spending any stabilization arrangements by close of December 31, 2019;

NOW THEREFORE BE IT RESOLVED, that the Green Lake County Board of Supervisors does hereby establish the committed funds attached to this Resolution to be in place from January 1, 2020 until such a time as a change is made by resolution of the Green Lake County Board.

Fiscal note is attached.

Majority vote is needed to pass.

Finance Committee recommends approval

Passed and Adopted this 21st day of April 2020.

Ayes 17, Nays 0, Absent 2, Abstain 0

Submitted by Finance Committee: /s/ Harley Reabe, Chair; /s/ Larry Jenkins, Vice Chair; /s/ Brian Floeter

RESOLUTION NUMBER 7-2020

Resolution Relating to Buyout of Tri-County Economic Development Corporation (TREDC) Revolving Loan Fund

The County Board of Supervisors of Green Lake County, Green Lake, Wisconsin, duly assembled at its regular meeting on this 21st day of April 2020, does resolve as follows:

WHEREAS, the Community Development Block Grant (CDBG) program is a federal grant program administered by HUD and the State of Wisconsin, in part for the provision of economic opportunities for the benefit of low and moderate income persons; and,

WHEREAS, Green Lake County has participated in the CDBG program since December 2004 and,

WHEREAS, Green Lake, Marquette and Waushara counties created the Tri-County Economic Development Corporation to represent economic development interests for the entire region, and until December 2018, provided funding for an executive director.

Fiscal Note: \$376,093.45 if resolution is rejected.

WHEREAS, on February 19, 2008, in Resolution 01-2008, the Green Lake County Board of Supervisors authorized the transfer of its CDBG-RLF administration to the Tri-County Economic Development Corporation.

WHEREAS, the Wisconsin Department of Administration, Division of Energy, Housing and Community Resources (DEHCR) has begun to "close out" the CDBG-RLF program due to a HUD determination that the remaining funding be liquidated and to ultimately close all Revolving Loan Funds; and,

WHEREAS, Local governments must administer the CDBG-RLF program until January 31, 2021, the "close date". All Economic Development RLF's will be dissolved under the close program and participation in the close program is mandatory.

WHEREAS, TREDC is considered a local government entity under the CDBG-RLF program.

WHEREAS, on or before the "close date" the Wisconsin Department of Administration close program gives local governments three options:

1. If a local government does not have any outstanding current loans the local government may use the CDBG-CLOSE funds for up to two projects totaling the amount of their RLF Closeout Account; or
2. If a local government has outstanding loans, it can purchase the value of all outstanding loans in the RLF portfolio and transfer those funds to DEHCR and may utilize the funds for up to three qualifying projects; or
3. If a local government has outstanding loans, it can retain the responsibility to service the outstanding loans locally, and may use the funds for up to two qualifying projects totaling the amount of their RLF Closeout Account.

WHEREAS, Green Lake County has outstanding loans being serviced by TREDC; therefore, options two and three are the only options for TREDC under the close program.

WHEREAS, Green Lake County businesses, as of February 7, 2020, have loans outstanding and serviced by TREDC is \$376,093.45.

WHEREAS, one of the current loans in Green Lake County is in default and has matured, and several other loans are recent loans with maturity dates after January 31, 2021.

WHEREAS, Green Lake County tax payers should not have to bear the burden of purchasing these loans due to the uncertainty of repayment.

NOW THEREFORE BE IT RESOLVED, that the Green Lake County Board of Supervisors, declares that it does not support the purchase the value of the outstanding loans in the RLF portfolio and will not provide any funds to purchase the value of the outstanding loans in the RLF portfolio.

BE IT FURTHER RESOLVED, that the Green Lake County Clerk shall forward this resolution to the Tri-County Economic Development Corporation, Waushara County and Marquette County.

Majority vote is needed to pass.

Finance Committee recommends approval

Passed and Adopted this 21st day of April 2020

Roll Call on Resolution 7-2020

Ayes 17, Nays 0, Absent 2, Abstain 0

Submitted by Finance Committee: /s/ Harley Reabe, Chair; /s/ Larry Jenkins, Vice Chair; /s/ Brian Floeter

RESOLUTION NUMBER 8-2020

Relating to Recognition of Service to the Green Lake County Board

The County Board of Supervisors of Green Lake County, Green Lake, Wisconsin, duly assembled at its regular meeting begun on the 21st day of April, 2020, does resolve as follows:

WHEREAS, the Green Lake County Board wishes to go on record recognizing the loyal and devoted service the following County Board Supervisors have bestowed to the people of Green Lake County and to formally acknowledge such service given and to extend the thanks of the people of Green Lake County for the many contributions of time and effort they have made during their time in office, and the substantial contribution of good judgement and responsibility in the Government of this county;

NOW, THEREFORE BE IT RESOLVED that the Green Lake County Board in regular session on the 21st day of April, 2020 does hereby extend its unqualified appreciation and gratitude for the service so generously given to the Board by:

Supervisor Larry Jenkins

April 2016 - April 2020

Supervisor Vicki Bernhagen
Supervisor Peter Wallace
Supervisor Kathy Morris

April 2014 - April 2020
April 2016- April 2020
April 2018-April 2020

County Board Chairman recommends approval
Passed and Adopted this 21st day of April 2020
Roll Call on Resolution 8-2020
Ayes 17, Nays 0, Absent 2, Abstain 0
Submitted by County Board Chairman: /s/ Harley Reabe

GREEN LAKE COUNTYBOARD PROCEEDINGS REGULAR MEETING

June 16, 2020

The Green Lake County Board of Supervisors met in regular session, Tuesday, June 16, 2020 at 6:00 PM in the County Board Room, Green Lake, Wisconsin and also via remote access due to the COVID-19 pandemic for the regular meeting of the Board.

The Board was called to order by Chair Harley Reabe. Roll call taken – Present (in person) – 14, Present (remotely) – 3, Absent – 1 (Patti Garro-District 8), Vacant – 1 (District 19)

| <u>Supervisor</u> | <u>Supervisor Districts</u> |
|--------------------|-----------------------------|
| Robert Dolgner | 1 |
| Charles Buss | 2 |
| Curt Talma | 3 |
| David Abendroth | 4 |
| Ken Bates | 5 |
| Brian Floeter | 6 |
| Charlie Wielgosh | 7 |
| Bill Boutwell | 9 |
| Sue Wendt | 10 |
| Harley Reabe | 11 |
| Robert Schweder | 12 |
| Don Lenz | 13 |
| Dennis Mulder | 14 |
| Katie Mehn | 15 |
| Joe Gonyo | 16 |
| Keith Hess | 17 |
| Richard Trochinski | 18 |

READING OF THE CALL

The Green Lake County Board of Supervisors will convene at the Courthouse at the Government Center in the City of Green Lake, Wisconsin and via remote access on Tuesday the 16th day of June, 2020 at 6:00 PM for the regular meeting of the Board. Regular monthly business to be transacted includes:

CALL TO ORDER

ROLL CALL

READING OF THE CALL

PLEDGE OF ALLEGIANCE

INSTRUCTIONS REGARDING USE OF IPADS FOR COUNTY BOARD MEETINGS - IT

MINUTES OF 04/21/20

ANNOUNCEMENTS

APPROVAL OF COMMITTEE APPOINTMENTS MADE BY COUNTY BOARD CHAIR AND COUNTY ADMINISTRATOR
RESOLUTIONS

- Resolution 9-2020 Resolution Ratifying the Chair's Declaration of a State of Emergency in Green Lake County Regarding COVID-19
- Resolution 10-2020 Resolution Relating to a Policy to Prohibit the Use of Excessive Force and the Barring of Entrances/Exits for Non-violent Civil Rights Demonstrations

- Resolution 11-2020 Resolution Relating to Consortium Agreement for the Chief Elected Officials of the Fox Valley Workforce Development Area
- Resolution 12-2020 Establishing 2021 Annual Budgeted Allocation for Pay for Performance

ORDINANCES

- Ordinance 5-2020 Amending Chapter 15. Citations
- Ordinance 6-2020 Amending Chapter 238. Storage Fees and Creating Vehicle Impoundment and Abandonment Ordinance
- Ordinance 7-2020 Amending Chapter 187 Parks and Recreation, Article III. Park Rules and Regulations

COMMITTEE APPOINTMENTS

DEPARTMENTS TO REPORT ON August 18, 2020

FUTURE AGENDA ITEMS FOR ACTION & DISCUSSION

AND SUCH OTHER BUSINESS AS MY PROPERLY COME BEFORE THE BOARD OF SUPERVISORS

ADJOURN

Given under my hand and official seal at the Government Center in the City of Green Lake, Wisconsin this 11th day of June, 2020.

Elizabeth A. Otto

Green Lake County Clerk

PLEDGE OF ALLEGIANCE

1. The Pledge of Allegiance to the Flag was recited.

INSTRUCTIONS REGARDING USE OF iPADS FOR COUNTY BOARD MEETINGS

2. County Clerk Liz Otto and IT Director Bill Hutchison explained the use of iPads for County Board meetings including Roll Call Pro. A demonstration was done on two sample resolutions.

MINUTES OF 4/21/20 MEETING

3. **Motion/second (Abendroth/Wendt)** to approve the minutes of the April 21, 2020 County Board meeting with no additions or corrections. Motion carried with no negative vote.

ANNOUNCEMENTS

4. The next meeting of the County Board will take place on August 18, 2020 at 6:00 PM. There is no meeting scheduled for July.
5. Supervisors were advised of several handouts on their desks including the 2019 County Board Proceedings, a welcome packet from the Wisconsin Counties Association, and the latest report from the WCA as well.
6. County Clerk Liz Otto informed the supervisors that many of them need to provide proof of car insurance. She also reminded them of the supervisor training on June 25, 2020 at 9:00 AM.
7. County Administrator Cathy Schmit updated the Board on the budget process and the timeline to complete the 2021 budget.

APPROVAL OF COMMITTEE APPOINTMENTS MADE BY COUNTY BOARD CHAIR AND COUNTY ADMINISTRATOR

8. **Motion/second (Boutwell/Hess)** to approve the committees appointed by the County Board Chair and County Administrator in April. Motion carried with no negative vote.

RESOLUTIONS

9. Resolution 9-2020 Resolution Ratifying the Chair's Declaration of a State of Emergency in Green Lake County Regarding COVID-19. **Motion/second (Mulder/Trochinski)** to adopt Resolution 9-2020. **Motion/second (Floeter/Abendroth)** to amend Lines 30-39 and replace with the following language:

BE IT FURTHER RESOLVED, that the County Board Chair and County Administrator have joint authority to grant limited exceptions to current County policies and ordinances which deal with employment, daily operation and function of County facilities where it is the best interest of the county for the purpose of building and facility safety, employee policies and procedures, internal county operation and functions during the COVID-19 pandemic. All exceptions should be consistent with Wis. Ch. 323 (Emergency Management), any State or Federal legislation connected with the COVID-19 pandemic, and based on best practices as recommended by the CDC, WI DHS and the Green Lake County Health Department. **BE IT FURTHER RESOLVED**, that the County Board Chair and County Administrator have joint authority to draft policies and procedures that are necessary to protect the public who enter and employees who work in County buildings and facilities from the spread of COVID-19, and shall consider all available state and federal guidance and recommendations for reopening the County's facilities for the public and County employees. Roll call on motion to amend – Ayes – 17, Nay – 0, Abstain – 0, Absent – 1 (Garro), Vacant – 1 (District 19). Roll call vote on motion to adopt Resolution 9-2020 as amended – Ayes – 17, Nays – 0, Abstain – 0, Absent – 1 (Garro), Vacant – 1 (District 19). Resolution 9-2020 passed as adopted.

10. Resolution 10-2020 Resolution Relating to a Policy to Prohibit the Use of Excessive Force and the Barring of Entrances/Exits for Non-violent Civil Rights Demonstrations. **Motion/second (Hess/Wendt)** to adopt Resolution 10-2020. Discussion held with an explanation of policy from Chief Deputy Matt Vandekolk. Roll call vote on motion to adopt Resolution 10-2020 – Ayes – 17, Nays – 0, Abstain – 0, Absent – 1 (Garro), Vacant – 1 (District 19). Resolution 10-2020 passed as adopted.

11. Resolution 11-2020 Resolution Relating to Consortium Agreement for the Chief Elected Officials of the Fox Valley Workforce Development Area. **Motion/second (Lenz/Buss)** to adopt Resolution 11-2020. Roll call vote on motion to adopt Resolution 11-2020 – Ayes – 17, Nays – 0, Abstain – 0, Absent – 1 (Garro), Vacant – 1 (District 19). Resolution 11-2020 passed as adopted.

12. Resolution 12-2020 Establishing 2021 Annual Budgeted Allocation for Pay for Performance. **Motion/second (Bates/Trochinski)** to adopt Resolution 12-2020. Roll call vote on motion to adopt Resolution 12-2020 – Ayes – 17, Nays – 0, Abstain – 0, Absent – 1 (Garro), Vacant – 1 (District 19). Resolution 12-2020 passed as adopted.

ORDINANCES

13. Ordinance 5-2020 Amending Chapter 15. Citations. **Motion/second (Hess/Abendroth)** to enact Ordinance 5-2020. **Motion/second (Gonyo/Mulder)** to amend the ordinance due to an error on Line 104, Section 103-22D which should be \$50.00 instead of \$100. Roll call vote on motion to amend – Ayes – 17, Nays – 0, Abstain – 0, Absent – 1 (Garro), Vacant – 1 (District 19). Roll call vote on motion to enact Ordinance 5-2020 as amended – Ayes – 17, Nays – 0, Abstain – 0, Absent – 1 (Garro), Vacant – 1 (District 19). Ordinance 5-2020 passed as enacted.

14. Ordinance 6-2020 Amending Chapter 238. Storage Fees and Creating Vehicle Impoundment and Abandonment Ordinance. **Motion/second (Wendt/Trochinski)** to enact Ordinance 6-2020. Roll call vote on motion to enact Ordinance 6-2020 – Ayes – 17, Nays – 0, Abstain – 0, Absent – 1 (Garro), Vacant – 1 (District 19). Ordinance 6-2020 passed as enacted.

15. Ordinance 7-2020 Amending Chapter 187 Parks and Recreation, Article III. Park Rules and Regulations. **Motion/second (Boutwell/Buss)** to enact Ordinance 7-2020. Roll call vote on motion to enact Ordinance 7-2020 – Ayes – 17, Nays – 0, Abstain – 0, Absent – 1 (Garro), Vacant – 1 (District 19). Ordinance 7-2020 passed as enacted.

COMMITTEE APPOINTMENTS

16. Chair Reabe recommended the following people to the Board for committee appointments:

Health Advisory Committee:

Patricia Brandstetter, Layperson – 4/18/22

Jean Kessler, Layperson – 4/18/22

Harley Reabe, County Board Supervisor – 4/18/22

Kathy Munsey, Health Unit Manager – 4/18/22

Transportation Coordinating Committee:

Betty Bradley, Aging/Long Term Care Unit – 4/18/22

Sara Nighbor, City of Berlin – 4/18/22

Ed Schuh, Fox River Industries – 4/18/22

Family Resource Council:

Connie Anderson, Community Rep – 4/18/22

Katie Gellings, U.W. Extension – 4/18/22

Carly Porten, Parent – 4/18/22

Kristina Boeck, Parent – 4/18/22

Carrie McCarthy, Berlin School Representative – 4/18/22

Robyn Morris, Parent – 4/18/22

Francesca Pribnow, Parent – 4/18/22

Danielle Barron, Parent – 4/18/22

Richard Trochinski, County Board – 4/18/22

Ex Officio Members:

Cathy Schmit, County Administrator – 4/18/22

Kate Meyer, CLTS/CCS Coordinator – 4/18/22

Renee Peters, Birth-3/Family Support Coordinator, Health Unit – 4/18/22

Susan Sleezer, Children & Family Services Unit Manager – 4/18/22

Nichol Grathen, Behavioral Health Unit Representative – 4/18/22

ADVOCAP

Ken Bates – 2022

Winne-Fox Library Board

Ken Bates – 2022

Markesan Library Board

Vicki Bernhagen, 4/18/2022

Local Emergency Planning Committee

Sue Wendt, County Board Supervisor-LE

Tri-County Regional Economic Development Corporation

Helcia Bierman

17. **Motion/second (Abendroth/Wendt)** to approve the appointments as presented. Motion carried with no negative vote.

DEPARTMENTS TO REPORT ON August 18, 2020

18. Chair Reabe stated that Anthony Schneider of Fox Valley Workforce Development is tentatively set to give a presentation in August.

FUTURE AGENDA ITEMS FOR ACTION & DISCUSSION

20. Chairman Reabe adjourned the meeting at 7:08 PM.

Respectfully Submitted,
Elizabeth Otto
County Clerk

RESOLUTION NUMBER 9-2020
Resolution Ratifying the Chair's Declaration of a
State of Emergency in Green Lake County
Regarding COVID-19

The County Board of Supervisors of Green Lake County, Green Lake, Wisconsin, duly assembled at its regular meeting on this 16th day of June 2020, does resolve as follows:

WHEREAS, in December 2019, a novel strain of the coronavirus now named Coronavirus Disease 2019 (COVID-19) was detected and has spread through many countries, including the United States; and

WHEREAS, the World Health Organization has declared a Public Health Emergency of International Concern; and the United States Department of Health and Human Services has declared a Public Health Emergency; and

WHEREAS, on March 13, 2020, President Donald Trump declared the ongoing Coronavirus Disease 2019 (COVID-19) pandemic of sufficient severity and magnitude to warrant an emergency declaration for all states, tribes, territories, and the District of Columbia pursuant to section 501 (b) of the Robert T. Stafford Disaster Relief and Emergency Assistance Act, 42 U.S.C. 5121-5207 (the "Stafford Act").

WHEREAS, the continued rise of confirmed cases of COVID-19 within Wisconsin, Green Lake County, and counties surrounding Green Lake County, constitutes a condition within the County posing an imminent threat of a disaster within the meaning of Chapter 323 of the Wisconsin Statutes that could impair medical care, health protection, and other critical systems of Green Lake County; and

WHEREAS, declaring a state of emergency will facilitate and expedite the use of resources to protect persons from the impacts of the spread of COVID-19 while ensuring continuity of critical operations within Green Lake County.

NOW THEREFORE BE IT RESOLVED, the Green Lake County Board of Supervisors, under the power vested in it by Wis. Stat. §323.11, hereby declares a state of emergency in Green Lake County and ratifies the declaration of Green Lake County Chair Harley Reabe made on May 12, 2020.

BE IT FURTHER RESOLVED, that the state of emergency shall last until August 10, 2020.

BE IT FURTHER RESOLVED, that if the Health and Human Services Department deems it necessary to make use of volunteer health care practitioners, the Health Office shall notify the state department of health services.

BE IT FURTHER RESOLVED, that the County Board Chair and County Administrator have joint authority to grant limited exceptions to current County policies and ordinances which deal with employment, daily operation and function of County facilities where it is the best interest of the county for the purpose of building and facility safety, employee policies and procedures, internal county operation and functions during the COVID-19 pandemic. All exceptions should be consistent with Wis. Ch. 323 (Emergency Management), any State or Federal legislation connected with the COVID-19 pandemic, and based on best practices as recommended by the CDC, WI DHS and the Green Lake County Health Department.

BE IT FURTHER RESOLVED, that the County Board Chair and County Administrator have joint authority to draft policies and procedures that are necessary to protect the public who enter and employees who work in County buildings and facilities from the spread of COVID-19, and shall consider all available state and federal guidance and recommendations for reopening the County's facilities for the public and County employees.

BE IT FURTHER RESOLVED, if the County Board Chair is unable to perform the duties under this resolution, the power to make decisions shall lie with the County Board Vice-chair.

BE IT FURTHER RESOLVED, if the County Administrator is unable to perform the duties under this resolution, the power to make decisions shall lie with the Corporation Counsel.

BE IT FURTHER RESOLVED, that public comment at County Board Meetings and committee meetings is suspended until the emergency declaration expires.

BE IT FURTHER RESOLVED, all public hearings required by state statute are reinstated provided that the meetings follow state and federal guidelines for social distancing.

BE IT FURTHER RESOLVED, that so long as a meeting or public hearing is consistent with the requirements of open meetings, the County Board or its committees may conduct electronic or telephonic meetings for conducting County business.

BE IT FURTHER RESOLVED, that all policies and directives enacted under Resolution 04-2020 shall continue in effect until the expiration of this declaration, unless the policy has a sunset date set by state or federal law, then the policy shall expire based on state or federal law.

FISCAL NOTE: appropriations under the emergency declaration shall not exceed \$290,000 and shall be remitted from the contingency fund.

Majority vote is needed to pass.

County Board Chairman recommends approval

Passed and Adopted this 16th day of June, 2020
Roll Call on Resolution 9-2020
Ayes 17, Nays 0, Absent 1, Abstain 0, Vacant 1
Submitted by County Board Chair: /s/ Harley Reabe, Chair

RESOLUTION NUMBER 10-2020

Resolution relating to a Policy to Prohibit the Use of Excessive Force and the barring of Entrances/exits for Non-violent Civil Rights Demonstrations

The County Board of Supervisors of Green Lake County, Green Lake, Wisconsin, duly assembled at its regular meeting on this 16th day of June 2020, does resolve as follows:

WHEREAS, Section 104 (L)(1) of Title I of the Housing and Community Development Act of 1974 as amended (42 U.S.C. 69 §5304) prohibits the State from expending or obligating any Community Development Block Grant funds to any unit of general local government that does not have or adopt a policy prohibiting the use of excessive force by local law enforcement agencies within its jurisdiction against any individuals engaged in nonviolent civil rights demonstrations; and a policy of enforcing State and local laws against physically barring entrance to or exit from a facility or location which is the subject of such nonviolent civil rights demonstration within its jurisdiction;

WHEREAS, it is in the interest of the County of Green Lake County to pursue Community Development Block Grant Funds and to adopt policy that complies with Section 104 (L)(1) of Title I of the Housing and Community Development Act of 1974 as amended (42 USC 69 §5304);

NOW THEREFORE BE IT RESOLVED, by the Green Lake County Board of Supervisors that It is POLICY of the County to prohibit the use of excessive force by law enforcement agencies within the County's jurisdiction against any individuals engaged in nonviolent civil rights demonstrations.

BE IT FURTHER RESOLVED it is POLICY of the County to enforce applicable State and local laws against physically barring entrance to or exit from a facility or location which is the subject of such nonviolent civil rights demonstration within the County's jurisdiction.

BE IT FURTHER RESOLVED the officials and employees of the County shall assist in the orderly prevention of all excessive force within the County OF Green Lake County by implementing the authority and enforcement procedures set forth in Title I of the Housing and Community Development Act of 1974.

BE IT FURTHER RESOLVED the Green Lake County Board of Supervisors directs the Green Lake County Sheriff to implement this Resolution by amending applicable Green Lake Sheriff Department procedures.

Fiscal note: no fiscal impact

Majority vote is needed to pass.

Judicial/Law Enforcement & Emergency Management Committee recommends approval

Passed and Adopted this 16th day of June, 2020.

Roll Call on Resolution No. 10-2020

Ayes 17, Nays 0, Absent 1, Abstain 0, Vacant 1

Submitted by Judicial/Law Enforcement & Emergency Management Committee: /s/ Joe Gonyo Chair; /s/ Ken Bates; /s/ Sue Wendt; /s/ Don Lenz; /s/ Keith Hess

RESOLUTION NUMBER 11-2020

RESOLUTION RELATING TO CONSORTIUM AGREEMENT FOR THE CHIEF ELECTED OFFICIALS OF THE FOX VALLEY WORKFORCE DEVELOPMENT AREA

The County Board of Supervisors of Green Lake County, Green Lake, Wisconsin, duly assembled at its regular meeting begun on the 16th day of June 2020, does resolve as follows:

WHEREAS, Green Lake County participates in the Fox Valley Workforce Development Area under §66.0301(2) Wis. Stats; and, **WHEREAS**, the Fox Valley Workforce Development Area's purpose is to increase occupational skills, employment, job retention and earnings, and as a result, improve the quality, reduce welfare dependency and enhance the productivity and competitiveness of the workforce within Green Lake County and the other counties who are members; and,

WHEREAS, the current Consortium Agreement between the Counties of Calumet, Fond du Lac, Green Lake, Waupaca, Waushara and Winnebago Counties has expired and requires renewal. The new Consortium Agreement is attached hereto; and, **WHEREAS**, the Green Lake County Corporation Counsel has reviewed and approved the Consortium Agreement as to form.

NOW THEREFORE BE IT RESOLVED THAT the Green Lake County Board of Supervisors authorizes Chairman Harley Reabe to execute the Consortium Agreement for the Chief Elected Officials of the Fox Valley Workforce Development Area on behalf of Green Lake County for the fiscal year beginning July 1, 2020.

WHEREAS, the current Consortium Agreement between the Counties of Calumet, Fond du Lac, Green Lake, Waupaca, Waushara and Winnebago Counties has expired and requires renewal. The new Consortium Agreement is attached hereto; and, **WHEREAS**, the Green Lake County Corporation Counsel has reviewed and approved the Consortium Agreement as to form.

NOW THEREFORE BE IT RESOLVED THAT the Green Lake County Board of Supervisors authorizes Chairman Harley Reabe to execute the Consortium Agreement for the Chief Elected Officials of the Fox Valley Workforce Development Area on behalf of Green Lake County for the fiscal year beginning July 1, 2020.

Majority vote is needed to pass.

Administrative Committee recommends approval

Passed and Adopted this 16th day of June 2020

Ayes 17, Nays, 0, Absent 1, Abstain 0, Vacant 1

Submitted by Administrative Committee: /s/ Harley Reabe, Chair; /s/ Dennis Mulder; /s/ Keith Hess; /s/ Katie Mehn; /s/ Brian Floeter

RESOLUTION NUMBER 12-2020

Establishing 2021 Annual Budgeted Allocation for Pay for Performance

The County Board of Supervisors of Green Lake County, Green Lake, Wisconsin, duly assembled at its regular meeting begun on the 16th day of June 2020, does resolve as follows:

WHEREAS, Green Lake County strives to provide maximum service to its residents while minimizing the financial impact of county taxes on taxpayers, and

WHEREAS, Green Lake County continues to operate under State imposed budgetary constraints while providing mandated services, and

WHEREAS, Green Lake County has now established a policy and practice of compensating employees based on a competitive market salary rate, the quality of their performance, and future non-union wage adjustments shall be based on the merits of employee performance, and

WHEREAS, the County Administrator is developing the 2021 Proposed Annual Budget for review and adoption by the Green Lake County Board in November 2020, and wage costs must be incorporated into the budget as proposed and adopted.

NOW THEREFORE BE IT RESOLVED by the Green Lake County Board of Supervisors that for staff hired prior to July 1, 2020, each 2021 departmental budget shall include an amount equal to +/- 2.00% of gross wages to be allocated accordingly to staff based on the merits of employee performance as established during their individual annual performance review, and

BE IT FURTHER RESOLVED that any performance based wage increases will be effective January 1, 2021, with back pay distributed no later than the second payroll of April 2021 following finalization of the annual performance evaluation process with the funds being awarded strictly on the merits of each individual employee's performance, and

BE IT FURTHER RESOLVED that any departmental funds budgeted for these merit-based wage adjustments remaining after the annual performance review process has been completed shall be applied by the Financial Manager to any department merit pay line shortages and then transferred to the Non-Lapsing Retirement/Salary/Fringe Pool (Acct# 21-101-23-51820-999) to be available to cover budget variations that occur due to internal position postings, new position hires, retirements, merit pay variations, etc. that are unknown variables that impact budgeted salary/fringe benefits for the year, and

BE IT FURTHER RESOLVED that the purpose statement and fiscal note is a directive of the Green Lake County Board.

FISCAL NOTE: For 2021 the levied general pay increase based on employee performance shall not exceed \$222,000.00. Budgeted proceeds not allocated as a merit increase shall be transferred to the Non-Lapsing Retirement/Salary/Fringe Pool (Acct# 21-101-23-51820-999) to cover budget variations that occur due to internal position postings, new position hires, retirements, merit pay variations, etc. that are unknown variables that impact budgeted salary/fringe benefits for the year.

Majority vote is needed to pass.

Personnel committee recommends approval

Passed and Adopted this 16th day of June 2020.

Roll Call on resolution No. 12-2020

Ayes 17, Nays 0, Absent 1, Abstain 0, Vacant 1

Submitted by Personnel Committee: /s/ Robert Schweder; /s/ Charlie Wielgosh; /s/ Ken Bates; /s/ Curt Talma; /s/ Sue Wendt

ORDNANCE NO. 5-2020

Amending Chapter 15. Citations

The County Board of Supervisors of Green Lake County, Green Lake Wisconsin, duly assembled at its regular meeting begun on the 16th day of June 2020, does ordain as follows:

WHEREAS, Green Lake County has adopted the municipal form of citation available under Wis. Stat. §66.0113; and

WHEREAS, Green Lake County must set a schedule of deposits for each County Ordinance that is enforceable by citation; and

WHEREAS, the various committees of jurisdiction have given their input on the appropriate deposit amount for a citation issued for a County Ordinance violation; and

WHEREAS, the Administrative Committee has reviewed the deposit amounts suggested by committees of jurisdiction and find those deposit amounts reasonable.

NOW, THEREFORE, THE COUNTY BOARD OF SUPERVISORS OF THE COUNTY OF GREEN LAKE DOES ORDAIN AS FOLLOWS:

Section 1. Green Lake County Ordinance, Chapter 15 – Citations is hereby amended as follows (additions in underline, deletions in ~~strikeout~~:

§15-1. Adoption of uniform citation.

- A. Green Lake County adopts and authorizes use of a Wisconsin Uniform Municipal Citation described in § 66.0113 Wis. Stats., and authorizes the use of a citation to be issued for violations of ordinances, including those for which a statutory counterpart exists, and makes it a part of this chapter by reference. ~~The Green Lake County Judicial/Law Enforcement and Emergency Management Committee shall recommend the actual form for use in violations of ordinances, to include but not be limited to Chapter 196, Peddlers, Canvassers and Transient Merchants, Chapter 187, Article I, Overnight~~

Camping, and Article III, Park Rules and Regulations, and Chapter 192, Peace and Good Order, Article I, Trespassing, and Article II, Disorderly Conduct.

- B. Any future amendments, revisions, or modifications of Wis. Stat. §66.0113 or any other statutes referred to in this ordinance are intended to be made part of this ordinance as such amendments, revisions, or modifications are made to said statutes.

- C. The Citation shall substantially conform to Wis. Stat. §66.0113(1)(b), and shall provide for the following:

1. The name and address of the alleged violator.
2. The factual allegations describing the alleged violation.
3. The time and place of the offense.
4. The section of the ordinance violated.
5. A designation of the offense in a manner that can be readily understood by a person making a reasonable effort to do so.
6. The time at which the alleged violator may appear in court.
7. A statement which in essence informs the alleged violator:
 - a. That the alleged violator may make a cash deposit of a specified amount to be mailed to a specified official within a specified time.
 - b. That if the alleged violator makes such a deposit, he or she need not appear in court unless subsequently summoned.
 - c. That, if the alleged violator makes a cash deposit and does not appear in court, he or she either will be deemed to have tendered a plea of no contest and submitted to a forfeiture, plus costs, fees, and surcharges imposed under ch. 814, not to exceed the amount of the deposit or will be summoned into court to answer the complaint if the court does not accept the plea of no contest.
 - d. That, if the alleged violator does not make a cash deposit and does not appear in court at the time specified, the court may issue a summons or a warrant for the defendant's arrest or consider the nonappearance to be a plea of no contest and enter judgment under sub. (3)(d), or the municipality may commence an action against the alleged violator to collect the forfeiture, plus costs, fees, and surcharges imposed under ch. 814.
 - e. That if the court finds that the violation involves an ordinance that prohibits conduct that is the same as or similar to conduct prohibited by state statute punishable by fine or imprisonment or both, and that the violation resulted in damage to the property of or physical injury to a person other than the alleged violator, the court may summon the alleged violator into court to determine if restitution shall be ordered under s. 800.093.
8. A direction that if the alleged violator elects to make a cash deposit, the alleged violator shall sign an appropriate statement which accompanies the citation to indicate that he or she read the statement required under subd. 7 and shall send the signed statement with the cash deposit.
9. Such other information as may be deemed necessary.

§15-2. Schedule of Deposits

- A. The following schedule of cash deposits are required for the following ordinance violations for which a citation may be issued.
1. All applicable court costs that are prescribed or adopted by Wisconsin Statutes and the Wisconsin Circuit Court shall be added to the deposits set forth below.
 2. The deposit and the court costs shall be totaled together to establish the amount of the forfeiture placed on the citation. (See Wisconsin Circuit Court Fee, Forfeiture, Fine and Surcharge Tables for applicable court costs.)
 3. The schedule of deposits only applies to ordinance citations where the violation includes a range of forfeitures. If the forfeiture or fine is a finite amount, the forfeiture shall be the amount listed in the ordinance plus applicable court costs.
 4. If not otherwise specified below or subject to paragraph 3. above, a violation of the Green Lake County Code of Ordinances shall consist of a forfeiture of not less than one half of the maximum forfeiture permitted plus applicable court costs.

| <u>Code Chapter or Section</u> | <u>Ordinance Title or Subject</u> | <u>Deposit</u> |
|--------------------------------|--------------------------------------|----------------|
| | | |
| | <u>General Legislation</u> | |
| <u>32</u> | <u>Emergency Management</u> | |
| | <u>32-10</u> | <u>150.00</u> |
| | | |
| <u>93</u> | <u>Adult-Oriented Establishments</u> | |
| | <u>93-15</u> | <u>500.00</u> |
| | | |
| <u>98</u> | <u>Alarm Systems</u> | |
| | <u>98-5A</u> | <u>100.00</u> |

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| | <u>98-7</u> | <u>100.00</u> |
| <u>103</u> | <u>Animals</u> | |
| | <u>103-3A</u> | <u>100.00</u> |
| | <u>103-3B</u> | <u>600.00</u> |
| | <u>103-4C(1)</u> | <u>50.00</u> |
| | <u>103-4C(2)</u> | <u>100.00</u> |
| | <u>103-4C(3)</u> | <u>200.00</u> |
| | <u>103-4C(4)</u> | <u>300.00</u> |
| | <u>103-4C(5)</u> | <u>400.00</u> |
| | <u>103-13C(1) & (2)</u> | <u>75.00</u> |
| | <u>103-14E</u> | <u>150.00</u> |
| | <u>103-16A (first offense)</u> | <u>50.00</u> |
| | <u>103-16A (second and subsequent offense)</u> | <u>200.00</u> |
| | <u>103-16B (first offense)</u> | <u>50.00</u> |
| | <u>103-16B (second and subsequent offense)</u> | <u>200.00</u> |
| | <u>103-16C (first offense)</u> | <u>50.00</u> |
| | <u>103-16C (second and subsequent offense)</u> | <u>200.00</u> |
| | <u>103-22B</u> | <u>200.00</u> |
| | <u>103-22C</u> | <u>50.00</u> |
| | <u>103-22D</u> | <u>50.00</u> |
| | <u>103-25A</u> | <u>50.00</u> |
| | <u>103-25B</u> | <u>150.00</u> |
| | <u>103-25C</u> | <u>Same as 103-4C(1-5) above</u> |
| | <u>103-25D(1)</u> | <u>50.00</u> |
| | <u>103-25D(2)</u> | <u>100.00</u> |
| | <u>103-25D(3)</u> | <u>200.00</u> |
| | <u>103-25D(4)</u> | <u>300.00</u> |
| | <u>103-25D(5)</u> | <u>400.00</u> |
| | <u>103-29</u> | <u>200.00</u> |
| | <u>103-31.4A (first offense)</u> | <u>50.00</u> |
| | <u>103-31.4A (second and subsequent offense)</u> | <u>200.00</u> |
| <u>109</u> | <u>Assemblies, Mass Public</u> | |
| | <u>109-4A</u> | <u>1,000.00</u> |
| | <u>109-10</u> | <u>1,000.00</u> |
| <u>118</u> | <u>Checks-Fraudulent</u> | |
| | <u>118-1A <500</u> | <u>50.00</u> |
| | <u>118-1B >500</u> | <u>250.00</u> |
| <u>123</u> | <u>County Jail</u> | |
| | <u>123-5</u> | <u>200.00</u> |
| | <u>123-6</u> | <u>200.00</u> |
| | <u>123-7</u> | <u>200.00</u> |
| | <u>123-9</u> | <u>200.00</u> |
| <u>130</u> | <u>Drugs & Drug Paraphernalia</u> | |
| | <u>130-1</u> | <u>350.00</u> |
| | <u>130-2A</u> | <u>350.00</u> |
| | <u>130-2B</u> | <u>350.00</u> |
| | <u>130-3</u> | <u>350.00</u> |
| <u>138</u> | <u>Fairgrounds – Junior Free Fair</u> | |
| | <u>138-2</u> | <u>250.00</u> |

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| | <u>138-5</u> | <u>250.00</u> |
| | | |
| <u>148</u> | <u>Food Safety and Recreational Licensing Program</u> | |
| | <u>148-13A</u> | <u>300.00</u> |
| | | |
| <u>154</u> | <u>Health and Sanitation</u> | |
| | <u>154-10D</u> | <u>200.00</u> |
| | <u>154-12F (first violation)</u> | <u>200.00</u> |
| | <u>154-12F (second and subsequent violation)</u> | <u>400.00</u> |
| | | |
| <u>159</u> | <u>Highways</u> | |
| | <u>159-27A</u> | <u>300.00</u> |
| | | |
| <u>160</u> | <u>Highway Fees and Permits</u> | |
| | <u>160-18</u> | <u>300.00</u> |
| | | |
| <u>163</u> | <u>Intoxicating Liquor and Fermented Malt Beverages</u> | |
| | <u>163-2A (1st offense)</u> | <u>250.00</u> |
| | <u>163-2A (2nd offense)</u> | <u>300.00</u> |
| | <u>163-2A (3rd offense)</u> | <u>500.00</u> |
| | <u>163-2A (4th offense)</u> | <u>750.00</u> |
| | <u>163-2B (1st offense)</u> | <u>250.00</u> |
| | <u>163-2B (2nd offense)</u> | <u>300.00</u> |
| | <u>163-2B (3rd offense)</u> | <u>500.00</u> |
| | <u>163-2B (4th offense)</u> | <u>750.00</u> |
| | <u>163-2C (1st offense)</u> | <u>250.00</u> |
| | <u>163-2C (2nd offense)</u> | <u>300.00</u> |
| | <u>163-2C (3rd offense)</u> | <u>500.00</u> |
| | <u>163-2C (4th offense)</u> | <u>750.00</u> |
| | <u>163-3A(1) (1st offense)</u> | <u>100.00</u> |
| | <u>163-3A(1) (2nd offense)</u> | <u>200.00</u> |
| | <u>163-3A(1) (3rd offense)</u> | <u>300.00</u> |
| | <u>163-3A(1) (4th offense)</u> | <u>500.00</u> |
| | <u>163-3A(2) (1st offense)</u> | <u>100.00</u> |
| | <u>163-3A(2) (2nd offense)</u> | <u>200.00</u> |
| | <u>163-3A(2) (3rd offense)</u> | <u>300.00</u> |
| | <u>163-3A(3) (1st offense)</u> | <u>100.00</u> |
| | <u>163-3A(3) (2nd offense)</u> | <u>200.00</u> |
| | <u>163-3A(3) (3rd offense)</u> | <u>300.00</u> |
| | <u>163-3A(3) (4th offense)</u> | <u>500.00</u> |
| | <u>163-3A(2) (4th offense)</u> | <u>500.00</u> |
| | <u>163-4A(1) (1st offense)</u> | <u>250.00</u> |
| | <u>163-4A(2) (2nd offense)</u> | <u>300.00</u> |
| | <u>163-4A(3) (3rd offense)</u> | <u>500.00</u> |
| | <u>163-4A(4) (4th offense)</u> | <u>750.00</u> |
| | <u>163-5 (1st offense)</u> | <u>100.00</u> |
| | <u>163-5 (2nd offense)</u> | <u>200.00</u> |
| | <u>163-5 (3rd offense)</u> | <u>300.00</u> |
| | <u>163-5 (4th offense)</u> | <u>500.00</u> |
| | <u>163-7B</u> | <u>100.00</u> |
| | <u>163-7C</u> | <u>100.00</u> |
| | <u>163-7D</u> | <u>100.00</u> |
| | <u>163-8</u> | <u>100.00</u> |
| | <u>163-9A</u> | <u>500.00</u> |
| | <u>163-9B</u> | <u>500.00</u> |
| | <u>163-12</u> | <u>500.00</u> |

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| <u>168</u> | <u>Juveniles</u> | |
| | <u>168-6A</u> | <u>100.00</u> |
| | <u>168-6B</u> | <u>100.00</u> |
| | <u>168-6C</u> | <u>100.00</u> |
| | <u>168-9</u> | <u>100.00</u> |
| <u>187</u> | <u>Parks and Recreation</u> | |
| | <u>187-8, 187-8.1 (first offense)</u> | <u>50.00</u> |
| | <u>187-8, 187-8.1 (second and subsequent offense)</u> | <u>150.00</u> |
| | <u>187-2</u> | <u>150.00</u> |
| <u>192</u> | <u>Peace and Good Order</u> | |
| | <u>192-1A</u> | <u>100.00</u> |
| | <u>192-1B</u> | <u>100.00</u> |
| | <u>192-1C</u> | <u>100.00</u> |
| | <u>192-1D</u> | <u>100.00</u> |
| | <u>192-6</u> | <u>100.00</u> |
| | <u>192-9</u> | <u>150.00</u> |
| | <u>192-10</u> | <u>150.00</u> |
| | <u>192-11</u> | <u>150.00</u> |
| | <u>192-13</u> | <u>150.00</u> |
| | <u>192-14</u> | <u>125.00</u> |
| | <u>192-15</u> | <u>125.00</u> |
| | <u>192-17 (1st offense)</u> | <u>125.00</u> |
| | <u>192-17 (2nd and subsequent offense)</u> | <u>300.00</u> |
| | <u>192-18 (1st offense)</u> | <u>125.00</u> |
| | <u>192-18 (2nd and subsequent offense)</u> | <u>300.00</u> |
| | <u>192-19</u> | <u>100.00</u> |
| | <u>192-20</u> | <u>100.00</u> |
| | <u>192-21</u> | <u>200.00</u> |
| | <u>192-22</u> | <u>200.00</u> |
| <u>192-23</u> | <u>Offenses against state law subject to forfeiture</u> | |
| | <u>Absconding without Paying Rent</u> | <u>75.00</u> |
| | <u>Bail Jumping</u> | <u>500.00</u> |
| | <u>Battery</u> | <u>750.00</u> |
| | <u>Certain Slot Machines on Licensed Premises</u> | <u>400.00</u> |
| | <u>Cheating Tokens</u> | <u>150.00</u> |
| | <u>Cigarette and Tobacco Products Retailers Licenses</u> | <u>150.00</u> |
| | <u>Defamation</u> | <u>350.00</u> |
| | <u>Definitions Relating to Gambling</u> | <u>300.00</u> |
| | <u>Discharge of Bodily Fluids</u> | <u>400.00</u> |
| | <u>Encouraging Violation of Probation or Parole</u> | <u>750.00</u> |
| | <u>Entry into Locked Coin Box</u> | <u>750.00</u> |
| | <u>Entry into Locked Site</u> | <u>750.00</u> |
| | <u>Entry into Locked Vehicle</u> | <u>750.00</u> |
| | <u>Failure to Report to Jail by Probationer for Misdemeanor Conviction</u> | <u>750.00</u> |
| | <u>Failure to Report to Jail where Defendant Received a sentence less than 10 days</u> | <u>450.00</u> |
| | <u>Falsely Assuming to Act as Public Officer or Employee</u> | <u>450.00</u> |
| | <u>Financial Transaction Card Crimes</u> | <u>750.00</u> |
| | <u>Fireworks Regulated</u> | <u>300.00</u> |
| | <u>Forgery</u> | <u>750.00</u> |
| | <u>Fraud on Innkeeper</u> | <u>400.00</u> |
| | <u>Fraudulent Insurance & Employee Benefit Claims</u> | <u>750.00</u> |

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| | <u>Giving False Information for Publication</u> | <u>400.00</u> |
| | <u>Hazing</u> | <u>250.00</u> |
| | <u>Impersonating Peace Officer</u> | <u>450.00</u> |
| | <u>Laser Pointers</u> | <u>400.00</u> |
| | <u>Leaving a Loaded Firearm within Reach of a Child</u> | <u>150.00</u> |
| | <u>Lewd and Lascivious Behavior</u> | <u>400.00</u> |
| | <u>Making Lewd, Obscene or Indecent Drawings</u> | <u>150.00</u> |
| | <u>Negligent Handling of Burning Materials</u> | <u>150.00</u> |
| | <u>Negligent Operation of a Vehicle</u> | <u>225.00</u> |
| | <u>Negligently Allowing Escape</u> | <u>400.00</u> |
| | <u>Obscene Material or Performance</u> | <u>150.00</u> |
| | <u>Operating Vehicle without Owner's Consent</u> | <u>750.00</u> |
| | <u>Permitting Premises to be used for Commercial Gambling</u> | <u>750.00</u> |
| | <u>Possess Burglary Tools</u> | <u>500.00</u> |
| | <u>Possession of a Dangerous Weapon by a Child</u> | <u>400.00</u> |
| | <u>Possession of a Dangerous Weapon on School Premises</u> | <u>400.00</u> |
| | <u>Receiving Property from Children</u> | <u>750.00</u> |
| | <u>Receiving Stolen Property</u> | <u>300.00</u> |
| | <u>Restrictions on Sale or Gift of Cigarettes or Tobacco Products</u> | <u>300.00</u> |
| | <u>Retail Theft</u> | <u>300.00</u> |
| | <u>Sending Obscene or Sexually Explicit Electronic Messages</u> | <u>150.00</u> |
| | <u>Solicitation of Drinks Prohibited</u> | <u>225.00</u> |
| | <u>Strip Search by School Employee</u> | <u>300.00</u> |
| | <u>Theft of Property</u> | <u>300.00</u> |
| | <u>Trespass to Dwellings</u> | <u>300.00</u> |
| | | |
| | <u>Unlawful Use of Computerized Communications Systems</u> | <u>300.00</u> |
| | <u>Violating Laws Governing State or County Institutions</u> | <u>125.00</u> |
| | <u>Violation of Nonsecure Custody Order</u> | <u>300.00</u> |
| | <u>192-26A</u> | <u>100.00</u> |
| | <u>192-26B</u> | <u>100.00</u> |
| | | |
| <u>196</u> | <u>Peddlers, Canvassers and Transient Merchants</u> | |
| | <u>196-8</u> | <u>75.00</u> |
| | | |
| <u>206</u> | <u>Public Assistance</u> | |
| | <u>206-4A</u> | <u>500.00</u> |
| | | |
| <u>217</u> | <u>Road Names & Building Numbers</u> | |
| | <u>217-3</u> | <u>100.00</u> |
| | | |
| <u>228</u> | <u>Smoking and Tobacco Products</u> | |
| | <u>228-5</u> | <u>20.00</u> |
| | <u>228-9A</u> | <u>20.00</u> |
| | <u>228-9B</u> | <u>20.00</u> |
| | <u>228-9C</u> | <u>20.00</u> |
| | | |
| <u>232</u> | <u>Snowmobiles</u> | |
| | <u>232-8</u> | <u>50.00</u> |
| | | |
| <u>235</u> | <u>Solid Waste</u> | |
| | <u>235-5 (first offense)</u> | <u>100.00</u> |
| | <u>235-5 (second and subsequent offense)</u> | <u>400.00</u> |
| | <u>235-6A</u> | <u>50.00</u> |
| | <u>235-6B</u> | <u>50.00</u> |
| | | |
| <u>248</u> | <u>Truancy</u> | |

| | | |
|------------|---------------------------------------|----------------|
| | <u>248-1</u> | <u>125.00</u> |
| | <u>248-2</u> | <u>125.00</u> |
| | | |
| <u>260</u> | <u>Vehicle & Traffic</u> | |
| | <u>260-09</u> | <u>200.00</u> |
| | <u>260-11.1</u> | <u>10.00</u> |
| | <u>260-3</u> | <u>50.00</u> |
| | <u>260-4</u> | <u>50.00</u> |
| | <u>260-7A</u> | <u>100.00</u> |
| | <u>260-7B</u> | <u>100.00</u> |
| | <u>260-7C</u> | <u>100.00</u> |
| | <u>260-8</u> | <u>100.00</u> |
| | | |
| | <u>Land Use Legislation</u> | |
| <u>300</u> | <u>Floodplain Zoning</u> | |
| | <u>300.46.1.C.</u> | <u>50.00</u> |
| | | |
| <u>315</u> | <u>Land Division and Subdivision</u> | |
| | <u>315-15C</u> | <u>50.00</u> |
| | | |
| <u>323</u> | <u>Nonmetallic Mining Reclamation</u> | |
| | <u>323-35A</u> | <u>500.00</u> |
| | <u>323-35B</u> | <u>2500.00</u> |
| | | |
| <u>334</u> | <u>Sewage Systems, Private</u> | |
| | <u>334-8</u> | <u>200.00</u> |
| | | |
| <u>338</u> | <u>Shoreland Zoning</u> | |
| | <u>338-71C</u> | <u>250.00</u> |
| | | |
| <u>350</u> | <u>Zoning</u> | |
| | <u>350-69</u> | <u>250.00</u> |

- A. The bond schedule for motor vehicle and parking violations as set forth in the uniform state traffic deposit schedule, is adopted by reference and made a part hereof.
- B. All deposits shall be made in cash, personal check, credit card, debit card, money order or certified check to the Green Lake County Clerk of Circuit Court, 571 County Road A, Green Lake, WI 54941, who shall provide a receipt for all deposits paid.

§15-3. Violator's Options: Procedures on Default.

- A. The person named as the alleged violator in a citation may appear in court at the time specified in the citation or may mail or deliver personally a cash deposit in the amount, within the time, and to the court, clerk of court, or other official specified in the citation. If a person makes a cash deposit, the person may nevertheless appear in court at the time specified in the citation, but the cash deposit may be retained for application against any forfeiture or restitution, plus costs, fees, and surcharges imposed under ch. 814 that may be imposed.
- B. If a person appears in court in response to a citation, the citation may be used as the initial pleading, unless the court directs that a formal complaint be made, and the appearance confers personal jurisdiction over the person. The person may plead guilty, no contest, or not guilty. If the person pleads guilty or no contest, the court shall accept the plea, enter a judgment of guilty, and impose a forfeiture, plus costs, fees, and surcharges imposed under ch. 814. If the court finds that the violation meets the conditions in s. 800.093 (1), the court may order restitution under s. 800.093. A plea of not guilty shall put all matters in the case at issue, and the matter shall be set for trial.
- C. If the alleged violator makes a cash deposit and fails to appear in court, the citation may serve as the initial pleading and the violator shall be considered to have tendered a plea of no contest and submitted to a forfeiture, plus costs, fees, and surcharges imposed under ch. 814, not exceeding the amount of the deposit. The court may either accept the plea of no contest and enter judgment accordingly or reject the plea. If the court finds that the violation meets the conditions in s. 800.093 (1), the court may summon the alleged violator into court to determine if restitution shall be ordered under s. 800.093. If the court accepts the plea of no contest, the defendant may move within 10 days after the date set for the appearance to withdraw the plea of no contest, open the judgment, and enter a plea of not guilty if the defendant shows to the satisfaction of the court that the failure to appear was due to mistake.

inadvertence, surprise, or excusable neglect. If the plea of no contest is accepted and not subsequently changed to a plea of not guilty, no additional costs, fees, or surcharges may be imposed against the violator under s. 814.78. If the court rejects the plea of no contest, an action for collection of the forfeiture, plus costs, fees, and surcharges imposed under ch. 814, may be commenced. The county may commence action under s. 778.10. The citation may be used as the complaint in the action for the collection of the forfeiture, plus costs, fees, and surcharges imposed under ch. 814.

- D. If the alleged violator does not make a cash deposit and fails to appear in court at the time specified in the citation, the court may issue a summons or warrant for the defendant's arrest or consider the nonappearance to be a plea of no contest and enter judgment accordingly if service was completed as provided under par. (e) or the county, town, city, village, town sanitary district, or public inland lake protection and rehabilitation district may commence an action for collection of the forfeiture, plus costs, fees, and surcharges imposed under ch. 814. The county may commence action under s. 778.10. The citation may be used as the complaint in the action for the collection of the forfeiture, plus costs, fees, and surcharges imposed under ch. 814. If the court considers the nonappearance to be a plea of no contest and enters judgment accordingly, the court shall promptly mail a copy or notice of the judgment to the defendant. The judgment shall allow the defendant not less than 20 days from the date of the judgment to pay any forfeiture, plus costs, fees, and surcharges imposed under ch. 814. If the defendant moves to open the judgment within 6 months after the court appearance date fixed in the citation, and shows to the satisfaction of the court that the failure to appear was due to mistake, inadvertence, surprise, or excusable neglect, the court shall reopen the judgment, accept a not guilty plea and set a trial date.
- E. A judgment may be entered under par. (d) if the summons or citation was served as provided under s. 968.04 (3) (b) 2. or by personal service by the county.

Section 2. This ordinance shall become effective upon passage and publication.

Section 3. The repeal and recreation of any section herein shall not have any effect on existing litigation and shall not operate as an abatement of any action or proceeding then pending or by virtue of the repealed sections.

Section 4. All ordinances and parts of ordinances in conflict herewith are hereby repealed.

Administrative Committee recommends approval

Passed and Enacted this 16th day of June, 2020

Roll Call on Ordinance No. 5-2020

Ayes 17, Nays 0, Absent 1, Abstain 0, Vacant 1

Submitted by Administrative Committee: /s/ Harley Reabe, Chair; /s/ Keith Hess; /s/ Dennis Mulder; /s/ Katie Mehn; /s/ Brian Floeter

ORDINANCE NO. 6–2020

Amending Chapter 238. Storage Fees and Creating Vehicle Impoundment and Abandonment Ordinance.

The County Board of Supervisors of Green Lake County, Green Lake Wisconsin, duly assembled at its regular meeting begun on the 16th day of June 2020, does ordain as follows:

NOW, THEREFORE, THE COUNTY BOARD OF SUPERVISORS OF THE COUNTY OF GREEN LAKE DOES ORDAIN AS FOLLOWS:

Section 1. Green Lake County Ordinance No. 851-06, adopted on February 21, 2006, and as amended from time-to-time is hereby amended as follows:

Create Article I. Storage Fees

§238-1. Authority

This chapter is adopted in consonance with §810.10, Wis. Stats.

§238-2 Findings.

Green Lake County has a very limited amount of space to store items seized due to civil process seizures or items no longer needed for investigative purposes.

§238-3. Method of determining daily charges and payment requirements.

- A. A storage area is determined as any portion thereof of one layer of a nine-foot-by-eighteen-foot area.
- B. Fees are as follows:
 - (1) Per day per locked outside storage area: \$15.
 - (2) Per day per locked inside storage area: \$25.
 - (3) If a unit takes up more area than one storage area, it will be assessed charges on whatever area it uses on a per-area, per-day basis.
 - (4) Fees will be assessed from the date the person or company is notified the item(s) are in storage through the day the items are removed from storage.
- C. Towing. If towing is required to move the item to storage, the cost of that towing must be paid to the towing vendor or reimbursed to the Green Lake County Sheriff's Office before the item will be released.
- D. Payment is required in full for towing and all storage costs prior to the release of any items.
- E. Failure to remove the item(s) within seven days of the mailing of a written request for removal from the Sheriff will result in the discarding or sale of the property and collection steps being taken for any amounts due the Sheriff's Office for towing and storage of the property after any proceeds or costs from the sale are realized.

Section 2. Chapter 238, Article II, Vehicle impoundment and abandonment is hereby created.

Article II, Vehicle Impoundment and Abandonment

§238-20. Definitions.

"Owner" means a person who holds the legal title of a vehicle, except that if legal title is held by a secured party with the immediate right of possession of the vehicle vested in the debtor, the debtor is the owner for purposes of this ordinance. Owner also includes a Lessee in a consumer lease for a vehicle (See Wis. Stat §429.10(17)).

"Lienholder" means a Lessor (as defined in Wis. Stat. §429.104(18)), or a creditor or party that holds a legally enforceable right to a vehicle.

§238-21. Authority. This ordinance is enacted pursuant to the authority found in Wis. Stat. §66.0139 and §342.40 (3).

§238-22 Release of Vehicle. Whenever the Sheriff determines that any motor vehicle, trailer, semitrailer or mobile home (collectively hereinafter "vehicle") which had been impounded by the County for purposes of evidence or other law enforcement purpose can be reclaimed or is abandoned pursuant to Wis. Stat. § 342.40(1m), and the vehicle has remained unclaimed for a period of 30 days, the owner and any lienholder of record shall be given written notice by certified mail containing the following information:

- A. The make, model and serial number of the vehicle, and the place where the vehicle is being held.
- B. The amount of the towing charge, if any, and that it must be paid before the vehicle is released.
- C. The vehicle must be reclaimed within ten (10) days of receipt of notice.
- D. Failure of the owner or lienholders to reclaim the vehicle within ten (10) days shall be deemed a waiver of all right, title and interest in the vehicle and a consent to the sale of the vehicle and the vehicle shall be deemed abandoned.

§238-23 Sale of Vehicle.

- A. The vehicle may be disposed of by sealed bid or auction sale. Notice of sale shall be given as a Class 1 notice in the official County newspaper and posted in the Government Center. If deemed inadequate by the Sheriff or his/her designee, all bids may be rejected. If all bids are rejected or no bids are received, the County may either readvertise the sale, adjourn the sale to a definite date, sell the vehicle at a private sale, junk the vehicle, or donate to a nonprofit organization. If the Sheriff or his/her designee determines that the costs of disposing of the vehicle would exceed the value of the vehicle, the vehicle can be junked, sold without notice, or donated to a nonprofit organization.
 - 1. If disposal of the vehicle is not sold at public sale, the Sheriff shall maintain an inventory of the vehicles, a record of the date and method of disposal, including any consideration for the property, if any, and the name and address taking possession of the property.
 - 2. The inventory shall be kept for two years from the date the property was disposed.
- B. Upon sale of the vehicle, the County shall supply the purchaser with a completed form designed by the Wisconsin Department of Transportation enabling the purchaser to obtain a regular certificate of title for the vehicle.
- C. The purchaser shall have ten (10) days to remove the vehicle, but shall pay a \$10 per day storage fee after the 2nd business day subsequent to the sale.
- D. If the purchaser fails to remove the vehicle ten days after the sale, the purchaser shall forfeit all interest in the vehicle and the vehicle shall be deemed abandoned and may be sold again or donated to a nonprofit organization.
- E. Proceeds from any sale shall be paid into the County treasury.

§238-24 Notice to State. Within five (5) days after the sale or disposal of vehicle, the County shall advise the Wisconsin Department of Transportation of the sale or disposition on a form supplied by the department.

§238-25 Enforcement. The costs of disposal not recovered by the sale of the vehicle may be recovered in a civil action by the County against the owner. The owner of a stolen vehicle is not responsible for the costs of impounding and disposing of the vehicle.

§238-26 Amendments. Any future amendments, revisions, or modifications of Wis. Stat. §§66.0139 and 342.40(3) are intended to be made part of this ordinance as such amendments, revisions, or modifications are made to those statutes.

Section 3. This ordinance shall become effective upon passage and publication.

Section 4. The repeal and recreation of any section herein shall not have any effect on existing litigation and shall not operate as an abatement of any action or proceeding then pending or by virtue of the repealed sections.

Section 5. All ordinances and parts of ordinances in conflict herewith are hereby repealed.

Judicial Law and Emergency Management Committee recommends approval

Passed and Enacted this 16th day of June 2020

Roll Call on Ordinance No. 6-2020

Ayes 17, Nays 0, Absent 1, Abstain 0, Vacant 1

Submitted by Judicial Law and Emergency Management Committee: /s/ Joe Gonyo, Chair; /s/ Ken Bates; /s/ Keith Hess; /s/ Don Lenz; /s/ Sue Wendt

ORDINANCE NO. 7-2020

Amending Chapter 187 Parks and Recreation, Article III. Park Rules and Regulations

The County Board of Supervisors of Green Lake County, Green Lake Wisconsin, duly assembled at its regular meeting begun on the 16th day of June 2020, does ordain as follows:

WHEREAS, currently Section K. of Ordinance §187-8 does not allow for “carnivals or other money-making enterprises” in County parks; and

WHEREAS, there have been non-profit entities that have requested permission to hold fund raising activities while sponsoring or holding activities within County parks.

WHEREAS, the Parks Commission and the Property and Insurance Committee have reviewed the ordinance and desire an amendment to the ordinance which would allow non-profit entities to fundraise in county parks.

NOW, THEREFORE, THE COUNTY BOARD OF SUPERVISORS OF THE COUNTY OF GREEN LAKE DOES ORDAIN AS FOLLOWS:

Section 1. Green Lake County Ordinance, Section. 187-8 K. is amended as follows:

K. No carnivals or other money-making enterprises shall be permitted on any park or recreational area grounds except for the sale of merchandise by the concessionaire at Margaret Dodge Memorial Park. Disc golf will be allowed at Zobel Memorial Park, and fund raising will be allowed to support the disc golf course.

Section 2. Green Lake County Ordinance, Section 187-8.2 is created:

187-8.2 Fundraising in County Parks

A. Definitions

“Fundraise/fundraising” means to collect money or engage in the organized activity of raising funds for a non-profit or by selling merchandise or accepting donations.

“Non-profit” means any organization recognized by the Internal Revenue Service as a tax exempt organization under Section 501 (a) and (c) of the Internal Revenue Code, or a group organized for purposes other than generating profit and in which no part of the organization’s income is distributed to its members, directors, or officers.

“Merchandise” means goods to be sold, including but not limited to food and beverages.

B. Sale of merchandise/fundraising

1. Sale of merchandise is only allowed for the following:

a. The concessionaire at Margaret Dodge Memorial Park.

2. Fundraising is only allowed for the following:

a. Non-profit entities; and,

b. Support of the disc golf course at Zobel Memorial Park.

Section 4. This ordinance shall become effective upon passage and publication.

Section 5. The repeal and recreation of any section herein shall not have any effect on existing litigation and shall not operate as an abatement of any action or proceeding then pending or by virtue of the repealed sections.

Section 6. All ordinances and parts of ordinances in conflict herewith are hereby repealed.

Parks Commission recommends approval

Passed and Enacted this 16th day of June, 2020

Roll Call on Ordinance No. 7-2020

Ayes 17, Nays 0, Absent 1, Abstain 0, Vacant 1

Submitted by Parks Commission: /s/ Todd Morris; /s/ Vonn Roberts; /s/ Michael Shattuck

GREEN LAKE COUNTYBOARD PROCEEDINGS REGULAR MEETING

August 18, 2020

The Green Lake County Board of Supervisors met in regular session, Tuesday, August 18, 2020 at 6:00 PM in the County Board Room, Green Lake, Wisconsin and also via remote access due to the COVID-19 pandemic for the regular meeting of the Board.

The Board was called to order by Chair Harley Reabe. Roll call taken – Present (in person) – 13, Present (remotely via Zoom) – 4, Absent – 1 (Bob Dolgner-District 1), Vacant – 1 (District 19)

| <u>Supervisor</u> | <u>Supervisor Districts</u> |
|--------------------|-----------------------------|
| Charles Buss | 2 |
| Curt Talma | 3 |
| David Abendroth | 4 |
| Ken Bates | 5 |
| Brian Floeter | 6 |
| Charlie Wielgosh | 7 |
| Patti Garro | 8 |
| Bill Boutwell | 9 |
| Sue Wendt | 10 |
| Harley Reabe | 11 |
| Robert Schweder | 12 |
| Don Lenz | 13 |
| Dennis Mulder | 14 |
| Katie Mehn | 15 |
| Joe Gonyo | 16 |
| Keith Hess | 17 |
| Richard Trochinski | 18 |

READING OF THE CALL

The Green Lake County Board of Supervisors will convene at the Courthouse at the Government Center in the City of Green Lake, Wisconsin and via remote access on Tuesday the 18th day of August, 2020 at 6:00 PM for the regular meeting of the Board. Regular monthly business to be transacted includes:

CALL TO ORDER

ROLL CALL

READING OF THE CALL

PLEDGE OF ALLEGIANCE

APPOINTMENT OF DISTRICT #19 SUPERVISOR – GENE THOM

MINUTES OF 06/16/20

ANNOUNCEMENTS

CORRESPONDENCE

- Letter and petition regarding county wide ambulance service
- Letter from Professional Women's Connection regarding Kathy Munsey – Distinguished Woman of the Year

APPEARANCES

- Monthly update from County Administrator Cathy Schmit

RESOLUTIONS

- Resolution 13-2020 Ratifying the Chair's Declaration of a State of Emergency in Green Lake County Regarding COVID-19
- Resolution 14-2020 Resolution Declaring State of Emergency in Green Lake County Regarding COVID-19
- Resolution 15-2020 Relating to Eliminating the Fair Coordinator (75%) Position and the UWEX program Specialist FT Position While Creating a Single FT County Fair and UWEX Office Coordinator Position
- Resolution 16-2020 Resolution Regarding Staffing Agreement for Operations of the Green Lake County Corrections Facility between the County Board and the Sheriff
- Resolution 17-2020 Relating to Labor Agreement with Green Lake County Law Enforcement Association, WPPA Law Enforcement Employee Relations Division

ORDINANCES

- Ordinance 8-2020 Relating to Rezone in the Town of Brooklyn – Owner: Egbert Excavating Inc.
- Ordinance 9-2020 Amending Chapter 350 - Zoning
- Ordinance 10-2020 Repealing and Recreating Ch. 334 – Sewage Systems, Private

- Ordinance 11-2020 Amending Alcohol Violations, Chapter 163, Article I and Chapter 15, Citations

BUDGET ADJUSTMENTS

- Carryover Funds
- Corporation Counsel

COMMITTEE APPOINTMENTS

DEPARTMENTS TO REPORT ON September 15, 2020

FUTURE AGENDA ITEMS FOR ACTION & DISCUSSION

AND SUCH OTHER BUSINESS AS MY PROPERLY COME BEFORE THE BOARD OF SUPERVISORS

ADJOURN

Given under my hand and official seal at the Government Center in the City of Green Lake, Wisconsin this 15th day of August, 2020.

Elizabeth A. Otto

Green Lake County Clerk

PLEDGE OF ALLEGIANCE

1. The Pledge of Allegiance to the Flag was recited.

APPOINTMENT OF DISTRICT #19 SUPERVISOR – GENE THOM

2. **Motion/second (Garro/Wendt)** to approve the appointment of Gene Thom to fill the vacancy of Supervisor #19 with the term to expire in April of 2022. Motion carried with no negative vote. Present – 18, Absent – 1 (Bob Dolgner-District 1).

MINUTES OF 6/16/20 MEETING

3. **Motion/second (Buss/Mulder)** to approve the minutes of the June 16, 2020 County Board meeting with no additions or corrections. Motion carried with no negative vote.

ANNOUNCEMENTS

4. The next meeting of the County Board will take place on September 15, 2020 at 6:00 PM.

5. Chair Reabe informed the supervisors that a new Green Book from the WCA is on their desks along with an updated County Directory.

CORRESPONDENCE

6. County Clerk Liz Otto read a letter submitted by William Pflum of Markesan regarding a petition circulated against establishing a county wide ambulance service.

7. County Clerk Liz Otto read a letter from Rita Tetzlaff, President of the Ripon-Green Lake Chapter of the Professional Women's Connection congratulating Health Officer Kathy Munsey on being selected as their Distinguished Woman of the Year 2020.

MONTHLY UPDATE FROM COUNTY ADMINISTRATOR CATHY SCHMIT

8. County Administrator Cathy Schmit gave an update on current activities including preparation and compilation of the 2021 budget, COVID-19 response team, building security updates, and the county wide ambulance study. Schmit also informed the Board of recent activities in several departments.

RESOLUTIONS

9. Resolution 13-2020 Ratifying the Chair's Declaration of a State of Emergency in Green Lake County Regarding COVID-19.

Motion/second (Boutwell/Lenz) to adopt Resolution 13-2020. No discussion.

Roll call vote on motion to adopt Resolution 13-2020 – Ayes – 18, Nays – 0, Abstain – 0, Absent – 1 (Dolgner). Resolution 13-2020 passed as adopted.

10. Resolution 14-2020 Resolution Declaring State of Emergency in Green Lake County Regarding COVID-19. **Motion/second (Garro/Abendroth)** to adopt Resolution 14-2020. **Motion/second (Abendroth/Floeter)** to amend the resolution by eliminating Line 50 and Line 51 stating "that public comment at County Board meetings and committee meetings is suspended until the emergency declaration is rescinded". Discussion held. Roll call vote on motion to amend – Ayes – 18, Nays – 0, Abstain – 0, Absent – 1 (Dolgner). Roll call vote on motion to adopt Resolution 14-2020 as amended – Ayes – 18, Nays – 0, Abstain – 0, Absent – 1 (Dolgner). Resolution 14-2020 passed as adopted.

11. Resolution 15-2020 Relating to Eliminating the Fair Coordinator (75%) Position and the UWEX Program Specialist FT Position While Creating a Single FT County Fair and UWEX Office Coordinator Position. **Motion/second (Hess/Wendt)** to adopt Resolution 15-2020. Discussion held. Roll call vote on motion to adopt Resolution 15-2020 – Ayes – 18, Nays – 0, Abstain – 0, Absent – 1 (Dolgner). Resolution 15-2020 passed as adopted.

12. Resolution 16-2020 Resolution Regarding Staffing Agreement for Operations of the Green Lake County Corrections Facility between the County Board and the Sheriff. **Motion/second (Lenz/Boutwell)** to adopt Resolution 16-2020. No discussion. Roll call vote on motion to adopt Resolution 16-2020 – Ayes – 18, Nays – 0, Abstain – 0, Absent – 1 (Dolgner). Resolution 16-2020 passed as adopted.

13. Resolution 17-2020 Relating to Labor Agreement with Green Lake County Law Enforcement Association, WPPA Law Enforcement Employee Relations Division. **Motion/second (Boutwell/Wendt)** to adopt Resolution 17-2020.

Discussion held. Roll call vote on motion to adopt Resolution 17-2020 – Ayes – 18, Nays – 0, Abstain – 0, Absent – 1 (Dolgnier). Resolution 17-2020 passed as adopted.

ORDINANCES

14. Ordinance 8-2020 Relating to Rezone in the Town of Brooklyn – Owner: Egbert Excavating Inc. **Motion/second (Buss/Mulder)** to enact Ordinance 8-2020. No discussion. Roll call vote on motion to enact Ordinance 8-2020 – Ayes – 18, Nays – 0, Abstain – 0, Absent – 1 (Dolgnier). Ordinance 8-2020 passed as enacted.

15. Ordinance 9-2020 Amending Chapter 350 – Zoning. **Motion/second (Abendroth/Lenz)** to enact Ordinance 9-2020. No discussion. Roll call vote on motion to enact Ordinance 9-2020 – Ayes – 18, Nays – 0, Abstain – 0, Absent – 1 (Dolgnier). Ordinance 9-2020 passed as enacted.

16. Ordinance 10-2020 Repealing and Recreating Ch. 334 – Sewage Systems, Private. **Motion/second (Garro/Buss)** to enact Ordinance 10-2020. Discussion held. Corporation Counsel Dawn Klockow explained the changes to the ordinance. Roll call vote on motion to enact Ordinance 10-2020 – Ayes – 18, Nays – 0, Abstain – 0, Absent – 1 (Dolgnier). Ordinance 10-2020 passed as enacted.

17. Ordinance 11-2020 Amending Alcohol Violations, Chapter 163, Article I and Chapter 15, Citations. **Motion/second (Hess/Buss)** to enact Ordinance 11-2020. No discussion. Roll call vote on motion to enact Ordinance 11-2020 – Ayes – 18, Nays – 0, Abstain – 0, Absent – 1 (Dolgnier). Ordinance 11-2020 passed as enacted.

BUDGET ADJUSTMENTS

18. County Administrator requested additional accounts due to exclusion from previous resolution. **Motion/second (Lenz/Hess)** to approve budget adjustment as presented. Roll call vote – Ayes - 18, Nays - 0, Abstain - 0, Absent – 1 (Dolgnier).

19. Corporation Counsel requested increase in expense and revenue accounts due to additional teaching seminars. **Motion/second (Boutwell/Mulder)** to approve budget adjustment as presented. Roll call vote – Ayes - 18, Nays - 0, Abstain - 0, Absent – 1 (Dolgnier).

COMMITTEE APPOINTMENTS

20. Chair Reabe requested Board approval for the following appointments:

Shane Christophersen to the Economic Development Corporation for a term ending in April of 2021

Michael Lehner to the Board of Adjustment for a term ending in June of 2022

Crystal Marschall to the Princeton Library Board for a term ending in April of 2022

21. **Motion/second (Boutwell/Mulder)** to approve the appointments. Motion carried with no negative vote.

DEPARTMENTS TO REPORT ON September 15, 2020

22. Chair Reabe stated that there will be no scheduled department reports in September.

FUTURE AGENDA ITEMS FOR ACTION & DISCUSSION

23. None

ADJOURN

24. Chairman Reabe adjourned the meeting at 7:05 PM.

Respectfully Submitted,

Elizabeth Otto

County Clerk

RESOLUTION NUMBER 13-2020 Resolution Ratifying the Chair's Declaration of a State of Emergency in Green Lake County Regarding COVID-19

The County Board of Supervisors of Green Lake County, Green Lake, Wisconsin, duly assembled at its regular meeting on this 18th day of August 2020, does resolve as follows:

WHEREAS, in December 2019, a novel strain of the coronavirus now named Coronavirus Disease 2019 (COVID-19) was detected and has spread through many countries, including the United States; and

WHEREAS, the World Health Organization has declared a Public Health Emergency of International Concern; and the United States Department of Health and Human Services has declared a Public Health Emergency; and

WHEREAS, on March 13, 2020, President Donald Trump declared the ongoing Coronavirus Disease 2019 (COVID-19) pandemic of sufficient severity and magnitude to warrant an emergency declaration for all states, tribes, territories, and the District of Columbia pursuant to section 501 (b) of the Robert T. Stafford Disaster Relief and Emergency Assistance Act, 42 U.S.C. 5121-5207 (the "Stafford Act").

WHEREAS, the continued rise of confirmed cases of COVID-19 within Wisconsin, Green Lake County, and counties surrounding Green Lake County, constitutes a condition within the County posing an imminent threat of a disaster within the meaning of Chapter 323 of the Wisconsin Statutes that could impair medical care, health protection, and other critical systems of Green Lake County; and

WHEREAS, declaring a state of emergency will facilitate and expedite the use of resources to protect persons from the impacts of the spread of COVID-19 while ensuring continuity of critical operations within Green Lake County.

NOW THEREFORE BE IT RESOLVED, the Green Lake County Board of Supervisors, under the power vested in it by Wis. Stat. §323.11, hereby ratifies the declaration of Green Lake County Chair Harley Reabe made on August 6, 2020.

FISCAL NOTE: appropriations under the emergency declaration shall not exceed \$290,000 and shall be remitted from the contingency fund.

Majority vote is needed to pass.

County Board Chair, Harley Reabe recommends approval

Passed and Adopted this 18th day of August, 2020

Roll Call on Resolution 13-2020

Ayes 18, Nays 0, Absent 1, Abstain 0

Submitted by County Board Chair. /s/ Harley Reabe

RESOLUTION NUMBER 14-2020

Resolution Declaring State of Emergency in Green Lake County Regarding COVID-19

The County Board of Supervisors of Green Lake County, Green Lake, Wisconsin, duly assembled at its regular meeting on this 18th day of August 2020, does resolve as follows:

WHEREAS, in December 2019, a novel strain of the coronavirus now named Coronavirus Disease 2019 (COVID-19) was detected and has spread through many countries, including the United States; and

WHEREAS, the World Health Organization has declared a Public Health Emergency of International Concern; and the United States Department of Health and Human Services has declared a Public Health Emergency; and

WHEREAS, on March 13, 2020, President Donald Trump declared the ongoing Coronavirus Disease 2019 (COVID-19) pandemic of sufficient severity and magnitude to warrant an emergency declaration for all states, tribes, territories, and the District of Columbia pursuant to section 501 (b) of the Robert T. Stafford Disaster Relief and Emergency Assistance Act, 42 U.S.C. 5121-5207 (the "Stafford Act").

WHEREAS, the continued rise of confirmed cases of COVID-19 within Wisconsin, Green Lake County, and counties surrounding Green Lake County, constitutes a condition within the County posing an imminent threat of a disaster within the meaning of Chapter 323 of the Wisconsin Statutes that could impair medical care, health protection, and other critical systems of Green Lake County; and

WHEREAS, declaring a state of emergency will facilitate and expedite the use of resources to protect persons from the impacts of the spread of COVID-19 while ensuring continuity of critical operations within Green Lake County.

NOW THEREFORE BE IT RESOLVED, the Green Lake County Board of supervisors, under the power vested in it by Wis. Stat. §323.11, hereby declares a state of emergency in Green Lake County.

BE IT FURTHER RESOLVED, that the state of emergency shall last until November 17, 2020, unless rescinded sooner by a Resolution of the County Board.

BE IT FURTHER RESOLVED, that if the Health and Human Services Department deems it necessary to make use of volunteer health care practitioners, the Health Office shall notify the state department of health services.

BE IT FURTHER RESOLVED, that the County Board Chair and County Administrator have joint authority to grant limited exceptions to current County policies and ordinances which deal with employment, daily operation and function of County facilities where it is the best interest of the county for the purpose of building and facility safety, employee policies and procedures, internal county operation and functions during the COVID-19 pandemic. All exceptions should be consistent with Wis. Ch. 323 (Emergency Management), any State or Federal legislation connected with the COVID-19 pandemic, and based on best practices as recommended by the CDC, WI DHS and the Green Lake County Health Department.

BE IT FURTHER RESOLVED, that the County Board Chair and County Administrator have joint authority to draft policies and procedures that are necessary to protect the public who enter and employees who work in County buildings and facilities from the spread of COVID-19, and shall consider all available state and federal guidance and recommendations for reopening the County's facilities for the public and County employees.

BE IT FURTHER RESOLVED, if the County Board Chair is unable to perform the duties under this resolution, the power to make decisions shall lie with the County Board Vice-chair.

BE IT FURTHER RESOLVED, if the County Administrator is unable to perform the duties under this resolution, the power to make decisions shall lie with the Corporation Counsel.

~~**BE IT FURTHER RESOLVED**, that public comment at County Board Meetings and committee meetings is suspended until the emergency declaration is rescinded.~~ **Remove per amendment**

BE IT FURTHER RESOLVED, that so long as the meeting is consistent with the requirements of open meetings, the County Board or its committees may conduct electronic meetings for conducting County business.

BE IT FURTHER RESOLVED, that all policies and directives enacted under Resolution 04-2020 and Resolution 09-2020, shall continue in effect until the expiration of this declaration, unless the policy has a sunset date set by state or federal law, then the policy shall expire based on state or federal law.

FISCAL NOTE: all appropriations under all emergency declarations shall not exceed \$290,000 and shall be remitted from the contingency fund.

Administrative Committee recommends approval
 Passed and Adopted this 18th day of August, 2020
 Roll Call on Resolution 14-2020
 Ayes 18, Nays 0, Absent 1, Abstain 0
 Submitted by Administrative Committee: /s/ Harley Reabe, Chair; /s/ Keith Hess; /s/ Dennis Mulder; /s/ Katie Mehn

RESOLUTION NUMBER 15-2020

Relating to Eliminating the Fair Coordinator (75%) Position and the UWEX Program Specialist FT Position While Creating a Single FT County Fair and UWEX Office Coordinator Position

The County Board of Supervisors of Green Lake County, Green Lake, Wisconsin, duly assembled at its regular meeting begun on the 18th day of August 2020, does resolve as follows:

WHEREAS, the Green Lake County Administrator received the resignation of the current Green Lake County Fair Coordinator which was effective July 3, 2020, and

WHEREAS, with the Fair Coordinator Position vacancy, a study of the current needs of the UW Extension Office revealed that a streamlined and coordinated effort from Green Lake County in association with the University of Wisconsin Extension in the planning and execution of the annual Green Lake County Fair would best serve County stakeholders, and

WHEREAS, the Fair Coordinator position vacancy creates an opportunity to modify the operational team model in a manner that will be more conducive to effective team coordination, cost efficiency, and improved staff morale.

WHEREAS, the County Administrator and Human Resources Coordinator have confirmed that the current employee who holds the UWEX Program Specialist position will accept the additional duties that were performed by the Fair Coordinator if the two positions are eliminated and consolidated.

NOW THEREFORE BE IT RESOLVED that the Green Lake County Board of Supervisors does hereby approve modification to the UWEX staffing team model by eliminating one (1) Fair Coordinator (75%) position and one (1) UWEX Program Specialist FT position and establishing a single FT County Fair and UWEX Office Coordinator position creating a department that is more efficient, cost effective and conducive to smooth departmental operations and strengthened employee morale. The job description is attached hereto.

BE IT FURTHER RESOLVED that the new County Fair and UWEX Office Coordinator position is created effective August 19, 2020. The position shall be placed in pay group 13. The salary and fringe benefits for the remainder of 2020 will be covered by the salary and fringe benefits in the budget for the vacant Fair Coordinator position, and any budgetary shortfall will require a budget adjustment or line item transfer.

BE IT FURTHER RESOLVED that the County Administrator shall place the County Fair and UWEX Office Coordinator position into the 2021 County Budget as shown in the fiscal note in this Resolution.

BE IT FURTHER RESOLVED that the newly created County Fair and UWEX Office Coordinator position will be filled by the current UWEX Program Specialist.

FISCAL NOTE:

Potential projected savings with this restructuring scenario:

GREEN LAKE COUNTY PERSONNEL COSTS 2021 BUDGET

DEPARTMENT: FAIR / UWEX

*round off all totals to the nearest dollar

| JOB TITLE | EMPLOYEE NAME | RATE | HOURS | ANNUAL SALARY | OT | RETIREMENT | SOCIAL SECURITY | HEALTH | LIFE | TOTAL FRINGE BEN. | TOTAL |
|------------------------------------|----------------|-------|-------|---------------|------|------------|-----------------|-----------|--------|-------------------|------------|
| FAIR COORDINATOR | VACANT | 22.80 | 1560 | \$ 35,568 | | \$ 2,384 | \$ 2,721 | \$ - | \$ 203 | \$ 5,308 | \$ 40,876 |
| PROGRAM SPECIALIST | KATHY NINNEMAN | 23.05 | 2080 | \$ 47,944 | | \$ 3,213 | \$ 3,668 | \$ 20,216 | \$ 270 | \$ 27,367 | \$ 75,311 |
| 2021 MERIT | | | | \$ 1,670 | | \$ 112 | \$ 128 | | | \$ 240 | \$ 1,910 |
| 2021 TOTAL: | | | | \$ 85,182 | \$ - | \$ 5,709 | \$ 6,517 | \$ 20,216 | \$ 473 | \$ 32,915 | \$ 151,011 |
| | | | | | | | | | | | |
| | | | | | | | | | | | |
| | | | | | | | | | | | |
| PROPOSED: | | | | | | | | | | | |
| | | | | | | | | | | | |
| FAIR AND UWEX OFFICE COORDINATOR: | | | | | | | | | | | |
| | KATHY NINNEMAN | 24.77 | 2080 | \$ 51,522 | | \$ 3,452 | \$ 3,942 | \$ 20,216 | \$ 270 | \$ 27,880 | \$ 79,402 |
| 2021 MERIT | | | | \$ 1,030 | | \$ 70 | \$ 79 | | | \$ 149 | \$ 1,179 |
| 2021 PROPOSED TOTAL: | | | | \$ 52,552 | \$ - | \$ 3,522 | \$ 4,021 | \$ 20,216 | \$ 270 | \$ 28,029 | \$ 80,581 |
| | | | | | | | | | | | |
| Grand Total Restructuring Savings: | | | | \$ 32,630 | \$ - | \$ 2,187 | \$ 2,496 | \$ - | \$ 203 | \$ 4,886 | \$ 70,430 |

Majority vote is needed to pass.

☒ Approved by Personnel ☐ Disapproved by Personnel

☒ Approved by Finance ☐ Disapproved by Finance

Agriculture/Extension Education & Fair Committee recommends approval

Passed and Adopted this 18th day of August 2020

Roll Call on Resolution 15-2020

Ayes 18, Nays 0, Absent 1, Abstain 0

Submitted by Agriculture/Extension Education & Fair Committee: /2/ Pattie Garro, Chair; /s/ Ken Bates; /s/ Keith Hess

RESOLUTION NUMBER 16-2020

Resolution regarding Staffing Agreement for Operations of the Green Lake County Corrections Facility between the County Board and the Sheriff

The County Board of Supervisors of Green Lake County, Green Lake, Wisconsin, duly assembled at its regular meeting on this 18th day of August 2020, does resolve as follows:

WHEREAS, the Green Lake County Corrections Facility has 10 double occupancy cells; and,

WHEREAS, Wis. Admin. Code DOC §350.20 requires that the County Board and the Sheriff enter into an agreement regarding staffing needs for a jail with double bunks in the cells to ensure the health, safety, and security of the jail staff and inmates when using cells for double occupancy; and,

WHEREAS, the state jail inspector is requiring that the County Board and the Sheriff update its Staffing Agreement for Operations of the Green Lake County Corrections Facility, which has not been updated since July 17, 2010.

NOW THEREFORE BE IT RESOLVED, that the attached Staffing Agreement for Operations of the Green Lake County corrections Facility may be executed by Green Lake County Board Chairman Harley Reabe.

BE IT FURTHER RESOLVED, that the Sheriff shall file the signed Staffing Agreement for the Operations of the Green Lake County Corrections Facility with the Wisconsin Department of Corrections as required by Wis. Admin. Code DOC §350-20.

**Staffing Agreement for Operations of the
Green Lake County Corrections Facility**

This Agreement is effective upon the date of the last signature affixed hereto and is entered into between Sheriff Mark A. Podoll and the Green Lake County of Supervisors for the purpose of jointly agreeing that adequate staffing needs required to ensure the health, safety, and security of the staff and inmates of the Green Lake County Correctional Facility have been established. The terms of this Agreement are as follows:

1. Green Lake County will have 10 cells with double bunking.
2. The Green Lake County Board of Supervisors approves the following updated list of staff positions for the Green Lake County Correctional Facility. Full time Equivalency (FTE) is 2080 hours per year.

(1) Corrections Administrator (1 FTE)

(3) Corrections Sergeants (3 FTE)

(9) Corrections Officers (9 FTE)

(2 part-time) Corrections Officers (1 FTE)

(8 – 10 part-time) Corrections Master Control Aides (4.25 FTE)

(1) Corrections Clerk (1 FTE)

3. This Agreement replaces the previous staffing agreement dated on July 17, 2010.

4. There will be a minimum of three (3) Correctional staff on duty, per shift, 24 hours per day. The staff will consist of one (1) Female Officer, one (1) male officer, one (1) additional staff from the Corrections Officer or Master Control Aide, Corrections Sergeant categories.

5. The Green Lake County Board of Supervisors and the Sheriff also agree that an increase in inmate population or a change in operational requirements occurs may require additional staffing to ensure the safety of the inmates and the staff.

6. This Agreement shall remain in effect until rescinded or amended by mutual written agreement of the Green Lake County Board of Supervisors and the Green Lake County Sheriff.

Mark A. Podoll

Sheriff

Date: _____

Harley Reabe

Green Lake County Board Chairman

Date: _____

Fiscal note: is not applicable.

Majority vote is needed to pass.

Judicial/Law Enforcement & Emergency Management Committee recommends approval

Passed and Adopted this 18th day of August, 2020

Roll Call on Resolution 16-2020

Ayes 18, Nays 0, Absent 1, Abstain 0

Submitted by Judicial/Law Enforcement & Emergency Management Committee: /s/ Joe Gonyo, Chair; /s/ Sue Wendt; /s/ Ken Bates; /s/ Don Lenz; /s/ Keith Hess

RESOLUTION NUMBER 17-2020

Relating to Labor Agreement with Green Lake County Law Enforcement Association, WPPA Law Enforcement Employee Relations Division

The County Board of Supervisors of Green Lake County, Green Lake, Wisconsin, duly assembled at its regular meeting begun on the 18th day of August, 2020, does resolve as follows:

WHEREAS, a tentative agreement has been reached between Green Lake County and the Green Lake County Law Enforcement Association, WPPA Law Enforcement Employee relations division; and,
NOW THEREFORE BE IT RESOLVED, that the Green Lake County Board of Supervisors does ratify the attached summary of the four-year contract with its attached wage appendices for 2021, 2022, 2023 and 2024, effective January 1, 2021.
BE IT FURTHER RESOLVED, that the Green Lake County Administrator may execute the contract on behalf of the County.
FISCAL NOTE:

Wage rate increases are 2% effective January 1, 2021, 1.5% effective January 1, 2022, 1.5% effective October 1, 2022, 1.5% effective January 1, 2023, 1.5% effective October 1, 2023, 1.5% effective January 1, 2024, 1.5% effective October 1, 2024. Estimated annual costs for adjusted wages are \$19,675 for 2021, \$18,871 for 2022, \$30,899 for 2023 and \$31,833 for 2024. Average annual cost increase of \$25,319. Estimated rate increase over four (4) years 8.7%.

TENTATIVE AGREEMENT CONTRACT AMENDMENTS

Amend ARTICLE 7, SECTION G – SHIFT DIFFERENTIAL

1. Shift Differential

Shift differential shall be paid as follows;

For Patrol and Detectives: ~~\$.40~~ **\$.45** for each hour worked from ~~4:00 PM to 12:00 midnight~~ **5:00 PM to 6:00 AM**, and ~~\$.50 for each hour worked from 12:00 midnight to 8:00 a.m.~~

2. Amend ARTICLE 12 – HOLIDAYS

A. At the beginning of each year, each employee will be credited with eighty hours of floating holidays and ~~sixteen (16)~~ **twenty-four (24)** hours of personal days. Personal holidays shall be used in increments of no less than four (4) hours. In the event the department schedule does not permit an employee to receive the required number of holidays off in the calendar year, said employee shall receive pay for the remaining holidays at her/his regular rate. In addition, each employee working any of the holidays of New Year's Day, Easter, Memorial Day, Fourth of July, Labor Day, Thanksgiving and Christmas shall be compensated at the rate of double time for any and all hours worked.

3. Amend ARTICLE 13, Section C (3) (e) – VACATION SELECTION

e..The projected work schedule will be posted. The selections will be marked right on the schedule.

1. A guide sheet will be posted for the employees to indicate that he/she has made their selection and the date and time the selection was made. **After making the selection, the employee shall notify the next picking employee by phone and/or text that it is their turn to select.**
2. **Employee will have 72 hours to make their vacation selection. If selection is not made within the 72 hours, the next employees selects. The employee that missed can select at any time but cannot "bump" other employees from dates already selected.**
3. **The employee must file a vacation request sheet at the time the selection is made. The employee shall submit an electronic request through the scheduling program when picking.**

4. Amend Appendix A – WAGE RATES 2021-2024

| | |
|------------|------|
| 01/01/2021 | 2% |
| 01/01/2022 | 1.5% |
| 10/01/2022 | 1.5% |
| 01/01/2023 | 1.5% |
| 10/01/2023 | 1.5% |
| 01/01/2024 | 1.5% |
| 10/01/2024 | 1.5% |

5. Amend ARTICLE 24 – DURATION

This Agreement shall be effective as of ~~January 1, 2018~~ **January 1, 2021**, and shall remain in force and effect through ~~December 31, 2020~~ **December 31, 2024**, and shall automatically renew itself from year to year unless each party notifies the other in writing on or before ~~July 1, 2020~~ **July 1, 2024** that it desires to alter, or amend this Agreement. This Agreement shall remain in full force and effect during negotiations.

6. Amend ARTICLE 25 – TERM OF AGREEMENT

The term of this Agreement shall be for ~~three (3)~~ **four (4)** years, from ~~January 1, 2018 to midnight, December 31, 2020~~ **January 1, 2021 to midnight, December 31, 2024.**

7. Amend ARTICLE 12 – HOLIDAY ALLOWANCE

"Use of compensatory time will be authorized only with supervisor approval, and at no time shall the use of compensatory time create overtime."

Majority vote is needed to pass

Personnel Committee recommends approval

Passed and Adopted this 18th day of August 2020.

Roll Call on Resolution 17-2020

Ayes 18, Nays 0, Absent 1, Abstain 0

Submitted by Personnel Committee: /s/ Robert Schweder, Chair; /s/ Sue Wendt; /s/ curt Talma

ORDINANCE NO. 8-2020
Relating to: Rezone in the Town of Brooklyn
Owner: Egbert Excavating Inc.

The County Board of Supervisors of Green Lake County, Green Lake, Wisconsin, duly assembled at its regular meeting begun on the 18th of August, 2020, does ordain as follows:

NOW, THEREFORE, BE IT ORDAINED that the Green Lake County Zoning Ordinance, Chapter 350 as amended, Article IV Zoning Districts, Section 350-26 Official Map, as relates to the Town of Brooklyn, shall be amended as follows:
W1302 N. Lawson Drive, Parcel #004-00356-0000, Part of the SE¼ of Section 16, T16N, R13E, ±3.3 acres. Rezone ±0.7 acres from A-1 Farmland Preservation District to I Industrial District and ±2.6 acres from A-1 Farmland Preservation District to NRC Natural Resources Conservancy District. To be identified by Certified Survey Map.

BE IT FURTHER ORDAINED, that this ordinance shall become effective upon passage and publication.

Land Use Planning & Zoning Committee recommends approval

Passed and Enacted this 18th day of August 2020

Roll Call on Ordinance 8-2020

Ayes 18, Nays 0, Absent 1, Abstain 0

Submitted by Land Use Planning & Zoning Committee:

/s/ Curt Talma, Chair; /s/ Harley Reabe; /s/ Don Lenz; /s/ Chuck Buss

ORDINANCE NO. 9-2020
Amending Chapter 350 - Zoning

The County Board of Supervisors of Green Lake County, Green Lake Wisconsin, duly assembled at its regular meeting begun on the 18th day of August 2020, does ordain as follows:

Section 1. Green Lake County Ordinance, No. 146-76, as amended through Ord, No. 790-03, and as subsequently amended.

§ 350-17 Dwelling design and construction.

A. All dwellings and buildings as defined and permitted by this chapter shall conform to the following. They shall:

(1) Be attached to a permanent foundation meeting the requirements of the State of Wisconsin Uniform Dwelling Code provisions in such a manner as to comply with standards for vertical loading, uplift and lateral forces and so designed and constructed that the floor elevation is reasonably compatible with other dwellings in the area.

(2) Have a first-story minimum area of 800 square feet and be not less than 20 feet in their smallest horizontal dimension, exclusive of attached garage, carport or open deck.

(3) Have any wheels, axles, hitches, tow bars and other equipment necessary for transporting on streets or highways removed when the structure is placed on the

4) Be constructed in accordance with accepted construction practices and building codes. In no case shall a shipping or storage container(s), or parts thereof, be used as a dwelling.

§ 350-19 Height regulations.

C. Height exceptions. Farm buildings not for human habitation; chimneys; cooling towers; roof-mounted solar panel arrays; elevator bulkheads; fire towers; monuments; penthouses; stacks; scenery lofts; tanks; water towers; ornamental towers; spires; wireless, television or broadcasting towers; masts or aerials; telephone, telegraph and power transmission poles and lines; and microwave radio relay structures and necessary mechanical appurtenances are hereby excepted from the height regulations of this chapter and may be erected in accordance with other regulations or ordinances of Green Lake County.

§ 350-38 R-1 Single-Family Residence District.

A. Permitted uses.

(1) Single-family dwellings, ~~provided that the Board of Adjustment may permit the conversion of any single family dwelling existing on the effective date of this chapter to house not more than two families.~~ Trailers and mobile homes may not be used for dwellings except as specifically permitted by this chapter.

E. Accessory building structures. The total combined footprint area allowed for attached and detached accessory building structures shall not exceed 10% of the land area, excluding any road right-of-way. Each accessory building structure shall satisfy all of the following standards: [Added 2-15-2011 by Ord. No. 989-2011]

(1) Setbacks: same as principal structure.

(2) Height: 25 feet maximum; ground floor surface to peak. There shall be no sidewalls above the ground floor ceiling joist, unless attached to the dwelling unit. Ground floor sidewalls shall not exceed 15 feet in height.

(3) Area: 1,500 square foot maximum footprint (ground floor).

(4) Volume: 25,000 cubic feet maximum volume.

(5) Human habitation of a detached accessory building structure may be allowed, however shall be limited to 20% of the footprint area or 300 square feet, whichever is less. This standard shall apply to only one detached accessory building structure per lot or parcel.

(6) In no case is a shipping or storage container(s) to be utilized as a residential accessory building structure.

§ 350-39 R-2 Single-Family Mobile Home Residence District.

F. Accessory building structures. The total combined footprint area allowed for attached and detached accessory building structures shall not exceed 10% of the land area, excluding any road right-of-way. Each accessory building structure shall satisfy all of the following standards: **[Added 2-15-2011 by Ord. No. 989-2011; amended 11-14-2017 by Ord. No. 22-2017]**

(1) Setbacks: same as principal structure.

(2) Height: 25 feet maximum; ground floor surface to peak. There shall be no sidewalls above the ground floor ceiling joist. Ground floor sidewalls shall not exceed 15 feet in height.

(3) Area: 1,500 square foot maximum footprint (ground floor).

(4) Volume: 25,000 cubic feet maximum volume.

(5) Human habitation of a detached accessory building structure may be allowed; however it shall be limited to 20% of the footprint area or 300 square feet, whichever is less. This standard shall apply to only one detached accessory building structure per lot or parcel.

(6) In no case is a shipping or storage container(s) to be utilized as a residential accessory building structure.

§ 350-40 R-3 Multiple-Family Residence District.

E. Accessory structure standards. Each unit of a multiple-family dwelling residence shall be allowed one attached and one detached accessory building structure. In no case shall the total combined footprint area of all accessory building structures for the units exceed 10% of the lot or parcel area, excluding any road right-of-way. Each detached accessory building structure shall satisfy all of the following standards: [Amended 3-19-2019 by Ord. No. 2-2019]

(1) Setbacks: same as principal structure.

(2) Height: 25 feet maximum; ground floor surface to peak. There shall be no sidewalls above the ground floor ceiling joist. Ground floor sidewalls shall not exceed 15 feet in height.

(3) Area: 600 square foot maximum footprint (ground floor).

(4) Volume: 10,000 cubic feet maximum volume.

(5) In no case is a shipping or storage container(s) to be utilized as a residential accessory building structure.

§ 350-41 R-4 Rural Residential District.

E. Accessory structure standards. The total combined footprint area allowed for attached and detached accessory building structures shall not exceed 10% of the land area, excluding any road right-of-way. An accessory building structure shall satisfy all of the following standards:

(1) Setbacks: same as principal structure.

(2) Height: 25 feet maximum; ground floor surface to peak. There shall be no sidewalls above the ground floor ceiling joist, unless attached to the dwelling unit. Ground floor sidewalls shall not exceed 15 feet in height.

(3) Area: 1,500 square foot maximum footprint (ground floor).

(4) Volume: 25,000 cubic feet maximum volume.

(5) Human habitation of a detached accessory building structure may be allowed, however shall be limited to 20% of the footprint area or 300 square feet, whichever is less. This standard shall apply to only one detached accessory building structure per lot or parcel.

(6) In no case is a shipping or storage container(s) to be utilized as a residential accessory building structure.

§ 350-43.2 (Reserved) Solar Panel Arrays shall comply with the following:

(1) Ground-mounted solar panel arrays that can exceed 8 feet in adjusted height (lowest adjacent grade to maximum vertical extent) or have a solar panel surface area greater than 32 square feet must be authorized by a land use permit and are required to meet all the required setback set forth in this chapter.

(2) Ground-mounted solar panel arrays shall not exceed 25 feet in height (lowest adjacent grade to maximum vertical extent).

(3) Roof-mounted solar panel arrays are not subject to Section 350-19 and 350-20 of this chapter and are exempt from the land use permit requirement under Section 350-65.

§ 350-50 Setback distances.

[Amended 8-19-2014 by Ord. No. 1092-2014]

Except as otherwise provided in the specific zoning district, the distances from the center line, as defined by § 350-49 of this article, or from the front line to the setback line shall be as provided by the following subsections. Whenever a highway is improved to a classification requiring a greater setback distance than that required by this chapter prior to such improvement, the setback distances shall not be affected by such improvement. In cases where the provisions of this section may be interpreted to provide for different setback distances, the greater setback distance shall prevail, but this regulation shall not apply to streets in platted subdivisions.

A. Along highways generally. The setback distance from the center line or right-of-way line, at any point, for the respective classes of highways shall be as follows:

[Amended 11-14-2017 by Ord. No. 22-2017; 3-19-2019 by Ord. No. 2-2019]

| Highway Classification | Setback From Center Line (feet) | Setback From Street Lot Line (feet) |
|--|------------------------------------|--|
| State trunk highways | 110 | Not less than 67 |
| State trunk highways | 75 | Not less than 40 |
| County trunk highways | 75 | Not less than 40 |
| Town roads, except in platted subdivisions | | 3040 |
| Streets in platted subdivisions | | |

§ 350-52 Structures permitted within setback lines.

A. The following kinds of structures may be placed between the setback lines and the highway:

(1) Open fences, height not to exceed 4 feet (adjacent grade to maximum vertical extent).

(8) Uncovered landings and steps, not exceeding 24 inches in height from adjacent grade, the sole purpose of which is to provide ingress to and egress from a non-conforming single-family dwelling to the highway setback. In these cases, these structures shall be constructed to meet the minimum standards set forth in SPS 321.04, Wis. Admin. Code.

(9) Retaining and decorative landscape walls may be allowed in the street yard, side yard and rear yard with a minimum zero foot setback.

§ 350-57 Review and revocation of conditional use permits.

144 [Amended 11-14-2017 by Ord. No. 22-2017]

A. The Land Use Planning and Zoning Committee shall retain continuing jurisdiction over all conditional uses for the purpose of resolving complaints against all previously approved conditional uses. Such authority shall be in addition to the enforcement authority of the Land Use Planning and Zoning Department to order the removal or discontinuance of any unauthorized alterations of an approved conditional use and the elimination, removal or discontinuance of any violation of a condition imposed prior to or after approval, or violation of any other provision of this chapter.

B. Complaint procedure. Upon written complaint by any citizen or official, the Land Use Planning and Zoning Committee shall initially determine whether said complaint indicates a reasonable probability that the subject conditional use is in violation ~~or either of either~~ the purpose and intent of this chapter, a condition of approval or other requirement imposed hereunder. Upon reaching a positive initial determination, a hearing shall be held upon notice. Any person may appear at such hearing and testify in person or be represented by an agent or attorney. The Land Use Planning and Zoning Committee may, in order to bring the subject conditional use into compliance with the standards set forth in this chapter or conditions previously imposed by the Land Use Planning and Zoning Committee, modify existing conditions upon such use and impose additional reasonable conditions upon the subject conditional use. Additionally, the offending party may be subjected to a forfeiture as set forth in Article X. In the event that no reasonable modification of such conditional use can be made, the Land Use Planning and Zoning Committee may revoke the subject conditional approval and direct the Land Use Planning and Zoning Department and Corporation Counsel to seek the elimination of the subject use. Following any such hearing, the decision of the Land Use Planning and Zoning Committee shall be furnished to the current owner of the conditional use, in writing, stating the reasons therefor. An appeal from a decision of the Land Use Planning and Zoning Committee under this section may be taken to the Board of Adjustment.

§350-77 Word usage and definitions

PRINCIPAL STRUCTURE

The main or primary structure on a land area that is utilized for the property's principal use, ~~including structures attached or structures constructed in a manner that are utilized as if they were attached.~~

Section 2. This ordinance shall become effective upon passage and publication.

Section 3. The repeal and recreation of any section herein shall not have any effect on existing litigation and shall not operate as

Section 4. All ordinances and parts of ordinances in conflict herewith are hereby repealed.

Land Use Planning & Zoning Committee recommends approval

Passed and Enacted this 18th day of August, 2020

Roll Call on Ordinance 9-2020

Ayes 18, Nays 0, Absent 1, Abstain 0

Submitted by Land Use Planning & Zoning Committee: /s/ Curt Talma, Chair; /s/ Harley Reabe; /s/ Charles Buss; /s/ Don Lenz

ORDINANCE NO. 10-2020

Repealing and Recreating Ch. 334 – Sewage Systems, Private

The County Board of Supervisors of Green Lake County, Green Lake Wisconsin, duly assembled at its regular meeting begun on the 18th day of August 2020, does ordain as follows:

WHEREAS, the Land Use Planning and Zoning Committee has reviewed the recommendations of the Land Use Planning and Zoning Department and finds that the Ch. 334 – Sewage Systems, Private as currently written requires a comprehensive revision.

NOW, THEREFORE, THE COUNTY BOARD OF SUPERVISORS OF THE COUNTY OF GREEN LAKE DOES ORDAIN AS FOLLOWS:

Section 1. Green Lake County Ordinance, Chapter 334, Sewage Systems, Private is hereby repealed and recreated as follows:

334-1 Statutory Authorization

334-2 Purpose

334-3 Jurisdiction

334-4 Administration

334-5 General Provisions

334-6 Installations Prohibited

334-7 Soil and Site Evaluations

334-8 Sanitary Permits and Applications

334-9 Reconnections

334-10 Construction Affecting Wastewater Flow or Contaminant Load

334-11 Construction Not Affecting Wastewater Flow or Contaminant Load

334-12 Permit Fees

334-13 POWTS Maintenance Program

334-14 Non-Plumbing Sanitation Systems

334-15 Holding Tanks

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334-17 Violations, Penalties, Remedial Action, Enforcement

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334-1 Statutory Authorization.

This Chapter is adopted pursuant to the authority contained in §§ 59.70(5), 66.0703, 145.19(1b), 145.20, , and 254.59(2) Wis. Stats. and Wis. Admin. Code SPS Chs. 381, 382, 383, 384, 385, and 391.

334-2 Purpose.

This Chapter is adopted for the purpose of promoting and protecting the public health, safety, prosperity and general welfare and to further the maintenance of safe and healthful conditions for the people and communities within the County. This Chapter is intended to ensure the proper siting, design, construction, installation, inspection, and maintenance of all private on-site wastewater treatment systems so as to protect the health of the citizens of the County. As unforeseen circumstances arise which are not specifically covered, the basic principles enumerated in this Chapter shall serve to define the intent.

334-3 Jurisdiction.

This Chapter shall apply throughout the unincorporated areas of the County, including all lands and waters, and shall apply to those incorporated areas of the County which have not adopted and do not adopt their own sanitary code or Code.

334-4 Administration.

A. This Chapter incorporates by reference the following rules, regulations, and laws, as set forth in the Wisconsin State Statutes and the Wisconsin Administration Code: §§ 59.70(5), 281, 145, 146 and 968.10, Wis. Stats.; SPS 381, SPS 382, SPS 383, SPS 384, SPS 385, SPS 387, SPS 391, NR 113 and NR 116 Administrative Code, as amended. These rules, regulations, and laws shall apply until amended or renumbered and then shall apply as amended or renumbered.

B. The Land Use Planning and Zoning Department (hereinafter "*Department*") under direction of the Land Use Planning and Zoning Director (hereinafter "*Director*") shall be responsible for the administration and enforcement of this Chapter. The responsibilities of the Department may be delegated by the Director to personnel employed by the County.

C. The Director or their designee(s) shall have the following duties and power:

1. Administer provisions of Wisconsin Fund Grant Program as required by Wisconsin State Statutes and Wisconsin Administrative Code.
2. Advise applicants as to the provisions of this Chapter and assist them in preparing permit applications.
3. Review and approve plans for private on-site wastewater treatment and sanitation systems that treat domestic wastewater.
4. Issue or deny permits and inspect properties for compliance with this Chapter.
5. Keep records of all permits issued, inspections made, work approved and other official actions.
6. Have access to any structure or premises between 8:00 a.m. and 6:00 p.m. for the purpose of performing duties. Application for and issuance of a sanitary permit shall constitute permission by the owner for said access.
7. Report violations of this Chapter to the Planning and Zoning Committee and the Corporation Counsel.

8. Upon reasonable cause or question as to proper compliance, revoke any permit issued under this Chapter and require cessation of any construction, alteration or use of any building which is in violation of the provisions of this Chapter until compliance with this Chapter or all applicable State Statutes and Codes is obtained.

9. Order any person owning, using, operating or installing a POWTS to modify, repair, replace or return the POWTS to a safe and sanitary condition if they find the POWTS defective, unsanitary, malfunctioning or otherwise in violation of this Chapter or other applicable state regulations.

334-5 General Provisions.

A. Public Sewer. All plumbing fixtures shall be connected to a public sewer where available. Determination of whether a sewer is available shall be made by the local sanitary district. Where such a public sewer system is not available, a private sewage system shall be used.

B. Allowable Use. Private sewage systems or other treatment tank and effluent disposal systems shall be constructed when no public sewer is available to the property to be served. Unless otherwise specifically approved by the Department, the wastewater disposal system of each building shall be entirely separate from and independent of that of any other structure or building. A private sewage system may be owned by the property owner or by a special purpose district. The use of a common system will be subject to the same plan review procedures as for systems serving public buildings.

C. Floodplain. Any private sewage system, or portion(s) thereof, installed within a floodplain shall comply with all applicable requirements of Wisconsin Administrative Code NR 116 and Chapter 300.

D. Abandonment of Private Sewage Systems.

1. All unused treatment tanks, settling chambers, dosing chambers and seepage pits shall have the contents removed and disposed of in accordance with the requirements of Wisconsin Administrative Code NR 113, or acts amendatory thereto. The top or entire tank shall be removed and the remaining portion of the tank or excavation shall be immediately filled with soil material of similar characteristics to that of which exists on the property.

E. Failing System.

1. When a failing or malfunctioning private sewage system is identified, the sewage disposal system shall be corrected or its use discontinued within that period of time required by Department order, but in no case shall this time period be extended beyond one (1) year of the notification of failure or malfunction. Health and safety hazards shall be abated immediately.

2. If any part of a system has failed, the entire system shall be evaluated for compliance with existing codes and this Chapter.

F. Domestic Waste. All water-carried wastes derived from ordinary human living uses shall enter the septic or treatment tank unless otherwise specifically exempted by the State or this Chapter.

G. A Non-plumbing Sanitation System. A non-plumbing sanitation system may be permitted only when the structure or premises served by the system is not provided with any type of indoor plumbing system. If plumbing is installed in the structure a private on-site wastewater treatment system shall be installed prior to the connection of water service.

H. Cesspools. The use of a cesspool is prohibited.

I. Industrial Waste / Non-Domestic Waste. The Department of Natural Resources shall be contacted in regard to the treatment and disposal of all industrial or non-domestic wastes including those combined with domestic waste.

J. Clear Water. The discharge of surface rain or other clear water into a private sewage system is prohibited, except that water softener or iron filter discharge may enter a private on-site wastewater treatment system.

K. Uniform numbering. Prior to any sanitary permit for new construction being issued, the Department shall require the applicant to obtain a fire number under Article II of Ch. 217 "Road Names and Building Numbers" of the Code of Green Lake County.

334-6 Installations Prohibited.

A. Installation of a holding tank is prohibited if any other type of private on-site wastewater treatment system (POWTS) permitted by SPS 383, Wisconsin Administrative Code, is to be utilized except for those treatment components enumerated as 1, 2, 3 and 4 of Table 383.04- 1 of the Wisconsin Administrative Code. A sanitary permit for the installation of any septic system, which designates a holding tank as a replacement system, shall not be used unless a Soil or Site Evaluation determines that the property is unsuitable for any other type of system permitted by SPS 383, Wisconsin Administrative Code.

B. Installation of a holding tank is prohibited for new construction as provided by Section 383.32(2)(a)1 SPS 383, Wisconsin Administrative Code with the following exceptions:

1. Systems in an area where a sanitary district has been formed.

2. Holdings tanks to service dwellings or structures that replace dwellings, which existed on April 21, 1992.

3. Holdings tanks to serve municipal public facilities.

4. Exemptions per Section 334-15.A.3 where the design wastewater flow is less than 150 gallons per day.

C. Installation of a constructed wetland is prohibited as a POWTS treatment component as required under Section 383.32(2)(a)2 SPS 383, Wisconsin Administrative Code.

D. Installation of an evapotranspiration bed as a POWTS treatment component is prohibited as required under Section 383.32(2)(a)3 SPS 383, Wisconsin Administrative Code.

334-7 Soil and Site Evaluations.

A. Soil and site evaluations shall be done prior to the issuance of a sanitary permit as specified in and in compliance with SPS 383 and SPS 385, Wisconsin Administrative Code.

B. A soil evaluation shall be conducted by a State certified soil tester or professional soil scientist on all sites regardless of the type of POWTS planned to serve the parcel, unless it can be demonstrated, to the satisfaction of the Department, that sufficient area does not exist for a POWTS, which utilizes in- situ soil.

C. At least one soil pit, large enough to enter and allow visual evaluation of the in-situ soil profile, shall be constructed for each proposed soil absorption area.

D. Department site evaluation or verification of the proposed absorption area may be required prior to issuance of a sanitary permit.

E. Preliminary soil and site evaluations may be required before the creation of new lots by means of a certified survey map or subdivision plat, as defined in the Chapter 315 of the Code of Green Lake County, if review of data, including but not limited to, the County Soil Survey, site and soil evaluations on neighboring lands, and familiarity of the area, indicate that the lots intended may only be served by a holding tank.

F. New lots that can only be served by systems enumerated as 1., 2., 3., and 4., of Table 383.04-1 of the Wisconsin Administrative Code, may at the discretion of the Department, be required to have the suitable area delineated on the resultant certified survey map or plat.

334-8 Sanitary Permits and Applications.

A. Permits.

1. Every POWTS and non-plumbing sanitation system shall require a separate application and permit.

2. A sanitary permit shall be obtained by the property owner, his agent or contractor, or in the name of the property owner, prior to the start of construction of any structure, which requires a POWTS or non-plumbing sanitation system.

3. A sanitary permit shall be obtained by the owner, his agent or contractor, before any POWTS may be installed, enlarged or altered.

4. No master plumber or master plumber-restricted shall install a POWTS holding or treatment component unless the property owner holds a valid sanitary permit.

5. A County sanitary permit shall be obtained prior to the reconnection of a POWTS, which has been disconnected from a structure.

6. A County sanitary permit shall be obtained prior to constructing or erecting a non-plumbing sanitation system.

7. The permit card issued by the Department shall serve as a notice to the observer that a sanitary permit has been issued for the respective property.

8. The permit card shall be displayed at the site in such a manner that it will be visible from a road abutting the parcel at all phases of construction.

9. The permit card shall not be removed until the POWTS or non-plumbing sanitation system has been installed, inspected, and approved by the Department.

B. Application Requirements.

1. The sanitary permit application shall include the following information which shall be furnished by the applicant on forms provided by the Department along with applicable fees:

a. Names and address of the applicant (owner of the property) and the plumber employed (where applicable).

b. Legal description of the property.

c. All lot dimensions.

d. Building use (single family, duplex, etc.) and/or any other information required by the Department pertaining to projected wastewater output.

e. Soil and Site Evaluation report.

f. System plans conforming to Section 334-8(C).

g. Appropriate system management and maintenance agreements and contracts.

h. Copies of any recorded documents required under this Chapter.

i. When any official State action is required, an original copy of the official action shall accompany this application.

j. Any other information requested by the Land Use Planning & Zoning Department.

2. Where required, the following documents must be recorded with the County Register of Deeds as an attachment to the property deed prior to the issuance of a sanitary permit:

a. Maintenance agreements or contracts, when recording of such is required by Wisconsin Administrative Code SPS 383 and/or this Chapter.

b. When a POWTS, or parts thereof, are located on a different parcel than the structure it serves, an appropriate easement must be recorded.

c. POWTS per capita sizing affidavit for existing systems that is permitted to remain in use under SPS 383, SPS 384, Wisconsin Administrative Code and this Chapter.

3. The Department reserves the right to require floodplain and/or wetland delineation for a building site or POWTS area prior to sanitary permit issuance. The Department may require elevations on plans to be tied to floodplain elevation datum.

4. The Department reserves the right to refuse incomplete or incorrect permit applications or to delay permit issuance until corrected or completed applications are received.

C. Plans.

1. System plans shall be submitted for approval to the Land Use Planning & Zoning Department or to the State in accordance with SPS 383, Wisconsin Administrative Code. Plans shall comply with SPS 383, Wisconsin Administrative Code, and this Chapter.
2. Plans submitted shall be clear, legible, and include the original system plan as well as two copies.
3. Plans shall include the following items:
 - a. The name of the property owner and a legal description of the site.
 - b. Estimated daily wastewater flow and design wastewater flow.
 - c. A detailed plot plan, dimensioned or drawn to scale, on paper no smaller than eight and one half (8 ½) inches by eleven (11) inches in size. The plot plan shall delineate the lot size and location of all existing and proposed: POWTS, building sewers, private interceptor main sewers, wells, water mains or water services, buildings, lot lines, swimming pools, navigable waters, replacement system areas, location of building to be served or proposed building location, the benchmark established on the Soil and Site Evaluation Report, and accesses and associated public roadways. Adjoining properties shall be checked to insure that horizontal setback parameters in SPS 383, Wisconsin Administrative Code are met. All separating distances shall be clearly shown on plot plan. Plot plans shall include a north arrow.
 - d. Details and configuration layouts depicting how the system is to be constructed.
 - e. Systems utilizing an effluent pump shall include pump curve and model information.
 - f. Effluent filter information; manufacturer, model, manufacturer recommended maintenance interval.
 - g. A description of a contingency plan in the event the POWTS fails and cannot be repaired.
 - h. Sufficient supporting information to determine whether the proposed design, installation and management of the proposed POWTS or modification to an existing POWTS complies with SPS 383, Wisconsin Administrative Code, and this Chapter.
 - i. Plan shall be signed or sealed as specified in SPS 383, Wisconsin Administrative Code.
 - j. A copy of the approved plans shall be maintained at the construction site until the POWTS installation is completed, inspected and accepted. The plans shall be made available to the Land Use Planning & Zoning Department or State upon request.
 - k. A modification to the design of a POWTS, which has been previously approved shall be submitted to the Land Use Planning & Zoning Department or the State as specified in SPS 383, Wisconsin Administrative Code. Plan revisions must be approved prior to system installation.

D. Permit Expiration.

1. A sanitary permit for a system which has not been installed, modified or reconnected shall expire two (2) years after the date of issuance.
2. Permits may be renewed prior to the expiration date. Written application to the Land Use Planning & Zoning Department is required and the renewal shall require an additional fee.
3. The renewal shall be based on State code and the County Code requirements in effect at the time that the request for renewal is made.
4. Changes in Code or Chapter requirements may impede the renewal.
5. The owner or his agent prior to beginning construction shall obtain a new sanitary permit if a sanitary permit has expired

E. Permit Transfer.

1. Transfer of ownership of a property for which a valid sanitary permit exists shall be subject to the following:
 - a. The applicable State transfer form shall be submitted to the Department.
 - b. Transfer fee shall be included with the request.
 - c. The Land Use Planning & Zoning Department shall issue a new sanitary permit card upon approval of transfer.
 - d. Transfer of owner shall not affect the expiration date or the renewal requirements.

F. Change of Plumbers.

1. When an owner wishes to change plumbers on a valid sanitary permit the following items must be submitted to the Land Use Planning & Zoning Department prior to the installation of the POWTS:
 - a. A sanitary permit application signed by the new plumber.
 - b. Sanitary permit transfer fee.
 - c. A new system plan, which meets the requirements of Section 334-8 (C) unless the existing plan bears a stamp of a licensed plumbing designer.
 - d. The Land Use Planning & Zoning Department shall issue a new sanitary permit, and permit card upon approval of transfer.
 - e. Change of plumbers shall not affect the expiration date or renewal requirements.

G. Permit Denial.

1. When applicable provisions of Wisconsin Statutes, Wisconsin Administrative Code, or this Chapter have not been complied with when applying for a sanitary permit, the permit shall be denied. Reasons for the denial shall be forwarded to the plumber, landowner, and when appropriate DSPS and the County Corporation Counsel.
2. In the event that a sanitary permit is denied the property owner has the right to appeal the denial decision or request a variance.

334-9 Reconections.

A. A reconnection permit shall be obtained prior to:

1. Construction of a structure to be connected to an existing POWTS.
2. Disconnection of a structure from an existing POWTS and connection of another structure to the system, except as permitted under Section 334-9(C).
3. Rebuilding a structure that is connected to a POWTS.

B. Prior to issuing a reconnection permit, the existing POWTS shall be evaluated to:

1. Determine if the existing system is functioning properly. A licensed plumber's signed statement regarding the condition of the system and all its components shall be provided.
2. Determine if it will be capable of handling the proposed wastewater flow and contaminant load from the building to be served.
3. Determine that all minimum setback requirements of SPS 383, Wisconsin Administrative Code, will be maintained.

C. Application for a County reconnection permit shall include the following:

1. All items in Section 334-8(B)(1 (a-d)).
2. In cases where the existing POWTS was installed based on soil percolation rate or an insufficient soil test, soil boring data shall be provided that documents suitable soil conditions exist to a depth of not less than two (2) feet above groundwater or bedrock for POWTS installed prior to December 1, 1969, and at least three (3) feet above the ground water or bedrock for POWTS installed on or after December 1, 1969.
3. Appropriate agreements and contracts for system management and maintenance.
4. A report by a licensed plumber, certified septage servicing operator or POWTS inspector relative to the condition, capacities, baffles, and manhole covers for any existing treatment or holding tanks.
5. A report provided by a licensed plumber or POWTS inspector relative to the condition and capacities of all other system components and verifying that the system is not failed.
6. Complete plans as specified under Section 334-8(C) for any system components, which will be modified or replaced.
7. A plot plan, as specified under Section 334-8(C)(3)(c) for any system components that are existing and intended for utilization.
8. When reconnecting to a system, that has a design flow capacity below the design flow calculated by number of bedrooms, is permitted under Wisconsin Administrative Code, a "POWTS Per Capita Sizing" affidavit must be recorded in the County Register of Deeds Office.
9. All systems shall be inspected by the Department at the time of reconnection, prior to backfilling to insure that the proper materials and methods are being used.

334-10 Construction Affecting Wastewater Flow or Contaminant Load.

A. An increase in wastewater flow or contaminant load due to new construction shall be considered to take place when one of the following occurs:

1. There is an increase in the number of bedrooms.
2. In public buildings, facilities or places of employment, when there is a proposed change in occupancy of the structure; or the proposed modification affects either the type or number of plumbing appliances, fixtures or devices discharging to the system.

B. Prior to commencing the construction of an addition to or modification of a structure, which will increase wastewater flow or contaminant load to an existing POWTS the owner(s) of the property shall:

1. Possess a sanitary permit to construct a new POWTS or modify the existing system to accommodate the increase; or
2. Provide the following to the Department:
 - a. Documentation that a POWTS of adequate capability and capacity to accommodate the increase already exists to serve the structure, as specified in SPS 383;
 - b. Documentation showing that the location of the proposed construction conforms to the applicable setback distances to all of the existing POWTS components; and
 - c. Documentation specified under Section 334-9(D)(2-5).
3. If the existing POWTS is found to be undersized, construction of the building addition or modification shall not be permitted until a new sanitary permit has been issued that will accommodate the increased wastewater flow derived from the building addition.

334-11 Construction Not Affecting Wastewater Flow or Contaminant Load.

Prior to commencing construction of any structure or addition to a structure on a site where there exists a POWTS the owner or agent shall determine that the proposed construction conforms with all applicable setbacks of SPS 383, Wis. Admin. Code.

334-12 Permit Fees.

Fees shall be established to defray the costs of administering this Chapter. Permit fees shall be established by the Land Use Planning and Zoning Committee and shall be included in the County Fee Schedule. Permit fees shall take effect following approval of the County Board and may be periodically adjusted as deemed necessary by the Land Use Planning and Zoning Committee.

A. The fee for a sanitary permit shall be as follows:

1. At-grade system: \$380
2. Conventional (In-ground Gravity) system: \$380
3. Conventional (In-ground Gravity) system with Lift: \$380

4. Holding Tank: \$455
 5. In-ground Pressure system: \$380
 6. Mound System: \$380
 7. Vault Privy: \$380
 8. Minor repair / modification: \$150
 9. Pretreatment Unit: \$75
 10. Agent Status (County) review: \$75
 11. Renewal fee: \$75
 12. Transfer of sanitary permit between plumbers: \$75
 13. Transfer of sanitary permit between owners: \$300
 14. After-the-fact fee: Double the initial filing fee
 - B. An additional fee of \$100 shall be collected by the Land Use Planning & Zoning Department for systems that have a design wastewater flow of over 5,000 gallons per day; further an additional \$100 shall be collected for each additional 5,000 gallons flow per day, above the first 5,000 gallons per day.
 - C. A fee of \$100 shall be collect by the Land Use Planning & Zoning Department to monitor groundwater levels (when required as per SPS 385.60(3), Wis. Adm. Code.
 - D. The above sanitary permit fees include the State fee and WNDR surcharge. The above fees will be automatically adjusted concurrently with each State adjustment, whenever the State of Wisconsin changes its permit fees (See section SPS 2.67)
 - E. The county may not charge more than one fee for a sanitary permit or the renewal of a sanitary permit in any twelve-month period.
 - F. The Land Use Planning & Zoning Department shall forward the required portion of the sanitary permit fee to the Department of Safety and Professional Services.
- 334-13 POWTS Maintenance Program.**
- A. As required under Wisconsin Administrative Code SPS 383.255, the County hereby establishes a POWTS maintenance program for the purpose of inventorying and monitoring the location and maintenance events of POWTS located within the County.
1. Every three (3) years, after a sanitary permit has been issued and the POWTS has been installed or after an existing POWTS has been added to the POWTS maintenance program, the owner of a POWTS shall contract with a POWTS maintenance provider to inspect and maintain their POWTS.
 2. The inspection and maintenance shall:
 - a. Be reported to the Department by way of the "POWTS Reporting – File Reports Here" link on the Department's webpage or <https://ascent.co.green-lake.wi.us/PermitManagement/Permit/Permit>.
 - b. Be reported within 30 days of the inspection and maintenance.
 - c. Address the prompted questions applicable to the POWTS system being inspected and maintained.
 - d. Include the volume (in gallons) that the licensed septic pumper removed from the tank or if the tank was less than one-third (1/3) full of sludge and scum.
 - e. Indicate, that after a visual inspection had been done of the in-situ soil treatment component, there is no wastewater ponding on the surface of the ground.
 - f. Indicate that all wastewater from the structure is discharging to the POWTS.
 3. Every three years, the Department shall provide to the owner of the POWTS a First Notice POWTS Maintenance Reminder Card. The POWTS owner shall have 30 days from the postmark of the first notice to complete their POWTS maintenance obligation.
 4. If the POWTS owner fails to complete POWTS maintenance as required in §334-13.A.(1) the Department shall provide the POWTS owner with a Final Notice POWTS Maintenance Reminder Card. The POWTS owner shall have 30 days from the postmark of the final notice to complete their POWTS maintenance obligation.
 5. If the POWTS owner fails to complete POWTS maintenance as required in §334-13.A.(1) the Department shall provide the POWTS owner with a notice of violation letter. The POWTS owner shall have 15 days from the postmark of the notice of violation letter to complete their POWTS maintenance obligation.
 6. If the POWTS owner fails to complete POWTS maintenance as required in §334-13.A.(1) the Department will turn over the violation to Corporation Counsel who will use all appropriate legal remedies to resolve the violation.
 7. Service providers that report more than 30 days after the POWTS inspection and maintenance will be tracked and after three late reports the service provider may be referred to DSPS.
 8. Upon sale of the property, the owner shall provide written notification of the maintenance program to the buyer.
 9. In addition to 334-13.A.(1), any master plumber, master plumber restricted, or POWTS service provider or POWTS inspector that performs work on or services a POWTS shall report the event by way of the "POWTS Reporting – File Reports Here" link on the Department's webpage.
 - B. Pursuant to Wis. Stats. §145.20(4), the County may assess the owner of a private onsite wastewater treatment system (POWTS) located within Green Lake County for costs related to the pumping of a septic or holding tank. The County shall make the assessment in the same manner that a city, village or town makes an assessment under Ch. 66.0703 Wis. Stats

334-14 Non-Plumbing Sanitation Systems.

A. Except as provided herein, a County sanitary permit with the proper fee is required for the construction and/or installation of a non-plumbing sanitation system.

B. Portable restrooms may be utilized for municipal purposes for the public benefit on public property or for temporary purposes on private property. For the purpose of this ordinance standard, "temporary" shall mean the following: For temporary gatherings, festivals and similar activities, a period of 30 consecutive days or less. For use at any construction site, the duration of the construction plus two weeks. A sanitary permit is not required for a portable restroom.

C. Non-plumbing sanitation systems shall be located according to the following minimum setbacks:

1. Ten (10) feet from dwellings.
2. Fifty (50) feet from wells.
3. Seventy-five (75) feet from the ordinary high-water mark of a lake, stream or river.
4. Privies and other structures associated with non-plumbing sanitation systems shall be located ten (10) feet from lot lines or the applicable setback for the Zoning District in which it is located, whichever is greater.

D. Non-plumbing sanitation systems shall be constructed in conformance with SPS 391, Wisconsin Administrative Code, and the following requirements:

1. Foundations shall be of concrete or masonry.
2. Vaults shall extend at least six (6) inches above the surrounding grade.
3. All privy structure openings shall be screened and all doors shall be self-closing. Ventilators shall be provided for the vault and extend not less than one (1) foot above the roof and be provided with an effective ventilating hood.
4. Vaults shall be watertight and constructed of materials that are able to be buried and that meet the applicable provisions of

Wisconsin Administrative Code SPS 384.

5. Pit privies require a Soil and Site Evaluation in accordance with Wisconsin Administrative Code SPS 385.

334-15 Holding Tanks

A. Sewage holding tanks are prohibited, with the following exceptions:

1. No other private sewage system permitted by SPS 383, Wis. Admin. Code, may be installed on the subject property.
2. The subject property is located within an existing sanitary district or municipal sewer district and the district provides written verification that the subject property will be served by its public sewer system within five years of the date of sanitary permit issuance. The property owner shall record an affidavit with the Green Lake County Register of Deeds stating that if sewer service is not available within five years of the date of sanitary permit issuance, the holding tank will be replaced with another POWTS permitted by SPS 383, Wis. Admin. Code.

3. Holding tanks serving a design wastewater flow of less than 150 gallons per day. The property owner shall record an affidavit with the Green Lake County Register of Deeds stating that if the design wastewater flow increases to equal or exceed 150 gallons per day, the holding tank will be replaced with another POWTS system permitted by SPS 383, Wis. Admin. Code.

B. All holding tanks shall be equipped with functioning locking devices and high water alarms. In cases where the Department finds the locking devices and/or high water alarms missing or not functioning properly, the Department shall order them to be replaced.

C. Servicing or pumping of a holding tank shall occur when the wastewater in the tank reaches a level of one (1) foot below the inlet invert of the tank(s).

D. The service provider shall report any holding tank maintenance performed every time the holding tank is pumped / serviced / maintained by way of the POWTS Reporting – File Reports Here" link located on the Department's webpage or:

<https://ascent.co.green-lake.wi.us/PermitManagement/Permit/Permit>.

E. Any holding tank which discharges sewage to the ground surface, including intentional discharges and discharges caused by neglect, shall be considered a failing POWTS which will need to be remediated to remain in compliance with the requirements of the State Code and this Chapter. This may include, by Department order, the installation of a water meter with remote reading device to monitor pumping compliance.

F. The use of a camping unit transfer container as a POWTS holding tank component shall be restricted to a campground permitted by the Wisconsin Department of Health Services under DHS 178, Wis. Admin. Code.

334-16 Inspections.

A. Notice for final inspection shall be given to the Department for all POWTS installed, modified, or reconnected.

B. The plumber shall be responsible for scheduling installation inspections with the Department no later than 24 hours in advance on the business day prior to the day of installation.

C. The entire system shall be left completely open until inspected and accepted.

D. The plumber in charge shall provide the necessary apparatus, equipment and assistance for a proper inspection. Inadequate equipment may result in a delay of the completion of the inspection.

E. The Department reserves the right to require additional inspections if it is determined that they are necessary to ensure compliance with Wisconsin Administrative Code and this Chapter.

F. When a specific test is required by the product approval division of the State, or as a condition of approval by the State or Department, the installer shall provide notice to the Department at least twenty-four (24) hours prior to performing the test, and will provide documentation of the results if requested by the Department.

G. All non-plumbing sanitation systems shall be inspected for compliance with SPS 391 Wisconsin Administrative Code and this Chapter.

H. The property owner shall notify the Department for inspection immediately after the non-plumbing sanitation system has been constructed or installed.

I. Mound and At-Grade systems shall be inspected by the Department at the time of plowing, at the completion of the distribution piping installation and after all work is completed.

J. Inspections of Sand Filters, Drip-line Effluent Dispersal and experimental systems shall be scheduled as follows:

1. The plumber installing the system shall coordinate any preconstruction meetings.

2. The plumber installing the system shall notify the Department forty-eight

(48) hours prior to the beginning of the installation to schedule inspections and shall notify the State if required as a condition of plan approval.

3. The Department reserves the right to request as many inspections as deemed necessary to insure proper installation of the system.

334-17 Violations, Penalties, Remedial Action, Enforcement.

A. Investigation of alleged violations. Any violation of the provisions of this chapter shall be deemed unlawful and a public nuisance. When necessary, to determine compliance with this chapter, the Land Use Planning and Zoning Department shall investigate alleged violations. After confirmation that a violation exists, the Land Use Planning and Zoning Department shall pursue compliance of the violation and enforce the provisions of this chapter.

B. Violations and Penalties; Citations.

1. Any violation of the provisions of this chapter by or under the direction of the landowner shall be brought into compliance upon notification by the Land Use Planning and Zoning Department or the Land Use Planning and Zoning Committee or the County Corporation Counsel.

2. The County Corporation Counsel shall have the authority to use all legal remedies necessary to enforce the provisions of this chapter. After consultation with the Land Use Planning and Zoning Department and/or the Land Use Planning and Zoning Committee, the Corporation Counsel shall determine which legal remedy or legal remedies are in order to enforce the provisions of this chapter.

3. Each day that the violation exists, after receiving notice of the violation from the Land Use Planning & Zoning Department by certified or registered mail, or personal service per Ch. 801.11 Wis. Stats, shall constitute a separate offense.

a. Any landowner who violates or refuses to comply with any of the provisions of this chapter shall be subject to a forfeiture of not less than \$50 nor more than \$500 per offense, together with the taxable costs of action.

b. A landowner may request an extension to a deadline for compliance as set by the Department. The request for extension must be made in writing and include the following information: parcel number, address, current owner information, reference within the ordinance(s) of existing violations, number of days the extension is being requested for, enforceable compliance schedule / time frame, if any other existing violations on the property have been resolved, and other pertinent information.

4. In addition to the Corporation Counsel having the authority to enforce the provisions of this chapter per Subsection B above, the designated staff of the Land Use Planning and Zoning Department shall have the authority to and may prepare, sign, and **issue citations in order to commence action to achieve compliance with the provisions of this chapter.**

C. Stop-work Orders.

1. No sanitary permit obtained. When the Land Use Planning and Zoning Department is notified or becomes aware of any activity in violation of the provisions of this chapter by or under the direction of the landowner that requires issuance of a sanitary permit pursuant to this chapter, and such a permit has not been obtained, the Land Use Planning and Zoning Department may issue a stop-work order requiring any such activity to be immediately stopped and enjoined.

2. Sanitary permit obtained. When the Land Use Planning and Zoning Department is notified or becomes aware of any activity in violation of the provisions of this chapter by or under the direction of the landowner for which a sanitary permit was issued and the actual activity deviates from that sanitary permit, the Land Use Planning and Zoning Department may issue a stop-work order requiring the activity to be immediately stopped and enjoined.

3. The stop-work order shall be mailed to the subject landowner's property tax bill mailing address or the mailing address as stated on the sanitary permit application and/or to any person signing the sanitary permit application.

4. The stop-work order card issued and posted by the Land Use Planning and Zoning Department shall be posted at the subject site in plain view from a non-trespass location off the subject property. A stop-work order card shall remain posted until compliance of the violation occurs. In the event that a stop-work order has been removed from its posted location by persons other than Department staff, the property owner(s) and/or other agents, upon conviction, shall be subject to a \$300 fine plus court costs. The fine shall increase by \$300 after each offense and be cumulative. For example: \$300 first offense, \$600 for second offense, \$900 for third offense, and so on. If a property owner removes a stop work order sign three times they shall be subject to \$1800 (\$300 + \$600 + \$900) in fines plus court costs.

5. An action filed pursuant to the Board of Adjustment or to any court shall stop work during and until the final outcome of the action has been reached or until so ordered by a Court of appropriate jurisdiction.

D. Injunctions. Every violation of this chapter is a public nuisance, and the creation thereof may be enjoined and the maintenance thereof abated pursuant to § 59.69(11), Wis. Stats

E. Emergency conditions. Whenever the Land Use Planning and Zoning Department finds that an emergency exists such as sudden, unexpected occurrences, or combinations thereof, unforeseen conditions or circumstances at the time beyond a landowner's control, adverse weather conditions, meeting a timetable which requires immediate action to protect the public health, safety, and welfare, the Land Use Planning and Zoning Department may, without notice or hearing, issue an order citing the existence of such emergency and may require that such action be taken as may be deemed necessary to meet the emergency. The Land Use Planning and Zoning Department shall notify the Chairperson of the Land Use Planning and Zoning Committee within 24 hours of such situations. Notwithstanding any other provisions of this chapter, such order shall become effective immediately. Any person to whom such order is directed shall comply therewith immediately. Appeals or challenges to emergency orders may be brought to the Board of Adjustment after emergency conditions have ceased.

334-18. Subdivision Plats. To protect the public health, all subdivision plats (preliminary and final) as regulated by Chapter 315, "Land Division & Subdivision" shall identify the primary and a replacement soil absorption areas for proper on-site wastewater treatment for all lots not served by a public sewer. In addition,

A. Data for all soil tests shall be submitted to the County on DSPS form SBD-8330 (R04/15) or any future revisions. The form shall be signed and dated by a state certified soil tester.

B. The County may conduct field investigations to verify, but limited to, depth to soil mottles, groundwater, and bedrock, soil texture and structure and land slope.

C. At least two (2) soil pits, large enough to enter and allow visual evaluation of the in-situ soil profile, shall be constructed for each proposed soil absorption area.

D. The County may require the monitoring of groundwater levels for proposed subdivisions where the in situ soil has been altered.

E. The soil absorption (and replacement area) for each subdivision lot not served by a public sewer, shall be of sufficient area to treat a design wastewater flow of 450 gallons per day.

F. Where individual subdivision lots are to be served by a community wastewater treatment system, the submitted preliminary and final plats shall clearly explain and identify the location of the system's components and the lots being served.

Furthermore:

1. Any community system shall be designed to accommodate a minimum design wastewater flow of 450 gallons per day and a restriction shall be included on

2. All components of a community wastewater treatment system shall be owned and maintained by a special purpose district,

3. All components of a community wastewater treatment system shall be accessible through easements, public rights-of-way or ownership.

4. Community systems shall be submitted to and approved by DSPS and/or the WNDR prior to final plat approval by the County.

334-19. Definitions.

C. Buildings. See structure.

D. Department. The County Land Use Planning and Zoning Department.

E. Director. The Land Use Planning & Zoning Director.

F. Failing Private Sewage System A failing private on-site wastewater treatment system is one which causes or results in any of the following conditions:

(1) The discharge of sewage into surface water or groundwater.

(2) The introduction of sewage into zones of saturation which adversely affects the operation of a private on-site wastewater treatment system.

(3) The discharge of sewage to a drain tile or into zones of bedrock.

(4) The discharge of sewage to the surface of the ground.

(5) The failure to accept sewage discharges and back up of sewage into the structure served by the private on-site wastewater treatment system. See Wis. Stat. § 145.245(4). In addition, a holding tank which discharges sewage to the ground surface, including intentional discharges and discharges caused by neglect, shall be considered a failing private sewage system.

G. Human Habitation. The act of occupying a structure as a dwelling or sleeping place, whether intermittently or as a primary residence.

H. Non-Plumbing Sanitation System. Sanitation systems and devices within the scope of SPS 391, Wisconsin Administrative Code, which are approved alternatives to water carried waste plumbing fixtures and drain systems; including but not limited to, incinerating toilets, composting toilets and privies.

I. Plumber. A person licensed by the State as a Master Plumber or Master Plumber- Restricted Services.

J. POWTS. Private on-site wastewater treatment system.

K. Private On-Site Wastewater Treatment System. Also referred to as a "sewage system", mean a sewage treatment and disposal system serving a single structure with a septic tank and soil absorption field located on the same parcel as the structure. This term also means an alternative sewage system approved by the Department of Safety and Professional Services including a substitute for the septic tank or soil absorption field, a holding tank, a system serving more than one structure or a system located on a different parcel than the structure. A private on-site wastewater treatment system may be owned by the property owner or by a special purpose district. See § 145.01(12), Wis. Stats.

L. Privy-Pit. A privy with earthen sidewalls and/or bottom constructed in accordance with applicable sections of Wisconsin Administrative Code and this Chapter.

M. Privy-Vault. A privy with a subsurface storage chamber that is water tight and has a minimum capacity of two hundred (200) gallons.

N. Rebuilt. The construction which takes place after a structure is demolished or damaged in excess of fifty percent (50%) or greater of its equalized value at the time it is demolished or damaged.

O. Sanitary Permit. A permit issued by the Department for the installation of or reconnection to a private on-site wastewater treatment system or non-plumbing sanitation pursuant to Chapter 145, Wis. Stats.

P. Septage. See sewage.

Q. Septic Tank. An anaerobic treatment tank.

R. Servicing Provider. An individual or business licensed by the State of Wisconsin as a master plumber, master plumber-restricted service, septage pumper or POWTS maintainer.

S. Sewage. The liquid and liquid carried wastes created in and to be conducted away from residences, businesses, industries, public buildings, and other buildings in which people live, stay or work.

T. State. The Wisconsin Department of Safety and Professional Services.

U. Structure. Anything constructed or erected the use of, which requires location in or on the premises, or any other attachment to something having a permanent location on the ground. Included are items that may have been designed as transportable or as a vehicle, but stand in seasonal or permanent locations for storage or human habitation, which may include but are not limited to; truck campers, travel trailers, park or model units, buses and motor homes.

Section 2. This ordinance shall become effective upon passage and publication.

Section 3. The repeal and recreation of any section herein shall not have any effect on existing litigation and shall not operate as an abatement of any action or proceeding then pending or by virtue of the repealed sections.

Section 4. All ordinances and parts of ordinances in conflict herewith are hereby repealed.

Land Use Planning and Zoning Committee recommends approval

Passed and Enacted this 18th day of August, 2020

Roll Call on Ordinance 10-2020

Ayes 18, Nays 0, Absent 1, Abstain 0

Submitted by Land Use Planning and Zoning Committee: /s/ Curt Talma, Chair; /s/ Chuck Buss; /s/ Don Lenz; /s/ Harley Reabe,

ORDINANCE NO. 11-2020

Amending Alcohol Violations, Chapter 163, Article I and Chapter 15, Citations.

The County Board of Supervisors of Green Lake County, Green Lake Wisconsin, duly assembled at its regular meeting begun on the 18th day of August 2020, does ordain as follows:

WHEREAS, Wisconsin Statute §125.10(2) allows a county to enact an ordinance regulated by §125.07(1) or (4)(a), (b) or (bm) if it strictly conforms to the statutory subsection; and,

WHEREAS, 2017 WI Act 126 was passed to close a “loophole” in the “social host” statute and county ordinances after case law interpreted “premises” to mean a licensed establishment rather than a private residence, thereby making the “social host” ordinances unenforceable against adults who allow underage alcohol parties on their private property; and,

WHEREAS, Green Lake County has adopted an ordinance under §125.10(2); however after the passage of 2017 WI Act 126, the County ordinance no longer is in strict conformity with the §125.07(1) and requires an amendment to conform to current statute.

NOW, THEREFORE, THE COUNTY BOARD OF SUPERVISORS OF THE COUNTY OF GREEN LAKE DOES ORDAIN AS FOLLOWS:

Section 1. Green Lake County Ordinance, No. 582-95, adopted 6-20-1995 and as periodically amended (additions in underline, deletions in ~~strikeout~~) is hereby amended as follows:

§163-1 Definitions.

BREWER

Any person who manufactures fermented malt beverages for sale or transportation, except that “brewer” does not include a permittee under Wis. Stat. §125.295

JUVENILE

a person who has not attained 17 years of age.

LICENSE

An authorization to sell alcohol beverages issued by a city, town or village .

PERSON

A natural person, sole proprietorship, partnership, limited liability company, corporation or association or the owner of a single-owner entity that is disregarded as a separate entity under Wis. Ch. 71.

WHOLESALE

A person, other than a brewer, brew pub, manufacturer or rectifier, who sells alcohol beverages to a licensed retailer or to another person who holds a permit or license to sell alcohol beverages at wholesale.

§163-2 General violations.

- A.** No person may procure for, sell, dispense or give away any alcohol beverages to any underage person not accompanied by his or her parent, guardian or spouse who has attained the legal drinking age.
- B.** No adult may knowingly permit or fail to take action to prevent the illegal consumption of alcohol beverages by an underage person on property, including any premises owned and occupied by the adult or occupied by the adult and under the adult's control. This subdivision applies at a lodging establishment, as defined in Wis. Stat. §106.52(1)(d), only if the adult has furnished payment or security for lodging. This subsection does not apply to alcohol beverages used exclusively as part of a religious service.
- C.** No licensee or permittee may sell, vend, deal or traffic in alcohol beverage to or with any underage person not accompanied by his or her parent, guardian or spouse who has attained the legal drinking age.
- D.** No adult may intentionally encourage or contribute to a violation of §163-3.

§ 163-3. Violations by underage persons.

- A.** Any underage person who does any of the following is guilty of a violation:
- (1) Possesses or consumes alcohol beverages on a licensed premises, unless accompanied by a parent, guardian or spouse who has attained the legal drinking age.
 - (2) Procures or attempts to procure alcohol beverages from a licensee or permittee.
 - (3) Falsely represents his or her age for the purpose of receiving alcohol beverages from a licensee or permittee.
 - (4) Enters, knowingly attempts to enter or is on a licensed premises in violation of Wis. Stat. 125.07(3)(a).
 - (5) Except as provided in paragraph B. below, any underage person not accompanied by his or her parent, guardian or spouse who has attained the legal drinking age who knowingly possesses or consumes alcohol beverages.
- B.** An underage person may possess alcohol beverages in the course of employment during his or her working hours if employed by any of the following:
- (1) A brewer or brew pub.
 - (2) A fermented malt beverages wholesaler.
 - (3) A permittee other than a Class "B" or "Class B" permittee.
 - (4) A facility for the production of alcohol fuel.
 - (5) A retail licensee or permittee under the conditions specified in § 125.32(2) or 125.68(2), Wis. Stats., or for delivery of unopened containers to the home or vehicle of a customer.
 - (6) Campus, if the underage person is at least 18 years of age and is under the immediate supervision of a person who has attained the legal drinking age.

§ 163-4. Violations and penalties – General Violations.

- A.** Any person who commits a violation of § 163-2 of this article is subject to a forfeiture of:
- (1) Not less than \$25 nor more than \$500 if the person has not committed a previous violation within 30 months of the violation.
 - (2) Not less than \$200 nor more than \$500 if the person has committed a previous violation within 30 months of the violation.
 - (3) Not less than \$500 nor more than \$1,000 or imprisoned for not more than 90 days or both if the person has committed two previous violations within 30 months of the violation.
 - (4) Not less than \$1,000 nor more than \$10,000 or imprisoned for not more than 9 months or both if the person has committed three or more previous violations with 30 months of the violation.
- B.** Further, a court shall suspend any license or permit issued under Ch. 125, Wis. Stats., to a person for:
- (1) Not more than three days, if the court finds that the person committed a violation within 12 months after committing one previous violation.
 - (2) Not less than three days nor more than 10 days, if the court finds that the person committed a violation within 12 months after committing two other violations.
 - (3) Not less than 15 days nor more than 30 days, if the court finds that the person committed the violation within 12 months after committing three other violations.
- C.** For purposes of determining previous violations under this article, the 30-month period shall be measured from the dates of violations that resulted in an imposition of a forfeiture or a conviction. For purposes of determining whether or not a previous violation has occurred if more than one violation occurs at the same time, all those violations shall be counted as one violation.

§ 163-5. Penalties for underage persons.

- A.** Any person who violates 163-3 A (1)-(4) of this article is subject to the following:
- (1) For the first violation, either a forfeiture of not less than \$250 nor more than \$500, suspension of the person's operating privileges as provided for under Wis. Stat. §343.30(6)(b)1., participation in a supervised work program or other community service work, or any combination of these penalties.
 - (2) For a violation committed within 12 months of a previous violation, either a forfeiture of not less than \$300 nor more than \$500, participation in a supervised work program or other community service work or any combination of these penalties. In addition, the person's operating privilege may be suspended as provided under Wis. Stat. §343.30(6)(b)2, except if the violation involved a motor vehicle the person's operating privilege shall be suspended as provided under Wis. Stat. §343.30(6)(b)2.
 - (3) For a violation committed within 12 months of two or more previous violations, a forfeiture of not less than \$500 nor more than \$750, participation in a supervised work program or other community service work or any combination of these penalties.

In addition, the person's operating privilege may be suspended as provided under Wis. Stat. §343.30(60)(b)3., except that if the violation involved a motor vehicle the person's operating privilege shall be suspended as provided under §343.30(6)(b)3.

(4) For a violation committed within 12 months of three or more previous violations, either a forfeiture or not less than \$750 nor more than \$1000, participation in a supervised work program or other community service work or any combination of these penalties. In addition, the person's operating privilege may be suspended as provided under Wis. Stat. §343.30(6)(b)3.

B. Any person who violates §163-3 A(5) of this article is subject to the following penalties:

(1) For a first violation, a forfeiture of not less than \$100 nor more than \$200, suspension of the person's operating privilege as provided under Wis. Stat. §343.30(6)(b)1., participation in a supervised work program or other community service work or any combination of these penalties.

(2) For a violation committed within 12 months of one previous violation, either a forfeiture of not less than \$200 nor more than \$300, participation in a supervised work program or other community service work or any combination of these penalties. In addition, the person's operating privilege may be suspended as provided under Wis. Stat. §343.30(6)(b)2., except that if the violation involved a motor vehicle the person's operating privilege shall be suspended as provided under Wis. Stat. §343.30(6)(b)2.

(3) For a violation committed within 12 months of 2 previous violations, either a forfeiture of not less than \$300 nor more than \$500, participation in a supervised work program or other community service work or any combination of these penalties. In addition, the person's operating privilege may be suspended as provided under Wis. Stat. §343.30(6)(b)3., except that if the violation involved a motor vehicle the person's operating privilege shall be suspended as provided under Wis. Stat. §343.30(6)(b)3.

(4) For a violation committed within 12 months of 3 or more previous violations, either a forfeiture of not less than \$500 nor more than \$1,000, participation in a supervised work program or other community service work or any combination of these penalties. In addition, the person's operating privilege may be suspended as provided under Wis. Stat. §343.30(6)(b)3., except that if the violation involved a motor vehicle the person's operating privilege shall be suspended as provided under Wis. Stat. §343.30(6)(b)3.

C. Any juvenile who violates §163-3 of this article is subject to the penalties found in Wis. Stat. §938.344(2) and (2b).

D.. For purposes of determining previous violations under this article, the twelve-month period shall be measured from the dates of violations that resulted in an imposition of a forfeiture or a conviction. For the purpose of determining whether or not a previous violation has occurred if more than one violation occurs at the same time, all those violations shall be counted as one violation.

Section 2. Green Lake County Ordinance, No. 220-80, adopted on 4/15/1980 and as periodically amended, Chapter 15 – Citations, §15-2 A. (additions in underline, deletions in ~~strikeout~~) is hereby amended as follows:

| <u>Code Chapter or Section</u> | <u>Ordinance Title or Subject</u> | <u>Deposit</u> |
|--------------------------------|---|-------------------|
| | | |
| <u>163</u> | <u>Intoxicating Liquor and Fermented Malt Beverages</u> | |
| | 163-2A (1st offense) | 250.00 |
| | 163-2A (2nd offense) | 300.00 |
| | 163-2A (3rd offense) | 500.00 |
| | 163-2A (4th offense) | 750.00 |
| | 163-2B (1st offense) | 250.00 |
| | 163-2B (2nd offense) | 300.00 |
| | 163-2B (3rd offense) | 500.00 |
| | 163-2B (4th offense) | 750.00 |
| | 163-2C (1st offense) | 250.00 |
| | 163-2C (2nd offense) | 300.00 |
| | 163-2C (3rd offense) | 500.00 |
| | 163-2C (4th offense) | 750.00 |
| | 163-3A(1) (1st offense) | 100.00 |
| | 163-3A(1) (2nd offense) | 200.00 |
| | 163-3A(1) (3rd offense) | 300.00 |
| | 163-3A(1) (4th offense) | 500.00 |
| | 163-3A(2) (1st offense) | 100.00 |
| | 163-3A(2) (2nd offense) | 200.00 |
| | 163-3A(2) (3rd offense) | 300.00 |
| | 163-3A(3) (1st offense) | 100.00 |
| | 163-3A(3) (2nd offense) | 200.00 |
| | 163-3A(3) (3rd offense) | 300.00 |
| | 163-3A(3) (4th offense) | 500.00 |

| | | |
|---|---|-------------------|
| | 163-3A(2) (4th offense) | 500.00 |
| <u>General Alcohol Violations</u> | 163-4A(1) (1 st offense) | 250.00 |
| | 163-4A(2) (2 nd offense) | 300.00 |
| | 163-4A(3) (3 rd offense) | 500.00 |
| | 163-4A(4) (4 th offense) | 750.00 |
| <u>Penalties for underage persons ≥ 17 yrs.</u> | | |
| | 163-5A(1 st offense) | 100.00 |
| | 163-5A(2 nd offense) | 200.00 |
| | 163-5A(3 rd offense) | 300.00 |
| | 163-5A(4 th offense) | 500.00 |
| | <u>163-5B (1st offense)</u> | <u>100.00</u> |
| | <u>163-5B (2nd offense)</u> | <u>200.00</u> |
| | <u>163-5B (3rd offense)</u> | <u>300.00</u> |
| | <u>163-5B (4th offense)</u> | <u>500.00</u> |
| <u>Penalties for underage persons <17 yrs.</u> | | |
| | 163-5A(1 st offense) | <u>250.00</u> |
| | 163-5A(2 nd offense) | <u>300.00</u> |
| | 163-5A(3 rd offense) | <u>500.00</u> |
| | <u>163-5B (1st offense)</u> | <u>30.00</u> |
| | <u>163-5B (2nd offense)</u> | <u>60.00</u> |
| | <u>163-5B (3rd offense)</u> | <u>100.00</u> |

Section 3. These ordinances shall become effective upon passage and publication.

Section 4. The repeal and recreation of any section herein shall not have any effect on existing litigation and shall not operate as an abatement of any action or proceeding then pending or by virtue of the repealed sections.

Section 5. All ordinances and parts of ordinances in conflict herewith are hereby repealed.

Judicial Law/Emergency Management Committee recommends approval

Passed and Enacted this 18th day of August 2020.

Roll Call on Ordinance 11-2020

Ayes 18, Nays 0, Absent 1, Abstain 0

Submitted by Judicial Law/Emergency Management Committee: /s/ Joe Gonyo, Chair; /s/ Ken Bates; /s/ Keith Hess; /s/ Don Lenz

GREEN LAKE COUNTY BOARD PROCEEDINGS

REGULAR MEETING

September 15, 2020

The Green Lake County Board of Supervisors met in regular session, Tuesday, September 15, 2020 at 6:00 PM in the County Board Room, Green Lake, Wisconsin and also via remote access due to the COVID-19 pandemic for the regular meeting of the Board.

The Board was called to order by Chair Harley Reabe. Roll call taken – Present (in person) – 14, Present (remotely via Zoom) – 5, Absent – 0.

Supervisor

Bob Dolgner
Charles Buss
Curt Talma
David Abendroth
Ken Bates
Brian Floeter
Charlie Wielgosh
Patti Garro

Supervisor Districts

1
2
3
4
5
6
7
8

| | |
|--------------------|----|
| Bill Boutwell | 9 |
| Sue Wendt | 10 |
| Harley Reabe | 11 |
| Robert Schweder | 12 |
| Don Lenz | 13 |
| Dennis Mulder | 14 |
| Katie Mehn | 15 |
| Joe Gonyo | 16 |
| Keith Hess | 17 |
| Richard Trochinski | 18 |
| Gene Thom | 19 |

READING OF THE CALL

The Green Lake County Board of Supervisors will convene at the Courthouse at the Government Center in the City of Green Lake, Wisconsin and via remote access on Tuesday the 15th day of September, 2020 at 6:00 PM for the regular meeting of the Board. Regular monthly business to be transacted includes:

CALL TO ORDER

ROLL CALL

READING OF THE CALL

PLEDGE OF ALLEGIANCE

MINUTES OF 08/18/20

ANNOUNCEMENTS

CORRESPONDENCE

APPEARANCES

- Monthly update from County Administrator Cathy Schmit
- Presentation of County Wide Ambulance Study conducted by Strategic Management and Consulting, LLC – Dan Williams, President

ADJOURN TO MEETING OF COMMITTEE OF THE WHOLE TO DISCUSS COUNTY WIDE AMBULANCE SERVICE.

REGULAR BUSINESS WILL RESUME AT THE CONCLUSION OF THE COMMITTEE OF THE WHOLE

ORDINANCES

- Ordinance 12-2020 Relating to Rezone in the Town of Brooklyn – Owner: Mark Pettack
- Ordinance 13-2020 Relating to Rezone in the Town of Mackford – Owner: Schurecrest Farms, Inc.

COMMITTEE APPOINTMENTS

DEPARTMENTS TO REPORT ON October 20, 2020

FUTURE AGENDA ITEMS FOR ACTION & DISCUSSION

AND SUCH OTHER BUSINESS AS MY PROPERLY COME BEFORE THE BOARD OF SUPERVISORS

ADJOURN

Given under my hand and official seal at the Government Center in the City of Green Lake, Wisconsin this 11th day of September, 2020.

Elizabeth A. Otto
Green Lake County Clerk

PLEDGE OF ALLEGIANCE

1. The Pledge of Allegiance to the Flag was recited.

MINUTES OF 8/18/20 MEETING

2. *Motion/second (Garro/Lenz)* to approve the minutes of the August 18, 2020 County Board meeting with no additions or corrections. Motion carried with no negative vote.

ANNOUNCEMENTS

3. The next meeting of the County Board will take place on October 20, 2020 at 6:00 PM.

CORRESPONDENCE

4. No correspondence for this meeting.

MONTHLY UPDATE FROM COUNTY ADMINISTRATOR CATHY SCHMIT

5. County Administrator Cathy Schmit gave an update on current activities including the 2021 budget process, health insurance rates for 2021, security system upgrade, COVID costs submitted for reimbursement, new county wide cell phone service, and the TID district created by the City of Green Lake due to the sale of the Heidel House.

PRESENTATION OF COUNTY WIDE AMBULANCE STUDY CONDUCTED BY STRATEGIC MANAGEMENT AND CONSULTING, LLC – DAN WILLIAMS, PRESIDENT

6. Dan Williams, President and Dana Sechler, Vice President, gave a presentation regarding the findings of the county wide ambulance feasibility study performed by Strategic Management and Consulting, LLC. Questions and discussion followed.

ADJOURN TO MEETING OF THE COMMITTEE OF THE WHOLE TO DISCUSS COUNTY WIDE AMBULANCE SERVICE. REGULAR BUSINESS WILL RESUME AT THE CONCLUSION OF THE COMMITTEE OF THE WHOLE.

7. **Motion/second (Abendroth/Wendt)** to adjourn to meeting of the Committee of the Whole to discuss county wide ambulance service at 6:58 PM. Motion carried with no negative vote. Chair Reabe appointed Supervisor Joe Gonyo to preside over the meeting. Discussion held.

8. **Motion/second (Floeter/Abendroth)** to rise and report to the Board with a recommendation to meet again as a Committee of the Whole to discuss the county wide ambulance study at a future meeting. Motion carried with no negative vote.

9. Supervisor Joe Gonyo reported on the Committee of the Whole and requested another meeting after the full report is available and reviewed.

10. Chair Reabe called for a 5 minute recess at 7:52 PM.

11. Chair Reabe reconvened the meeting at 7:57 PM. Supervisors present – 18, Absent – 1 (Schweder)

ORDINANCES

12. Ordinance 12-2020 Relating to Rezone in the Town of Brooklyn – Owner: Mark Pettack. **Motion/second (Boutwell/Hess)** to enact Ordinance 12-2020. No discussion. Roll call vote on motion to enact Ordinance 12-2020 – Ayes – 17, Nays – 0, Abstain – 1 (Lenz), Absent – 1 (Schweder). Ordinance 12-2020 passed as enacted.

13. Ordinance 13-2020 Relating to Rezone in the Town of Mackford - Owner: Schurecrest Farms, Inc. **Motion/second (Buss/Floeter)** to enact Ordinance 13-2020. No discussion. Roll call vote on motion to enact Ordinance 13-2020 – Ayes – 18, Nays – 0, Abstain – 0, Absent – 1 (Schweder). Ordinance 13-2020 passed as enacted.

COMMITTEE APPOINTMENTS

14. Chair Reabe requested Board approval for the following appointments:

Ed Roepsch as an alternate to the Board of Adjustment for a term ending in June 30, 2021.

15. **Motion/second (Garro/Abendroth)** to approve the appointment. Motion carried with no negative vote.

DEPARTMENTS TO REPORT ON October 20, 2020

16. Chair Reabe stated no reports will be presented in October due to the COVID pandemic.

FUTURE AGENDA ITEMS FOR ACTION & DISCUSSION

17. Supervisor Dave Abendroth requested that public comment be added to future agendas. Discussion held.

ADJOURN

18. Chairman Reabe adjourned the meeting at 8:09 PM.

Respectfully Submitted,

Elizabeth A. Otto

Elizabeth Otto

County Clerk

ORDINANCE NO. 12-2020

Relating to: Rezone in the Town of Brooklyn

Owner: Mark Pettack

The County Board of Supervisors of Green Lake County, Green Lake, Wisconsin, duly assembled at its regular meeting begun on the 15th day of September, 2020, does ordain as follows:

NOW, THEREFORE, BE IT ORDAINED that the Green Lake County Zoning Ordinance, Chapter 350 as amended, Article IV Zoning Districts, Section 350-26 Official Map, as relates to the Town of Brooklyn, shall be amended as follows:

- 1) N5856 Spaulding Hill Rd., Parcel #004-00566-0100, part of the SE¼ of Section 23, T16N, R13E, ±13.66 acres. Rezone ±5.5 acres from A-2 General Agriculture District to R-4 Rural Residential District, to be identified by certified survey map.

BE IT FURTHER ORDAINED, that this ordinance shall become effective upon passage and publication.

Land Use Planning & Zoning Committee recommends approval

Passed and Enacted this 15th day of September, 2020

Roll call on Ordinance 12-2020

Ayes 17, Nays 0, Absent 1, Abstain 1

Submitted by Land Use Planning and Zoning Committee: /s/ Curt Talma, Chair; /s/ William Boutwell, Vice Chair; /s/ Harley Reabe; /s/ Chuck Buss

ORDINANCE NO. 13-2020
Relating to: Rezone in the Town of Mackford
Owner: Schurecrest Farms Inc.

The County Board of Supervisors of Green Lake County, Green Lake, Wisconsin, duly assembled at its regular meeting begun on the 15th of September, 2020, does ordain as follows:

NOW, THEREFORE, BE IT ORDAINED that the Green Lake County Zoning Ordinance, Chapter 350 as amended, Article IV Zoning Districts, Section 350-26 Official Map, as relates to the Town of Mackford, shall be amended as follows:

- 1) N2182 County Road Q, Parcel #010-00014-0000, Part of the SW¼ of Section 1, T14N, R13E, ±40 acres. Rezone ±3.2 acres from A-1 Farmland Preservation District to R-4 Rural Residential District, to be identified by certified survey map.

BE IT FURTHER ORDAINED, that this ordinance shall become effective upon passage and publication.

Land Use Planning & Zoning Committee recommends approval

Passed and Enacted this 15th day of September 2020

Roll Call on Ordinance 13-2020

Ayes 18, Nays 0, Absent 1, Abstain 0

Submitted by Land Use Planning & Zoning Committee: /s/ Curt Talma, Chair; /s/ William Boutwell, Vice Chair; /s/ Harley Reabe; /s/ Don Lenz; /s/ Chuck Buss

GREEN LAKE COUNTYBOARD PROCEEDINGS

REGULAR MEETING

October 20, 2020

The Green Lake County Board of Supervisors met in regular session, Tuesday, October 20, 2020 at 6:00 PM via remote access only due to the COVID-19 pandemic for the regular meeting of the Board.

The Board was called to order by Chair Harley Reabe. Roll call taken –Present (remotely via Zoom) – 16, Present (in person) – 2, Absent – 1 (Patti Garro-District 8).

| <u>Supervisor</u> | <u>Supervisor Districts</u> |
|--------------------|-----------------------------|
| Bob Dolgner | 1 |
| Charles Buss | 2 |
| Curt Talma | 3 |
| David Abendroth | 4 |
| Ken Bates | 5 |
| Brian Floeter | 6 |
| Charlie Wielgosh | 7 |
| Bill Boutwell | 9 |
| Sue Wendt | 10 |
| Harley Reabe | 11 |
| Robert Schweder | 12 |
| Don Lenz | 13 |
| Dennis Mulder | 14 |
| Katie Mehn | 15 |
| Joe Gonyo | 16 |
| Keith Hess | 17 |
| Richard Trochinski | 18 |
| Gene Thom | 19 |

READING OF THE CALL

The Green Lake County Board of Supervisors will convene via virtual communication only at the Government Center in the City of Green Lake, Wisconsin on Tuesday the 20th day of October, 2020 at 6:00 PM for the regular meeting of the Board. Regular monthly business to be transacted includes:

CALL TO ORDER

ROLL CALL

READING OF THE CALL

PLEDGE OF ALLEGIANCE

MINUTES OF 09/15/20

ANNOUNCEMENTS

APPEARANCES

- Monthly update from County Administrator Cathy Schmit
- Presentation of 2021 Budget – County Administrator Cathy Schmit

RESOLUTIONS

- Resolution 18-2020 Resolution in Support of Funding for PSAP Grants
- Resolution 19-2020 Resolution Granting an Additional Paid Holiday for the 2020 Thanksgiving Holiday Break

ORDINANCES

- Ordinance 14-2020 Relating to Rezone in the Town of Green Lake – Owner: Wesley & Megan Williams
- Ordinance 15-2020 Relating to Rezone in the Town of Mackford – Owner: John Mejchar
- Ordinance 16-2020 Relating to Rezone in the Town of Berlin – Owner: Ronald Bahn

BUDGET ADJUSTMENTS

- County Clerk
- Sheriff's Office
- Administration/Highway

COMMITTEE APPOINTMENTS

DEPARTMENTS TO REPORT ON November 10, 2020

FUTURE AGENDA ITEMS FOR ACTION & DISCUSSION

AND SUCH OTHER BUSINESS AS MY PROPERLY COME BEFORE THE BOARD OF SUPERVISORS

ADJOURN

Given under my hand and official seal at the Government Center in the City of Green Lake, Wisconsin this 19th day of October, 2020.

Elizabeth A. Otto

Green Lake County Clerk

PLEDGE OF ALLEGIANCE

1. The Pledge of Allegiance to the Flag was recited.
2. A moment of silence was observed in honor of former County Board Chair Orrin Helmer who passed away on October 14, 2020. Helmer served the citizens of Green Lake County on the Board of Supervisors for 40 years from 1970 until 2010.

MINUTES OF 9/15/20 MEETING

3. **Motion/second (Wendt/Hess)** to approve the minutes of the September 15, 2020 County Board meeting with no additions or corrections. Motion carried with no negative vote.

ANNOUNCEMENTS

4. The next meeting of the County Board will take place on November 10, 2020 at 6:00 PM. The 2021 budget hearing will take place at 6:30 PM.

MONTHLY UPDATE FROM COUNTY ADMINISTRATOR CATHY SCHMIT

5. County Administrator Cathy Schmit gave an update on current activities including progress on the Heidel House, Information Technology additional duties and projects, COVID update, Highway department activities, and CARES and WEDC funding.

PRESENTATION OF 2021 BUDGET – COUNTY ADMINISTRATOR CATHY SCHMIT

6. County Administrator Cathy Schmit explained the 2021 budget and gave an overview of the summary page line by line. Schmit stated that the budget will be discussed at length and approved by the Finance Committee on October 28 at 4:30 PM. The budget will be approved by the entire County Board on November 10. Discussion held and questions answered.

RESOLUTIONS

7. Resolution 18-2020 Resolution in Support of Funding for PSAP Grants. **Motion/second (Wendt/Boutwell)** to adopt Resolution 18-2020. Roll call vote on motion to adopt Resolution 18-2020 – Ayes – 17, Nays – 0, Abstain – 0, Absent – 2 (Garro, Wielgosh marked as absent due to no audio response). Resolution 18-2020 passed as enacted.
8. Resolution 19-2020 Resolution Granting an Additional Paid Holiday for the 2020 Thanksgiving Holiday Break. **Motion/second (Buss/Mulder)** to adopt Resolution 19-2020. Supervisors Schweder and Buss urged passage of the resolution due to the extra work involved with the COVID-19 pandemic. Discussion held. Roll call vote on motion to adopt Resolution 19-2020 – Ayes – 17, Nays – 0, Abstain – 0, Absent – 2 (Garro, Wielgosh marked as absent due to no audio response). Resolution 19-2020 passed as enacted.

ORDINANCES

9. Ordinance 14-2020 Relating to Rezone in the Town of Green Lake – Owner: Wesley & Megan Williams. **Motion/second (Boutwell/Buss)** to enact Ordinance 14-2020. Roll call vote on motion to enact Ordinance 14-2020 – Ayes – 16, Nays – 0, Abstain – 1 (Lenz), Absent – 2 (Garro, Wielgosh marked as absent due to no audio response). Ordinance 14-2020 passed as enacted.

10. Ordinance 15-2020 Relating to Rezone in the Town of Mackford – Owner: John Mejchar. **Motion/second (Wielgosh/Boutwell)** to enact Ordinance 15-2020. Roll call vote on motion to enact Ordinance 15-2020 – Ayes – 18, Nays – 0, Abstain – 0, Absent – 1 (Garro). Ordinance 15-2020 passed as enacted.
11. Ordinance 16-2020 Relating to Rezone in the Town of Berlin – Owner: Ronald Bahn. **Motion/second (Buss/Boutwell)** to enact Ordinance 16-2020. Roll call vote on motion to enact Ordinance 16-2020 – Ayes – 18, Nays – 0, Abstain – 0, Absent – 1 (Garro). Ordinance 16-2020 passed as enacted.

BUDGET ADJUSTMENTS

12. County Clerk – transfer \$165.00 from County Board and Committees Print Management to the County Clerk print management to account for it correctly.
13. **Motion/second (Abendroth/Buss)** to approve the budget adjustment. Roll call vote on motion to approve – Ayes – 18, Nays – 0, Abstain – 0, Absent – 1 (Garro).
14. Sheriff's Office – transfer \$2,600 from K9 Carryover to K9 Expenses to cover the cost of the stuffed puppy fundraiser.
15. **Motion/second (Wendt/Hess)** to approve the budget adjustment. Roll call vote on motion to approve – Ayes – 18, Nays – 0, Abstain – 0, Absent – 1 (Garro).
16. Administration/Highway – transfer \$4,439 from Administration to Highway Administration to cover the cost of office assistance.
17. **Motion/second (Mulder/Buss)** to approve the budget adjustment. Roll call vote on motion to approve – Ayes – 18, Nays – 0, Abstain – 0, Absent – 1 (Garro).

COMMITTEE APPOINTMENTS

18. Chair Reabe appointed Brian Zimmerman to the Board of Adjustment with the Board's approval. **Motion/second (Hess/Trochinski)** to approve the appointment. Motion carried with no negative vote.

DEPARTMENTS TO REPORT ON November 10, 2020

19. Chair Reabe stated no reports will be presented in November due to the budget hearing.

FUTURE AGENDA ITEMS FOR ACTION & DISCUSSION

20. Supervisor Wielgosh encouraged cooperation among the community in regard to the COVID pandemic and working together under these stressful conditions. County Administrator Cathy Schmit thanked the Sheriff's Office for delivering budget books to the supervisors.

ADJOURN

21. Chairman Reabe adjourned the meeting at 7:14 PM.
Respectfully Submitted,
Elizabeth A. Otto
County Clerk

RESOLUTION NUMBER 18-2020 Resolution in Support of Funding for PSAP Grants

The County Board of Supervisors of Green Lake County, Green Lake, Wisconsin, duly assembled at its regular meeting on this 20th day of October 2020, does resolve as follows:

WHEREAS, modernizing Wisconsin's 911 system has been a priority for local governments, Public Safety Answering Points (PSAPs), law enforcement, and the telecommunications industry since the early 2000s; and

WHEREAS, the 2017-19 and the 2019-21 state biennial budgets provided funding for creation of a statewide emergency services IP network (ESInet), which is the first step in the transition to a digital Next Generation 911 (NG911) system; and

WHEREAS, a NG911 system utilizes advancements in technology to improve communication with 911 operators and provides greater efficiency in assisting individuals in crisis; and

WHEREAS, local 911 centers (PSAPs) require NG911 capable equipment to connect to the digital system; and

WHEREAS, currently many PSAPs require an upgrade of their equipment to NG911 or will require maintenance and security upgrades to their current NG911 capable equipment; and

WHEREAS, the average cost for the necessary equipment upgrades will likely exceed \$250,000 per county in addition to ongoing maintenance costs based on the number of call stations in the PSAP; and

WHEREAS, while the state has provided grant funding for counties in the past to upgrade local PSAPs, state funding has not existed in over a decade; and

WHEREAS, the state currently has a fund—the Police and Fire Protection Fund—which its original intent was to fund county PSAP upgrades; and

WHEREAS, revenue from the Police and Fire Protection Fund has been diverted to the state general fund and had never been utilized for its intended purpose

NOW, THEREFORE, BE IT RESOLVED that the Green Lake County Board of Supervisors does hereby urge the Governor and Wisconsin State Legislature to allocate \$15 million annually for grants to PSAPS through the Police and Fire Protection Fund for the upgrade of their equipment and the ongoing maintenance and upgrades required; and

BE IT FURTHER RESOLVED that the Governor and Wisconsin State Legislature should support the Department of Military Affairs budget request to continue the build of the ESInet and for an annual appropriation for the ongoing maintenance of the system.

BE IT FURTHER RESOLVED that the Green Lake County Clerk shall send a certified copy of this resolution to Governor Evers, Senator Luther Olson, Representative Joan Ballweg and Representative Jon Plumer.

Fiscal note is not applicable.

Majority vote is needed to pass

Judicial/Law Enforcement and Emergency Management Committee recommends approval

Passed and Adopted this 20th day of October, 2020

Roll Call on Resolution 18-2020

Ayes 17, Nays 0, Absent 2, Abstain 0

Submitted by Judicial/Law Enforcement & Emergency Management Committee: /s/ Sue Wendt; /s/ Ken Bates; /s/ Don Lenz

RESOLUTION NUMBER 19-2020

Resolution Granting an Additional Paid Holiday for the 2020 Thanksgiving Holiday Break

The County Board of Supervisors of Green Lake County, Green Lake, Wisconsin, duly assembled at its regular meeting on this 20th day of October 2020, does resolve as follows:

WHEREAS, in December 2019, a novel strain of the coronavirus now named Coronavirus Disease 2019 (COVID-19) was detected and has spread through many countries, including the United States; and,

WHEREAS, the World Health Organization has declared a Public Health Emergency of International Concern; and the United States Department of Health and Human Services has declared a Public Health Emergency; and,

WHEREAS, The Green Lake County Board of Supervisors had declared a state of emergency in the county on March 17, 2020, which has been extended several times with the current state of emergency set to expire on November 20, 2020; and,

WHEREAS, during the state of emergency, Green Lake County staff have shown exemplary dedication to ensuring that county constituents continue to receive services despite having to adhere and adapt to safety measures to prevent the spread of the virus, and for some, the requirement that they work from home (some on short notice); and,

WHEREAS, the County currently grants Thanksgiving day and the Friday after Thanksgiving day as a paid holiday for all employees, and granting an additional paid holiday for the 2020 Thanksgiving holiday will provide recognition to County employees for their exemplary service during the Covid-19 pandemic and an extra day to spend with family to rest and recharge.

NOW THEREFORE BE IT RESOLVED in recognition of the hard work and dedication of Green Lake County employees during the Covid-19 pandemic and the challenges the pandemic has placed on employees, the Green Lake County Board of Supervisors hereby grants one additional day of holiday pay for the Thanksgiving Holiday for the year 2020.

BE IT FURTHER RESOLVED that the additional holiday for the 2020 Thanksgiving holiday may be taken either the Wednesday before (November 25th) or the Monday after (November 30th) Thanksgiving.

BE IT FURTHER RESOLVED that Department Heads shall ensure that there is sufficient staffing in their department so that business may be conducted as usual.

BE IT FURTHER RESOLVED that County offices will not be closed and shall remain accessible to the public on November 25th and November 30th.

BE IT FURTHER RESOLVED that providing full-time patrol officers, communication officers and corrections officers in the Sheriff's Office with an additional day off would result in increased overtime and scheduling issues, full-time patrol officers, communication officers and corrections officers shall receive a \$100 gift card using the rewards available through the County's credit card reward program. All other employees in the Sheriff's Office shall receive the additional holiday pay, including detectives.

Fiscal note is not applicable.

Majority vote is needed to pass

Personnel Committee recommends approval

Passed and Adopted this 20th day of October, 2020

Roll Call on Resolution 19-2020

Ayes 17, Nays 0, Absent 2, Abstain 0

Submitted by Personnel Committee: /s/ Robert Schweder, Chair; /s/ Ken Bates; /s/ Charlie Wielgosh; /s/ Curt Talma

ORDINANCE NO. 14-2020

Relating to: Rezone in the Town of Green Lake

Owner: Wesley & Megan Williams

The County Board of Supervisors of Green Lake County, Green Lake, Wisconsin, duly assembled at its regular meeting begun on the 20th of October, 2020, does ordain as follows:

NOW, THEREFORE, BE IT ORDAINED that the Green Lake County Zoning Ordinance, Chapter 350 as amended, Article IV Zoning Districts, Section 350-26 Official Map, as relates to the Town of Green Lake, shall be amended as follows:

1) W1405 Spring Grove Road, Parcels #006-01066-0100, 006-01066-0200, 006-01066-0300, lots 1, 2, 3 of CSM 2928 section 33, T16N, R13E, ±3.12 acres. Rezone Lots 1, 2, and 3 of Certified Survey Map 2928 (±3.1 acres) from R-1 Single-family Residence District to A-1 Farmland Preservation District, to be combined by certified survey map with adjacent A-1 lands.
BE IT FURTHER ORDAINED, that this ordinance shall become effective upon passage and publication.
Land Use Planning & Zoning Committee recommends approval
Passed and Enacted this 20th day of October, 2020
Roll Call on Ordinance 14-2020
Ayes 16, Nay 0, Absent 2, Abstain 1
Submitted by Land Use Planning & Zoning Committee: /s/ Curt Talma, Chair; /s/ William Boutwell, Vice Chair; /s/ Harley Reabe; /s/ Chuck Buss

ORDINANCE NO. 15-2020
Relating to: Rezone in the Town of Mackford
Owner: John Mejchar

The County Board of Supervisors of Green Lake County, Green Lake, Wisconsin, duly assembled at its regular meeting begun on the 20th of October, 2020, does ordain as follows:
NOW, THEREFORE, BE IT ORDAINED that the Green Lake County Zoning Ordinance, Chapter 350 as amended, Article IV Zoning Districts, Section 350-26 Official Map, as relates to the Town of Mackford, shall be amended as follows:
1) W1275 County Road S, Parcels #010-00188-0000, lot 1 CSM 1906, located in Section 10, T14N R13E, ±10 acres. Rezone ±10 acres from A-1 Farmland Preservation District to R-4 Rural Residential District, to be identified by certified survey map.
BE IT FURTHER ORDAINED, that this ordinance shall become effective upon passage and publication.
Land Use Planning & Zoning Committee recommends approval
Passed and Enacted this 20th day of October, 2020
Roll Call on Ordinance 15-2020
Ayes 18, Nays 0, Absent 1, Abstain 0
Submitted by Land Use Planning & Zoning Committee: /s/ Curt Talma, Chair; /s/ William Boutwell, Vice Chair; /s/ Harley Reabe; /s/ Don Lenz; /s/ Chuck Buss

ORDINANCE NO. 16-2020
Relating to: Rezone in the Town of Berlin
Owner: Ronald Bahn

The County Board of Supervisors of Green Lake County, Green Lake, Wisconsin, duly assembled at its regular meeting begun on the 20th of October, 2020, does ordain as follows:
NOW, THEREFORE, BE IT ORDAINED that the Green Lake County Zoning Ordinance, Chapter 350 as amended, Article IV Zoning Districts, Section 350-26 Official Map, as relates to the Town of Berlin, shall be amended as follows:
1) W412 State Hwy 91, Parcels #002-00020-0000, part of the SW¼ of Section 1, T17N, R13E, ±19.13 acres. Rezone ±3.1 acres from A-1 Farmland Preservation District to R-4 Rural Residential District, to be identified by certified survey map.
BE IT FURTHER ORDAINED, that this ordinance shall become effective upon passage and publication.
Land Use Planning & Zoning recommends approval
Passed and Enacted this 20th day of October, 2020
Roll Call on Ordinance 16-2020
Ayes 18, Nays 0, Absent 1, Abstain 0
Submitted by Land Use Planning and Zoning Committee: /s/ Curt Talma, Chair; /s/ William Boutwell, Vice Chair; /s/ Harley Reabe; /s/ Don Lenz; /s/ Chuck Buss

GREEN LAKE COUNTY BOARD PROCEEDINGS

REGULAR MEETING

November 10, 2020

The Green Lake County Board of Supervisors met in annual session, Tuesday, November 10, 2020 at 6:00 PM via remote access and limited in person access due to the COVID-19 pandemic for the annual budget meeting of the Board.

The Board was called to order by Chair Harley Reabe. Roll call taken –Present (remotely via Zoom) – 10, Present (in person) – 8, Absent – 1 (Patti Garro-District 8).

Supervisor

Supervisor Districts

| | |
|--------------------|----|
| Bob Dolgner | 1 |
| Charles Buss | 2 |
| Curt Talma | 3 |
| David Abendroth | 4 |
| Ken Bates | 5 |
| Brian Floeter | 6 |
| Charlie Wielgosh | 7 |
| Bill Boutwell | 9 |
| Sue Wendt | 10 |
| Harley Reabe | 11 |
| Robert Schweder | 12 |
| Don Lenz | 13 |
| Dennis Mulder | 14 |
| Katie Mehn | 15 |
| Joe Gonyo | 16 |
| Keith Hess | 17 |
| Richard Trochinski | 18 |
| Gene Thom | 19 |

READING OF THE CALL

The Green Lake County Board of Supervisors will convene via virtual communication and limited in person access at the Government Center in the City of Green Lake, Wisconsin on Tuesday the 10th day of November, 2020 at 6:00 PM for the annual meeting of the Board. Monthly business to be transacted includes:

CALL TO ORDER

ROLL CALL

READING OF THE CALL

PLEDGE OF ALLEGIANCE

MINUTES OF 10/20/20

ANNOUNCEMENTS

CORRESPONDENCE

- Thank you for additional Thanksgiving holiday

APPEARANCES

- Monthly update from County Administrator Cathy Schmit
- Dan Williams, Strategic Management and Consulting – final ambulance study document

PUBLIC HEARING – 6:30 PM

- Recess for Public Hearing on 2021 Budget and 2020 Property Tax Levy at 6:30 PM. Regular business will resume at the conclusion of the Public Hearing. (Due to the COVID-19 pandemic, the public is strongly encouraged to comment remotely via the Zoom chat feature.)

ADJOURN TO MEETING OF THE COMMITTEE OF THE WHOLE TO DISCUSS COUNTY WIDE AMBULANCE SERVICE.

REGULAR BUSINESS WILL RESUME AT THE CONCLUSION OF THE COMMITTEE OF THE WHOLE (Public comments are limited to electronic submissions received no later than 11/06/2020.)

RESOLUTIONS

- Resolution 20-2020 Relating to Cancellation of Outstanding Checks
- Resolution 21-2020 Relating to Eliminating the HHS Administrative Assistant, the HHS Financial Manager and the Billing Specialist Positions and Creating a Financial/Business Manager and Billing Specialist/Administrative Unit Coordinator Positions (HHS)
- Resolution 22-2020 Resolution to Increase Pay Grade of Representative Payee Specialist on the County Wage Plan
- Resolution 23-2020 Relating to 2021 Budget and 2020 Property Tax Levy
- Resolution 24-2020 Resolution to Extend State of Emergency through February 19, 2021

ORDINANCES

- Ordinance 17-2020 Amending Chapter 9. Board of Supervisor, Article III. – Appointed Committees and Renumber Article IV Committees Generally

BUDGET ADJUSTMENTS

- Emergency Management

COMMITTEE APPOINTMENTS

DEPARTMENTS TO REPORT ON December 15, 2020

FUTURE AGENDA ITEMS FOR ACTION & DISCUSSION

AND SUCH OTHER BUSINESS AS MY PROPERLY COME BEFORE THE BOARD OF SUPERVISORS
ADJOURN

Given under my hand and official seal at the Government Center in the City of Green Lake, Wisconsin this 5th day of
November, 2020.

Elizabeth A. Otto
Green Lake County Clerk

PLEDGE OF ALLEGIANCE

1. The Pledge of Allegiance to the Flag was recited.
2. A moment of silence was observed in honor of Veteran's Day on November 11, 2020.

MINUTES OF 10/20/20 MEETING

3. **Motion/second (Trochinski/Buss)** to approve the minutes of the October 20, 2020 County Board meeting with no additions or corrections. Motion carried with no negative vote.

ANNOUNCEMENTS

4. The next meeting of the County Board will take place on December 15, 2020 at 6:00 PM.
5. Chair Reabe reminded supervisors to turn in their per diems for the year so that payments are coded to 2020.

CORRESPONDENCE

6. County Clerk Liz Otto read an email from HHS Director Jason Jerome and a note from Melissa Roth, HHS Social Worker, thanking the Board for the extra Thanksgiving holiday this year.

APPEARANCES

7. County Administrator Cathy Schmit gave an update on current activities including COVID statistics, a thank you to pollworkers and municipal clerks from County Clerk Liz Otto and herself for the Presidential election, fairgrounds building updates, CARES Act reimbursements, and a thank you to the Sheriff's Office and the Health Unit for their added duties and collaboration during the pandemic.

RESOLUTIONS

8. Resolution 20-2020 Relating to Cancellation of Outstanding Checks. **Motion/second (Abendroth/Floeter)** to adopt Resolution 20-2020. No discussion. Roll call vote on motion to adopt Resolution 20-2020 – Ayes – 18, Nays – 0, Abstain – 0, Absent – 1 (Garro). Resolution 20-2020 passed as enacted.
9. Resolution 21-2020 Relating to Eliminating the HHS Administrative Assistant, the HHS Financial Manager and the Billing Specialist Positions and Creating a Financial/Business Manager and Billing Specialist/Administrative Unit Coordinator Positions (HHS). **Motion/second (Bates/Buss)** to adopt Resolution 21-2020. Supervisor Gonyo requested to have HHS Director Jason Jerome speak regarding this resolution. Jerome provided the background and reasons for the changes. Roll call vote on motion to adopt Resolution 21-2020 – Ayes – 17, Nays – 1 (Mehn), Abstain – 0, Absent – 1 (Garro). Resolution 21-2020 passed as enacted.

PUBLIC HEARING – 6:30 PM

10. **Motion/second (Lenz/Mulder)** to dissolve as a County Board of Supervisors at 6:30 PM and arise as a Committee of the Whole for the purpose of conducting a Public Hearing on the proposed 2021 budget. All ayes. Motion carried.
11. Finance Committee Chairman Harley Reabe conducted the Public Hearing. County Administrator Cathy Schmit briefly summarized the 2021 Budget.
12. **Motion/second (Gonyo/Hess)** to dissolve at 6:41 PM as a Committee of the Whole and arise as a County Board of Supervisors for the purpose of continuing the meeting and that Harley Reabe be seated as County Board Chairman. All ayes. Motion carried.

ADJOURN TO MEETING OF THE COMMITTEE OF THE WHOLE TO DISCUSS COUNTY WIDE AMBULANCE SERVICE.
REGULAR BUSINESS WILL RESUME AT THE CONCLUSION OF THE COMMITTEE OF THE WHOLE.

13. **Motion/second (Gonyo/Thom)** to adjourn to meeting of the Committee of the Whole to discuss county wide ambulance service at 6:42 PM. Motion carried with no negative vote. Chair Reabe appointed Supervisor Joe Gonyo to preside over the meeting.
14. Dan Williams of Strategic Management and Consulting, LLC provided an overview to the County Board regarding the ambulance study and answered questions from supervisors. **Motion/second (Wielgosh/Abendroth)** to allow Evan VandenLangenberg to speak as a member of the public. Roll call vote – Ayes – 18, Nays – 0, Abstain – 0, Absent – 1 (Garro). Motion carried. **Motion (Floeter)** to recommend a subcommittee be formed under the direction of the Administrative Committee. No second – motion failed. Discussion held. **Motion/second (Floeter/Mulder)** to form an ambulance committee consisting of 7 members from the northern and southern regions of the county to recommend a resolution to the County Board. **Motion/second (Schweder/Abendroth)** to amend the motion to include a member of the Berlin EMS and the SGLC (Southern Green Lake

County) EMS on the committee. Motion carried with no negative vote. Voice vote on original motion as amended. Motion carried with no negative vote.

15. **Motion/second (Buss/Thom)** to rise and report to the Board with a recommendation from the Committee of the Whole. Motion carried with no negative vote. Supervisor Gonyo reported the recommendation from the Committee of the Whole as stated above.

RESOLUTIONS (continued)

16. Resolution 22-2020 Resolution to Increase Pay Grade of Representative Payee Specialist on the County Wage Plan. **Motion/second (Wendt/Trochinski)** to adopt Resolution 22-2020. No discussion. Roll call vote on motion to adopt Resolution 22-2020 – Ayes – 18, Nays – 0, Abstain – 0, Absent – 1 (Garro). Resolution 22-2020 passed as enacted.

17. Resolution 23-2020 Relating to 2021 Budget and 2020 Property Tax Levy. **Motion/second (Floeter/Dolgener)** to adopt Resolution 23-2020. No discussion. Roll call vote on motion to adopt Resolution 23-2020 – Ayes – 18, Nays – 0, Abstain – 0, Absent – 1 (Garro). Resolution 23-2020 passed as enacted.

18. Resolution 24-2020 Resolution to Extend State of Emergency through February 19, 2021. **Motion/second (Buss/Hess)** to adopt Resolution 24-2020. No discussion. Roll call vote on motion to adopt Resolution 24-2020 – Ayes – 18, Nays – 0, Abstain – 0, Absent – 1 (Garro). Resolution 24-2020 passed as enacted.

ORDINANCES

19. Ordinance 17-2020 Amending Chapter 9. Board of Supervisors, Article III. – Appointed Committees and renumber Article IV Committees Generally. **Motion/second (Abendroth/Lenz)** to enact Ordinance 17-2020. Roll call vote on motion to enact Ordinance 17-2020 – Ayes – 18, Nays – 0, Abstain – 0, Absent – 1 (Garro). Ordinance 17-2020 passed as enacted.

BUDGET ADJUSTMENTS

20. Emergency Management – adjust revenues and expenditures by \$7,336.00 due to receipt of Hazardous Materials Equipment grant.

21. **Motion/second (Wendt/Abendroth)** to approve the budget adjustment. Roll call vote on motion to approve – Ayes – 18, Nays – 0, Abstain – 0, Absent – 1 (Garro). Motion carried.

COMMITTEE APPOINTMENTS

22. Chair Reabe stated there are no appointments this month.

DEPARTMENTS TO REPORT ON December 15, 2020

23. Chair Reabe stated no reports will be presented in December due to the ongoing pandemic.

FUTURE AGENDA ITEMS FOR ACTION & DISCUSSION

24. None

ADJOURN

25. Chairman Reabe adjourned the meeting at 8:16 PM.

Respectfully Submitted,
Elizabeth Otto
County Clerk

Resolution Number 20-2020 Relating to Cancellation of Outstanding Checks

The County Board of Supervisors of Green Lake County, Green Lake, Wisconsin, duly assembled at its regular meeting begun on the 10th day of November, 2020, does resolve as follows:

WHEREAS, Fourteen checks issued by the Treasurer of Green Lake County, drawn against the County's account at Horicon Bank have not been presented for payment by the payees of said checks in excess of one (1) year since said checks were issued;

NOW, THEREFORE BE IT RESOLVED, that said outstanding checks as listed below be cancelled, and the amounts represented thereby be restored to the County's general account:

| CHECK DATE | CHECK NUMBER | PAYEE | AMOUNT |
|------------|--------------|---------------------|---------|
| 04/18/19 | 196981 | GAIL CRAFT | \$8.50 |
| 06/13/19 | 197778 | ROBERT N GALLAGHER | \$34.56 |
| 06/27/19 | 197964 | WADE S LAUNDERVILLE | \$28.76 |
| 07/03/19 | 198053 | DESTINY MARTOGGIO | \$25.74 |
| 07/03/19 | 198077 | WADE S LAUNDERVILLE | \$28.76 |
| 07/18/19 | 198215 | MEN'S HEALTH | \$29.97 |
| 07/18/19 | 198260 | RICHARD WURTZ | \$75.24 |

TOTAL \$231.53

BE IT FURTHER RESOLVED, that a copy of this resolution be furnished to the Horicon Bank.

NOTE: The above checks contain the notation "Void after six months"

Finance Committee recommends approval

Passed and Adopted this 10th day of November 2020

Roll Call on Resolution 20-2020

Ayes 18, Nays 0, Absent 1, Abstain 0

Submitted by Finance Committee: /s/ Harley Reabe, Chair; /s/ Brian Floeter, Vice Chair; /s/ Dave Abendroth; /s/ Dennis Mulder; /s/ Don Lenz

RESOLUTION NUMBER 21-2020

RELATING TO ELIMINATING THE HHS ADMINISTRATIVE ASSISTANT, THE HHS FINANCIAL MANAGER AND THE BILLING SPECIALIST POSITIONS AND CREATING A FINANCIAL/BUSINESS MANAGER AND BILLING SPECIALIST/ADMINISTRATIVE UNIT COORDINATOR POSITIONS (HHS)

The County Board of Supervisors of Green Lake County, Green Lake, Wisconsin, duly assembled at its regular meeting on this 10th day of November 2020, does resolve as follows:

WHEREAS, the current Administrative Assistant retired on September 30, 2020; and,

WHEREAS, upon the retirement of the Administrative Assistant, a study of the current needs of the HHS Administrative Unit and overall HHS operations revealed that streamlining several positions within the Administrative Unit would best fit the needs of the Health and Human Services Department and County stakeholders; and,

WHEREAS, the Administrative Assistant vacancy creates an opportunity to modify the Administrative Unit within the Health and Human Services Department, creating efficiencies while also providing staff supervisor and program oversight; and,

WHEREAS, the HHS Director, in conjunction with input from the management team, has determined that establishing a Financial/Business Manager position to oversee HHS financial and business systems creates efficiencies and helps ensure all possible revenue streams are optimized; and,

WHEREAS, the HHS Director, in conjunction with input from the Administrative Unit staff, has determined that establishing a Billing Specialist/Administrative Unit Coordinator position to provide day-to-day oversight and supervision to the Administrative Unit, ensures support for staff and that the day-to-day operations of the department run smoothly and effectively; and,

WHEREAS, the HHS Director has met with the County Administrator to discuss consolidation of duties and the attached job descriptions, which have been approved by the County Administrator.

NOW, THEREFORE, BE IT RESOLVED, that the Green Lake County Board of Supervisors does hereby approve modification to the HHS Administrative Unit team model by eliminating one (1) HHS Administrative Assistant, one (1) HHS Financial Manager, one (1) Billing Specialist position and establishing one (1) HHS Financial/Business Manager position and one (1) Billing Specialist/Administrative Unit Coordinator position creating a department that is more efficient and cost effective.

BE IT FURTHER RESOLVED that the new HHS Financial/Business Manager and position is created effective January 1, 2021. This position shall be placed in pay group 7.

BE IT FURTHER RESOLVED that the new Billing Specialist/Administrative Unit Coordinator position is created effective January 1, 2021. This position shall be placed in pay group 10.

BE IT FURTHER RESOLVED that the HHS Director shall place the new HHS Financial/Business Manager and Billing Specialist/Administrative Unit Coordinator positions into the 2021 County Budget as shown in the fiscal note in this Resolution.

| Current For 2021 | | | | | | | |
|---|------------------------|--------------|-------------|-----------------|------------------|--------------|----------------------|
| | Wage | Annual Wage | Retirement | Social Security | Health Insurance | Total Fringe | Wage & Fringe |
| Admin Assistant | \$ 29.41 | \$ 61,172.80 | \$ 4,129.16 | \$ 4,679.72 | \$ 25,295.00 | \$ 34,103.88 | \$ 95,276.68 |
| Billing Specialist #13 | \$ 22.22 | \$ 46,217.60 | \$ 3,119.69 | \$ 3,535.65 | \$ 18,353.00 | \$ 25,008.33 | \$ 71,225.93 |
| Financial Manager #12 | \$ 25.14 | \$ 52,291.20 | \$ 3,529.66 | \$ 4,000.28 | \$ 25,295.00 | \$ 32,824.93 | \$ 85,116.13 |
| | | | | | | | \$ 251,618.75 |
| Potential for 2021 | | | | | | | |
| | Wage (90% of Midpoint) | Annual Wage | Retirement | Social Security | Health Insurance | Total Fringe | Wage & Fringe |
| Admin Assistant | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| Billing Specialist/ Admin Coordinator #10 | \$ 27.71 | \$ 57,636.80 | \$ 3,890.48 | \$ 4,409.22 | \$ 18,353.00 | \$ 26,652.70 | \$ 84,289.50 |
| Financial/Business Manager #7 | \$ 34.45 | \$ 71,660.16 | \$ 4,837.06 | \$ 5,482.00 | \$ 25,295.00 | \$ 35,614.06 | \$ 107,274.22 |
| | | | | | | | \$ 191,563.72 |
| | | | | \$ 60,055.03 | | | |

GREEN LAKE COUNTY JOB DESCRIPTION

TITLE: Financial & **Business** Manager

DEPARTMENT: HEALTH & HUMAN SERVICES/Administrative Unit

LOCATION: GOVERNMENT CENTER

SUPERVISOR: DIRECTOR

SUMMARY:

This position is responsible for financial/administrative matters as they relate to the business of Health & Human Services. This position is responsible for preparing and monitoring the annual Health & Human Services budget in cooperation with the Human Services Director. This position oversees the processing of all Health & Human Services expenses and revenues, and ensures that all state and federal reporting requirements are met. This position manages all aspects of general HHS office operations as well as oversight of staff within the Administrative Unit. Position often involves working above and beyond regular work hours to accomplish the essential job functions.

DUTIES AND RESPONSIBILITIES:

- Coordinate and oversee all department financial reporting and billing with financial team staff in consultation with the Director. Prepare and submit financial and statistical reports and surveys required for compliance with state and federal programs and for Human Services Committee review.
- Development and management of the Department's annual budget by providing direct budgetary/performance financial analysis, forecasts and trending information to the Director. Coordinate with the county's finance Department and County Administrator on aspects of budget process and development.
- Conduct monthly/annual reconciliations as required. Monitor the financial status of the department. Prepare any budgetary adjustments and year-end accruals and budget addendums. Monitor general operations to assure compliance with applicable laws, administrative directives, Medicaid programs and insurance companies' requirements.
- Provides to the Director overall assistance in all phases of agency operations.
- Assists in recruiting, interviewing, selection and training Unit staff while fostering growth in professional practice.
- Ensures a current, innovative, and collaborative practice environment for staff.
- Assignment of tasks within the Administrative Unit as needed.
- Recording Minutes for Human Services Board, Advisory Committees and the Director.
- Assists in preparing Board and Committee Agendas.
- Provide managers and staff with fiscal information to aid in program development and management in a timely and professional manner.
- Establishes contracts with vendors/providers. Maintains files on contracted vendors/providers including supporting documents and necessary attachments.
- Schedule, create agenda's and facilitate HHS Financial Meeting's. Attend and/or facilitate meetings with Department heads. This includes collaborating with community partner's, agencies and groups. Assists in grant writing and reporting.
- Participate in the Department's annual audit with the county auditing firm and the Offices of the County Clerk and County Administrator.
- Recognize areas of Department operations that are inefficient and develop new procedures or recommend system design changes to promote efficiency.
- Assist in the development and management of the Department's internal management/data/financial systems and their coordination with the State and any other required outside systems.
- Attend local, regional, and state meetings, trainings and conferences beneficial to the financial operations of the agency.
- Oversee General Administrative Operations, works closely with County Administrator County Clerk, Director, Unit Managers, etc. on the day-to-day business operations within the Department of Health & Human Services
- Perform other duties as assigned by the Director.

SKILLS AND ABILITIES:

Knowledge of general ledger accounting procedures. Computer familiarity and operational skills including Excel spreadsheets and other related software. Written, oral and interpersonal skills. Skill in researching, analyzing, interpreting and understanding complex guidelines such as financial, billing and audit requirements. Ability to facilitate a team environment and make decisions to meet required program time lines. Ability to manage and prioritize work responsibilities and develop organizational practices and procedures. Ability to promote a harmonious relationship with others, including but not limited to outside agencies and county departments. Ability to provide effective leadership and direct the work of others. Ability to perform duties and follow policies and procedures independent of direct supervision.

QUALIFICATIONS:

EDUCATION: Bachelor's Degree in accounting is required

EXPERIENCE / JOB KNOWLEDGE: Experience in financial management, including governmental and general ledger accounting is required.

WORKING CONDITIONS:

PHYSICAL DEMANDS: About 80% of the time is spent in sedentary work activities in an office environment using computer equipment as well as other office machines. 15% of the time is spent moving between offices, attending state and regional meetings, trainings and conferences. 5% of the time is spent in low lifting activities (up to 10 pounds) or kneeling, climbing, bending/twisting, reaching, and low to medium carrying. In unusual or non-routine situations, it may be required to stoop, crawl, run, swim, grapple, climb, and medium lifting (20-40 pounds).

This is a public service position, and employee is required to be courteous, cooperative and respectful at all times with the public and clients; also establishes and maintains a courteous and cooperative and respectful working relationship with other employees, supervisors and public officials.

This position description has been prepared to assist in defining job responsibilities, physical demands, working conditions and needed skills. It is not intended as a complete list of job duties, responsibilities and/or essential functions. This description is not intended to limit or modify the rights of any supervisor to assign, direct, and control the work of employees under supervision. The county retains and reserves any and all rights to change, modify, amend, add to or delete from, any section of this document as it deems, in its' judgment, to be proper.

9/25/2020

GREEN LAKE COUNTY JOB DESCRIPTION

TITLE: BILLING SPECIALIST/**ADMINISTRATIVE UNIT COORDINATOR**

DEPARTMENT: HEALTH & HUMAN SERVICES/ADMINISTRATIVE UNIT

LOCATION: GOVERNMENT CENTER

SUPERVISOR: FINANCIAL/BUSINESS MANAGER

SUMMARY:

The Billing Specialist/Administrative Coordinators goal is to focus on maximizing clinic revenue through timely, accurate client and insurance billing, claims, and collections while supervising the daily administrative functions of the Unit and staff. Additional goals include: 1) customer service skills in helping clients understand their financial responsibilities and expediting collection of their payments and balances, and 2) supporting office administrative staff and other Units.

DUTIES AND RESPONSIBILITIES:

- Submits insurance claims electronically and on paper accurately
- Verifies and authorizes client insurances
- Enters and verifies client information, EOPs and other billing data with accuracy to prevent reimbursement delays
- Provides Customer Service to from clients and insurers about coverage, charges and payments
- Posts all payments accurately by line
- Corrects client account errors and re-bills older claims
- Assists in determining which client accounts are sent to collections and which balances are written off in a timely manner.
- Provides guidance to outside collection agencies
- Reviews daily insurance EOBs, checks, and other correspondence for action plans
- Conducts billing analysis to ensure high collection and low error rates
- Assists administrative staff in making client appointments, checking in clients, taking payments and dealing with cancellations and no-shows
- Assist with bank deposits and accounts receivable functions
- Assists with implementing billing policies, practices, procedures and controls
- Helps in identifying and preventing financial risks and fraud
- Enter Home Delivered and Congregate Meal assessment and re-assessments into WellSky
- Enter monthly meal counts into WellSky
- Prepare and send monthly Home Delivered and Congregate donation letters
- Assists in recruiting, interviewing, selection and training Unit staff while fostering growth in professional practice.
- Ensures a current, innovative, and collaborative practice environment for staff.
- Plan, organize and assist with everyday staff functions in the administrative Unit
- Ensures coverage for reception and other critical clerical functions.
- Assists with audit support as necessary
- Assign and review work of administrative staff.
- Provides supervision of personnel within the Administrative Unit.
- Scheduling, creating agenda's and running staff meetings. Attend meetings with other staff and Department heads. Assist in grant writing and reporting.
- Recording Minutes for Advisory Committee Meetings as Needed
- Other duties and needed and assigned

SKILLS AND ABILITIES:

- Skill in the use of general office equipment, including but not limited to, Computer terminal, calculator, copy machine, and fax machine

- Solid understanding of insurance principles, terminology and regulations that affect healthcare billing and coding
- Adherence to HIPAA regulations, medical law, and ethics
- Knowledge of ICD-10 coding
- Understanding of Medicare, Medicaid, and other government insurance programs
- Comprehensive skills in client and insurance billing, invoicing, and insurance claim processing
- Solid verbal and written communication skills with ability to communicate professionally with clients and others
- Critical thinking skills and ability to research and resolve financial problems
- Detail oriented and ability to prioritize work
- Performs job duties with actions that display critical thinking, responsibility, maturity, diplomacy and attention to detail.
- Shows respect to others opinions and considers other options.
- Ability to provide effective leadership and direct the work of others.

QUALIFICATIONS:

EDUCATION: Billing/data entry experience desirable. Prefer minimum of an Associate's Degree in accounting or related field.

EXPERIENCE / JOB KNOWLEDGE: Two or more years of accounting experience. Must present a positive and professional image to the public/co-workers and have excellent customer relation skills. Must have basic everyday living skills, basic computer skills and knowledge of computer software, the ability to follow complex oral and written directions, good knowledge of office terminology, procedures and equipment of business, arithmetic and English, ability to type at a reasonable rate of speed, and have specific knowledge of clerical and accounting practices. Supervisory experience is preferred.

WORKING CONDITIONS:

PHYSICAL DEMANDS: Over 75% of the time is spent hearing, using near vision, sitting and using low fingering (writing). Approximately 10% of time is spent walking, standing, feeling, talking, using far vision, low lifting, low handling, and keyboarding. In unusual situations it is necessary to stoop, kneel, crouch, balance, bend or twist, reaching, medium lifting, and medium carrying.

Management's assignment of essential functions is not designed to limit the manner in which duties may be accomplished. Management shall comply with all applicable workplace laws and shall communicate with any employee with a disability to determine the availability of a reasonable accommodation(s) to allow the employee to perform the essential functions of the job.

ENVIRONMENTAL DEMANDS: Nearly 100% of the work done by this position is inside.

This is a public service position, and employee is required to be courteous, cooperative and respectful at all times with the public and clients; also establishes and maintains a courteous and cooperative and respectful working relationship with other employees, supervisors and public officials.

This position description has been prepared to assist in defining job responsibilities, physical demands, working conditions and needed skills. It is not intended as a complete list of job duties, responsibilities and/or essential functions. This description is not intended to limit or modify the rights of any supervisor to assign, direct, and control the work of employees under supervision. The county retains and reserves any and all rights to change, modify, amend, add to or delete from, any section of this document as it deems, in its' judgment, to be proper.

September 25, 2020

Majority vote is needed to pass.

☒ Approved by Personnel ☐ Disapproved by Personnel

☒ Approved by Finance ☐ Disapproved by Finance

Health and Human Services Board recommends approval

Passed and Enacted this 10th day of November 2020

Roll Call on Resolution 21-2020

Ayes 17, Nays 1, Absent 1, Abstain 0

Submitted by Health and Human Services Board: /s/ Joe Gonyo, Chair; /s/ Harley Reabe, Vice Chair; /s/ Brian Floeter

RESOLUTION NUMBER 22-2020

Resolution to Increase Pay Grade of Representative Payee Specialist on the County Wage Plan

The County Board of Supervisors of Green Lake County, Green Lake, Wisconsin, duly assembled at its regular meeting on this 10th day of November 2020, does resolve as follows:

WHEREAS, on February 19, 2019, the County Board created the position of Representative Payee Specialist position; and,

WHEREAS, the employee who holds the position will be retiring in December 2020; and,

WHEREAS, upon a vacancy in a position County Administrative Policy Manual requires the Department Head to review the position “to ensure the position is properly designated within the County’s pay structure”; and,

WHEREAS, when the position was created in 2019, the job description was developed using the Social Security Administration's representative payee guide for collective accounts. The guide is the handbook for collective accounts serving consumer who are beneficiaries of Social Security, Supplemental Security and Wisconsin supplemental security funds; and,

WHEREAS, the Representative Payee Specialist oversees a large monthly checking account and acts as a representative payee, handling daily financial transactions and personal budget decisions for over 80 member consumers; and,

WHEREAS, the Representative Payee Specialist ensures all Social Security Administration fund balance eligibility standards are met and all Social Security Administration recordkeeping and reporting requirements are completed on-time for each member consumer; and,

WHEREAS, a review of the position shows that the above job duties require a high level of skill and accuracy when assisting consumers with their budgets and balancing numerous accounts and those duties compare to other Health and Human Services Department positions such as Economic Support and Child Support Specialists which are found in pay grade 14 on the County Wage Plan.

NOW THEREFORE BE IT RESOLVED, that effective January 1, 2021, the position of Representative Payee Specialist shall be placed in pay grade 14 on the County Wage Plan.

BE IT FURTHER RESOLVED, that the County Administrator and the Health and Human Services Department Director shall place in the 2021 budget the salary and fringes reflected in the increase to pay grade 14 for the Representative Payee Specialist position in the 2021 county budget.

FISCAL NOTE: Savings are realized from downgrading the Book Keeper and Supported Employment Coordinator positions in the Wage Plan due to impending retirements and review of the job descriptions and their placement within the County wage structure as required by the Administrative Policy Manual.

| 2021 Fox River Industries Restructure Fiscal Note | | | | | | | | |
|---|--------------------------------------|----------|--------------------|--------------|-----------------|------------------|--------------|---------------|
| Committee: Human Service Board | | | | | | | | |
| Current For 2021 | | | | | | | | |
| Pay Group | Position Title | Wage | Annual Wage | Retirement | Social Security | Health Insurance | Total Fringe | Wage & Fringe |
| 13 | Book Keeper #13 | \$ 24.67 | \$ 51,313.60 | \$ 3,463.67 | \$ 3,925.49 | \$ 26,613.00 | \$ 34,002.16 | \$ 85,315.76 |
| 11 | Supported Employment Coordinator #11 | \$ 28.15 | \$ 58,552.00 | \$ 3,952.26 | \$ 4,479.23 | \$ 26,613.00 | \$ 35,044.49 | \$ 93,596.49 |
| 16 | Representative Payee Specialist #16 | \$ 19.80 | \$ 41,184.00 | \$ 2,779.92 | \$ 3,150.58 | \$ 26,613.00 | \$ 32,543.50 | \$ 73,727.50 |
| | | | | | | | | |
| | Total | | \$ 151,049.60 | \$ 10,195.85 | \$ 11,555.29 | \$ 79,839.00 | \$101,590.14 | \$ 252,639.74 |
| | | | | | | | | |
| Proposed for 2021 | | | | | | | | |
| Pay Group | Position Title | Wage | Annual Wage | Retirement | Social Security | Health Insurance | Total Fringe | Wage & Fringe |
| 14 | Book Keeper #14 | \$ 20.73 | \$ 43,112.16 | \$ 2,910.07 | \$ 3,298.08 | \$ 26,613.00 | \$ 32,821.15 | \$ 75,933.31 |
| 13 | Supported Employment Coordinator #13 | \$ 22.29 | \$ 46,369.44 | \$ 3,129.94 | \$ 3,547.26 | \$ 26,613.00 | \$ 33,290.20 | \$ 79,659.64 |
| 14 | Representative Payee Specialist #14 | \$ 20.73 | \$ 43,118.40 | \$ 2,910.49 | \$ 3,298.56 | \$ 26,613.00 | \$ 32,822.05 | \$ 75,940.45 |
| | | | | | | | | |
| | Total | | \$ 132,600.00 | \$ 8,950.50 | \$ 10,143.90 | \$ 79,839.00 | \$ 98,933.40 | \$ 231,533.40 |
| | | | | | | | | |
| | | | Total Cost Savings | \$ 21,106.34 | | | | |
| * All Wages are based on 7-1-2020 Wage Plan | | | | | | | | |

Majority vote is needed to pass.

☒ Approved by Personnel ☐ Disapproved by Personnel

☒ Approved by Finance

Health and Human Services Board recommends approval

Passed and Enacted this 20th day of October, 2020

Roll Call on Resolution 22-2020

Ayes 18, Nays 0, Absent 1, Abstain 0

Submitted by Health and Human Services Board: /s/ Joe Gonyo, Chair; /s/ Harley Reabe, Vice Chair; /s/ Brian Floeter

RESOLUTION NUMBER 23-2020
Relating to 2021 Budget and 2020 Property Tax Levy

The County Board of Supervisors of Green Lake County, Green Lake, Wisconsin, duly assembled at its annual meeting begun on the 10th day of November 2020, does resolve as follows:

WHEREAS, the several departments of Green Lake County Government have prepared estimates of revenues and expenditures for their respective departments for 2021 in coordination with their governing committees; and

WHEREAS, the County Administrator has reviewed each of these estimates in detail and made such adjustments as deemed necessary and appropriate; and

WHEREAS, the County Administrator along with the Finance Committee of the County Board of Supervisors has reviewed each of these estimates in detail and made such additional adjustments as deemed necessary and appropriate.

NOW, THEREFORE, BE IT RESOLVED, that the attached budget for Green Lake County for 2021 be adopted; and

BE IT FURTHER RESOLVED, that the allowable unused levy from previous years in the amount of \$0 be included in the full property tax levy below; and

BE IT FURTHER RESOLVED, that a property tax of \$15,006,433 be apportioned among the sixteen (16) municipalities in accordance with ratios provided by the Wisconsin Department of Revenue.

Majority vote is needed to pass.

Finance Committee recommends approval

Passed and Adopted this 10th day of November 2020

Roll Call on Resolution 23-2020

Ayes 18 Nays 0, Absent 1, Abstain 0

Submitted by Finance Committee: /s/ Harley Reabe, Chair; /s/ Brian Floeter; /s/ David Abendroth; /s/ Don Lenz

RESOLUTION NUMBER 24-2020
Resolution Declaring State of Emergency in Green Lake County
Regarding COVID-19 through February 19, 2021

The County Board of Supervisors of Green Lake County, Green Lake, Wisconsin, duly assembled at its regular meeting on this 10th day of November 2020, does resolve as follows:

WHEREAS, in December 2019, a novel strain of the coronavirus now named Coronavirus Disease 2019 (COVID-19) was detected and has spread through many countries, including the United States; and

WHEREAS, the World Health Organization declared a Public Health Emergency of International Concern; and the United States Department of Health and Human Services declared a Public Health Emergency; and

WHEREAS, on March 13, 2020, President Donald Trump declared the ongoing Coronavirus Disease 2019 (COVID-19) pandemic of sufficient severity and magnitude to warrant an emergency declaration for all states, tribes, territories, and the District of Columbia pursuant to section 501 (b) of the Robert T. Stafford Disaster Relief and Emergency Assistance Act, 42 U.S.C. 5121-5207 (the "Stafford Act").

WHEREAS, Green Lake County currently has 785 confirmed positive COVID-19 cases and 118 probable cases. The case rate is 1200 per 100,000 people, is considered to be very high, and cases are expected to continue rising. Cases have doubled from September to October. Thirteen percent (13%) of confirmed cases are currently active, and as of October 30, 2020, the County experienced four (4) deaths, all in the month of October. The rise of cases and the four deaths constitute a condition within the County posing an imminent threat of a disaster within the meaning of Chapter 323 of the Wisconsin Statutes that could impair medical care, health protection, and other critical systems of Green Lake County; and

WHEREAS, the following chart shows the confirmed cases from March through October 30, 2020; and



WHEREAS, declaring a state of emergency will facilitate and expedite the use of all available resources to protect persons from the impacts of the spread of COVID-19 while ensuring continuity of critical operations within Green Lake County.

NOW THEREFORE BE IT RESOLVED, the Green Lake County Board of Supervisors, under the power vested in it by Wis. Stat. §323.11, hereby declares a state of emergency in Green Lake County.

BE IT FURTHER RESOLVED, the state of emergency shall last until February 19, 2021, unless rescinded sooner by a Resolution of the County Board.

BE IT FURTHER RESOLVED, that if the Health and Human Services Department deems it necessary to make use of volunteer health care practitioners, the Health Office shall notify the state department of health services.

BE IT FURTHER RESOLVED, that the County Board Chair and County Administrator have joint authority to grant limited exceptions to current County policies and ordinances which deal with employment, daily operation and function of County facilities where it is the best interest of the county for the purpose of building and facility safety, employee policies and procedures, internal county operation and functions during the COVID-19 pandemic. All exceptions should be consistent with Wis. Ch. 323 (Emergency Management), any State or Federal legislation connected with the COVID-19 pandemic, and based on best practices as recommended by the CDC, WI DHS and the Green Lake County Health Department.

BE IT FURTHER RESOLVED, that the County Board Chair and County Administrator have joint authority to draft policies and procedures that are necessary to protect the public who enter and employees who work in County buildings and facilities from the spread of COVID-19, and shall consider all available state and federal guidance and recommendations for the County's facilities to continue providing government services to the public and protecting County employees.

BE IT FURTHER RESOLVED, if the County Board Chair is unable to perform the duties under this resolution, the power to make decisions shall lie with the County Board Vice-chair.

BE IT FURTHER RESOLVED, if the County Administrator is unable to perform the duties under this resolution, the power to make decisions shall lie with the Corporation Counsel.

BE IT FURTHER RESOLVED, so long as the meeting is consistent with the requirements of open meetings, the County Board or its committees may conduct electronic meetings for conducting County business.

BE IT FURTHER RESOLVED, that all policies and directives enacted under Resolution 04-2020, Resolution 09-2020, Resolution 13-2020 and Resolution 14-2020 shall continue in effect until the expiration of this declaration, unless the policy has a sunset date set by state or federal law, then the policy shall expire based on state or federal law.

FISCAL NOTE: all appropriations under all emergency declarations shall not exceed \$290,000 and shall be remitted from the contingency fund.

Majority vote is needed to pass.

Administrative Committee recommends approval

Passed and Adopted this 10th day of November 2020

Roll Call on Resolution 24-2020

Ayes 18, Nays 0, Absent 1, Abstain 0

Submitted by Administrative Committee: /s/ Harley Reabe, Chair; /s/ Keith Hess; /s/ Dennis Mulder; /s/ Katie Mehn; /s/ Brian Floeter

ORDINANCE NO. 17-2020

Amending Chapter 9. Board of Supervisors, Article III. – Appointed Committees and Renumber Article IV Committees Generally.

The County Board of Supervisors of Green Lake County, Green Lake Wisconsin, duly assembled at its regular meeting begun on the 10th day of November 2020, does ordain as follows:

WHEREAS, The Green Lake County Board created a Land Information Council by Resolution 28-2010 as an appointed committee; and

WHEREAS, The Green Lake County Board amended Chapter 9 by Ordinance 4-2017 to include the Land Information Council in Article III, Appointed Committees; and

WHEREAS, When the County Board revised its rules of order, Chapter 9, by Ordinance 11-2018, the Land Information Council was inadvertently left out of the section on appointed committees and no longer appears in the Code of Ordinances,

WHEREAS, This Ordinance is to correct the mistake and oversight and place the Land Information Council in the appointed committee section of the County Board Rules.

NOW, THEREFORE, THE COUNTY BOARD OF SUPERVISORS OF THE COUNTY OF GREEN LAKE DOES ORDAIN AS FOLLOWS:

Section 1. Green Lake County Ordinance, No. 11-2018, adopted by the Green Lake County Board of Supervisors on April 17, 2018 is hereby amended as follows:

Renumber Article IV, §9-41 Committee membership and vacancies to §9-42

Renumber Article IV, §9-42 through §9-59. (Reserved) to §9-43 – 9-59 (Reserved).

Create §9-41, Land Information Council

§9-41. Land Information Council

A. The Land Information Council shall consist of not less than 8 members and shall include the register of deeds, the treasurer/real property lister, and the following members appointed by the County Board for a one-year term or until a successor has been appointed and confirmed:

1. A member of the County Board.

2. A representative of the land information office.

3. A realtor or a member of the Realtors Association employed within the county.

4. A public safety or emergency communications representative employed within the county.
5. The county surveyor or a professional land surveyor employed within the county.
6. Any other members of the County Board or public that the County Board designates.

B. Notwithstanding par. (A), if no person is willing to serve under par. (A) 3., 4., or 5., the County Board may create or maintain the Land Information Council without the member designated under par. (A) 3., 4., or 5.

C. The Land Information Council shall review the priorities, needs, policies, and expenditures of the land information office established by the County Board and advise the County Board on matters affecting the land information office.

Section 2. This ordinance shall become effective upon passage and publication.

Section 3. The repeal and recreation of any section herein shall not have any effect on existing litigation and shall not operate as an abatement of any action or proceeding then pending or by virtue of the repealed sections.

Section 4. All ordinances and parts of ordinances in conflict herewith are hereby repealed.

¾ Majority vote

No fiscal impact

Administrative Committee recommends approval

Passed and Enacted this 10th day of November 2020

Roll Call on Ordinance 17-2020

Ayes 18, Nays 0, Absent 1, Abstain 0

Submitted by Administrative Committee: /s/ Harley Reabe, Chair; /s/ Dennis Mulder; /s/ Keith Hess; /s/ Katie Mehn; /s/ Brian Floeter

GREEN LAKE COUNTY BOARD PROCEEDINGS

REGULAR MEETING

December 15, 2020

The Green Lake County Board of Supervisors met in regular session, Tuesday, December 15, 2020 at 6:00 PM via remote access and limited in person access due to the COVID-19 pandemic for the annual budget meeting of the Board.

The Board was called to order by Chair Harley Reabe. Roll call taken –Present (remotely via Zoom) – 9, Present (in person) – 5, Absent – 5 (Bob Dolgner-District 1, Patti Garro-District 8, Sue Wendt-District 10, Katie Mehn-District 15, Joe Gonyo-District 16)

| <u>Supervisor</u> | <u>Supervisor Districts</u> |
|--------------------|-----------------------------|
| Charles Buss | 2 |
| Curt Talma | 3 |
| David Abendroth | 4 |
| Ken Bates | 5 |
| Brian Floeter | 6 |
| Charlie Wielgosh | 7 |
| Bill Boutwell | 9 |
| Harley Reabe | 11 |
| Robert Schweder | 12 |
| Don Lenz | 13 |
| Dennis Mulder | 14 |
| Keith Hess | 17 |
| Richard Trochinski | 18 |
| Gene Thom | 19 |

READING OF THE CALL

The Green Lake County Board of Supervisors will convene via virtual communication and limited in person access at the Government Center in the City of Green Lake, Wisconsin on Tuesday the 15th day of December, 2020 at 6:00 PM for the regular meeting of the Board. Monthly business to be transacted includes:

CALL TO ORDER

ROLL CALL

READING OF THE CALL

PLEDGE OF ALLEGIANCE

MINUTES OF 11/10/20

ANNOUNCEMENTS

CORRESPONDENCE

- Gift card appreciation from Green Lake County Law Enforcement Association

RECOGNITION OF SERVICE

- Penny Bahn – Fox River Industries Bookkeeper/Secretary
- Sarah Guenther – Register of Deeds
- Jeff Kiener – Sheriff's Office Sergeant
- Cindy Stobbe – Fox River Industries Representative Payee Specialist

APPEARANCES

- Monthly update from County Administrator Cathy Schmit

ORDINANCES

- Ordinance 18-2020 Amending Chapter 315, Land Division and Subdivision

BUDGET ADJUSTMENTS

- Register of Deeds (3)

COMMITTEE APPOINTMENTS

DEPARTMENTS TO REPORT ON February 16, 2021

FUTURE AGENDA ITEMS FOR ACTION & DISCUSSION

AND SUCH OTHER BUSINESS AS MY PROPERLY COME BEFORE THE BOARD OF SUPERVISORS

ADJOURN

Given under my hand and official seal at the Government Center in the City of Green Lake, Wisconsin this 4th day of December, 2020.

Elizabeth A. Otto

Green Lake County Clerk

PLEDGE OF ALLEGIANCE

1. The Pledge of Allegiance to the Flag was recited.

MINUTES OF 11/10/20 MEETING

2. **Motion/second (Lenz/Boutwell)** to approve the minutes of the November 10, 2020 County Board meeting with no additions or corrections. Motion carried with no negative vote.

ANNOUNCEMENTS

3. The next meeting of the County Board will take place on February 16, 2021 at 6:00 PM. There is no meeting scheduled for January.
4. Chair Reabe informed the Board that Ordinance 18-2020 on the agenda under Item #10 has been pulled and will not be discussed or voted on until the next meeting.

CORRESPONDENCE

5. County Clerk Liz Otto read an email from Ted Kuklinski, President of the Green Lake County Law Enforcement Association, thanking the Board for the gift cards presented in appreciation of the extra work during the COVID-19 pandemic.

RECOGNITION OF SERVICE

6. Chair Reabe presented plaques to the following retiring employees:
 - Penny Bahn – Fox River Industries Bookkeeper/Secretary (44 years)
 - Sarah Guenther – Register of Deeds (28 years)
 - Jeff Kiener – Sheriff's Office Sergeant (25 years)
 - Cindy Stobbe – Fox River Industries Representative Payee Specialist (36 years)

Chair Reabe thanked each of these long term employees for their dedication and service to Green Lake County.

District 41 Representative Joan Ballweg also spoke via Zoom thanking Sarah Guenther for her years of public service and her accomplishments as Register of Deeds.

APPEARANCES

7. County Administrator Cathy Schmit gave an update on current activities including updated COVID numbers, CARES funding, Clean Sweep program, and the performance evaluation process. Schmit informed the Board of the current COVID response processes and outreach within the county jail, mental health services in HHS, and the vaccination process going forward. She outlined some of the 2021 projects including the building security upgrade, body cams for the Sheriff's Office, the county wide ambulance service, and the development of a strategic plan. Schmit also thanked the retirees for their contributions to Green Lake County.

ORDINANCES

8. This item was pulled from the agenda and will be scheduled at a future date.

BUDGET ADJUSTMENTS

9. Register of Deeds – increase 2020 Laredo/Tapestry revenue budget \$1,620 due to increase fees.
10. **Motion/second (Floeter/Hess)** to approve the budget adjustment. Roll call vote on motion to approve – Ayes – 12, Nays – 0, Abstain – 0, Absent – 7 (Dolgner, Garro, Wendt, Mehn, Gonyo - Wielgosh and Thom lost connection). Motion carried.
11. Register of Deeds – decrease 2020 Laredo/Tapestry revenue and expense budget by \$440.00 due to cancellation.
12. **Motion/second (Abendroth/Buss)** to approve the budget adjustment. Roll call vote on motion to approve – Ayes – 12, Nays – 0, Abstain – 0, Absent – 7 (Dolgner, Garro, Wendt, Mehn, Gonyo - Wielgosh and Thom lost connection). Motion carried.
13. Register of Deeds – decrease 2021 Laredo/Tapestry revenue and expense budget by \$2,640 due to cancellation.
14. **Motion/second (Buss/Lenz)** to approve the budget adjustment. Roll call vote on motion to approve – Ayes – 12, Nays – 0, Abstain – 0, Absent – 7 (Dolgner, Garro, Wendt, Mehn, Gonyo - Wielgosh and Thom lost connection). Motion carried.

COMMITTEE APPOINTMENTS

15. Chair Reabe appointed the following individuals to committees:
- WCA CAP representatives – Amanda Toney, Ken Bates, and Harley Reabe
 - Veteran's Service Commission – Victor Shrock for a 3 year term ending 12/2023
 - Health & Human Services Transportation Committee – Chuck Buss
 - Ambulance Committee – Kathy Jerome, Kyle VanBuren, Joel Strahota, Doug Vrechek, Evan VandenLangenberg, Brian Bending, and Brian Floeter
16. **Motion/second (Abendroth/Lenz)** to approve the committee appointments. Motion carried with no negative vote.

DEPARTMENTS TO REPORT ON February 16, 2021

17. Chair Reabe stated that he has no scheduled reports for February at this time.

FUTURE AGENDA ITEMS FOR ACTION & DISCUSSION

18. None

ADJOURN

19. Chairman Reabe adjourned the meeting at 6:36 PM.

Respectfully Submitted,
Elizabeth Otto
County Clerk

| Reforestation Tax | Charit. /Penal | Special Charges | Special Total | District | TID Out Ratio | Health Department | Library Services | Bridge Aid | All Other Governmental | County Tax Total | County and Charitable | Charge Back | All Taxes/Charges Total |
|----------------------|-------------------|--------------------|------------------|----------------------|------------------|----------------------|---------------------|------------|---------------------------|---------------------|--------------------------|----------------|----------------------------|
| 0.00 | 439.50 | 230.00 | 669.50 | TOTAL | | 362,199.00 | 311,192.00 | 108,842.00 | 14,224,200.00 | 15,006,433.00 | 15,007,102.50 | 0.00 | 15,007,102.50 |
| 0.00 | 21.90 | 11.46 | 33.36 | Town of Berlin | 0.049839459 | 18,051.80 | 15,509.64 | 5,424.63 | 708,926.43 | 747,912.50 | 747,945.86 | 0.00 | 747,945.86 |
| 0.00 | 85.23 | 44.60 | 129.83 | Town of Brooklyn | 0.193925869 | 70,239.76 | 60,348.18 | 21,107.28 | 2,758,440.32 | 2,910,135.54 | 2,910,265.37 | 0.00 | 2,910,265.37 |
| 0.00 | 82.13 | 42.98 | 125.11 | Town of Green Lake | 0.186864541 | 67,682.15 | 58,150.75 | 20,338.71 | 2,657,998.60 | 2,804,170.21 | 2,804,295.32 | 0.00 | 2,804,295.32 |
| 0.00 | 11.15 | 5.83 | 16.98 | Town of Kingston | 0.025367089 | 9,187.93 | 7,894.04 | 2,761.00 | 360,826.55 | 380,669.52 | 380,686.50 | 0.00 | 380,686.50 |
| 0.00 | 10.54 | 5.52 | 16.06 | Town of Mackford | 0.023989973 | 8,689.14 | 7,465.49 | 2,611.12 | 341,238.17 | 360,003.92 | 360,019.98 | 0.00 | 360,019.98 |
| 0.00 | 12.97 | 6.79 | 19.76 | Town of Manchester | 0.029516962 | 10,691.01 | 9,185.44 | 3,212.69 | 419,855.17 | 442,944.31 | 442,964.07 | 0.00 | 442,964.07 |
| 0.00 | 14.86 | 7.78 | 22.64 | Town of Marquette | 0.033806279 | 12,244.60 | 10,520.24 | 3,679.54 | 480,867.27 | 507,311.65 | 507,334.29 | 0.00 | 507,334.29 |
| 0.00 | 62.65 | 32.79 | 95.44 | Town of Princeton | 0.142552776 | 51,632.47 | 44,361.28 | 15,515.73 | 2,027,699.20 | 2,139,208.68 | 2,139,304.12 | 0.00 | 2,139,304.12 |
| 0.00 | 7.36 | 3.85 | 11.21 | Town of Saint Marie | 0.016741795 | 6,063.86 | 5,209.91 | 1,822.21 | 238,138.64 | 251,234.62 | 251,245.83 | 0.00 | 251,245.83 |
| 0.00 | 6.73 | 3.52 | 10.25 | Town of Seneca | 0.015308279 | 5,544.64 | 4,763.81 | 1,666.18 | 217,748.02 | 229,722.65 | 229,732.90 | 0.00 | 229,732.90 |
| 0.00 | 3.15 | 1.65 | 4.80 | Village of Kingston | 0.007177897 | 2,599.83 | 2,233.70 | 781.26 | 102,099.84 | 107,714.63 | 107,719.43 | 0.00 | 107,719.43 |
| 0.00 | 3.12 | 1.63 | 4.75 | Village of Marquette | 0.007093567 | 2,569.28 | 2,207.46 | 772.08 | 100,900.32 | 106,449.14 | 106,453.89 | 0.00 | 106,453.89 |
| 0.00 | 51.57 | 26.99 | 78.56 | City of Berlin | 0.117331097 | 42,497.21 | 36,512.50 | 12,770.55 | 1,668,940.99 | 1,760,721.25 | 1,760,799.81 | 0.00 | 1,760,799.81 |
| 0.00 | 43.84 | 22.94 | 66.78 | City of Green Lake | 0.099741078 | 36,126.12 | 31,038.63 | 10,856.02 | 1,418,737.04 | 1,496,757.81 | 1,496,824.59 | 0.00 | 1,496,824.59 |
| 0.00 | 12.89 | 6.75 | 19.64 | City of Markesan | 0.029337985 | 10,626.19 | 9,129.75 | 3,193.20 | 417,309.37 | 440,258.51 | 440,278.15 | 0.00 | 440,278.15 |
| 0.00 | 9.41 | 4.92 | 14.33 | City of Princeton | 0.021405352 | 7,753.00 | 6,661.17 | 2,329.80 | 304,474.01 | 321,217.98 | 321,232.31 | 0.00 | 321,232.31 |
| 0.00 | 439.50 | 230.00 | 669.50 | Totals | 1.00 | 362,198.99 | 311,191.99 | 108,842.00 | 14,224,199.94 | 15,006,432.92 | 15,007,102.42 | 0.00 | 15,007,102.42 |

State ReforestationTax is based on the "TID in" Ratio.

All County Taxes are based on the "TID out" Ratio

**TO THE HONORABLE CHAIRMAN AND BOARD OF SUPERVISORS
OF GREEN LAKE COUNTY**

I herewith submit the annual report of the Green Lake County Treasurer's office for the period of
January 1, 2020 through December 31, 2020

Report on General Activity in County Treasurer's office for 2020:

| | TOTAL AMOUNT 2019 | TOTAL AMOUNT 2020 |
|---|----------------------|----------------------|
| General Receipts | 21,600,781.94 | 21,350,045.50 |
| General Property Tax Receipts | 9,217,768.49 | 9,227,120.97 |
| Tax Settlement | 14,560,461.55 | 15,034,273.31 |
| Withdrawals related to payroll/general maintenance checks | 5,027,830.89 | 14,519,000.00 |
| Total Interest Received on Investments | 330,804.44 | 181,422.39 |
| Sales Tax Received | 1,457,211.47 | 1,630,022.32 |
| Withdrawal of Sales Tax funds for loan payment on bldg | 996,511.25 | 1,001,492.50 |
| Total Interest and Penalty Received on Delinquent Taxes | 224,957.20 | 177,781.03 |
| Total General Maintenance Checks | 13,769,257.72 | 16,814,009.92 |
| Total Payroll Disbursement | 7,073,096.46 | 7,636,085.15 |
| Total Outgoing Wire Transfers for Payroll and Fees | 4,699,987.32 | 5,126,525.83 |
| Real Estate Transfer Fees | 298,045.99 | 422,989.44 |
| Total Sales Tax Wires | 1,461,329.64 | 2,121,331.72 |
| Investment Wires | 14,050,000.00 | 18,510,311.72 |
| Tax Settlement | 9,082,650.68 | 8,908,525.15 |
| Repayment of Bond Loan +Interest on Loan | 1,252,850.00 | 1,001,492.50 |
| Direct Deposit HS Funds | 1,666,513.30 | 2,733,306.56 |
| Transfer to Flex/HRA Account | 82,300.98 | 92,686.27 |
| Outstanding Check Resolutions and Banks Fees | -5,753.09 | 22,693.51 |
| Monthly Boat Launch Charges | 1,859.16 | 6,993.00 |

Report of activity by the Real Property Lister's Office for the Year 2020:

| | 2019 | 2020 |
|--|-------|-------|
| Documents of transfer processed | 1,740 | 2,298 |
| Tax parcels affected by splits and/or combinations | 145 | 111 |
| 911/Fire Numbers processed/issued in 2020 | 37 | 50 |

Report of Cash Balance on Hand

STATEMENT OF CONDITION OF GREEN LAKE COUNTY

From January 1, 2020 to December 31, 2020

| | | |
|--------------------------------|---------------|---------------|
| Cash Balance 1-1-20 | 488,297.64 | |
| Receipts - 2020 | 63,121,158.02 | |
| | 63,609,455.66 | |
| Disbursements - 2020 | | 63,396,950.77 |
| Required Cash Balance 12-31-20 | | 212,504.89 |
| | | 63,609,455.66 |

Respectfully submitted,
Amanda R Toney, County Treasurer

***FOLLOWING IS A LISTING OF TAX CERTIFICATES, WHICH REPRESENT DELINQUENT TAX,
HELD BY GREEN LAKE COUNTY AS OF:**

| | <u>31-Dec-18</u> | <u>31-Dec-19</u> | <u>31-Dec-20</u> |
|--|-----------------------------|------------------|------------------|
| TOWN OF BERLIN | 26,286.81 | 15,972.15 | 11,726.25 |
| TOWN OF BROOKLYN | 30,196.63 | 30,833.64 | 28,443.06 |
| TOWN OF GREEN LAKE | 175,787.76 | 60,704.75 | 71,682.74 |
| TOWN OF KINGSTON | 8,159.74 | 4,916.51 | 7,936.94 |
| TOWN OF MACKFORD | 24,778.77 | 10,420.39 | 2,355.06 |
| TOWN OF MANCHESTER | 9,904.21 | 11,485.68 | 10,354.40 |
| TOWN OF MARQUETTE | 26,707.02 | 33,616.76 | 50,715.78 |
| TOWN PRINCETON | 70,235.15 | 88,230.70 | 101,642.92 |
| TOWN OF ST MARIE | 12,549.20 | 7,455.96 | 6,570.35 |
| TOWN OF SENECA | 16,000.69 | 17,713.77 | 16,878.87 |
| VILLAGE OF KINGSTON | 22,818.07 | 22,316.66 | 20,202.06 |
| VILLAGE OF MARQUETTE | 12,900.07 | 17,452.15 | 5,994.97 |
| CITY OF BERLIN | 162,146.47 | 158,088.53 | 157,303.58 |
| CITY OF GREEN LAKE | 9,203.70 | 16,994.69 | 26,108.08 |
| CITY OF MARKESAN | 56,524.03 | 50,771.78 | 50,916.09 |
| CITY OF PRINCETON | 52,517.49 | 50,787.92 | 50,680.27 |
| <u>TOTAL COUNTY DELINQUENT 12-31-2018</u> | <u>716,715.81</u> ** | | |

**\$68,327.69 in uncollected special assessments and charges included in figure

TOTAL COUNTY DELINQUENT 12-31-2019

597,762.04 **

**\$38,011.87 in uncollected special assessments and charges included in figure

TOTAL COUNTY DELINQUENT 12-31-2020

619,511.42 **

**\$40,321.42 in uncollected special assessments and charges included in figure

*See following page for graph of these figures sorted by Municipality

ACTIVITY IN THE SALES TAX ACCOUNT DURING 2020

| | PRINCIPLE | INTEREST | TOTAL SALES TAX |
|------------------------------|---------------------|------------------|------------------------|
| BALANCE 12/31/19 | | | 2,606,244.32 |
| 2020 COLLECTIONS | 1,594,749.12 | 43,958.08 | 1,638,707.20 |
| Loan Payments | 1,001,492.50 | | 1,001,492.50 |
| Security Improvements | 658,628.56 | | 658,628.56 |
| Bond Income | 0.00 | | 0.00 |
| Over/Under +/- | 0.00 | | 0.00 |
| BALANCE 12/31/20 | 3,254,870.18 | 43,958.08 | 2,584,830.46 |

SALES TAX INVESTMENTS

| Institution | C.D. # | TERM | PRINCIPLE | INTEREST | DUE DATE |
|---|---------------|-------------|---------------------|-----------------|-----------------|
| L.G.I.P. | | | 562,905.37 | 0.10% | |
| ERGO Bank (Money Market) | 70002743 | | 1,001,208.33 | 1.31% | |
| Farmers & Merchants Bank (C | 721791 | 11 months | 510,311.72 | 0.65% | 9/29/21 |
| Fortifi Bank (Money Market) | 83488621 | | 510,405.04 | 0.50% | |
| TOTAL SALES TAX FUNDS INVESTED: 12/31/2020 | | | 2,584,830.46 | | |

TOTAL SALES TAX REVENUE SINCE INCEPTION, PLUS INTEREST, IS HELD IN TRUST

2020
(Subject to Audit Adjustment)

General Government

Revenues

| | Budget | Adjusted Budget | YTD Amount | Unrealized or (excess) |
|------------------------------|-------------------|-------------------|-------------------|------------------------|
| Tax Levy/Miscellaneous | 10,217,224 | 10,316,577 | 10,014,696 | 301,881 |
| Circuit Court | 210,944 | 210,944 | 185,046 | 25,898 |
| Legal Services | 112,630 | 114,590 | 70,049 | 44,541 |
| County Clerk Services | 37,285 | 189,096 | 190,881 | (1,786) |
| Probate | 71,000 | 71,000 | 75,350 | (4,350) |
| Maintenance | 2,000 | 2,000 | 0 | 2,000 |
| Register of Deeds | 176,530 | 178,150 | 272,562 | (94,412) |
| Treasurer & Land Description | 14,080 | 14,080 | 10,752 | 3,328 |
| Zoning & Permits | 133,600 | 162,349 | 143,796 | 18,553 |
| Veterans Service Office | 14,500 | 14,500 | 12,186 | 2,314 |
| Parks & Recreation | 122,876 | 812,692 | 842,296 | (29,604) |
| University Extension | 42,900 | 42,900 | 16,261 | 26,639 |
| Land Conservation | 603,311 | 875,397 | 298,641 | 576,756 |
| GIS | 148,500 | 153,500 | 160,145 | (6,645) |
| Personnel | 4,350 | 4,350 | 0 | 4,350 |
| Information Technology | 7,749 | 7,749 | 9,422 | (1,673) |
| Revenue Total | 11,919,479 | 13,169,874 | 12,302,084 | 867,789 |

Expenditure

| | Budget | Adjusted Budget | YTD Amount | Unrealized or (excess) |
|------------------------------|------------------|------------------|------------------|------------------------|
| Tax Levy/Miscellaneous | 104,568 | 104,568 | 102,633 | 1,935 |
| County Board | 419,135 | 418,970 | 390,321 | 28,649 |
| Circuit Court | 370,065 | 361,418 | 390,924 | (29,506) |
| Legal Services | 479,604 | 442,304 | 440,170 | 2,134 |
| County Clerk Services | 1,044,969 | 1,197,360 | 1,145,001 | 52,359 |
| Probate | 168,426 | 165,541 | 164,655 | 886 |
| Maintenance | 579,629 | 546,620 | 549,809 | (3,189) |
| Register of Deeds | 292,891 | 278,476 | 292,984 | (14,508) |
| Treasurer & Land Description | 233,519 | 227,751 | 223,328 | 4,423 |
| Land Use Planning & Zoning | 437,083 | 433,171 | 404,552 | 28,619 |
| Veterans Service Office | 115,547 | 115,547 | 113,783 | 1,764 |
| Parks & Recreation | 178,096 | 867,912 | 860,799 | 7,113 |
| University Extension | 344,556 | 328,405 | 235,461 | 92,944 |
| Land Conservation | 1,049,613 | 1,027,337 | 763,787 | 263,550 |
| Land Information | 163,500 | 163,500 | 171,443 | (7,943) |
| County Administrator | 367,529 | 340,673 | 340,876 | (203) |
| Personnel | 57,150 | 57,150 | 43,616 | 13,534 |
| Information Technology | 661,790 | 668,597 | 570,117 | 98,480 |
| Expenditure Total | 7,067,670 | 7,745,300 | 7,204,258 | 541,042 |

Law Enforcement**Revenues**

| | Budget | Adjusted Budget | YTD Amount | Unrealized or (excess) |
|---------------------------------|----------------|-----------------|----------------|------------------------|
| Buoy Revenue | 0 | 0 | 0 | 0 |
| State Aid - Water Patrol | 8,000 | 8,000 | 4,924 | 3,076 |
| State Aid - Snowmobile Law Enf | 0 | 0 | 0 | 0 |
| Sheriff's Training | 8,750 | 8,750 | 6,571 | 2,180 |
| ICAC Grant | 200 | 200 | 0 | 200 |
| Drug Recognition | 400 | 400 | 0 | 400 |
| Parking Ticket Fees | 1,400 | 1,400 | 2,035 | (635) |
| Business and Home Alarm Fees | 2,500 | 2,500 | 6,357 | (3,857) |
| Sheriff's Fees | 15,500 | 15,500 | 10,287 | 5,213 |
| Law Enforcement Revenue | 3,700 | 3,700 | 1,764 | 1,936 |
| CEASE/Drug Eradication | 500 | 500 | 0 | 500 |
| Prisoner Board Revenue | 81,000 | 81,000 | 90,185 | (9,185) |
| Safekeepers | 129,000 | 129,000 | 223,471 | (94,471) |
| Reimb. For Juvenile Board | 10,000 | 10,000 | 10,048 | (48) |
| Incentive Revenue SS Adm. | 2,000 | 2,000 | 4,000 | (2,000) |
| Jail Medical | 8,800 | 8,800 | 4,151 | 4,649 |
| Jail Phone | 11,000 | 11,000 | 30,504 | (19,504) |
| Program to Fund OT | 700 | 700 | 0 | 700 |
| Jail Blood Draws | 2,200 | 2,200 | 1,938 | 262 |
| Inmate Commissary | 14,500 | 14,500 | 13,079 | 1,421 |
| DOC Grant Program | 82,136 | 82,136 | 81,062 | 1,074 |
| Hosting Meetings & Conventions | 525 | 525 | 0 | 525 |
| Applied Funds | 53,682 | 107,364 | 0 | 107,364 |
| Fingerprinting | 40 | 40 | 100 | (60) |
| Leads Online | 1,253 | 1,253 | 1,161 | 92 |
| CDWTF Reimbursement for OT | 500 | 500 | 0 | 500 |
| Drug Test Fees | 1,150 | 1,150 | 498 | 652 |
| Firearms | 0 | 0 | 0 | 0 |
| Huber Law Maintenance | 75,000 | 75,000 | 12,792 | 62,208 |
| Electronic Monitoring | 5,600 | 5,600 | 31,037 | (25,437) |
| Crime Prevention Prog. Rev. | 40 | 40 | 550 | (510) |
| Asset Forfeiture | 0 | 0 | 0 | 0 |
| CDWTF Grant Funds | 0 | 0 | 0 | 0 |
| State Aid-LE Child Support Prog | 0 | 0 | 0 | 0 |
| Storage & Towing | 450 | 450 | 0 | 450 |
| Sale of Equipment | 0 | 0 | 0 | 0 |
| BOTS Grant | 0 | 0 | 0 | 0 |
| CDWTF-Opioids | 46,400 | 46,400 | 50,928 | (4,528) |
| Canine | 2,500 | 3,713 | 12,146 | (8,433) |
| Unanticipated Grants | 0 | 0 | 0 | 0 |
| Jail Assessment | 21,000 | 21,000 | 15,791 | 5,210 |
| Aid - Emergency Government | 0 | 0 | 0 | 0 |
| Coroner | 26,000 | 26,000 | 33,324 | (7,324) |
| Revenue Total | 616,426 | 671,321 | 648,705 | 22,616 |

Expenditure

| | Budget | Adjusted Budget | YTD Amount | Unrealized or (excess) |
|--------------------------|------------------|------------------|------------------|------------------------|
| Coroner | 65,309 | 64,555 | 72,723 | (8,168) |
| Sheriff's Administration | 2,355,761 | 2,313,283 | 2,512,801 | (199,518) |
| Police Radio | 1,005,234 | 989,970 | 950,465 | 39,505 |
| Water Safety | 6,875 | 6,924 | 6,723 | 201 |
| Anti Drug Task Force | 1,259 | 1,325 | 1,180 | 145 |
| CDWTF | 50,000 | 46,400 | 60,911 | (14,511) |
| Snowmobile/ATV Safety | 263 | 276 | 0 | 276 |
| Sheriff Outlay | 21,549 | 27,349 | 26,351 | 998 |
| Jail Recidivism | 78,028 | 82,136 | 73,750 | 8,386 |
| Jail | 1,843,002 | 1,826,273 | 1,701,572 | 124,701 |
| Crime Prevention | 10,000 | 11,315 | 10,149 | 1,166 |
| Emergency Government | 65,674 | 72,032 | 70,260 | 1,772 |
| Expenditure Total | 5,502,954 | 5,441,838 | 5,486,884 | (45,046) |

| Contingency/Capital Outlay | Revenues | | | |
|--|-------------|-----------------|------------|------------------------|
| | Budget | Adjusted Budget | YTD Amount | Unrealized or (excess) |
| Tax Levy/Miscellaneous | 898,737 | 1,323,061 | 373,676 | 949,384 |
| Applied Funds | 164,453 | 594,716 | 81,090 | 513,626 |
| Revenue Total | 1,063,190 | 1,917,777 | 454,766 | 1,463,010 |
| | Expenditure | | | |
| | Budget | Adjusted Budget | YTD Amount | Unrealized or (excess) |
| Contingency/Capitol Outlay Expenditure | 908,837 | 4,801,018 | 1,611,229 | 3,189,789 |
| Applied Funds | 0 | 1,073,275 | 85,650 | 987,625 |
| Expenditure Total | 908,837 | 5,874,293 | 1,696,879 | 4,177,414 |

| Debt Service | Revenues | | | |
|--------------------------|-------------|-----------------|------------|------------------------|
| | Budget | Adjusted Budget | YTD Amount | Unrealized or (excess) |
| Tax Levy/Miscellaneous | 501,500 | 501,500 | 501,500 | 0 |
| Revenue Total | 501,500 | 501,500 | 501,500 | 0 |
| | Expenditure | | | |
| | Budget | Adjusted Budget | YTD Amount | Unrealized or (excess) |
| Debt Expenditure | 1,502,993 | 1,502,993 | 1,001,493 | 501,501 |
| Expenditure Total | 1,502,993 | 1,502,993 | 1,001,493 | 501,501 |

Human Service Administration**Revenues**

| | Budget | Adjusted Budget | YTD Amount | Unrealized or (excess) |
|-------------------------|------------------|------------------|------------------|------------------------|
| Administration | 798,462 | 1,112,046 | 798,634 | 313,412 |
| Health Unit | 584,206 | 584,206 | 834,274 | (250,068) |
| Aging/Long Term Support | 1,359,799 | 1,414,555 | 2,128,992 | (714,437) |
| Children & Family | 1,627,590 | 1,627,590 | 1,544,333 | 83,257 |
| Economic Support Unit | 469,137 | 469,137 | 440,000 | 29,137 |
| Fox River Industries | 1,450,789 | 1,450,789 | 1,033,161 | 417,628 |
| Behavioral Health | 1,906,029 | 1,906,029 | 1,664,869 | 241,160 |
| Child Support | 244,642 | 244,642 | 307,957 | (63,315) |
| Total Revenue | 8,440,654 | 8,808,994 | 8,752,220 | 56,774 |

Expenditure

| | Budget | Adjusted Budget | YTD Amount | Unrealized or (excess) |
|--------------------------|------------------|------------------|------------------|------------------------|
| Administration | 798,461 | 776,694 | 776,971 | (277) |
| Health Unit | 584,206 | 564,028 | 778,002 | (213,974) |
| Aging/Long Term Support | 1,359,798 | 1,305,042 | 2,011,024 | (705,982) |
| Children & Family | 1,627,590 | 1,561,253 | 1,222,904 | 338,349 |
| Economic Support Unit | 469,137 | 413,826 | 457,446 | (43,620) |
| Fox River Industries | 1,450,789 | 1,333,912 | 1,231,257 | 102,655 |
| Behavioral Health | 1,906,031 | 1,888,098 | 1,894,501 | (6,403) |
| Child Support | 244,644 | 234,122 | 162,025 | 72,097 |
| Expenditure Total | 8,440,656 | 8,076,975 | 8,534,129 | (457,154) |

Highway**Revenues**

| | Budget | Adjusted Budget | YTD Amount | Unrealized or (excess) |
|------------------------|-------------------|-------------------|------------------|------------------------|
| County Roads & Bridges | 4,323,017 | 4,449,731 | 3,570,441 | 879,290 |
| Highway | 5,821,939 | 5,821,939 | 4,975,113 | 846,826 |
| Revenue Total | 10,144,956 | 10,271,670 | 8,545,554 | 1,726,116 |

Expenditure

| | Budget | Adjusted Budget | YTD Amount | Unrealized or (excess) |
|--------------------------|-------------------|-------------------|------------------|------------------------|
| County Roads & Bridges | 4,323,017 | 4,196,303 | 3,804,328 | 391,975 |
| Highway | 5,821,939 | 5,826,378 | 5,308,003 | 518,375 |
| Expenditure Total | 10,144,956 | 10,022,681 | 9,112,331 | 910,350 |

Dog License Fund**Revenues**

| | Budget | Adjusted Budget | YTD Amount | Unrealized or (excess) |
|----------------------|----------|-----------------|--------------|------------------------|
| Dog License Revenues | 0 | 0 | 8,333 | (8,333) |
| Revenue Total | 0 | 0 | 8,333 | (8,333) |

Expenditure

| | Budget | Adjusted Budget | YTD Amount | Unrealized or (excess) |
|--------------------------|----------|-----------------|--------------|------------------------|
| Dog License Expenditure | 0 | 0 | 8,858 | (8,858) |
| Expenditure Total | 0 | 0 | 8,858 | (8,858) |

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