



GREEN LAKE COUNTY

OFFICE OF THE COUNTY ADMINISTRATOR

Catherine J. Schmit, County Administrator Office: 920-294-4147
cschmit@co.green-lake.wi.us FAX: 920-294-4135

January 2021

To: Green lake County Board of Supervisors

From: Catherine J. Schmit, County Administrator

Under general direction of the Green Lake County Board, the Administrator serves as the County's chief administrative officer under State Statute 59.18, and is responsible for directing all managerial and administrative functions of the county, except those functions vested in boards, commissions, or other elected officers.

During the first half of 2019 I participated in meetings with the City of Berlin Administrator, Northern and Southern Green Lake County area ambulance service representatives and committee regarding concerns related to county ambulance service and funding. The County proceeded with a countywide ambulance service feasibility study in 2020. My office also coordinated with County staff and contracted representatives from Potter Lawson on review of Government Center security and related issues and concerns. RFP's were developed and distributed at the close of 2019. The County updating of security systems and physical layout of security area initiated in 2020, and continues into 2021.

In June Financial Manager Ed Tetzlaff and I held our 2021 Annual Budget Kickoff meeting with Departments via Zoom. This was the fourth year of using the detailed format and process. Training and budget development workshops were held to support staff in navigating the budget process. Department Heads have done a great job of taking ownership of and being accountable for their own departmental budget line items and incorporated the 5% budget reduction proposed by the Finance Committee. In November 2019 Ed Tetzlaff assumed the Finance Manager role including duties related to AP, Finance, Budget and Audit. He also works 8 hours per week in support of the Highway Department. In November the County Board adopted the 2021 Green Lake County Annual Budget after a smooth and cooperative budget development process.

Also in June, Human Resources Coordinator Nicole Geschke celebrated her three year anniversary with Green Lake County. She continues to be instrumental in streamlining the recruitment and hiring process as well as being the lead on implementation and coordination of our Halogen employee performance management software and evaluation process. Nicole's efforts have vastly improved responses to our recruitment efforts. Nicole coordinated Supervisory Management Training sessions presented by MPTC. Unfortunately Nicole was unable to coordinate the annual employee appreciation picnic at Dodge Memorial County Park and employee holiday pot luck events this year due to COVID-19 protocols.

Throughout the year County Board Chair Harley Reabe, Corporation Counsel Dawn Klockow and I have attended numerous meetings regarding the State close out of the Revolving Loan Fund program as well as several meetings regarding TREDC operational and management concerns.

- March to Present:
 - Worked closely with the County Board Chair and our Covid-19 Response Team to address the pandemic related emergency response and associated challenges.
 - Coordinated the COVID-19 response to Governor's Safer at Home Order including closing of County buildings and institution of telecommuting protocols.
 - Updated and issued Green Lake County COVID-19 Plan Directives and coordinated temporary internal policy modifications in response to the pandemic.
 - Track and report COVID-19 related costs and report for FEMA, CARES, etc. funding.
 - Plan and implement Green Lake County reopening timeline and protocols.
 - Participate in numerous daily virtual meetings relating to the pandemic response.

Effective January 1, 2021 we transitioned Kathy Ninneman to the merged position of Green Lake County Fair and Office Coordinator following the resignation of our current Fair Coordinator.

We are looking forward to having another exciting and productive year in 2021!

Respectfully submitted,
Catherine J. Schmit
Catherine J. Schmit
Green Lake County Administrator

Also, Human Resources Coordinator, Nicole Geschke
Financial Manager, Ed Tetzlaff



ACCOUNTING

	<u>2020</u>		<u>2019</u>		<u>2018</u>	
Checks Sent:	4,342	\$ 16,576,965.29	4,517	\$ 13,295,403.19	5,066	\$ 13,109,769.35
Receipts (Cash & A/R):		\$ 62,258,357.14		\$ 52,497,442.46		\$ 48,520,734.09

PERSONNEL

	<u>2020</u>	<u>2019</u>	<u>2018</u>
Retirements	4	3	2
Voluntary Resignation(s)	9	16	17
Involuntary Resignation(s)	2	0	4
Position(s) Eliminated:			
Full-Time	3	0	0
Part-Time	1	1	2
Position Reduction(s):			
Full to Part-Time	1	0	0
Internal Promotions/Transfers	5	6	12
External Hires - Permanent	15	25	24
External Hires - LTE	9	4	6



Green Lake County Circuit Court

571 County Road A, Green Lake, WI 54941 (920) 294-4044

MARK T. SLATE

Circuit Court Judge

January 27, 2021

Catherine Schmit
County Administrator
571 County Rd A.
Green Lake, WI 54941

RE: Annual Report - 2020

Dear County Administrator Schmit:

Attached is the annual report which encompasses the Circuit Court, Family Court Commissioner and Register in Probate's Annual Reports. Should you have any questions or concerns please do not hesitate to contact me. If you need any additional information, or believe the county board would find it helpful, please let me know.

As always, it has been a pleasure to serve the citizens of Green Lake County and I look forward to doing so in this next year.

Very truly yours,

Mark T. Slate
Circuit Court Judge

MTS/cje

**CIRCUIT COURT | FAMILY COURT COMMISSIONER | REGISTER IN PROBATE
2020 ANNUAL REPORT**

The Circuit Court is the trial court of general jurisdiction in Wisconsin. It has original jurisdiction in both civil and criminal matters unless exclusive jurisdiction is given to another court. It also reviews State agency decisions and hears appeals from municipal courts. Jury trials are conducted only in circuit court.

Attached to this report is a list of the cases that have been handled by the Register in Probate and Juvenile Clerk. Case filings fluctuate from year to year and it is hard to see any consistent trend over the years.

There have been a few changes with regards to the court system in 2020. Due to the Covid-19 pandemic and current uncertainty, the court has relied heavily on holding hearings via Zoom to help reduce the risk of Covid-19. The Court has seen a decline in certain case types as a result of the pandemic. At the same time, there has been an increase in other case types.

The Family Court Commissioner covers many hearings in family law cases, such as divorces and also hears restraining orders, mediation for family law and small claims cases, and covers emergency hearings when the Judge is not available.

Should you have any questions or concerns please do not hesitate to contact me, the Family Court Commissioner, or the Register in Probate. We would be happy to assist you in any way we can.



Honorable Mark T. Slate
Circuit Court Judge



Honorable Henry H. Conti
Family Court Commissioner



Casandra J. Ewerdt
Register in Probate
Juvenile Clerk

Register in Probate's Annual Report 2020

Below are the case numbers for 2019 and 2020 that the Register in Probate oversees.

<i>Case Type</i>	2020	2019
Probate	13	15
Informal	41	50
Mental Commitments	39	53
Termination of Parental Rights	3	6
Adoptions	4	5
Juvenile Children in Need of Protection and Services	8	25
Juvenile Delinquents	5	25
Guardianships	14	4
Juvenile Guardianships	7	3

The Register in Probate continues the process of getting all Court records scanned and entered electronically. To date the Register in Probate converted all case types to electronic files.

The case load for 2020 was slightly lower than in 2019, with the exception of Guardianship matters, presumably due to the Covid-19 pandemic.



Green Lake County Clerk of Circuit Court

571 County Road A, Green Lake, WI 54941 920-294-4142

AMY S. THOMA

Clerk of Circuit Court

2020 ANNUAL REPORT - CLERK OF CIRCUIT COURT

TO: The Honorable Chairman and Board of Supervisors for Green Lake County.

Please accept this letter as the annual report for the Clerk of Circuit Court's Office.

STAFF

Clerk of Circuit Court - Amy S. Thoma

Chief Deputy Court Records Clerk - Cindy Werch

Deputy Court Records Clerk - Joy Schwark

Deputy Court Records Clerk - Brandi Schreiber

Deputy Court Records Clerk (part-time) - Allison Kavanaugh

The office of Clerk of Circuit Court is the custodian of record. Record keeping for the courts is governed by state statute and Wisconsin Supreme Court rule. These require that clerks maintain records of all documents filed with the courts, keep a record of court proceedings and collect various fees, fines and forfeitures ordered by the court or specified by statute. A sampling of the responsibilities, but not inclusive, include:

File circuit court cases and provide proper case maintenance of said cases through the Wisconsin Consolidated Courts Automation Program (CCAP). This includes preparation of court notices and distribution; review files as to the status of each case; preparation of court orders/judgments at the direction of the Circuit Court Judge; receipt filing fees, fines/forfeitures, court costs, and various surcharges.

Clerk hearings - swear in all witnesses called to testify; follow through on any court orders/directives given by the Circuit Court Judge; mark all exhibits offered and received into evidence and maintain said exhibits through the appropriate appeal time period.

Jury - annual change in juror lists; summons jurors; prepare vouchers for payment of jurors, bailiffs, and misc. expenses; submit an annual jury analysis pursuant to Wisconsin Supreme Court Rule 73.01.

Miscellaneous responsibilities - file various tax warrants, liens, and satisfactions; monitor for collection reimbursements for Guardians ad Litem and Court Appointed Counsel; prepare monthly disbursements to the county and municipalities; prepare quarterly interpreter and juvenile reimbursement report; and prepare an annual report of costs to the Supreme Court of Wisconsin.

COVID-19 PANDEMIC

2020 certainly was a year like no other. Although the courts of the State of Wisconsin remained open, the Supreme Court suspended all in-person proceeding and Court's were required to use remote technology. Green Lake County also closed the building to the public and all non-essential staff were ordered to work from home. Our office continued to remain open on a daily basis throughout the closure. We were able to still fully function as an office and provide all services to the public, while following all Covid-19 safety precautions. My staff is commended for accepting, and adapting to, changes to the office and courtroom due to the pandemic. We are all certainly looking to put this pandemic behind, while looking forward to a new normal.

JURY TRIALS

By order of the Supreme Court, jury trials were suspended during part of 2020. There were no jury trials held in Green Lake County.

COLLECTION OF UNPAID DEBT

Our office began our contractual service with State Debt Collection (SDC) in March of 2017. This service is at no cost to the County. Any debt over \$50.00, and at least 90 days old, can be submitted to SDC.

SDC continues to be a great resource in collection of unpaid debts, some of which are paid to the County. Since 2017, SDC has collect approximately \$253,700.00 on our behalf.

CASE COMPARISON & FINANCIAL INFORMATION

I have attached a 10-year case filing comparison. You will note that most case type filings are down as compared to 2019 and can most likely be attributed to the Covid-19 pandemic.

I have also attached financial information for 2020 that outlines costs and fees our office received, along with expenditures, payment received by the State of Wisconsin and payments collected for, and submitted to the State of Wisconsin, and to county municipalities.

My staff and I look forward to continuing to provide excellent customer service to all.

Respectfully submitted,



Amy S. Thoma
Clerk of Circuit Court

2020 FINANCIAL INFORMATION

COSTS AND FEES RECEIVED

Circuit Court Filing Fees	\$ 17,681.22
Mailing Fees	\$ 404.00
Other Clerk Fees	\$ 3,782.30
Copy Fees	\$ 3,076.75
Interest on Judgments	\$ 5,042.83
Municipal Service Fee	\$ 120.00
Search Fees	\$ 35.00
Transmittal Fees	\$ 45.00
Non-Sufficient Funds Fees	\$ -
Witness Fees	\$ 98.18
FCC Mediation Fees	\$ 1,690.00
Child Support Fee	\$ 240.00
Jury Fees	\$ 1,008.00
Driver Improvement Surcharge	\$ 16,294.88
Forfeitures - State	\$ 15,873.30
Forfeitures/Fines - State	\$ 1,005.62
Forfeitures - County	\$ 43,079.58
Jail Surcharge	\$ 8,741.69
Ignition Interlock Surcharge	\$ 2,693.82
Costs for Extradition	\$ 221.22
District Attorney Assessment	\$ 2,208.98
Mediation Fee Reimbursement	\$ 20.00
Court Apptd Atty Reimbursement	\$ 21,934.90
GAL Reimbursement	\$ 29,611.33
Interpreter Reimbursement	\$ 5,715.00
Bail Forfeiture	\$ 2,500.00
Blood Test Cost Reimbursement	\$ 2,229.27
Payment Plan Fee	\$ 1,800.00
Drug Reimbursement Buy Money	\$ 19.34
Medical/Psych. Reimbursement	\$ 1,771.26
TOTAL	\$ 188,943.47

Fines, Costs & Fees collected

and paid to the State of Wisconsin \$ 377,152.13

Forfeitures collected and paid to:

City of Berlin	\$ 1,808.10
City of Markesan	\$ 155.00
City of Princeton	\$ 281.08

EXPENDITURE VOUCHERS ISSUED

Guardian ad Litem	\$ 52,578.03
Court Appointed Counsel	\$ 42,372.95
Bailiffs	\$ -
Dues	\$ 125.00
Interpreters	\$ 4,563.54
Jury Expense	\$ -
Law Library	\$ 992.69
Psychological Evaluations	\$ 10,312.65
Office Supplies	\$ 1,522.88
Registration/Conferences	\$ 992.69
Transcripts	\$ 675.25
Print Management	\$ 65.96
Mileage	\$ -
Witness Expense	\$ 435.00
TOTAL	\$ 114,636.64

GRANTS/PAYMENTS RECEIVED FROM THE STATE

Guardian ad Litem	\$ 7,906.50
Court Support Payment	\$ 14,725.00
TOTAL	\$ 22,631.50

CASE FILING COMPARISON

	2011	2012	2013	2014	2015	2016	2017	2018	2019	2020
Criminal Misdemeanor	234	287	218	252	281	332	369	308	289	225
Criminal Felony	98	138	121	144	130	151	185	205	161	134
Crimnal Traffic	95	95	96	121	119	113	129	124	127	103
Traffic	2103	1485	1640	1788	1902	1932	1576	1582	1290	930
Forfeiture	202	215	191	140	143	146	95	147	129	156
Juvenile Ordinance	14	13	10	1	7	4	6	6	6	14
Civil	237	184	160	138	124	187	159	125	142	118
Small Claims	376	394	405	382	357	338	354	416	403	272
Complex Forfeiture	1	10	14	5	2	6	4	5	4	34
Family	104	105	122	114	96	102	101	101	78	68
Paternity	32	42	37	65	18	33	45	29	13	11

ANNUAL REPORT GREEN LAKE CORONER

Deaths in Green Lake County 304

Deaths investigated 100

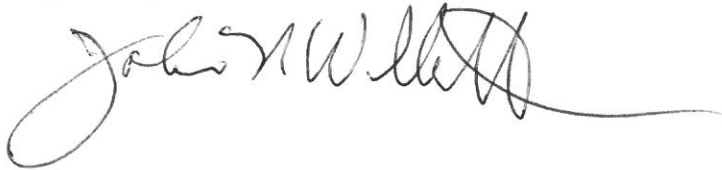
Death Charts signed 303

Autopsies 13

There was a significant uptick in deaths in the county, at least some of which were Covid 19. The community is definitely aging as well and the preponderance of deaths were in the ages of 76-95.

Ages at death: 0-5	6-25	26-50	51-75	76-95	96-100	Greater than 100
3	0	19	87	160	30	5

Respectfully submitted: John Willett GLCC

A handwritten signature in black ink, appearing to read "John Willett", with a long horizontal flourish extending to the right.



GREEN LAKE COUNTY OFFICE OF CORPORATION COUNSEL

Dawn N. Klockow
Corporation Counsel

Office: 920-294-4067
FAX: 920-294-4069

2020 Annual Report to the County Board

January 21, 2021

Dear Honorable Supervisors, Green Lake County, Wisconsin:

I am pleased to present the 2020 Annual Report for the Office of Corporation Counsel. As you are aware, the Office of Corporation Counsel is an office created by the Green Lake County Board of Supervisors in accordance with Wisconsin Statutes. The Corporation Counsel provides legal services to the Board and County Departments in all civil litigation matters and other matters as assigned by either ordinance or statute.

I have provided a two year comparison of the legal work performed for 2019 and 2020. The services performed have remained relatively stable. During April and May, I worked from home during the COVID-19 stay at home order. After the stay at home order was lifted, I worked partially in the office and from home, participating in meetings and court hearings via Zoom.

In addition to legal services to the County, I continued as a Trainer with the UW-Green Bay Behavioral Health Partnership training crisis workers on mental health case law, statutes and procedures. I co-taught four seminars in 2020, which brought in revenue for the county. I am again contracted for 2021 for four seminars.

In order to keep my law license, I am required to attend continuing legal education seminars and must earn 30 credits for each two-year reporting period, three of which must be in ethics. For 2019 I attended the following continuing legal education seminars:

- A webinar on Complex ADA Issues in the Workplace on April 23, 2019.
- The Wisconsin Municipal Mutual Insurance Co and Wisconsin Association of County Corporation Counsels seminar on May 3-4, 2019.
- A webinar on Cyber Security on May 20, 2019.
- The WINGS summit on guardianships and protective placements on May 22, 2019.
- A webinar on ethics and privileged communications on June 20, 2019.
- A webinar for Agenda and Minutes for County Board and Committee Meetings on July 22nd.
- Aegis Corporation, Corporation Counsel/Defense Counsel forum on September 6th.

- Wisconsin Child Support Enforcement Association Conference on September 18, 19 and 20th.
- WCA Conference on September 23rd.
- Wisconsin Association of County Corporation Counsel's Fall Conference on September 24th. I was re-elected VP/Secretary for another one year term.
- A webinar on Legal Research Using Innovative Google Methods on September 25th.
- A Webinar titled "Who let the dogs (cats, miniature horses, and mallard ducks) in: Navigating Service and Emotional Support Animal Accommodations on October 15th.

In 2020, I attended the following seminars.

- Attended COVID-19 webinar presented by Husch Blackwell on March 20th
- Attended WCA webinar on HR6201 on March 23rd
- Attended webinar presented by Crivello Carlson "Guidance for Local Governments on COVID-19" on April 9th
- Attended webinar presented by FastCase "TheCOVID-19 Litigation Weekly Episode 6 – How to Conduct Complex Video Hearings" on April 24th.
- Attended WCA webinar "Redistricting" on April 28th
- Attended Wisconsin Bar webinar, "Keeping your cool in a crisis" on April 29th
- Attended WCA webinar/Zoom meeting on "Local Health Authority" on May 18th
- Attended webinar presented by Crivello Carlson "Guidance for Local Governments on COVID-19" on April 9th
- Attended meeting hosted by VonBriesen Roper regarding Health Officer Guidance Document for WCA on July 11th.
- Attended WCA Zoom meeting on Public Health Guidance document on July 19th.
- Attended COVID-19 Employment Law Issues hosted by Quarles and Brady, online on August 27th.
- Attended webinar on Marsy's Law hosted by vonBriesen Roper on September 10th.
- Attended webinar on "Guidance on First Amendment Auditors".
- Attended Quarles and Brady Legal Ethics Seminar via the web.
- Attended webinar on Virtual Challenges and Strategies for Zoom meetings webinar with State Bar of WI/G. Lane Ware Leadership Academy alumni.
- Participated in a teleconference with Attorney General Josh Kaul regarding emergency detentions (mental health commitments) with other corporation counsels.
- Attended webinar – "Ethical Considerations for Government Attorney Wellness" sponsored by the Government Lawyers Division of the WI State Bar.

Due to COVID-19, all of the professional conferences that I would normally attend, were

cancelled, so I had to rely on webinars to ensure that I received enough continuing education credits. I received confirmation from the Board of Bar Examiners that I am in compliance with my continuing legal education requirements (my reporting period ends in even years).

I also continue to act as the contracted attorney for the State of Wisconsin for Child Support and assist the Green Lake County Child Support agency with paternity adjudication and child support enforcement. I billed 77 hours to the Child Support Agency for reimbursement through state and federal child support programs. This number is down from last year, but it can be attributed to the Covid-19 virus and that non-essential hearings were put on hold and child support hearings did not occur until later last year due to the virus.

I continue to have an open door policy and encourage Supervisors, elected officials and county staff to reach out with their legal questions. Thank you for the opportunity to continue serving the Green Lake County Board of supervisors and the various County departments.

Please see the following pages for the breakdown of legal services provided for 2019 and the comparison to 2020.

Regards,

/s/ Dawn N. Klockow
Corporation Counsel

**Two year comparison
2019 - 2020
Assignment Files**

Description	Beginning Balance	Received	Completed	Ending Balance
Collections	2	7	7	2
Contracts / Agreements	7	66	64	9
Employment	3	5	8	0
Informational file	1	5	3	3
unable to catogorize	1	5	6	0
Memorandum of Understanding	0	4	3	1
Notice of Claim/Injury	1	2	1	2
Opinions	2	19	17	4
Ordinances	4	14	14	4
Policy	3	10	9	4
Presentation	0	0	0	0
Real Estate	1	4	4	1
Records Request	1	15	16	0
Resolutions	0	19	19	0
Research	0	1	1	0
Septic Violation	0	2	1	1
Zoning Enforcement	0	2	1	1
Total	26	180	174	32

Description	Beginning Balance	Received	Completed	Ending Balance
Collections	2	1	2	1
Contracts /	9	41	44	6
Employment	0	7	6	1
Informational file	3	5	4	4
unable to catogorize	0	6	5	1
Memorandum of Understanding	1	5	3	3
Notice of Claim/Injury	2	0	2	0
Opinions	4	21	18	7
Ordinances	4	12	15	1
Policy	4	9	10	3
Presentation	0	1	1	0
Real Estate	1	9	8	2
Records Request	0	10	9	1
Resolutions	0	10	8	2
Research	0	0	0	0
Septic Violation	1	1	2	0
Zoning Enforcement	1	2	3	0
Total	32	140	140	32

**Two Year Comparison
2019 - 2020
Litigation Case**

2019 Litigation Cases

2020 Litigation Cases

Description	Beginning Balance	Received	Completed	Ending Balance
Alcohol Commitment	1	2	2	1
Bankruptcy	1	4	3	2
Claim - Law Enforcement	1	0	0	1
Claim - Personal Injury	1	0	1	0
Class Action suit	1	0	0	1
Collections - Miscellaneous	2	2	3	1
Collections - Property Damage	1	0	0	1
Collections - Real Estate taxes	1	1	1	1
Elder Abuse / Restraining	0	2	2	0
Foreclosure	3	4	5	2
Guardianship	3	2	5	0
Guardianship with Protective	0	4	3	1
Human Health Hazard	2	1	3	0
In rem tax foreclosure	0	1	0	1
Involuntary Mental	11	53	50	14
Miscellaneous litigation	3	9	8	4
Septic System violation	0	2	0	2
Termination of Parental Rights	0	2	0	2
Watts Reviews	0	1	0	1
Zoning	3	3	3	3
Total	34	93	89	38

Description	Beginning Balance	Received	Completed	Ending Balance
Alcohol Commitment	1	1	2	0
Bankruptcy	2	5	5	2
Claim - Law Enforcement	1	0	0	1
Claim Personal Injury	0	0	0	0
Class Action suit	1	0	1	0
Collections - Miscellaneous	1	1	2	0
Collections - Property	1	0	1	0
Collections - Real Estate	1	0	1	0
Elder Abuse/Restraining Order	0	0	0	0
Foreclosure	2	1	3	0
Guardianship	0	13	13	0
Guardianship with Protective	1	2	3	0
Human Health Hazard	0	0	0	0
In rem tax foreclosure	1	1	1	1
Involuntary Mental	14	40	50	4
Miscellaneous litigation	4	4	6	2
Septic System violation	2	25	26	1
Termination of Parental	2	1	2	1
Watts Reviews	1	2	1	2
Zoning	3	2	5	0
Total	38	98	122	14



GREEN LAKE COUNTY OFFICE OF THE COUNTY CLERK

Elizabeth Otto
County Clerk

Office: 920-294-4005
FAX: 920-294-4009

ADMINISTRATIVE COMMITTEE COUNTY CLERK ANNUAL REPORT February 1, 2021

Activities in the County Clerk's office for 2020 included:

- ❖ We had 4 elections in 2020 and as with everything else in our lives since last March, COVID-19 proved to be a HUGE challenge for election officials as well as voters. In April we were right down to the wire the day before the election wondering if there was going to actually be an election or if it would be postponed or canceled. I would like to commend my staff and all of the municipal clerks for being flexible in an unprecedented situation that involved a lot of extra work on all levels from March through the end of the year. The absentee ballots alone for each election were increased by over 50% from previous years and each ballot means extra work and time involved. Add to that new sanitation protocols, voter uncertainty, difficulty in finding poll workers, and talk of election fraud and it made for a stressful year. We are all looking forward to only 2 elections in 2021!
- ❖ One good thing that came out of the pandemic was grant money making it possible for all 16 of our municipalities to purchase new voting equipment through the Roads to Recovery funding. The touchscreen voting machines that each municipality had are being decommissioned so the timing was great. All of the municipalities now only have one machine – an ICE (ImageCast Evolution) voting machine which is a paper ballot for all voters. This machine is handicapped accessible and gives voters the security of voting on an actual paper ballot. Each machine is capable of handling up to 4,000 voters so none of our municipalities needed more than one machine. The County Administrator agreed to provide financial assistance to any municipalities that were short of grant funding so Green Lake County will be paying approximately \$9,350 toward the group purchase. There is ongoing concern amongst voters and the general public regarding the ability to “hack” into the voting machines. Our machines have no internet connection and the results are reported via telephone on election night by the municipal clerks – not via modem or internet connection.
- ❖ Marriage licenses were down for 2020 due to the pandemic and the inability for couples to have large receptions or family gatherings. I'm hoping for increased activity in 2021 with the vaccine rollout and the reopening of the Heidel House.
- ❖ Passport application processing also decreased in 2020 due to closure of the regional facility in Chicago and general travel restrictions. We have seen an increase in the last month with many individuals applying for passports so they are ready to travel when they can. Annual training is required to keep our certificates up to date and to provide accurate information for each situation and questions that arise. Both Nan and Sam do an excellent job of providing this service to area residents. I'm able to help out in a pinch but they both do a better job than I do when it comes to this service!
- ❖ COVID-19 also affected payroll this year with the FFCRA (Families First Coronavirus Response Act) policies and all of the questions that came with it. Green Lake County ended up paying out \$63,180.51 in wages and FICA tax for FFCRA benefits through December 31, 2020. FFCRA benefits were required to be reported on the employee W2's for 2020. All of the tax reporting, W2's, and the annual retirement reconciliation have been completed for last year.

- ❖ Phase I of the Green Lake Trail project, now known as Lauree's Trail, has been completed along Highway 23 from the intersection of Hwy 49/23 to Forest Ridge Road and from Sunnyside Road to CTH PP. Phase II of the project is slated to begin this summer. I worked closely with Barry Rogers, a member of Green Lake Greenways, to coordinate payments and invoicing for the grant funding from the DNR since this all had to be processed through Green Lake County.
- ❖ My deputy, Samantha Stobbe, welcomed a new baby on December 29 so she is out of the office. Nan and I are adapting and taking care of her work along with our own until she returns at the end of March. Many thanks to the Treasurer's office for helping out with the mail on Nan's day off!
- ❖ Other services my office provides to the county include phone management (landline and cell phones), door and badge security, agendas and minutes (including a crash course in Zoom for 2020!), purchasing and distribution of office supplies, mail distribution, dog licenses, DNR license sales, snowmobile maintenance grant funding, and benefits administration.
- ❖ I continue to be proud of the my staff in their ability to adapt to many different duties and situations in our office, especially in these days of COVID-19. We have been able to maintain a daily presence in our office along with the Treasurer and Register of Deeds so that our floor remained accessible to the public throughout the pandemic. We are happy to serve our fellow employees and the general public in any way we can.

As always, feel free to contact me with any questions or comments you may have.

Respectfully submitted,
Elizabeth Otto
Elizabeth Otto
County Clerk



2020 ANNUAL REPORT

TO: THE HONORABLE CHAIRMAN AND BOARD OF SUPERVISORS OF GREEN LAKE COUNTY

		<u>2019</u>	<u>2020</u>
FISH & GAME LICENSES	Gross license fees remitted to state	\$1,693.55	\$811.00
	License fees retained by County	\$84.20	\$47.50
	Interest	\$0.09	\$0.03
DOG LICENSES	License fees collected	\$9,840.25	\$8,750.50
	License fees remitted to state	\$519.90	\$462.30
MARRIAGE LICENSES	99 marriage licenses at \$75.00/each	\$7,575.00	\$7,425.00
	Waivers: 22 at \$25.00/each	\$550.00	\$550.00
	Fees remitted to state (99 @ \$25.00)	\$2,525.00	\$2,475.00
MAILINGS	Postage - county offices	\$38,654.17	\$47,468.68
	Municipal mailings - fees to the county (Real Estate tax bills)	\$7,228.02	\$6,750.42
PASSPORTS	96 Acceptance Fees collected at \$35.00/each	\$6,090.00	\$3,360.00
	Passport photo fees collected at \$10.00/each	\$1,440.00	\$740.00
ELECTION CHARGES	WisVote entry charges/supplies/S&H	\$537.66	\$6,989.82
ELECTION NOTICES	newspapers notices submitted by the county	\$560.00	\$4,480.00
PAYROLL	Total county payroll W2's for 2020 - 261	\$10,812,501.20	\$11,800,028.94

Respectfully submitted,
Elizabeth A. Otto
Elizabeth A. Otto, County Clerk

2020 ANNUAL REPORT

TO: THE HONORABLE CHAIRMAN AND BOARD OF SUPERVISORS OF GREEN LAKE COUNTY

		<u>2019</u>	<u>2020</u>
FISH & GAME LICENSES	Gross license fees remitted to state	\$1,693.55	\$811.00
	License fees retained by County	\$84.20	\$47.50
	Interest	\$0.09	\$0.03
DOG LICENSES	License fees collected	\$9,840.25	\$8,750.50
	License fees remitted to state	\$519.90	\$462.30
MARRIAGE LICENSES	99 marriage licenses at \$75.00/each	\$7,575.00	\$7,425.00
	Waivers: 22 at \$25.00/each	\$550.00	\$550.00
	Fees remitted to state (99 @ \$25.00)	\$2,525.00	\$2,475.00
MAILINGS	Postage - county offices	\$38,654.17	\$47,468.68
	Municipal mailings - fees to the county (Real Estate tax bills)	\$7,228.02	\$6,750.42
PASSPORTS	96 Acceptance Fees collected at \$35.00/each	\$6,090.00	\$3,360.00
	Passport photo fees collected at \$10.00/each	\$1,440.00	\$740.00
ELECTION CHARGES	WisVote entry charges/supplies/S&H	\$537.66	\$6,989.82
ELECTION NOTICES	newspapers notices submitted by the county	\$560.00	\$4,480.00
PAYROLL	Total county payroll W2's for 2020 - 261	\$10,812,501.20	\$11,800,028.94

Respectfully submitted,
Elizabeth A. Otto
Elizabeth A. Otto, County Clerk



OFFICE OF THE DISTRICT ATTORNEY GREEN LAKE COUNTY

571 County Road A
Green Lake, WI 54941

Phone: (920) 294-4046
Fax: (920) 294-4150

ANDREW J. CHRISTENSON

District Attorney

GERISE M. LASPISA

Assistant District Attorney

MITZI S. PUTZKE

Paralegal/Office Manager

MEGAN I. STRAHAN

Legal Clerk

BRANDI L. SCHREIBER

Victim/Witness Program Coordinator

March 1, 2021

Green Lake County Board of Supervisors
Green Lake County Justice Center
571 County Road A
Green Lake, WI 54941

RE: 2020 Annual Report of the District Attorney's Office

Dear Supervisors:

Please accept this letter as the annual report for the Green Lake County District Attorney's Office for 2020.

In 2020, the district attorney's office received 999 referrals, which includes all criminal violations, contested civil traffic/ordinance violations, juvenile delinquencies, children in need of protection or services, requests for review for charges, death reviews, search warrants, and civil asset forfeitures. We receive referrals from all of the law enforcement agencies within Green Lake County and the Department of Health and Human Services. By comparison, in 2019 we received 1100 referrals, and in 2018 we received 1250 referrals.

The cases that stand out for purposes of public interest are as follows: 184 drug-related charges, 81 domestics, 47 OWI cases (civil, misdemeanor, and felony), 15 sexual assaults, 12 burglaries, 3 robberies, and one homicide. The remaining cases were various misdemeanor, felony, criminal traffic, delinquency, children in need of protection or services, forfeiture traffic, and county ordinance violations.

Due to the COVID-19 pandemic, there were no jury trials held in 2020, though many are expected later in 2021. In the court of appeals, two cases was argued through written briefs; in each case the court ruled in the state's favor. There were 5 juvenile delinquency cases and 8 CHIPS cases filed in 2020.

Thank you for your support of the Green Lake County District Attorney's office, as the office plays an important role in maintaining a safe community by holding offenders accountable within the criminal justice system.

Sincerely,

Andrew J. Christenson
District Attorney



GREEN LAKE COUNTY
OFFICE OF THE COUNTY CLERK

Elizabeth Otto
County Clerk

Office: 920-294-4005
FAX: 920-294-4009

2020 ANNUAL REPORT
ECONOMIC DEVELOPMENT CORPORATION

TO THE HONORABLE CHAIRMAN AND BOARD OF SUPERVISORS
OF GREEN LAKE COUNTY

	<u>2019</u>	<u>2020</u>
(County Funded)		
License renewal	\$10.00	\$10.00
Green Lake Country Visitors Bureau support	\$10,000.00	\$10,000.00
 (EDC checkbook)		
Crossroads (EDC summit at American Legion)	\$466.70	
Green Lake Country Visitors Bureau support	\$2,500.00	\$2,500.00
Interest earned	\$3.53	\$2.70
 Ending EDC account balance:	 \$6,894.06	 \$4,396.78
 Ending Housing Grant account balance:	 \$74,926.63	 \$35,311.64



January 2020 - December 2020 Social Media Metrics Report Created by Whitney Meza



Green Lake Country Visitors Bureau Facebook Page

<https://www.facebook.com/greenlakecountryvisitorsbureau/>

Total likes for the Facebook Page: **2,251** (increase of 133 new followers this year)

Post Reach: *the number of people who had any posts from the Page enter their screen*

10,927 Total Reach (averaging 910 reach each month from January-December)

Post Views: *the number of times the Page's profile has been viewed by logged in and logged out people*

2,589 Total Views (averaging 215 views each month from January-December)

Videos: *the number of times the Page's videos have been viewed for more than three seconds*

891 Total Minutes viewed (averaging 74 minutes each month from January-December)



Green Lake Country Visitors Bureau Instagram Page

https://www.instagram.com/green_lake_country

Total followers for the Instagram Page: **1,498** (increase of 219 followers this year)

Account Reach: *the number of unique accounts that have seen any of the Page's posts*

37,298 Total Post Reach (averaging 3,108 reach each month from January-December)

Impressions: *the total number of times all Page's posts have been seen*

41,793 Total Post Impressions (averaging 3,482 each month from January-December)

Engagement: *the total number of times people have engaged with the Page's Posts through likes and comments*

3,541 Total Interactions (averaging 295 accounts each month from January-December)



Green Lake Country Visitors Bureau YouTube Page

https://www.youtube.com/channel/UCdr3X3tRxmrA_5qMaB7mhSg/feed

Total subscribers for the YouTube Page: **17** (5 new subscribers this year)

Watch Time: *the number of hours viewers have consumed videos from the channel*

82.8 Total Watch Time Hours (averaging 6.9 hours each month from January-December)

Impressions: *the total number of times the video thumbnails were shown to viewers*

10,404 Total Impressions (averaging 867 each month from January-December)

Views: *the total number of times people have watched videos from the channel*

1890 Total Views (averaging 322 accounts each month from January-December)



GREEN LAKE COUNTY OFFICE OF EMERGENCY MANAGEMENT

Gary V. Podoll
Director

Office: 920-361-5416
FAX: 920-361-5405

2020 EMERGENCY MANAGEMENT ANNUAL REPORT

Director received from the Federal Emergency Management Agency, the Emergency Management Planning Grant (EMPG) for director salary of \$25,340.36

Director received an \$8,664.30 Emergency Planning & Community Right to know Act (EPCRA) Hazardous Material Grant.

Director received a \$7,335.79 Hazmat Response Equipment Grant for Hazmat Equipment for the Type II Team.

Director is implementing WI-CAMS (Credentialing) and is still working on finishing up Green Lake County responders in the system. Now I am working on government officials. COVID has slowed things down. Director updated hazardous material plans for 10 facilities in the county, recorded updates of 43 reporting facilities and 12 Planning facilities.

Director has completed all state and federal requirements and has completed the planning calendar for next year.

Director has been working with Public Health in the coordination of the COVID 19 Pandemic. It has been a team effort with all agencies doing all we can to overcome this pandemic and make sure the safety of everyone in Green Lake County is a priority.

The State put County Emergency Management Directors in charge of Personal Protective Equipment (PPE). This was started in March and to this day is still on going. It started as a weekly and now is a bi-weekly survey, which I send to the following agencies in Green Lake County: Law, Fire, EMS, Nursing Homes, Hospital, Long Term Care facilities and others. The survey I send out has items which are in the State PPE stock pile that they can order through me if they are in need of emergency PPE. A lot of agencies are still using this PPE Emergency Program.

Director attended National Weather Service (NWS) Virtual Tornado Spotters class on April 24, 2020. Director attend the Virtual WEMA Conference and Wisconsin Emergency Management all County meeting.

Director held Local Emergency Planning Committee (LEPC) meetings to go over hazardous material updates required by EPCRA and grants, which was completed and approved, by the state. Director is working with LEPC on local hazardous material issues, which pertain to Green Lake County. Director and LEPC have been working on county disaster exercise planning and also working with the public health on public health planning and exercises conducted with state throughout the year.

Director and Sheriff attended the 2020 Governor's Conference on Homeland Security and Emergency Management held on March 10-11, 2020 in Wisconsin Dells and attended a number of breakout sessions relating to disaster preparedness and Communications, it was a great conference.

Director updated the Green Lake County Emergency Response Plan with Emergency Support functions. Director updated Green Lake County Strategic Plan.

Director was notified of 58 Severe Weather statements, 9 Severe Thunderstorm Warnings and 2 Flood Warnings that affected Green Lake County. Director was notified of 2 small Hazardous Materials spills, through the state reporting system, which occurred in Green Lake County. Director also responded to 1 large hazardous materials spill in the county.



Pic 1--Green Lake County COVID 19 Vaccination Response Team included from L to R Julia McCarroll, Jason Jerome, Rachel Prellwitz, Kathy Munsey, Lisa Rollin, Gary Podoll, Allison McCormick, Mark Podoll, Shari Krause, Allison Davey, Renee Peters and Nancy Gimenez. This team planned the vaccination clinic for Phase 1A Health Care Workers and responders for the county.

Director is on call 24 hours a day 7 days a week.

Gary V. Podoll

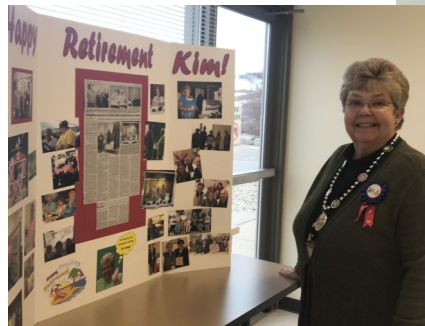
Gary V. Podoll, Director
Green Lake County Emergency Management



Green Lake County Fair Office
Kathy Ninneman, Fair Coordinator
571 County Road A, Green Lake, WI 54941
fair@co.green-lake.wi.us
920-294-4032

2020 GREEN LAKE COUNTY FAIR ANNUAL REPORT

JANUARY 3, 2020: Kim Zills, Fair Coordinator & Support Staff, retired, after a 16 year service to Green Lake County.



MARCH 17, 2020: Lindsey Machkovich, is hired as the Green Lake County Fair Coordinator.



APRIL 23, 2020: Green Lake County Fair was awarded a \$3,000 grant from Compeer Financial for the electrical updates in the Sheep & Swine Barn and the Beef Barn.

MAY 12, 2020: Due to COVID-19 and the health and safety of the exhibitors and the public attending the Fair and with heavy hearts, the Green Lake County Ag/Extension Education & Fair Committee unanimously voted to cancel the 2020 Green Lake County Fair.



JULY 3, 2020: Farewell to Lindsey Machkovich on her last day as the Green Lake County Fair Coordinator.

AUGUST 19, 2020: Kathy Ninneman is the Green Lake County Fair Coordinator and UW-Extension Office Coordinator.



The mission of the Green Lake County Fair is to provide positive youth development and leadership skills, along with promoting family and community involvement through education and tradition.

Green Lake County



DEPARTMENT OF HEALTH AND HUMAN SERVICES COVER LETTER

To: The Residents of Green Lake County, County Administrator Catherine Schmit, The Honorable Board of Supervisors of Green Lake County and the Green Lake County Health & Human Services Committee.

We respectfully submit for your consideration the 2020 Annual Report for the Department of Health & Human Services (DHHS).

DHHS provides a vast array of programs and services intended to protect individuals and the public. These services are provided within a framework of requirements and regulations developed at the State and Federal level. This funding does not keep pace with increased costs and demands for these services, therefore the DHHS would be unable to provide these mandated and needed services to the citizens of Green Lake County without the funding allocated by local officials.

The COVID-19 pandemic brought challenges and opportunity to DHHS. The challenges were many as DHHS staff like many other County Departments dealt with constant change and unknowns in their professional and personal lives. The opportunities included creating new and strengthening existing partnerships within and outside Green Lake County. I am extremely grateful and proud to work for a County and a group of individuals that worked together and have faced the challenges the COVID-19 pandemic has presented as a team.

Attached you will find unit specific reports outlining services provided by the Department. Each unit has provided an excellent overview of their respective unit responsibilities, services provided and related data. Since it is not possible to include everything accomplished in this type of report, I would encourage each of you to visit Health & Human Services in Green Lake and Fox River Industries in Berlin for a tour and more detailed review of the services provided and programs available.

A few highlights in the report include:

- The COVID-19 Pandemic took center stage in 2020. It was a year filled with much uncertainty, strife, hardship, illness and death due to the virus. The Health Unit response started in March and will continue long into 2021. The goal was to minimize the spread of the virus, ensure disease investigation and contact tracing for those affected and finally to begin vaccinating according to priority guidelines. This is the longest lasting public health emergency in Green Lake County history.
- A new part-time Alternate Care Coordinator position was created in the Children & Family Services Unit. This position was filled in March, 2020
- Due to Covid 19, no summer group was held in 2020. Late in 2020, two Girl's Circle groups were offered via Zoom. To date, they have served Twelve (12) girls. These groups have been continued into 2021. Other curriculums such as the ART group were offered via zoom technology as well. Six (6) youth have been served with the ART curriculum.
- From October to December 2020, staff coordinated the annual Angel Tree Christmas giving program along with other community partners. One Hundred eighteen (118) of families with a total of Two Hundred Eighty-three (283) were provided gifts in 2020.

Due to the generous donations received through the Toys for Tots program, an additional 13 families were served bringing the total number of children served to Two Hundred Ninety-five (295). Extra donations were also provided to the Boys & Girls Club as well as local schools and daycares.

- The COVID-19 Pandemic has significantly increased the caseload in Economic Support. Green Lake County saw a 23% increase of households/participants on Medicaid, 20% increase on Food Share, and 10% increase on Energy Assistance. The Food Share benefit amount issued in Green Lake County for 2020 was 50% more than 2019.
- The Energy Assistance program year runs from October 1st - September 30th. Energy Assistance provides a one-time payment during the program year to low income customers who need help paying their heating costs. In most cases, the energy payment is made directly to the fuel supplier. In 2020, 803 households applied, 709 approved, and \$407,053 was the total paid out in Energy Assistance.
- In 2020, Fox River Industries, through the various services it provides, enhanced the lives over 200 different individuals in Green Lake County and the surrounding area. In 2020, 62 consumers/casual workers were employed on our production lines or through our janitorial services. 21 consumers also participated in Adult Day Services during program hours, with another 8 consumers participating exclusively in Adult Day Services. 21 non-FRI consumers (31 total) received Supported Employment services through 27 different employers, approximately 83 consumers received Representative Payee services, and 15 consumers received Supportive Home Care services.
- In 2020, 26,496 meals were served throughout the County to persons who are unable to go to the meal sites for health related reasons. In 2020 the large increase in homebound meals is due to all congregate meals being switched to curbside pickup due to the Pandemic. Requests for Homebound meals come from hospital discharge planners, meal site managers, units of Health and Human Services, doctors, and families and enable the older person to remain in his or her own home as long as possible.
- Behavioral Health services provide essential care to many community members during the public health crisis. Worldwide data shows increases in anxiety, depression, substance use disorders, isolation, suicide, and other mental health impacts due to the direct and indirect impacts of pandemic, isolation, and financial strain. According to a research study supported by the CDC, in 2018 approximately 4% of Americans had seriously considered suicide at some point. In June 2020, that number rose to an astonishing 11% of the population nation-wide. The BHU staff continue to show a tremendous amount of dedication to providing adaptive and accessible services during this time of need. All staff quickly became trained and comfortable using previously unfamiliar telehealth platforms. For those individuals unable to access telehealth services, staff have needed to find creative solutions for save delivery of in person services, placing themselves at times at increased risk of exposure.

Our ability to continue and provide quality services to the residents of Green Lake County is a tribute to the Health & Human Services Board, County Board and a very talented and dedicated staff of professionals.

We look forward to the challenges ahead and the opportunity to continue to provide services which best meet the needs of Green Lake County.

Respectfully Submitted,

Jason Jerome
Director

ADMINISTRATION SUMMARY

The Health and Human Services Administrative Department for 2020 consisted of the Director, Financial Manager, Account Clerk Specialist, Billing Specialist, Two Receptionist/Data Entry Specialists, an Insurance Verification Representative and a Secretary. The Purpose of Health and Human Services Administration Unit is to support the seven different units Health and Human Services.

Operating Highlights

In supporting the seven different departments in Health and Human Services some of the functions the administrative department performs include but is not limited to:

- Information and Referral of the general public to appropriate staff
- Field Calls for all 7 departments
- Billing for Services provided in the Department of Health and Human Services
- Collecting Payments from Consumers and third party payers
- Inputting Client Notes
- General Correspondence
- Managing and Closing Client Files and Personnel Records
- Record Meeting Minutes for HHS Board and Various Sub Committees
- Vendor Contracting and Payments
- Budgeting Process
- Financial Reporting and Grant Claiming
- Vendor Audits

Accomplishments in 2020

We continue to learn and grow with a wonderful administrative team that works great together while focusing on efficiencies and assisting the community and Health and Human Services employees. With the COVID-19 Pandemic the Administrative Unit has taken on added and modified duties to help ensure Health and Human Services programs continue to operate effectively and efficiently. The following are a few of our accomplishments we have achieved in 2020:

- Billing all programs and Posting Payments in Avatar
- Continued to learn and utilize more of the components Avatar has to offer
- Transition all departments to partially remote
- Utilizing and maximizing funding resources
- Continued improvement on capturing the maximum revenues through Insurance, WIMCR, and Grants.
- Ongoing implementation of paperless systems
- Ongoing process of streamlining Administrative functions
- Fielding COVID Calls along with working with staff to streamline changed processes due to COVID.

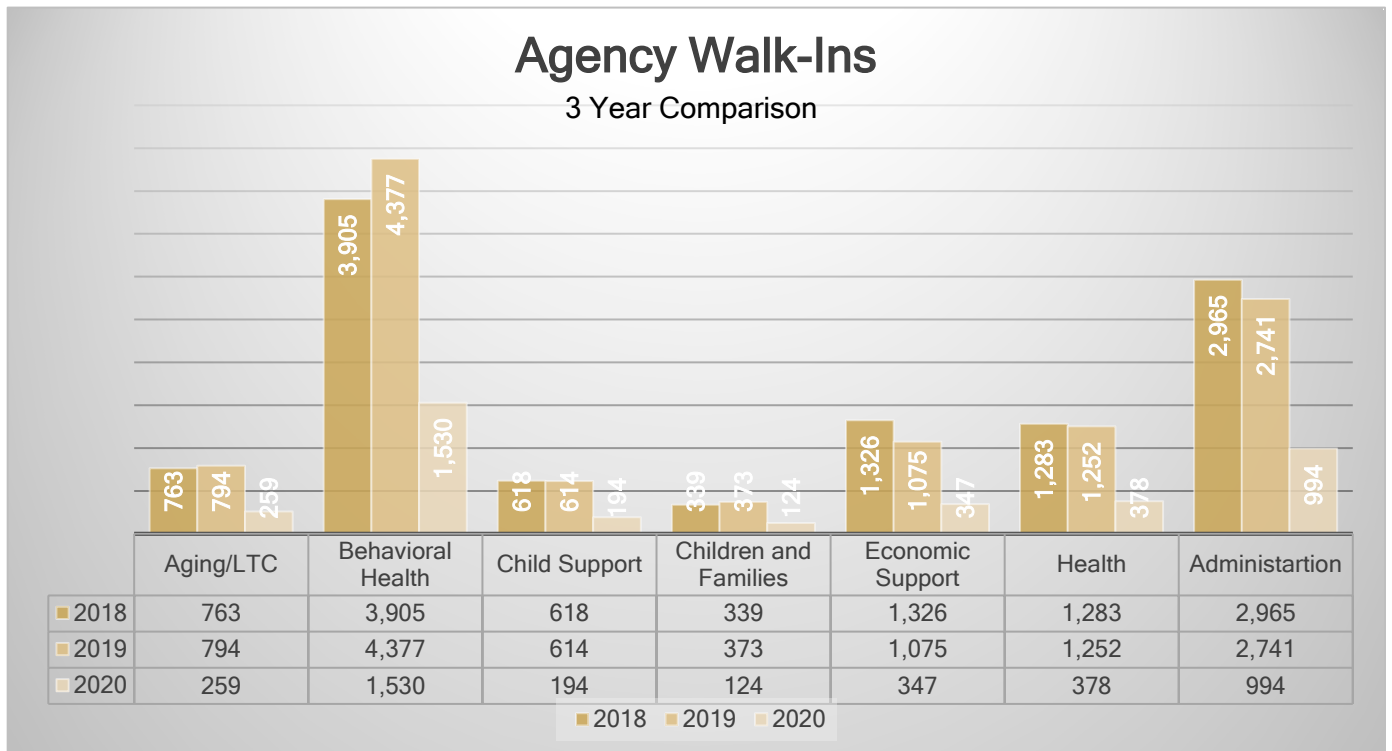
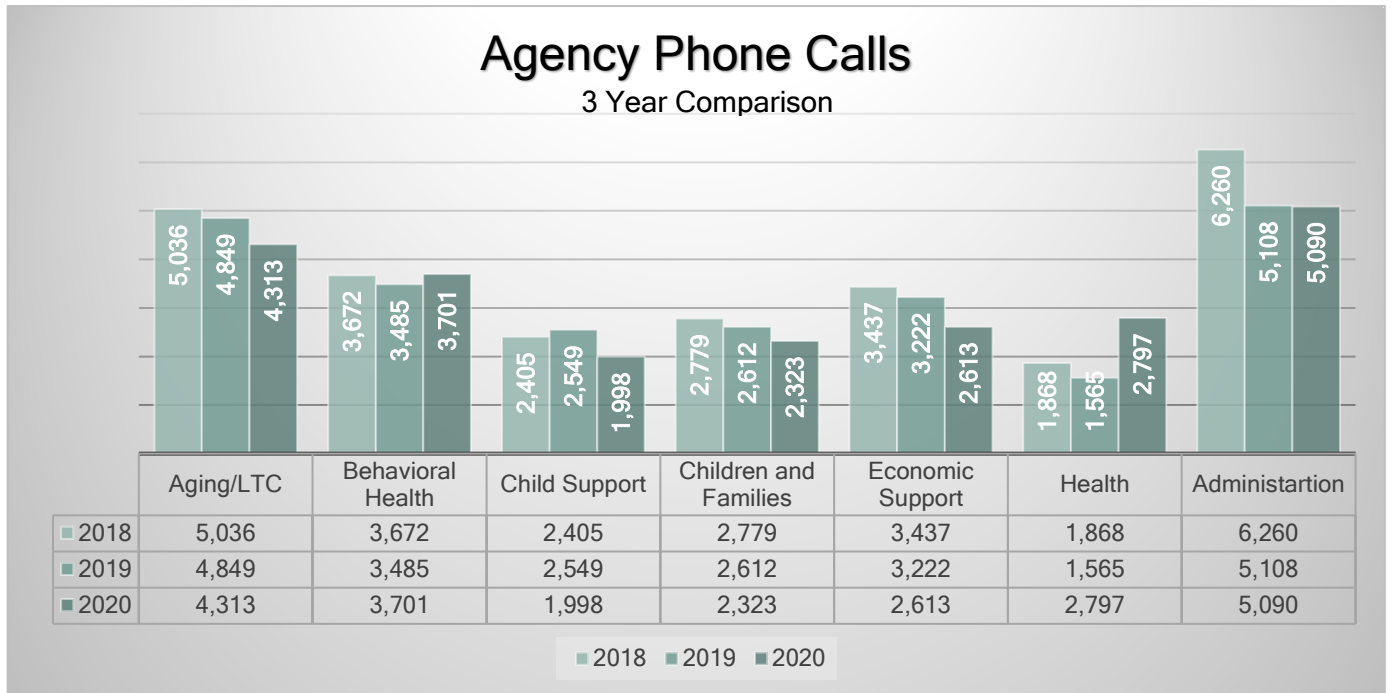
Looking forward to 2021

As we continue through the COVID pandemic and modify our day to day workflow we are looking forward to 2021 and focusing on improving in the New Year. A few of our goals for 2021:

- Continue to go paperless with all programs in HHS
- Continue to provide great customer service to all Green Lake County Clients
- Continue to streamline admin functions within the department

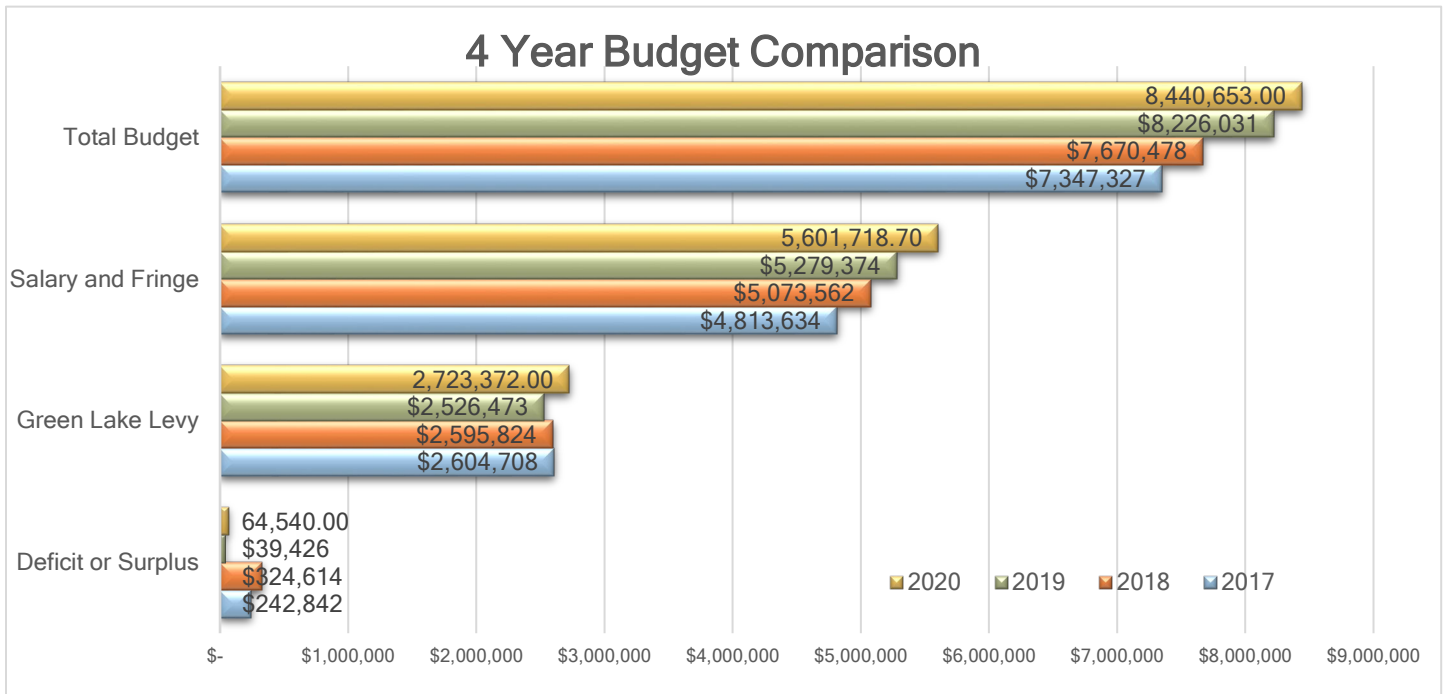
ADMINISTRATIVE STATISTICS

Public usage of Health and Human Services continues to be a high demand. Below are two comparison graphs displaying walk-ins and phone call contacts to the agency. The administrative department is often the first contact with HHS. We offer a friendly welcoming hand-off to the appropriate department that will meet the consumer's needs. The administrative department continues to adapt to evolving demands, and help ensure consumers have access to needed and appropriate services.

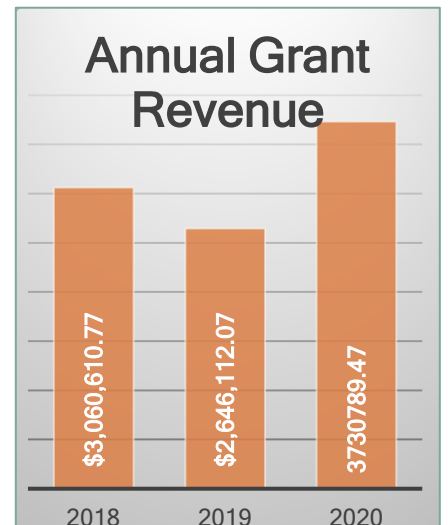
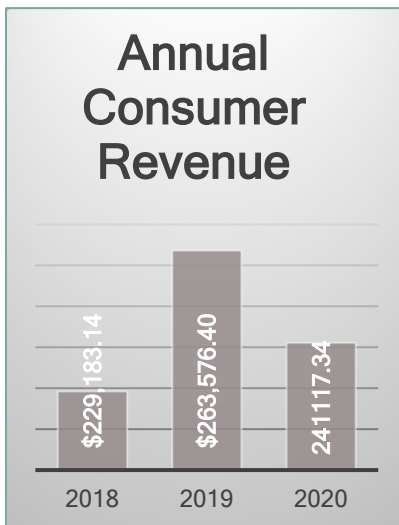
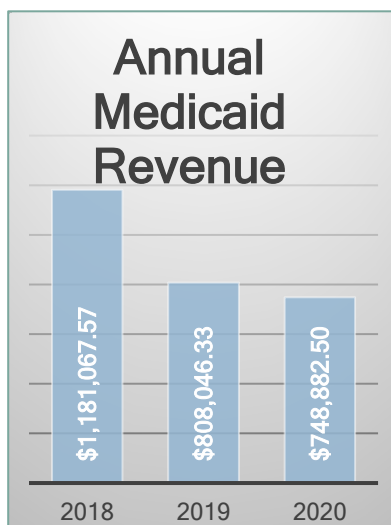


FINANCIAL STATISTICS

The financial staff within the administrative department has also been effected by the high demand in Health and Human Services consumer needs. As the demand for services continue to rise, the financial staff have to work hard to utilize all available funding resources to provide quality services for an affordable price. As the demand rises, billing services continue to grow, putting pressure on the financial staff to accumulate as much revenue as possible to support our programs. Health and Human Services were able to financially report a surplus for Health and Human Services the past four years.



**2020 Surplus Figure estimated as revenues have not all been received*



Respectfully Submitted,

Kayla Yonke, DHHS Financial/Business Manager

CHILDREN & FAMILY SERVICES UNIT

The Unit is comprised of the Unit Manager, the Initial Assessment Worker (Child Abuse/Neglect Investigations), and the Juvenile Court Intake Worker, three (3) Dispositional Social Workers, a Medical Assistance Targeted Case Management Social Worker, the Community Response Social Worker, an In-Home Therapist, Coordinated Services Team worker and Alternate Care Coordinator.

2020 was a year that there were staff shortages. There was one vacancy in the unit due to a staff resignation. Additionally the unit experienced staff shortages due to one extended medical leave. The pandemic caused staff shortages as personnel contracted the Covid 19 virus and were on isolation. Isolation of staff, their family members or close contacts also caused multiple periods of quarantine. Unit staff worked both in the office and remotely to meet the needs of our population.

A new position was added to the Unit in 2020 for a part-time Alternate Care Coordinator. This position was filled in March, 2020.

During the 2019/20 academic year the unit hosted two (2) interns from the University of Wisconsin-Oshkosh and the University of Wisconsin-Madison.

The Unit staff continued to engage in several initiatives that started in prior years: the Permanency Roundtables; Alternative Response (AR); and the Targeted Safety Service Program (TSSF). Youth Justice staff were trained in the Aggression Replacement Training (ART), which is an evidence, based model to be used with the Delinquency population. The Youth Justice staff were also trained in the Youth Assessment & Screening Instrument (YASI) which is an evidence- based assessment model for youth. Two staff were trained to facilitate the Girls' Circle which is another evidence based curriculum.

The Children & Family Services Unit is responsible for the provision of a number of programs and services available to individuals and families in the community. The following is a brief summary highlighting activities in 2020.

Due to Covid 19, staff assisted in other areas of service as needed. These included contact tracing for Public Health, taking temperatures at the front door to the complex, food drops at homes, assisting at the food pantry, with translation services for other Departments as well as with light cleaning duties.

Access/Child Abuse Neglect/Child Welfare

The ACCESS staff for the Unit received referrals that were logged into the eWISACWIS system. These numbers include the Juvenile Court Intake referrals, Community Response, Child Abuse/Neglect Reports, and Child Welfare Intakes and other Service requests. The Unit received 211 reports of Child Abuse/Neglect. 64 reports were screened in for a response from the Initial Assessment Worker. 147 reports were screened out. The screened in reports had a total number of 94 children that were identified as potentially being child victims. The total **victims** in all reports was 290. The screened in reports by maltreatment type were 13-Physical Abuse; 59 -Neglect; 20 -Sexual Abuse; 1 -Emotional Abuse and 4 - Unborn Child Abuse. 71 Service Reports were received. These were comprised of 46 Child Welfare Reports, , 6 new Kinship Care applications, 0 for court ordered studies-adoption related, and 1 re-open closed case, 1 - Inter-state compact and 1 for drug affected Infants.

	2020	2019	2018	2017
Number of Access Reports	336	452	512	450
Number of Child Abuse/Neglect Reports	211	277	279	265
Number Screened in	64	96	91	91
Number Screened out	147	181	188	174
Types of maltreatment - Case Count				
	2020	2019	2018	2017
Physical Abuse	13	35	40	36
Neglect	59	43	39	56
Sexual Abuse	20	23	13	29
Emotional Abuse	1	1	4	3
Unborn Child Abuse	4	3	5	6
Service Reports Received	74	175	233	184
# Screened	25	106	209	171
Child Welfare Screened in Reports	46	80	131	125
Juvenile Justice Reports	54	69	68	38
Kinship Care Applications	6	1	4	2
Court Ordered Study	0	0	0	0
Adoption Related	0	1	2	2
Re-open closed care	1	0	1	3
Drug Affected infants	1	0	1	0
Inter-state Compact	1	0	0	3

Juvenile Court - Delinquency/Youth Justice

In 2019, the Department of Children & Families started a new module in the State Automated Child Welfare System to enhance the tracking of the Youth Justice Population. Green Lake County DHHS applied to be advanced users of this module. This module continued to be further expanded and changed in 2020 to incorporate an interface with Case Works the case management documentation and scoring system for the YASI.

In 2020, Juvenile Court Intake received fifty-four (54) new referrals. This number is down from 2019. The decrease in part is attributed to Covid 19.

No (0) new youth were placed in the Severe Juvenile Offender Program in 2020. No (0) youth were placed in residential care facilities. One youth was referred for adult court waiver however a neighboring county took the charges forward to adult court.

Due to Covid 19, no summer group was held in 2020. Late in 2020, two Girl's Circle groups were offered via Zoom. To date, they have served Twelve (12) girls. These groups have been continued into 2021. Other curriculums such as the ART group were offered via zoom technology as well. Six (6) youth have been served with the ART curriculum.

The Intensive Supervision worker for the unit facilitated a court ordered groups on "Teens in Action". Only one (1) youth participated prior to Covid 19. This group does not work well in a virtual manner. The following are the totals for the past several years: 2020 - 1; 2019 - 5; 2018 - 4; 2017 - 3; 2016 - 12; 2015 - 20 youth.

Juvenile Court staff is on-call twenty-four hours per day for the purpose of Juvenile Intake/Detention, Child Abuse/Neglect and Energy Assistance.

Electronic Monitoring/GPS Monitoring

Two (2) youth were on electronic monitoring in 2020. This consisted of two (2) females. This number is down from prior years as staff are trying other interventions.

Parent Training/Education

The Family Training program provided services to twenty-two (22) families with a total of thirty-four (34) children in 2020. Of these children, four (4) families had children who were in out of home placements. They provided both parent training and education, parent aide services and in-home therapy. In 2020, the Crisis Intervention slots were continued. These slots are primarily

utilized in an effort to return children to their parental homes post removal or prevent the removal in an emergency.

Progressive Parenting LLC also provided parent-mentoring services in addition to Comprehensive Community Services team facilitation.

The Alternate Care Coordinator has provided parent-education as well as visitation supervision for children in foster care.

In-Home Therapy/Targeted Case Management/Comprehensive Community Services/Coordinated Services Teams:

The In-Home therapist has taken a lead role in the development of the Targeted Case Management (TCM) program. Whenever possible, TCM is billed to help recover the cost of the services provided. The In-Home therapist is cross-trained to facilitate Comprehensive Community Services (CCS) teams as well as perform Children's Functional Assessments. The In-home team is augmented by a TCM case manager as well as other mental health professionals.

Sixty-one (61) child/youth teams (TCM/CST/CCS) were active during calendar year 2020. The agency now has five (5) staff working in two (2) units (Children & Families & Behavioral Health) as well as two (2) contract staff that work facilitating teams in the TCM/CST/CCS and now a Child at Risk (CAR) programs. One (1) additional facilitator carries a limited caseload. In November 2017, the agency began to work with the Berlin School district in the county to begin an at-risk program, Child At-Risk (CAR) with a wrap-around model of care. Teams adapted the model to use tele-health during the pandemic in an effort to meet the needs of the children and families they have been serving.

Foster Care/Kinship Care

Foster Care, Kinship Care, Group Homes and Residential Care facilities are used for children who are unable to reside in the home of their parents or guardians. The State changed how foster homes are now licensed and have set up Levels of Care as well as an evaluation tool for the Level of Need. All the unit staff is certified to perform the Child and Adolescent Needs and Strengths Assessment (CANS).

In 2020, four (4) children were placed into non- relative foster care. Four (4) children were in treatment foster care. Eleven (11) children were placed in court ordered relative homes.

The number of subsidized guardianships was three (3) in 2020. No (0) cases closed during the year.

In 2020, two (2) children were subject to Termination of Parental Rights (TPR) petitions. Two (2) new cases were referred in 2020. Three (3) children were placed into guardianship but they are not subsidized.

The total unduplicated count of children placed outside of their parental home(s) under court orders(s) was eighteen (18) children.

In 2020, fifteen (15) children were in voluntary Kinship Care placement(s). Three (3) cases closed during the year.

The total of all children placed in either voluntary or involuntary removal from their parental homes in 2020 was **thirty-six (36)**. This number is the same as 2019.

Courtesy Supervision

Courtesy Supervision for both Child in Need of Protection and Services as well as Juvenile Justice Cases was performed for other Wisconsin Counties. In addition to courtesy supervision, home checks to confirm safe environment (CSE) for other counties.

Community Response Grant

This grant ended in 2019. The agency has continued the program without the grant by actively enrolling the families in the Targeted Case Management program. The number served are reflected under In Home Therapy/Targeted Case Management.

Contractual Services

The Unit In-Home Therapist also served families through Mental Health Crisis planning and services. This worker worked in conjunction with an Independent Contractor, Wellhoefer Counseling to provide in-home therapy services to youth and their families and KD Counseling Services. The Unit also contracts for parenting services from both the Family Training Program and Progressive Parenting LLC.

Mentoring

The program through Community Options was discontinued at the end of 2019. Children receive mentoring services through Community Works and the Berlin Boys & Girls Club. One (1) female receives this service through the Youth Justice Intake Worker.

Prevention/Education

Due to Covid 19, the Children & Family Services Unit staff did not make public presentations in the community on agency services and programs as well as training topics to groups. Staff have been involved on committees on the local level such as the Family Resource Council, the ADVOCAP/Headstart Policy Council, and the WCSHA Children & Families Sub-Committee. Unit staff has participated on the SART (Sexual Abuse Response Team), CART (Child Abduction Response Team) the Drug Endangered Children team and the Overdose Fatality Review Team.

From October to December 2020, unit staff coordinated the annual Angel Tree Christmas giving program along with other community partners. One Hundred eighteen (118) of families with a total of Two Hundred Eighty-three (283) were provided gifts in 2020. Due to the generous donations received through the Toys for Tots program, an additional 13 families were served bringing the total number of children served to Two Hundred Ninety-five (295). Extra donations were also provided to the Boys & Girls Club as well as local schools and daycares.

Licensing

The Green Lake County foster care coordinator actively converted a number of relative placements to licensed level two foster homes. The County currently has two (2) homes licensed of which the majority are relative homes. Three (3) relative homes are in the process of being licensed.

Respectfully submitted,

Susan Sleezer

Children & Family Services Unit Manager

ECONOMIC SUPPORT UNIT

~ Providing and Coordinating Resources to Strengthen Families ~

Access to resources and quality customer service are the main focus of the Economic Support Unit. Our goal is to provide accurate, timely, and effective financial and case management support services for all our customers.

Five Economic Support workers and a Unit Manager make up the Economic Support Unit for Green Lake County. The expertise in our unit goes back to January 2001 to current.

The 2012 Mandate required counties to form consortia. A total of 10 consortia were formed in Wisconsin. Green Lake County is part of East Central Income Maintenance Partnership (ECIMP). This “partnership” consists of 8 other counties; Calumet, Kewaunee, Manitowoc, Marquette, Outagamie, Waupaca, Waushara, and Winnebago.

East Central Income Maintenance Partnership currently serves 63,193 cases amongst the 9 counties.

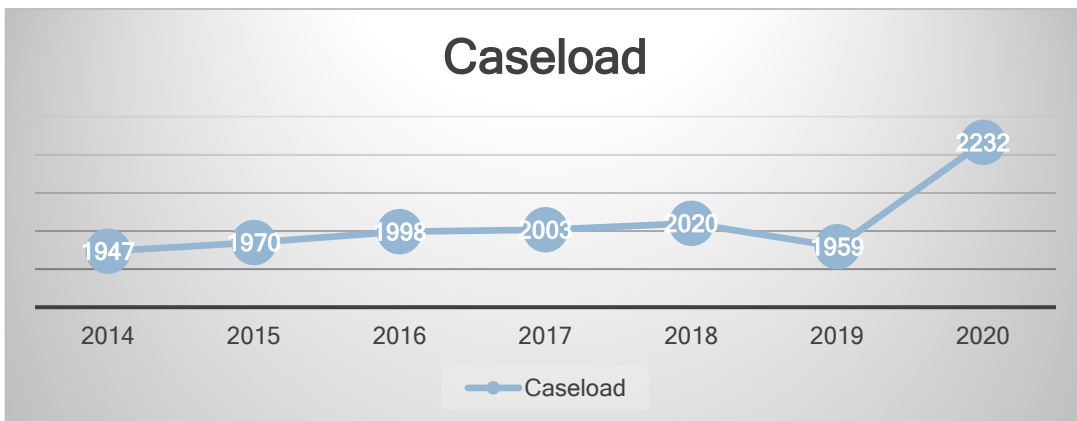


The 2012 Mandate also required Consortia to create Call Centers (CCA) to better serve our caseloads. Each county in ECIMP is responsible for “staffing” the CCA. Green Lake County is scheduled 65 hours per week in the Call Center. However, the time scheduled increases as the call volume increases. With the continued increase in call volume, Green Lake County and ECIMP have maintained and exceeded the required performance standards.

ECONOMIC SUPPORT PROGRAMS

~ The Economic Support Programs serve to provide financial stability for low income households and those experiencing a financial loss ~

The Economic Support services are necessary to meet an emergency need such as homelessness or medical needs. Each program serves a specific population and has different income guidelines and requirements. The self-sufficiency of Green Lake County households and individuals is the program goal.



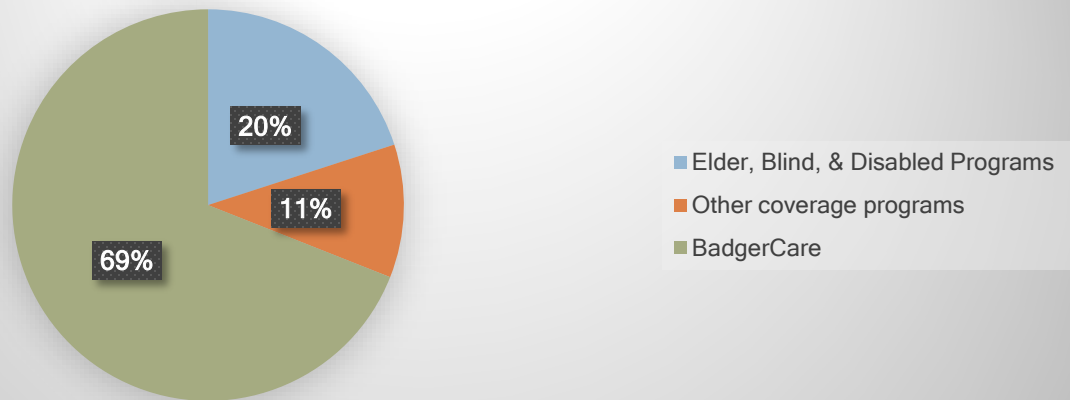
Requests for program assistance are made by contacting Green Lake County Health & Human Services and speaking to the intake worker or by coming into the agency. Customers may also use the ACCESS website at www.access.wi.gov to learn about the programs, apply and update their status online. Customers also have the option of calling our Call Center at 1-888-256-4563 to request program assistance. October 2019 the MyACCESS Mobile App was introduced. The MyACCESS Mobile App allows participants to check their benefits, get reminders and submit documents, anywhere, anytime.

Medical Assistance

A State and Federally funded program that provides low income customers comprehensive, affordable healthcare. Numerous individual programs are included under the umbrella of Medical Assistance including: BadgerCare, Medicaid Purchase Plan, Family Planning Waiver, Medicare Beneficiary, Family Care, and Institutional Medicaid. Each Program has its own specific non-financial criteria for eligibility. Some eligible customers pay a monthly premium for their Medicaid coverage. Most Medical Assistance customers must participate in a HMO.

The following charts show the number of participants in Green Lake County and the coverage type for each year.

Medicaid Recipients



Food Share

A Federal Program that provides a monthly Food Share allotment to low income customers. Eligibility is based upon income, household composition and allowable expenses. The eligible customer receives a QUEST card that is used to purchase food. April 1, 2015, able-bodied adults without dependents (ABAWD) were required to meet a work requirement to be eligible for FoodShare. To meet this requirement the FoodShare Employment and Training program (FSET) is available. This program is administered by Forward Services Corporation. If recipients of FoodShare fail to comply with the work requirement for three months they will be found ineligible for FoodShare for three years.

Green Lake County's average Food Share caseload in 2020 was 1074 households (2,101 recipients). \$3,553,913 in total Food Share benefits was distributed to Green Lake County in 2020.

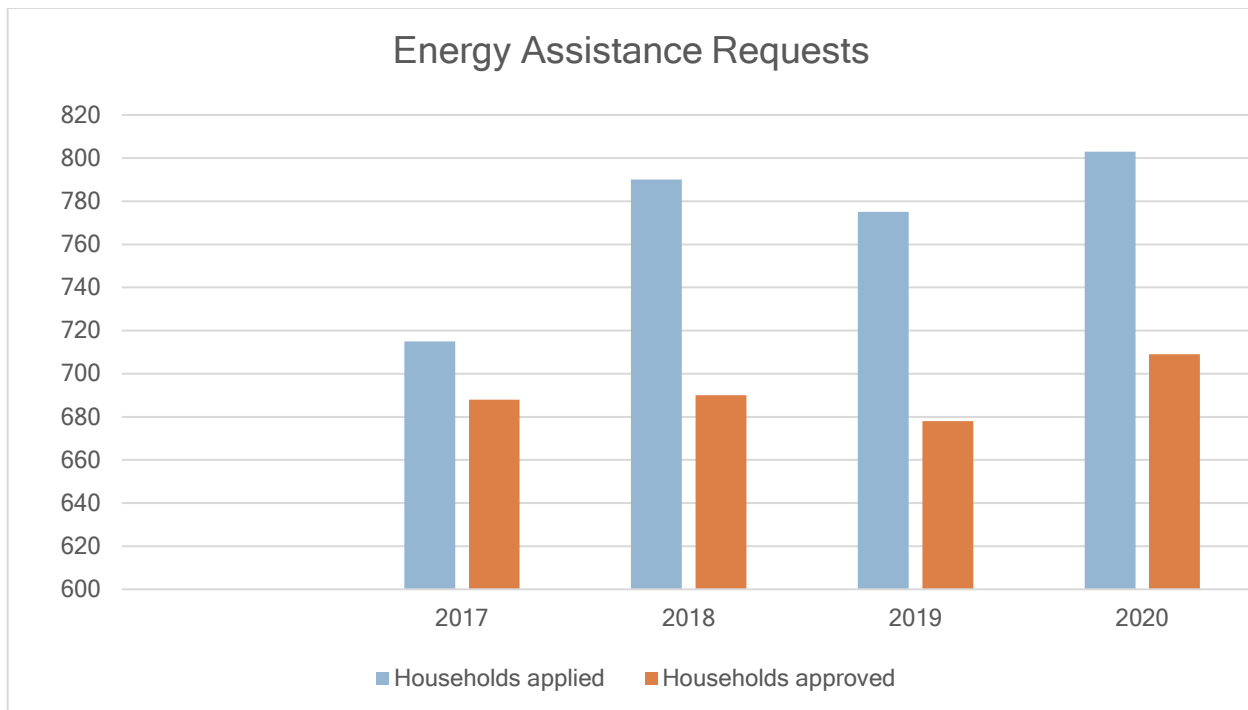
Wisconsin Shares-Child Care

A program that provides child care subsidies for low income working families to assist in their payment of child care expenses. Statewide February 2017 the MyWICChildCare card was rolled out. The child care subsidy electronic benefits transfer (EBT) card was part of an exciting program modeled after the private pay, free market child care system. The MyWICChildCare EBT card provides families with the ability to pay for child care using approved Wisconsin Shares Child Care Subsidy funds utilizing an EBT card.

In 2020, Green Lake County provided Child Care assistance to 20 households / 33 children.

Energy Assistance

The Energy Assistance program year runs from October 1st - September 30th. Energy Assistance provides a one-time payment during the program year to low income customers who need help paying their heating costs. In most cases, the energy payment is made directly to the fuel supplier. In 2020, 803 households applied, 709 approved, and \$407,053 was the total paid out in Energy Assistance.



The Energy Assistance program also helps households with repair and/or replacement of their furnace. This service is contracted with our Weatherization provider, Advocap. In 2020, we repaired 5 furnaces and 10 replacements.

COVID-19 Pandemic and the Effects it had on the Economic Support Unit

Economic Support reduced their office “footprint” and actions were taken for remote work. 40% daily staff presence in office with 60% staggered/exclusive.

COVID-19 Pandemic has significantly increased the caseload in Economic Support. Green Lake County saw a 23% increase of households/participants on Medicaid, 20% increase on Food Share, and 10% increase on Energy Assistance. The Food Share benefit amount issued in Green Lake County for 2020 was 50% more than 2019.

Timeline of changes in programs and services within Economic Support

March 2020

- Suspension of annual renewals and report form requirements for all programs.
- Suspension of work requirements for Food Share.
- Suspension of work requirements for MAPP (Medicaid Program).
- Suspended photo ID requirement for Energy Assistance.
- Energy Assistance went from a three month income verification requirement to a one month verification requirement.
- Water, electric, and natural gas utilities could not be disconnected for non-payment.

April 2020

- Continued actions/suspensions listed above.
- Suspension of Health Care premiums.
- Suspension of drug testing and treatment needs questioning.
- Relaxed verification requirements and allowing for best available information.
- Eliminated the interview requirements for Food Share.
- Emergency supplemental Food Share benefits issued.
- Health Care coverage maintained for recipients. Medicaid cannot be lost due to eligibility.
- Child Care authorizations and automatic payment to providers regardless of employment or attendance.
- Long Term Care Medicaid cost share and patient liability responsibilities “frozen.”

May 2020

- Continued actions/suspensions listed above.
- Wisconsin pilots “on-line” food purchasing with Food Share card.
- Pandemic Electronic Benefits for nutrition assistance issued for fee/reduced lunch students.
- Federal Pandemic Unemployment Compensation starts impacting those on Food Share benefits.
- Emergency supplemental Food Share benefits issued.

June 2020

- Continued actions/suspensions listed above.
- Stopped emergency Food Share supplemental benefits.
- Renewals for Child Care reinstated.

July 2020

- Continued actions/suspensions listed above.
- Emergency supplemental Food Share benefits resumed.
- Child Care authorizations and payments based on participants work and attendance.

August 2020

- Continued actions/suspensions listed above
- Emergency supplemental Food Share benefits issued.

September 2020

- Continued actions/suspensions listed above.
- Emergency supplemental Food Share benefits issued.

October 2020

- Continued actions/suspensions listed above.
- Emergency supplemental Food Share benefits issued.
- 2021 Energy Assistance program year started.

November 2020 - Current

- Continued actions/suspensions listed above.
- Emergency supplemental Food Share benefits issued.

Submitted by: Shelby Jensen

Economic & Child Support Unit Manager

CHILD SUPPORT UNIT REPORT

~Protecting Children, Strengthening Families, Building Communities~

The Wisconsin Child Support Program helps parents get court orders for financial and medical support for their children. It also enforces these support orders when needed, and makes sure that all money collected is paid out correctly.

Two Child Support workers and a Unit Manager make up the Child Support Unit for Green Lake County.

The Green Lake County Child Support Unit has 1061 cases. 87.5% of those cases are participants that are receiving some assistance that require the Child Support Agency to enforce support orders. These assistance programs may include: Medical Assistance, Child Care, Wisconsin Works, and /or children in Foster Care or Kinship Care services.

Federal Fiscal Year (FFY) 2020 Green Lake County Child Support collected \$1,922,469 in Child Support.

Child Support formulated our scanning procedures into Laser Fiche, an electronic case file system, of our current paper files beginning 2020. We started the scanning process. At present we have 20% of the Child Support files scanned. Looking to have all files scanned by the end of 2021.

2020 Green Lake Child Support Performance

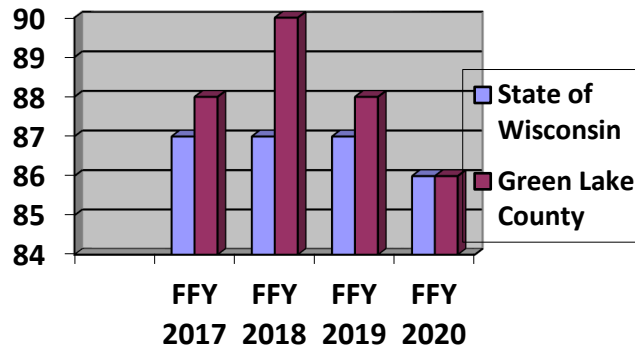
Green Lake County continues to surpass the Statewide Performance Standards average.

The following charts represent the percentage rates of the four Federal Performance measurements Statewide versus Green Lake County for the last four Federal Fiscal years. (FFY)

Note: The four years represented in the charts below encompass the performance of the Child Support Agency after their move to Economic Support in the Department of Health and Human Services.

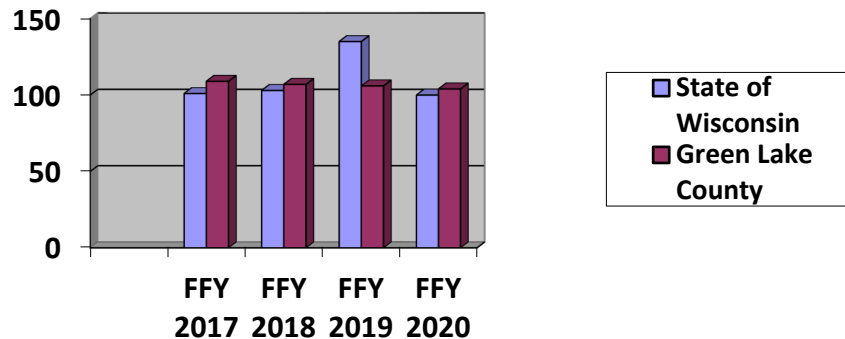
Court Order Establishment Rate

(Number of IV-D cases with Support Orders divided by the number of IV-D cases as of the last day for Federal Fiscal Year, September 30th.)



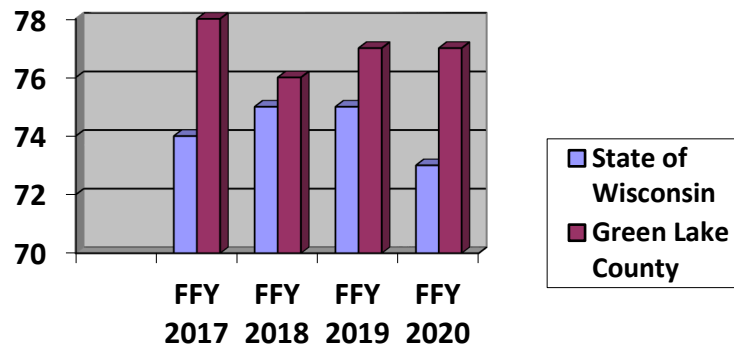
Paternity Establishment Rate

(Number of children in the caseload in the Federal Fiscal Year (FFY) or as of the end of the FFY who were born out-of-wedlock with paternity established or acknowledged divided by the number of children in the caseload as of the end of the preceding FFY who were born out-of-wedlock.)



Current Child Support Collection Rate

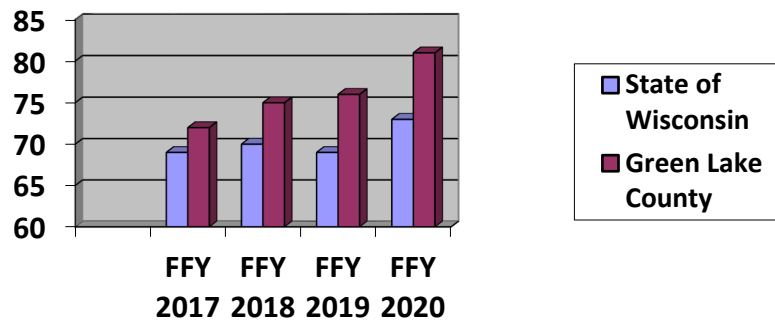
(Amount collected for the Current Support in IV-D cases divided by the amount owed for Current Support in IV-D cases)



Arrears Collection Rate

(Number of IV-D cases paying toward arrears divided by the number of IV-D cases with arrears due)

IV-D cases = these cases originate from public assistance programs. As a condition of eligibility, recipients in the programs of W-2, Child Care, Caretaker Supplement, Badger Care, foster care, and kinship care must be referred to and cooperate with their child support agency for purposes of establishing paternity and establishing and securing child support.



COVID-19 Pandemic and the Effects it had on the Child Support Unit

Child Support reduced their office “footprint” and actions were taken for remote work.

Timeline of changes in programs and services within Child Support

March 2020

- Face to face Circuit Court hearings postponed
- Suspension of enforcement activities. (Incarceration, liens, license suspensions, etc.)
- Suspension of DNA paternity testing.

April 2020

- Continued actions/suspensions listed above.
- Federal stimulus payment impacts. Intercepted payments applied to past support owed.

May 2020

- Continued actions/suspensions listed above.
- Federal Pandemic Unemployment Compensation, \$600 weekly, impacts via intercepts.
- Providing case management services due to economic impacts.

June 2020 - Current

- Continued actions/suspensions listed above.
- Resumed DNA paternity testing by Unit staff with PPE requirement.
- Encouraged Employment and Training services.

Submitted by: Shelby Jensen
Economic & Child Support Unit Manager

FOX RIVER INDUSTRIES/DISABILITIES SERVICES INC.

Overall Services Provided:

Fox River Industries (FRI), a nonprofit 501 (c) (3) organization established in 1987, is an agency of Green Lake County DHHS. Located in Berlin, FRI provides a wide variety of services to individuals residing in Green Lake County and the surrounding area. Our goal is to enhance consumers' lives by providing quality programming on a daily basis in our Supported Employment, Prevocational Services, Adult Day Services, Representative Payee, Supportive Home Care, and Transportation Services units. While the primary target population is adults with developmental disabilities, FRI also serves individuals with chronic mental illness, as well as individuals who are striving to overcome personal barriers affecting their ability to successfully transition into community jobs. All of these services are provided to help participating individuals expand their abilities, increase their independence, and live and work in the least restrictive settings possible.

Disabilities Services Inc. (DSI), a second nonprofit 501 (c) (3) organization established in 1974, works closely with FRI by providing a building for all center-based services, as well as assistance in applying for 5310 vehicle acquisition and operating program grant funding for the transportation services program.

In 2008, Green Lake County transitioned to Family Care, contracting primarily with My Choice Wisconsin, but also more recently with Includa and Lakeland Care, all of which are Managed Care Organizations. FRI also works with GT Independence and iLIFE, each of whom handle self-directed Family Care consumer benefits through the IRIS (Include, Respect, I Self-direct) program. Following is a description of services provided through FRI and DSI.

Supported Employment Program:

The FRI Supported Employment (SE) program serves individuals who are experiencing barriers to obtaining and maintaining community employment due primarily to developmental disabilities, mental illness, or learning disorders. In 2020 we hired a new SE Coordinator to replace our recently retired SE Coordinator, who had 16 years' experience on the job. This department also has a newly hired Program Aide as of January 2021 to replace a Program Aide that moved out of our service area. As we gradually return to the post-COVID work environment, our plan is to increase the number consumers participating in community employment, increase the

Wisconsin Division of Vocational Rehabilitation (DVR) revenues that support these individuals, and increase our staff experience and knowledge in Supported Employment services.

Supported Employment services have evolved considerably over the last several years. In Wisconsin, the emphasis now is on three target groups: high school students with a disability, long-term support (LTS) persons with disabilities who will require long term services to maintain employment, and Direct Placement individuals who require assistance developing the skills needed to find and maintain jobs and provide their own accommodations

Services to these three populations are initially funded on a fee for service basis through DVR, with most of the services actually happening prior to the actual job placement. However, only qualifying members in the LTS group are eligible for Family Care and the accompanying long-term funded supports, which can include skill instruction (formerly known as job coaching), and other long term employment related training.

The recent state focus on consumer independence has changed the landscape of SE services. While the traditional model of job coaching a consumer through years of extended services still exists for those individuals who are unable to demonstrate the ability to become fully independent in their jobs, long-term care funding for services to this target group is limited to Family Care eligible consumers. For students, direct placement job seekers, and non-Family Care eligible LTS job seekers, the emphasis continues to focus on developing natural supports by training coworkers at the employment site rather than providing long-term job coaches. While this approach itself is not new, the participating consumers that fall under non-funded long-term SE services continue to grow rapidly in number.

Long-term supports such as job coaching, employer relations dialogue and skill building often continue indefinitely, but on a reduced basis, for individuals receiving SE services, even after initial DVR funding is exhausted. The goal is to eliminate the need for paid long-term supports by developing effective natural supports, and ultimately create an employment outcome where the employee is as independent as possible.

Students, LTS consumers, and Direct Placement job seekers are assessed in order to determine the specific SE services each consumer needs to achieve a successful employment outcome. These services can include short or long term assessments, career search, job preparation (resume/cover letter/reference development), job search, job shadows, employer tours, informational interviews, work trials, vocational training, job and task analysis and skill instruction (job coaching). Each individualized service is now paid by DVR on a fee for service basis.

In previous years, the FRI SE Services Coordinator had success in carving out these employer/employee matches, as well as convincing employers that SE employment candidates do in fact represent a good long-term business investment. While there is a tremendous amount of time and effort that goes into the SE Job Development process prior to an actual job hire, experience has taught us that, if we get the initial employer/employee match right, we usually see long-term success for the individual placed in the job setting.

Additionally, FRI SE staff members work daily with FRI consumers through our Green Lake County contracted services at the Justice Center and Food Pantry, as well as through our contracted services with Green Lake City Hall. These services provide a great opportunity for participating individuals to take the first critical step toward community based employment. They currently provide 38 hours of community structured employment to our consumers per week, creating a unique opportunity for these individuals to earn hourly compensation at or above minimum wage while also learning essential work skills to prepare them for future employment opportunities.

2020 presented a particularly challenging environment for SE services. In March, most of the group homes closed due to COVID concerns, which effectively terminated SE services for about 12 eligible consumers. In fact, many of these group homes remain closed as of January 2021. Additionally, we experienced COVID related illnesses to several of our SE staff members. Several of the employers we work with also experienced cutbacks due to illness concerns, supply issues, and employee availability. These factors combined to decrease SE services significantly in 2020. But 2021 is a new year, with new opportunities, new goals, and, hopefully, a sustained reduction in COVID activity. We have a new SE staff in place, learning the job requirements, and working to rebuild the positions lost due to COVID. Our staff is dedicated, optimistic about the future, and hard working. We anticipate a successful year for SE services in 2021.

Prevocational Services Program:

The FRI Prevocational Services Program provides individuals with barriers to employment or limited employment experiences the opportunity to learn job readiness skills and other related social skills to enhance their ability to obtain and maintain community employment. Examples of skills emphasized include following directions, maintaining attention to task, accepting constructive advice from supervisors, practicing appropriate workplace behavior, and following workplace appropriate personal appearance/hygiene guidelines.

FRI completes a wage survey annually to determine commensurate consumer wage rates based on the wages actually paid at other employment sites in our service area for the same

type of work done by non-disabled employees with at least one year of experience. This method ensures that our consumer compensation rate is comparable to local industry rates for the same type of work. Federal and State special commensurate wage certificates are issued as a result of these wage surveys, with each license expiring in alternating 2 year cycles, at which time FRI reapplies for another two-year term. Extensive, detailed time studies are created by the Production Supervisor for each step of every job. Each work step is then performed by staff members or experienced consumers while being timed. This process determines what work rate represents 100% productivity. Once we have the prevailing wage rate and the work rate representing 100% productivity, we are able to enter these values into our payroll program to create an accurate, equitable piece rate compensation system for all of our consumers. Essentially, each consumer is paid according to their productivity, with a 100% work rate being compensated at the prevailing hourly wage rate (\$12.23/hour in 2020).

The Raise the Wage Act, which was introduced in the U.S House and Senate in January 2021, would, if passed, progressively raise the federal minimum wage to \$15 an hour by 2025, and could affect the ability of CRPs to utilize 14 c subminimum wage certificates in the near future. This legislation, if passed as currently written, would shift consumer services from the traditional piece rate production work to Prevocational non-work activities, both center and community based, with an emphasis on learning work related skills to prepare them for community based employment at minimum wage or above. Individuals not interested in employment outcomes would have the option to participate in Day Services programming. FRI will continue to closely monitor this legislation as it evolves.

Waushara Industries in Wautoma has recently announced the closing of their center-based Prevocational Services center effective June 2021. This development has triggered 15 recent referrals to FRI for individuals from Waushara Industries who want to continue to participate in center-based Prevocational Services, and 3 referrals for Day Services. These referrals are for Family Care funded consumers, many of whom will be participating in services full time at FRI.

FRI currently has three production area Program Aide positions supervising three consumer groups, with the Lead Bus Driver assisting as production needs dictate. We also have a Production Supervisor and a Material Handler rounding out our production staff.

The workshop continues to have several main sources of revenue: packaging jobs for Alliance Laundry Systems, inspecting/packaging jobs for Nelson-Miller Inc. (formerly Wilson-Hurd), packaging/assembly/inserting/sewing jobs for JP Luther Co., and assembly jobs for Generac Mobile Products (formerly Magnum Power Products). FRI also continues to sell cob corn

squirrel feed to Mills Fleet Farm, Havegard, Javic Wholesale (for Steins Garden and Gift), Wisconsin Garden and Pet Supply, Berlin Kitz, & Pfeil Hardware, Reinders, and several smaller outlets in the Green Lake County area. Sales in all areas were off in 2020 due to COVID. Center-based Prevocational Services hours are 9:00 AM to 3:30 PM Monday through Friday. These services are billable for Family Care members.

Adult Day Services Program:

The Adult Day Services Program at FRI promotes community inclusion and independence for adults with disabilities. FRI currently provides a variety of health, social, and support services to program participants in a protective setting as we attempt to meet the specific needs of each individual we serve. These services include education, therapy, exercise and recreation. Our goal in Day Services is increased community involvement and greater independence for all program participants.

Activities of daily living are a big component of the Day Services program. Therapy and exercise programs are necessary fundamentals to maintain consumers' quality of life. The exercise program, provided to a majority of our consumers, includes weight lifting, aerobics, and endurance training. This service also encompasses personal care needs.

Community inclusion is a key element in Day Services programming. Examples of outings include trips to the zoo, parks, retail stores, athletic events, and libraries, along with weekly bowling and YMCA swimming trips. Volunteering is also highly valued in our program as a form of community inclusion. Day Services program participants usually volunteer at Theda Care, a local area library, and the animal shelter in Green Lake. In 2020, however, the COVID pandemic forced us to provide Day Services on location at our Berlin site to protect our vulnerable population. As the pandemic clears, we plan to move our services back out into the community, where our consumers can enjoy all of the benefits that come with community inclusion.

Three CNA licensed Program Aides, a Community Integration Planner, and a Services Coordinator currently staff our Day Services Program. Adult Day Services hours are 9:00 AM and 3:30 PM Monday through Friday. These services are billable for Family Care members.

Transportation Services:

Disabilities Services, Inc. (DSI), the private non-profit corporation created to support DD services, has been working with Green Lake County to provide vehicles for the developmentally disabled and elderly residents of Green Lake County and the surrounding area since 1978 by writing annual section 5310 grants as vehicle needs dictate. The 5310 federal grant program covers 80% of the cost of the vehicles, with the funding designated to the states, in our case

through WisDOT. DSI pays for any requested vehicle upgrades, and Green Lake County pays the remaining local 20% match. Over the years, DSI has been awarded over 34 vehicles at a worth of well over \$1,100,000. Current vehicles are primarily used by Fox River Industries, but DSI also writes the 5310 grant for Southern Green Lake County Senior Transport (SGLCST) and City of Berlin Senior Center (BSC), each of whom also provides transportation services for elderly and disabled passengers who otherwise have no access to affordable transportation services for non-emergency medical, educational, or social functions. These two entities pay their own 20% local match for 5310 vehicle acquisitions. SGLCST currently operates two accessible minivans obtained through the DSI 5310 grant program, and BSC operates one 5310 accessible minivan.

In 2018, DSI applied for two mini buses valued at \$51,000 each, and \$87,008 in Operating Program funding through the 5310 grant program. Both applications were successful, with both vehicles being delivered in early 2020 and 85% of the Operating fund request (\$73,956) awarded in 2019. In 2019, DSI applied for Operating Program Assistance and was awarded \$48,150, to be paid quarterly in 2020. In 2020, DSI applied for Operating Program Assistance and was awarded \$41,618, to be paid quarterly in 2021.

FRI has been providing fixed route transportation for disabled individuals since the late 1960's, and has used DSI 5310 vehicles since this grant program, formerly known as 16(b)(2), came into existence. FRI operated vehicles provide over 24,000 passenger trips and log over 126,000 miles per year. BSC averages about 2000 passengers and 15,000 miles per year with their van, and SGLCST averages about 1000 passengers and 22,000 miles per year per van, and they operate two vans. Both BSC and SGLCST have relied on DSI to write the 5310 grants to provide the needed vehicles, but BSC has decided to write their own 5310 grants starting this year. FRI currently has a 40 hour a week Lead Bus Driver to handle vehicle and building maintenance, vehicle inspections, route schedules, and WisDOT reporting. This individual also helps out in production as needed.

Our FRI fleet currently serves individuals living in Green Lake, Fond du Lac, Marquette, Winnebago, and Waushara counties. Transportation service expenses are included in the Prevocational and Adult Day Services Family Care billing rates. Transportation service expenses are billed separately as a fee for service for non-Family Care program participants.

Representative Payee Services:

In 2009 FRI added Representative Payee Services to its program. This collective account, administered and run through FRI, currently serves 79 consumers and receives frequent new

referrals. This program employs one full-time Representative Payee Specialist with assistance from other department staff as needed. Program participants receive monthly benefits from the Social Security Administration (SSA) via direct deposit into the collective Representative Payee account. SSA Representative Payee regulations must be followed and the program is monitored through SSA audits every few years. These direct deposit SSA benefits are then applied to each member's individual account. Our program then budgets each individual account, cutting checks, paying bills, and handing all financial transactions to ensure each member meets their monthly financial obligations. Representative Payee services are billable partially through Care Wisconsin (Family Care members only), with the remaining members self-paying for services. Self-pay fees are waived in the event of financial hardship.

In December 2020, our Representative Payee Specialist with almost 40 years of experience retired. We were able to find a qualified candidate to replace her right here on our FRI staff. The Representative Payee program is off to a good start in 2021.

Supportive Home Care Services:

In 2016, FRI also began providing Supportive Home Care (SHC) services to Family Care consumers who need assistance with basic needs like grocery shopping, going to doctor appointments, and cleaning/cooking. Demand for this Care Wisconsin funded service has grown rapidly, and we added a Program Aide in 2017 to provide this service and assist with Representative Payee services duties to help meet this demand. FRI currently serves 12 SHC consumers funded through Family Care.

Administration:

Administrative duties at FRI are handled by a 40 hour/week Secretary/Bookkeeper, a 40 hour/week Unit Manager, and part-time assistance from the Green Lake County Financial Manager. In December 2020, our Secretary/Bookkeeper with 43 years of experience retired. We were able to find a qualified candidate to replace her right here on our FRI staff.

Summary:

In 2020, Fox River Industries, through the various services it provides, enhanced the lives over 200 different individuals in Green Lake County and the surrounding area. In 2020, 62 consumers/casual workers were employed on our production lines or through our janitorial services. 21 consumers also participated in Adult Day Services during program hours, with another 8 consumers participating exclusively in Adult Day Services. 21 non-FRI consumers (31 total) received Supported Employment services through 27 different employers, approximately

83 consumers received Representative Payee services, and 15 consumers received Supportive Home Care services. 2020 has been an extremely difficult year. We look forward to a gradual return to normal operations in 2021. At Fox River Industries, we have a dedicated, caring staff, we are proud of our excellent reputation for outstanding service, and we are very appreciative of the ongoing support our program receives from the Green Lake County Board of Supervisors. As always, we encourage Green Lake County Board members, especially those that have not yet been to Fox River Industries, to stop in anytime and take a tour of our facilities and meet our consumers and staff.

Submitted by: Edmund Schuh
Fox River Industries Unit Manager

AGING UNIT

The County Aging Unit is the Agency designated by the County Board and authorized by the Older Americans Act to continue to develop, support, assist, and evaluate County-based programs for older adults (over age 60) with the purpose of fostering independence and enhancing the quality of life for older adults in the county.

All Federal money from the Older Americans Act, Title III, is distributed to the state, which gives it to the regional Area Agency on Aging and then to the Counties. The amount each County receives is determined by a set formula. Included in the formula is the number of elderly, low-income elderly and isolated elderly individuals within the County.

Federal Title III-B money is used for various service programs such as elderly health screening, transportation, the elderly benefit specialist, and program development for Senior Centers. Matching local funds and required In-Kind assistance provides the rest of the resources for the Aging programs. In 2020, volunteers provided 116.5 hours equal to **\$2,962.60** In-Kind match for Title III-B programs. (2019 - 1268 hours equal to \$9,197.94) Due to the Public Health Crisis the amount of volunteer time was considerable less than the previous year. Federal Title III C-1 & 2 must be used for elderly nutrition. See below for more information on the elderly nutrition and matching In-Kind amounts.

Congregate Nutrition Program (C-1)

The Nutrition Program assists older individuals to live independently by promoting better health through improved nutrition. It reduces the isolation of older individuals through nutrition related and supportive services. It prevents malnutrition and promotes good health through nutrition education, screening and intervention. The Aging Unit Nutrition/Volunteer Coordinator is trained as a certified ServSafe Professional Food Manager/Nutrition Director and oversees both the Congregate and Homebound Meal Programs.

In 2020, 1204 meals were served at three Mealsites: Berlin Senior Center, Dartford Bay Apartments - Green Lake, and Grand River Apartments - Markesan. The large decrease in congregated meals in 2020 was due to all onsite dining being closed in March due to the Covid-19 Public Health Crisis. Volunteers play a vital role in all our Congregate and Homebound Meals Programs; twenty-five (25) volunteers donated approximately 3,130 hours in the Nutrition Program. These hours equal **\$79,595.90** in In-Kind Dollars. In-Kind includes activities such as setting tables, serving food, packaging homebound meals, delivering meals, clean-up tasks, and

doing paperwork and are a requirement of the Older Americans Act to earn funds for the meal programs. Donations at **\$4.00** per meal received in this program were **\$2,761.00.***

	2019	2020
Meals served at meal sites	5088	1204
Volunteer hours	1402.75	3130
In-Kind Dollars	\$10,169.94	\$79,263.83
Congregate Meal Donation Dollars	\$15,050.41	\$2,761.00
Homebound meals delivered	19,125	26,496
Homebound meal donation dollars	\$69,318.35	\$84,201.48

Homebound Meal Program (C-2)

In 2020, 26,496 meals were served throughout the County to persons who are unable to go to the meal sites for health related reasons. In 2020 the large increase in homebound meals is due to all congregate meals being switched to curbside pickup due to the Pandemic. Requests for Homebound meals come from hospital discharge planners, meal site managers, units of Health and Human Services, doctors, and families and enable the older person to remain in his or her own home as long as possible. Requests are referred to the Nutrition Coordinator who meets with each new enrollee to conduct a thorough nutritional assessment; these are updated annually. The meal delivery program is also a part of a support system that checks on the elder person four to five days per week depending on their location. Drivers are trained to watch for changing needs and to alert Nutrition Coordinator as necessary.

Donations at **\$4.00** per meal received in this Program in 2020 were **\$84,201.48.***

* Subject to Audit

Title III-D Program

In 2020, due to the Covid-19 Public Health Crisis, in person health promotion classes had to be canceled. This program funding helped to fund the two virtual classes offered through the ADRC. The majority of the funding will be carried over into 2021 to provide classes.

Transportation

One of the greatest needs for the elderly and/or handicapped person is transportation. The Aging Unit receives and administers the 85.21 State Grant monies, \$80,240.00 in 2020. Service priorities are MEDICAL TRIPS, NUTRITION-RELATED ACTIVITIES, WORK-RELATED ACTIVITIES, and SOCIAL ACTIVITIES. Handicapped and older adults were provided 13,538 trips in 2020 with 85.21 funding.

	2020	2019
85.21 State Grant funds received	\$80,240.00	\$72,389.00
Number of trips	13,538	14,657

TEFAP - (The Emergency Food Assistance Program)

The Food Pantry is operated by the Aging/Long Term Care Unit of the Department of Health and Human Services and is available to any indigent person/family in an emergency. The Food Pantry is funded by TEFAP and private donations from fundraisers and local donors.

The Emergency Food Assistance Program/Food Pantry operates every Tuesday from 10:00 am to noon. The Food Pantry currently has 31 volunteers who staff the days the food pantry is open and pick up donations.

Eligible residents of the County may attend once each month. Throughout 2020, the Food Pantry served an average of 208 households, and 474 individuals per month. Each household was provided an average of 120 pounds of food for a month.

Food Pantry	2019	2020
Average households served monthly	165	208
Average number of individuals	338	474

Elderly Benefit Specialist Program

The Elderly Benefit Specialist coordinates information and counseling regarding public benefit programs to individuals sixty years of age and older. The Elderly Benefit Specialist assists people age sixty and over to apply for Social Security, Social Security Disability, Medicare, Medicare Part D, Medical Assistance, and Senior Care.

In 2020, there were 223 Open Cases, and 183 hours of training. Through these efforts, the monetary impact to Green Lake County elderly clients was \$1,622,364.00.

There were 1345 Information and Referral inquiries to the Aging Unit, 18 hours of Outreach Services and 2 hours of presentations at the various Senior Centers and meal sites.

	2019	2020
Elderly Benefit Specialist open cases	341	223
Hours of training	100	183
Dollars saved for elderly clients	\$2,022,714.00	\$1,622,364.00
Information and Referral Inquiries	1537	1345
Outreach Service Hours	250.5	18
Senior Center presentation hours	14	2

Family Caregiver Program

Under the Federal Family Caregiver Grant, the Volunteer Coordinator identifies and meets with caregivers who are elderly, including grandparents who are raising grandchildren. A monthly support group, training, loan library, respite care, and information and assistance are available for caregivers. We served nine caregivers in 2020 through this program. (2019 - 8 caregivers served)

Adult Protective Services/Guardianships

The Adult Protective Services Social Worker performed **six** guardianship studies for adults in 2020. (2019 - 3) These consisted of Temporary, Permanent and Successor Guardianships. In addition, thirty-one Protective Placement reviews were completed. (2019 - 32). All reviews require a brief summary hearing on each of these placements to ensure that the continuation of the placement is appropriate, least restrictive and most integrated into the community. The Adult Protective Services worker submits a report to the court and attends each review hearing. Placements are monitored in nursing homes, Community Based residential Facilities (CBRF), State Centers for the Developmentally Disabled, Adult Family homes, and private homes or apartments. In addition, Power of Attorney documents and advanced planning information is regularly requested and assistance provided as needed.

Other Programs

The Senior Sentinel is a bi-monthly newsletter published by the Aging Unit and delivered to over 1000 households in the County. The articles that appear in this publication help elders keep up-to-date with current information about our services and programs. The UW Extension Office and the Nutrition program provide healthy recipes and health tips. The publication contains current information concerning County, State and Federal programs that affect Senior Citizens in Green Lake County.

Each year in August, the Aging Unit sponsors a countywide Senior Picnic. In 2020 the annual picnic had to be canceled due to the Covid-19 Public Health Crisis. (2019 - 182 in attendance)

Alzheimer's Family Caregiver Support Program

During 2020, we received \$9,565.00 in Alzheimer's Family Caregivers Support Program (AFCSP) funds. These funds provided a variety of services to two individuals who suffer from Alzheimer's disease. (2018 - \$9,594.00 for four individuals).

In 2019 we had two staff members become certified to facilitate Dementia Live. Dementia Live is an interactive sensory experience that through special equipment allows the participant to experience a situation in the same way someone with Dementia would. This experience leads to a better understanding of individuals with Dementia and increased knowledge on how to interact with an individual with Dementia. In 2020 we held 2 Dementia Live trainings with 16 individuals completing the experience.

Supportive Home Care

Throughout 2020, nine individuals received Supportive Home Care (SHC) funded services, including housecleaning, yard work, meal preparation and assistance with laundry, lifeline, etc. (2018 - 8 individuals)

Submitted respectfully:
Betty Bradley,
Aging Unit Manager

BEHAVIORAL HEALTH UNIT

Green Lake County's Community Health Improvement Plan (CHIP) identifies youth in crisis, trauma-related issues, and substance use disorders as critical concerns affecting the Green Lake County population. The novel coronavirus (COVID-19) pandemic had widespread impacts on behavioral health around the globe and here in Green Lake County during this past year. The Behavioral Health Unit (BHU) offers an array of services that meet these needs within the community and across the lifespan. The 2020 staffing construct for the Behavioral Health Unit consisted of 11 full time staff and 3 part-time contracted doctors. Full time staff include a unit manager, four counselors, two case managers, three program coordinators, and a psychiatric nurse. Contracted staff include two part-time psychiatrists (child and adult specialties) and a part time psychologist who provides clinical supervision. All unit staff receive cross-training in several of the unit programs including 24/7 on-call mobile crisis intervention. The unit collaborates across other units of Health & Human Services including teaming with cross-trained staff in Children & Families, Public Health, and Fox River Industries. In 2020, the unit hosted 3 student interns at various times.

A note on COVID-19 pandemic response:

Behavioral Health services provide essential care to many community members during the public health crisis. Worldwide data shows increases in anxiety, depression, substance use disorders, isolation, suicide, and other mental health impacts due to the direct and indirect impacts of pandemic, isolation, and financial strain. According to a research study supported by the CDC, in 2018 approximately 4% of Americans had seriously considered suicide at some point. In June 2020, that number rose to an astonishing 11% of the population nation-wide¹. The BHU staff continue to show a tremendous amount of dedication to providing adaptive and accessible services during this time of need. All staff quickly became trained and comfortable using previously unfamiliar telehealth platforms. For those individuals unable to access telehealth services, staff have needed to find creative solutions for safe delivery of in person services, placing themselves at times at increased risk of exposure. This report provides data about services in each specific program area. Notably, across all programs, clients have been impacted by these unique circumstances, and the majority of services have been provided in the telehealth format. BHU programs were covered under early emergency orders allowing programs to diverge from historical protocols in order to provide services in a telehealth/ remote work capacity. After these orders ended, the clinic received approval for variances to continue

these adaptations. The state Department of Health Services is reviewing administrative code related to telehealth with permanent rule change anticipated in 2021.

The BHU includes a range of programs, collectively serving 943 county residents (consistent with 2019 services, represents a 1.5% increase in past 5 years). Clients served in multiple programs are counted only once here.

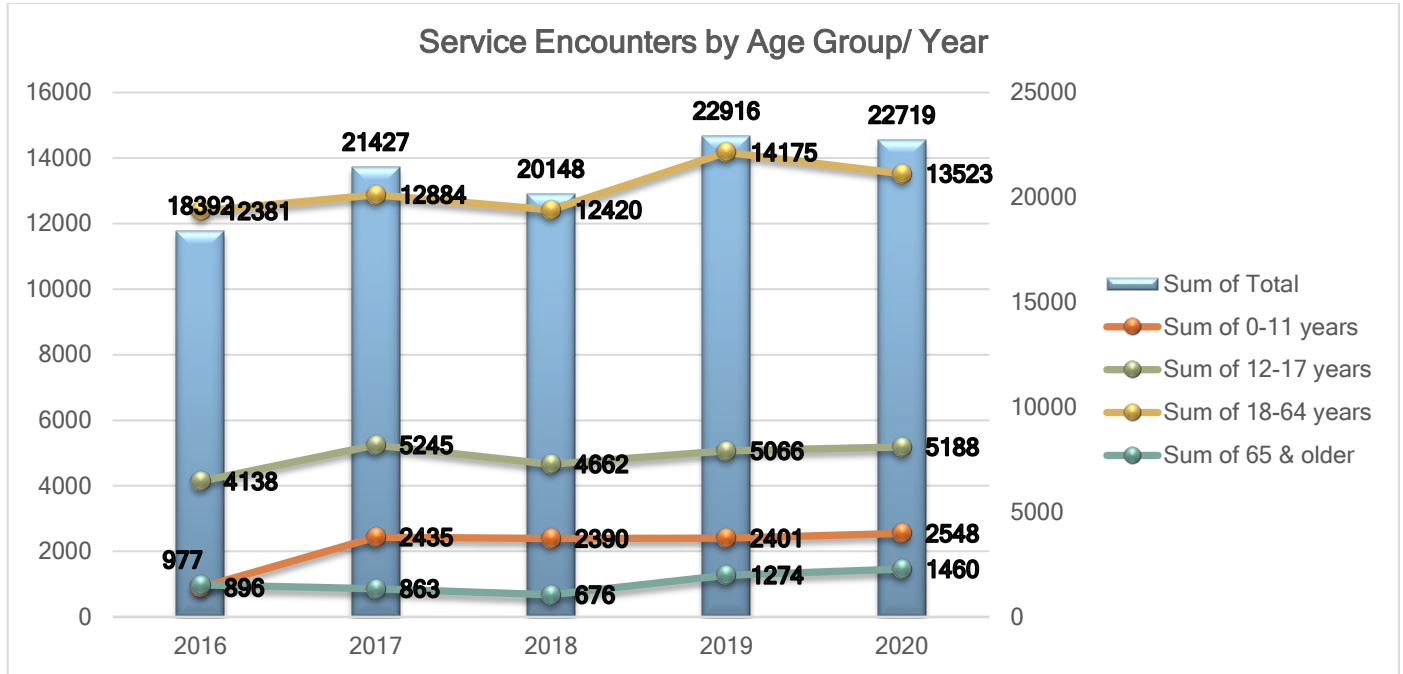


Table 1: This table demonstrates a trend of slight increases in total number of services across all clinic programs. The data does continue to show a slightly larger increase in the youngest age groups as well as amongst 65 & older.

Outpatient Counseling and School Office

BHU providers take a whole-system approach to serving residents and understands how each aspect of a person's life can affect quality of life in others. In 2020, this meant adapting programs to continue to serve clients with a multitude of behavioral health issues while also meeting unique needs arising due to the global public health crisis. During 2020, The Behavioral Health Unit served 758 clients across the outpatient programs—an 18% increase compared to 2018. Green Lake County has been designated a rural area with provider shortage in the area of psychiatric care, however we are fortunate to have on-site prescribers for adults and youth on a part-time basis.

Outpatient Clinic Highlights: Clinical staff strive to stay up-to-date on practices that are innovative and relevant to the concerns presented by those we serve. Across all programs in 2020, this included training staff and implementing telehealth quickly into all programs. During 2020, staff also saw a significant increase in clinic wait time due to a number of factors including increased demand for services, decreased failed appointment rate due to the accessibility of telehealth, and additional demands on staff time.

* **School-Based Satellite Offices:** BHU presently maintains satellite school-based offices in Markesan and Berlin Middle/High Schools. During 2020, BHU also began discussion with the Green Lake School District to establish an office as well. Services to all school offices currently utilize telehealth with a few exceptions based on individual circumstances.

* **Improved medication management protocol:** Last year, the clinic added pre-prescriber nursing visits to enhance the quality of care within the clinic. In August 2020, implementation of e-prescribing software began as the next step in improving medication management protocol. It is anticipated that it may take several more months in 2021 for all client files to be transitioned to e-prescribing, however this system improves ability to ensure continuity of care and communicate easily with pharmacies.

* **Evidence-based clinical practices:** In 2020, additional staff participated in training on the Dialectical Behavior Therapy

Substance Use Disorders Data

Treatment for substance use disorders in rural communities continues to be a challenge around the nation, and here in Green Lake County. In Green Lake County, outpatient counseling is available at DHHS. More intensive levels of support such as intensive outpatient, day treatment, Medication Assisted Treatment, or residential care are available by referral to private sector providers.

Substance Use Concerns:

- Alcohol: 50.8%
- Opioids:
- Marijuana:
- Methamphetamines:

Living Arrangement at time of admission:

- Adults in independent living situation: 94.5%
- Youth living at home: 4.5%
- Homeless: < 1%

Employment Status at time of Admission:

- Working full time: 38.9%
- Working part time: 12.5%
- Seeking work: 25%
- Retired/homemaker: 5.6%
- Receiving disability: 3.4%
- Student: 3.4%

Education at time of Admission:

- College: 11.3%
- High School Graduate: 52.8%
- Less than High school: 11.1%

Criminal Justice System

Involvement: 57.7% have co

(DBT) and Trauma-Focused Cognitive Behavior Therapy (TF-CBT) models in order to expand the availability of these evidence-based models to more consumers within the clinic. Both therapy models can be provided in modified formats over telehealth services.

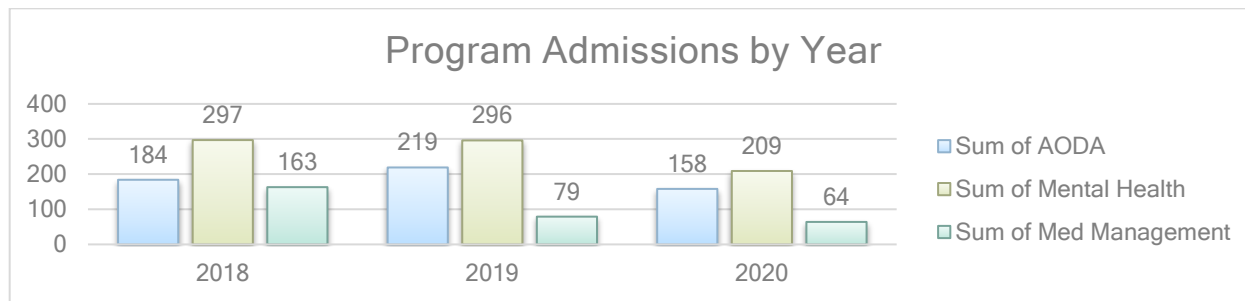


Figure 1- In March 2020, the clinic placed a temporary waitlist on new therapy intakes which lasted approximately 2 weeks while clinicians made the transition to telehealth due to the COVID19 pandemic. For psychiatry, new intakes have needed to continue occurring in-person and therefore no new intakes occurred from mid-March through early May. Overall clinic capacity for new admissions has been lower as a result of the COVID19 pandemic, however need for services within the community continues to grow.

Community Support Program (CSP)

The CSP program provides intensive community-based services to people with severe and persistent mental illness who may otherwise require hospitalization or residential care. Treatment is individualized and based on the person's needs and goals. Staff provide psychiatry, counseling, support, transportation, case management, medication management, crisis services, social opportunities, assistance with activities of daily living, and assistance with vocational rehabilitation. CSP provides services almost exclusively in the community. CSP served 13 consumers throughout 2020.

CSP highlights

- Social opportunities are designed to offer peer interaction and facilitated social skills training, involving a combination of community-based outings and onsite activities. In 2020 these social opportunities were more difficult to provide in a safe format. Staff focused on providing connection and contact to reduce feelings of isolation. Staff were able to provide a holiday meal “kit” delivered to clients at their homes.
- The Wellness Group was not held throughout most of 2020 due to concerns about client safety in a group setting due to the pandemic. Staff focused instead on providing education and accurate information about health and safety to vulnerable consumers.
- The Community Support Program continued delivery of food pantry items to vulnerable clients throughout the year.
- The Community Support Program began collaboration with a home support staff from Fox River Industries to increase the capacity for daily living skills training for individual consumers. This position is currently being recruited.

Comprehensive Community Services (CCS)

The Comprehensive Community Services (CCS) program is a strength-based consumer driven psychosocial rehabilitation recovery program. This program utilizes the consumer's identified strengths to support their goal-directed recovery process. CCS receives Medicaid funding and requires each individual enrolled in the program to have Medicaid, have a mental health and/or substance use diagnosis, be motivated to work on self-identified recovery goals, and utilize a collaborative team based model emphasizing natural supports in recovery.

CCS provides community-based services, working to support people in their communities rather than in hospitals or residential treatments. CCS works closely with the Children & Family Unit to help provide services to keep children in their homes instead of foster care placement and to help return a child back to their home with the proper supports.

In 2020, CCS served 56 consumers, consistent with recent years and a significant increase over the past 5 years. CCS supports a variety of treatment modalities including flexible options such as in-home family systems therapy, which allows clients to find a true array of services and

receive the types of therapy that best meet their needs. CCS staff are committed to providing consumer-driven care. The Behavioral Health Unit/ CCS program actively participates in our Regional CCS Consortium, approved by the state of Wisconsin. The consortium includes six surrounding counties working together. Due to consortium efforts, medically necessary services provided to CCS consumers can be reimbursed at a rate of 100% for the services we provide CCS consumers.

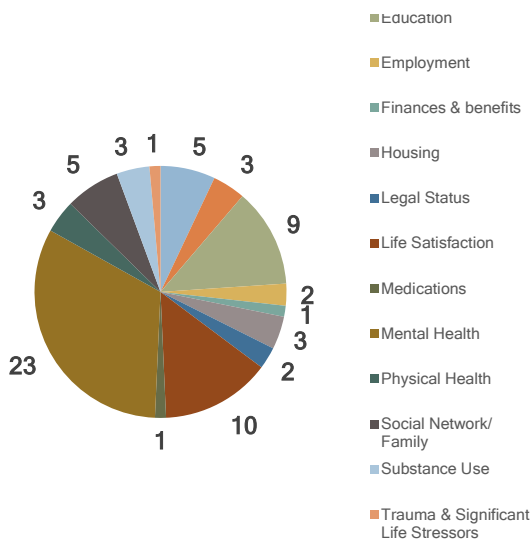
Crisis Intervention

During the year of 2020, crisis intervention responded to **349** initial crisis calls and many additional follow up contacts. Crisis intervention services on average comprise 24% of the mental health services provided by clinical staff. Crisis workers provide

crisis counseling on a walk-in basis or respond mobile to the most appropriate location (e.g. Emergency Rooms, schools, police departments) to provide assessment and intervention. Historically, BHU adheres to the philosophy that when a counselor engages face-to-face with an individual, they develop an understanding of the individual's needs and can create a safe response plan in the least restrictive environment. Out of an abundance of caution for staff and client safety, especially in high-risk setting such as emergency rooms, crisis response has occurred primarily over telehealth throughout 2020. When determined that the most appropriate

Recovery Goals by

Figure 2 This chart shows the various domains that CCS supports clients in based on the frequency with which they appear on client treatment plans.



level of care is a psychiatric hospitalization, crisis workers first work for voluntary admission. Crisis workers and law enforcement initiate an emergency detention after all other options have been exhausted or determined unsafe.

Effective supervisory support and routine triage of crisis calls ensure efficacy of services including thorough follow up services and support for staff in providing ethical and professionally responsible services in high-risk situations. Dr. Kent Berney (Forensic Licensed Psychologist) provides weekly supervision of the crisis intervention team. Crisis service linkage and follow up support continuity of care, provide critical and timely interventions for stabilization and referral as well as offer support in navigating complex systems of care. A full time crisis case manager coordinates linkage and follow-up for individuals involved with the crisis system through both voluntary and involuntary services.

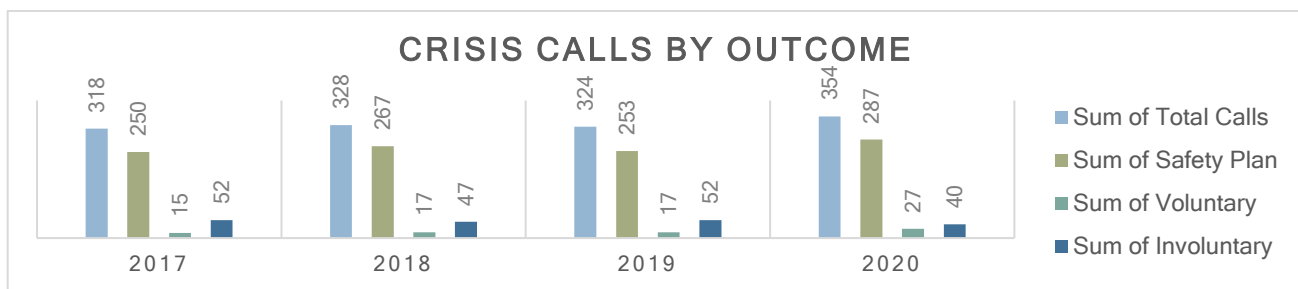


Figure 3- Crisis call volume and outcomes have remained relatively consistent over the past several years, although monthly data indicates seasonal flux. Overall, crisis services has successfully focused towards safety plans and diversion options with fewer than 25% of calls ending in more restrictive hospital settings. This graph shows initial crisis calls and does not include crisis follow up, which increased greatly in 2020, in part due to the mental health impacts of the coronavirus pandemic.

Crisis Highlights:

- Behavioral Health established a Crisis Stakeholder team in 2018 to enhance community partnerships and address cross-systems issues. This team has met three times in 2020. This team has been helpful in maintaining collaboration during a time when protocols across our system and others have changed frequently and rapidly in response to global events.
- Crisis services have been an essential service for many during 2020. During a time when a widespread health crisis has been sweeping the globe, our crisis service saw increased demand both in frequency of follow up and intensity of crises. As many experienced isolation from many natural supports or community supports (During lockdown), the need for hospitalization did increase during 2020. The Behavioral Health Unit is grateful to our dedicated community partners and board for supporting the work that we continue to do to address the mental health crisis existing during this time.

Treatment Court Program

In 2016, Green Lake County received grant funding in the amount of \$101,130.00 annually for five years from the Department of Justice, Treatment Alternatives/ Diversion grant to support development and implementation of an adult drug court program. Program implementation began in 2017 with the staff addition of a treatment court coordinator. The treatment court

accepted its first participant in October 2017 and has since served 15 clients. The program had its first graduation in July 2019, and has 6 active clients as of January 1, 2020.

The Treatment Court program is designed to take 14-18 months for participants to complete across a five phase structure. The early phases provide swift accountability for behavior and intensive services to address the myriad of needs that comes with early recovery. Later phases reduce the intensity of services in order to provide support during the long-term lifestyle changes that individuals in recovery must make if they are to sustain their sobriety. There have been 3 graduates from the program to date.

Children's' Long Term Support Waiver

The Children's Long Term Support Waiver (CLTS) is a Medicaid Waiver program for children with developmental or physical disabilities or Severe Emotional Disturbances (SED). Families develop a person-centered ISP together with their caseworker in which they identify specific supports that are not ordinarily covered by Medicaid. Examples include: accessible home modifications, sensory supplies/ therapeutic aids, respite care, and service coordination. In 2017, the State of Wisconsin announced the dissolution of the CLTS waitlist, requiring counties to develop strategies to service families presently on the state-wide waitlist. BHU presently has one case worker who is dually trained in CCS and CLTS service coordination as well as unit manager who is certified in waiver services. In order to meet the growing population of this program, three additional caseworkers have been cross-trained in CLTS and carry partial caseloads. At the start of 2018 there were 10 families enrolled in CLTS, and as the process of waitlist elimination has continued, the program now serves 32 families. All families who were on the waitlist at the time that the waitlist elimination was announced are now being served, however new families continue to be added to the state waiting list. Beginning in 2021, as families come to the top of the state waiting list, our program will be required to begin serving them within one month. All staff are currently at or consistently near capacity within this program so this new requirement places increased burden on the existing resources. Typically, once a youth is opened within this program, they will continue to receive services from the program until they transition into the adult Long Term Care system (between the ages of 18-21).

Targeted Case Management (TCM)

In 2018, Behavioral Health added a Targeted Case Management (TCM) program tier. TCM is a Medicaid-funded case management program that offers support to individuals with mental health or substance abuse issues who may benefit from case management at a less intensive level or as a step-down from more intensive program option. TCM has historically been offered outside

of BHU for other target populations. There are presently 9 consumers being served within the Behavioral Health TCM program.

Behavior Health Unit 2021 program development areas:

Continued community and county-level support, dedication from staff, and collaboration with community partners allow the Behavioral Health Unit to continue to grow. The Behavioral Health unit identifies development areas for 2021 that build our capacity to provide innovative, community-based services and improve outcomes for individuals, families, and communities:

- ◆ Expansion of evidence-based practices for mental health and substance use disorders
- ◆ Central Wisconsin Health Partnership
- ◆ Dementia Capable Systems
- ◆ AODA and Mental Health Awareness and prevention
- ◆ Crisis Debriefing/ Critical Incident Stress Management Initiative
- ◆ Expanded use of electronic health record to include e-prescribe capacity
- ◆ School Transformation Advisory Committee/ Children At-Risk Program
- ◆ Expand program Accessibility through continued integration and improvement of telehealth services

Respectfully submitted by: Nichol Grathen, LPC

Behavioral Health Unit Manager

1. Czeisler MÉ , Lane RI, Petrosky E, et al. Mental Health, Substance Use, and Suicidal Ideation During the COVID-19 Pandemic – United States, June 24-30, 2020. MMWR Morb Mortal Wkly Rep 2020;69:1049-1057.
DOI: <http://dx.doi.org/10.15585/mmwr.mm6932a1>



2020 Health Unit Annual Report

Mission:

The mission of the Green Lake County Health Department is to promote and protect health and prevent disease.

Vision:

We will become the leader in Public Health in Green Lake County promoting healthy people, thriving communities, and safe environments.

Core Values:

- *Prevention*
- *Professionalism*
- *Evidence-based Practices*
- *Collaboration*
- *Good Stewardship of All Resources*
- *Responsive*
- *Performance Improvement*
- *Health Equity*



The 2020 COVID Vaccination Response Team included members front row left, Julia McCarroll, Health Educator, Jason Jerome, DHHS Director, Rachel Prellwitz, Public Health Nurse (PHN), Kathy Munsey, Health Officer, Lisa Rollin, PHN, Gary Podoll, Emergency Management Director, Allison McCormick, Environmental Health Specialist, Mark Podoll, Sheriff, Shari Krause PH Program Specialist, Allison Davey, PHN, Renee Peters, Birth to 3/Children's Long Term Support Coordinator and Nancy Gimenez, PHN.

The COVID-19 Pandemic took center stage in 2020. It was a year filled with much uncertainty, strife, hardship, illness and death due to the virus. The Health Unit response started in March and will continue long into 2021. The goal was to minimize the spread of the virus, ensure disease investigation and contact tracing for those affected and finally to begin vaccinating according to priority guidelines. This is the longest lasting public health emergency in Green Lake County history.



Public Health
Prevent. Promote. Protect.



Our 2020 Programs and Services

Disease Control and Prevention

Public Health is required by statute to follow up on acute and communicable diseases. Using the WI Electronic Disease Surveillance System (WEDSS), we are able to monitor trends and track outbreaks as they occur. Below are some of the diseases we followed in 2020, including COVID 19 cases along with previous year comparables.

Frequency of Reported Diseases in Green Lake County	2017	2018	2019	2020
Babesiosis			1	-
Campylobacteriosis	4	16	11	3
Carbon Monoxide Poisoning *New in 2019	-	-	2	-
Chlamydia	46	46	52	27
COVID 19 Confirmed	-	-	-	1399
COVID 19 Probable	-	-	-	301
Cyclosporiasis	0	7	0	-
Cryptosporidiosis	2	2	2	-
E-Coli	8	25	15	8
Ehrlichiosis	5	1	0	-
Foodborne Disease	-	-	7	
Giardiasis	2	2	0	1
Gonorrhea	3	6	3	5
Haemophilus Influenza	-	-	-	1
Hepatitis B	-	0	1	-
Hepatitis C	12	4	8	3
Histoplasmosis	-	-	-	1
Influenza (hospitalized)	14	19	7	1
Legionellosis	-	1	0	-
Lyme Disease	20	9	18	2
Measles (Rubeola)	-	1*	0	-
Mycobacterium (non-tuberculosis)	4	4	6	-
Norovirus Outbreak	-	-	9	1
Pesticide related disease	-	-	2	-
Pertussis (whooping cough)	2	4	20	3
Salmonellosis	3	4	3	5
Syphilis	-	-	1	-
Invasive Strep Disease	3	2	7	1
Latent TB infection	2	3	0	-
Varicella (Chicken Pox)	-	-	-	1
TOTAL	134	156	177	1763

COVID 19 required us to review our Continuation of Operations Plan (COOP). The COOP is the plan that is used during emergencies to determine

which programs are essential and which programs can be temporarily put on hold. Many programs were adjusted to be administered virtually, using mailings, phone conferencing or a combination of these. As you can see from the report that follows, many programs suffered due to the pandemic and we will be looking forward to getting back to our in-person services as soon as we can. The pandemic was extremely challenging, pushing staff to the limit of their capabilities as cases rose in our county. In addition to the 1399 confirmed cases and 301 probable cases, we had hundreds of contacts to these cases who had to be notified and quarantined as well. Many of these individuals were less than accepting of the quarantine requirements and some were outright mean and rude and very disrespectful to staff who were just doing their job and trying to reduce the spread and protect the public. We also had 14 confirmed deaths from COVID and three probable deaths related to COVID 19.

We were very fortunate that over the years, we have done extensive disaster training with other Human Services staff members who volunteered to help with contact tracing, following up with families who were quarantined for extensive periods of time and delivering food and medical supplies. Their assistance was very much appreciated and helped the health unit staff manage the pandemic especially when we were seeing 20 new cases a day during October and November. The Health Unit staff helped families, businesses, schools and county employees navigate through these unprecedented times. Toolkits were developed to help schools and businesses do contact tracing in order to keep their places of business safe. These toolkits were necessary as early on it became obvious that we could not do all the contact tracing alone. Many businesses used surveillance videos to determine who had been in contact with a positive case for more than 15 minutes so they would know who to send home and quarantine. The toolkits emphasized cleaning,



rearranging workstations and breakrooms to reduce spread. It was a great community effort.

Immunizations for Children and Adults

We normally have monthly immunization clinics in Green Lake and a home visitation project with Rachel Prellwitz and Julia McCarroll to provide immunizations to the Amish community. Due to the pandemic, we discontinued home visits and our regularly scheduled monthly clinic numbers were greatly reduced. We encouraged families to call and come in for appointments and our immunization rates remain at 66% for our cohort who are completely vaccinated by age 2. That is the same as last year. We have 72% of all 2 years considered “late up to date” which means they are fully vaccinated but not by their 2nd birthday. We expected more of a dip due to the pandemic since families are not going in for regular wellness visits.

Dental

We contract with Carrie Knurowski, Dental Hygienist to provide services to Head Start and school age children for cleanings. This service was also temporarily put on hold during the pandemic due to the high risk of dental procedures. We will continue the services once the pandemic is over.

Childhood Lead Testing

In 2019, Allison McCormick, our Environmental Health Specialist, passed the Lead Risk Assessor test and became certified. Her skills were put to use in 2020 as we did have 2 children with elevated blood lead levels. The goal is to reduce lead hazards in homes and reduce the level of lead in a child’s bloodstream. After home visits and an evaluation of areas that had lead-based paint, remediation was done and the children’s blood lead levels were reduced. All children in WIC get tested for lead, but since this program was virtual, the numbers of children tested was reduced this year also.

Mother, Child and Family

There were 180 births in Green Lake County in 2020 compared to 187 in 2019. In 2017 and

2018, we had 212 and 181 births respectively. We had no births to women less than age 18, compared to 1 last year. We also had 16 babies that were considered “low birth weight” (weighing less than 5lbs, 8oz), the same as last year. In 2020, the percentage of women who smoked during pregnancy was 12.78% compared to 18% in 2018 and 2019. This is a tremendous improvement. Six of the 23 women who reported smoking during their pregnancy had low birth weight babies. Overall, two infants were transferred to Neonatal Intensive Care Units compared to 7 in 2019. Of the 180 births, 3 were born with congenital anomalies compared to one last year. Rachel Prellwitz did 12 car seat checks and was able to provide 9 free car seats due to a grant we received. One hundred percent of those who had car seat installation checks reported an increase in knowledge regarding proper use of a car seat.

Nutrition WIC

WIC is the Special Supplemental Nutrition Program for Women, Infants, and Children. In Green Lake County, WIC helped many income-eligible pregnant and breastfeeding women, infants and children ages 1-4. In addition, breastfeeding education was available to all WIC clients. WIC provides a breastfeeding peer mentor, which is an invaluable resource to new mothers. However, early in the pandemic, for safety reasons, in person visits were halted and replaced with phone calls and vouchers were mailed. For the year, 35 pregnant women were served, 34 infants <12 months and 144 children age 1-4 years old.

Birth to 3

Birth to 3 is Wisconsin’s early intervention program for families of infants and toddlers with developmental delays and disabilities. The Green Lake County Health Unit has been designated by the county board to be the administrative agency in our county for this mandated program. The county is required to maintain a base level of funding for this program and a yearly allocation is provided with state and federal funds. Medicaid and Private



Insurance are billed for services when available with parental permission.

In 2020, 30 new children were referred to the program. Referrals came from a number of sources including: physician (17), family member (5), social worker (6), Berlin Schools Child Development Day (1) and other Birth to 3 Programs (1). Eleven new children were enrolled into the Program during the calendar (the same as 2019). The total number of children served through an Individualized Family Service Plan in 2020 was 27. In addition to those with significant developmental delays, there were several children with specific diagnoses including: Deafness, Spina Bifida, Autism, Sifrim-Hitz Weiss, Wolf-Hirschorn and Down Syndrome.

Renee Peters is the Program and Service Coordinator/Educator. Contracted service providers included Tara McPeak, Occupational Therapist from NEW Rehab in New London. Hannah Lehocky provides Speech and Language therapy via a new contract with Elite Therapy Company, LLC out of Oshkosh. Jody Streeter is the Physical Therapist from Taylored Rehab in Fond du Lac.

The COVID-19 Pandemic has provided a new challenge of how to safely provide services to our families. Most of our services are currently being provided virtually through ZOOM. Although new and challenging at first, we all have become comfortable and are embracing this new way to meet with families. We have found some wonderful benefits. For example, meeting virtually allows for visits even if the weather would not allow for a home visit. Staff meetings via ZOOM also saves time and travel expenses for the therapists.

Children’s Community Options Program (CCOP)

Special funding available through the state to meet the needs of children who have severe disabilities. Children are now primarily being served with funding through the Children’s Long Term

Support Waiver, however, there are some unique services/goods that are not allowed to be paid for by the waiver. The Coordinator for this Program is Renee Peters.

Tri-County Environmental Health Environmental Issues Addressed

For the licensing period of July 1, 2019 to June 30, 2020, there were 106 routine inspections completed, 18 pre-inspections, 4 re-inspections, and 5 follow-up inspections. Due to COVID-19, Tri-County Environmental Health created an inspection roll out plan as a guide to conducting inspections during the pandemic in 2020. This plan was created using guidance from DATCP. Environmental health staff remained in Phase 1 of the plan throughout 2020. Phase 1 includes:

- *Pre-inspections, re-inspections, and complaints may be conducted in person at all facilities. If a virtual inspection is possible, then staff may do it virtually. Complaints should be handled over the phone whenever possible.
- *Routine inspections can be done in-person at facilities where social distancing can be maintained. For example: tourist rooming houses, hotels, pools, campgrounds, small retail food establishments and restaurants with few staff and customers.
- *All staff are required to wear a mask.
- *Staff may individually decide what facilities they are comfortable inspecting.

Other Activities—

- Animal Bites—41
- Well Water Concerns—1
- Meth House Placards—1
- Housing Inspection Cases—11
- Nuisance/Other—11
- Radon Kits Distributed—96
- Water Kits Distributed—42 (note these were in addition to the free well water grant program discussed below)

The Health Unit also received a \$10,000 grant to do water testing for nitrates in 2019 and it carried over into 2020. The Water Quality Task Force was able to provide free water test kits to 263 county residents. There were 33 wells that tested at a level over ten for nitrates. The plan had been to do a

community event to discuss the results after all results were in, but COVID-19 struck and we simply sent out informational flyers to participants via mail. This project gave us a good baseline to map out our water quality throughout the county. We hope to continue similar projects with our partners once the pandemic is over.

Prevention Activities

Rachel Prellwitz completed the train the trainer QPR (Question, Persuade, Refer) suicide prevention curriculum. Rachel was able to train staff within Human Services and the Boys and Girls Club staff on how to recognize a person who may be contemplating suicide and also what to do when this happens. The evaluations on the value of the program were very positive and this will continue into the future. It was not possible to hold more trainings due to the pandemic.

Health Equity

Green Lake County continues to be a partner in the Central WI Health Partnership (CWHP). Our group is focusing on Health Equity in the six counties to improve health outcomes. Our goal in 2020 was to create a strategic plan and many of our meetings had to be canceled due to COVID-19. We have participated in Zoom meetings to work on the strategic plan and will continue our work going forward in 2021.



Health Officer, Kathy Munsey displays the COVID-19 Vaccination card after receiving the first dose of the Pfizer vaccine. The white boards in the background allowed vaccinated patients to sign their thoughts on getting the vaccine.

Opioid Prevention Activities

We continue to be a member of the Alliance for WI Youth (AWY) we were able to secure funds to do prevention activities to reduce youth access to drugs and alcohol. We also received additional lock boxes to keep opioids locked up in homes. The distribution was slowed due to the pandemic, but we have provided them to folks in need who have come into our office.

Green Lake County wrote for a grant to start an Opioid Fatality Review team with Marquette and Waushara counties. The successful application allows us to review opioid deaths and determine if there are community interventions that we can implement in order to reduce these premature deaths. In 2020, we completed two death reviews and will continue with this project as we were funded for two additional years.

Staffing Update

We did have some staffing changes due to COVID-19. Kari Schneider did decide to leave her position. Nancy Gimenez, RN was hired as her replacement. We were able to have Melanie Simpkins, RN come back to work as an LTE during a maternity leave in the summer and Lisa Rollin, RN joined us as an LTE to assist with COVID-19 response duties. We used COVID-19 grant funds for these positions



Rachel Prellwitz, Public Health Nurse gives the first COVID-19 vaccine to Green Lake First Responder, Carol Ehrenberg



GREEN LAKE COUNTY HIGHWAY COMMISSIONER

BARRY MASHUDA
Highway Commissioner

Office: 920-294-4060
Fax: 920-294-4066
Email: bmashuda@co.green-lake.wi.us

Report No. _____

To the Honorable Board of Supervisors, Green Lake County, Wisconsin.

We herewith submit our 2020 Annual Report for the Highway Commission for the period of January 1, 2020 through December 31, 2020.

The Green Lake County Highway Commission is responsible for year round upgrading, repairing and maintenance of 229 miles of County Trunk Highways and 70 miles of State Trunk Highways to ensure safe and efficient roadways for all travelers.

The Highway Commissioner directs the department consisting of 23 full-time employees. Operations are based in two locations. The main facility is located in the City of Green Lake with the second facility located in the Town of Manchester.

Some areas of specific responsibility include

- Reconstruction (grading/excavating, pulverizing existing pavement, placement of base materials, erosion control, paving, and marking & signing)
- Chip sealing
- Crack sealing
- Snow removal, ice prevention
- Sign installation and repair
- Guard rail and reflector maintenance
- Culvert replacement
- Bridge maintenance and inspection
- Drainage (clearing and cleaning culverts)
- Equipment repair and maintenance
- Issue permits (driveway, work in right-of-way, oversize, multi-trip, IoH)
- Natural disaster assistance (fallen tree and debris removal and barricading)
- Support Law Enforcement when requested during accidents, fire, etc.

2020 BUDGET SUMMARY

The following 2020 costs have not been audited and are subject to change.

Administration:

Account provides administration and general support of highway operations. Expenses include salaries of the Highway Commissioner, 20% of State Patrol Supervision, Administrative Assistant. Other expenses include general office supplies, registrations and conventions, and auditing.

- 2020 cost \$244,190
- 2019 cost \$237,403
- 2018 cost \$223,869
- 2017 cost \$298,155
- 2016 cost \$289,034

Bridge:

Account provides bridge services for maintenance, inspections of all county bridges, and bridge design/reconstruction for CTH S and Q which are a part of the WisDOT Local Bridge Program.

- 2020 cost \$ 17,653
- 2019 cost \$201,812
- 2018 cost \$ 15,596
- 2017 cost \$ 12,632
- 2016 cost \$ 7,928

Shop Operations:

Account includes all shop expenses such as indirect labor; shop tools and supplies.

- 2020 cost \$ 87,839
- 2019 cost \$144,786
- 2018 cost \$100,696
- 2017 cost \$ 51,749
- 2016 cost \$ 39,329

Machinery Operations:

Account includes all expenses of operating equipment, including preventative maintenance and repairs, mechanic wages, fringe benefits, and depreciation.

	<u>2020</u>	<u>2019</u>	<u>2018</u>	<u>2017</u>	<u>2016</u>
Labor/Fringe	154,555	151,594	148,935	171,003	147,217
Overhead	206,952	204,085	138,726	107,002	61,610
Repairs/Maint	384,478	433,429	275,430	304,035	618,954
Depreciation	<u>227,436</u>	<u>221,182</u>	<u>230,028</u>	<u>198,765</u>	<u>200,122</u>
	973,421	1,010,290	793,119	780,805	1,027,903

Building & Grounds Operations:

Account includes all expenses of operating and maintaining buildings and facilities; lighting, storage, office, and machinery. Costs are allocated based on usage and square footage. Costs are subject to change after auditing.

- 2020 cost \$182,035
- 2019 cost \$108,315
- 2018 cost \$141,938
- 2017 cost \$ 95,395
- 2016 cost \$ 72,943

A new storage building at our Manchester facility was started in 2018 was completed in 2020: \$292,331

Equipment Acquisition:

Equipment purchases included: Western Star truck with dump body and plow equipment; Patrol Superintendent Truck, and Rumble Strips

- 2020 cost \$ 319,124
- 2019 cost \$ 345,461
- 2018 cost \$ 281,436
- 2017 cost \$ 341,275
- 2016 cost \$ 327,621

General Maintenance:

Account includes mowing, tree and brushing, patching, crack sealing, chip sealing, shoulder repairs, litter and debris removal, emergency repair work, traffic control, and vegetation control along highways.

- 2020 cost \$1,251,119
- 2019 cost \$ 885,885
- 2018 cost \$1,092,692
- 2017 cost \$ 990,541
- 2016 cost \$ 880,322

Winter Maintenance:

Account accumulates all winter activities for snow and ice removal. The cost of winter maintenance varies from year to year depending on the winter severity and is based on a calendar year verses winter season.

- 2020 cost \$ 444,356
- 2019 cost \$ 766,925
- 2018 cost \$ 558,416
- 2017 cost \$ 610,645
- 2016 cost \$ 638,616

Road Projects:

Account includes reconstruction projects as follows:

CTH I, 3.31 miles (STH 44-CTH A), T Mackford	\$ 964,855
CTH U, 2.275 miles (STH 73-CTH I), T Mackford	\$ 788,269
CTH D, .75 miles (STH 23-N City of Princeton) – 60/40 STP Program	\$ 5,896

2021 Project started in 2020 as follows:

CTH D, 2.25 miles (City of Princeton-White River Rd) CHIP, T St. Marie	\$ 62,691
CTH D, 1.2 miles (White River Rd-Wollitz) CHIP, T St. Marie	\$ 32,662
CTH Q, 5 miles (CTH S-CTH AW) CHIP, T Makford	\$ 4,346

- 2020 cost \$1,842,719
- 2019 cost \$1,795,254
- 2018 cost: \$1,193,518
- 2017 cost: \$1,541,422
- 2016 cost: \$1,066,421

Inter-Department, Cities, Towns, & Villages:

Account includes work that has been completed for inter-county departments and other municipalities. Projects include chip sealing, crack sealing, tree and brush removal, snow plowing, salt, material purchases, and fuel purchases

- 2020 cost \$527,043
- 2019 cost \$529,244
- 2018 cost \$576,481
- 2017 cost \$484,133
- 2016 cost \$609,100

Railroad Consortium: \$25,000

Account represents a donation to the railroad for maintenance and repair.

Insurance Allocation:

Each year the Highway Fund pays a portion of insurance expenses back to the General Fund which includes: General Public Liability, Equipment, Buildings, and Workman's Compensation.

	<u>2020</u>	<u>2019</u>	<u>2018</u>	<u>2017</u>	<u>2016</u>
GPL	23,072	23,184	20,484	28,485	21,821
Equipment	33,566	34,783	28,353	11,455	10,632
Buildings	13,314	13,031	12,894	12,766	11,824
Workman's Comp	<u>33,731</u>	<u>38,014</u>	<u>36,204</u>	<u>38,534</u>	<u>29,761</u>
	103,683	109,012	97,935	91,240	74,038

Respectfully Submitted,

Barry Mashuda
Highway Commissioner

**Green Lake County
County Board Annual Report
2020
Information Technology Department**

Submitted to the Honorable Chairman and Board of Supervisors for Green Lake County

Highlights of the IT Departments accomplishments during 2020:

1. 2020 saw a massive shift and increase in our workload as we had to adapt and change rapidly to a wide range of requests and new requirements from departments and employees. A few of them are listed here:
 - On-going large number of employees working at home
 - Employees to perform their jobs using IT from home securely and short time to setup.
 - New remote access management and accounts.
 - Supporting user equipment and their home network troubleshooting.
 - Laptops, cameras, and software additions.
 - VPN and interconnection additions.
 - All Committees and all County Board members to all digital (iPads, online meetings, online Roll Call, training).
 - Large expanse of online meeting software to now support and backend requirements needed.
 - Increase in the number of County provided smartphones and the increased IT management needs for that.
2. The IT Department continued our service and support of all County employees with immediate attention to their computing needs - whether assisting by phone, email, in person, or remotely whenever called upon.
3. For 2020, the IT department was responsible for all computers, servers, MFPs, network devices, iPhones, iPads, and extensive number of computing

applications and software packages. All are located across different facilities and interconnected across all County departments, units, and agencies.

4. With 2020 the continued addition of added work the IT Department was given with the building security project and its move towards production and our on-going support workload in the years ahead.
5. Performed continuous software upgrades and patches to improve the efficiency of County employees, security, and their response to other departments and the public.
6. Completed a major transition in department personnel as one long time employee retired and a new employee was brought on-board.
7. Remote access provided to employees and their applications along with online services added for public access.
8. Continued protecting all PCs with on-site security patching services and anti-virus/malware protection.
9. Performed all the IT financial and IT purchasing needs for the County.
10. Maintained the data backup system's infrastructure and operation.
11. Continually manage and handle all departments' data resource needs and requirements.
12. Managed all computing accounts setup and tear down for all employee transitions.
13. Many desktop PC and smartphone hardware upgrades to improve reliability and employee's efficiency.
14. Completed work and planning to meet the IT needs of all departments for next year's budget. Gathered all the info, researched best options, and accumulated quotes and figures for a detailed budget.
15. Maintained and extended the life of all computing hardware and software used throughout the County. We purchase high-quality equipment upfront and run it for as long as possible. We continually maintain and are proactive with future needs. We perform most all repairs ourselves saving the County from expensive outsourcing costs.

16. Helped to facilitate increased usage by all departments of both the external and internal websites. All departments have direct, secure, access to their key areas so they can quickly and easily communicate to the public and internally to employees.
17. Completed rollout migrations of major services to Cloud hosting.
18. Continued maintaining key power protection for IT hardware at all sites.
19. Continued inventory and tagging of all new IT equipment.
20. On-going use of open-source alternatives to save future dollars. We use numerous open-source operating systems and software packages to save on both upfront licensing costs and future licensing and support costs.
21. Completed multiple major upgrades and changes to all departments' individual systems. All departments at the County have both separate and shared software systems.
22. Continued support of network connectivity to local police departments for inter-agency resource sharing.
23. Provided and managed shared equipment for checkout by any County personnel to keep costs down by promoting the continued sharing of resources.

Respectfully submitted,
William R. Hutchison
Green Lake County - Information Technology Director

GREEN LAKE COUNTY
DEPARTMENT OF LAND CONSERVATION
2020 ANNUAL REPORT
TO
COUNTY BOARD OF SUPERVISORS



Chapter 92 of the Wisconsin Statutes governs the Land Conservation Department. The Land Conservation Department provides engineering, technical design and conservation planning to landowners to help control soil erosion and protect water quality. The Land Conservation Department is under the supervision of the Land Conservation Committee. The mission statement of the Land Conservation Department is, "Our highest responsibility is to protect and enhance land and water resources that will sustain current and future generations."

Note: Where appropriate, comparison values from 2019 are indicated in (parenthesis).

Staff

Paul Gunderson, County Conservationist
Heidi Weishaar, Administrative Assistant
Thomas Jonker, Soil Conservationist I (retired 9/20/20)
Jordan Dornfeld, Soil Conservationist I
Derek Kavanaugh, Soil Conservationist II
Todd Morris, Soil Conservationist III



DATCP Grant Funding Received

The department received a \$159,436 (\$138,388) grant from the Department of Agriculture, Trade and Consumer Protection (DATCP) for departmental operations and program management.

Farmland Preservation Program

This program's purpose is to preserve agricultural land and open space by promoting sustainable land use planning and development. A major component of the program requires landowners to comply with soil and water conservation standards adopted by the Land Conservation Committee. Participants are eligible to claim a \$7.50 per acre income tax credit. 261 (273) landowners received \$391,939 (\$405,968) in state tax credits.

Invasive Species Control and Education

In 2020, the LCD assisted Anna Cisar, the Aquatic Invasive Species (AIS) Coordinator (Golden Sands Resource Conservation & Development Council) and collaborated on several projects. These projects ranged from conducting AIS early detection monitoring across Green Lake County to the planning of boat washing stations.

COVID-19 impacted many people last year, and Golden Sands' AIS work was one of them. Namely, our annual purple loosestrife biocontrol program had to be cancelled. However, the Green Lake Sanitary District continued their program around Big Green Lake. Unfortunately, COVID-19 also caused the Green Lake County Fair to be cancelled, so that annual event was lost in 2020.



Outreach was done through the state's Clean Boats, Clean Waters program; LTE technician Henby completed 9 hours at boat launches in Green Lake County, contacting 87 boaters on 56 separate watercraft. The Green Lake Association worked through Golden Sands to have paid staff on both of the County landings. Watercraft Inspector Reabe completed 212 hours at Dodge Memorial and Sunset boat launches, contacting 3,293 boaters on 1,986 separate watercraft. The overall inspection hours increased dramatically in 2020 to 221 (41) hours. With the time spent at the launches, the total boaters contacted were 3,380 (112) on 2,042 (70) separate watercraft.

After talking with all of the municipalities who own public boat launches on Big Green Lake in 2019, AIS tool board signs were purchased and installed at 7 boat landings (Dodge Memorial, Sunset, Deacon Mills, Horners, Beyers Cove, Hattie Sherwood, and Canal Street). At the end of 2020 we were bringing the boat wash station project proposal for Dodge Memorial through the county process for Parks Commission and County Board approval. If all goes to plan, we will seek grant funding in 2021 for implementation in spring of 2022.

County Lakes



Green Lake – The Green Lake planning team consisting of Green Lake County Land Conservation Department, DNR, Green Lake Association, Green Lake Sanitary District, City of Green Lake, City of Ripon, Fond du Lac County, and several community members worked on updating the long-term lake strategy, originally authored in 2011 with annual updates. The goal of the plan is to set objectives, and determine pollutant source loading, so that major sources can be addressed effectively. County K Marsh carp removal and restoration project continued with the installation of a floating turbidity barrier in 2020. Several carp exclusion plots were installed throughout the project area, and monitored during the summer. Stream surveys and water monitoring was conducted on Dakin Creek to determine its suitability for restoring a resident trout population, in addition to improve water quality, and reducing pollutant discharge. . A River Protection Grant (\$50,000) was received in March 2019 for the replacement of the roadway culvert at the

intersection of Dakin Creek and Skunk Hollow Road, which was installed in the Fall of 2020. Brook trout were stocked by the DNR hatchery in the fall of 2020. A Lake Protection Grant (\$200,000) was received in March 2019 to fund additional best management practice installation.

Lake Puckaway – The 5 year comprehensive lake management plan (2017) is currently being implemented. Several new initiatives are scheduled to be implemented, such as an adaptive water level management plan, dam reconstruction, and breakwater enhancements. Reconstruction of the Princeton Dam was completed in the spring of 2020. The reconstruction project consists of removal of the seasonal wooden flashboard, and replacement with a permanent concrete sill at the same elevation as the top of the flashboards (16.5 inches) on top of the existing dam structure. The lock gates were replaced to provide more functionality, and fish ladder was installed on the north side of the dam. A \$200,000 grant was received for phase 1 of the dredgebank / breakwater restoration construction. Planning meetings occurred throughout 2020, and a final approved plan and permits were completed. Matching funds for the grant application are being provided by Ducks Unlimited (NAWCA) and the Lake Puckaway Protection and Rehabilitation District. Engineering and design services are being provided by Green Lake County Land Conservation Department with final approval being provided by Ducks Unlimited professional engineers. Construction on the breakwater was delayed from winter of 2020 due to poor ice conditions, and rescheduled for open water construction in the summer of 2021. The grant will fund the construction of the first of 4 phases of breakwater. The first phase is estimated to be 2000 feet in length.

Twin Lakes - The Land Conservation Department is working with watershed landowners to implement best managements practices identified in the Lake Management Plan. Native plant populations are thriving, and suppressing AIS in some of its historical range, although there has been a spatial increase in the Eurasian Watermilfoil population throughout Big Twin Lake. Continued monitoring will determine if future action is required to control the population. The infestation of Curly Leaf Pondweed, and is primarily restricted to Little Twin Lake; however, there is continued evidence that fragments of the plants are being carried by boat traffic through the channel connecting the lakes. Results of the monitoring are being reviewed by the WDNR lakes state team for complete analysis and recommended actions.

Spring Lake (Green Lake Township) – A comprehensive Lake Management Plan was completed 2018, which will guide future management actions. The Land Conservation Department is working with watershed landowners to implement best managements practices identified in the Lake Management Plan.

Grand Lake –The Lake Association is continuing water monitoring, and fundraising campaigns in order to fully implement the Lake Management Plan completed in 2017. Green Lake County submitted a Lake Planning Grant Application on behalf of the Association for conducting dye tests for spring of 2020 in preparation for future chemical treatment of invasive species in 2022-2024.

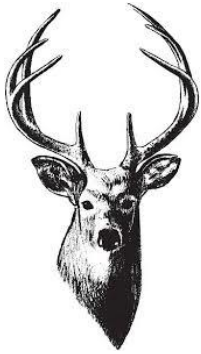
Little Green Lake - A long-term comprehensive Lake Management Plan was completed and approved in December 2018. A lake planning team comprised of lake property owners, the Wisconsin Department of Natural Resources, and Green Lake County developed the plan over the course of 2018.

Several planned projects include continued water quality monitoring, installing watershed erosion practices, monitoring and adaptive management of the destratification system, mechanical harvesting of nuisance aquatic plants to maintain access, conduct chemical treatments to control invasive plants, establish an AIS prevention program, and conduct periodic aquatic plant surveys to track plant populations.

The district has is working with the DNR to study the potential application of alum (aluminum sulfate) to the lake in order to bind Phosphorus and reduce algal blooms within the lake.

Green Lake County is collaborating with the Lake District to design and implement best management practices within the watershed to reduce runoff to the lake.

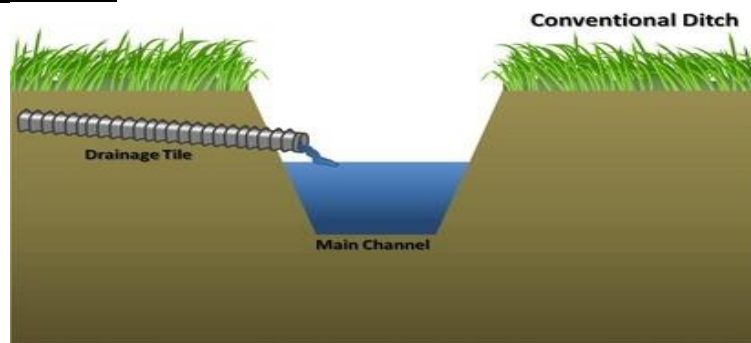
Wildlife Damage Program



The Wildlife Damage Abatement and Claims Program is a program where, through local county implementation, farmers receive assistance with wildlife damage prevention and compensation for crops lost. This program is fully state funded with funds coming from a \$1 surcharge on hunting licenses.

2020 crop year deer damage claims of approximately \$94,436 (\$72,996) was appraised for eight (nine) farmers. Thirteen (Fifteen) farmers received abatement assistance. Shooting permits were issued to farmers where over \$1,000 of deer damage occurred or was likely to occur with a total of 162 (148) total deer harvested. USDA Animal, Plant, Health, and Inspection Service – Wildlife Services (USDA-APHIS-WS) handles day to day administration and field management with the Land Conservation Department having overall administrative and financial management. All staff and Land Conservation Committee time spent on this program is reimbursed 100% from the DNR.

Green Lake County Drainage Board



District 1 – An Inspection was completed on 10-29-2020 by Richard Sobieski. There was no damage and the landowners talked to were all ok with the water flowing.

District 2 – An Inspection was completed on 10-29-2020 by Steven Foust. There was no damage and the ditch is in good shape. The water flow is very low with the only water entering the ditch is from collection pipe; all drain tile flow has ceased. No repairs are required.

District 3 – An inspection was completed on 10-29-2020 by Steven Foust. The ditch is in excellent condition! The only slope cave was seen 200' east of CR U on the south side. At this point, the ditch widened to 30' plus and the caved spot just changed side slope to the correct slope of 2:1. Most of this ditch has 1:1 side slopes, when it should be at 2:1 or 2.5:1 slope for sandy soil. No repairs are needed. The side cave mentioned above is at a point where ditch is very wide and the area does not affect flow.

District 4 – An inspection was completed on 10-29-2020 by Richard Sobieski. There was no damage and no maintenance is needed.

District 5 – An inspection was completed on 10-29-2020 by Patrick Krueger and Todd Morris. There was no damage, the ditch looked good, and there were no complaints. There is a small flow of water in center of the ditch. The ditch could be mowed 1-2 times/year when dry.

Seneca-Warren District – An inspection was completed on 10-29-2020 by Patrick Krueger and Todd Morris. Lavern Alf was present during the inspection on his property. Paul Kujawa called with concern of hunters jumping over district ditch bank and trespassing on his property. A Carlson Survey Grade GPS was used to document ditch bottom elevations on the Alf property and other portions of ditch. There is a buildup of sediment in the west culvert on South Rd. There is a concern of a willow tree at the corner of Alf and DNR property, located in district corridor. The ditch bottom is about 1.1' – 1.5' high from the approved design due to sediment buildup. The district may need to look at lowering private culverts in district drain – they are also about 1.1' – 1.5' high. A maintenance item recommendation would be to clean/remove 1 foot of sediment in the ditch from South Rd., station 186+42, to approximately station 310+00.

Land & Water Resource Management Plan Implementation (DATCP) and Notice of Discharge (DNR)

In 2020, \$63,273 (~~\$97,588~~) in state DATCP cost sharing was paid to 23 (15) participants to implement various Best Management Practices (BMPs). In addition, \$1,518 in state DNR cost sharing was paid to 1 landowner for a Notice of Discharge violation. Cost-share rates for these programs range from 50%-70% depending on the practice. Conservation practices installed/implemented under these programs in 2020 were:



Barnyard Runoff Control System	1 no.
Diversion	709 ft.
Fencing	35 ft.
Grade Stabilization Structure	1 no.
Grassed Waterway	1,961 ft.
Nutrient Management	408 ac.
Rock Lined Waterway	30 ft.
Sinkhole Treatment	1 no.
Subsurface Drain	630 ft.
Trails and Walkways	57 ft.
Waste Storage Facility	1 no.
Well Decommissioning	9 no.



Environmental Quality Incentives Program (EQIP)

Approximately \$132,037 (~~\$146,100~~) was paid to landowners who installed/implemented practices in 2020. Cost sharing for this program ranges from 50%-90% depending on the practice. Conservation practices installed/implemented in 2020 were as follows:



Practice	Total Units
Brush Management	4.1 Acres
Cover Crops	1,713.1 Acres
Critical Area Planting	3.6 Acres
Diversion	144 Feet
Fencing	11,912 Feet
Grass Waterway	0.1 Acres
Heavy Use Area Protection	377 Sq. Ft.
Livestock Pipeline	4,601 Feet
Mulching	3.3 Acres
Obstruction Removal	1.4 Acres
Pasture and Hay Planting	4.5 Acres
Prescribed Grazing	33.3 Acres
Residue and Tillage Management-No Till	243.9 Acres
Spoil Disposal	1.3 Acres
Stream Crossing	1 no
Watering Facility	1 no

Clean Sweep

On August 14, 2020, 335 (334) residents participated in a one-day hazardous waste chemical collection. The collection netted approximately 16,617 (22,734) total pounds of hazardous waste. Also collected were 355 (700) gallons of waste oil, 445 (255) gallons of anti-freeze, and 2,265 (3,471) fluorescent light bulbs. A list of disposal options for items not collected at the clean sweep was distributed as needed.



In our fifth year of Electronic Waste Collection, we contracted Resource Solutions to collect our electronic waste. We collected 20,555 (17,870) pounds of electronic waste and saved approximately \$4,500 by switching to their company.

In addition, 11.59 (7.89) tons of tires were collected for a minimal fee. Liberty Tire Recycling were contracted with to pick up and recycle the tires.

\$10,000 (\$10,000) in revenue toward this event was received from Waste Management and \$12,300 (\$12,400) in revenue was received from the Wisconsin Department of Agriculture, Trade, and Consumer Protection. Total cost of the event was \$38,051 (\$47,091) with the Green Lake County cost after all revenues and expenses of \$12,564 (\$22,211).

Land Conservation Ordinances

Construction Site Erosion Control and Storm Water Management Ordinance - In 20120, 14 (12) Construction site erosion control and storm water management permits were issued, generating \$2,426 (\$800) of revenue.

Animal Waste Management Ordinance – In 2020, 2 (0) Animal waste storage facility permit was issued, generating \$1,500 (\$0) of revenue.



Conservation Education Efforts

The annual Conservation and Environmental Awareness Poster Contest for county students in grades K-12 was held in January with 63 (104) poster entries received. Cash prizes were awarded to 15 students in various contest divisions. The award-winning students were not recognized during the April County Board of Supervisors meeting due to COVID-19. Award winning posters were also not displayed at the Green Lake County Fair due to the fair cancellation from COVID-19.

The 2020 Arbor Day Breakfast celebration was cancelled due to COVID-19. We are certainly looking forward to the next opportunity to meet in person to enjoy this great festivity.

No field days were held in 2020 due to COVID-19.



Respectfully submitted,

Paul D Gunderson

Director of Land Conservation Department

GREEN LAKE COUNTY MAINTENANCE DEPARTMENT ANNUAL REPORT

571 COUNTY ROAD A

	2018	2020
Trash/Recycle	7963.01	6539.69
Pest Control	1101.87	1467.5
Contracted Services (FRI-Janitorial)	11581.26	7868.88
Mandated Inspections/Service Contracts		
Elevator Inspection	570	570
Star Fire System(ROD)	1,260.00	630
Fire Sprinkler System	350	350
Otis elevator	4566.84	8746.64
ACC HVAC	6215	6215
Fire Suppression (Jail Kitchen)	268.4	268.4
Portable Fire Extinguishers	458.85	227.34
Permits to Operate	300	300
Water Conditioning	2609.14	2842
Grounds/Grounds Improvements	6666.69	4768.86
Janitorial Supplies/Equipment	10263.15	12504.63
HVAC Corrections (Jail)	7648.03	3096.37
HVAC Govt. Center/HHS/Justice Center (Includes control/software upgrade to entire system)	3622.96	9494.04
Plumbing Corrections (Jail)	2964.81	575.35
Plumbing Govt. Center/HHS/Justice Center	260.02	256.66
Electrical Corrections (Jail)	753.09	1799.77
Electrical Govt. Center/HHS/Justice Center	1516.64	984.45
Building Repairs Interior/Exterior Corrections (Jail)	2481.68	753.24
Building Repairs Interior/Exterior Govt. Center/HHS/Justice Center	501.69	781.39
Trash/Recycle Units	0	1600.59
Elevator Repairs	0	2803.68
Exterior Window Cleaning	1450	1575

Fire Suppression Repairs	0	460
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Covid Related Non Cleaning	0	806.17
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LAKE STEEL STREET

FOOD PANTRY

HVAC	51.35	792.23
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Electrical	33.32	0
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Plumbing	41.58	120.7
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Building Repairs Interior/Exterior	291.99	148.11
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Grounds/Grounds Improvement	474.33	1043.97
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MAINTENANCE/PARKS AREAS

HVAC	161.92	0
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Electrical	74.25	0
------------	-------	---

Plumbing	0	0
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Building Repairs Interior/Exterior	0	143
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Grounds/Grounds Improvements	0	0
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FRI	195.36	31.4
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Training	167.09	0
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PPE	894.59	1429.4
-----	--------	--------

Maintenance Tools/Consumables	2274.16	2429.57
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Vehicle/Equipment Maintenance	4930.62	2936.99
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RADIO TOWERS

Generators System Repairs and Maintenance	1075.93	661.27
-------------------------------------------	---------	--------

Buildings/Grounds/Fuel	2155.54	1819.29
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Maintenance Fuel General	1402.1	1632.4
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Cell Phones	517.37	1020.54
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Office Supplies/Print Management	141.37	61.63
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GREEN LAKE COUNTY

Land Use Planning & Zoning Department



2020 ANNUAL DEPARTMENT REPORT

LAND USE PLANNING & ZONING DEPARTMENT

Staff Photo (From left to right):

Matt Kirkman – Department Director

Aaron Ogle – Land Use Specialist

Caleb Edwards – Land Use Specialist

Gerald Stanuch - GIS Specialist

Not Pictured

Don Lenz – County Surveyor

Vacant – Land Use Coordinator

Respectfully Submitted
February 18, 2021



Land Use Planning & Zoning Department

County Government Center
571 County Road A
Green Lake, WI 54941

Phone 920-294-4156 Website: <http://www.co.green-lake.wi.us/>

Land Development Code Enforcement County Surveyor GIS Land Information

2020 Annual Report

To the Honorable Board of Supervisors, Green Lake County:

Financials:

Please find attached the 2020 financial report for the Land Use Planning and Zoning Department. The activity of the Department's Land Development, Code Enforcement, County Surveyor, and Geographic Information Systems (GIS) offices are represented in chart format. Also see attached graphs for historical comparisons.

A few highlights from the attached report are, first and foremost, that the Department was able to exceed budget projections equaling 114%.

- This Department issued 37 more (200 vs 163) land use permits in 2020 than in 2019. An upward trend is present provided the economy opens up in 2021. Covid19 continues to create reasons to replace, modify or upgrade residential environments, but Covid19 also places barriers like materials costs, funding sources, and contractor availability.
- The Department issued 105 sanitary permits in 2020 which is 6 permits more than in 2019. The 105 sanitary permits issued represent a good year from a revenue perspective. I do see 2021 yielding a similar number as most of our installations are replacement systems and installers are still working through backlogs.
- Thanks to the Office of the Corporation Counsel, the Department's Fines and Forfeitures for 2020 yielded \$7,350 in revenue.
- Revenue from certified survey maps decreased in 2020 by \$1185 (down 14%).
- The only other account that fell short of budget was the P&Z Committee Public Hearing revenue account. Here we came in \$4,125 short of the 2020 budgeted amount of \$8,625. This decrease can be attributed to several months out of the year where public hearings were cancelled. Also to blame, was a public comfort level with attending meetings in person or electronically.

Overall, 2020 was a successful year from a revenue perspective.

Expenses for the Land Use Planning and Zoning Department fell below what was forecasted. Around 8% of the expense budget (\$36,106) was not spent in 2020. The main driver was that we had a retirement at the end of January and the position was not filled until June. Additionally, another staff member resigned in May and that vacancy was not filled until July. I do see expenses increasing as soon as the Department is fully staffed. Presently, we are working toward refilling the Department's Administrative Assistant position.

Department Activity:

In January of 2020, long-time Administrative Assistant Carole DeCramer retired. Carole's contributions to the Department were numerous. She kept track of all deadlines and made sure everything was on track to completion. This was a huge loss to the Department, but I believe

that the Department has weathered this storm. Not soon after Carole gave her notice, Land Use Specialist, Krista Kamke, who had been with the Department since 2016 gave her notice. She had been courted by one of the County's software vendors during the Covid19 "Safer at Home" order. Remaining Department staff had to shoulder an increased workload. I am very proud of my staff for stepping up to the challenge. It was extremely difficult, during the pandemic, to balance expected duties with the added duties, but staff persevered and our customers were well-served.

In June of 2020 Sue Kiener was hired as the Department's Administrative Assistant. After working in the position for 5 months, Sue accepted a position within the Register of Deeds Office. In response to this experience, the Department's Administrative Assistant job description was revised to add duties and responsibilities that will provide more connectivity with Department staff and ultimately with our customers. The vacancy should be filled during the winter to provide the new person some time to be trained before the construction season begins.

In July of 2020 Aaron Ogle was hired as a Land Use Specialist to replace Krista Kamke. Aaron Ogle has become a solid, dedicated, and reliable employee. Coupling the hiring of Aaron Ogle with the recent (June 2019) hire of Land Use Specialist Caleb Edwards, the Land Use Planning & Zoning Department is considerably more youthful, but I am extremely encouraged and proud of their work product so far. Despite a reduced staff presence for effectively half of 2020, there were some notable accomplishments:

- In February of 2020 the Committee began discussions related to a several zoning ordinance amendments. In August of 2020, these Ordinance amendments were adopted by the County Board.
- Also in February of 2020, the Committee discussed amending the Private Sewage Systems Ordinance. Also in August of 2020, these amendments were adopted by County Board.
- Several rezones from A-1, Farmland Preservation District to R-4, Rural Residential District were proposed in 2020. With the recent A-1 rezone criteria adopted into the County Zoning Ordinance (2017), rezones from A-1, Farmland Preservation district were quite difficult to qualify and make recommendations to County Board. The Committee agreed to use as a guide the soil capability classes described in the 1977 USDA publication "Soil Survey of Green Lake County, Wisconsin". With this guidance, property owners will have much more confidence in the Committee's and County Board's rezone decisions.
- The County Surveyor had identified several areas within the County's Land Division & Subdivision Ordinance that needed to be updated. In February of 2021, these updates were adopted.
- The City of Green Lake had asked the County if we could adopt a flood study relating to the upper Green Lake Dam. Once the Study was verified as a valid study, by the WDNR, the study was adopted into the Floodplain Zoning Ordinance also in February of 2021.

2021 Projects / Activity:

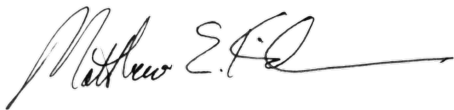
- The Department has to fill the Administrative Assistant vacancy. We have a solid training manual and plenty of highly valued duties waiting for the right person.

- As we implement the County’s land use ordinances, we find ordinance standards that contradict each other, are counterproductive, or require updating. I foresee a zoning ordinance amendment happening in 2021.
- Also, I would like to start a map amendment project focusing on the Town of Brooklyn, Green Lake, Mackford, Manchester and Marquette. There are many parcels in the County that are nonconforming to area or use standards that could be better utilized if they were placed in a compliant zoning district. This would be a huge project that would encompass a comprehensive plan, Farmland Preservation Plan, and Zoning Ordinance amendment.
- The Department has just gone live with a software module that will help administer and enforce the Non-metallic Mining Reclamation ordinance. With this software and aerial drone-assisted compliance inspections, Green Lake County will finally have a modern program.
- Finally, the Land Information Office is located within the Land Use Planning & Zoning Department. We are currently in the final year of the 2019 through 2021 Land Information Plan. This plan includes:
 - The project plan for re-monumentation of the County’s Public Land Survey System (PLSS) is 86% completed. The County currently has 1857 PLSS monument locations. Of these, 1,598 monuments have survey grade coordinates. There were 71 PLSS monuments set in 2020. At the present rate the project that began in 1970 is scheduled to be completed by the end of 2024.
 - The 2020 Orthoimagery update was completed in 2020. Non-metallic mining fees were used to differ some of the costs.
 - A street view GIS image layer was developed.
 - A drone / camera system was purchased and two drone pilots were certified.

Conclusion:

The Land Use Planning and Zoning Department endeavors to provide an exceptional level of customer service through personal interaction, quality informational resources, and a GIS site that is second to none. This Department looks forward to working with the Public, the Land Use Planning and Zoning Committee, all other committees, the County Administrator, and the County Board to represent and serve this amazing county.

Respectfully submitted to and accepted by the Land Use Planning & Zoning Committee on February 19, 2021.

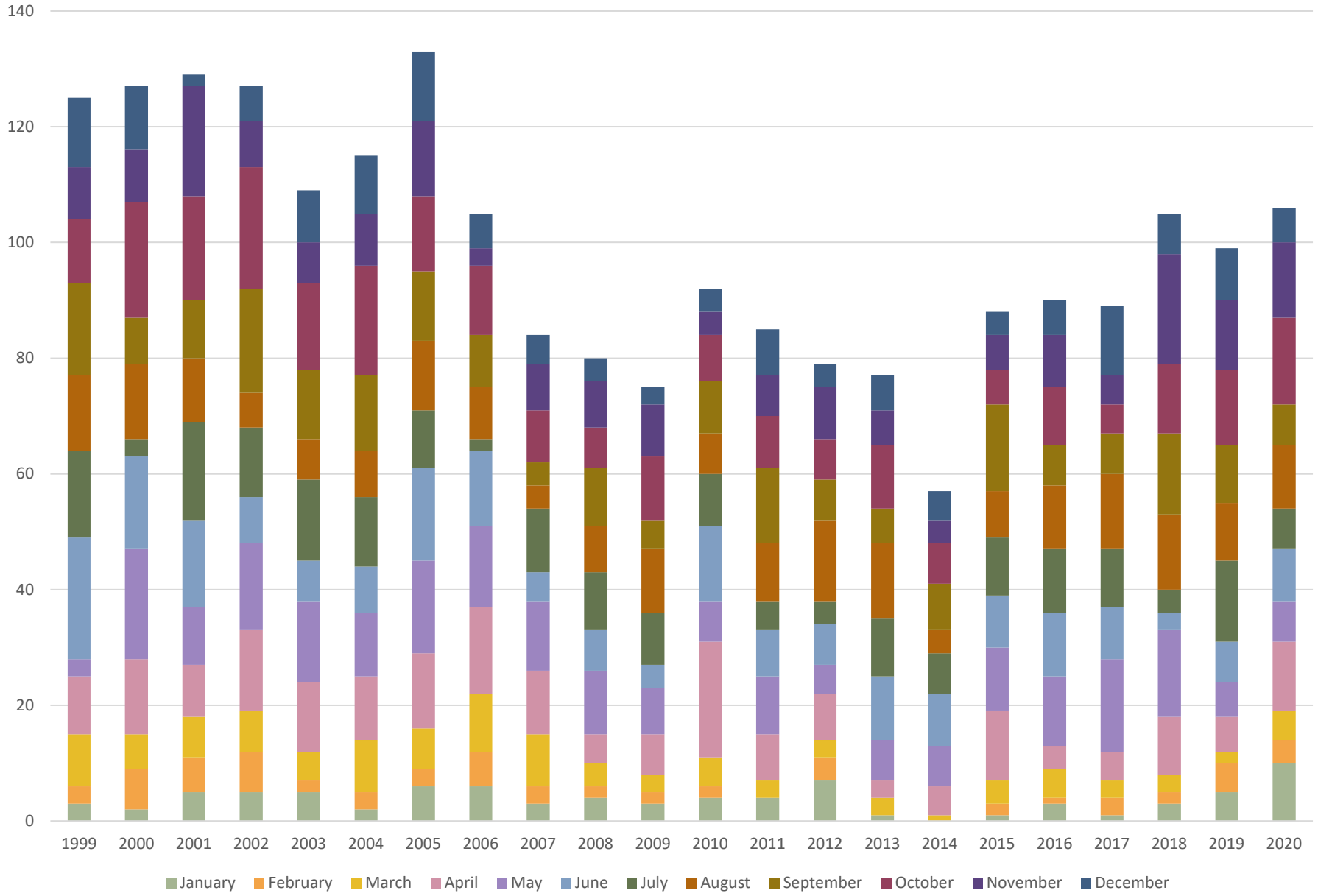


Matt E. Kirkman
Land Use Planning & Zoning Director

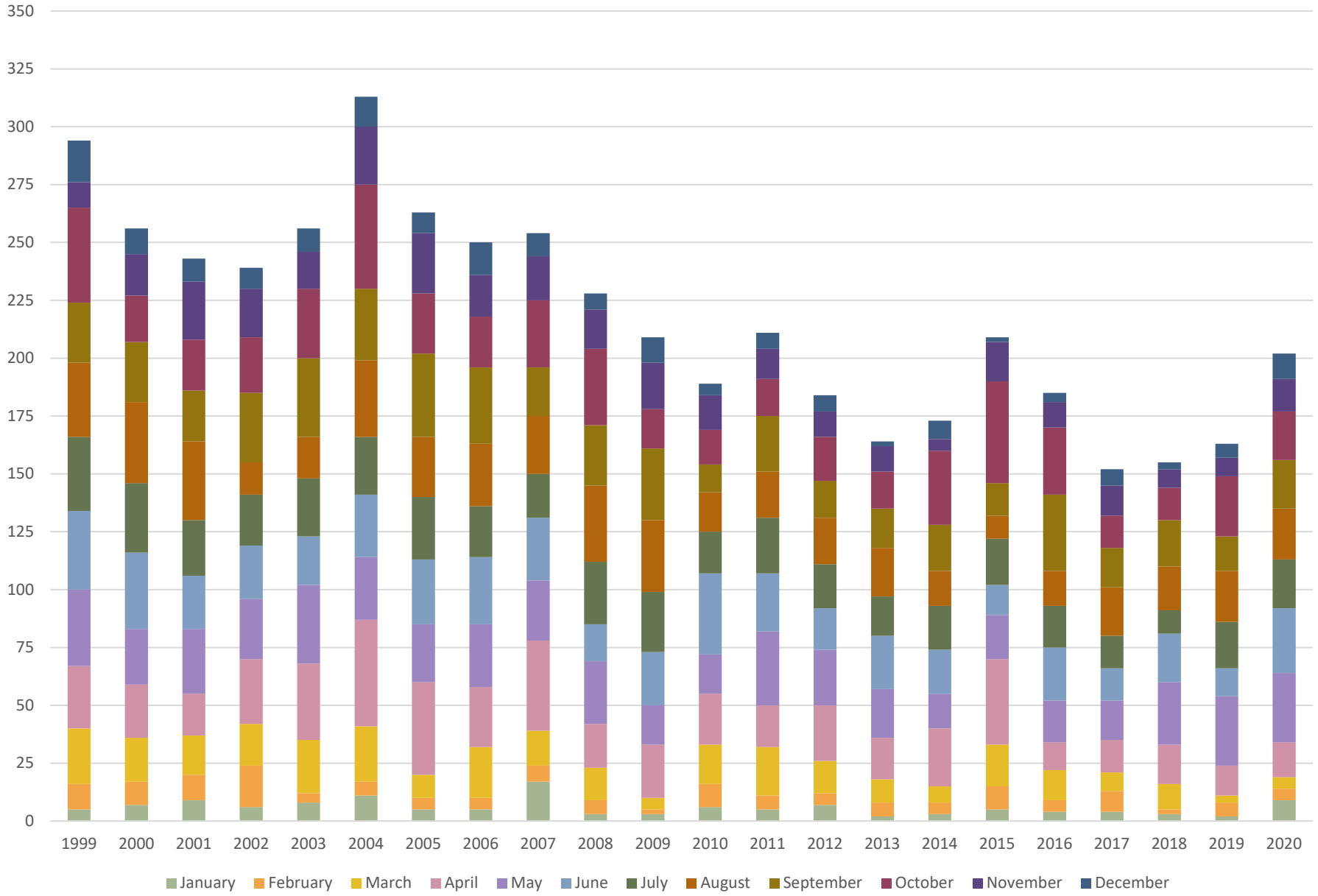
**GREEN LAKE COUNTY
LAND USE PLANNING ZONING DEPARTMENT**

FEES RECEIVED	DECEMBER				YEAR-TO-DATE				BUDGET	
	2019		2020		2019		2020		2020	
	NO.	AMOUNT	NO.	AMOUNT	NO.	AMOUNT	NO.	AMOUNT		
LAND USE PERMITS										
Total Monthly Issued Permits	6	4,200	11	2,400	163	46,400	200	\$ 44,965	\$ 34,800	129%
SANITARY PERMITS (POWTS)										
Total Monthly Issued Permits	9	2,355	6	1,680	99	26,540	105	\$ 28,225	\$ 22,695	124%
NON-METALLIC MINING PERMITS										
Annual Permit Fees	-	-	4	\$ 4,200	20	16,900	9	\$ 13,800	\$ 15,300	90%
BOARD OF ADJUSTMENT										
Special Exception	-	-	-	-	-	-	-	-	-	-
Variances	-	-	-	-	5	1,875	5	1,875	-	-
Appeals	-	-	-	-	-	-	-	-	-	-
Total	-	\$ -	-	\$ -	5	\$ 1,875	5	\$ 1,875	\$ 1,500	125%
PLANNING & ZONING COMMITTEE										
Zoning Change	-	-	2	750	13	4,875	7	2,625	-	-
Conditional Use Permits	2	750	-	-	7	2,625	5	1,875	-	-
Variance	-	-	-	-	1	375	-	-	-	-
Total	2	\$ 750	2	\$ 750	21	\$ 7,875	12	\$ 4,500	\$ 8,625	52%
MISC.										
Wisconsin Fund	-	-	-	-	1	100	1	100	-	-
Fines & Forfeitures	-	-	1	50	1	860	16	7,350	-	-
Total	-	\$ -	1	\$ 50	2	\$ 960	17	\$ 7,450	-	-
SURVEYOR										
Certified Survey Maps	3	495	3	570	50	8,400	41	7,215	6,000	
Preliminary and Final Plats	-	-	-	-	-	-	-	-	-	-
Applied Funds: County Surveyor	1	20	-	-	1	2,739	1	9,500	9,500	
Total	4	\$ 515	3	\$ 570	51	\$ 11,139	42	\$ 16,715	\$ 15,500	108%
GIS (Geographic Information System)										
Map Sales	-	200	-	-	-	285	-	-	180	
Land Records Transfer	-	24,500	-	25,000	-	24,500	-	25,000	25,000	
Land Information Grant	-	9,080	-	10,000	-	18,580	-	10,000	10,000	
Total	-	\$ 33,780	-	\$ 35,000	-	\$ 43,365	-	\$ 35,000	\$ 35,180	99%
GRAND TOTAL	21	41,600	27	44,650	361	155,054	390	152,530	\$ 133,600	
Total										114%

Sanitary Permit Numbers by Year



Land Use Permit Numbers by Year





GREEN LAKE COUNTY
OFFICE OF THE REGISTER OF DEEDS

Renee Thiem-Korth
Register of Deeds

Office: 920-294-4024
FAX: 920-299-5075

January 20, 2021

Memo to County Board of Supervisors

From: Renee A. Thiem-Korth, Register of Deeds

Hello to all! As 2020 drew to an end and 2021 became a reality, the Register of Deeds office has had some changes with regards to employees. After 8 years in our office former register Sarah Guenther retired. After 19 years in the office and 17 years as a deputy, I was elected by the citizens of Green Lake County as the new Register of Deeds. I am very honored by this. Becoming Register is something I have worked towards since I started in this office. Since taking office, I reappointed Jane Thomas as a Deputy. Jane has been a Deputy in the Register of Deeds office for 17 years and is a vital part of our success. With this change, I have appointed a new Deputy, Susan Kiener. Sue started in the office on January 4th and has been doing a fantastic job.

2020 has been an extremely busy year for the Register of Deeds office. With the Covid-19 restrictions that were issued, Deputy Jane Thomas and I never missed a day in the office outside of our regular scheduled time off. We were set up to work from home but with the amount of real estate recordings and vital record requests we were receiving it was more practical to stay in the office and social distance. Our vital record paper has to be kept in a secure area, and we are not to remove blank vital paper from the office, so again being in the office was the practical way to go.

Real estate sales throughout the State of Wisconsin were at a record number in 2020. Also with interest at an extreme low rate, refinancing was high. Our office recorded over 1300 documents more in 2020 than in 2019.

We are continuing to back index as time allows. This has increased the amount of documents available online through our Tapestry and Laredo programs. Both programs have increased the revenue in our office.

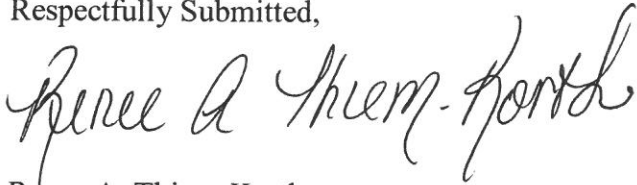
With the requirement of a real ID, we have also been busy issuing birth and marriage certificates. With the passing of State wide issuance of vital records many customers have commented about the ease of getting vital records from our office as opposed to larger ROD offices in the State. Deputy Jane Thomas has been a huge part of the ease with this. With the Covid-19 restrictions Jane has been very accommodating with mailing applications and explaining how to order vital records on the website.

Several out of county funeral homes have been utilizing our office for issuance of death certificates. This has increased the amount of death certificates we have issued in 2020 as well. Deputy Jane Thomas has worked with these funeral homes to process and distribute requests quickly and accurately.

I have included with this letter a copy of the 2020 annual report and a copy of the 2019 annual report for you comparison.

As an office we are hoping to make a smooth transition into 2021. We will continue to make the necessary accommodations for our customers during the Covid-19 pandemic and beyond. We look forward to a great 2021.

Respectfully Submitted,



Renee A. Thiem-Korth
Green Lake County Register of Deeds

REGISTER OF DEEDS OFFICE

2020 ANNUAL REPORT

Submitted by Renee A. Thiem-Korth _____

January 20, 2021

				GROSS REVENUE	COUNTY REVENUE
WISCONSIN REAL ESTATE TRANSFER FEES				\$573,145.50	
County Share	20%	\$114,629.10			\$114,629.10
WDOR Share	80%	\$458,516.40			
RECORDINGS					
Real Estate	5,205			\$158,150.25	\$121,715.25
County Land Records Fees	\$8 fee	\$41,640.00			
State Land Records Fees	\$7 fee	\$36,435.00			
County ROD Recording Fees	\$15 fee	\$80,075.25			
Included in the County ROD Recording Fees are Transportation plats (\$75) and copies (\$1925.25)					
VITAL STATISTICS					
Births Certified - 1st Copy \$5	473				
Add'l Certified copies \$3	309			\$10,387.00	\$3,292.00
Fees Rmtd to State-Trust Fund \$7	\$3,311.00				
Fees Remitted to State \$8	\$3,784.00				
Deaths Cerified - 1st Copy \$7	490				
Add'l Certified copies \$3	4,768				
Fees Remitted to State \$13	\$6,370.00			\$24,104.00	\$17,734.00
Marriages Cert. - 1st Copy \$7	322				
Add'l Certified copies \$3	396				
Fees Remitted to State \$13	\$4,186.00			\$7,628.00	\$3,442.00
Divorce Certicate - 1st Copy \$7	2				
Add'l Certified copies \$3	2				
Fees Remitted to State \$13	\$26.00			\$46.00	\$20.00
Official Records Online \$2.50	68				
				\$170.00	\$170.00
TAPESTRY REVENUE				\$8,723.85	\$8,723.85
LAREDO COPY FEE				\$13,258.00	\$13,258.00
LAREDO REVENUE				\$30,005.00	\$30,005.00
COPIES - included in the County ROD Recording Fees				\$0.00	\$0.00
MISC. INCOME - included in the County ROD Recording Fees				\$0.00	\$0.00
TOTAL GROSS REVENUE				\$825,617.60	
TOTAL COUNTY REVENUE					\$312,989.20

REGISTER OF DEEDS OFFICE

2019 ANNUAL REPORT

Submitted by Sarah Guenther _____

January 13, 2020

				GROSS REVENUE	COUNTY REVENUE
WISCONSIN REAL ESTATE TRANSFER FEES				\$361,636.00	
County Share	20%	\$72,327.00			\$72,327.00
WDOR Share	80%	\$289,309.00			
RECORDINGS					
Real Estate	3,904			\$119,541.00	\$92,269.00
County Land Records Fees	\$8 fee	\$31,168.00			
State Land Records Fees	\$7 fee	\$27,272.00			
County ROD Recording Fees	\$15 fee	\$61,101.00			
VITAL STATISTICS					
Births Certified - 1st Copy \$5	632				
Add'l Certified copies \$3	340			\$13,660.00	\$4,180.00
Fees Rmtd to State-Trust Fund \$7	\$4,424.00				
Fees Remitted to State \$8	\$5,056.00				
Deaths Cerified - 1st Copy \$7	428				
Add'l Certified copies \$3	4,235				
Fees Remitted to State \$13	\$5,564.00			\$21,265.00	\$15,701.00
Marriages Cert. - 1st Copy \$7	318				
Add'l Certified copies \$3	398				
Fees Remitted to State \$13	\$4,134.00			\$7,554.00	\$3,420.00
Divorce Certicate - 1st Copy \$7	3				
Add'l Certified copies \$3	4				
Fees Remitted to State \$13	\$39.00			\$72.00	\$33.00
Official Records Online \$2.50	29				
				\$72.50	\$72.50
TAPESTRY REVENUE				\$6,594.00	\$6,594.00
LAREDO COPY FEE				\$10,246.00	\$10,246.00
LAREDO REVENUE				\$28,055.00	\$28,055.00
COPIES				\$2,502.00	\$2,502.00
MISC. INCOME				\$9.20	\$9.20
TOTAL GROSS REVENUE				\$571,206.70	
TOTAL COUNTY REVENUE					\$235,408.70

Sheriff's Office Administration 2020

Sheriff Mark A. Podoll (left) and Chief Deputy Matthew Vande Kolk (right)



The Green Lake County Sheriff's Office is a proactive public service agency dedicated to excellence through quality customer service. We shall ensure quality service for everyone by way of our responsiveness and accountability. We shall maintain a quality of professionalism through training and development of our staff. We are committed to serving and working together with the community, in a problem-solving partnership, to prevent crime, enforce laws, and resolve conflicts, thereby improving the quality of life for all citizens.

2020 Activities at the Green Lake County Sheriff's Office



Deputy Colhouer, Chief Vande Kolk, Sgt. Kiener and Deputy Schroeder holding a cake from Thedastar for Law Enforcement Week!

Sheriff Mark Podoll receives a K9 Donation from a local student.



Green Lake County Sheriff's Office teamed up with Adams and Waushara Counties to make a K9 charitable Calendar with all of the K9's from each county.



2020 GREEN LAKE COUNTY SHERIFF'S OFFICE

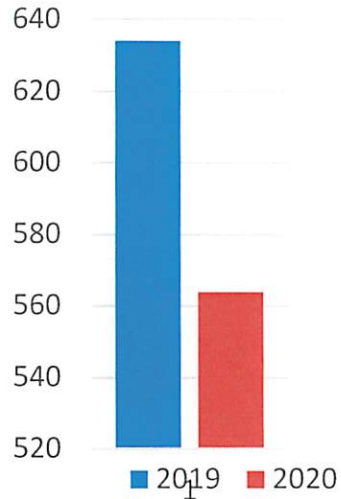
Civil Process (Papers Served)

Civil Process	2019	2020
Papers Served & Attempts	634	564

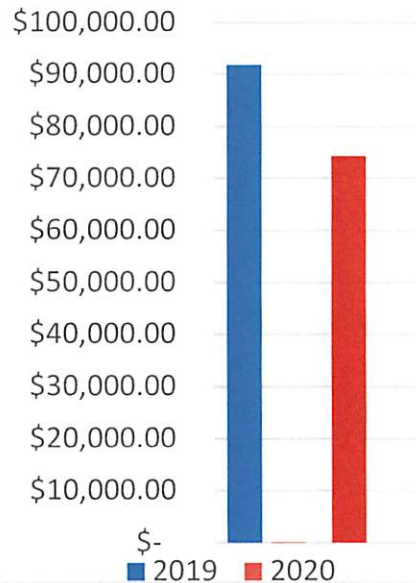
Values of Property Stolen and Recovered

Values	2019	2020
Value of Property Stolen	\$ 91,821.00	\$ 74,348.00
Value of Property Recovered	\$ 38,718.00	\$ 7,308.00

Paper Service
Comparison



Value of Property
Stolen



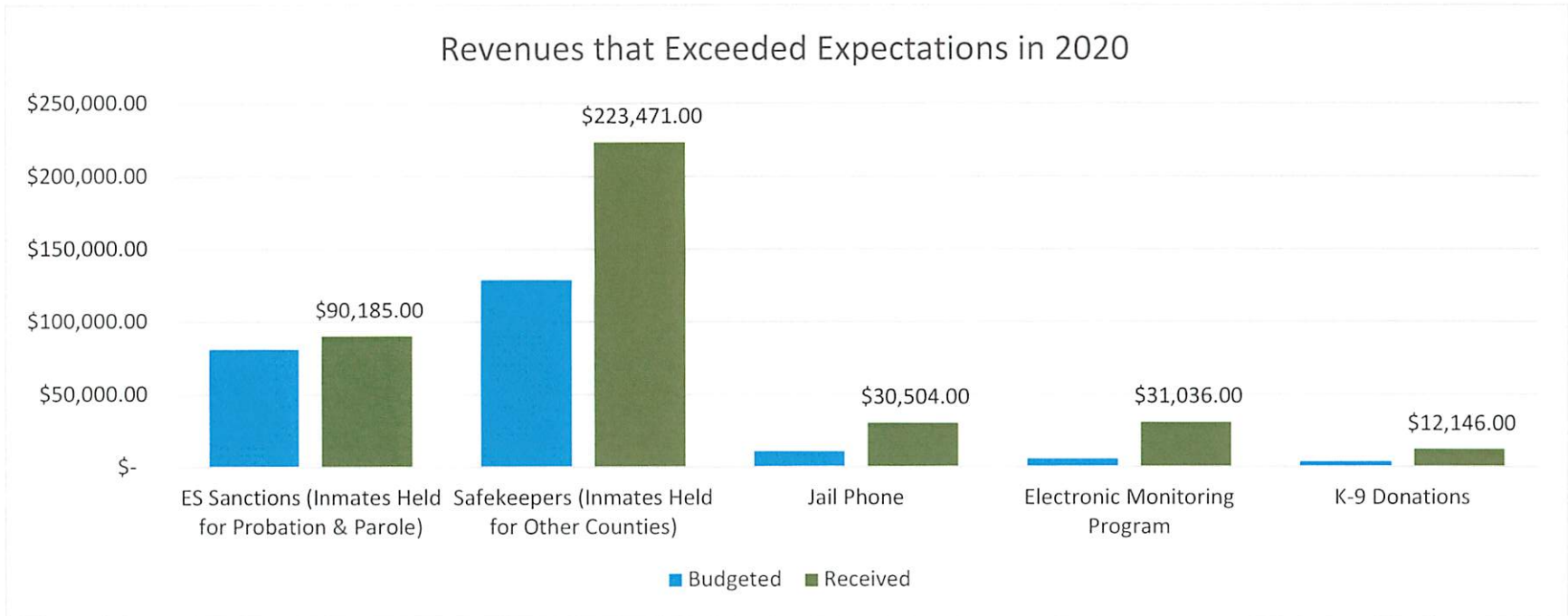
Value of Property
Recovered



Green Lake County Sheriff's Office Revenues Exceeding Expectations for 2020

Revenue Source	Budgeted	Received
ES Sanctions (Inmates Held for Probation & Parole)	\$ 81,000.00	\$ 90,185.00
Safekeepers (Inmates Held for Other Counties)	\$ 129,000.00	\$ 223,471.00
Jail Phone	\$ 11,000.00	\$ 30,504.00
Electronic Monitoring Program	\$ 5,600.00	\$ 31,036.00
K-9 Donations	\$ 3,713.00	\$ 12,146.00
	\$ 230,313.00	\$ 387,342.00

Revenues that Exceeded Expectations in 2020



Green Lake County Sheriff's Office Calls for Service-Comparison between 2019 and 2020

Nature of Incident	2019	2020
911 Follow up	269	598
Adult Transport	298	125
Agency Assistance, Mutual Aid	325	311
Agency Assist Person Charged	50	52
Alarm	90	62
Alcohol Offense	2	3
Animal Noise	2	4
Animal Problem	147	99
Assault	0	2
Attempted Burglary	1	0
ATV Complaint	3	2
Bail Jumping	13	10
Boat Complaint	11	5
Burglary	3	9
Cancel call	2	6
Car/Deer Accident	178	121
Car/Deer No Officer Sent	1	1
CERT call for jail	1	0
Child Abuse or Neglect	6	1
Check on Huber inmate	13	1
Citizen Assist	262	213
Citizen Dispute	14	11
Combined Tactical Unit GLSO	5	13
Computer Agency Assist/Forensics	35	26
Computer Crime	1	4
Custodial Interference	4	3
Controlled Substance Problem	41	51
Court Disturbance	1	0
Dead Body	17	21
Deliver Message	2	3
Disorderly Conduct	8	3
Disturbance	37	30
Domestic Situation	13	10

Nature of Incident	2019	2020
Drowning	0	0
Drugged Driving	19	18
Drugs-Agency Assist	17	7
EMP Check	20	7
Emergency Detention Involuntary	14	10
Voluntary Diversion Plan	4	4
Emergency Detention Voluntary	1	0
Elder Abuse	1	0
Escort	2	1
Failure to Report to Jail	3	3
Family Fight	3	3
Fire	81	72
Fire Arm Surrender	1	0
Fireworks	10	21
Found Property	19	11
Fraud	19	19
Gas Drive Off	2	1
Harassment	28	17
House Check	12	6
Huber Walk Away	0	0
Ice Rescue	0	4
Illegal Burning	0	2
Information Report	57	62
Internal Invest	0	1
Int Crimes Against Children	8	9
Investigation death	4	4
Jail Incident	22	11
Juvenile Problem	20	18
Juvenile transport	11	0
Juvenile Runaway	0	0
K-9 Assist	166	78
K-9 Misc	1	0
K-9 Person Charged	39	41

Green Lake County Sheriff's Office Calls for Service-Comparison between 2019 and 2020

Nature of Incident	2019	2020
K-9 Presentation	14	4
K-9 School Search	10	2
K-9 Search and Rescue	0	0
Litter/Pollution/Public Health	14	11
Lockout	102	84
Lost Property	3	4
Medical Emergency	278	195
Miscellaneous	7	12
Missing Person	1	1
Mutual Aid for Fire Dept.	0	0
Noise Complaint	27	18
Obstructing	7	1
Odor complaint	2	4
Offender Release Authorization	0	0
Officer Errand	2	3
Open Door	4	1
OWI Alcohol	67	43
Parking Problem	5	2
Prisoner Escort to Court	0	0
Probation/Parole Violation	16	6
Property Damage, Non Vandalism	6	13
Records Check	61	52
Recovered Stolen Vehicle	2	2
Resisting/Interfering /Officer	3	5
Scam	14	17
Search Warrant	1	1
Security	0	0
Sex assault	8	8
Sex Offender Registration	0	0
Sex Offense	1	2
Snowmobile Complaint	1	2
Stalking	2	0
Suspicious Person/Circumstance	112	90

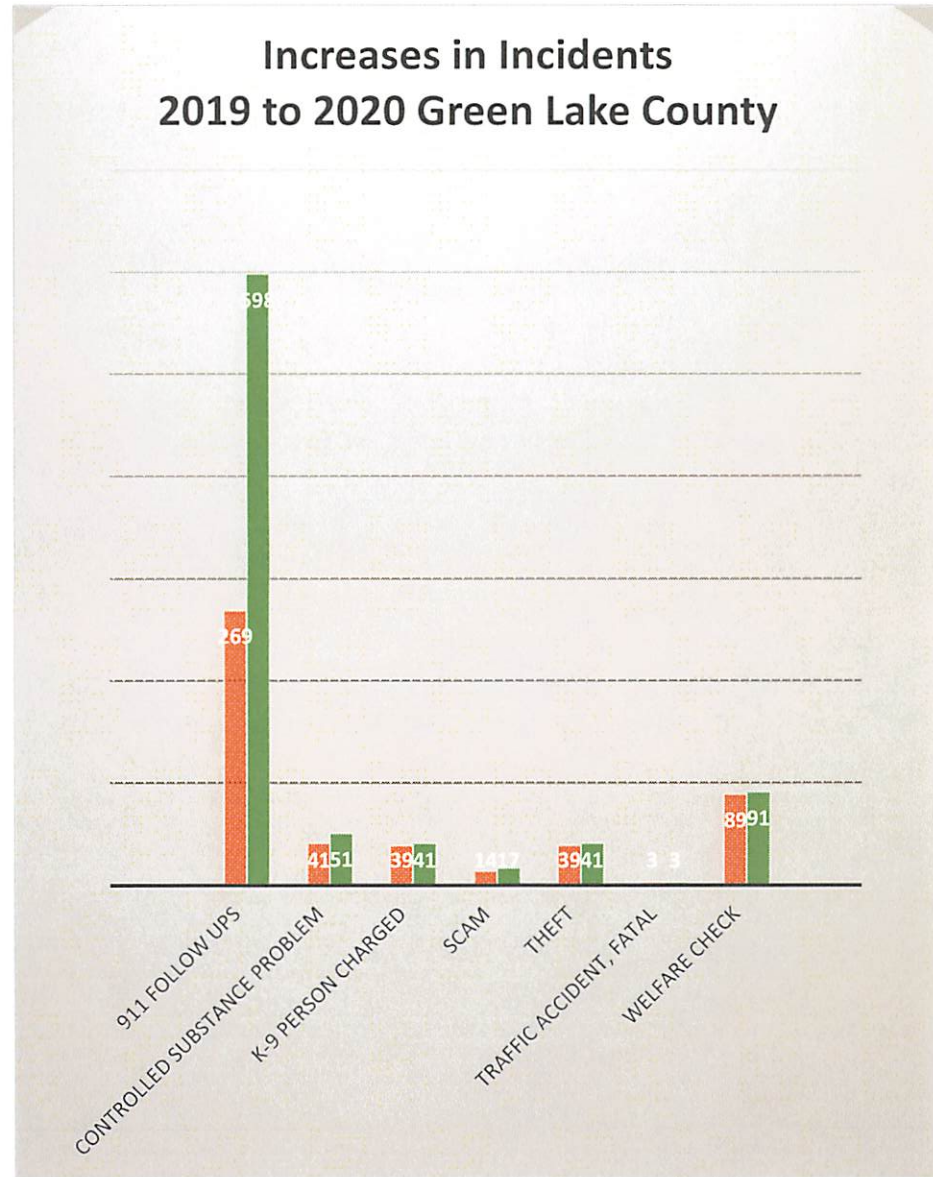
Nature of Incident	2019	2020
Temporary Restraining Order	20	17
Theft	39	41
Theft-Automobile	5	3
Theft-Identity	5	5
Theft - Truck/Bus	0	0
Threatening	12	9
Time System Entry	9	22
Traffic Accident w/ Damage	136	92
Traffic Accident, Fatal	3	3
Traffic Accident, w/ Injuries	46	42
Traffic Hazard	34	15
Traffic Misc.	128	87
Traffic Patrol Requested	33	28
Traffic Violation	61	38
Trespassing	24	22
Truancy	0	0
Unmanned Aircraft System	20	11
Vandalism	30	23
Varda Alarm	0	0
Violation of court orders	4	3
Wanted Person	39	26
Warrant Pick Up Out of County	6	2
Weapon Offense	5	2
Welfare Check	89	91
Total	3954	3395

Green Lake County Sheriff's Office Increased Incident Comparisons 2019 - 2020

Increases in Incidents

Nature of Incident	2019	2020
911 Follow ups	269	598
Controlled Substance Problem	41	51
K-9 Person Charged	39	41
Scam	14	17
Theft	39	41
Traffic Accident, Fatal	3	3
Welfare Check	89	91
	494	842

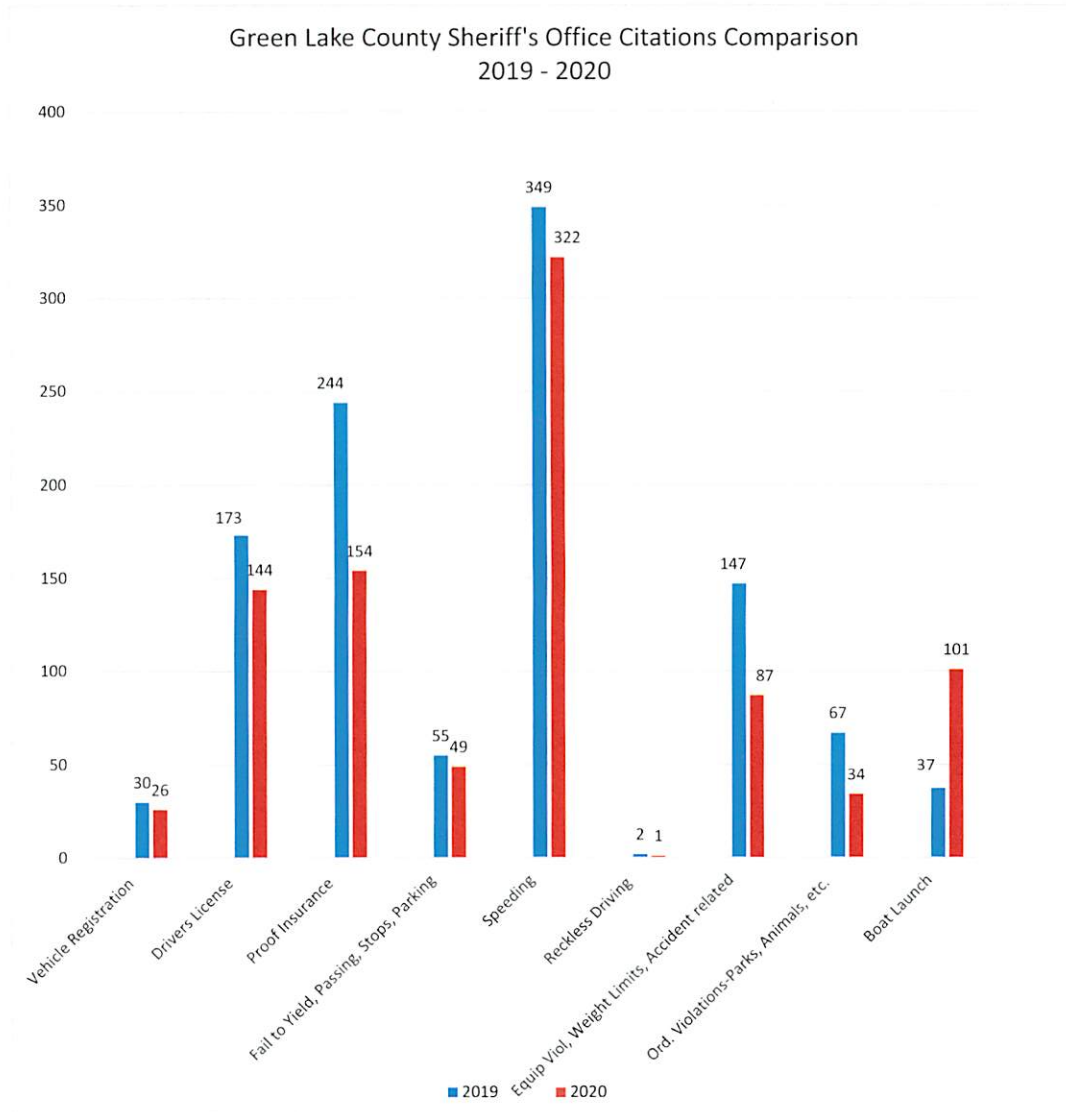
**Increases in Incidents
2019 to 2020 Green Lake County**



Green Lake County Sheriff's Office Citations 2019 - 2020

	2019	2020
TYPE	CITATIONS	CITATIONS
Vehicle Registration	30	26
Drivers License	173	144
Proof Insurance	244	154
Fail to Yield, Passing, Stops, Parking	55	49
Speeding	349	322
Reckless Driving	2	1
Equip Viol, Weight Limits, Accident related	147	87
Ord. Violations-Parks, Animals, etc.	67	34
Boat Launch	37	101
Alcohol Non-Driving	12	54
OWI related are also found in the UCR info.	132	87
Total	1248	1059

	2019	2020
BY LOCATION	CITATIONS	CITATIONS
<u><i>Townships:</i></u>		
Berlin	183	138
Brooklyn	330	299
Green Lake	171	196
Kingston	26	30
Mackford	61	47
Manchester	91	59
Marquette	47	37
Princeton	125	84
St. Marie	9	16
Seneca	79	49
<u><i>City/Village</i></u>		
Berlin	51	48
Green Lake	12	14
Markesan	9	2
Princeton	22	17
Kingston	22	8
Marquette	3	2
<u><i>Lakes/Rivers</i></u>		
Big Green	7	13
Little Green		
Puckaway		
Fox		
Total	1248	1059

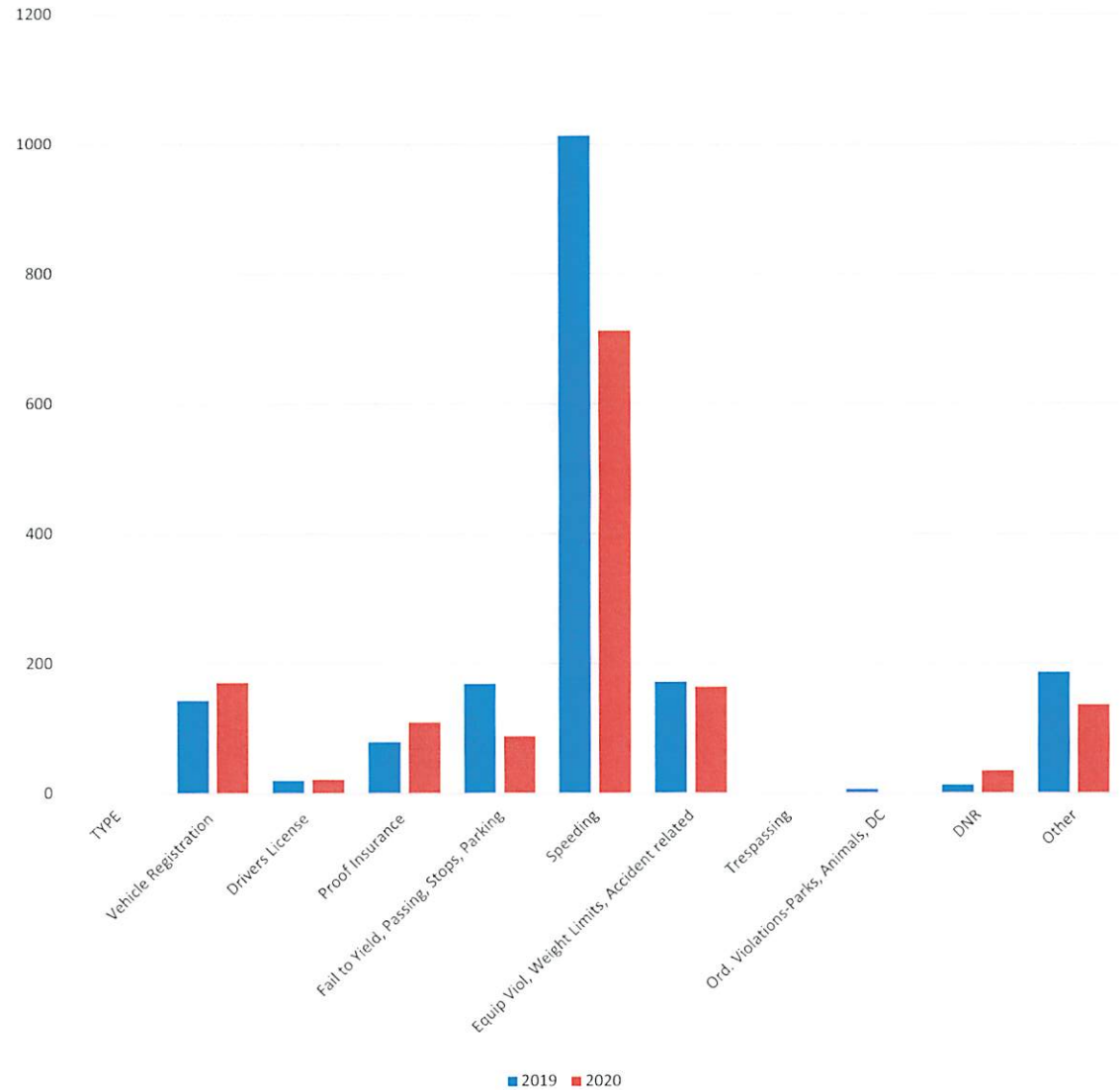


Green Lake County Sheriff's Office Warnings 2019 - 2020

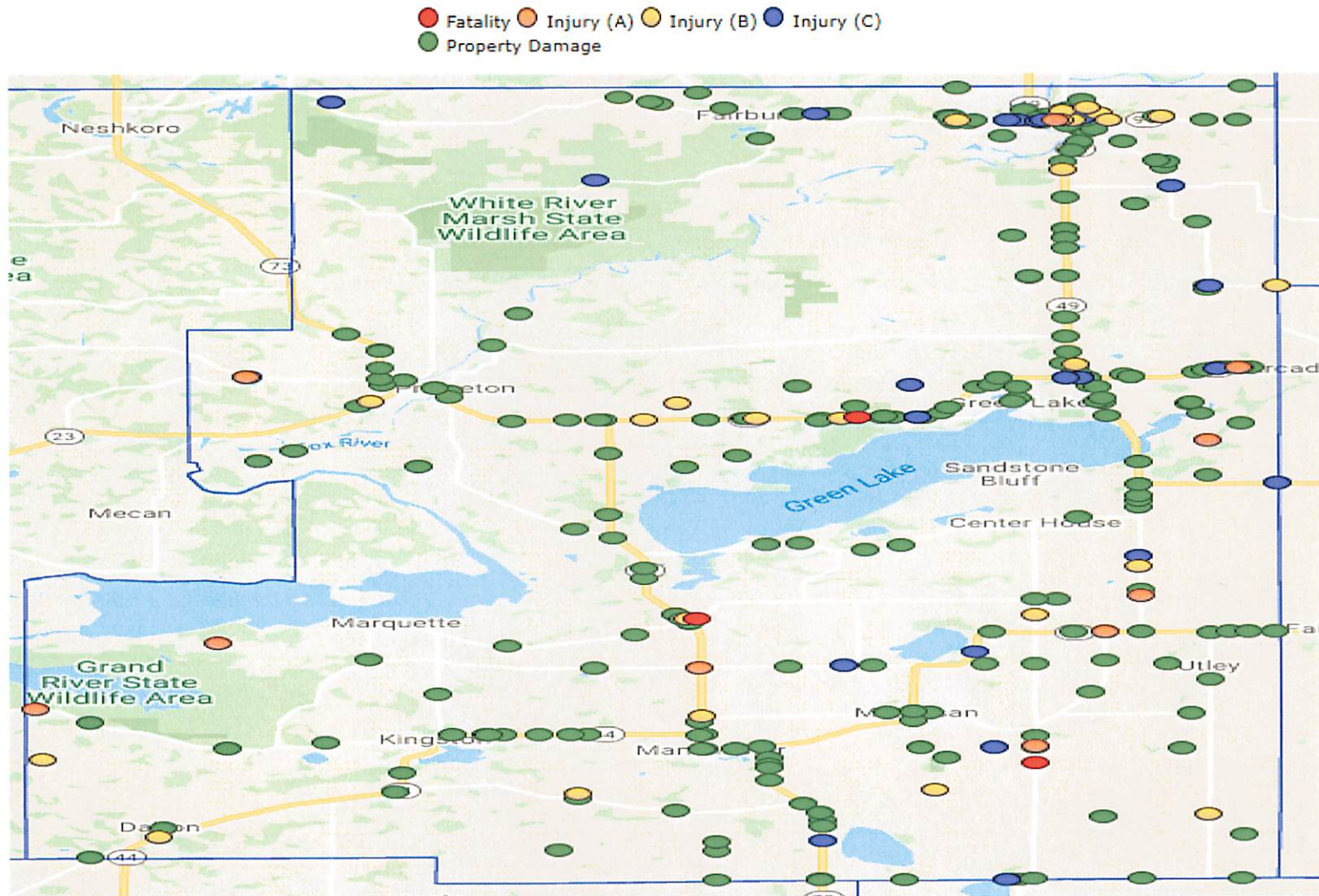
	2019	2020
TYPE	Warnings	Warnings
Vehicle Registration	143	171
Drivers License	20	22
Proof Insurance	79	109
Fail to Yield, Passin	169	88
Speeding	1,013	713
Equip Viol, Weight	171	163
Trespassing	1	1
Ord. Violations-Par	6	1
DNR	13	35
Other	187	136
Total	1802	1439

	2019	2020
BY LOCATION	Warnings	Warnings
<i><u>Townships:</u></i>		
Berlin	218	221
Brooklyn	559	388
Green Lake	239	157
Kingston	24	37
Mackford	84	86
Manchester	145	103
Marquette	93	70
Princeton	176	102
St. Marie	7	14
Seneca	80	68
<i><u>City/Village:</u></i>		
Berlin	61	89
Green Lake	32	10
Markesan	8	11
Princeton	48	40
Kingston	11	8
Marquette	4	0
<i><u>Lakes/Rivers:</u></i>		
Big Green	13	35
Little Green		
Puckaway		
Fox		
Total	1802	1439

Green Lake County Sheriff's Office Warnings Comparison
2019-2020



2020 Crashes Green Lake County

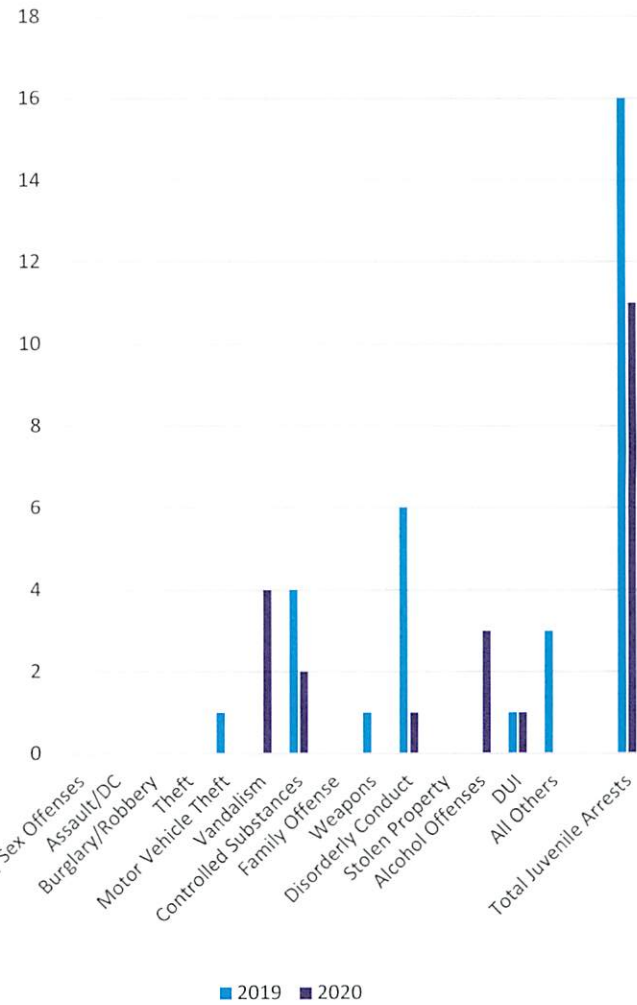


There were **338** total crashes reported resulting in **3** fatalities and **72** injuries. Approximately 130 of these were deer crashes.

Green Lake County Sheriff's Office Uniform Crime Reporting (UCR) Related Juvenile Arrests

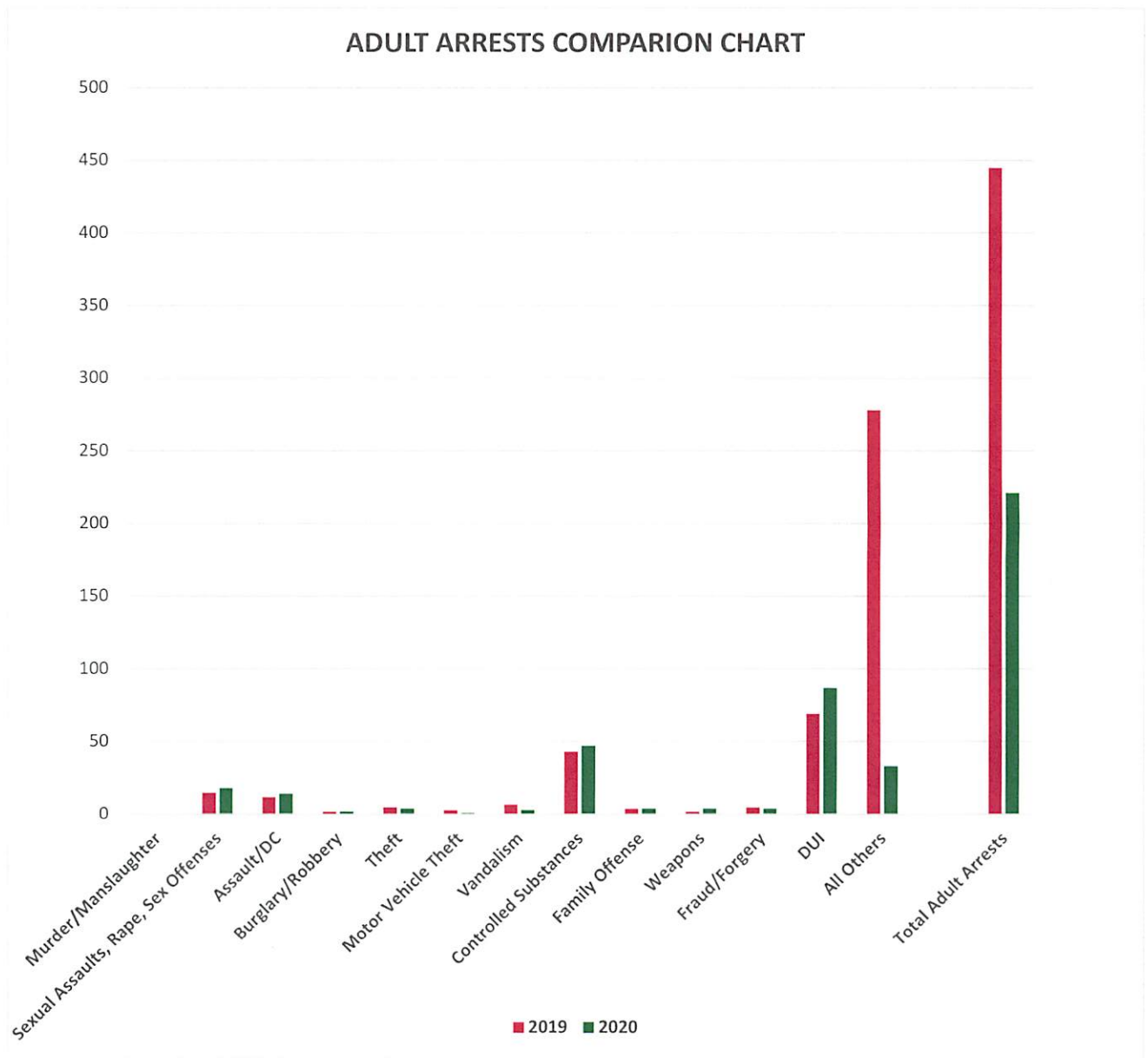
Criminal Arrests Juvenile (UCR)	2019	2020
Murder/Manslaughter		
Sexual Assaults, Rape, Sex Offenses		
Assault/DC		
Burglary/Robbery		
Theft		
Motor Vehicle Theft	1	
Vandalism		4
Controlled Substances	4	2
Family Offense		
Weapons	1	
Disorderly Conduct	6	1
Stolen Property		
Alcohol Offenses		3
DUI	1	1
All Others	3	
Total Juvenile Arrests	16	11

JUVENILE ARRESTS COMPARISON CHART



Green Lake County Sheriff's Office Uniform Crime Reporting (UCR) Related Adult Arrests

Criminal Arrests Adult (UCR)	2019	2020
Murder/Manslaughter		
Sexual Assaults, Rape, Sex Offenses	15	18
Assault/DC	12	14
Burglary/Robbery	2	2
Theft	5	4
Motor Vehicle Theft	3	1
Vandalism	7	3
Controlled Substances	43	47
Family Offense	4	4
Weapons	2	4
Fraud/Forgery	5	4
DUI	69	87
All Others	278	33
Total Adult Arrests	445	221



Green Lake County Sheriff's Office Correctional Facility Administration 2020



Correctional Facility Statistics

Average Daily Population	68
Total Bookings: Male	756
Female	291
Total Meals Served	64,628
Income - Inmates Housed for Brown County	\$4,859.00
Income - Inmates Housed for Calumet County	\$164,991.00
Income - Electronic Monitoring Program	\$31,036.65
Huber Income	\$12,792.21

GREEN LAKE COUNTY JAIL MONTHLY STATISTICS

MONTH/ YEAR	ADP	HUBER	HUBER/EMP INCOME	FEMALE DOWN	LOCK	MEALS	EMP	GL INMATES TRANSFERRED	Brown Co. Days SAFEKEEPERS	Billed for Brown Co. Safekeepers	Calumet Co Days Safekeepers	Billed for Calumet Safekeepers
Jan-20	75	7	\$5,451.00	18	50	6316	4	1.2	43	\$ 4,859.00	300	\$ 12,900.00
Feb-20	81	8	\$5,861.42	16	55	6366	4	2	0	\$ -	339	\$ 14,577.00
Mar-20	82	0	\$5,900.53	16	52	6730	6	3	0	\$ -	475	\$ 20,425.00
Apr-20	68	0	\$5,258.15	11	43	4978	8	3	0	\$ -	406	\$ 17,458.00
May-20	64	0	\$3,001.00	11	41	4896	8	3	0	\$ -	399	\$ 17,157.00
Jun-20	70	8	\$4,292.50	12	48	5120	8	3	0	\$ -	343	\$ 14,749.00
Jul-20	65	0	\$3,012.10	12	46	5190	6	2	0	\$ -	364	\$ 15,652.00
Aug-20	69	0	\$2,404.00	12	53	5557	5	1	0	\$ -	315	\$ 13,545.00
Sep-20	70	0	\$2,728.25	9	57	5394	4	1	0	\$ -	220	\$ 9,460.00
Oct-20	62	0	\$2,767.00	5	49	5003	5	1	0	\$ -	205	\$ 8,815.00
Nov-20	57	0	\$1,826.00	7	43	4333	4	2	0	\$ -	233	\$ 10,019.00
Dec-20	58	0	\$1,327.00	11	45	4745	3	2	0	\$ -	238	\$ 10,234.00
Totals			\$43,828.95			64,628				\$ 4,859.00		\$ 164,991.00
Average	68	2	\$3,652.41	12	48	5386	5	2	4		320	

ADP- Average daily population

Huber- Sentenced inmate, work release + Sent/Huber from other county

Huber Income- Amount paid by Huber and CAM inmates for the month

Female- Average number of females held that month

Lockdown- Number of inmates held that month that are not working Huber's

Meals- Number of meals + bag lunches served that month

EMP- Number of inmates on electronic monitoring

GL Inmates Transferred- Inmate serving in other county + Sent/Huber serv. out of county

Safekeepers - Holding for another county

Safekeeper days - the number of cumulative days that month for all Safekeepers for that county

Green Lake County Correctional Facility Bookings

Bookings		
Statute Description	2019	2020
PROBATION VIOLATION/ES Sanctions	238	158
Sentenced/Court App./Waiting for sentence/Commitments/Bonds	229	136
Warrant/Criminal or Contempt/Extradition	155	70
Court Appearances	75	17
Electronic Monitoring	6	27
Safekeepers	65	37
Animal Violations	13	8
Truancy	9	4
Curfew	35	24
DISORDERLY CONDUCT	192	171
Negligence, Endangering, Firearms	21	13
Tobacco Use in Schools	3	1
Underage Alcohol	36	23
Ordinance violations	13	10
FALSE EMERGENCY (911) PHONE US	2	0
Operate Boat/ATV While Intoxicated	2	2
DNR Violations	2	2
minor possessing tobacco	17	10
FAIL/MAINTAIN SEX OFFENDER REG	2	5
Driver's License Violations	165	117
Fleeing/Reckless Driving/Hit & Run	9	8
OWI Related	199	104
OWI - Cause Injury	0	2
IGNITION INTERLOCK DEVICE TAMP	62	41
POSSESS/ILLEGALLY OBTAINED PRE	1	5
CONTEMPT OF COURT - DISOBEY OR	1	1
Violate Injunction or Restraining Order	16	5
Battery, Abuse, Sexual Assault	80	71
Homicide by Negligent Use	0	1
CRIMINAL DAMAGE TO PROPERTY /TRESSPASS	54	74
Burglary/Theft/Robbery/Fraud	88	132
Lewd Behavior	2	0
Resisting/Obstructing/Fail to Report	50	40
Bail Jumping	145	109
Threats and Harassment	10	3
Crimes involving Neglect/Abuse of a child	51	14
Child Support/Custody	5	9
Drug Related, Possess, Manufacture,Sale, Paraphernalia	343	291
Total	2396	1745

The Key to understanding this comparison is that these numbers represent what people were booked for. They did not necessarily spend time in jail. Sometimes people are booked on violations of the law so that charges can be referred up to the DA. Not all cases result in jail time served. Often times people are booked on multiple charges. This comparison does not count the number of people booked. It counts violations they were booked for. This comparison includes people committing violations in the rural area of the County as well as those booked for violations by the City Police Departments.



GREEN LAKE COUNTY

OFFICE OF THE COUNTY TREASURER

Amanda R Toney
Treasurer and Real Property Lister

Office: 920-294-4018
FAX: 920-299-5064

January 25, 2021

It is my pleasure to present the 2020 annual report for the office of the Green Lake County Treasurer.

- ✓ 2020 February Settlement was paid out at 66.78% of the total tax roll. This figure is consistent with previous year's collection figures.
- ✓ Two bond payments were made in 2020. One on March 1st and the other on September 1st.
- ✓ Attended the following conferences either in-person or virtually: Wisconsin Counties Constitutions Officers (WCCO), Wisconsin County Treasurer's Association (WCTA) and the Transcendent User Group meeting.
- ✓ Attended numerous meetings for the Treasurer's Homeowners Task Force.
- ✓ Continue to manage the credit card portfolio
- ✓ Completed a four part virtual accounting class offered through WGFOA.
- ✓ Researched and shared information on ACT 185 with the Finance Committee
- ✓ Attended webinar on the online text/email functionality within Transcendent. The Land Information Committee approved this enhancement in the fall of 2020 and Green Lake County will go live with it in the summer of 2021.
- ✓ Took over the issuance of the annual boat launch passes. We were incredibly busy issuing these annual passes with COVID as it was one of the few activities people could still do.
- ✓ Lindsey Machkovich's last day was March 16 and Jessica McLean started on June 8, 2020
- ✓ Sold all of the 2015 properties and made a profit for the county in the amount of \$70,607.93
- ✓ Worked through the In-Rem process with Corporation Counsel for properties with unpaid 2016 taxes.
- ✓ Rolled out the Real Estate Sales Finder module with previous Register of Deeds Sarah Guenther.
- ✓ On August 7, we officially ended the 2019 tax collections with a total of \$533,693.02 in unpaid 2019 taxes, which is 1.31% of the tax roll. This number is only slightly higher than last year.
- ✓ Interest rates started to drop in the first quarter and have continued to trend downward ever since. We closed the year with a 1.01% APY on investments compared to last year's figure of 2.12%.
- ✓ In December, we started the process of receiving mill rates and certified levy amounts. The clerks enter their own special assessment and levy amounts, which our office verifies. Once we received final confirmation from the clerks that all information was accurate, we printed the tax bills, tax rolls and all pertinent information relating to the tax collection.
- ✓ The Treasurer's office has finished out 2020 with our highest number of tax dollars collected to date for the current tax year. As of December 31, 2020, our office has collected \$6,722,265.94 for the 2020 tax roll. This figure reflects collection for ten of the sixteen municipalities.
- ✓ Reviewed all pertinent recorded documents regarding ownership changes. The number of ownership changes on properties has soared over the previous year's numbers. We processed around 500 more documents in regards to ownership changes this year compared to last. We continue to see an increase in the number of splits and/or combinations. These transfers require a more extensive review and create additional work at the end of the year when we need to manually create tax bills for each newly parcel created.
- ✓ Continued to keep our office open and provide services to the public during the months the building was closed due to COVID-19. I would like to commend Stefanie Meeker for her dedication to the county during this time. We both continued to physically be in the office full-

time and help our children adjust to virtual learning. During this time, Stefanie lost her father, as well as a young family member, which only added to the stress. At the end of the day, this office never missed a beat. The pandemic has taken its toll on many people and our goal was to remain upbeat, keep smiling and do our best for the public and coworkers alike. While most departments are working from home, we have been able to efficiently modify some practices to still assist those departments in keeping timely receipting of funds as well as scanning and emailing pieces of mail or correspondence as requested. This office worked together as a team with the County Clerk and Register of Deeds offices. We did whatever it took to make sure we were here and running things as close to normal as possible for the public.

Coming up in 2021:

- ✓ With the start of the New Year, we begin to prepare assessment rolls for the next tax cycle. This involves “rolling over” the tax rolls in our tax assessment software, compiling the new assessment rolls, verifying that all new values are correct and distributing these to the assessors so they can start the new tax year. This is an intense period of verifying and compiling reports and distributing all of these forms to the municipalities.
- ✓ In February, the tax settlement process will be complete. At this time, the municipal Treasurers turn their collection records over to the county. The percentage of all taxes collected paid by the first installment needs to be distributed to all districts within the 16 municipalities by February 20th. These calculations are done in this office.

In addition to collecting taxes, the Treasurer’s office continues to be a central location for many important functions within the Government Center. Some of these functions include: receipting and depositing all monies, keeping daily balances of all bank accounts, distributing all checks for the county, investing excess funds, maintaining records of all unpaid and delinquent taxes, assisting local municipal clerks and treasurers with their tax collection and settlement as well as their tax and assessment rolls preparation and furnish complete and balanced tax settlements to the Department of Revenue, to name a few.

The Treasurer’s office staffs two-full time employees; Stefanie Meeker and myself, and one part-time employee; Jessica McLean. As always, our goal for 2021 is to continue to provide accurate and friendly customer service to county board supervisors and co-workers alike. Our office strives to be as transparent as possible with everyone that enters our doors. When people leave our office, our goal is to ensure they have a better understanding of the tax bill process, as well as the many other functions our office handles.

Respectfully submitted,

Amanda R Toney

County Treasurer/Real Property Lister

**TO THE HONORABLE CHAIRMAN AND BOARD OF SUPERVISORS
OF GREEN LAKE COUNTY**

I herewith submit the annual report of the Green Lake County Treasurer's office for the period of
January 1, 2020 through December 31, 2020

Report on General Activity in County Treasurer's office for 2020:

	TOTAL AMOUNT	TOTAL AMOUNT
	2019	2020
General Receipts	21,600,781.94	21,350,045.50
General Property Tax Receipts	9,217,768.49	9,227,120.97
Tax Settlement	14,560,461.55	15,034,273.31
Withdrawals related to payroll/general maintenance checks	5,027,830.89	14,519,000.00
Total Interest Received on Investments	330,804.44	181,422.39
Sales Tax Received	1,457,211.47	1,630,022.32
Withdrawal of Sales Tax funds for loan payment on bldg	996,511.25	1,001,492.50
Total Interest and Penalty Received on Delinquent Taxes	224,957.20	177,781.03
Total General Maintenance Checks	13,769,257.72	16,814,009.92
Total Payroll Disbursement	7,073,096.46	7,636,085.15
Total Outgoing Wire Transfers for Payroll and Fees	4,699,987.32	5,126,525.83
Real Estate Transfer Fees	298,045.99	422,989.44
Total Sales Tax Wires	1,461,329.64	2,121,331.72
Investment Wires	14,050,000.00	18,510,311.72
Tax Settlement	9,082,650.68	8,908,525.15
Repayment of Bond Loan +Interest on Loan	1,252,850.00	1,001,492.50
Direct Deposit HS Funds	1,666,513.30	2,733,306.56
Transfer to Flex/HRA Account	82,300.98	92,686.27
Outstanding Check Resolutions and Banks Fees	-5,753.09	22,693.51
Monthly Boat Launch Charges	1,859.16	6,993.00

Report of activity by the Real Property Lister's Office for the Year 2020:

	2019	2020
Documents of transfer processed	1,740	2,298
Tax parcels affected by splits and/or combinations	145	111
911/Fire Numbers processed/issued in 2020	37	50

Report of Cash Balance on Hand

STATEMENT OF CONDITION OF GREEN LAKE COUNTY

From January 1, 2020 to December 31, 2020

Cash Balance 1-1-20	488,297.64	
Receipts - 2020	63,121,158.02	
	63,609,455.66	
Disbursements - 2020		63,396,950.77
Required Cash Balance 12-31-20		212,504.89
		63,609,455.66

Respectfully submitted,
Amanda R Toney, County Treasurer

*FOLLOWING IS A LISTING OF TAX CERTIFICATES, WHICH REPRESENT DELINQUENT TAX,
HELD BY GREEN LAKE COUNTY AS OF:

	<u>31-Dec-18</u>	<u>31-Dec-19</u>	<u>31-Dec-20</u>
TOWN OF BERLIN	26,286.81	15,972.15	11,726.25
TOWN OF BROOKLYN	30,196.63	30,833.64	28,443.06
TOWN OF GREEN LAKE	175,787.76	60,704.75	71,682.74
TOWN OF KINGSTON	8,159.74	4,916.51	7,936.94
TOWN OF MACKFORD	24,778.77	10,420.39	2,355.06
TOWN OF MANCHESTER	9,904.21	11,485.68	10,354.40
TOWN OF MARQUETTE	26,707.02	33,616.76	50,715.78
TOWN PRINCETON	70,235.15	88,230.70	101,642.92
TOWN OF ST MARIE	12,549.20	7,455.96	6,570.35
TOWN OF SENECA	16,000.69	17,713.77	16,878.87
VILLAGE OF KINGSTON	22,818.07	22,316.66	20,202.06
VILLAGE OF MARQUETTE	12,900.07	17,452.15	5,994.97
CITY OF BERLIN	162,146.47	158,088.53	157,303.58
CITY OF GREEN LAKE	9,203.70	16,994.69	26,108.08
CITY OF MARKESAN	56,524.03	50,771.78	50,916.09
CITY OF PRINCETON	52,517.49	50,787.92	50,680.27
<u>TOTAL COUNTY DELINQUENT 12-31-2018</u>	<u>716,715.81</u> **		
	**\$68,327.69 in uncollected special assessments and charges included in figure		
<u>TOTAL COUNTY DELINQUENT 12-31-2019</u>		<u>597,762.04</u> **	
	**\$38,011.87 in uncollected special assessments and charges included in figure		
<u>TOTAL COUNTY DELINQUENT 12-31-2020</u>			<u>619,511.42</u> **
	**\$40,321.42 in uncollected special assessments and charges included in figure		

*See following page for graph of these figures sorted by Municipality

ACTIVITY IN THE SALES TAX ACCOUNT DURING 2020

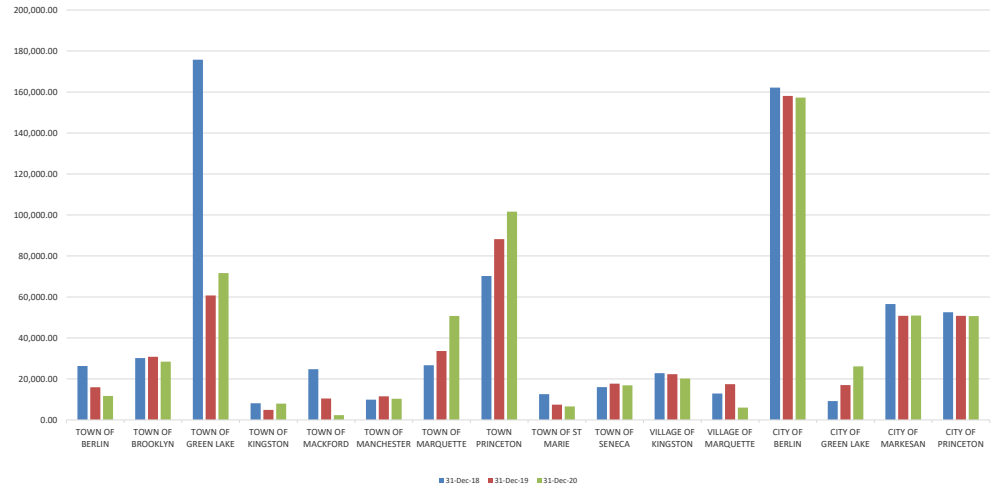
	PRINCIPLE	INTEREST	TOTAL SALES TAX
BALANCE 12/31/19			2,606,244.32
2020 COLLECTIONS	1,594,749.12	43,958.08	1,638,707.20
Loan Payments	1,001,492.50		1,001,492.50
Security Improvements	658,628.56		658,628.56
Bond Income	0.00		0.00
Over/Under +/-	0.00		0.00
BALANCE 12/31/20	3,254,870.18	43,958.08	<u>2,584,830.46</u>

SALES TAX INVESTMENTS

Institution	C.D. #	TERM	PRINCIPLE	INTEREST	DUE DATE
L.G.I.P.			562,905.37	0.10%	
ERGO Bank (Money Market)	70002743		1,001,208.33	1.31%	
Farmers & Merchants Bank (C	721791	11 months	510,311.72	0.65%	9/29/21
Fortifi Bank (Money Market)	83488621		510,405.04	0.50%	
TOTAL SALES TAX FUNDS INVESTED: 12/31/2020			<u>2,584,830.46</u>		

TOTAL SALES TAX REVENUE SINCE INCEPTION, PLUS INTEREST, IS HELD IN TRUST

Listing of Tax Certificates by Municipality



**2020
Annual Report
to the
County Board
Supervisors**



Extension
UNIVERSITY OF WISCONSIN-MADISON
GREEN LAKE COUNTY



"Bringing the Knowledge of the University to You!"

HEALTH & WELL-BEING



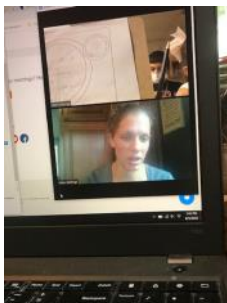
Katie Gellings
Health & Well-Being Educator

Mindful Moments Education— Green Lake County Covid-19 Response


In March, as the Covid-19 pandemic began, a lot of individuals and families were put under immense stress. Fear and anxiety about a new disease and what could happen can be overwhelming and cause strong emotions in adults and children. Additionally the necessary social isolation and distancing can increase depression and mental health issues. To help combat this, I began sending emails called Mindful Moments to Green Lake County employees as a way to share how to cope with stress in a healthy way. These emails are continuing in 2021 as the feedback has been very positive from many individuals. In 2020, 97 Mindful Moments emails were sent to Green Lake County employees.


Kids in the Kitchen with United Migrant Opportunity Services (UMOS) and the Boys & Girls Club of the Tri-County Area


A nutrition program called Kids in the Kitchen was taught by Katie Gellings via Zoom with UMOS and in-person at



the Boys & Girls Club in Berlin. Due to Covid-19 programming restrictions and limited partner supplies, this program was shortened in length. Children learned how to cook simple, healthy snacks and meals by learning basic cooking skills and healthy eating habits. Participants made fruit and yogurt parfaits, granola bars, and black bean salsa with homemade tortilla chips. A total of 112 youth were able to take part in this program in-person and via Zoom.

 **26** individuals acquired food resource management skills during education of **food preservation**


112 Green Lake County youth learned how to prepare healthy meals and snacks increasing **nutrition education** 

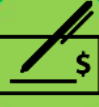
 **19** seniors participated in nutrition education at Healthy Cooking for 1 or 2 at Kingston Library increasing **wellness knowledge**

Financial Literacy Workshops at Green Lake County Correctional Facility (GLCCF)

The level of financial literacy among inmates is much lower than that of the typical American consumer. Katie Gellings offered a series of Financial Literacy Workshops to inmates at GLCCF. The four week series was offered one time during 2020. Generally this workshop

 **149** Green Lake County residents learned to improve their financial capability through **financial education**

19 Green Lake County Circuit Court participants obtained valuable financial skills through **budgeting workshops** 

 **55** Berlin and Green Lake area youth gained money concepts and skills with a program called **Money As You Grow**

series is taught at least twice per year but due to Covid-19, programming with this population was limited to one series. Gellings taught budgeting/money management, Rent Smart, credit and debt, and banking basics, and utilized various activities and discussion points to reinforce the learning objectives of each class. Gellings partnered with Horicon Bank to teach the banking basics workshop which included a specific lesson on loans. Participants wrote a financial goal, created an individualized spending plan, read the details of a rental agreement, learned about the importance of checking credit reports, and completed reconciling a checking account.

Following the lessons:

- 79% of participants were confident in their ability to use the spending plan they developed
- 86% of participants learned new ways to track spending
- 100% of participants plan to use the information they learned in their personal life

A total of 14 inmates were educated during the hour-long workshops in 2020. This program will continue in 2021 once in-person programming is allowed at GLCCF and for Extension.

AGRICULTURE



Ben Jenkins
Agriculture Educator

At the start of 2020 the Agriculture educator held an afternoon informational meeting for producer interested in value added grain. The 8 attendees were able to listen to representatives from Delong talk about opportunities in value added grain production.

An all-day winter grazing meeting covering the ins and outs of bale grazing was held at the end of January. Topics covered were the aspects of soil health from moving cattle feeding areas around the pasture, bale feeder efficiency, as well as how to apply these theories on a practical level. There were 18 in attendance.

The Agriculture Educator also hosted no less than three Pesticide Applicator trainings. In total 34 people were able to renew or obtain a license through the training sessions.

The Agriculture Educator of Green Lake County teamed up with the Agriculture Educator from Dodge County to offer a tractor safety course. 35 students attended the course and received certificates. This now allows them to get employment on area farms.

At the start of 2020 the agriculture educator had three hemp peer group meetings planned for the growers who held hemp licenses. The meetings had to be cancelled due to COVID and the UW-Madison Division of Extension Policy on gatherings.

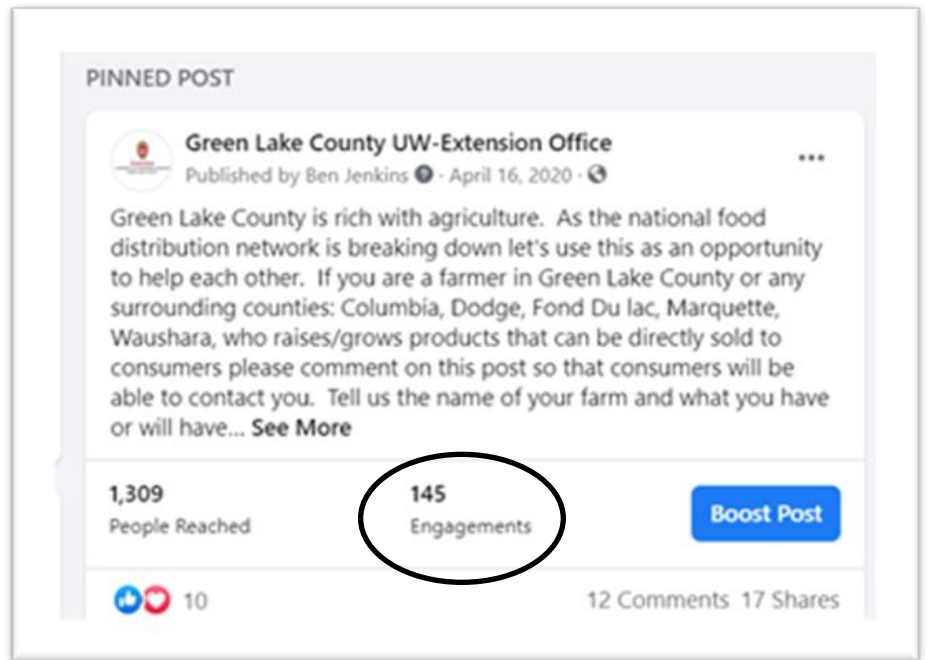
In March a Needs Assessment was mailed out. Participants could fill out the assessment either online or via mail. In all 20 people responded. Of the those that responded the majority indicated that they would appreciate more programming on Integrated Pest Management. The next most popular response were topics of farm management.

To keep up with the public the Agriculture Educator submitted frequent updates to Toney Daley of the Berlin News as well as wrote 12 Focus Articles mostly centered around personal food security. It was the hope of the educator that the readers would take the information provided in the articles and apply that knowledge to grow their own food or find local growers to connect with. In continuing in that vein the Agriculture Educator created a space on the Facebook page for consumers and growers to find each other. The space is shown below. As one can see it reached 1309 people and had 145 engagements by year end.

. By the time of the COVID-19 pandemic the agriculture educator had

of the participants in the monthly group made the decision to hire a broker to help them market their 2020 grain crop. A decision that will no doubt add to their operation's bottom line. More could have been done in this area had more face to face meetings been approved. The producers have indicated that they will not attend these meeting via ZOOM.

The agriculture educator also worked to collaborate and promote as many webinars as would be helpful to producers in Green Lake County. Most



already held three grain marketing meetings attended by local grain producers. Through the efforts of the

specifically the Badger Crop Connect.

The agriculture educator organized a team of colleagues to update 38 vegetable crop budget calculators to be put up on the new Farm Management Topic hub.



agriculture educator and Grain Marketers Kasey Baker of Landmark and Brenda Oft of Midwest Marketing two

4-H Program



Morgan Martinez
4-H Program Educator

Edible Science Workshop

Green Lake County 4-H youth explored food science



through hands-on learning of how pineapple enzymes keep Jell-O from setting, how the senses of taste and smell work together when eating food, how temperature of water affects the rate at which sugar dissolves, and the endothermic chemical reaction that takes place when making homemade ice cream.

Following the workshop:

- 76% of participants felt they played an important role in their kitchen group
- 67% of participants want to explore the subject of food science to learn more
- 45% of participants were confident in taking the skills learned and sharing it with others at a 4-H club meeting or event

5-County 4-H Camp In A Box

Due to COVID-19, we unfortunately were unable to hold an in-person camp experience. To provide 4-H'ers a camp experience, 4-H young people were provided the opportunity to participate in a Camp In A Box! Camp In A Box included six hands-on learning activities for young people to complete at home which explored social-emotional health, STEAM, engineering, and gardening. Young people were provided materials, instructions, and learning resources to

complete each activity. In collaboration with Adams County, Juneau County, Marquette County, and Waushara County 4-H programs, a total of 102 Camp In A Box experiences were mailed out, with 25 of them being to Green Lake County youth.



Cooking Away with 4-H Challenge

A four-week virtual cooking challenge for Green Lake County 4-H members to learn new cooking skills, practice newly learned skills in developing a food dish, and applying communication skills in a recorded presentation of food dish to strengthen and explore Foods & Nutrition 4-H project area life skills.



Experiential Learning

Green Lake County 4-H provides youth the opportunity to participate in hands-on learning in over 60 project areas where youth not only build confidence, creativity and curiosity, but also life skills!

At Home Learning Series

At Home Learning Series offers hands-on virtually guided activities for youth. Each session focused on a new activity that can be done with materials found at home.

During Spaghetti Engineering session participants explored the Engineer Design Process, how different polygons impact strength of structures, and then applied this knowledge in hands-on learning of creating a free-standing spaghetti tower using limited supplies!



Too Many Tees session explored recycling, upcycling, and how to turn an old t-shirt into a reusable bag.

Life Skills in the 4-H Program

Youth build life skills through hands-on learning opportunities. Adult leaders provide a positive and safe environment where youth learn by doing. These skills learned can be used in many ways throughout lifetime. In 4-H, life skills that members learn are:

- Learning to learn.
- Strengthening and using decision-making skills.
- Critical thinking.
- Developing a positive self-concept.
- Problem solving.
- Communicating with and relating to other people.
- Goal setting.
- Responding to the needs of others and the community.
- Record keeping.
- Resiliency.
- Planning and organizing.

4-H'ers are...



4-H Cloverbud Club



A series of virtual workshops designed for youth in grades 5K through 2nd grade to explore the Wisconsin 4-H Cloverbud Curriculum through hands-on learning. Some session

topics included introducing participants to mixing colors and color theory and exploring the science of wind.

4-H Membership in 2020





Adam Hady
Area 14 Extension Director

Area Extension Director Update

Adam Hady started serving as the Area Extension Director in Area 14 on July 1, 2019. Area 14 includes five counties (Adams, Green Lake, Juneau, Marquette and Waushara Counties). Adam works with each county in Area 14 to help ensure effective extension programming is being delivered, working with county-based educators and county oversight committees. Adam's primary office location is at the Juneau County Extension Office in Mauston; however, he rotates through the five counties. Prior to becoming the Area Extension Director, Adam was the Agriculture Educator in Richland County where his major programming efforts centered around livestock production and non-traditional agricultural producers.



Extension

UNIVERSITY OF WISCONSIN-MADISON
GREEN LAKE COUNTY

Green Lake County University of Wisconsin Cooperative Extension System...

- ◆ A three-way partnership of the University of Wisconsin, the United States Department of Agriculture, and Green Lake County
- ◆ Bringing knowledge and research to Green Lake County residents through programs in Agriculture; Health & Well Being; 4-H Youth Development; and Community, Natural Resource & Economic Development
- ◆ Taught and facilitated by University of Wisconsin faculty and staff

Over 1,000 informational bulletins and programs available free or for a minimal fee.

For more information contact:

Green Lake County Extension Office
571 County Road A
Green Lake WI 54941

Hours: 8:00 a.m. - 4:30 p.m.
Monday-Friday
Phone: 920.294.4032
Fax: 920.294.4176
Website: <http://greenlake.uwex.edu>

Support Staff:

Kathy Ninneman,
Fair & Office Coordinator
920.294.4032
kathy.ninneman@wisc.edu

Green Lake County Veterans Services

TO THE HONORABLE BOARD OF SUPERVISORS
Green Lake County, Wisconsin

We herewith submit our Annual Report for the Veterans Service Office from January 1, 2020 to December 31, 2020.

During the past year, 2020, this office had a unique challenge with the global pandemic of CoVid-19. There was an interruption of VA healthcare services in which we saw almost 6 months of no or limited to life saving or absolutely necessary appointments. The rest of the year the VA still limited appointments in person and conducted many over the phone. The Regional office that processes benefits is still closed to non-staff personnel. The County Veterans Service Office remained in operation and continued to service county Veterans though during the, 'safe at home' order, visits were limited to signing documents in the parking lot.

Overall, our office has continued its success on getting claims for service connection on disabilities approved. During 2020, there were 57 claims for Veteran Disability, Pensions and Survivors Pensions filed. There are many factors involved in success or denial. Some of these are within an individual's control such as how they are worded and many factors are not, such as how a VA claims decision maker interprets the CFR or how a doctor opines the origination of claimed disability.

2020 continued to be a good year for mental health disability claims approval by the VA; our office has worked closely with The American Legion, The Veterans of Foreign Wars and Wisconsin Department of Veterans Affairs to spread the word to Veterans in Green Lake County to apply for the disability or to reapply if previously denied. About half of our Disability claims included either PTSD or Anxiety-Anger-Depression disabilities. As an invisible wound, there are several hurdles to get over, with the first one being to have the Veteran admit to having a problem.

The Green Lake County Veterans Service Office would like to thank the County Board of Supervisors, County Leadership Team, The Staff of the different county departments as well as the local Veterans Service Organizations for the success in providing benefits or increasing the benefits to the Veterans of the county. Without the support and assistance, it would be far more difficult to provide the services which we offer.

The following is a summary of the activities of our office for the past year (2020).

During the period, this office affected approximately **1,963** personal and telephonic contacts; 3263 in 2019 & 3056 in 2018. The reduced numbers were due to the difficulties with the pandemic. We handled a total of **9,122** pieces of correspondence in the course of providing aid and assistance to the veterans, their dependents and their survivors of this county; 10,955 in 2019 & 11,185 in 2018.

Providing transportation to the veterans of this county to various VA Hospitals and clinics has been an important service of this office and is vital in securing cost-effective health care for these veterans. Transportation were provided to VA facilities primarily at Madison & Milwaukee with some trips to Appleton, Green Bay, Beaver Dam and Tomah. **40** veteran transports were made to VA facilities for outpatient and hospitalization appointments with an expenditure of **220** driver hours. In 2019, there were 165 transports with 1,059 driver hours. The reimbursement to the county for transportation that was received from the VA hospitals and veteran's contributions total **\$2,542** as compared to \$4,057.58 in 2019

This office also provides veterans, their dependents and their survivors with assistance regarding Social Security, SSI, Medicare, insurance forms, Champus/ChampVA, Social Service programs, Retirement Benefits, Nursing Home applications and many other services when the need arises in conjunction with information needed to obtain veterans benefits.

Green Lake County CVSO Budget Analysis – Based on VA & WI DOR 2018 & 2019 Data

VA Expenditures \$9,653,000.00 (\$9,322,000 in 2018)

CVSO Expenditures \$108,000 (\$113,935 in 2019)

FEDERAL BENEFITS AND SERVICES:

The following Federal benefits were received by the Green Lake County veterans, their dependents and their survivors.

Compensation Payments (for service-connected disabilities), Dependency and Indemnity Compensation, Survivor Benefit Plan Payment, Disability Pension (Non service-connected causes), Death Pension (Non service-connected causes), Servicemen's Government Life Insurance, Education Benefits, Vocational Training and/or Rehabilitation, and Burial Benefits.

Total = \$4,867,000.00 (\$4,231,000 in 2018)

Veterans Administration Hospital Benefits, which include inpatient and outpatient appointments at VA Hospitals and clinics and prescriptions for Green Lake County veterans. **\$4,491,000** (\$4,854,000 in 2018)

STATE BENEFITS AND SERVICES:

The following State benefits were received by the Green Lake County veterans, their dependents and their survivors.

Housing Loans, Home Improvement Loans, Personal Loans, Medical Aid Grants, Part-Time Study Grants, Subsistence Aid Grants, Claims processing assistance, Appeals counsel, Discharge Reviews and other various benefits, programs and services. (This does not include services/benefits received through cooperating agencies or service organizations.)

The Veterans Service Office received the 2020 Wisconsin Department of Veterans Affairs County Veterans Service Office Grant in the amount of **\$8,500**. There is renewed discussion about increasing the CVSO Grant to \$12,000 for small counties which should be voted on this next year.

The Wisconsin Veterans Home provides a retirement community and nursing home care for veterans and their families. Green Lake County currently has **11** members residing at the Wisconsin Veterans Home at King WI.

COUNTY BENEFITS AND SERVICES:

The County Veterans Service Commission consists of Victor Shrock, Chairman; Robert Burdick and Robert Mosolf, members; and Jon Vandeyacht, Secretary. Quarterly meetings were held to review grant applications and policy. The Annual Veterans Service Commission Conference, traditionally held at King, WI was cancelled for 2020 due to the pandemic. The Veterans Service Commission is budgeted \$3,530 for Emergency Aid Grants to veterans and/or their families; In 2020, \$1,653 in aid was provided. \$1,200 was utilized in 2019.

Our office also provided Holiday Meals to 6 families this year. The CVSO and his family personally provided (personal) financial aid to 2 Veteran families to help provide Christmas to their 5 children. The Vandeyacht's feel it is their continued way to give back to the community that keeps him employed.

Total Service Commission Grants and Expenses = \$1,919. (\$2,748 in 2019)

There were no funds granted to cover burial of indigent veterans in the past year.

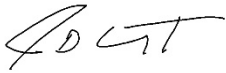
Care of veterans' graves: (including providing of flag holders and rods.) **Total = \$2,310** (\$2,109 in 2019)

Current Veteran Statistics of greatest need of assistance from our department.

Our most current group of Veterans are the, 'Post 9-11' Veterans.

Thank you for your continued generous support for the Veterans in Green Lake County.

Respectfully submitted,



Jon D. Vandeyacht
County Veterans Service Officer
Green Lake County