

PERSONNEL COMMITTEE MEETING
March 11, 2021

The meeting of the Personnel Committee was called to order by Chair Bob Schweder at 3:30 PM on Thursday, March 11, 2021 in the County Board Room, Green Lake County Government Center, Green Lake, WI. The meeting was held both in person and via Zoom due to the COVID-19 pandemic. The requirements of the open meeting law were certified as being met. The Pledge of Allegiance was recited.

Present: Ken Bates (Zoom)
Bob Schweder
Curt Talma (Zoom)
Sue Wendt
Charlie Wielgosh

Other County Employees Present: Liz Otto, County Clerk; Cathy Schmit, County Administrator (Zoom); Dawn Klockow, Corporation Counsel (Zoom); Sheriff Mark Podoll, Matt Vandekolk, Chief Deputy; Jason Jerome, HHS Director; Katie Mehn, Supervisor #15 (Zoom); David Abendroth, Supervisor #4; Harley Reabe, County Board Chair; various other Department Heads and managers

MINUTES

Motion/second (Wendt/Wielgosh) to approve the minutes of the February 15, 2021 meeting with no additions or corrections. Motion carried with no negative vote.

RESOLUTIONS

- **Resolution Relating to Eliminating the Administrative Assistant to the Sheriff position and creating a third Front Office Clerk position and Eliminating a Detective position and creating a Detective Sergeant position in the Green Lake County Sheriff's Office**

Sheriff Podoll explained the reasons for the restructure in the Sheriff's Office. Discussion held.

Motion/second (Wielgosh/Wendt) to approve the resolution and forward to Finance and County Board for final approval. Motion carried with no negative vote.

- **Relating to Eliminating the HHS Account Clerk Specialist position and Creating an Electronic Health Record Administrator/Financial Assistant position**

HHS Director Jason Jerome stated that this is the final level of the Administrative restructure in the HHS department. Discussion held.

Motion/second (Wendt/Talma) to approve the resolution and forward to Finance and County Board for final approval. Motion carried with no negative vote.

ORDINANCES

- **Amending Personnel Policies and Procedures Manual to Update the Social Media Policy**

Chair Schweder asked to allow Katie Mehn, Supervisor #15, to speak. There were no objections. Mehn stated she

had questions regarding the changes to the current ordinance but spoke with Corporation Counsel Dawn Klockow and her concerns had been addressed. Klockow explained the reasons for the ordinance update and recommended that the committee approve it. **Motion/second (Wendt/Talma)** to allow Supervisor #4, David Abendroth, to speak. Motion carried with no negative vote. Discussion held.

Motion/second (Wendt/Wielgosh) to approve the ordinance and forward to County Board for final approval. Motion carried with no negative vote.

- **Amending the Administrative Policy Manual**

Chair Schweder requested an explanation on the changes being brought forward. Discussion held.

Motion/second (Wendt/Bates) to draft an update to the ordinance to include final approval of annual County Administrator staff evaluations by the County Board Chair. Motion carried with no negative vote.

Motion/second (Wendt/Talma) to postpone consideration of the ordinance until the April Personnel meeting. Motion carried with no negative vote.

- **Amendment to Personnel Policies and Procedures Manual**

Motion/second (Wielgosh/Wendt) to approve the ordinance and forward to County Board for final approval. Motion carried with no negative vote.

COMMITTEE DISCUSSION

Future meeting date: Regular meeting – Next meeting date set for April 8, 2021 at 3:30 PM

Future agenda items:

ADJOURNMENT

Chair Schweder adjourned the meeting at 4:18 PM.

Submitted by,

Liz Otto
County Clerk