



GREEN LAKE COUNTY

571 County Road A, Green Lake, WI 54941

Original Post Date: 02/25/2021

Amended* Post Date:

The following documents are included in the packet for the AdHoc Ambulance Committee on March 2, 2021:

- 1) Agenda
- 2) Minutes from February 18, 2021
- 3) Response times for EMS provider
- 4) Draft resolution for revision/approval



**GREEN LAKE COUNTY
OFFICE OF THE COUNTY CLERK**

*Elizabeth Otto
County Clerk*

*Office: 920-294-4005
FAX: 920-294-4009*

AdHoc Ambulance Meeting

***Date: Tuesday, March 2, 2021 Time: 5:30 PM
Green Lake County Government Center,
County Board Room, 571 County Rd A, Green Lake WI***

Agenda

**Committee
Members**

*Brian Floeter, Chair
Doug Vrechek, Vice
Chair
Joel Strahota
Kyle VanBuren
Evan VandenLangenberg
Brian Bending
Kathy Jerome*

Elizabeth Otto, Secretary

1. Call to Order
2. Certification of Open Meeting Law
3. Pledge of Allegiance
4. Approval of minutes: 02/18/2021
5. Public Comment
6. Committee Discussion
 - 2020 EMS provider response times
 - Distribution of current assets
 - Rental space availability
 - Draft resolution for County Board approval with committee recommendations
7. Future Meeting Dates
8. Future agenda items for action & discussion
9. Adjourn

Due to the COVID-19 pandemic, this meeting will be conducted through in person attendance (6 ft. social distancing and face masks required) or audio/visual communication. Remote access can be obtained through the following link:

Topic: AdHoc Ambulance Committee

Time: Mar 2, 2021 05:30 PM Central Time (US and Canada)

Join Zoom Meeting

<https://zoom.us/j/96541711133?pwd=eXFkbWx6V1VobkxvVE1UL3hUSnJhQT09>

Meeting ID: 965 4171 1133

Passcode: 819394

Dial by your location

+1 312 626 6799 US (Chicago)

+1 929 436 2866 US (New York)

+1 301 715 8592 US (Washington DC)

+

Meeting ID: 965 4171 1133

Please note: Meeting area is accessible to the physically disabled. Anyone planning to attend who needs visual or audio assistance, should contact the County Clerk's Office, 294-4005, not later than 3 days before date of the meeting.

AdHOC AMBULANCE COMMITTEE MEETING
February 18, 2021

The meeting of the AdHoc Ambulance Committee was called to order by Chair Brian Floeter at 5:30 PM on Thursday, February 18, 2021 in the County Board Room and via Zoom format at the Green Lake County Government Center, Green Lake, WI. The requirements of the open meeting law were certified as being met. The Pledge of Allegiance was recited.

Present: Doug Vrecheck
Kyle VanBuren
Evan Vandenlangenberg (Zoom)
Brian Bending (Zoom)
Brian Floeter
Kathy Jerome (Zoom – 5:35)

Absent: Joel Strahota

Other County Employees Present: Liz Otto, County Clerk; Harley Reabe, County Board Chair; Cathy Schmit, County Administrator (Zoom); Dave Abendroth, Supervisor #4

APPROVAL OF MINUTES: 01/05/2021 AND 01/19/2021

Motion/second (Vrecheck/VandenLangenberg) to approve the minutes of the 01/05/2021 meeting as read with one correction. Motion carried with no negative vote. *Motion/second (Vrecheck/Vandenlangenberg)* to approve the minutes of the 01/19/2021 meeting as read. Motion carried with no negative vote.

Dave Abendroth, Supervisor #4, excused himself from the meeting due to a quorum of the Finance Committee present.

CORRESPONDENCE

- **Municipal survey results**

Motion/second (Vrecheck/Vandenlangenberg) to note in the minutes that Question #4 of the municipal survey was not a question considered at a previous committee meeting. Motion carried with no negative vote.

County Clerk Liz Otto read the surveys and comments submitted from the municipalities.

COMMITTEE DISCUSSION

- **Review and discuss current EMS ambulance study provided by Strategic Management Consulting (SMC)**
- **Discussion of alternatives to investigate not covered by the SMC EMS study**
- **Request for additional information or presentations desired by the committee**

Chair Floeter stated that he has not talked to the current providers to find out what they would do with their assets if the county takes over the service. Floeter will check on this and also the rental space availability by the next meeting.

Discussion held regarding the purpose of the committee and the recommendations and/or decisions expected from the members. Discussion held on the previous resolution which was submitted to the Administrative Committee and using that as a starting point to build on.

COMMITTEE DISCUSSION

Future meeting date: March 2, 2021 @ 5:30 PM

Future agenda items: current agency assets, rental space availability, draft resolution for County Board approval

ADJOURNMENT

Chair Floeter adjourned the meeting a 6:32 PM.

Submitted by,

Liz Otto
County Clerk

DRAFT

Average Run Times Report (YTD)

Run Times - Unit Notified by Dispatch to Unit En Route in Minutes

Incident Unit Notified By Dispatch To Unit En Route Range In Minutes	Number of Runs	Percent of Total Runs
	119	10.77%
0 to <1	57	5.16%
1 to <2	41	3.71%
2 to <3	87	7.87%
3 to <4	135	12.22%
4 to 5	153	13.85%
> 5	513	46.43%
	Total: 1,105	Total: 100.00%

Run Times - Unit En Route to Unit Arrived on Scene in Minutes

Incident Unit En Route To Unit Arrived On Scene Range In Minutes	Number of Runs	Percent of Total Runs
	66	5.97%
0 to <5	454	41.09%
5 to <10	222	20.09%
10 to 15	281	25.43%
> 15	82	7.42%
	Total: 1,105	Total: 100.00%

Run Times - Unit Arrived on Scene to Unit Left Scene in Minutes

Incident Unit Arrived On Scene To Unit Left Scene Range In Minutes	Number of Runs	Percent of Total Runs
	196	17.74%
0 to <5	4	0.36%
5 to <10	66	5.97%
10 to <15	240	21.72%
15 to <20	240	21.72%
20 to <25	180	16.29%
25 to <30	95	8.60%
30 to <35	42	3.80%
35 to <40	20	1.81%
40 to <45	5	0.45%
45 to <50	2	0.18%
50 to <55	5	0.45%
55 to 60	2	0.18%
> 60	8	0.72%
	Total: 1,105	Total: 100.00%

Run Times - Unit Left Scene to Unit Arrived at Destination in Minutes

Incident Unit Left Scene To Patient Arrived At Destination Range In Minutes	Number of Runs	Percent of Total Runs
	324	29.32%
0 to <5	239	21.63%
5 to <10	176	15.93%
10 to 15	90	8.14%
> 15	276	24.98%
	Total: 1,105	Total: 100.00%

Run Times - Patient Arrived at Destination to Unit Left Destination in Minutes

Incident Patient Arrived At Destination To Unit Left Destination Range In Minutes	Number of Runs	Percent of Total Runs
	1,105	100.00%
	Total: 1,105	Total: 100.00%

Average Run Times Summary Report

Avg Unit Notified to Enroute in Minutes	Avg Unit Enroute to Arrived at Scene in Minutes	Avg Unit Arrived on Scene to Left Scene in Minutes	Avg Unit Left Scene to Arrived at Destination in Minutes	Avg Unit Arrived at Destination to Unit Back In Service in Minutes	Number of Runs
6.43	7.56	21.12	14.05	8.10	1,105

Report Filters

Incident Date: is between '1/1/2020' and '12/31/2020'

Agency Name (Dagency.03): is equal to 'Berlin Emergency Medical Service'

Response Type Of Service Requested (Eresponse.05): is equal to '911 Response (Scene)'

RESOLUTION NUMBER -2020

Resolution Implementing a Countywide Ambulance Service

The County Board of Supervisors of Green Lake County, Green Lake, Wisconsin, duly assembled at its regular meeting on this 10th day of November 2020, does resolve as follows:

- 1 **WHEREAS**, in 2018 the Green Lake County Clerk received resolutions from the Towns
- 2 of Aurora in Waushara County and Nepeuskun in Winnebago County, the towns of
- 3 Princeton, Brooklyn, Seneca, St. Marie and Town of Berlin in Green Lake County,
- 4 Village of Kingston as well as the Cities of Berlin, Green Lake, and Princeton regarding
- 5 ambulance services in Green Lake County which asked for a comprehensive feasibility
- 6 study for a countywide ambulance service; and,

- 7 **WHEREAS**, Resolution 27-2018 authorized the retention of a consultant to conduct a
- 8 comprehensive feasibility study to explore the potential for a countywide ambulance
- 9 service to bring stability for emergency medical services within Green Lake County;
- 10 and,

- 11 Fiscal note is attached.

- 12 Majority vote is needed to pass.

Roll Call on Resolution No. -2020

Submitted by Administrative
Committee

Ayes , Nays , Absent , Abstain

Harley Reabe, Chair

Passed and Adopted/Rejected this 10th
day of November, 2020.

Dennis Mulder

County Board Chairman

Keith Hess

ATTEST: County Clerk
Approve as to Form:

Katie Mehn

Corporation Counsel

Brian Floeter

13 **WHEREAS**, Strategic Management & Consulting was chosen to do a comprehensive
14 study of EMS services in Green Lake County and its report has been received and
15 distributed to the County Board of Supervisors; and,

16 **WHEREAS**, the Ambulance System and EMS Operations Evaluation, Review, Findings,
17 and Recommendations (“the Study”) of Strategic Management & Consulting contains
18 information vital to an understanding of the County’s ambulance system and EMS
19 needs; and,

20 **WHEREAS**, the Study states, in part,

- 21 • “Emergency Medical Services is a tough, demanding, and necessary service in
22 today’s society. Paramedics, Emergency Medical Technicians, Emergency
23 Medical Technicians Advanced, and Emergency Medical Responders are on-call
24 around the clock to respond to anything imaginable from broken bones to heart
25 attacks, car crashes and assaults, and everything in between, even COVID-19.”
- 26 • The demographics of volunteers has aged, and in rural communities the age
27 range of volunteers is between 45 and 65 years of age. “It is currently extremely
28 difficult for rural areas to bring the people needed to keep the ambulance service
29 going” with volunteers.
- 30 • The highest population group in the County is 50-69 years, the median age is
31 45.5, and the 50-69 and above 69 years of age groups represent the highest
32 EMS utilization of resources.

33 **WHEREAS**, regionalization of EMS services in Green Lake County will allow for the
34 combination of current resources and allow for better utilization of a dwindling workforce
35 and volunteers.

36 **WHEREAS**, A countywide operated EMS System can be efficient, cost effective and
37 create a stable and efficient ambulance model that is able to more efficient and timely
38 respond to the emergency calls within the County; and,

39 **WHEREAS**, Wisconsin Statute §66.0602(3)(e)6. allows the County to exceed levy limits
40 for a countywide emergency medical system; and,

41 **WHEREAS**, municipalities may not exceed levy limits to provide EMS services, thereby
42 levy limits complicate and limit municipalities’ ability to effectively manage their budgets
43 to address the increasing costs for EMS services; and,

44 **WHEREAS**, The Administrative Committee has reviewed the Study and recommends
45 that Green Lake County create a “County municipal-based EMS Delivery Model,

46 commonly known and recognized as a ‘Third Service Model’” and utilize the third option
47 provided in the Study.

48 **NOW THEREFORE BE IT RESOLVED**, that the Green Lake County Board of
49 Supervisors hereby adopts “Option 3” in the Ambulance System and EMS Operations
50 Evaluation, Review, Findings, and Recommendations of Strategic Management &
51 Consulting.

52 **BE IT FURTHER RESOLVED**, that the effective date of this Resolution shall be July 1,
53 2021, which has a zero (\$0) dollar net impact on the County levy.

54 **BE IT FURTHER RESOLVED**, That a department, “Emergency Medical Services”, is
55 hereby created, effective July 1, 2021. The department head/director shall be
56 appointed by and report to the County Administrator. The governing committee shall be
57 the Judicial Law/Emergency Management Committee.

58 **BE IT FURTHER RESOLVED**, that the budget contained in the Fiscal Note is hereby
59 added to the 2021 County Budget.

60 **BE IT FURTHER RESOLVED**, the County Administrator shall create appropriate
61 expense/revenue accounts for the Emergency Medical Services Department.

62 **BE IT FURTHER RESOLVED**, that Supervisory and administrative staff will be licensed
63 Paramedics, with the intent that supervisory staff will fill in on shifts to maximize staffing
64 and minimize overtime.

65 **FISCAL NOTE:**

2021 EMS Budget	
Income/Revenue	
Fees/Services Rendered	
Ambulance fees: 911 Calls	\$ 1,608,750.00
Ambulance fees: Inter-facility transports	\$ 122,500.00
Funding Assistance Program (FAP)	\$ 7,500.00
Other grants	\$ 10,000.00
Donations	\$ 10,000.00
Sub-total Income/Revenue	\$ 1,758,750.00
Minus Accepting Assignment/Write-offs (58%)	\$ 933,075.00
Total Income/Revenue	\$ 825,675.00

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2021 EMS Budget Operations	
Wages and Expenses	
Administrative/Office Staff Wages	\$ 185,640.00
Field Staff Wages	\$ 876,690.00
Overtime Wages	\$ 33,500.00
Payroll Taxes	\$ 81,268.00
Wisconsin Retirement System	\$ 85,183.00
Employee Insurance Benefits	\$ 268,928.00
Sub-total Wages & Benefits	\$ 1,531,209.00
Expenses	
Staff continuing education	\$ 7,500.00
Public Relations	\$ 3,000.00
Vehicle Maintenance & Repair	\$ 35,000.00
Medical/Operating Supplies	\$ 50,000.00
Employee Hiring/recruitment/awards	\$ 5,000.00
Uniforms	\$ 10,000.00
Fuel	\$ 22,500.00
Building rents & leases	\$ 15,000.00
Utilities	\$ 15,000.00
Postage	\$ 750.00
Insurance for vehicles and worker's compensation	\$ 50,000.00
Professional Services	\$ 15,000.00
Billing Services	\$ 55,872.00
Service contracts	\$ 7,500.00
Office Supplies	\$ 3,500.00
Other expenses	\$ 5,000.00
Information Technology	\$ 7,500.00
Phones, pagers, & Office Equipment	\$ 10,000.00
Small equipment	\$ 50,000.00
Small equipment - maintenance & repair	\$ 10,000.00
Replacement Ambulance	\$ 180,000.00
Graphics/logo changes	\$ 7,500.00
Funding Assistance Program (FAP)	\$ 7,500.00
Subtotal expenses	\$ 573,122.00
Total Expenses	\$ 2,104,331.00

2021 EMS Budget Operations	
Tax Levy	
Total Wages & Expenses	\$ 2,104,331.00
total Revenue/Income	<u>\$ 825,675.00</u>
Total	\$ 1,278,656.00
EMS Tax Levy	\$ 1,278,656.00
EMS Per Capital Rate	\$ 68.00