

**GREEN LAKE COUNTY
DEPARTMENT OF HEALTH & HUMAN SERVICES**

**HEALTH & HUMAN
SERVICES**

571 County Road A

Green Lake WI 54941

VOICE: 920-294-4070

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FOX RIVER INDUSTRIES

222 Leffert St.

PO Box 69

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**Post Date:
1/13/2021**

The following documents are included in the packet for Commission on Aging Advisory Board held on Wednesday January 20, 2021

- January 20, 2021 Commission on Aging Advisory Board agenda
- November 11, 2020 Commission on Aging Advisory Board Draft Minutes
- Aging Unit Report
- 2021 Funding Budget



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Health & Human Services Commission on Aging Advisory Committee Meeting Notice	
<p>Date: January 20, 2021 Time: 10:30 AM Green Lake County Government Center Room #1159 571 County Road A Green Lake WI 54941</p>	
AGENDA	
<p>Committee Members</p> <p><i>Robert Dolgner</i> <i>Darlene Krentz</i> <i>Gloria Lichtfuss</i> <i>Parkis Waterbury</i> <i>Vacant</i></p>	<ol style="list-style-type: none"> 1. Call to Order 2. Certification of Open Meeting Law 3. Pledge of Allegiance 4. Introductions 5. Minutes: (11/18/2020) 6. 85.21 Grant 7. 2021 Aging Program Budget 8. 2022-2025 Aging Plan 9. Health & Human Services Board Report 10. Advocacy 11. Year-to-Date Program Information 12. Committee Discussion <ul style="list-style-type: none"> • Future Meeting Date/meal sign-up • Future Agenda items for action & discussion 13. Adjourn <p align="center">Kindly arrange to be present, if unable to do so, please notify our office. Sincerely, Betty Bradley, Aging/Long Term Care Unit Manager</p> <p>Due to the COVID-19 pandemic, this meeting will be conducted and available through in person attendance (6 ft. social distancing required) or audio/visual communication. Remote access can be obtained through the following link:</p> <p>Green Lake County HHS Admin is inviting you to a scheduled Zoom meeting.</p> <p>Join Zoom Meeting https://zoom.us/j/95835294569?pwd=QWJCN1daclhrVlh3VFBWR0x3SXNYQT09</p> <p>Meeting ID: 958 3529 4569 Passcode: 614242 One tap mobile +13126266799,,95835294569# US (Chicago) +19294362866,,95835294569# US (New York)</p> <p>Dial by your location +1 312 626 6799 US (Chicago) +1 929 436 2866 US (New York) +1 301 715 8592 US (Washington D.C.) +1 346 248 7799 US (Houston) +1 669 900 6833 US (San Jose) +1 253 215 8782 US (Tacoma)</p> <p>Meeting ID: 958 3529 4569 Find your local number: https://zoom.us/j/95835294569?pwd=QWJCN1daclhrVlh3VFBWR0x3SXNYQT09</p>

Please note: Meeting area is accessible to the physically disabled. Anyone planning to attend who needs visual or audio assistance, should contact the County Clerk's Office, 294-4005, not later than 3 days before date of the meeting.

COMMISSION ON AGING ADVISORY MINUTES

November 18, 2020

Present in Person: Gloria Lichtfuss, Harley Reabe, Jason Jerome

Present by Zoom: Parkis Waterbury, Betty Bradley, Kayla Yonke

Present by Phone: Darlene Krentz

Excused: Robert Dolgner

Requirements of Open Meeting Law have been met.

CALL TO ORDER:

The meeting was called to order at 10:33 a.m. by Bradley at the Green Lake County Government Center.

CERTIFICATION OF OPEN MEETING LAW: The requirements of the Open Meeting Law have been met.

PLEDGE OF ALLEGIANCE:

The Pledge of Allegiance was recited.

ACTION ON MINUTES:

Motion/second (Lichtfuss/Krentz) to approve the September 23, 2020 minutes. All ayes. Motion carried.

2021 85.21 Grant Application: Bradley explained the 85.21 grant 2021 application process and how the funding will be utilized. Total grant will be \$79,889.00 with county match of \$15,978. Bradley explained the trust fund and how we could utilize that funding also. Discussion followed. Motion/Second (Lichtfuss/Krentz) to approve the grant as written. All Ayes. Motion carried

Nutrition Program Catering: Bradley reported Berlin Senior Center and Feil's will be our catering sites for our nutrition program in 2021. Bradley stated these are the same caterers as 2020. Feil's catering will be charging \$5.84 per meal for 2021 and Berlin Senior Center which is a \$5.50 per meal. Discussion followed.

HEALTH & HUMAN SERVICES BOARD REPORT: Jerome stated the 85.21 2021 grant application was reviewed, discussed and motion was carried to accept the 2021 85.21 application from the Health and Human Services Board.

Advocacy: Bradley stated November is National caregiver month.

Year-to-Date Program Information: Bradley provided the year-to-date Program reports for Committee review. Discussion followed. The report is on file.

COMMITTEE DISCUSSION Raebe stated County Board has extended Emergency order till February.

Future Meeting Date: The next meeting of the Commission on Aging Advisory Committee will be Wednesday, January 20, 2021 at the Green Lake County Government Center at 10:30 a.m.

Future Agenda Items for Action and Discussion: 2021 Aging Budget, ADRC Presentation

Bradley adjourned the meeting at 11:00 a.m.

DRAFT

Older Americans Act Program Request for Transfer of Allocations between Funding Sources

Aging units, with the approval of the area agency and state:

Agencies may request a transfer up to 40% of their Title III C-1 funds to Title III C-2 OR from Title III C-2 to Title III C-1 (20% is initially approved).
 Agencies may request a transfer up to 30% of their Title III C-1 /C-2 funds to Title III B OR from Title III B to Title III C-1 /C-2.

NOTE: Transfers will be monitored and should be used by the service line they are being requested on.

**Requests must be made annually. An official transfer request will be sent out in March/April.
 Once a transfer has been approved and deadline passed, these funds cannot be transferred back.
 All approved transferred funds should be available after July 1st.**

Date: Budget		Agency: 360 Green Lake Co	Estimated Budget	Unapproved Transfers	Estimated Contracts
III-B Supportive Services			\$ 27,791	\$ -	\$ 27,791
III-C 1 Congregate Meals			\$ 72,488	\$ (14,498.00)	\$ 57,990
III-C 2 Home Delivered Meals			\$ 17,508	\$ 14,498.00	\$ 32,006
Nutrition Services Incentive Program (NSIP) 19-20			\$ 16,402		\$ 16,402
III-D Disease Prevention and Health Promotion Services			\$ 2,345		\$ 2,345
III-E Family Caregiver Support Program			\$ 10,796		\$ 10,796
State Alzheimer's Family And Caregiver Support Program			\$ -		\$ -
State Senior Community Services			\$ 5,736		\$ 5,736
State Elder Abuse Direct Services			\$ 10,856		\$ 10,856
State Elderly Benefit Services			\$ -		\$ -
SPAP - 19-20			\$ -		\$ -
SHIP - 19-20			\$ -		\$ -
MIPPA - 19-20			\$ -		\$ -

<input checked="" type="checkbox"/>	Transfer from C1 to C2	Amount: \$ 14,498	% of budget	20%
<input type="checkbox"/>	Transfer from C2 to C1	Amount: \$ -	% of budget	0%
<input type="checkbox"/>	Transfer from C1 to B	Amount: \$ -	% of budget	0%
<input type="checkbox"/>	Transfer from C2 to B	Amount: \$ -	% of budget	0%
<input type="checkbox"/>	Transfer from B to C1	Amount: \$ -	% of budget	0%
<input type="checkbox"/>	Transfer from B to C2	Amount: \$ -	% of budget	0%

Why is this transfer being requested?

Congregate Nutrition sites are currently closed due to the COVID Pandemic and all meals are being delivered as Homebound at this time, and projected to be so through the first quarter of 2021.

What impact will this have on the (Nutrition Program)?

Will allow the funds to be used for carry out meals for individuals who would otherwise be eating at the mealsite.

If this request has been reviewed and approved by your Nutrition Subcommittee and Governing Board enter the date of approval.

Date: _____

To be completed by GWAAR AAA Staff.

Reviewed by (Fiscal): _____ Date: _____

Reviewed by (Nutrition): _____ Date: _____

Fiscal Comments:

Nutrition Comments:

BUDGET CONTACT INFORMATION

Revision Date: 11-05-2020

AGENCY NAME
360 Green Lake Co

The excel claim form is due by the 10th of the month. Review the Submission Dates tab.
fiscal@gwaar.org

NOTE: Reminder you may have to enable editing to change Agency Name or Report Period.

Signature (optional)

REPORT PERIOD (MM/YY)
Budget

UNDER PENALTY OF PERJURY, I CERTIFY BY ELECTRONIC SIGNATURE OR TYPING IN MY NAME BELOW THAT THE INFORMATION REPORTED HERE IS TRUE AND CORRECT. I FURTHER CERTIFY THE EXPENDITURES REPORTED ARE ACCURATE SUMMARIZATIONS OF THE FINANCIAL DATA CONTAINED ON THE AGENCY'S RECORDS.

Contact Person First and Last Name:
Kayla Yonke

Contact Persons: Email and Phone Number (separate lines)
kyonke@co.green-lake.wi.us
920-294-4070

Title III-B Services
360 Green Lake Co Budget

BUDGET	\$ 27,791.00
Remaining	-

Service / Expenditure Category	Title IIIB Budget Expenses	Title IIIB/C1/C2 Unofficial Transfer Request Budget Expenses	Title IIIB Estimated Carryover Budget Expenses	CARES B Estimated Carryover Budget Expenses	Cash Match Budget Expenses	In-Kind Match Budget Expenses	SHIP or MIPPA Budget Expenses (Total)	Other Federal Budget Expenses	SCS or EBS or SPAP Budget Expenses (Total)	Other State Budget Expenses	Other Local Budget Expenses	Program Income Budget Expenses	Total Cash Budget Expenses	Total Expenses - Including In-Kind Budget
01-Administration	\$ 18,000				\$ 5,000								\$ 23,000	\$ 23,000
02-Personal Care									\$ -				\$ -	\$ -
03-Homemaker									\$ -				\$ -	\$ -
04-Chore	\$ 1,946								\$ -				\$ 1,946	\$ 1,946
05-Home-Delivered Meals		\$ -							\$ -				\$ -	\$ -
06-Adult Day Care/Health									\$ -				\$ -	\$ -
07-Case Management									\$ -				\$ -	\$ -
08-Congregate Meals		\$ -							\$ -				\$ -	\$ -
09a-Nutrition Counseling									\$ -				\$ -	\$ -
10p-Assisted Transportation		\$ -							\$ -				\$ -	\$ -
11p-Transportation		\$ -							\$ -				\$ -	\$ -
12-Legal Services	\$ 100						\$ -		\$ 6,436				\$ 6,536	\$ 6,536
13a-Nutrition Education									\$ -				\$ -	\$ -
14-Information and Assistance		\$ -							\$ -				\$ -	\$ -
23a-Health Promotion - Evidence-Based	\$ 1,000								\$ -				\$ 1,000	\$ 1,000
23b-Health Promotion - Non-Evidence-Based									\$ -				\$ -	\$ -
15s-Outreach		\$ -							\$ -				\$ -	\$ -
16a-Public Information	\$ 2,000	\$ -							\$ -				\$ 2,000	\$ 2,000
17c-Counseling									\$ -				\$ -	\$ -
17f-Training	\$ 500								\$ -				\$ 500	\$ 500
48-Support Groups									\$ -				\$ -	\$ -
18-Temporary Respite Care (III-B)									\$ -				\$ -	\$ -
19s-Medication Management									\$ -				\$ -	\$ -
20-Advocacy Leadership Development									\$ -				\$ -	\$ -
21s-Insurance/Benefits		\$ -					\$ -		\$ -				\$ -	\$ -
24-Assistive Devices/Technology							\$ -		\$ -				\$ -	\$ -
33-Consumable Supplies									\$ -				\$ -	\$ -
38-Home Repair and Modifications	\$ -								\$ -				\$ -	\$ -
40-Home Security and Safety	\$ 2,000								\$ -				\$ 2,000	\$ 2,000
42c-Recreation/ Socialization	\$ 1,245				\$ 2,000				\$ -				\$ 3,245	\$ 3,245
50-Visiting	\$ 1,000								\$ -				\$ 1,000	\$ 1,000
Total:	\$ 27,791.00	\$ -	\$ -	\$ -	\$ 7,000.00	\$ -	\$ -	\$ -	\$ 6,436.00	\$ -	\$ -	\$ -	\$ 41,227.00	\$ 41,227.00

Check (X) the corresponding box if the service is provided by other Title III funding or other funds within the county/tribe are used in which no Title III funds are expended. (Each color is a grouped category.)

X

X

X

X

X

III B To C-1:
Line 05 \$ - 0%

III B To C-2:
Line 05 \$ - 0%

C-1 To III B:
Lines 10, 11, 14, 15, 16 & 21 \$ -

C-2 To III B:
Lines 10, 11, 14, 15, 16 & 21 \$ -

New Bdgt Subject to Approval \$ 27,791.00

All approved transfer funds will become available after July 1st.

Title III-C1 Services	
360 Green Lake Co	Budget
NSIP Services	
360 Green Lake Co	Budget

BUDGET	\$ 72,488.00
Remaining	\$ -
BUDGET	\$ 16,402.00
Remaining	\$ -

Estimated Contract Dollars for a Calendar Year
*Includes C2

Service / Expenditure Category	Title III C1 Budget Expenses	NSIP Expenses Current Calendar Budget	Title III B/C1/C2 Unofficial Transfer Request Budget Expenses	Title III C1 Estimated Carryover Budget Expenses	FFCRA C1 Estimated Carryover Budget Expenses	Cash Match Budget Expenses	In-Kind Match Budget Expenses	Other Federal Budget Expenses	SCS Budget Expenses (Total)	Other State Budget Expenses	Other Local Budget Expenses	Program Income Budget Expenses	Total Cash Budget Expenses	Total Expenses - Including In-Kind Budget
05-Home-Delivered Meals	\$ 14,498		\$ (14,498)										\$ -	\$ -
08-Congregate Meals	\$ 57,890		\$ -			\$ 20,000	\$ 15,000		\$ -			\$ 15,000	\$ 92,890	\$ 107,890
09s-Nutrition Counseling													\$ -	\$ -
10p-Assisted Transportation													\$ -	\$ -
11p-Transportation													\$ -	\$ -
13s-Nutrition Education	\$ 100												\$ 100	\$ 100
14-Information and Assistance													\$ -	\$ -
15s-Outreach													\$ -	\$ -
16a-Public Information													\$ -	\$ -
21s-Insurance/Benefits													\$ -	\$ -
Total:	\$ 72,488.00	\$ -	\$ (14,498.00)	\$ -	\$ -	\$ 20,000.00	\$ 15,000.00	\$ -	\$ -	\$ -	\$ -	\$ 15,000.00	\$ 92,990.00	\$ 107,990.00

C-1 To III B:

Lines 10, 11, 14, 15, 16 & 21 **\$ -** 0%

C-1 to C-2: **\$ 14,498.00** 20%

Line 5 **\$ 14,498.00** 20%

C-2 to C-1: **\$ -**

Line 8 **\$ -**

III B to C-1: **\$ -**

Line 8 **\$ -**

New Budget Subject to Approval **\$ 57,990.00**

Additional Transfer Request Above 20%

Agencies may request additional transfers above 20% to Home Delivered Meals, not more than 40%; all additional requests will be considered within the statewide limits under the Older Americans Act. All approved transfer funds will become available after July 1st.

Title III-C2 Services	
360 Green Lake Co	Budget
NSIP Services	
360 Green Lake Co	Budget

BUDGET	\$ 17,508.00
Remaining	\$ -
BUDGET	\$ 16,402.00
Remaining	\$ -

Estimated Contract Dollars for a Calendar Year
*Includes C1

Service / Expenditure Category	Title IIIC2 Budget Expenses	NSIP Expenses Current Calendar Budget	Title IIIB/C1/C2 Unofficial Transfer Request Budget Expenses	Title IIIC2 Estimated Carryover Budget Expenses	FFCRA C2 and CARES C2 Estimated Carryover Budget Expenses	Cash Match Budget Expenses	In-Kind Match Budget Expenses	Other Federal Budget Expenses	SCS Budget Expenses (Total)	Other State Budget Expenses	Other Local Budget Expenses	Program Income Budget Expenses	Total Cash Budget Expenses	Total Expenses - Including In-Kind Budget
05-Home-Delivered Meals	\$ 17,408	\$ 16,402	\$ 14,498			\$ 30,000	\$ 2,000		\$ -			\$ 67,000	\$ 145,308	\$ 147,308
08-Congregate Meals			\$ -										\$ -	\$ -
09s-Nutrition Counseling													\$ -	\$ -
10p-Assisted Transportation			\$ -										\$ -	\$ -
11p-Transportation			\$ -										\$ -	\$ -
13s-Nutrition Education	\$ 100												\$ 100	\$ 100
14-Information and Assistance			\$ -										\$ -	\$ -
15s-Outreach			\$ -										\$ -	\$ -
16a-Public Information			\$ -										\$ -	\$ -
21s-Insurance/Benefits			\$ -										\$ -	\$ -
Total:	\$ 17,508.00	\$ 16,402.00	\$ 14,498.00	\$ -	\$ -	\$ 30,000.00	\$ 2,000.00	\$ -	\$ -	\$ -	\$ -	\$ 67,000.00	\$ 145,408.00	\$ 147,408.00

C-2 To III B: Lines 10, 11, 14, 15, 16 & 21	\$ -	0%
C-1 To C-2: Line 5	\$ 14,498.00	
III B To C-2: Line 5	\$ -	
C-2 to C-1: Line 8	\$ -	0%
New Budget Subject to Approval	\$ 32,006.00	

Agencies may request additional transfers above 20% to Congregate Meals, not more than 40%; all additional requests will be considered within the statewide limits under the Older Americans Act. All approved transfer funds will become available after July 1st.

Title III-D Services	
360 Green Lake Co	Budget

BUDGET	\$	2,345
Remaining	\$	-

Service / Expenditure Category	Title IIID Budget Expenses	Title IIID Estimated Carryover Budget Expenses	Cash Match Budget Expenses	In-Kind Match Budget Expenses	Other Federal Budget Expenses	Other State Budget Expenses	Other Local Budget Expenses	Program Income Budget Expenses	Total Cash Budget Expenses	Total Expenses - Including In-Kind Budget
23a-Health Promotion - Evidence-Based	\$ 2,345	\$ 2,251		\$ 550					\$ 4,596	\$ 5,146
Total:	\$ 2,345.00	\$ 2,251.00	\$ -	\$ 550.00	\$ -	\$ -	\$ -	\$ -	\$ 4,596.00	\$ 5,146.00

Title III-E - Caregivers of Elderly Individuals & EOD
360 Green Lake Co Budget

BUDGET	\$ 10,796.00
Remaining	\$ -

*Inc III-E 18 and Under and Disabled

Service / Expenditure Category	Title III-E Budget Expenses	Title III-E Estimated Carryover Budget Expenses	CARES E Estimated Carryover Budget Expenses	Cash Match Budget Expenses	In-Kind Match Budget Expenses	AFCSP used as Cash Match for III-E Budget Expenses	Other Federal Budget Expenses	Other State Budget Expenses	Other Local Budget Expenses	Program Income Budget Expenses	Total Cash Budget Expenses	Total Expenses - Including In-Kind Budget
64-Caregiver Case Management	\$ 2,796	\$ 2,500		\$ 4,500		\$ -				\$ 1	\$ 9,797	\$ 9,797
6501s-Caregiver Counseling											\$ -	\$ -
6502s-Caregiver Training											\$ -	\$ -
6503s-Caregiver Support Groups	\$ 1,000					\$ -					\$ 1,000	\$ 1,000
66a-Respite Care, In Home	\$ 4,000					\$ -					\$ 4,000	\$ 4,000
66b-Respite Care, Facility Based Day						\$ -					\$ -	\$ -
66c-Respite Care, Facility Based Overnight						\$ -					\$ -	\$ -
67-Supplemental Services	\$ 2,000					\$ -					\$ 2,000	\$ 2,000
69-Information & Assistance (Access Assistance)	\$ -										\$ -	\$ -
68-Information Services	\$ 1,000					\$ -					\$ 1,000	\$ 1,000
Total:	\$ 10,796.00	\$ 2,500.00	\$ -	\$ 4,500.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1.00	\$ 17,797.00	\$ 17,797.00

Check (X) the corresponding box if the service is provided by other Title III funding or other funds within the county/tribe are used in which no Title III funds are expensed. (Each color is a grouped category.)
X

State Senior Community Services		
360 Green Lake Co	BUDGET	\$ 5,736.00
	Remaining	\$ -

Service / Expenditure Category	Cash Match Expenses Budget	In-Kind Match Expenses Budget	SSCS Expenses Budget	Total Cash Expenses Budget	Total Expenses - Including In-Kind Budget
02-Personal Care				\$ -	\$ -
03-Homemaker				\$ -	\$ -
04-Chore				\$ -	\$ -
05-Home-Delivered Meals				\$ -	\$ -
06-Adult Day Care/Health				\$ -	\$ -
07-Case Management				\$ -	\$ -
08-Congregate Meals				\$ -	\$ -
09s-Nutrition Counseling				\$ -	\$ -
10p-Assisted Transportation				\$ -	\$ -
11p-Transportation				\$ -	\$ -
12-Legal Services	\$ 700		\$ 5,736	\$ 6,436	\$ 6,436
13s-Nutrition Education				\$ -	\$ -
14-Information and Assistance				\$ -	\$ -
23a-Health Promotion - Evidence-Based				\$ -	\$ -
23b-Health Promotion - Non-Evidence-Based				\$ -	\$ -
15s-Outreach				\$ -	\$ -
16a-Public Information				\$ -	\$ -
17c-Counseling				\$ -	\$ -
17t-Training				\$ -	\$ -
48-Support Groups				\$ -	\$ -
18-Temporary Respite Care (III-B)				\$ -	\$ -
19s-Medication Management				\$ -	\$ -
20-Advocacy Leadership Development				\$ -	\$ -
21s-Insurance/Benefits				\$ -	\$ -
24-Assistive Devices/Technology				\$ -	\$ -
33-Consumable Supplies				\$ -	\$ -
38-Home Repair and Modifications				\$ -	\$ -
40-Home Security and Safety				\$ -	\$ -
42c-Recreation/ Socialization				\$ -	\$ -
50-Visiting				\$ -	\$ -
Total:	\$ 700.00	\$ -	\$ 5,736.00	\$ 6,436.00	\$ 6,436.00

Elder Abuse		
360 Green Lake Co	BUDGET	\$ 10,856.00
	Remaining	\$ -

Service / Expenditure Category			Elder Abuse Expenses Budget	Total Cash Expenses Budget
Elder Abuse			\$ 10,856	\$ 10,856
Total:			\$ 10,856.00	\$ 10,856.00