



GREEN LAKE COUNTY

571 County Road A, Green Lake, WI 54941

Original Post Date: 11/05/2020

Amended Post Date:

The following documents are included in the packet for the County Board meeting on November 10, 2020:

- 1) Agenda
- 2) Draft minutes from the October 20, 2020 meeting
- 3) Ambulance study comments from Jodie Olson – City of Berlin Administrator
- 4) Resolution 20-2020 Relating to Cancellation of Outstanding Checks
- 5) Resolution 21-2020 Relating to Eliminating the HHS Administrative Assistant, the HHS Financial Manager and the Billing Specialist Positions and Creating a Financial Business Manager and Billing Specialist/Administrative Unit Coordinator Positions (HHS)
- 6) Resolution 22-2020 Resolution to Increase Pay Grade of Representative Payee Specialist on the County Wage Plan
- 7) Resolution 23-2020 Relating to 2021 Budget and 2020 Property Tax Levy
- 8) Resolution 24-2020 Resolution to Extend State of Emergency through February 19, 2021
- 9) Ordinance 17-2020 Amending Chapter 9. Board of Supervisors, Article III. – Appointed Committees and Renumber Article IV Committees Generally
- 10) Budget Adjustment (1)



Green Lake County Board of Supervisors
Meeting Notice

The Green Lake County Board of Supervisors will convene at the **Government Center** in Room #0902 in the City of Green Lake, Wisconsin and via virtual communication on Tuesday, the **10th day of November, 2020 at 6:00 PM** for the annual meeting of the Board. Business to be transacted include:

Amended AGENDA*

County Board of Supervisors

- Dist. 1 Robert Dolgner
- Dist. 2 Charles Buss
- Dist. 3 Curtis Talma
- Dist. 4 David Abendroth
- Dist. 5 Ken Bates
- Dist. 6 Brian Floeter
- Dist. 7 Charlie Wielgosh
- Dist. 8 Patricia Garro
- Dist. 9 Bill Boutwell
- Dist. 10 Sue Wendt
- Dist. 11 Harley Reabe
- Dist. 12 Robert Schweder
- Dist. 13 Don Lenz
- Dist. 14 Dennis Mulder
- Dist. 15 Katie Mehn
- Dist. 16 Joe Gonyo
- Dist. 17 Keith Hess
- Dist. 18 Richard Trochinski
- Dist. 19 Gene Thom

GREEN LAKE COUNTY
MISSION:

- 1) Fiscal Responsibility
- 2) Quality Service
- 3) Innovative Leadership
- 4) Continual Improvement in County Government

1. **Call to Order**
2. **Roll Call**
3. **Reading of the Call**
4. **Pledge of Allegiance**
5. **Minutes of 10/20/20 meeting**
6. **Announcements**
7. **Correspondence**
 - Thank you for additional Thanksgiving holiday
8. **Appearances**
 - Monthly update from County Administrator Cathy Schmit
 - Dan Williams, Strategic Management and Consulting – final ambulance study document
9. **PUBLIC HEARING – 6:30 PM**
 - Recess for Public Hearing on 2021 Budget and 2020 Property Tax Levy at 6:30 PM. Regular business will resume at the conclusion of the Public Hearing. (Due to the COVID-19 pandemic, the public is strongly encouraged to comment remotely via the Zoom chat feature)
10. **Adjourn to meeting of Committee of the Whole to discuss County Wide Ambulance Service. Regular business will resume at the conclusion of the Committee of the Whole. (Public comments are limited to electronic submissions received no later than 11/06/2020)**
11. **Resolutions**
 - * ~~Res. 20-2020 Resolution Implementing a Countywide Ambulance Service~~ **Removed from agenda**
 - Res. 20-2020 Relating to Cancellation of Outstanding Checks
 - Res. 21-2020 Relating to Eliminating the HHS Administrative Assistant, the HHS Financial Manager and the Billing Specialist Positions and Creating a Financial/Business Manager and Billing Specialist/Administrative Unit Coordinator Positions (HHS)
 - Res. 22-20 Resolution to Increase Pay Grade of Representative Payee Specialist on the County Wage Plan
 - Res. 23-20 Relating to 2021 Budget and 2020 Property Tax Levy
 - Res. 24-20 Resolution to Extend State of Emergency through February 19, 2021
12. **Ordinances**
 - Ord. 17-2020 Amending Chapter 9. Board of Supervisors, Article III. – Appointed Committees and Renumber Article IV Committees Generally
13. **Budget Adjustments**
 - Emergency Management
 - * ~~Register of Deeds (3)~~ **Removed from agenda**
14. **Committee Appointments**
15. **Departments to Report on December 15, 2020**
16. **Future Agenda Items for Action & Discussion**
17. **Adjourn**

Given under my hand and official seal at the Government Center in the City of Green Lake, Wisconsin, this 5th day of November, 2020.

Elizabeth A. Otto, Green Lake County Clerk

Due to the COVID-19 pandemic and recent surge in Green Lake County, attendance via Zoom is STRONGLY ENCOURAGED. In person access will be limited and strict adherence to 6 ft. social distancing will be enforced along with mandatory facial coverings. Remote access can be obtained through the following link:

Topic: County Board
 Time: Nov 10, 2020 06:00 PM Central Time (US and Canada)

(CONTINUED)



GREEN LAKE COUNTY
OFFICE OF THE COUNTY CLERK
Elizabeth A. Otto
County Clerk

Office: 920-294-4005
FAX: 920-294-4009

Join Zoom Meeting

<https://zoom.us/j/91028887838?pwd=eU5hbXNtazJESSE5Yb0RWVHRSaDBFQT09>

Meeting ID: 910 2888 7838

Passcode: 626171

Dial by your location

+1 312 626 6799 US (Chicago)

+1 929 436 2866 US (New York)

+1 301 715 8592 US (Germantown)

Meeting ID: 910 2888 7838

DRAFT

To be approved at the November 10, 2020 meeting

GREEN LAKE COUNTY

BOARD PROCEEDINGS

REGULAR MEETING

October 20, 2020

The Green Lake County Board of Supervisors met in regular session, Tuesday, October 20, 2020 at 6:00 PM via remote access only due to the COVID-19 pandemic for the regular meeting of the Board.

The Board was called to order by Chair Harley Reabe. Roll call taken –Present (remotely via Zoom) – 16, Present (in person) – 2, Absent – 1 (Patti Garro-District 8).

<u>Supervisor</u>	<u>Supervisor Districts</u>
Bob Dolgner	1
Charles Buss	2
Curt Talma	3
David Abendroth	4
Ken Bates	5
Brian Floeter	6
Charlie Wielgosh	7
Bill Boutwell	9
Sue Wendt	10
Harley Reabe	11
Robert Schweder	12
Don Lenz	13
Dennis Mulder	14
Katie Mehn	15
Joe Gonyo	16
Keith Hess	17
Richard Trochinski	18
Gene Thom	19

READING OF THE CALL

The Green Lake County Board of Supervisors will convene via virtual communication only at the Government Center in the City of Green Lake, Wisconsin on Tuesday the 20th day of October, 2020 at 6:00 PM for the regular meeting of the Board. Regular monthly business to be transacted includes:

- CALL TO ORDER
- ROLL CALL

DRAFT

To be approved at the November 10, 2020 meeting

READING OF THE CALL

PLEDGE OF ALLEGIANCE

MINUTES OF 09/15/20

ANNOUNCEMENTS

APPEARANCES

- Monthly update from County Administrator Cathy Schmit
- Presentation of 2021 Budget – County Administrator Cathy Schmit

RESOLUTIONS

- Resolution 18-2020 Resolution in Support of Funding for PSAP Grants
- Resolution 19-2020 Resolution Granting an Additional Paid Holiday for the 2020 Thanksgiving Holiday Break

ORDINANCES

- Ordinance 14-2020 Relating to Rezone in the Town of Green Lake – Owner: Wesley & Megan Williams
- Ordinance 15-2020 Relating to Rezone in the Town of Mackford – Owner: John Mejchar
- Ordinance 16-2020 Relating to Rezone in the Town of Berlin – Owner: Ronald Bahn

BUDGET ADJUSTMENTS

- County Clerk
- Sheriff's Office
- Administration/Highway

COMMITTEE APPOINTMENTS

DEPARTMENTS TO REPORT ON November 10, 2020

FUTURE AGENDA ITEMS FOR ACTION & DISCUSSION

AND SUCH OTHER BUSINESS AS MY PROPERLY COME BEFORE THE BOARD OF SUPERVISORS

ADJOURN

Given under my hand and official seal at the Government Center in the City of Green Lake, Wisconsin this 19th day of October, 2020.

Elizabeth A. Otto

Green Lake County Clerk

PLEDGE OF ALLEGIANCE

1. The Pledge of Allegiance to the Flag was recited.
2. A moment of silence was observed in honor of former County Board Chair Orrin Helmer who passed away on October 14, 2020. Helmer served the citizens of Green Lake County on the Board of Supervisors for 40 years from 1970 until 2010.

MINUTES OF 9/15/20 MEETING

3. *Motion/second (Wendt/Hess)* to approve the minutes of the September 15, 2020 County Board meeting with no additions or corrections. Motion carried with no negative vote.

ANNOUNCEMENTS

4. The next meeting of the County Board will take place on November 10, 2020 at 6:00 PM. The 2021 budget hearing will take place at 6:30 PM.

DRAFT

To be approved at the November 10, 2020 meeting

MONTHLY UPDATE FROM COUNTY ADMINISTRATOR CATHY SCHMIT

5. County Administrator Cathy Schmit gave an update on current activities including progress on the Heidel House, Information Technology additional duties and projects, COVID update, Highway department activities, and CARES and WEDC funding.

PRESENTATION OF 2021 BUDGET – COUNTY ADMINISTRATOR CATHY SCHMIT

6. County Administrator Cathy Schmit explained the 2021 budget and gave an overview of the summary page line by line. Schmit stated that the budget will be discussed at length and approved by the Finance Committee on October 28 at 4:30 PM. The budget will be approved by the entire County Board on November 10. Discussion held and questions answered.

RESOLUTIONS

7. Resolution 18-2020 Resolution in Support of Funding for PSAP Grants. **Motion/second (Wendt/Boutwell)** to adopt Resolution 18-2020. Roll call vote on motion to adopt Resolution 18-2020 – Ayes – 17, Nays – 0, Abstain – 0, Absent – 2 (Garro, Wielgosh marked as absent due to no audio response). Resolution 18-2020 passed as enacted.
8. Resolution 19-2020 Resolution Granting an Additional Paid Holiday for the 2020 Thanksgiving Holiday Break. **Motion/second (Buss/Mulder)** to adopt Resolution 19-2020. Supervisors Schweder and Buss urged passage of the resolution due to the extra work involved with the COVID-19 pandemic. Discussion held. Roll call vote on motion to adopt Resolution 19-2020 – Ayes – 17, Nays – 0, Abstain – 0, Absent – 2 (Garro, Wielgosh marked as absent due to no audio response). Resolution 19-2020 passed as enacted.

ORDINANCES

9. Ordinance 14-2020 Relating to Rezone in the Town of Green Lake – Owner: Wesley & Megan Williams. **Motion/second (Boutwell/Buss)** to enact Ordinance 14-2020. Roll call vote on motion to enact Ordinance 14-2020 – Ayes – 16, Nays – 0, Abstain – 1 (Lenz), Absent – 2 (Garro, Wielgosh marked as absent due to no audio response). Ordinance 14-2020 passed as enacted.
10. Ordinance 15-2020 Relating to Rezone in the Town of Mackford – Owner: John Mejchar. **Motion/second (Wielgosh/Boutwell)** to enact Ordinance 15-2020. Roll call vote on motion to enact Ordinance 15-2020 – Ayes – 18, Nays – 0, Abstain – 0, Absent – 1 (Garro). Ordinance 15-2020 passed as enacted.
11. Ordinance 16-2020 Relating to Rezone in the Town of Berlin – Owner: Ronald Bahn. **Motion/second (Buss/Boutwell)** to enact Ordinance 16-2020. Roll call vote on motion to enact Ordinance 16-2020 – Ayes – 18, Nays – 0, Abstain – 0, Absent – 1 (Garro). Ordinance 16-2020 passed as enacted.

BUDGET ADJUSTMENTS

DRAFT

To be approved at the November 10, 2020 meeting

12. County Clerk – transfer \$165.00 from County Board and Committees Print Management to the County Clerk print management to account for it correctly.
13. **Motion/second (Abendroth/Buss)** to approve the budget adjustment. Roll call vote on motion to approve – Ayes – 18, Nays – 0, Abstain – 0, Absent – 1 (Garro).
14. Sheriff’s Office – transfer \$2,600 from K9 Carryover to K9 Expenses to cover the cost of the stuffed puppy fundraiser.
15. **Motion/second (Wendt/Hess)** to approve the budget adjustment. Roll call vote on motion to approve – Ayes – 18, Nays – 0, Abstain – 0, Absent – 1 (Garro).
16. Administration/Highway – transfer \$4,439 from Administration to Highway Administration to cover the cost of office assistance.
17. **Motion/second (Mulder/Buss)** to approve the budget adjustment. Roll call vote on motion to approve – Ayes – 18, Nays – 0, Abstain – 0, Absent – 1 (Garro).

COMMITTEE APPOINTMENTS

18. Chair Reabe appointed Brian Zimmerman to the Board of Adjustment with the Board’s approval. **Motion/second (Hess/Trochinski)** to approve the appointment. Motion carried with no negative vote.

DEPARTMENTS TO REPORT ON November 10, 2020

19. Chair Reabe stated no reports will be presented in November due to the budget hearing.

FUTURE AGENDA ITEMS FOR ACTION & DISCUSSION

20. Supervisor Wielgosh encouraged cooperation among the community in regard to the COVID pandemic and working together under these stressful conditions. County Administrator Cathy Schmit thanked the Sheriff’s Office for delivering budget books to the supervisors.

ADJOURN

21. Chairman Reabe adjourned the meeting at 7:14 PM.

Respectfully Submitted,

Elizabeth Otto
County Clerk

DATE: October 22, 2020

TO: Green Lake County Board Members

FROM: Jodie Olson, City Administrator

RE: Comments on County Ambulance Feasibility Study

Thank you for considering the information and comments that I will present in this memo. I presume portions of this information will be brought forth in the final Ambulance Feasibility Study document as it was shared during the data collection process; however, I did not want to assume anything.

Our Emergency Medical Services (EMS) in Green Lake County are a great source of pride for our communities and are well-run with dedicated and talented individuals. The staff of today and volunteers of the past and present are heroes that have dedicated their time and talents to grow our services into what they are today. They have proven EMS to be a critical and vital community service that needs to continue to evolve. The work they do for the little pay they receive is both commendable and incredible. We can all be proud of our services and appreciate how they began from individual grass roots community efforts and have grown and flourished over the years.

EMS is not without challenges, but there are no stones to throw in any direction. It is a complicated system born largely in the 1960's when CPR and defibrillation developed. EMS is still in its infancy and constantly continues to improve, expand and mature. It is time to reflect on and appreciate the accomplishments to date, recognize the impending issues, opportunities and changes needed, and build upon what we have to ensure a sustainable Emergency Medical System (EMS) into the future.

I was present via Zoom for the September 15 presentation by Strategic Management Consulting to the Green Lake County Board on the draft Ambulance Feasibility Study. The EMS staff and I have fielded many questions since that initial presentation, and I realize further explanation needs to be given from the Berlin Emergency Medical Service (BEMS) and Princeton EMS (PEMS) aspect as some county board members have changed. I have written this in an attempt to provide an understanding on the history of what has transpired for board members who have not been a part of this process from the beginning. This can also serve as a refresher for other board members and clarify misinformation, rumors, speculation and separate fact vs. opinion.

GOAL OF EMS SUSTAINABILITY: The issue of EMS in Green Lake County that is being addressed is first and foremost about sustainability for the future. The ultimate goal is to provide the best pre-hospital care for Green Lake County residents possible at a reasonable cost. EMS is an ever evolving service with no room for stagnation or complacency. It is a critical service that requires planning.

BERLIN EMS HISTORY: BEMS started out in the early 1970s as a volunteer service through a grass roots effort among community members. Over the years the level of service advanced from Basic EMT to Advanced level in 1990 and then to paramedic level in 2012 where it remains today. Berlin EMS started

out as strictly a volunteer service and grew into a hybrid full-time/volunteer model to include six (6) full-time paramedics and around eighteen (18) volunteer EMTs and paramedics. Of those eighteen (18) volunteers, six (6) to eight (8) pick-up hours occasionally, while a core group of three (3) pick-up significant hours.

Initially the BEMS service area included: City of Berlin, Town of Berlin, Town of Seneca, parts of the Towns of Aurora, Warren and Nepeuskun. In 2012, BEMS and PEMS (Cities of Princeton and Green Lake, Towns of Princeton, St. Marie and Brooklyn) joined forces, and PEMS has since been managed contractually via Berlin EMS. The two services now run as one entity but are under two separate operational plans at the state level. Since 2012 Berlin/Princeton EMS serves a population of 14,531 (Green Lake County-12,998, Waushara County-1140, Winnebago County-393) in the following communities: Towns of Berlin, Seneca, Aurora, Warren (portion of), Nepeuskun (portion of), Princeton, Brooklyn, St. Marie and the Cities of Berlin, Green Lake and Princeton.

HOSPITAL SUPPORT HISTORY: Berlin EMS has had a wonderful partnership with its local hospital over the course of many years. The following are examples of that partnership which have aided in helping to grow Berlin EMS into what it is today:

EMS Director Contract: CHN provided an EMS Director without charge for around 30 years. In 2017 ThedaCare notified Berlin EMS that they were terminating the contract to provide the EMS Director. That cost for the Director then had to be absorbed into future Berlin EMS budgets.

Medical Director: CHN/ThedaCare does provide a Medical Director for the service, which is Dr. Perrault. Dr. Perrault also provides this service to Southern Green Lake County Ambulance.

Financial Support Agreement: In light of Berlin EMS expanding to the paramedic level, the hospital (then CHN) approached BEMS and requested an expansion of paramedic level service further into Green Lake County for an increased level of patient pre-hospital care. Also a consideration was the fact that since 2009, several municipalities in northern Green Lake County had expressed interest in being served by Berlin EMS and would be pleased to have paramedic level service. In addition, by 2011 Princeton EMS was suffering from staffing concerns and merging services to share staff and resources became discussions.

The decision to take on more municipalities was not a light one for Berlin EMS or Princeton EMS as there were unknowns, particularly financial. Therefore, with this request, CHN did guarantee to make up the difference for the mandated write-offs that could create a deficit for the service via a financial support agreement. This agreement was initially for five (5) years and has been renewed in various capacities since then.

Prior to the first five years of the contract being up, ThedaCare merged with CHN and the hospital management and directorship changed. Although the financial support agreement with the hospital has been extended after the initial five years, the extensions have occurred at decreasing levels of support with ThedaCare indicating their desire to discontinue the financial support agreement. Currently the

financial support agreement covers up to \$100k annually of mandated write-off deficit, which has been historically averaging \$250k annually. Participating municipalities are currently contributing approximately \$150k+ of taxpayer dollars towards annual operational ambulance costs in addition to any capital costs for equipment. Levy limits do not allow municipalities to increase their contributions towards emergency services, which create a budgeting issue as costs increase. The smaller the municipality the bigger the issue.

2016 BERLIN EMS AMBULANCE FEASIBILITY STUDY: Back in 2016, the communities in Berlin EMS collectively solicited RW Management for an Ambulance Feasibility Study which reviewed efficiencies, staffing, rates, personnel costs, equipment, future concerns, etc. The results provided various recommendations for improved efficiencies which were implemented. Furthermore, RW Management recommended the municipalities begin discussions at the county level to consider regionalization of EMS service within Green Lake County. This recommendation was made as RW Management recognized and determined that additional full-time staffing and resources were necessary to remain sustainable into the future as true volunteer systems are no longer able to attract people. RW Management further noted and understood that with restrictive municipal levy limits, budgeting adequate resources at the county level made more sense as emergency services are an exception under levy limits for counties, but not for municipalities.

2019 COUNTY AMBULANCE FEASIBILITY STUDY: In May 2018, municipalities acted on the RW Management recommendation by sending resolutions to the County Board requesting that the county consider a feasibility study of its own to look at the bigger picture of a sustainable EMS program in the county. The Towns of Princeton, Brooklyn, Seneca, St. Marie, Village of Kingston, Cities of Princeton, Green Lake and Berlin, as well as the Towns of Nepeuskun and Aurora (not Green Lake County, but both currently served by BEMS) adopted resolutions requesting the Green Lake County Board to direct a comprehensive feasibility study be performed (see attached). The County Board considered the request and authorized a feasibility study be completed. An Ambulance AdHoc committee was then created to develop an RFP for the study, bids were sent out and Strategic Management and Consulting LLC was chosen to complete the study.

SUSTAINABLE STAFFING: For Berlin and Princeton EMS, staffing remains the number one concern as we look to the future. Simply making up the difference for the mandated write-offs does little or nothing to solve an ever growing volunteer staffing issue. Berlin and Princeton EMS services cover a large territory with three stations to staff in Princeton, Berlin and Brooklyn as well as back-up rigs. There have been issues finding enough volunteers to staff all three stations 24 hrs/day as well as back-up rigs. Serving the Princeton and St. Marie area from the Brooklyn station is manageable, but not ideal. Also, not having staffing for back-up rigs leaves a healthy revenue stream on the table when inter-facility transfer requests from hospitals have to be denied due to lack of staffing.

We need a solid staffing model to ensure rigs are fully and legally staffed, including back-up rigs. Relying on a few dedicated volunteers to give thousands of hours to services each year is neither a fair nor a sustainable option. With the constant decline in volunteer staff and the risk of burnout, there is a need for full-time and part-time personnel to fill the time slots to have reliable EMS service into the future. I also believe as long as there are volunteers willing to run with the services, we should continue utilizing them to supplement staffing as well.

Proper and consistent staffing into the future requires an influx of financial resources for additional staffing and competitive wages. There is not an over abundant supply of EMS professionals therefore a competitive wage is crucial. EMS professionals deal with life or death situations and are faced with continually increasing educational and credentialing requirements, and they should be compensated fairly and competitively. The financial aspect of providing additional personnel at competitive wage rates poses the other related issue for municipalities, which is strict levy limits. Again, this is why it makes sense to look to the county as there is a levy limit exception for emergency services for counties.

EMT vs PARAMEDIC: Both EMTs and Paramedics are very valuable to any service and there is room for both. EMTs can administer CPR, oxygen and glucose while paramedics can perform more complex procedures such as inserting IV lines, administer drugs and apply pacemakers. Having a paramedic level service does NOT exclude EMTs from being part of the service. A service can have a mixture of both and still run at a paramedic level and there is still a great need for Basic and Advanced EMTs.

I have heard people say “BEMS should not be at a paramedic level”. I believe heart attack and stroke victims would differ from that opinion when they are in the back of an ambulance. Besides, even if Berlin EMS was not at a paramedic level, relying on volunteers, whether EMT or paramedic, would still create a staffing issue.

CONCLUSION: Please understand that Berlin and Princeton EMS services cover a large portion of Green Lake County and although they are able to provide service to its areas, staffing issues loom and are forecasted to be a steadily increasing problem into the future. I believe this to be a future issue for all EMS services within Green Lake County and beyond. There is an across the board nation-wide growing concern in the U.S. for volunteer services, including Fire departments. There are many, many articles written about this topic. The State of Wisconsin recognizes this to be an issue and I personally served on the *Legislative Council Study Committee on Volunteer Firefighter and Emergency Medical Technician Shortages* in 2017 chaired by Sen. Nass. This is a real issue to be concerned about for the future, especially for rural areas. “Getting by” today does not mean stability for the future.

There are over 19,000 people to serve in Green Lake County. People’s priorities of where to spend their free time has changed over the last 50 years. Volunteer numbers have dwindled not only in EMS services, but in volunteer community organizations. To depend solely on volunteers to provide pre-hospital care has become a situation that is critical and unrealistic. In an age of decreasing volunteerism and increasing expectations for better pre-hospital care, this is no longer the answer. To ensure

ambulances can have adequate and reliable response times and enough rigs staffed when and where needed, services need to look more into full-time staffing in conjunction with supplemental part-time and volunteer staffing.

This is not an issue that is going away and pushing it down the road is not the answer. EMS as we know it came to our area in the 1970's and has grown in complexity and continues to develop and change to save more lives. Communities have service expectations and deserve to have the best pre-hospital care that we can provide to them. That is not to say that cost is not a factor. It most certainly is. However, we all need to fully understand what goes into the costs and what the cost-benefit really is.

County Board members need to look at this situation from 300 feet up to determine what EMS service within the county should look like. This decision should be based on meaningful evidence and facts, not by personal opinion, pride, ego, misinformation or rumors. The County Board recognized this when they solicited an opinion from an unbiased independent contractor to weed through the facts to provide a recommendation on providing EMS service throughout Green Lake County.

I respectfully submit this information to you in hopes that it is useful in providing a more comprehensive background to the EMS concerns and will aid in any decision you bring forth for our residents.

RESOLUTION # 05212018

A RESOLUTION URGING THE GREEN LAKE COUNTY BOARD
TO EXAMINE THE OPTION FOR A
COUNTY-WIDE EMERGENCY MEDICAL SERVICE (EMS)

WHEREAS, emergency medical services are essential to the people in our community and stable funding and available personnel are essential to continue providing EMS services at current levels of service, meet future demands and sustain the system into the future; and

WHEREAS, EMS in rural areas is a complex, coordinated response and emergency medical care system requiring people and agencies to perform an essential role as part of a coordinated, tiered, and seamless system of emergency medical care; and

WHEREAS, it is well-known that recruitment and retention of emergency medical service (EMS) personnel is a serious and growing challenge, particularly for rural providers with volunteer members. This is due to many challenges including minimal compensation, increased education & training requirements, and time commitments; and

WHEREAS, EMS revenues have declined over the years due to changes in the Federal Medical reimbursement; and

WHEREAS, EMS equipment and personnel costs continue to rise; and

WHEREAS, strict levy limits imposed by the State have complicated and limited the ability for municipalities to effectively manage budgets to address increasing costs for EMS service thru the levy process; and

WHEREAS, under WI §66.0602(3)e(6) the levy limit does not apply to county levies for county-wide emergency medical systems;

NOW, THEREFORE, BE IT RESOLVED, that the Town of Nepeuskun respectfully requests the Green Lake County Board consider a county-wide ambulance system and direct a comprehensive feasibility study be performed to explore the potential for a county-wide service to bring stability for emergency medical services within Green Lake County.

BE IT FURTHER RESOLVED that a copy of this signed resolution be forwarded to the Green Lake County Clerk to be provided to the Green Lake County Board for consideration.

Passed, approved and adopted this 21st day of May, 2018.

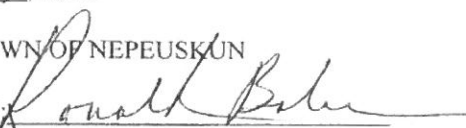
ROLL CALL VOTE:

3 AYES

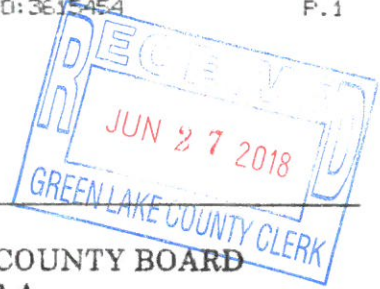
0 NAYS

0 ABSENT

TOWN OF NEPEUSKUN

BY: 
Ronald Bahn, Town Chair

ATTEST: 
Rebecca Pinnow, Town Clerk



RESOLUTION #

A RESOLUTION URGING THE GREEN LAKE COUNTY BOARD TO EXAMINE THE OPTION FOR A COUNTY-WIDE EMERGENCY MEDICAL SERVICE (EMS)

WHEREAS, emergency medical services are essential to the people in our community and stable funding and available personnel are essential to continue providing EMS services at current levels of service, meet future demands and sustain the system into the future; and

WHEREAS, EMS in rural areas is a complex, coordinated response and emergency medical care system requiring people and agencies to perform an essential role as part of a coordinated, tiered, and seamless system of emergency medical care; and

WHEREAS, it is well-known that recruitment and retention of emergency medical service (EMS) personnel is a serious and growing challenge, particularly for rural providers with volunteer members. This is due to many challenges including minimal compensation, increased education & training requirements, and time commitments; and

WHEREAS, EMS revenues have declined over the years due to changes in the Federal Medical reimbursement; and

WHEREAS, EMS equipment and personnel costs continue to rise; and

WHEREAS, strict levy limits imposed by the State have complicated and limited the ability for municipalities to effectively manage budgets to address increasing costs for EMS service thru the levy process; and

WHEREAS, under WI §66.0602(3)e(6) the levy limit does not apply to county levies for county-wide emergency medical systems;

NOW, THEREFORE, BE IT RESOLVED, that the TOWN OF ST MARIE respectfully requests the Green Lake County Board consider a county-wide ambulance system and direct a comprehensive feasibility study be performed to explore the potential for a county-wide service to bring stability for emergency medical services within Green Lake County.

BE IT FURTHER RESOLVED that a copy of this signed resolution be forwarded to the Green Lake County Clerk to be provided to the Green Lake County Board for consideration.

Passed, approved and adopted this 14 day of June, 2018.

ROLL CALL VOTE:

3 AYES

0 NAYS

0 ABSENT

TOWN OF ST MARIE

BY: [Signature] JIM KARLOVICH, Chairman

RESOLUTION # 2018-01

A RESOLUTION URGING THE GREEN LAKE COUNTY BOARD
TO EXAMINE THE OPTION FOR A
COUNTY-WIDE EMERGENCY MEDICAL SERVICE (EMS)

WHEREAS, Emergency Medical Services are essential to the people in our community and stable funding and available personnel are essential to continue providing EMS services at current levels of service, meet future demands and sustain the system into the future; and

WHEREAS, EMS in rural areas is a complex, coordinated response and emergency medical care system requiring people and agencies to perform an essential role as part of a coordinated, tiered, and seamless system of emergency medical care; and

WHEREAS, it is well-known that recruitment and retention of emergency medical service (EMS) personnel is a serious and growing challenge, particularly for rural providers with volunteer members. This is due to many challenges including minimal compensation, increased education & training requirements, and time commitments; and

WHEREAS, EMS revenues have declined over the years due to changes in the Federal Medical reimbursement; and

WHEREAS, EMS equipment and personnel costs continue to rise; and

WHEREAS, strict levy limits imposed by the State have complicated and limited the ability for municipalities to effectively manage budgets to address increasing costs for EMS service thru the levy process; and

WHEREAS, under WI §66.0602(3)e(6) the levy limit does not apply to county levies for county-wide emergency medical systems;

NOW, THEREFORE, BE IT RESOLVED, that the City of Princeton respectfully requests the Green Lake County Board consider a county-wide ambulance system and direct a comprehensive feasibility study be performed to explore the potential for a county-wide service to bring stability for emergency medical services within Green Lake County.

BE IT FURTHER RESOLVED that a copy of this signed resolution be forwarded to the Green Lake County Clerk to be provided to the Green Lake County Board for consideration.

PASSED, APPROVED, AND ADOPTED this 22nd day of May, 2018.

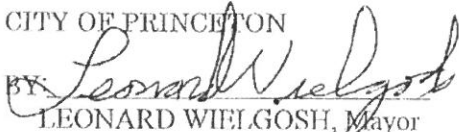
ROLL CALL VOTE:

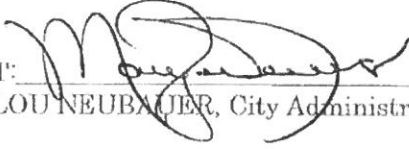
AYES

NAYS

ABSENT

CITY OF PRINCETON

BY: 
LEONARD WIELGOSH, Mayor

ATTEST: 
MARY LOU NEUBAUER, City Administrator/Clerk-Treasurer

APPROVED AS TO FORM:


DANIEL D. SONDALLE, City Attorney

RESOLUTION #18-05

A RESOLUTION URGING THE GREEN LAKE COUNTY BOARD
TO EXAMINE THE OPTION FOR A
COUNTY-WIDE EMERGENCY MEDICAL SERVICE (EMS)

WHEREAS, emergency medical services are essential to the people in our community and stable funding and available personnel are essential to continue providing EMS services at current levels of service, meet future demands and sustain the system into the future; and

WHEREAS, EMS in rural areas is a complex, coordinated response and emergency medical care system requiring people and agencies to perform an essential role as part of a coordinated, tiered, and seamless system of emergency medical care; and

WHEREAS, it is well-known that recruitment and retention of emergency medical service (EMS) personnel is a serious and growing challenge, particularly for rural providers with volunteer members. This is due to many challenges including minimal compensation, increased education & training requirements, and time commitments; and

WHEREAS, EMS revenues have declined over the years due to changes in the Federal Medical reimbursement; and

WHEREAS, EMS equipment and personnel costs continue to rise; and

WHEREAS, strict levy limits imposed by the State have complicated and limited the ability for municipalities to effectively manage budgets to address increasing costs for EMS service thru the levy process; and

WHEREAS, under WI §66.0602(3)e(6) the levy limit does not apply to county levies for county-wide emergency medical systems;

NOW, THEREFORE, BE IT RESOLVED, that the City of Berlin respectfully requests the Green Lake County Board consider a county-wide ambulance system and direct a comprehensive feasibility study be performed to explore the potential for a county-wide service to bring stability for emergency medical services within Green Lake County.

BE IT FURTHER RESOLVED that a copy of this signed resolution be forwarded to the Green Lake County Clerk to be provided to the Green Lake County Board for consideration.

Passed, approved and adopted this 8 day of May, 2018.

ROLL CALL VOTE:

6 AYES

0 NAYS

0 ABSENT

CITY OF BERLIN

BY: Richard D. Schramer
Richard D. Schramer, Mayor

ATTEST: Jodie Olson
Jodie Olson, Admin-Clerk/Treasurer

RESOLUTION #

A RESOLUTION URGING THE GREEN LAKE COUNTY BOARD
TO EXAMINE THE OPTION FOR A
COUNTY-WIDE EMERGENCY MEDICAL SERVICE (EMS)

WHEREAS, emergency medical services are essential to the people in our community and stable funding and available personnel are essential to continue providing EMS services at current levels of service, meet future demands and sustain the system into the future; and

WHEREAS, EMS in rural areas is a complex, coordinated response and emergency medical care system requiring people and agencies to perform an essential role as part of a coordinated, tiered, and seamless system of emergency medical care; and

WHEREAS, it is well-known that recruitment and retention of emergency medical service (EMS) personnel is a serious and growing challenge, particularly for rural providers with volunteer members. This is due to many challenges including minimal compensation, increased education & training requirements, and time commitments; and

WHEREAS, EMS revenues have declined over the years due to changes in the Federal Medical reimbursement; and

WHEREAS, EMS equipment and personnel costs continue to rise; and

WHEREAS, strict levy limits imposed by the State have complicated and limited the ability for municipalities to effectively manage budgets to address increasing costs for EMS service thru the levy process; and

WHEREAS, under WI §66.0602(3)e(6) the levy limit does not apply to county levies for county-wide emergency medical systems;

NOW, THEREFORE, BE IT RESOLVED, that the Town of Seneca respectfully requests the Green Lake County Board consider a county-wide ambulance system and direct a comprehensive feasibility study be performed to explore the potential for a county-wide service to bring stability for emergency medical services within Green Lake County.

BE IT FURTHER RESOLVED that a copy of this signed resolution be forwarded to the Green Lake County Clerk to be provided to the Green Lake County Board for consideration.

Passed, approved and adopted this 10 day of May, 2018.

ROLL CALL VOTE:

3 AYES

0 NAYS

0 ABSENT

Town of Seneca

BY: Joseph Formiller
Joseph Formiller, Town of Seneca Chairman

ATTEST: JoAnne Kempf
JoAnne Kempf, Seneca Town Clerk

RESOLUTION 2018-02
Town of Brooklyn
Green Lake County

A RESOLUTION URGING THE GREEN LAKE COUNTY BOARD
TO EXAMINE THE OPTION FOR A
COUNTY-WIDE EMERGENCY MEDICAL SERVICE (EMS)

WHEREAS, emergency medical services are essential to the people in our community and stable funding and available personnel are essential to continue providing EMS services at current levels of service, meet future demands and sustain the system into the future; and

WHEREAS, EMS in rural areas is a complex, coordinated response and emergency medical care system requiring people and agencies to perform an essential role as part of a coordinated, tiered, and seamless system of emergency medical care; and

WHEREAS, it is well-known that recruitment and retention of emergency medical service (EMS) personnel is a serious and growing challenge, particularly for rural providers with volunteer members. This is due to many challenges including minimal compensation, increased education & training requirements, and time commitments; and

WHEREAS, EMS revenues have declined over the years due to changes in the Federal Medical reimbursement; and

WHEREAS, EMS equipment and personnel costs continue to rise; and

WHEREAS, strict levy limits imposed by the State have complicated and limited the ability for municipalities to effectively manage budgets to address increasing costs for EMS service thru the levy process; and

WHEREAS, under WI §66.0602(3)e(6) the levy limit does not apply to county levies for county-wide emergency medical systems;

NOW, THEREFORE, BE IT RESOLVED, that the Town of Brooklyn respectfully requests the Green Lake County Board consider a county-wide ambulance system and direct a comprehensive feasibility study be performed to explore the potential for a county-wide service to bring stability for emergency medical services within Green Lake County.

BE IT FURTHER RESOLVED that a copy of this signed resolution be forwarded to the Green Lake County Clerk to be provided to the Green Lake County Board for consideration.

Passed, approved and adopted this 8th day of May, 2018.

ROLL CALL VOTE:

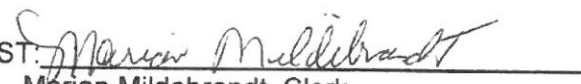
5 AYES

0 NAYS

0 ABSENT

TOWN OF BROOKLYN

BY: 
Mike Wuest, Town Chair

ATTEST: 
Marian Mildebrandt, Clerk

RESOLUTION #

1-2018

**A RESOLUTION URGING THE GREEN LAKE COUNTY BOARD
TO EXAMINE THE OPTION FOR A
COUNTY-WIDE EMERGENCY MEDICAL SERVICE (EMS)**

WHEREAS, emergency medical services are essential to the people in our community and stable funding and available personnel are essential to continue providing EMS services at current levels of service, meet future demands and sustain the system into the future; and

WHEREAS, EMS in rural areas is a complex, coordinated response and emergency medical care system requiring people and agencies to perform an essential role as part of a coordinated, tiered, and seamless system of emergency medical care; and

WHEREAS, it is well-known that recruitment and retention of emergency medical service (EMS) personnel is a serious and growing challenge, particularly for rural providers with volunteer members. This is due to many challenges including minimal compensation, increased education & training requirements, and time commitments; and

WHEREAS, EMS revenues have declined over the years due to changes in the Federal Medical reimbursement; and

WHEREAS, EMS equipment and personnel costs continue to rise; and

WHEREAS, strict levy limits imposed by the State have complicated and limited the ability for municipalities to effectively manage budgets to address increasing costs for EMS service thru the levy process; and

WHEREAS, under WI §66.0602(3)e(6) the levy limit does not apply to county levies for county-wide emergency medical systems;

NOW, THEREFORE, BE IT RESOLVED, that the Town of Princeton respectfully requests the Green Lake County Board consider a county-wide ambulance system and direct a comprehensive feasibility study be performed to explore the potential for a county-wide service to bring stability for emergency medical services within Green Lake County.

BE IT FURTHER RESOLVED that a copy of this signed resolution be forwarded to the Green Lake County Clerk to be provided to the Green Lake County Board for consideration.

Passed, approved and adopted this 9 day of May, 2018.

ROLL CALL VOTE:

3 AYES
0 NAYS
0 ABSENT



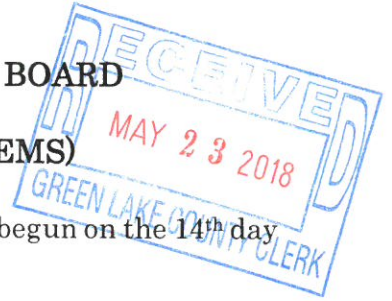
TOWN OF PRINCETON

BY: Allan Weckwerth
ALLAN WECKWERTH, CHAIRMAN

ATTEST: Jill Bartol
JILL BARTOL, CLERK

RESOLUTION NO. 1158-18.5

**A RESOLUTION URGING THE GREEN LAKE COUNTY BOARD
TO EXAMINE THE OPTION FOR A
COUNTY-WIDE EMERGENCY MEDICAL SERVICE (EMS)**



The Common Council of the City of Green Lake in regular session duly begun on the 14th day of May, 2018, does resolve as follows:

WHEREAS, emergency medical services are essential to the people in our community and stable funding and available personnel are essential to continue providing EMS services at current levels of service, meet future demands and sustain the system into the future; and

WHEREAS, EMS in rural areas is a complex, coordinated response and emergency medical care system requiring people and agencies to perform an essential role as part of a coordinated, tiered, and seamless system of emergency medical care; and

WHEREAS, it is well-known that recruitment and retention of emergency medical service (EMS) personnel is a serious and growing challenge, particularly for rural providers with volunteer members. This is due to many challenges including minimal compensation, increased education & training requirements, and time commitments; and

WHEREAS, EMS revenues have declined over the years due to changes in the Federal Medical reimbursement; and

WHEREAS, EMS equipment and personnel costs continue to rise; and

WHEREAS, strict levy limits imposed by the State have complicated and limited the ability for municipalities to effectively manage budgets to address increasing costs for EMS service through the levy process; and

WHEREAS, under WI §66.0602(3)e(6) the levy limit does not apply to county levies for county-wide emergency medical systems;

NOW, THEREFORE, BE IT RESOLVED, that the City of Green Lake respectfully requests the Green Lake County Board consider a county-wide ambulance system and direct a comprehensive feasibility study be performed to explore the potential for a county-wide service to bring stability for emergency medical services within Green Lake County.

BE IT FURTHER RESOLVED that a copy of this signed resolution be forwarded to the Green Lake County Clerk to be provided to the Green Lake County Board for consideration.

Introduced by:
George King
Council Member

Introduced by:
Steve Walker
Council Member

ROLL CALL: Ayes: 6 Nays 0 Absent 0 Abstain 0
ADOPTED this 14th day of May, 2018.

ATTEST:
Barbara L. Dugenske
Barbara L. Dugenske, Clerk

CITY OF GREEN LAKE
Jon McConnell
Jon McConnell, Mayor

RESOLUTION #

A RESOLUTION URGING THE GREEN LAKE COUNTY BOARD
TO EXAMINE THE OPTION FOR A
COUNTY-WIDE EMERGENCY MEDICAL SERVICE (EMS)

WHEREAS, emergency medical services are essential to the people in our community and stable funding and available personnel are essential to continue providing EMS services at current levels of service, meet future demands and sustain the system into the future; and

WHEREAS, EMS in rural areas is a complex, coordinated response and emergency medical care system requiring people and agencies to perform an essential role as part of a coordinated, tiered, and seamless system of emergency medical care; and

WHEREAS, it is well-known that recruitment and retention of emergency medical service (EMS) personnel is a serious and growing challenge, particularly for rural providers with volunteer members. This is due to many challenges including minimal compensation, increased education & training requirements, and time commitments; and

WHEREAS, EMS revenues have declined over the years due to changes in the Federal Medical reimbursement; and

WHEREAS, EMS equipment and personnel costs continue to rise; and

WHEREAS, strict levy limits imposed by the State have complicated and limited the ability for municipalities to effectively manage budgets to address increasing costs for EMS service thru the levy process; and

WHEREAS, under WI §66.0602(3)e(6) the levy limit does not apply to county levies for county-wide emergency medical systems;

NOW, THEREFORE, BE IT RESOLVED, that the Town of Aurora respectfully requests the Green Lake County Board consider a county-wide ambulance system and direct a comprehensive feasibility study be performed to explore the potential for a county-wide service to bring stability for emergency medical services within Green Lake County.

BE IT FURTHER RESOLVED that a copy of this signed resolution be forwarded to the Green Lake County Clerk to be provided to the Green Lake County Board for consideration.

Passed, approved and adopted this 14th day of June, 2018.

ROLL CALL VOTE:

3 AYES

0 NAYS

0 ABSENT

TOWN OF AURORA

BY: C.J. Young
C.J. Young, Chairman

ATTEST: Katie Reinbold
Katie Reinbold, Clerk

RESOLUTION 2018-3

A RESOLUTION ENCOURAGING THE GREEN LAKE COUNTY BOARD TO DIRECT AN EMERGENCY MEDICAL SERVICE (EMS) FEASIBILITY STUDY

WHEREAS, Emergency Medical Services (EMS) is essential to the communities of Green Lake County and stable funding and available personnel are essential to continue providing sustainable EMS services into the future; and

WHEREAS, Southern Green Lake County EMS is proud to be a volunteer ambulance organization serving the Town and Village of Kingston, including Dalton, the Town and Village of Marquette, the Towns of Green Lake, Manchester and Mackford and the City of Markesan; and

WHEREAS, Southern Green Lake County EMS is currently fortunate to be in a financially secure position with sufficient EMT staffing, values the local control of its service, and wishes to preserve its volunteer service status as long as practicable into the future; and

WHEREAS, the significant EMS challenge of staffing, decline in Federal Medical reimbursement, increased education and training requirements, time commitments and state imposed levy limits, that are facing rural areas across the nation and our neighboring EMS service areas are acknowledged and understood; and

WHEREAS, although Southern Green Lake County Ambulance Service area wishes to preserve its current EMS operational status as long as possible, we recognize that changing times and future circumstances may require different methods to evolve and be considered in the future; and

WHEREAS, in the spirit of being prepared for what the future may bring to EMS and acknowledging our neighboring rural EMS concerns;

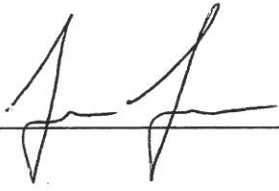
NOW THEREFORE BE IT RESOLVED, the Village of Kingston respectfully encourages the Green Lake County Board consider directing a comprehensive feasibility study on ambulance services in Green Lake County where all options can be considered, including county-wide or hybrid situation allowing Southern Green Lake County Services to remain a volunteer service as long as feasibly possible.

BE IT FURTHER RESOLVED that a copy of the signed resolution be forwarded to the Green Lake County Clerk to be provided to the Green Lake County Board for consideration.

Passed, approved and adopted this 11th day of June, 2018

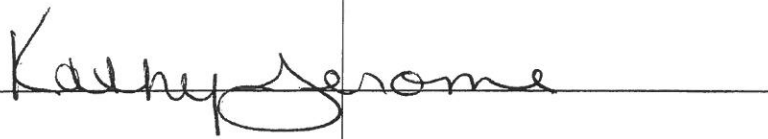
ROLL CALL VOTE:

VILLAGE OF KINGSTON

2 AYES
BY: 

PRESIDENT

0 NAYS

1 ABSENT
ATTEST: 

Clerk

1 **Resolution Number 20-2020**

2
3 **Relating to Cancellation of Outstanding Checks**

4
5 The County Board of Supervisors of Green Lake County, Green Lake, Wisconsin, duly
6 assembled at its regular meeting begun on the 10th day of November, 2020, does resolve
7 as follows:
8

9 **WHEREAS**, Fourteen checks issued by the Treasurer of Green Lake County, drawn against
10 the County’s account at Horicon Bank have not been presented for payment by the payees
11 of said checks in excess of one (1) year since said checks were issued;

12
13 **NOW, THEREFORE BE IT RESOLVED**, that said outstanding checks as listed below be
14 cancelled, and the amounts represented thereby be restored to the County’s general
15 account:
16

17	CHECK DATE	CHECK NUMBER	PAYEE	AMOUNT
18	04/18/19	196981	GAIL CRAFT	\$8.50
19	06/13/19	197778	ROBERT N GALLAGHER	\$34.56
20	06/27/19	197964	WADE S LAUNDERVILLE	\$28.76
21	07/03/19	198053	DESTINY MARTOGLIO	\$25.74
22	07/03/19	198077	WADE S LAUNDERVILLE	\$28.76
23	07/18/19	198215	MEN'S HEALTH	\$29.97
24	07/18/19	198260	RICHARD WURTZ	\$75.24
25				
26			TOTAL	\$231.53

27 **BE IT FURTHER RESOLVED**, that a copy of this resolution be furnished to the Horicon
28 Bank.
29

30 **NOTE:** The above checks contain the notation “Void after six months”
31

Roll Call on Resolution No. 20-2020

Submitted by Finance Committee:

Ayes , Nays , Absent , Abstain

/s/ Harley Reabe

Harley Reabe, Chair

Passed and Adopted/Rejected this 10th
day of November, 2020.

/s/ Brian Floeter

Brian Floeter, Vice- Chair

/s/ Dave Abendroth

Dave Abendroth

County Board Chairman

/s/ Dennis Mulder

Dennis Mulder

ATTEST: County Clerk
Approve as to Form:

/s/ Don Lenz

Don Lenz

Corporation Counsel

RESOLUTION NUMBER 21-2020

RELATING TO ELIMINATING THE HHS ADMINISTRATIVE ASSISTANT, THE HHS FINANCIAL MANAGER AND THE BILLING SPECIALIST POSITIONS AND CREATING A FINANCIAL/BUSINESS MANAGER AND BILLING SPECIALIST/ADMINISTRATIVE UNIT COORDINATOR POSITIONS (HHS)

The County Board of Supervisors of Green Lake County, Green Lake, Wisconsin, duly assembled at its regular meeting on this 10th day of November 2020, does resolve as follows:

- 1 **WHEREAS**, the current Administrative Assistant retired on September 30, 2020; and,
- 2 Fiscal note is attached.
- 3 Majority vote is needed to pass.

- Approved by Personnel Disapproved by Personnel
- Approved by Finance Disapproved by Finance

Roll Call on Ordinance No. 21-2020

Submitted by Health and Human Services Board:

Ayes , Nays , Absent , Abstain

Passed and Enacted/Rejected this 10th day of November, 2020.

Joe Gonyo, Chair

/s/ Harley Reabe
Harley Reabe, Vice-chair

/s/ Brian Floeter
Brian Floeter

County Board Chairman

Joanne Guden

ATTEST: County Clerk
Approve as to Form:

Nancy Hoffman

Corporation Counsel

Christine Schapfel

Joy Waterbury

Charlie Wielgosh

4 **WHEREAS**, upon the retirement of the Administrative Assistant, a study of the current
5 needs of the HHS Administrative Unit and overall HHS operations revealed that
6 streamlining several positions within the Administrative Unit would best fit the needs of
7 the Health and Human Services Department and County stakeholders; and,

8 **WHEREAS**, the Administrative Assistant vacancy creates an opportunity to modify the
9 Administrative Unit within the Health and Human Services Department, creating
10 efficiencies while also providing staff supervisor and program oversight; and,

11 **WHEREAS**, the HHS Director, in conjunction with input from the management team,
12 has determined that establishing a Financial/Business Manager position to oversee
13 HHD financial and business systems creates efficiencies and helps ensure all possible
14 revenue streams are optimized; and,

15 **WHEREAS**, the HHS Director, in conjunction with input from the Administrative Unit
16 staff, has determined that establishing a Billing Specialist/Administrative Unit
17 Coordinator position to provide day-to-day oversight and supervision to the
18 Administrative Unit, ensures support for staff and that the day-to-day operations of the
19 department run smoothly and effectively; and,

20 **WHEREAS**, the HHS Director has met with the County Administrator to discuss
21 consolidation of duties and the attached job descriptions, which have been approved by
22 the County Administrator.

23 **NOW, THEREFORE, BE IT RESOLVED**, that the Green Lake County Board of
24 Supervisors does hereby approve modification to the HHS Administrative Unit team
25 model by eliminating one (1) HHS Administrative Assistant, one (1) HHS Financial
26 Manager, one (1) Billing Specialist position and establishing one (1) HHS
27 Financial/Business Manager position and one (1) Billing Specialist/Administrative Unit
28 Coordinator position creating a department that is more efficient and cost effective.

29 **BE IT FURTHER RESOLVED** that the new HHS Financial/Business Manager and
30 position is created effective January 1, 2021. This position shall be placed in pay group
31 7.

32 **BE IT FURTHER RESOLVED** that the new Billing Specialist/Administrative Unit
33 Coordinator position is created effective January 1, 2021. This position shall be placed
34 in pay group 10.

35 **BE IT FURTHER RESOLVED** that the HHS Director shall place the new HHS
36 Financial/Business Manager and Billing Specialist/Administrative Unit Coordinator
37 positions into the 2021 County Budget as shown in the fiscal note in this Resolution.

38 FISCAL NOTE:

Current For 2021							
	Wage	Annual Wage	Retirement	Social Security	Health Insurance	Total Fringe	Wage & Fringe
Admin Assistant	\$ 29.41	\$ 61,172.80	\$ 4,129.16	\$ 4,679.72	\$ 25,295.00	\$ 34,103.88	\$ 95,276.68
Billing Specialist #13	\$ 22.22	\$ 46,217.60	\$ 3,119.69	\$ 3,535.65	\$ 18,353.00	\$ 25,008.33	\$ 71,225.93
Financial Manager #12	\$ 25.14	\$ 52,291.20	\$ 3,529.66	\$ 4,000.28	\$ 25,295.00	\$ 32,824.93	\$ 85,116.13
							\$ 251,618.75
Potential for 2021							
	Wage (90% of Midpoint)	Annual Wage	Retirement	Social Security	Health Insurance	Total Fringe	Wage & Fringe
Admin Assistant	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Billing Specialist/ Admin Coordinator #10	\$ 27.71	\$ 57,636.80	\$ 3,890.48	\$ 4,409.22	\$ 18,353.00	\$ 26,652.70	\$ 84,289.50
Financial/Business Manager #7	\$ 34.45	\$ 71,660.16	\$ 4,837.06	\$ 5,482.00	\$ 25,295.00	\$ 35,614.06	\$ 107,274.22
				\$ 60,055.03			

GREEN LAKE COUNTY JOB DESCRIPTION

TITLE: Financial & Business Manager

DEPARTMENT: HEALTH & HUMAN SERVICES/Administrative Unit

LOCATION: GOVERNMENT CENTER

SUPERVISOR: DIRECTOR

SUMMARY:

This position is responsible for financial/administrative matters as they relate to the business of Health & Human Services. This position is responsible for preparing and monitoring the annual Health & Human Services budget in cooperation with the Human Services Director. This position oversees the processing of all Health & Human Services expenses and revenues, and ensures that all state and federal reporting requirements are met. This position manages all aspects of general HHS office operations as well as oversight of staff within the Administrative Unit. Position often involves working above and beyond regular work hours to accomplish the essential job functions.

DUTIES AND RESPONSIBILITIES:

- Coordinate and oversee all department financial reporting and billing with financial team staff in consultation with the Director. Prepare and submit financial and statistical reports and surveys required for compliance with state and federal programs and for Human Services Committee review.
- Development and management of the Department's annual budget by providing direct budgetary/performance financial analysis, forecasts and trending information to the Director. Coordinate with the county's finance Department and County Administrator on aspects of budget process and development.
- Conduct monthly/annual reconciliations as required. Monitor the financial status of the department. Prepare any budgetary adjustments and year-end accruals and budget addendums. Monitor general operations to assure compliance with applicable laws, administrative directives, Medicaid programs and insurance companies' requirements.
- Provides to the Director overall assistance in all phases of agency operations.
- Assists in recruiting, interviewing, selection and training Unit staff while fostering growth in professional practice.
- Ensures a current, innovative, and collaborative practice environment for staff.
- Assignment of tasks within the Administrative Unit as needed.
- Recording Minutes for Human Services Board, Advisory Committees and the Director.

- Assists in preparing Board and Committee Agendas.
- Provide managers and staff with fiscal information to aid in program development and management in a timely and professional manner.
- Establishes contracts with vendors/providers. Maintains files on contracted vendors/providers including supporting documents and necessary attachments.
- Schedule, create agenda's and facilitate HHS Financial Meeting's. Attend and/or facilitate meetings with Department heads. This includes collaborating with community partner's, agencies and groups. Assists in grant writing and reporting,
- Participate in the Department's annual audit with the county auditing firm and the Offices of the County Clerk and County Administrator.
- Recognize areas of Department operations that are inefficient and develop new procedures or recommend system design changes to promote efficiency.
- Assist in the development and management of the Department's internal management/data/financial systems and their coordination with the State and any other required outside systems.
- Attend local, regional, and state meetings, trainings and conferences beneficial to the financial operations of the agency.
- Oversee General Administrative Operations, works closely with County Administrator County Clerk, Director, Unit Managers, etc. on the day-to-day business operations within the Department of Health & Human Services
- Perform other duties as assigned by the Director.

SKILLS AND ABILITIES:

Knowledge of general ledger accounting procedures. Computer familiarity and operational skills including Excel spreadsheets and other related software. Written, oral and interpersonal skills. Skill in researching, analyzing, interpreting and understanding complex guidelines such as financial, billing and audit requirements. Ability to facilitate a team environment and make decisions to meet required program time lines. Ability to manage and prioritize work responsibilities and develop organizational practices and procedures. Ability to promote a harmonious relationship with others, including but not limited to outside agencies and county departments. Ability to provide effective leadership and direct the work of others. Ability to perform duties and follow policies and procedures independent of direct supervision.

QUALIFICATIONS:

EDUCATION: Bachelor's Degree in accounting is required

EXPERIENCE / JOB KNOWLEDGE: Experience in financial management, including governmental and general ledger accounting is required.

WORKING CONDITIONS:

PHYSICAL DEMANDS: About 80% of the time is spent in sedentary work activities in an office environment using computer equipment as well as other office machines. 15% of the time is spent moving between offices, attending state and regional meetings, trainings and conferences. 5% of the time is spent in low lifting activities (up to 10 pounds) or kneeling, climbing, bending/twisting, reaching, and low to medium carrying. In unusual or non-routine situations, it may be required to stoop, crawl, run, swim, grapple, climb, and medium lifting (20-40 pounds).

This is a public service position, and employee is required to be courteous, cooperative and respectful at all times with the public and clients; also establishes and maintains a courteous and cooperative and respectful working relationship with other employees, supervisors and public officials.

This position description has been prepared to assist in defining job responsibilities, physical demands, working conditions and needed skills. It is not intended as a complete list of job duties, responsibilities and/or essential functions. This description is not intended to limit or modify the rights of any supervisor to assign, direct, and control the work of employees under supervision. The county retains and reserves any and all rights to change, modify, amend, add to or delete from, any section of this document as it deems, in its' judgment, to be proper.

9/25/2020

GREEN LAKE COUNTY JOB DESCRIPTION

TITLE: BILLING SPECIALIST/**ADMINISTRATIVE UNIT COORDINATOR**

DEPARTMENT: HEALTH & HUMAN SERVICES/ADMINISTRATIVE UNIT

LOCATION: GOVERNMENT CENTER

SUPERVISOR: FINANCIAL/BUSINESS MANAGER

SUMMARY:

The Billing Specialist/Administrative Coordinators goal is to focus on maximizing clinic revenue through timely, accurate client and insurance billing, claims, and collections while supervising the daily administrative functions of the Unit and staff. Additional goals include: 1) customer service skills in helping clients understand their financial responsibilities and expediting collection of their payments and balances, and 2) supporting office administrative staff and other Units.

DUTIES AND RESPONSIBILITIES:

- Submits insurance claims electronically and on paper accurately
- Verifies and authorizes client insurances
- Enters and verifies client information, EOPs and other billing data with accuracy to prevent reimbursement delays
- Provides Customer Service to from clients and insurers about coverage, charges and payments
- Posts all payments accurately by line
- Corrects client account errors and re-bills older claims
- Assists in determining which client accounts are sent to collections and which balances are written off in a timely manner.
- Provides guidance to outside collection agencies
- Reviews daily insurance EOBs, checks, and other correspondence for action plans
- Conducts billing analysis to ensure high collection and low error rates
- Assists administrative staff in making client appointments, checking in clients, taking payments and dealing with cancellations and no-shows
- Assist with bank deposits and accounts receivable functions
- Assists with implementing billing policies, practices, procedures and controls
- Helps in identifying and preventing financial risks and fraud
- Enter Home Delivered and Congregate Meal assessment and re-assessments into WellSky
- Enter monthly meal counts into WellSky

- Prepare and send monthly Home Delivered and Congregate donation letters
- Assists in recruiting, interviewing, selection and training Unit staff while fostering growth in professional practice.
- Ensures a current, innovative, and collaborative practice environment for staff.
- Plan, organize and assist with everyday staff functions in the administrative Unit
- Ensures coverage for reception and other critical clerical functions.
- Assists with audit support as necessary
- Assign and review work of administrative staff.
- Provides supervision of personnel within the Administrative Unit.
- Scheduling, creating agenda's and running staff meetings. Attend meetings with other staff and Department heads. Assist in grant writing and reporting.
- Recording Minutes for Advisory Committee Meetings as Needed
- Other duties and needed and assigned

SKILLS AND ABILITIES:

- Skill in the use of general office equipment, including but not limited to, Computer terminal, calculator, copy machine, and fax machine
- Solid understanding of insurance principles, terminology and regulations that affect healthcare billing and coding
- Adherence to HIPAA regulations, medical law, and ethics
- Knowledge of ICD-10 coding
- Understanding of Medicare, Medicaid, and other government insurance programs
- Comprehensive skills in client and insurance billing, invoicing, and insurance claim processing
- Solid verbal and written communication skills with ability to communicate professionally with clients and others
- Critical thinking skills and ability to research and resolve financial problems
- Detail oriented and ability to prioritize work
- Performs job duties with actions that display critical thinking, responsibility, maturity, diplomacy and attention to detail.
- Shows respect to others opinions and considers other options.
- Ability to provide effective leadership and direct the work of others.

QUALIFICATIONS:

EDUCATION: Billing/data entry experience desirable. Prefer minimum of an Associate's Degree in accounting or related field.

EXPERIENCE / JOB KNOWLEDGE: Two or more years of accounting experience. Must present a positive and professional image to the public/co-workers and have excellent customer relation skills. Must have basic everyday living skills, basic computer skills and knowledge of computer software, the ability to follow complex oral and written directions, good knowledge of office terminology, procedures and equipment of business, arithmetic and English, ability to type at a reasonable rate of speed, and have specific knowledge of clerical and accounting practices. **Supervisory experience is preferred.**

WORKING CONDITIONS:

PHYSICAL DEMANDS: Over 75% of the time is spent hearing, using near vision, sitting and using low fingering (writing). Approximately 10% of time is spent walking, standing, feeling, talking, using far vision, low lifting, low handling, and keyboarding. In unusual situations it is necessary to stoop, kneel, crouch, balance, bend or twist, reaching, medium lifting, and medium carrying.

Management's assignment of essential functions is not designed to limit the manner in which duties may be accomplished. Management shall comply with all applicable workplace laws and shall communicate with any employee with a disability to determine the availability of a reasonable accommodation(s) to allow the employee to perform the essential functions of the job.

ENVIRONMENTAL DEMANDS: Nearly 100% of the work done by this position is inside.

This is a public service position, and employee is required to be courteous, cooperative and respectful at all times with the public and clients; also establishes and maintains a courteous and cooperative and respectful working relationship with other employees, supervisors and public officials.

This position description has been prepared to assist in defining job responsibilities, physical demands, working conditions and needed skills. It is not intended as a complete list of job duties, responsibilities and/or essential functions. This description is not intended to limit or modify the rights of any supervisor to assign, direct, and control the work of employees under supervision. The county retains and reserves any and all rights to change, modify, amend, add to or delete from, any section of this document as it deems, in its' judgment, to be proper.

September 25, 2020

RESOLUTION NUMBER 22-2020

Resolution to Increase Pay Grade of Representative Payee Specialist on the County Wage Plan

The County Board of Supervisors of Green Lake County, Green Lake, Wisconsin, duly assembled at its regular meeting on this 10th day of November 2020, does resolve as follows:

- 1 **WHEREAS**, on February 19, 2019, the County Board created the position of
- 2 Representative Payee Specialist position; and,
- 3 **WHEREAS**, the employee who holds the position will be retiring in December 2020;
- 4 and,
- 5 Fiscal note is attached.
- 6 Majority vote is needed to pass.

- Approved by Personnel Disapproved by Personnel
- Approved by Finance Disapproved by Finance

Roll Call on Ordinance No. 22-2020

Submitted by Health and Human Services Board:

Ayes , Nays , Absent , Abstain

Passed and Enacted/Rejected this 20th day of October, 2020.

Joe Gonyo, Chair

/s/ Harley Reabe
Harley Reabe, Vice-chair

/s/ Brian Floeter
Brian Floeter

County Board Chairman

Joanne Guden

ATTEST: County Clerk
Approve as to Form:

Nancy Hoffman

Corporation Counsel

Joy Waterbury

Christine Schapfel

Charlie Wielgosh

7 **WHEREAS**, upon a vacancy in a position County Administrative Policy Manual requires
8 the Department Head to review the position “to ensure the position is properly
9 designated within the County’s pay structure”; and,

10 **WHEREAS**, when the position was created in 2019, the job description was developed
11 using the Social Security Administration’s representative payee guide for collective
12 accounts. The guide is the handbook for collective accounts serving consumer who are
13 beneficiaries of Social Security, Supplemental Security and Wisconsin supplemental
14 security funds; and,

15 **WHEREAS**, the Representative Payee Specialist oversees a large monthly checking
16 account and acts as a representative payee, handling daily financial transactions and
17 personal budget decisions for over 80 member consumers; and,

18 **WHEREAS**, the Representative Payee Specialist ensures all Social Security
19 Administration fund balance eligibility standards are met and all Social Security
20 Administration recordkeeping and reporting requirements are completed on-time for
21 each member consumer; and,

22 **WHEREAS**, a review of the position shows that the above job duties require a high level
23 of skill and accuracy when assisting consumers with their budgets and balancing
24 numerous accounts and those duties compare to other Health and Human Services
25 Department positions such as Economic Support and Child Support Specialists which
26 are found in pay grade 14 on the County Wage Plan.

27 **NOW THEREFORE BE IT RESOLVED**, that effective January 1, 2021, the position of
28 Representative Payee Specialist shall be placed in pay grade 14 on the County Wage
29 Plan.

30 **BE IT FURTHER RESOLVED**, that the County Administrator and the Health and
31 Human Services Department Director shall place in the 2021 budget the salary and
32 fringes reflected in the increase to pay grade 14 for the Representative Payee Specialist
33 position in the 2021 county budget.

34 **FISCAL NOTE:** Savings are realized from downgrading the Book Keeper and
35 Supported Employment Coordinator positions in the Wage Plan due to impending
36 retirements and review of the job descriptions and their placement within the County
37 wage structure as required by the Administrative Policy Manual.

2021 Fox River Industries Restructure Fiscal Note

Committee: Human Service Board

Current For 2021								
Pay Group	Position Title	Wage	Annual Wage	Retirement	Social Security	Health Insurance	Total Fringe	Wage & Fringe
13	Book Keeper #13	\$ 24.67	\$ 51,313.60	\$ 3,463.67	\$ 3,925.49	\$ 26,613.00	\$ 34,002.16	\$ 85,315.76
11	Supported Employment Coordinator #11	\$ 28.15	\$ 58,552.00	\$ 3,952.26	\$ 4,479.23	\$ 26,613.00	\$ 35,044.49	\$ 93,596.49
16	Representative Payee Specialist #16	\$ 19.80	\$ 41,184.00	\$ 2,779.92	\$ 3,150.58	\$ 26,613.00	\$ 32,543.50	\$ 73,727.50
	Total		\$ 151,049.60	\$ 10,195.85	\$ 11,555.29	\$ 79,839.00	\$101,590.14	\$ 252,639.74
Proposed for 2021								
Pay Group	Position Title	Wage	Annual Wage	Retirement	Social Security	Health Insurance	Total Fringe	Wage & Fringe
14	Book Keeper #14	\$ 20.73	\$ 43,112.16	\$ 2,910.07	\$ 3,298.08	\$ 26,613.00	\$ 32,821.15	\$ 75,933.31
13	Supported Employment Coordinator #13	\$ 22.29	\$ 46,369.44	\$ 3,129.94	\$ 3,547.26	\$ 26,613.00	\$ 33,290.20	\$ 79,659.64
14	Representative Payee Specialist #14	\$ 20.73	\$ 43,118.40	\$ 2,910.49	\$ 3,298.56	\$ 26,613.00	\$ 32,822.05	\$ 75,940.45
	Total		\$ 132,600.00	\$ 8,950.50	\$ 10,143.90	\$ 79,839.00	\$ 98,933.40	\$ 231,533.40
			Total Cost Savings	\$ 21,106.34				
* All Wages are based on 7-1-2020 Wage Plan								

RESOLUTION NUMBER 23-2020

Relating to 2021 Budget and 2020 Property Tax Levy

1 The County Board of Supervisors of Green Lake County, Green Lake, Wisconsin, duly
2 assembled at its annual meeting begun on the 10th day of November 2020, does resolve
3 as follows:

4
5 **WHEREAS**, the several departments of Green Lake County Government have prepared
6 estimates of revenues and expenditures for their respective departments for 2021 in
7 coordination with their governing committees; and

8
9 **WHEREAS**, the County Administrator has reviewed each of these estimates in detail and
10 made such adjustments as deemed necessary and appropriate; and

11
12 **WHEREAS**, the County Administrator along with the Finance Committee of the County
13 Board of Supervisors has reviewed each of these estimates in detail and made such
14 additional adjustments as deemed necessary and appropriate.

15
16 **NOW, THEREFORE, BE IT RESOLVED**, that the attached budget for Green Lake County
17 for 2021 be adopted; and

18
19 **BE IT FURTHER RESOLVED**, that the allowable unused levy from previous years in the
20 amount of \$0 be included in the full property tax levy below; and

21
22 **BE IT FURTHER RESOLVED**, that a property tax of \$15,006,433 be apportioned among
23 the sixteen (16) municipalities in accordance with ratios provided by the Wisconsin
24 Department of Revenue.

Majority vote is needed to pass.

Roll Call on Resolution No. 23-2020

Submitted by Finance Committee:

Ayes , Nays , Absent , Abstain

/s/ Harley Reabe

Harley Reabe, Chair

Passed and Adopted/Rejected this 10th
day of November 2020.

/s/ Brian Floeter

Brian Floeter

County Board Chairman

/s/ David Abendroth

David Abendroth

/s/ Dennis Mulder

ATTEST: County Clerk

Dennis Mulder

/s/ Don Lenz

Approve as to Form: Corporation Counsel

Don Lenz

RESOLUTION NUMBER 24-2020

**Resolution Declaring State of Emergency in Green Lake County
Regarding COVID-19 through February 19, 2021**

The County Board of Supervisors of Green Lake County, Green Lake, Wisconsin, duly assembled at its regular meeting on this 10th day of November 2020, does resolve as follows:

- 1 **WHEREAS**, in December 2019, a novel strain of the coronavirus now named
- 2 Coronavirus Disease 2019 (COVID-19) was detected and has spread through many
- 3 countries, including the United States; and
- 4 **WHEREAS**, the World Health Organization declared a Public Health Emergency of
- 5 International Concern; and the United States Department of Health and Human
- 6 Services declared a Public Health Emergency; and
- 7 Majority vote is needed to pass.

Roll Call on Resolution No. 24-2020

Submitted by: Administrative
Committee

Ayes , Nays , Absent , Abstain

/s/ Harley Reabe

Harley Reabe, Chair

Passed and Adopted/Rejected this 10th
day of November, 2020.

/s/ Keith Hess

Keith Hess

/s/ Dennis Mulder

County Board Chairman

Dennis Mulder

ATTEST: County Clerk
Approve as to Form:

/s/ Katie Mehn

Katie Mehn

Corporation Counsel

/s/ Brian Floeter

Brian Floeter

8 **WHEREAS**, on March 13, 2020, President Donald Trump declared the ongoing
9 Coronavirus Disease 2019 (COVID-19) pandemic of sufficient severity and magnitude
10 to warrant an emergency declaration for all states, tribes, territories, and the District of
11 Columbia pursuant to section 501 (b) of the Robert T. Stafford Disaster Relief and
12 Emergency Assistance Act, 42 U.S.C. 5121-5207 (the “Stafford Act”).

13 **WHEREAS**, Green Lake County currently has 785 confirmed positive COVID-19 cases
14 and 118 probable cases. The case rate is 1200 per 100,000 people, is considered to be
15 very high, and cases are expected to continue rising. Cases have doubled from
16 September to October. Thirteen percent (13%) of confirmed cases are currently active,
17 and as of October 30, 2020, the County experienced four (4) deaths, all in the month of
18 October. The rise of cases and the four deaths constitute a condition within the County
19 posing an imminent threat of a disaster within the meaning of Chapter 323 of the
20 Wisconsin Statutes that could impair medical care, health protection, and other critical
21 systems of Green Lake County; and

22 **WHEREAS**, the following chart shows the confirmed cases from March through October
23 30, 2020; and



24 **WHEREAS**, declaring a state of emergency will facilitate and expedite the use of all
25 available resources to protect persons from the impacts of the spread of COVID-19
26 while ensuring continuity of critical operations within Green Lake County.

27 **NOW THEREFORE BE IT RESOLVED**, the Green Lake County Board of Supervisors,
28 under the power vested in it by Wis. Stat. §323.11, hereby declares a state of
29 emergency in Green Lake County.

30 **BE IT FURTHER RESOLVED**, the state of emergency shall last until February 19,
31 2021, unless rescinded sooner by a Resolution of the County Board.

32 **BE IT FURTHER RESOLVED**, that if the Health and Human Services Department
33 deems it necessary to make use of volunteer health care practitioners, the Health Office
34 shall notify the state department of health services.

35 **BE IT FURTHER RESOLVED**, that the County Board Chair and County Administrator
36 have joint authority to grant limited exceptions to current County policies and ordinances
37 which deal with employment, daily operation and function of County facilities where it is
38 the best interest of the county for the purpose of building and facility safety, employee
39 policies and procedures, internal county operation and functions during the COVID-19
40 pandemic. All exceptions should be consistent with Wis. Ch. 323 (Emergency
41 Management), any State or Federal legislation connected with the COVID-19 pandemic,
42 and based on best practices as recommended by the CDC, WI DHS and the Green
43 Lake County Health Department.

44 **BE IT FURTHER RESOLVED**, that the County Board Chair and County Administrator
45 have joint authority to draft policies and procedures that are necessary to protect the
46 public who enter and employees who work in County buildings and facilities from the
47 spread of COVID-19, and shall consider all available state and federal guidance and
48 recommendations for the County's facilities to continue providing government services
49 to the public and protecting County employees.

50 **BE IT FURTHER RESOLVED**, if the County Board Chair is unable to perform the duties
51 under this resolution, the power to make decisions shall lie with the County Board Vice-
52 chair.

53 **BE IT FURTHER RESOLVED**, if the County Administrator is unable to perform the
54 duties under this resolution, the power to make decisions shall lie with the Corporation
55 Counsel.

56 **BE IT FURTHER RESOLVED**, so long as the meeting is consistent with the
57 requirements of open meetings, the County Board or its committees may conduct
58 electronic meetings for conducting County business.

59 **BE IT FURTHER RESOLVED**, that all policies and directives enacted under Resolution
60 04-2020, Resolution 09-2020, Resolution 13-2020 and Resolution 14-2020 shall
61 continue in effect until the expiration of this declaration, unless the policy has a sunset
62 date set by state or federal law, then the policy shall expire based on state or federal
63 law.

64 **FISCAL NOTE:** all appropriations under all emergency declarations shall not exceed
65 \$290,000 and shall be remitted from the contingency fund.

ORDINANCE NO. 17-2020

Amending Chapter 9. Board of Supervisors, Article III. – Appointed Committees and Renumber Article IV Committees Generally.

The County Board of Supervisors of Green Lake County, Green Lake Wisconsin, duly assembled at its regular meeting begun on the 10th day of November 2020, does ordain as follows:

- 1 **WHEREAS**, The Green Lake County Board created a Land Information Council by
- 2 Resolution 28-2010 as an appointed committee; and
- 3 **WHEREAS**, The Green Lake County Board amended Chapter 9 by Ordinance 4-2017
- 4 to include the Land Information Counsel in Article III, Appointed Committees; and

$\frac{3}{4}$ Majority vote
No fiscal impact

Roll Call on Ordinance No. 17-2020

Submitted by Administrative
Committee:

Ayes , Nays , Absent , Abstain

/s/ Harley Reabe

Harley Reabe, Chair

Passed and Enacted/Rejected this 10th
day of November, 2020.

/s/ Dennis Mulder

Dennis Mulder

/s/ Keith Hess

Keith Hess

County Board Chairman

/s/ Katie Mehn

Katie Mehn

ATTEST: County Clerk
Approve as to Form:

/s/ Brian Floeter

Brian Floeter

Corporation Counsel

6 **WHEREAS**, When the County Board revised its rules of order, Chapter 9, by Ordinance
7 11-2018, the Land Information Council was inadvertently left out of the section on
8 appointed committees and no longer appears in the Code of Ordinances,

9 **WHEREAS**, This Ordinance is to correct the mistake and oversight and place the Land
10 Information Council in the appointed committee section of the County Board Rules.

11 **NOW, THEREFORE, THE COUNTY BOARD OF SUPERVISORS OF THE COUNTY**
12 **OF GREEN LAKE DOES ORDAIN AS FOLLOWS:**

13 Section 1. Green Lake County Ordinance, No. 11-2018, adopted by the Green Lake
14 County Board of Supervisors on April 17, 2018 is hereby amended as follows:

15 Renumber Article IV, §9-41 Committee membership and vacancies to §9-42

16
17 Renumber Article IV, §9-42 through §9-59. (Reserved) to §9-43 – 9-59 (Reserved).

18
19 Create §9-41, Land Information Council

20
21 §9-41. Land Information Council

22
23 A. The Land Information Council shall consist of not less than 8 members and shall
24 include the register of deeds, the treasurer/real property lister, and the following members
25 appointed by the County Board for a one-year term or until a successor has been
26 appointed and confirmed:

- 27 1. A member of the County Board.
- 28 2. A representative of the land information office.
- 29 3. A realtor or a member of the Realtors Association employed within the county.
- 30 4. A public safety or emergency communications representative employed within the
31 county.
- 32 5. The county surveyor or a professional land surveyor employed within the county.
- 33 6. Any other members of the County Board or public that the County Board designates.

34
35 B. Notwithstanding par. (A), if no person is willing to serve under par. (A) 3., 4., or 5., the
36 County Board may create or maintain the Land Information Council without the member
37 designated under par. (A) 3., 4., or 5.

38
39 C. The Land Information Council shall review the priorities, needs, policies, and
40 expenditures of the land information office established by the County Board and advise the
41 County Board on matters affecting the land information office.

42
43 Section 2. This ordinance shall become effective upon passage and publication.

44 Section 3. The repeal and recreation of any section herein shall not have any effect on
45 existing litigation and shall not operate as an abatement of any action or proceeding then
46 pending or by virtue of the repealed sections.

47 Section 4. All ordinances and parts of ordinances in conflict herewith are hereby
48 repealed.

GREEN LAKE COUNTY

Notice of Budgetary Adjustment

Unanticipated Revenue or Expense Increase or Decrease Not Budgeted

Date: October 5, 2020
 Department: Emergency Management
 Amount: \$7,336.00
 Budget Year Amended: 2020

Source of Increase / Decrease and affect on Program:
 (If needed attached separate brief explanation.)

State Hazardous Materials Equipment Grant. Equipment used for hazardous material incident emergency response.

Revenue Budget Lines Amended:

Account #	Account Name	Current Budget	Budget Adjustment	Final Budget
20-100-18-43528-000-000	Computer & Hazmat Respor	\$ -	\$ 7,336.00	\$ 7,336.00
				\$ -
				\$ -
				\$ -
Total Adjustment			\$ 7,336.00	

Expenditure Budget Lines Amended:

Account #	Account Name	Current Budget	Budget Adjustment	Final Budget
20-100-18-52812-533-000	Computer & Hazmat Respor	\$ -	\$ 7,336.00	\$ 7,336.00
		\$ -		\$ -
		\$ -		\$ -
				\$ -
				\$ -
				\$ -
Total Adjustment			\$ 7,336.00	

Department Head Approval: Dany V. Podall

Date Approved by Committee of Jurisdiction: 10-14-20

Following this approval please forward to the County Clerk's Office.

Date Approved by Finance Committee: 10/28/20

Date Approved by County Board: _____

Per WI Stats 65.90(5)(a) must be authorized by a vote of two-thirds of the entire membership of the governing body.

Date of publication of Class 1 notice of budget amendment: _____