

## FINANCE COMMITTEE

October 28, 2020

The meeting of the Finance Committee was called to order by Chair Harley Reabe on Wednesday, October 28, 2020 at 4:30 PM, in the County Board Room and via Zoom format at the Government Center, Green Lake, WI. The requirements of the open meeting law were certified as being met. The Pledge of Allegiance was recited.

Present (in person):     Dave Abendroth  
                              Brian Floeter  
                              Don Lenz  
                              Dennis Mulder  
                              Harley Reabe

Other County Employees Present: Amanda Toney, Treasurer; Dawn Klockow, Corporation Counsel (Zoom); Jason Jerome, HHS Director; Sheriff Mark Podoll; Matt Vandekolk, Chief Deputy; Cathy Schmit, County Administrator (Zoom), various Department Heads (Zoom)

### MINUTES

*Motion/second (Lenz/Abendroth)* to approve the minutes of the September 23, 2020 meeting and October 8, 2020 special meeting with no additions or corrections. Motion carried with no negative vote.

### TREASURER'S MONTHLY REPORT

- **Tax Collection Update**

Treasurer Amanda Toney stated her office is preparing the 2020 tax roll. The annual clerk/treasurer in person meeting has been modified due to the pandemic and will be done an individual basis as needed.

- **September Financial Reports** – discussed after resolutions

- **Sales Tax Update**

Treasurer Amanda Toney reported a new record of amount of sales tax as of the end of September at \$161,000. This is up 13% from 2019.

### RESOLUTIONS

- **Relating to Eliminating the HHS Administrative Assistant, the HHS Financial Manager and the Billing Specialist Positions and Creating a Financial/Business Manager and Billing Specialist/Administrative Unit Coordinator Positions (HHS)**

HHS Director Jason Jerome explained the need for the restructure within the department and the financial aspect of the resolution. Discussion held.

*Motion/second (Floeter/Abendroth)* to approve the fiscal note of the resolution. Motion carried with no negative vote.

- **Resolution to Increase Pay Grade of Representative Payee Specialist on the County Wage Plan**

HHS Director Jason Jerome explained the need for the restructure within the department and the financial aspect of the resolution. Discussion held.

*Motion/second (Lenz/Mulder)* to approve the fiscal note of the resolution. Motion carried with no negative vote.

- **Relating to Cancellation of Outstanding Checks**

*Motion/second (Mulder/Abendroth)* to approve the resolution and forward to County Board for final approval.  
Motion carried with no negative vote.

- **Resolution Relating to 2021 Budget and 2020 Property Tax Levy**

*Motion/second (Floeter/Mulder)* to approve the resolution and forward to County Board for final approval.  
Discussion held. Motion carried with no negative vote.

**SEPTEMBER FINANCIAL REPORTS**

September expenditures and revenues discussed and review. Financial Manager Ed Tetzlaff is working on a summary report for the committee.

**IN REM UPDATE**

Treasurer Amanda Toney reported 20 owners with 22 parcels from 2016 which are currently past due. November 12 is the deadline for payment before the process goes through the court process.

**OPEN AND TAKE ACTION ON IN REM BIDS**

One bid received and opened for \$5000.00 from DAMAK, LLC for the property at 122 W. Main St., Princeton, WI.  
*Motion/second (Abendroth/Lenz)* to approve the bid as submitted. Motion carried with no negative vote.

**UPDATE ON DELINQUENT LOANS HELD AND ADMINISTERED BY TREDC**

Chair Reabe stated that Waushara County legal counsel is handling a past due account within Green Lake County.

**BUDGET ADJUSTMENT**

- **Emergency Management** – revenue and expense accounts adjusted due to a hazardous materials equipment grant received.

*Motion/second (Abendroth/Lenz)* to approve the budget adjustment and submit to County Board for final approval.  
Motion carried with no negative vote.

**SUPERVISOR'S/LAY PEOPLE MONTHLY CLAIMS**

Supervisor's claims: \$3,276.14

Lay Person's claims: none

*Motion/second (Floeter/Mulder)* to approve supervisor claims. Motion carried with no negative vote.

**COMMITTEE DISCUSSION**

- **Future meeting dates: Regular meeting – November 24, 2020 @ 3:00 PM.**
- **Future agenda items for action & discussion:**

**ADJOURNMENT**

Chair Reabe adjourned the meeting at 5:31 PM.

Submitted by,

Liz Otto  
County Clerk