



GREEN LAKE COUNTY

571 County Road A, Green Lake, WI 54941

Original Post Date: 10/07/2020

Amended Post Date:**

**The following documents are included in the packet for the
Judicial Law Committee on October 14, 2020:**

- 1)Agenda
- 2)Minutes from 09/09/2020
- 3)Correspondence
- 4)Resolution in Support of Funding for PSAP Grants
- 5)Department Related Reports (3)
- 6)Monthly Sheriff Reports
- 7)Budget Adjustment – Emergency Management
- 8)Lexipol Policies



JUDICIAL/LAW ENFORCEMENT AND EMERGENCY MANAGEMENT COMMITTEE

Judicial/Law Enforcement and Emergency Management Committee

Meeting Notice

Date: October 14, 2020 Time: 10:30 AM
Green Lake County Government Center,
County Board Room, 571 County Rd A, Green Lake WI

AGENDA

Committee Members

Joe Gonyo, Chair
Sue Wendt
Gene Thom
Don Lenz
Ken Bates

Lori Evans, Secretary

1. Call to Order
2. Certification of Open Meeting Law
3. Pledge of Allegiance
4. Minutes: 09/09/2020
5. Correspondence
 - Thank You for Car/Deer Incident
 - Kenosha County Thank You for helping
6. Resolutions
 - Resolution in Support of Funding for PSAP Grants
7. Department Related Reports
 - Clerk of Courts
 - Circuit Court/Register in Probate
 - District Attorney
 - Coroner
 - Emergency Management
 - Sheriff's Office
8. 2021 Budget
9. Monthly Sheriff Reports
10. Expense & Revenue Monthly Reports
11. Budget Adjustment
 - Emergency Management – State Hazardous Material Equipment Grant
12. Lexipol Policies and Procedures
 - Honor Guard/Policy 1066
 - Medical Aid and Response/Policy 468
13. Future Meeting Dates:
 - Regular Meeting November 11, 2020, at 10:30AM
14. Future Agenda items for action & discussion:
15. Adjourn

Due to the COVID-19 pandemic, this meeting will be conducted and available through in person attendance (6 ft. social distancing and face masks required) or audio/visual communication. Remote access can be obtained through the following link:

Topic: Judicial Law Meeting
Time: Oct 14, 2020 10:30 AM Central Time (US and Canada)

Join Zoom Meeting

<https://zoom.us/j/93896306105?pwd=NVpzZDFhK2krV1AyNTZvMnFidTFiQT09>

Meeting ID: 938 9630 6105

Passcode: 227567

Dial by your location

+1 312 626 6799 US (Chicago)

+1 301 715 8592 US (Germantown)

Kindly arrange to be present, if unable to do so or if there are any changes, please notify Samantha at 4005.

Please note: Meeting area is accessible to the physically disabled. Anyone planning to attend who needs visual or audio assistance, should contact the County Clerk's Office, 294-4005, not later than 3 days before date of the meeting.



JUDICIAL/LAW ENFORCEMENT AND EMERGENCY MANAGEMENT COMMITTEE

SEPTEMBER 9, 2020

The regular Judicial/Law Enforcement and Emergency Management Committee meeting was called to order by Chairman Joe Gonyo at 10:30 a.m. on September 9, 2020 in the County Board room of the Green Lake County Justice Center, 571 County Road A, Green Lake, WI. The requirements of the open meeting law were certified as being met.

Present: Joe Gonyo - Chairman
Don Lenz
Gene Thom
Sue Wendt

Absent: Ken Bates

Others present in person:
Mark Podoll, Sheriff
Chief Deputy Matt Vande Kolk

Others present via Zoom:
Dawn Klockow, Corporation Counsel
Lori Evans, Admin. Ass't to Sheriff
Gary Podoll – Emergency Management
Amy Thoma – Clerk of Circuit Court
Casandra Ewerdt – Register in Probate and
Judicial Assistant
Cathy Schmidt, County Administrator at 10:33 am
Harley Reabe, County Board Chairman at 10:35 am

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was recited by the group.

MINUTES

Motion/Second (Lenz/Wendt) to approve the minutes of the August 12, 2020 regular meeting and the August 27, 2020 budget meeting as presented. No negative votes. Motion carried.

CORRESPONDENCE

Thank you to the Sheriff's Office from the Markesan Resident's Home.

Thank you to Deputy Colhouer for lockout assistance.

DEPARTMENT RELATED REPORTS

Written reports were included in the packet from the Sheriff, Emergency Management and Clerk of Circuit Court. They were reviewed and filed.

The following added additional information regarding what happened in their offices since the last meeting.

Sheriff Mark Podoll
Chief Deputy Matt Vande Kolk

2021 BUDGET DISCUSSION

The Sheriff reported that he, Chief Deputy Vande Kolk and Lori Evans had a 2021 Budget discussion with the County Administrator. The purchase of body cameras in 2021 was included in the budget. A 5% reduction in operational costs proved to be very difficult. Cuts were made where they could be. No changes were made at this time and the meeting went well.

MONTHLY SHERIFF REPORTS

Sheriff's Office reports for August 2020 were included in the packet. There were no questions from the Committee on any of the reports.

EXPENSE AND REVENUE MONTHLY REPORTS

The August 2020 monthly expense and revenue reports were discussed and filed.

LEXIPOL

Policies and procedures are created by the Sheriff and given to the Committee for input and review. No motions are required to approve them. The following Lexipol Policies or Procedures were presented at the meeting:

514 – Impaired Driving

336 – Victim and Witness Assistance

FUTURE MEETING DATE AND AGENDA ITEMS

The next regular meeting is set for October 14, 2020 at 10:30 a.m. in the County Board Room of the County Justice Center, 571 County Road A, Green Lake.

ADJOURN

Meeting adjourned at 10:41 a.m.

Respectfully submitted, Lori Evans, Administrative Assistant, Green Lake County Sheriff's Office.

Radloff, Sara

From: Vande Kolk, Matt
Sent: Friday, September 25, 2020 2:23 PM
To: Radloff, Sara
Subject: FW: Saturday night 911

Sara,

For the packet please.

Chief Deputy Matthew L. Vande Kolk #62

Green Lake County Sheriff's Office
571 CTH A
Green Lake, WI 54941
920-294-4134 ext 1162

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From: Podoll, Mark <mpodoll@co.green-lake.wi.us>
Sent: Friday, September 25, 2020 2:22 PM
To: Vande Kolk, Matt <mvandekolk@co.green-lake.wi.us>
Subject: FW: Saturday night 911

Put in packet.

I sent a text last night to Mr. Haslanger.

Sheriff

From: Mark Haslanger <mark.haslanger@gmail.com>
Sent: Thursday, September 24, 2020 5:59 PM
To: sheriff@co.green-lake.wi.us
Subject: Saturday night 911

Dear Sheriff,

A quick thank you for your outstanding staff.

My wife, 2 dogs and I were pretty shaken after hitting a deer on County F around 8 o'clock Saturday night.

It was probably a rather routine call for your department, but it was not routine for us. Your 911 dispatcher was very professional, but more importantly, she started us on the path to gaining some calm.

Your deputy, Mike Majeskie, was fantastic. He calmly supervised the scene, helped the EMT team get us past the discharged airbags, then took over to get a tow truck on scene to remove our Tahoe. He even gave me a ride to Westside Garage and waited with me while my ride came from Oshkosh.

As I said, it was probably a very routine call for them, but it meant the world to us to be cared for so well.

Thank you again.

Mark and Jan Haslanger

Dear Sheriffs, Chiefs and All Involved,

First of all... Thank you so much for all your support over the last few weeks. Many of you have sent staff and equipment to Kenosha to help protect our community. I know that not a single one of us have extra personnel that we can afford to send out to help other communities, but you have anyway. The Kenosha community knows how law enforcement, the National Guard and agents from across the state and nation have stepped up to help protect the people in our corner of Wisconsin. Many have shared how they appreciate and are praying for all of us at this tense time in our nation.

In case you did not hear... Our community came out in force to support all of our combined efforts. During the initial 10 days we had food and drink delivered by the car and truck load to our Command Post. From the large businesses to a grandma dropping off 10 McDonalds cheeseburgers, our community came out to support all of us.

The support from all of your agencies, the State, the National Guard and the Federal Government was nothing short of miraculous. We have had a few smaller bumps in the road since most of you have gone home, but overall it has been much more peaceful. I believe when the decision comes from the DA's Office, we will have more unrest here again. I am sure we will be asking for more support when the time comes. I am hoping that after the election, things will also start to calm down as well.

It is truly unbelievable what we have gone through and what I have learned over the last few weeks. It is also amazing what my staff, with the assistance other local command staff from neighboring agencies, were able to organize on the fly. We learned something new every day. We built on what we learned and became more efficient as we moved forward. We were able to intercept aggressive agitators as they were entering our community through the help of State and Federal intelligence. It was amazing to watch.

I have learned that this can happen to any one of our communities. All it takes is one incident that can spark this type of situation. A little over three weeks ago I was enjoying a Sunday afternoon with my family and my 9-month-old grandson. I sure did not believe my life would change as quickly as it did.

I cannot thank all of you enough for your help in the past and in the future. All of us in Kenosha are truly indebted to you for what you have done for us here. I am having challenge coins made reflecting this time in history and will be distributing them to all that helped. Please let all your staff know how grateful and proud I am of what an incredible family we all share in law enforcement. All participants here in Kenosha since August 23, has been nothing short of guardian angels to our community.

Could all Sheriffs PLEASE share this with your Chiefs of Police as I do not have their mail addresses, but I wanted to get out a "Thank You" as well to all who helped. If you all could also forward this to your staff that played any role in protecting Kenosha, I would appreciate that as well. I know we have a list of all participants who checked in at the Command Post, so each will be receiving a challenge coin when they finished.

Thank you again, and Kenosha will always stand ready to support all of you as well!

Sincerely

David G Beth
Sheriff of Kenosha County

RESOLUTION NUMBER -2020

Resolution in Support of Funding for PSAP Grants

The County Board of Supervisors of Green Lake County, Green Lake, Wisconsin, duly assembled at its regular meeting on this 20th day of October 2020, does resolve as follows:

- 1 **WHEREAS**, modernizing Wisconsin's 911 system has been a priority for local
- 2 governments, Public Safety Answering Points (PSAPs), law enforcement, and the
- 3 telecommunications industry since the early 2000s; and
- 4
- 5 **WHEREAS**, the 2017-19 and the 2019-21 state biennial budgets provided funding for
- 6 creation of a statewide emergency services IP network (ESInet), which is the first step
- 7 in the transition to a digital Next Generation 911 (NG911) system; and

- 8 Fiscal note is not applicable.

- 9 Majority vote is needed to pass.

Roll Call on Resolution No. -2020

Submitted by Judicial/Law
Enforcement & Emergency
Management Committee

Ayes , Nays , Absent , Abstain

Joe Gonyo, Chair

Passed and Adopted/Rejected this 20th
day of October, 2020.

Sue Wendt

County Board Chairman

Ken Bates

ATTEST: County Clerk
Approve as to Form:

Don Lenz

Corporation Counsel

Keith Hess

10 **WHEREAS**, a NG911 system utilizes advancements in technology to improve
11 communication with 911 operators and provides greater efficiency in assisting
12 individuals in crisis; and

13 **WHEREAS**, local 911 centers (PSAPs) require NG911 capable equipment to connect to
14 the digital system; and

15 **WHEREAS**, currently many PSAPs require an upgrade of their equipment to NG911 or
16 will require maintenance and security upgrades to their current NG911 capable
17 equipment; and

18 **WHEREAS**, the average cost for the necessary equipment upgrades will likely
19 exceed \$250,000 per county in addition to ongoing maintenance costs based on the
20 number of call stations in the PSAP; and

21 **WHEREAS**, while the state has provided grant funding for counties in the past to
22 upgrade local PSAPs, state funding has not existed in over a decade; and

23 **WHEREAS**, the state currently has a fund—the Police and Fire Protection Fund—which
24 its original intent was to fund county PSAP upgrades; and

25 **WHEREAS**, revenue from the Police and Fire Protection Fund has been diverted to the
26 state general fund and had never been utilized for its intended purpose.

27 **NOW, THEREFORE, BE IT RESOLVED** that the Green Lake County Board of
28 Supervisors does hereby urge the Governor and Wisconsin State Legislature to allocate
29 \$15 million annually for grants to PSAPS through the Police and Fire Protection Fund
30 for the upgrade of their equipment and the ongoing maintenance and upgrades
31 required; and

32 **BE IT FURTHER RESOLVED** that the Governor and Wisconsin State Legislature
33 should support the Department of Military Affairs budget request to continue the build of
34 the ESInet and for an annual appropriation for the ongoing maintenance of the system.

35 **BE IT FURTHER RESOLVED** that the Green Lake County Clerk shall send a certified
36 copy of this resolution to Governor Evers, Senator Luther Olson, Representative Joan
37 Ballweg and Representative Jon Plumer.



Green Lake County Clerk of Circuit Court

571 County Road A, Green Lake, WI 54941 920-294-4142

AMY S. THOMA
Clerk of Circuit Court

October 6, 2020

Judicial/Law Enforcement Committee
571 County Road A
Green Lake, WI 54941

RE: Department Update

Dear Committee Members:

Other than the day-to-day activities of the office, there is nothing further to report at this time.

NUMBER OF CASES FILED IN SEPTEMBER 2020

Case Type	
Criminal Felony	6
Criminal Misdemeanor	11
Criminal Traffic	9
Traffic	77
Forfeiture	7
Juvenile Ordinance	0
Civil	12
Complex Forfeiture	0
Small Claims	18
Family	5
Paternity	3

If you should have any questions, please do not hesitate to contact me.

Very truly yours,

Amy S. Thoma

Amy S. Thoma
Clerk of Circuit Court



GREEN LAKE COUNTY
OFFICE OF EMERGENCY MANAGEMENT

Gary V. Podoll
Director

Office: 920-361-5416
FAX: 920-361-5405

DATE: October 1, 2020

TO: Green Lake County Judicial/Law Enforcement and Emergency Management Committee

FROM: Gary V. Podoll, Emergency Management Director

SUBJECT: Monthly Report

1. I have completed and submitted the 2020 Plan of work for the Emergency Planning Community Right to Know Act (EPCRA) and the Emergency Management Performance Grant (EMPG) Grant final reports.
2. I am doing ongoing work on Personal Protective Equipment PPE distribution to all emergency services, long term care facilities, hospital and other qualified facilities.
3. I have completed all the items required in the Emergency Planning Community Right to Know Act (EPCRA) Grant, I conducted a Local Emergency Planning Committee (LEPC) meeting on September 15th we approve updated Facility Hazardous Materials Response Plans, along with a new site plan for a facility.

If you have any questions, you can contact me at 920-290-2275.

Sincerely,

Gary V. Podoll
Emergency Management Director
Green Lake County



571 County Road A

Green Lake, WI 54941-0586

Ph. 920-294-4000 · Fax. 920-294-3850

October 6, 2020

To Judicial and Law Enforcement Committee Members,
Re: Green Lake County Sheriff's Office events since the September meeting:

- COVID related procedures remain intact.
- Some COVID positive employee cases. Contacted staff were quarantined. All are back to work now.
- WILE Guardian (Wellness App) launched statewide September 30th.
- 2 CTU jail calls. Both resolved without any use of force.

See you at the meeting,

Mark A. Podoll, Sheriff

Sheriff Mark A. Podoll

GREEN LAKE COUNTY SHERIFF'S OFFICE SQUAD CAR MILEAGE 2020

Officer	Badge No.	JAN	FEB	MARCH	APRIL	MAY	JUNE	JULY	AUG	SEPT	OCT	NOV	DEC
Hoerig	41	41,367	45,984	49,030	51,235	53,700	56,120	58,561	60,397	62,488			
Kuklinski	43	147,700	149,650	152,520	154,760	157,700	160,250	161,400	164,100	165,000			
Colhouer	45	35,125	37,187	39,293	41,200	43,678	46,000	47,622	48,384	50,720			
Hanson	46	32,060	33,652	34,519	36,207	38,234	40,934	42,133	43,683	45,749			
Ward	47	35,548	37,037	37,894	46,454	47,094	48,691	49,569	50,428	51,861			
Wallace	48	35,121	37,352	40,295	43,223	45,729	49,093	52,256	54,865	57,090			
Young	49	9,704	12,450	13,873	16,329	18,212	19,588	22,878	25,530	27,329			
Cody	51	31,351	33,120	34,047	35,999	37,448	38,483	39,735	41,671	43,248			
Holdorf	52	22,740	23,015	23,846	27,478	29,875	31,682	32,252	33,055	33,300			
Kiener	53	66,194	67,691	67,943	68,777	69,436	70,915	71,550	72,968	74,368			
Manning	54	35,025	36,000	36,655	37,550	38,900	40,205	42,000	42,700	43,375			
Schroeder	56	10,375	12,089	13,235	16,112	19,002	20,852	22,725	24,337	26,565			
Majeskie	57	11,987	14,390	16,278	18,650	21,056	23,400	25,400	27,860	29,996			
Weiner	58	158,012	159,339	160,136	163,280	164,126	166,317	167,821	169,372	171,573			
Podoll	60	38,043	39,874	40,658	41,828	43,178	44,425	46,067	47,103	48,672			
Preuss	61	40,842	44,542	48,583	53,415	56,583	58,578	61,056	62,962	66,834			
Vande Kolk	62	61,588	61,938	62,826	64,562	65,538	66,342	66,954	67,604	68,242			
Prachel	64					1,257	3,786	6,248	7,892	8,054			
Dodge Trans Van	96	107,423	108,580	109,519	109,671	109,958	110,151	110,987	111,513	112,451			
CTU Ford Transit	20	2,190	2,190	2,212	2,239	2,239	2,604	2,679	2,754	2,822			
Chevy Impala	9060	158,936	158,937	159,219	159,245	159,672	159,672	159,672	159,672	159,672			
Spare Squad	1161	212,985	213,164	213,164	213,164	213,164	213,164	213,164	213,164	213,164			
Spare Ford Taurus	15	187,518	187,524	187,524	187,524	187,542	187,542	187,555	187,555	187,573			

Accidents and Complaints for Patrol

2020	Colhouer	Hanson	Hoerig	Kiener	Kuklinski	Majeskie	Manning	Prachel	Preuss	Schroeder	Wallace	Weiner	Young	Total	Avg/Officer
Jan	23	3	26	3	22	22	24	22	23	13	8	21	25	235	18
Feb	21	15	28	0	13	18	9	33	26	17	14	15	15	224	17
March	19	8	24	7	17	16	15	10	20	13	15	18	13	195	15
April	15	10	18	10	8	15	12	23	14	10	12	16	17	180	14
May	19	24	19	5	29	19	22	28	10	25	24	10	12	246	19
June	38	35	11	20	24	29	28	40	10	18	27	35	15	330	25
July	45	37	47	14	22	19	38	26	21	43	43	32	30	417	32
Aug	17	27	27	26	32	29	31	18	15	26	21	9	18	296	23
Sept	19	20	20	28	5	13	20	0	19	21	13	24	20	222	17
Oct														0	0
Nov														0	0
Dec														0	0
Total	216	179	220	113	172	180	199	200	158	186	177	180	165	2345	180
Avg/Month	24	20	24	13	19	20	22	22	18	21	20	20	18	261	20

Paper Service for Patrol

2020	Colhouer	Hanson	Hoerig	Kiener	Kuklinski	Majeskie	Manning	Prachel	Preuss	Schroeder	Wallace	Weiner	Young	Total	Avg/Officer
Jan	16	0	9	0	10	4	3	1	10	1	0	6	7	67	5
Feb	2	16	0	1	6	12	5	8	18	6	3	2	16	95	7
March	1	0	1	1	1	0	0	0	3	1	3	2	2	15	1
April	1	2	2	0	1	0	1	0	1	1	1	2	2	14	1
May	4	0	0	0	2	0	1	0	1	0	1	0	0	9	1
June	2	1	1	0	3	2	0	3	1	6	4	1	3	27	2
July	0	3	3	1	4	0	0	0	0	3	3	3	1	21	2
Aug	2	1	0	1	5	0	1	3	1	0	0	3	5	22	2
Sept	0	2	1	2	0	7	2	0	1	3	0	2	4	24	2
Oct														0	0
Nov														0	0
Dec														0	0
Total	28	25	17	6	32	25	13	15	36	21	15	21	40	294	23
Avg/Month	3	3	2	1	4	3	1	2	4	2	2	2	4	33	3

Citations for Patrol

2020	Colhouer	Hanson	Hoerig	Kiener	Kuklinski	Majeskie	Manning	Prachel	Preuss	Schroeder	Wallace	Weiner	Young	Total	Avg/Officer
Jan	4	0	14	0	7	24	2	18	15	8	1	22	8	123	9
Feb	2	2	4	0	4	18	1	11	10	1	6	7	5	71	5
March	2	2	8	0	5	7	8	12	8	6	4	8	1	71	5
April	4	3	3	1	2	10	8	20	0	3	7	4	1	66	5
May	3	8	8	0	9	15	13	7	2	3	5	1	3	77	6
June	4	2	1	1	7	26	14	12	0	2	14	5	4	92	7
July	12	4	8	4	0	15	16	14	2	7	21	10	8	121	9
Aug	4	1	6	2	7	14	10	3	4	5	20	1	3	80	6
Sept	6	0	3	5	1	8	10	0	8	3	20	5	6	75	6
Oct														0	0
Nov														0	0
Dec														0	0
Total	41	22	55	13	42	137	82	97	49	38	98	63	39	776	60
Avg/Month	5	2	6	1	5	15	9	11	5	4	11	7	4	86	7

Warnings for Patrol

2020	Colhouer	Hanson	Hoerig	Kiener	Kuklinski	Majeskie	Manning	Prachel	Preuss	Schroeder	Wallace	Weiner	Young	Total	Avg/Officer
Jan	3	0	26	0	6	36	1	10	19	6	2	28	12	149	11
Feb	6	5	10	0	8	27	3	15	14	8	6	9	14	125	10
March	3	3	7	0	10	7	8	8	10	6	19	9	2	92	8
April	1	0	2	0	1	3	2	0	1	0	1	2	1	14	1
May	1	4	7	0	12	19	3	7	1	4	12	2	2	74	6
June	2	2	3	1	3	26	5	25	5	12	45	4	5	138	11
July	6	8	6	0	3	13	6	6	9	12	47	6	9	131	10
Aug	6	0	13	0	2	6	6	3	4	0	47	0	3	90	7
Sept	4	0	4	0	3	11	6	0	11	7	80	5	6	137	11
Oct														0	0
Nov														0	0
Dec														0	0
Total	32	22	78	1	48	148	40	74	74	55	259	65	54	950	74
Avg/Month	4	2	9	0	5	16	4	8	8	6	29	7	6	106	8

Year to Date Totals - Accidents, Complaints, Paper Service, Citations and Warnings for Patrol

2020	Colhouer	Hanson	Hoerig	Kiener	Kuklinski	Majeskie	Manning	Prachel	Preuss	Schroeder	Wallace	Weiner	Young	Total	Avg/Officer
Total Annual Contacts	317	248	370	133	294	490	334	386	317	300	549	329	298	4365	337
Avg. per Month	35	28	41	15	33	54	37	43	35	33	61	37	33	485	37

BOAT LAUNCH/MUNICIPAL ORDINANCE CITATIONS

2020	Colhouer	Hanson	Hoerig	Kiener	Kuklinski	Majeskie	Manning	Prachel	Preuss	Schroeder	Wallace	Weiner	Young	Total	Avg/Officer
Jan														0	0
Feb														0	0
March														0	0
April														0	0
May										5				5	0
June	21				12		7		3		3			46	4
July	17						6			3	1			27	2
Aug	15			2					3					20	2
Sept				3										3	0
Oct														0	0
Nov														0	0
Dec														0	0
Total	53	0	0	5	12	0	13	0	6	8	4	0	0	101	8
Avg/Month	13	0	0	1	3	0	3	0	2	2	1	0	0	25	2

Accidents and Complaints for Detectives

2020	Cody	Holdorf	Ward	Cohl	Roky	Tess
Jan	1	1	0	3	5	2
Feb	0	1	2	5	3	2
March	3	0	2	8	3	1
April	3	1	1	2	2	0
May	2	1	2	11	8	0
June	2	3	0	3	13	0
July	1	1	2	7	5	0
Aug	9	0	1	6	3	0
Sept	7	1	2	5	0	0
Oct						
Nov						
Dec						
Total	28	9	12	50	42	5
Average	3	1	1	6	5	1

Arrests for Detectives

2020	Cody	Holdorf	Ward	Cohl	Roky	Tess
Jan	2	0	0	0	1	0
Feb	0	0	0	1	1	0
March	0	1	0	3	0	0
April	0	0	3	0	1	0
May	2	0	4	6	3	0
June	0	0	3	0	2	0
July	0	3	0	0	3	0
Aug	0	0	0	2	2	0
Sept	1	0	0	2	0	0
Oct						
Nov						
Dec						
Total	5	4	10	14	13	0
Average	1	0	1	2	1	0



Green Lake County

Sheriff

571 County Road A

Green Lake, WI 54941-0586

Ph. 920-294-4000 · Fax. 920-294-3850

**Sheriff's Office Judicial/Law Enforcement Committee
Report for the Month of September 2020**

Deputy contacts for this month	461
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Types of Contacts this month	Number of Contacts
911 Follow up	55
Agency Assistance, Mutual Aid	23
Citizen Assist	20
Medical Emergency	16
Adult Transport	11
Lockout	8
Suspicious Person/Circumstance	8
Welfare Check	8
Car/ Deer Accident	7
Traffic Accident w/Damage	6
Records Check	6
Animal Problem	5
Disturbance	5
Vandalism	5
Alarm	4
Controlled Substance Problem	4
Information Report	4
Temporary Restraining Order	4
Agency Assist Person Charged	3
Combined Tactical Unit	3
Traffic Accident w/Injuries	3
Unmanned Aircraft System	3
Fireworks	3
K-9 Assist	3
Miscellaneous	3
Dead Body	2
Fire	2

Sheriff Mark A. Podoll



Green Lake County

Sheriff

571 County Road A

Green Lake, WI 54941-0586

Ph. 920-294-4000 · Fax. 920-294-3850

Types of Contacts this month continued

Harassment	2
Int Crimes Against Children	2
K-9 Person Charged	2
Litter/Pollution/Public Health	2
OWI Alcohol	2
Theft	2
Threatening	2
Time System Entry	2
Traffic Hazard	2
Traffic Misc.	2
Traffic Violation	2
Trespassing	2
Bail Jumping	1
Burglary	1
Computer Forencis	1
Disorderly Conduct	1
Domestic Situation	1
Voluntary Diversion Plan	1
Lost Property	1
Noise Complaint	1
Odor Complaint	1
Officer Errand	1
Property Damage	1
Scam	1
Sex Assault	1
Theft-Identity	1
Traffic Patrol Requested	1
Wanted Person	1

Sheriff Mark A. Podoll

GREEN LAKE COUNTY JAIL MONTHLY STATISTICS

MONTH/ YEAR	ADP	HUBER	HUBER/EMP INCOME	FEMALE LOCK DOWN	MEALS	EMP	GL INMATES TRANSFERRED	Brown Co. Days Billed for Brown Co	Safekeepers	Calumet Co Days Billed for Calumet	Safekeepers	
Jan-20	75	7	\$3,560.00	18	50	6316	4	1.2	43	\$ 4,859.00	300	\$ 12,900.00
Feb-20	81	8	\$6,861.42	16	55	6366	4	2	0	\$ -	339	\$ 14,577.00
Mar-20	82	0	\$7,400.53	16	52	6730	6	3	0	\$ -	475	\$ 20,425.00
Apr-20	68	0	\$6,858.15	11	43	4978	8	3	0	\$ -	406	\$ 17,458.00
May-20	64	0	\$5,001.00	11	41	4896	8	3	0	\$ -	399	\$ 17,157.00
Jun-20	70	8	\$6,292.50	12	48	5120	8	3	0	\$ -	343	\$ 14,749.00
Jul-20	65	0	\$5,007.00	12	46	5190	6	2	0	\$ -	364	\$ 15,652.00
Aug-20	69	0	\$4,004.00	12	53	5557	5	1	0	\$ -	315	\$ 13,545.00
Sep-20	70	0	\$3,725.50	9	57	5394	4	1	0	\$ -	220	\$ 9,460.00
Oct-20												
Nov-20												
Dec-20												
Totals												
Average	72	3	\$5,412.23	13	49	5616	6	2	43	\$ 4,859.00	3161	\$ 135,923.00

ADP- Average daily population

Huber- Sentenced inmate, work release + Sent/Huber from other county

Huber Income- Amount paid by Huber and CAM inmates for the month

Female- Average number of females held that month

Lockdown- Number of inmates held that month that are not working Huber's

Meals- Number of meals + bag lunches served that month

EMP- Number of inmates on electronic monitoring

GL Inmates Transferred- Inmate serving in other county + Sent/Huber serv. out of county

Safekeepers - Holding for another county

Safekeeper days - the number of cumulative days that month for all Safekeepers for that county



571 County Road A

Green Lake, WI 54941-0586

Ph. 920-294-4000 · Fax. 920-294-3850

**Sheriff's Office Judicial/Law Enforcement Committee
Report for the Month of September 2020
Correctional Facility**

Average Daily Population in the Jail for this month	70
---	----

Inmates in custody for (some inmates have more than one charge)

Charge	Number of Charges
Drug related	19
Probation/Parole	19
Sex Offense	18
Assault	9
Disorderly Conduct	8
DUI	8
Obstructing	7
Traffic Offense	7
ES Sanction Hold	5
Resisting/Interfering w/Police	5
Warrants	5
Bail Jumping	2
Trespass of Real Property	2
Weapon Offense	2
Destruct/Damage/Vandalize Prop	1
Theft	1
Threatening	1

GREEN LAKE COUNTY

Notice of Budgetary Adjustment

Unanticipated Revenue or Expense Increase or Decrease Not Budgeted

Date: October 5, 2020
 Department: Emergency Management
 Amount: \$7,336.00
 Budget Year Amended: 2020

Source of Increase / Decrease and affect on Program:
 (If needed attached separate brief explanation.)

State Hazardous Materials Equipment Grant. Equipment used for hazardous material incident emergency response.

Revenue Budget Lines Amended:

Account #	Account Name	Current Budget	Budget Adjustment	Final Budget
20-100-18-43528-000-000	Computer & Hazmat Respor	\$ -	\$ 7,336.00	\$ 7,336.00
				\$ -
				\$ -
				\$ -
Total Adjustment			\$ 7,336.00	

Expenditure Budget Lines Amended:

Account #	Account Name	Current Budget	Budget Adjustment	Final Budget
20-100-18-52812-533-000	Computer & Hazmat Respor	\$ -	\$ 7,336.00	\$ 7,336.00
		\$ -		\$ -
		\$ -		\$ -
				\$ -
				\$ -
Total Adjustment			\$ 7,336.00	

Department Head Approval: *Dany V. Podball*
 Date Approved by Committee of Jurisdiction: _____

Following this approval please forward to the County Clerk's Office.

Date Approved by Finance Committee: _____
 Date Approved by County Board: _____

Per WI Stats 65.90(5)(a) must be authorized by a vote of two-thirds of the entire membership of the governing body.

Date of publication of Class 1 notice of budget amendment: _____

Honor Guard

1066.1 PURPOSE AND SCOPE

Agency Content

Lead by the Green Lake County Sheriff's Office, Green Lake County public servants may be represented by the Honor Guard at memorial services, funerals, and other events where a public or private display is desired.

1066.2 POLICY

Agency Content

It is the policy of the Green Lake County Sheriff's Office, in conjunction with other local police agencies, to deploy an Honor Guard, when deemed appropriate, to represent a positive and professional public image while imparting respect and dignity upon the event, service, or funeral.

1066.3 ORGANIZATION AND MEMBERSHIP

Agency Content

The Green Lake County Honor Guard shall be organized, equipped, and operate at the sole discretion of the Sheriff, his/her designee, and the Chief's of Police for each City within Green Lake County.

The Honor Guard will consist of any Green Lake County Sheriff's Office staff, City Police staff, or State Trooper or DNR Warden, who have been selected to the unit and agree to hold honorable standards, and to uniform standards including attire, equipment, and footwear.

- (a) An Honor Guard Coordinator (Leader) may be appointed by the Sheriff, his/her designee, and/or by a Chief of Police.
- (b) Selection to guard membership will be by Office posting.
- (c) Selection, or removal, for membership to the guard will be by the Sheriff or a designee, and/or the Coordinator or Chief of Police.
- (d) As the Honor Guard team is indeed a place of "honor", no distracting characteristics of any one member should detract from the honorable mission of the team.
- (e) Selection criteria will consider work history as demonstrated by a historical consideration of the Halogen or other annual evaluation system, disciplinary or corrective actions, and the applicants dedication to the Office Code of Conduct, Mission, and Law Enforcement Code of Ethics.
- (f) Funding for the guard will be authorized by the Sheriff or his/her designee and by those participating Police agencies.
- (g) Training shall be authorized by chain of command and scheduled by the Coordinator.
- (h) Members are expected to attend training as required and remain competently practiced and ready.
- (i) Equipment authorized shall be kept fully functional and in good condition.

Green Lake County Sheriff's Office

Green Lake County SO Policy Manual

Honor Guard

1066.4 ACTIVATION

Agency Content

Activation of the Honor Guard for an event shall be approved by the Sheriff or his/her designee, or by a City Chief of Police.

- (a) Activations should conform with the categorical definitions as noted below (LEDR / LODD / Wisconsin Honor Guard Association approved) in an effort to promote equal treatment.
- (b) Out of County activations are permitted when approved.

1066.5 HONOR GUARD RESPONSE

Agency Content

Honor Guard Response Categories (Defined):

1. Category I - Line of duty death of a sworn or non-sworn Green Lake County Sheriff's Office staff member. This category reserves the highest honors for those men and women who make the ultimate sacrifice in the line of duty.
2. Category II - Line of duty death of an officer from another law enforcement agency. Consideration should be given to;
 - (a) agencies within Green Lake County
 - (b) agencies adjacent to Green Lake County
 - (c) other agencies outside of Green Lake County
3. Category III - Active Green Lake County Sheriff's Office employee, non-line of duty death.
4. Category IV - Active non GLSO officer within Green Lake or adjacent County.
5. Category V - Retired GLSO member.
6. Category VI - Funerals not included in above categories.
7. Category VII - Ceremonial Honor Guard/Color Guard services.

1066.6 HONORS DEFINED

Agency Content

The Coordinator shall generate procedures detailing Honor Guard functions for the below details:

1. Casket Team - assignment of typically eight members responsible for posting the casket and/or casket movement.
2. Honors Posting - may be a form of casket posting or more often members will post in the area of the viewing. The number of members will be dictated by the length and structure of the service.
3. Flag Team - if the casket is draped with the National Colors, eight members will be required to properly fold the flag for presentation. In situation where a pre-folded flag is to be presented, a full Flag Team would not be necessary. In many cases, the Flag Team may be the same members as the Casket Team.

Green Lake County Sheriff's Office

Green Lake County SO Policy Manual

Honor Guard

4. Color Guard - typically used in ceremonial applications, the number of members will be dictated by the number of flags being posted plus two rifle guards.
5. Rifle Team - responsible for presenting the 21 gun salute, 7 members plus one commander is required.
6. Custodial Care - reserved for Category I honors, refers to providing non-stop custody of the fallen officer's body until the service. Typically, the Honor Guard would divide hours into shifts with at least one member tending at all times. When appropriate, other public servant staff may participate. This service is conducted if desired by the immediate family.
7. Family Escort - generally reserved for Category I honors, refers to providing the fallen officer's immediate family escort service to and from all arrangements and services.
8. Presence - some services will only involve a uniformed presence of the Honor Guard.

1066.7 CATEGORIES

Agency Content

Honor Guard activations are as follows:

Category I - Line of Duty death of a Green Lake County Sheriff's Office member or City Police, Local DNR Warden or State Patrol member (state members if desired by their agency). Recognized as the highest sacrifice. May require up to 24 Honor Guard members. Understanding that the Honor Guard response in such a tragic event involving one of our own will be the most challenging, utilizing outside Honor Guard units is acceptable. When planning the response, the following shall be offered, however, the wishes of the family of the fallen officer shall be given the most weight. In as much as possible, all members should be assigned to honor guard duties as needed and pulled from normal assignments where acceptable.

- (a) Casket Team - posting and movement.
 1. Visitation
 2. Funeral
- (b) Rifle Team Firing Squad
- (c) Flag Team (can be the same as the Casket Team)
- (d) Family Escort
- (e) Custodial care of the fallen officer's body
- (f) Additional considerations
 1. appoint liaison to funeral director (member)
 2. appoint liaison to family (member)
 3. appoint Traffic Coordinator (non-member)
 4. appoint outside agency point of contact (non-member)
 5. arrange taps/bagpipes

Green Lake County Sheriff's Office

Green Lake County SO Policy Manual

Honor Guard

6. coordination with military if applicable

Category II - Line of Duty death of officer from outside of the County

- (a) minimum of 4 members, preferred 6 members to attend, to serve for functions needed by the involved agency at that agencies discretion.
- (b) may act as a member of a primary team, Category I, when requested.

Category III - Active Green Lake County public servant staff, non-Line of Duty Death. While the wishes of the family shall be considered, care should be given to keep the intended integrity of Category I, reserving the high honor, for the line of duty death.

- (a) Casket Team - generally posting only
- (b) Flag Team
- (c) Funeral Escort

Category IV - Retired Green Lake County public servant staff

- (a) Casket Team - posting only

Category V - Funeral requests not covered by other categories

- (a) Presence only

Category VI - Ceremonial Honor Guard Services

- (a) Color Guard
- (b) Rifle Team
- (c) Presence

1066.8 CONSIDERATIONS

Agency Content

Categorized funerals and Honor Guard displays are, as stated, honorable events. Such funerals and events are meant for officers and staff who are in "good standing". The phrase "good standing" refers to a death that is not associated with:

- (a) A criminal act or;
- (b) An attempt to avoid prosecution of a criminal act, or;
- (c) Any other equally dishonorable action.

Sadly, suicide is an avoidable, regrettable, yet real occurrence in public service. When an agency needs to address the funeral arrangements surrounding a suicide by an on-duty, off-duty, or retired Law Enforcement Officer or member of the Green Lake County public servant community, it is important to proceed cautiously so as to avoid passing judgment as to the reason(s) for the officer's suicide.

The Green Lake County Sheriff's Office adopts the same opinion and stance as the Wisconsin Honor Guard Association in that ceremonious activities surrounding a suicide funeral are to honor

Green Lake County Sheriff's Office

Green Lake County SO Policy Manual

Honor Guard

the way in which the member served, and therefore, should not be impacted by the circumstances of his or her death by suicide.

- (a) Notable exceptions previously addressed.
- (b) A Category I (Full Honors) funeral would not apply and are reserved for the most meritorious actions of those who have lost their lives in service.
- (c) Appropriate Categories of II, V, or VI, with or without modifications may apply given the wishes of the deceased and/or family.

Medical Aid and Response

468.1 PURPOSE AND SCOPE

Best Practice

This policy recognizes that members often encounter persons who appear to be in need of medical aid and establishes a law enforcement response to such situations.

468.2 POLICY

Best Practice

It is the policy of the Green Lake County Sheriff's Office that all deputies and other designated members be trained to provide emergency medical aid and to facilitate an emergency medical response.

468.3 FIRST RESPONDING MEMBER RESPONSIBILITIES

Best Practice

Whenever practicable, members should take appropriate steps to provide initial medical aid (e.g., first aid, CPR and use of an automated external defibrillator (AED)) in accordance with their training and current certification levels. This should be done for those in need of immediate care and only when the member can safely do so.

Prior to initiating medical aid, the member should contact Communications Division and request response by emergency medical services (EMS) as the member deems appropriate.

Members should follow universal precautions when providing medical aid, such as wearing gloves and avoiding contact with bodily fluids, consistent with the Communicable Diseases Policy. Members should use a barrier or bag device to perform rescue breathing.

When requesting EMS, the member should provide Communications Division with information for relay to EMS personnel in order to enable an appropriate response, including:

- (a) The location where EMS is needed.
- (b) The nature of the incident.
- (c) Any known scene hazards.
- (d) Information on the person in need of EMS, such as:
 1. Signs and symptoms as observed by the member.
 2. Changes in apparent condition.
 3. Number of patients, sex and age, if known.
 4. Whether the person is conscious, breathing and alert, or is believed to have consumed drugs or alcohol.
 5. Whether the person is showing signs or symptoms of excited delirium or other medically significant behavior.

Green Lake County Sheriff's Office

Green Lake County SO Policy Manual

Medical Aid and Response

Members should stabilize the scene whenever practicable while awaiting the arrival of EMS.

Members should not direct EMS personnel whether to transport the person for treatment.

468.4 TRANSPORTING ILL AND INJURED PERSONS

Best Practice

Except in extraordinary cases where alternatives are not reasonably available, members should not transport persons who are unconscious, who have serious injuries or who may be seriously ill. EMS personnel should be called to handle patient transportation.

Deputies should search any person who is in custody before releasing that person to EMS for transport.

A deputy should accompany any person in custody during transport in an ambulance when requested by EMS personnel, when it reasonably appears necessary to provide security, when it is necessary for investigative purposes or when so directed by a supervisor.

Members should not provide emergency escort for medical transport or civilian vehicles.

468.5 PERSONS REFUSING EMS CARE

Best Practice

If a person who is not in custody refuses EMS care or refuses to be transported to a medical facility, a deputy shall not force that person to receive care or be transported. However, members may assist EMS personnel when EMS personnel determine the person lacks mental capacity to understand the consequences of refusing medical care or to make an informed decision and the lack of immediate medical attention may result in serious bodily injury or the death of the person.

In cases where mental illness may be a factor, the deputy should consider proceeding with an emergency detention in accordance with the Emergency Detentions Policy.

If a deputy believes that a person who is in custody requires EMS care and the person refuses, he/she should encourage the person to receive medical treatment. The deputy may also consider contacting a family member to help persuade the person to agree to treatment or who may be able to authorize treatment for the person.

If the person still refuses, the deputy will require the person to be transported to the nearest medical facility. In such cases, the deputy should consult with a supervisor prior to the transport.

Members shall not sign refusal-for-treatment forms or forms accepting financial responsibility for treatment.

468.5.1 SICK OR INJURED ARRESTEE

Best Practice

If an arrestee appears ill or injured, or claims illness or injury, he/she should be medically cleared prior to booking. If the deputy has reason to believe the arrestee is feigning injury or illness, the deputy should contact a supervisor, who will determine whether medical clearance will be obtained prior to booking.

Green Lake County Sheriff's Office

Green Lake County SO Policy Manual

Medical Aid and Response

If the jail or detention facility refuses to accept custody of an arrestee based on medical screening, the deputy should note the name of the facility person refusing to accept custody and the reason for refusal, and should notify a supervisor to determine the appropriate action.

Arrestees who appear to have a serious medical issue should be transported by ambulance. Deputies shall not transport an arrestee to a hospital without a supervisor's approval.

468.6 MEDICAL ATTENTION RELATED TO USE OF FORCE

Best Practice

Specific guidelines for medical attention for injuries sustained from a use of force may be found in the Use of Force, Handcuffing and Restraints, Control Devices and Techniques, and Conducted Energy Device policies.

468.7 AIR AMBULANCE

Discretionary MODIFIED

Generally, when on-scene, EMS personnel will be responsible for determining whether an air ambulance response should be requested. An air ambulance may be appropriate when there are victims with life-threatening injuries or who require specialized treatment (e.g., gunshot wounds, burns, obstetrical cases), and distance or other known delays will affect the EMS response.

The Training Sergeant should develop guidelines for air ambulance landings or enter into local operating agreements for the use of air ambulances, as applicable. In creating those guidelines, the Office should identify:

- Responsibility and authority for designating a landing zone and determining the size of the landing zone.
- Responsibility for securing the area and maintaining that security once the landing zone is identified.
- Consideration of the air ambulance provider's minimum standards for proximity to vertical obstructions and surface composition (e.g., dirt, gravel, pavement, concrete, grass).
- Consideration of the air ambulance provider's minimum standards for horizontal clearance from structures, fences, power poles, antennas or roadways.
- Responsibility for notifying the appropriate highway or transportation agencies if a roadway is selected as a landing zone.
- Procedures for ground personnel to communicate with flight personnel during the operation.

One office member at the scene should be designated as the air ambulance communications contact. Headlights, spotlights and flashlights should not be aimed upward at the air ambulance. Members should direct vehicle and pedestrian traffic away from the landing zone.

Members should follow these cautions when near an air ambulance:

- Never approach the aircraft until signaled by the flight crew.

Green Lake County Sheriff's Office

Green Lake County SO Policy Manual

Medical Aid and Response

- Always approach the aircraft from the front.
- Avoid the aircraft's tail rotor area.
- Wear eye protection during landing and take-off.
- Do not carry or hold items, such as IV bags, above the head.
- Ensure that no one smokes near the aircraft.

Members should be aware of these general rules when pertaining to air ambulance flights:

- Decisions to fly or decline are made collaboratively by the flight crew and reviewed by the base hospital physician.
- Deputy or other staff may fly with the patient in custody if the total additional weight is proportionately safe for the trip.
- Staff carrying firearms will be required to secure firearms in a lockbox during flight.
- Decisions to restrain (handcuffs, leg irons, transport belts) subjects in custody are a collaborative decision between the flight crew and jurisdiction of custody based upon the best interest of the patient and flight crew. Sedation of resistive and combative patients is permitted under patient and flight safety circumstances as authorized by the base hospital physician.

468.8 AUTOMATED EXTERNAL DEFIBRILLATOR (AED) USE

Discretionary

468.8.1 AED USER RESPONSIBILITY

Discretionary

Members who are issued AEDs for use in office vehicles should check the AED at the beginning of the shift to ensure it is properly charged and functioning. Stationary AED's maintained within the policy facility should be regularly checked by the Training Sergeant or Administrator or designee to ensure they are properly charged and functioning. Any AED that is not functioning properly will be taken out of service and given to the Training Sergeant or Administrator who is responsible for ensuring appropriate maintenance.

Following use of an AED, the device shall be cleaned and/or decontaminated as required. The electrodes and/or pads will be replaced as recommended by the AED manufacturer.

Any member who uses an AED should contact Communications Division as soon as possible and request response by EMS.

468.8.2 AED REPORTING

Discretionary

Any member using an AED will complete an incident report detailing its use.

468.8.3 AED TRAINING AND MAINTENANCE

State

Green Lake County Sheriff's Office

Green Lake County SO Policy Manual

Medical Aid and Response

The Training Sergeant or Administrator should ensure appropriate training is provided to members authorized to use an AED (Wis. Stat. § 256.15(8)).

The Training Sergeant or Administrator is responsible for ensuring AED devices are appropriately maintained and will retain records of all maintenance in accordance with the established records retention schedule.

468.9 ADMINISTRATION OF OPIOID OVERDOSE MEDICATION

State **MODIFIED**

A member may administer opioid overdose medication in accordance with protocol specified by the physician or ambulance service provider who prescribed the overdose medication for use by the member as long as the member has the knowledge and training necessary to safely administer the opioid overdose medication (Wis. Stat. § 256.40).

- The physician approved protocol for the administration of opioid overdose medication is located in the GLSO Lexipol Policy Forms file within the Sheriff S-Drive.

468.9.1 OPIOID OVERDOSE MEDICATION USER RESPONSIBILITIES

Best Practice

Members who are qualified to administer opioid overdose medication, such as naloxone, should handle, store and administer the medication consistent with their training. Members should check the medication and associated administration equipment at the beginning of their shift to ensure they are serviceable and not expired. Any expired medication or unserviceable administration equipment should be removed from service and given to the Training Sergeant or Administrator.

Any member who administers an opioid overdose medication should contact Communications Division as soon as possible and request response by EMS.

468.9.2 OPIOID OVERDOSE MEDICATION REPORTING

Best Practice

Any member administering opioid overdose medication should detail its use in an appropriate report.

468.9.3 OPIOID OVERDOSE MEDICATION TRAINING

Best Practice

The Training Sergeant or Administrator should ensure training is provided to members authorized to administer opioid overdose medication.

Medical Aid and Response

468.1 PURPOSE AND SCOPE

Best Practice

This policy recognizes that members often encounter persons in need of medical aid and establishes a law enforcement response to such situations.

468.2 POLICY

Best Practice

It is the policy of the Green Lake County Sheriff's Office that all deputies and other designated members be trained to provide emergency medical aid and to facilitate an emergency medical response.

468.3 FIRST RESPONDING MEMBER RESPONSIBILITIES

Best Practice

Whenever practicable, members should take appropriate steps to provide initial medical aid (e.g., first aid, CPR, use of an automated external defibrillator (AED)) in accordance with their training and current certification levels. This should be done for those in need of immediate care and only when the member can safely do so.

Prior to initiating medical aid, the member should contact Communications Division and request response by Emergency Medical Services (EMS) as the member deems appropriate.

Members should follow universal precautions when providing medical aid, such as wearing gloves and avoiding contact with bodily fluids, consistent with the Communicable Diseases Policy. Members should use a barrier or bag device to perform rescue breathing.

When requesting EMS, the member should provide Communications Division with information for relay to EMS personnel in order to enable an appropriate response, including:

- (a) The location where EMS is needed.
- (b) The nature of the incident.
- (c) Any known scene hazards.
- (d) Information on the person in need of EMS, such as:
 - (a) Signs and symptoms as observed by the member.
 - (b) Changes in apparent condition.
 - (c) Number of patients, sex, and age, if known.
 - (d) Whether the person is conscious, breathing, and alert, or is believed to have consumed drugs or alcohol.
 - (e) Whether the person is showing signs or symptoms of excited delirium or other medically significant behavior.

Green Lake County Sheriff's Office

Green Lake County SO Policy Manual

DRAFT

Medical Aid and Response

Members should stabilize the scene whenever practicable while awaiting the arrival of EMS.

Members should not direct EMS personnel whether to transport the person for treatment.

468.4 TRANSPORTING ILL AND INJURED PERSONS

Best Practice

Except in extraordinary cases where alternatives are not reasonably available, members should not transport persons who are unconscious, who have serious injuries or who may be seriously ill. EMS personnel should be called to handle patient transportation.

Deputies should search any person who is in custody before releasing that person to EMS for transport.

A deputy should accompany any person in custody during transport in an ambulance when requested by EMS personnel, when it reasonably appears necessary to provide security, when it is necessary for investigative purposes or when so directed by a supervisor.

Members should not provide emergency escort for medical transport or civilian vehicles.

468.5 PERSONS REFUSING EMS CARE

Best Practice

If a person who is not in custody refuses EMS care or refuses to be transported to a medical facility, a deputy shall not force that person to receive care or be transported. However, members may assist EMS personnel when EMS personnel determine the person lacks mental capacity to understand the consequences of refusing medical care or to make an informed decision and the lack of immediate medical attention may result in serious bodily injury or the death of the person.

In cases where mental illness may be a factor, the deputy should consider proceeding with an emergency detention in accordance with the Emergency Detentions Policy.

If a deputy believes that a person who is in custody requires EMS care and the person refuses, he/she should encourage the person to receive medical treatment. The deputy may also consider contacting a family member to help persuade the person to agree to treatment or who may be able to authorize treatment for the person.

If the person still refuses, the deputy will require the person to be transported to the nearest medical facility. In such cases, the deputy should consult with a supervisor prior to the transport.

Members shall not sign refusal-for-treatment forms or forms accepting financial responsibility for treatment.

468.6 MEDICAL ATTENTION RELATED TO USE OF FORCE

Best Practice

Specific guidelines for medical attention for injuries sustained from a use of force may be found in the Use of Force, Handcuffing and Restraints, Control Devices and Techniques, and Conducted Energy Device policies.

Green Lake County Sheriff's Office

Green Lake County SO Policy Manual

Medical Aid and Response

468.7 AIR AMBULANCE

Discretionary **MODIFIED**

Generally, when on-scene, EMS personnel will be responsible for determining whether an air ambulance response should be requested. An air ambulance may be appropriate when there are victims with life-threatening injuries or who require specialized treatment (e.g., gunshot wounds, burns, obstetrical cases), and distance or other known delays will affect the EMS response.

The Training Sergeant should develop guidelines for air ambulance landings or enter into local operating agreements for the use of air ambulances, as applicable. In creating those guidelines, the Office should identify:

- Responsibility and authority for designating a landing zone and determining the size of the landing zone.
- Responsibility for securing the area and maintaining that security once the landing zone is identified.
- Consideration of the air ambulance provider's minimum standards for proximity to vertical obstructions and surface composition (e.g., dirt, gravel, pavement, concrete, grass).
- Consideration of the air ambulance provider's minimum standards for horizontal clearance from structures, fences, power poles, antennas or roadways.
- Responsibility for notifying the appropriate highway or transportation agencies if a roadway is selected as a landing zone.
- Procedures for ground personnel to communicate with flight personnel during the operation.

One office member at the scene should be designated as the air ambulance communications contact. Headlights, spotlights and flashlights should not be aimed upward at the air ambulance. Members should direct vehicle and pedestrian traffic away from the landing zone.

Members should follow these cautions when near an air ambulance:

- Never approach the aircraft until signaled by the flight crew.
- Always approach the aircraft from the front.
- Avoid the aircraft's tail rotor area.
- Wear eye protection during landing and take-off.
- Do not carry or hold items, such as IV bags, above the head.
- Ensure that no one smokes near the aircraft.

Members should be aware of these general rules when pertaining to air ambulance flights:

- Decisions to fly or decline are made collaboratively by the flight crew and reviewed by the base hospital physician.
- Deputy or other staff may fly with the patient in custody if the total additional weight is proportionately safe for the trip.

Green Lake County Sheriff's Office

Green Lake County SO Policy Manual

Medical Aid and Response

- Staff carrying firearms will be required to secure firearms in a lockbox during flight.
- Decisions to restrain (handcuffs, leg irons, transport belts) subjects in custody are a collaborative decision between the flight crew and jurisdiction of custody based upon the best interest of the patient and flight crew. Sedation of resistive and combative patients is permitted under patient and flight safety circumstances as authorized by the base hospital physician.

468.8 AUTOMATED EXTERNAL DEFIBRILLATOR (AED) USE

Discretionary

468.8.1 AED USER RESPONSIBILITY

Discretionary

Members who are issued AEDs for use in office vehicles should check the AED at the beginning of the shift to ensure it is properly charged and functioning. Stationary AED's maintained within the facility should be regularly checked by the Training Sergeant or Administrator or designee to ensure they are properly charged and functioning. Any AED that is not functioning properly will be taken out of service and given to the Training Sergeant or Administrator who is responsible for ensuring appropriate maintenance.

Following use of an AED, the device shall be cleaned and/or decontaminated as required. The electrodes and/or pads will be replaced as recommended by the AED manufacturer.

Any member who uses an AED should contact Communications Division as soon as possible and request response by EMS.

468.8.2 AED REPORTING

Discretionary

Any member using an AED will complete an incident report detailing its use.

468.8.3 AED TRAINING AND MAINTENANCE

State

The Training Sergeant or Administrator should ensure appropriate training is provided to members authorized to use an AED (Wis. Stat. § 256.15(8)).

The Training Sergeant or Administrator is responsible for ensuring AED devices are appropriately maintained and will retain records of all maintenance in accordance with the established records retention schedule.

468.9 ADMINISTRATION OF OPIOID OVERDOSE MEDICATION

State **MODIFIED**

A member may administer opioid overdose medication in accordance with protocol specified by the physician or ambulance service provider who prescribed the overdose medication for use by the member as long as the member has the knowledge and training necessary to safely administer the opioid overdose medication (Wis. Stat. § 256.40).

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- The physician approved protocol for the administration of opioid overdose medication is located in the GLSO Lexipol Policy Forms file within the Sheriff S-Drive.

468.9.1 OPIOID OVERDOSE MEDICATION USER RESPONSIBILITIES

Best Practice

Members who are qualified to administer opioid overdose medication, such as naloxone, should handle, store and administer the medication consistent with their training. Members should check the medication and associated administration equipment at the beginning of their shift to ensure they are serviceable and not expired. Any expired medication or unserviceable administration equipment should be removed from service and given to the Training Sergeant or Administrator.

Any member who administers an opioid overdose medication should contact Communications Division as soon as possible and request response by EMS.

468.9.2 OPIOID OVERDOSE MEDICATION REPORTING

Best Practice

Any member administering opioid overdose medication should detail its use in an appropriate report.

468.9.3 OPIOID OVERDOSE MEDICATION TRAINING

Best Practice

The Training Sergeant or Administrator should ensure training is provided to members authorized to administer opioid overdose medication.

468.10 SICK OR INJURED ARRESTEE

Best Practice

If an arrestee appears ill or injured, or claims illness or injury, he/she should be medically cleared prior to booking. If the deputy has reason to believe the arrestee is feigning injury or illness, the deputy should contact a supervisor, who will determine whether medical clearance will be obtained prior to booking.

If the jail or detention facility refuses to accept custody of an arrestee based on medical screening, the deputy should note the name of the facility person refusing to accept custody and the reason for refusal, and should notify a supervisor to determine the appropriate action.

Arrestees who appear to have a serious medical issue should be transported by ambulance. Deputies shall not transport an arrestee to a hospital without a supervisor's approval.

Nothing in this section should delay a deputy from requesting EMS when an arrestee reasonably appears to be exhibiting symptoms that appear to be life threatening, including breathing problems or an altered level of consciousness, or is claiming an illness or injury that reasonably warrants an EMS response in accordance with the deputy's training.

468.11 FIRST AID TRAINING

Best Practice

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Subject to available resources, the Training Sergeant or Administrator should ensure deputies receive periodic first aid training appropriate for their position.