

GREEN LAKE COUNTY DEPARTMENT OF HEALTH & HUMAN SERVICES

HEALTH & HUMAN SERVICES

571 County Road A

Green Lake WI 54941

VOICE: 920-294-4070

FAX: 920-294-4139

Email: glcdhhs@co.green-lake.wi.us



FOX RIVER INDUSTRIES

222 Leffert St.

PO Box 69

Berlin WI 54923-0069

VOICE: 920-361-3484

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Post Date:

The following documents are included in the packet for the Department of Health & Human Services Board held on Monday, September 14, 2020

- September 14, 2020 DHHS meeting agenda
- August 10, 2020 DHHS meeting Draft minutes Budget/Regular
- Administrative Report – August 2020
- Aging Report August 2020
- Behavioral Health Report – August 2020
- September – Suicide Prevention Month
- Children & Family Services Report – August 2020
- Economic/Child Support Report March-August 2020
- Open Enrollment – Health Insurance
- Fox River Industries August 2020
- Environmental Health Report August 2020
- Health – August COVID 19 Report
- Health – Thanks for opening schools safely
- Personnel – Supported Employment Coordinator revised job description



**GREEN LAKE COUNTY
DEPARTMENT OF HEALTH & HUMAN
SERVICES**

Office: 920-294-4070 FAX: 920-294-4139 Email: glcdhhs@co.green-lake.wi.us

Health & Human Services Committee Meeting Notice

**Date: September 14, 2020 Time 5:00 PM
Green Lake County Government Center
571 County Rd A, COUNTY BOARD Room #0902 Green Lake WI**

AGENDA

Committee Members

*Joe Gonyo,
Chairman
Harley Reabe,
Vice Chair
Brian Floeter
Joanne Guden
Nancy Hoffman
Christine Schapfel
Richard Trochinski
Joy Waterbury
Charlie Wielgosh*

*Karen Davis,
Secretary*

Kindly arrange to be present, if unable to do so, please notify our office. Sincerely, Karen Davis, Administrative Assistant

1. Call to Order
 2. Certification of Open Meeting Law
 3. Pledge of Allegiance
 4. Minutes 8/10/20
 5. DHHS Response to COVID-19
 6. Veteran's Service Office Report
 7. Advisory Committee Reports
 - ADVOCAP/Headstart Report (Gonyo/Bates)
 8. Unit Reports
 - Administrative
 - Behavioral Health
 - September Suicide Prevention Month
 - Children & Family Services
 - Economic Support/Child Support
 - Open Enrollment – Health Insurance
 - Fox River Industries
 - Health/Environmental Health
 - Correspondence Thanks for Getting Schools Open
 9. Personnel Updates
 - Fox River Industries – Restructure
 - Revised Position
 - Supported Employment Coordinator (FRI)
 10. Budget
 - 2020
 - 2021 Budget Planning
 11. Committee Discussion
 - Future DHHS Meeting Date (October 12, 2020 at 5:00 p.m.)
 - Future Agenda items for action & discussion
 12. Adjourn
- Due to the COVID-19 pandemic, this meeting will be conducted and available through in person attendance (6 ft. social distancing required) or audio/visual communication. Remote access can be obtained through the following link:
- Green Lake County HHS Admin is inviting you to a scheduled Zoom meeting.
- Join Zoom Meeting
<https://zoom.us/j/97765631048?pwd=WDRCaUZSVINmM1JKZmhCZGExaTINUT09>
- Meeting ID: 977 6563 1048
Passcode: 276976
- One tap mobile
+13126266799,,97765631048# US (Chicago)
+19294362866,,97765631048# US (New York)
- Dial by your location
- +1 312 626 6799 US (Chicago)
 - +1 929 436 2866 US (New York)
 - +1 301 715 8592 US (Germantown)
 - +1 346 248 7799 US (Houston)
 - +1 669 900 6833 US (San Jose)
 - +1 253 215 8782 US (Tacoma)
- Meeting ID: 977 6563 1048
Find your local number: <https://zoom.us/j/97765631048?pwd=WDRCaUZSVINmM1JKZmhCZGExaTINUT09>

Please note: Meeting area is accessible to the physically disabled. Anyone planning to attend who needs visual or audio assistance, should contact the County Clerk's Office, 294-4005, not later than 3 days before date of the meeting.

THE FOLLOWING ARE THE OPEN MINUTES OF THE HEALTH & HUMAN SERVICES PUBLIC HEARING HELD AT GREEN LAKE COUNTY GOVERNMENT CENTER, 571 COUNTY ROAD A, GREEN LAKE, WI 54941 ON MONDAY, AUGUST 10, 2020 AT 5:00 P.M.

PRESENT: Joe Gonyo, Chairman
Harley Reabe, Vice Chairman
Richard Trochinski, Member
Joanne Guden, Member
Christine Schapfel, Member
Brian Floeter, Member

PRESENT By ZOOM: Nancy Hoffman, Member
Charlie Wielgosh, Member
Joy Waterbury, Member

OTHERS PRESENT: Jason Jerome, Director
Karen Davis, Administrative Assistant
Kayla Yonke, Financial Manager
Jon Vandeyacht, Veteran's Service Officer
Dawn Klockow, Corporation Counsel (via zoom)

Call to Order: Gonyo called the Public Hearing to order at 5:00 p.m.

Certification of Open Meeting Law: Certification of Open Meeting Law was met.

Review Proposed 2021 DHHS Budget: Jerome presented/explained the proposed 2021 Health & Human Services budget summary page. Jerome reported that the budget is very similar to the 2020 budget. Jerome reported that Green Lake County has become the fiscal agent for ADRC thus increasing that area of the budget.

Discussion followed. Jerome reported that there are additional COVID funds available.

Reabe reported regarding possible funding for Routes to Recovery funding available by applying for it. This is also related to the COVID pandemic

Review Proposed 2021 Veteran's Service Budget: Vandeyacht updated Committee members regarding the 2020 budget to date. Vandeyacht presented/explained the 2021 proposed budget. Discussion followed.

Waterbury joined by zoom at 5:16 p.m.

Klockow joined by zoom at 5:18 p.m.

Floeter arrived at 5:21 p.m.

Committee Discussion: None.

Adjourn: The public hearing adjourned at 5:30 p.m.

THE FOLLOWING ARE THE OPEN MINUTES OF THE HUMAN SERVICES BOARD HELD AT GREEN LAKE COUNTY GOVERNMENT CENTER, 571 COUNTY ROAD A, GREEN LAKE, WI 54941 ON MONDAY, AUGUST 10, 2020 AT 5:00 P.M.

PRESENT VIA ZOOM: Joy Waterbury, Member
Nancy Hoffman, Member
Charlie Wielgosh, Member

PRESENT: Joe Gonyo, Chairman
Harley Reabe, Vice Chairman
Richard Trochinski, Member
Joanne Guden, Member
Brian Floeter, Member
Christine Schapfel, Member

OTHERS PRESENT: Jason Jerome, Director
Karen Davis, Administrative Assistant
Kayla Yonke, Financial Manager
Dawn Klockow, Corporation Counsel (via zoom)
Jon Vandeyacht, Veteran's Service Officer

Certification of Open Meeting Law: The requirements of the Open Meeting Law have been met.

Call to Order: The meeting was called to order at 5:00 p.m. by Gonyo

Pledge of Allegiance: The Pledge of Allegiance to the Flag was recited.

Action on Minutes: Motion/second (Trochinski/Reabe) to approve the minutes of the 6/8/20 Health & Human Services Board meeting as presented. All ayes. Motion carried.

DHHS Response to COVID-19: Jerome updated Committee members regarding general changes that have taken place at the Department of Health & Human Services (DHHS). Jerome reported that recently staff have initiated more visits out in the community and more face-to-face in offices. Jerome explained that some of the programs need to allow walk-ins and it has been a challenging couple of months for DHHS staff/community members. Jerome reported that there have been numerous meetings amongst departments and everyone has worked together through this process. Discussion followed. Jerome thanked Committee members and other county officials for all the support in moving through these difficult times.

Veteran's Services Report: Vandeyacht reported regarding Veteran's Services activities. Vandeyacht reported frustrations for Veteran's and limited services due to COVID and limited access to services. Vandeyacht reiterated appreciation for all the support throughout the county through these difficult times.

Advisory Committee Reports: Advocap/Headstart Report: Gonyo reported that there were Board of Directors and Executive Committee meetings in July. Gonyo reported that the next meeting will be held later in August.

Unit Reports:

The Administrative July report was reviewed and placed on file.

The Aging July report was reviewed and placed on file.

The Behavioral Health Unit July report was reviewed and placed on file.

The Fox River Industries July report was reviewed and placed on file. Jerome reported that with COVID, this has been a challenge with consumers and safety.

The Health Unit/Environmental Health July report was reviewed and placed on file.

Discussion followed.

Personnel Update(s): New Worker - Children & Family Services Unit - Intensive In-Home Therapist position: Jerome updated Committee members that a new Children & Family Services Unit - Intensive In-Home Therapist worker was hired and began employment/training. Jerome reported that there will be more discussion in the future regarding new employees come to Committee meetings to allow the board getting to know new DHHS staff.

Budget: 2020: Jerome reviewed the DHHS Expenditure/Revenue Comparison showing where the 2020 budget is at through July 2020.

2021 budget Planning: Jerome reported that preliminary 2021 budget preparations have begun within DHHS. Jerome reported that the proposed 2021 budget was discussed at the budget hearing prior to this meeting.

Committee Discussion: None.

Future Meeting Date: The next Health & Human Services Board budget hearing meeting will be Monday, September 14, 2020 **at 5:00 p.m. at the Green Lake County Government Center.**

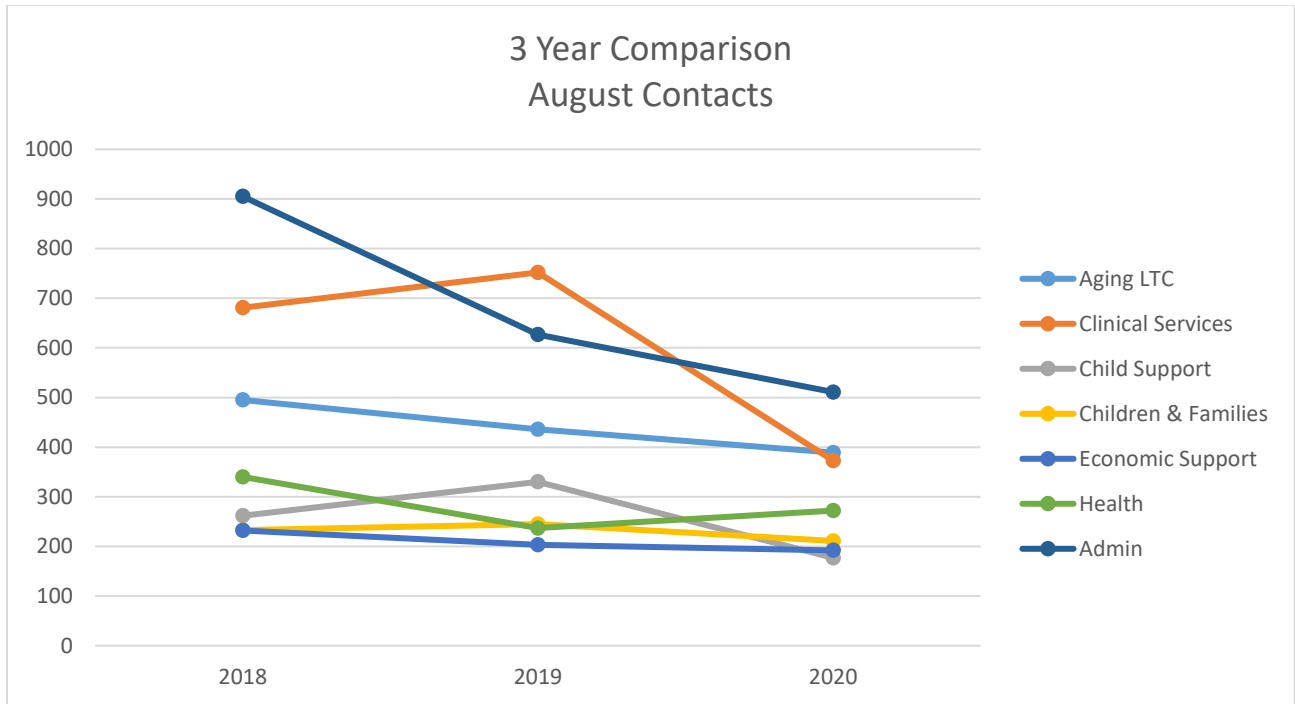
Future Agenda Items For Action and Discussion: None.

Adjournment: Gonyo adjourned the meeting at 5:51 p.m.

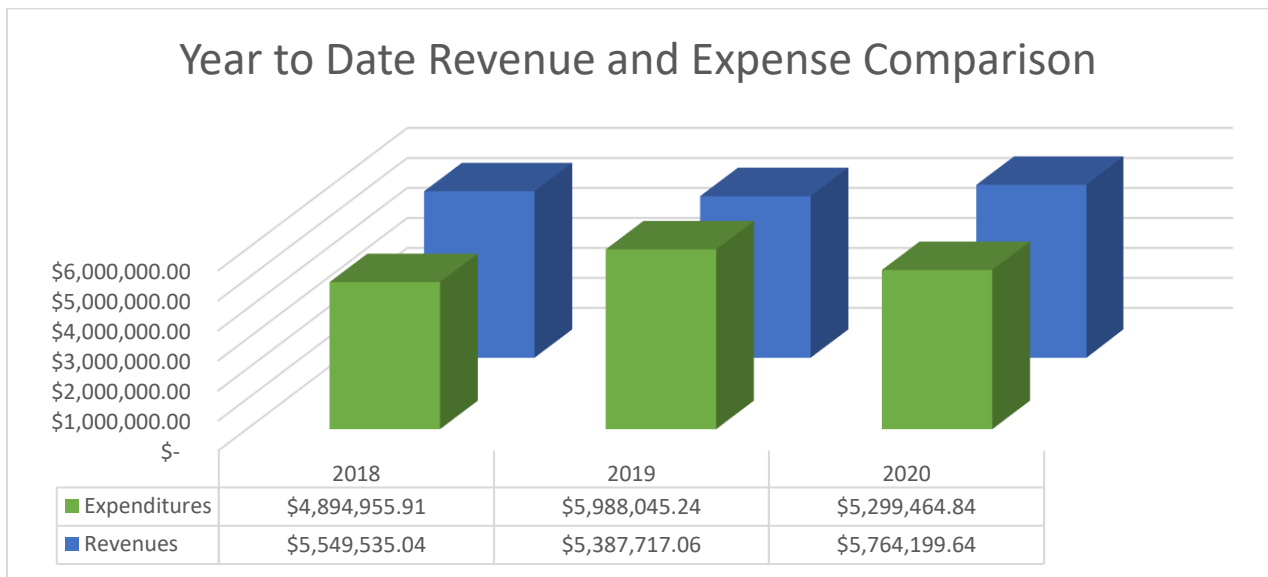
DRAFT

Admin –August 2020

As the Covid-19 Pandemic and the office being open “limited” our contacts have been impacted. Contacts have decreased 25% from August last year. The numbers are reflected in the graph below.



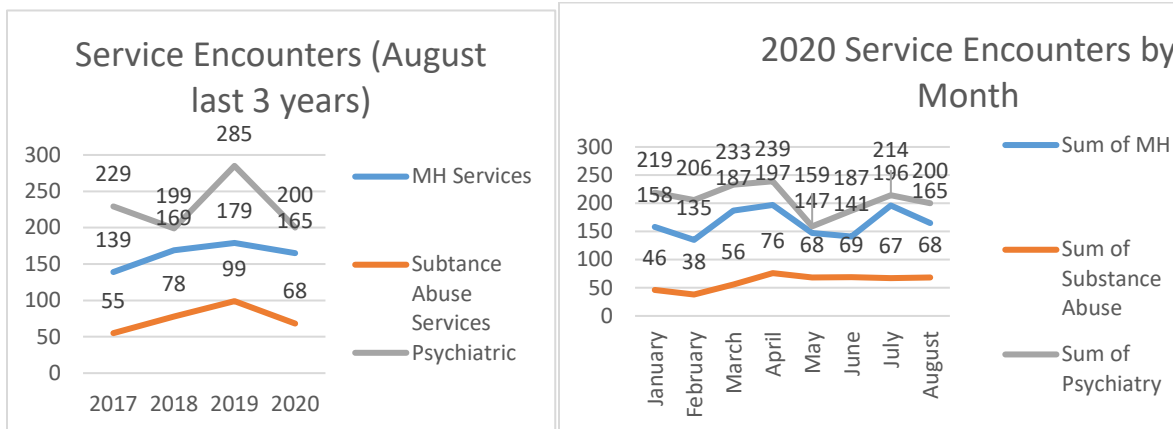
Despite the drop in contacts the Admin Unit has continued to modifying the work flow to accommodate all the changes happening with COVID-19 Pandemic. The changes have greatly impacted the Admin Units workload, increasing paperwork, mailings, rescheduling, and webinars to keep up with the changes. Staff is keeping up very well and our revenues have reflected that. Below is a comparison graph of Year-to-Date expenditures and revenues for the past three years.



Behavioral Health Unit—August 2020

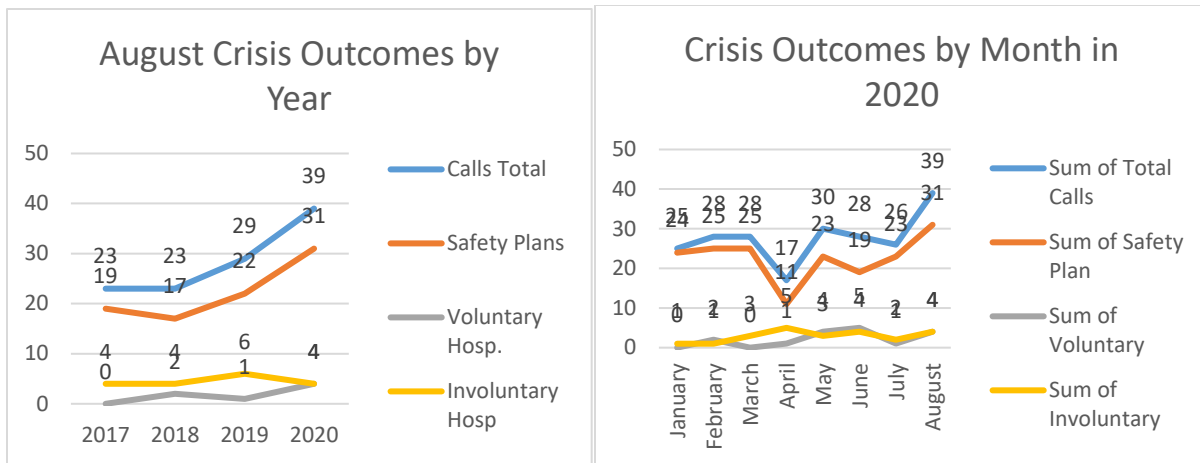
Recovery Month: The past several months, our monthly report has focused on the behavioral challenges that are unique to or exacerbated by the Covid-19 pandemic and related stressors. As we continue to focus on helping individuals and families within our community to be resilient, it is a great time to note that it is both National Recovery Month and National Suicide Prevention Month. Building awareness and education about mental health and substance use disorders and options for treatment & recovery can help reduce stigma around treatment services, promotes earlier identification of concerns, and provides community members with tools to respond supportively to those in need. Awareness can also help improve health equity for individuals with mental health and substance use disorders who may struggle with housing, employment, etc. In a time where many are struggling with uncertainty, hope that recovery is possible and knowledge of available resources are more important than ever.

Outpatient Mental Health & Substance Abuse Programs- *The majority of Behavioral Health clients are served via our outpatient clinic. The outpatient clinic serves clients' mental health and substance use disorder (AODA) needs.*



August 2020 Note: As seen above, outpatient behavioral health services have remained relatively consistent with previous months and years despite significant alterations in service delivery resulting from the COVID19 pandemic. These behavioral health services continue to be an essential service with a substantial decline in no show/ cancelled appointments ever since the onset of COVID19 in March 2020. Services are currently being provided via both telehealth and more traditional office visits with appropriate modifications for health and safety.

Crisis Services- *Crisis services are available 24/7 including weekends/ holidays for psychiatric and substance use disorder emergencies.* The charts below show both seasonal crisis trends historically and for 2020 so far. In the current environment, safety planning is much more difficult. As can be seen below, this month saw an unusually high volume of crisis contacts, however the majority of these calls were able to be managed through a less restrictive safety planning measure rather than hospitalization.



Wrap-Around Services- Behavioral Health Unit provides three tiers of wrap-around services, allowing us to match individuals with a program that meets the level of need based on their unique situation. **Staff in these programs have been exceptionally flexible and have needed to think outside the box to find ways to continue services to consumers during this time.**

1. Targeted Case Management (TCM)— Less intensive case management for clients. **This program expanded to include adult clients in summer 2018. It presently serves 8 individuals.**
2. Comprehensive Community Support Program (CCS)—Recovery-focused support for clients who may benefit from an intensive level of services for a shorter period of time. **This program serves individuals across the lifespan and presently serves 43 individuals.**
3. Community Support Program (CSP)- Intensive community-based support for individuals with chronic mental illness. This support is intended to be long-term and supports clients to maintain psychiatric stability in the community and to reduce hospitalizations. **This program presently serves 10 adults.**

Treatment Court- Treatment Court is an evidence-based alternative-to-incarceration program that combines high levels of accountability and community-based supervision with intensive substance use treatment. The program accepted its first participant in November 2017 and is designed to take 14-18 months to complete. **In August 2020, the program began the month with five participants. One participant ended the program due to completing their probation term. This is viewed as neither a behavioral violation or a program graduation. The participant could opt to complete the program voluntarily. Two other participants were discharged from the program for behavioral violations. Two participants remain in the program, and several new referrals are pending.**

Children’s Long Term Support Waiver (CLTS)—Medicaid waiver program provides funding for families of children with long-term disabilities (developmental, physical, and/or severe emotional disturbance) to access services such as respite care and service coordination which are otherwise not covered by Medicaid insurance. **In 2018, Wisconsin announced the dissolution of the waitlist which required Green Lake County to increase program capacity from 8 children to 16 and to continue to expand as new referrals come in. The program now serves 33 youth and continues to accept new referrals.**

Residential Clients- In August 2020, one client was placed at Winnebago Mental Health Institute for part of the month, prior to transitioning to a less restrictive stabilization facility. This less restrictive setting is designed for stays of up to three months. A case management team continues to be actively involved.

Additional Notes:

- Crisis, mental health and AODA outpatient programs, and Community Support programs are all preparing for recertification in September.
- During August, a team of staff participated in weekly consultation in preparation to implement e-prescribing into our current software system. This programming went live on 8/31/2020. We anticipate that by the end of the calendar year all prescribing will be happening through e-prescribe.
- During August, the unit began meeting with area school districts to work on plans for school-based services with appropriate Covid-19 precautions. We have MOUs with three area districts and hope to offer services to each district through a combination of on-site and telehealth supports.
- Because many of our typical Recovery Month activities are difficult to provide in a socially distanced format, we are instead focusing our efforts on updating outdated prevention materials and training staff on more contemporary, evidence-based models for various target populations (elementary life skills, middle school, parents, and older youth/ underage drinking)

Davis, Karen

From: Wisconsin Department of Health Services <widhs@public.govdelivery.com>
Sent: Friday, September 4, 2020 8:51 AM
To: glcdhhs@co.green-lake.wi.us
Subject: DCTS: September is Suicide Prevention Month



**WISCONSIN DEPARTMENT
of HEALTH SERVICES**

Division of Care and Treatment Services

September is Suicide Prevention Month

Governor Evers has proclaimed September as Suicide Prevention Month. There is no better time to begin or renew our commitment to taking care of ourselves and each other. Too many people have been affected by the tragedy of suicide, either directly or indirectly.

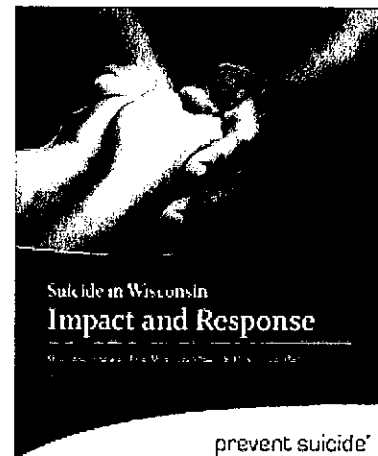
Suicide in Wisconsin: Impact and Response

Suicide in Wisconsin: Impact and Response is a new report that seeks to mobilize and guide coordinated action to reduce suicide attempts and deaths. This report includes:

**The most up-to-date picture of suicidal behavior in Wisconsin based on surveys, death records, and hospital data.

**Four strategies and 50 opportunities for action that taken, as a whole, provide a path toward reducing suicidal behavior in Wisconsin.

[Read the full report](#)



Resilient Wisconsin

Resilient Wisconsin supports and collaborates with people and organizations throughout Wisconsin, to bring together the latest data, resources, evidence-based tools, and



trauma-informed practices. So that people affected by trauma and other challenges—as well as the professionals and programs that serve them—can find the support and resources they need.

Do not reply directly to this email message. Visit the [DHS website](#) for more information on suicide prevention.

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CHILDREN & FAMILY SERVICES UNIT –August, 2020

Out-of-Home Care – as of 08/31/2020

Foster Care – Level I & II (Range of costs from \$244.00 to 2000.00). **One (1)** child(ren) are local placement(s).

Treatment Foster Care – **Two (2)** children/youth were in treatment foster care through Pillar & Vine.

Court-ordered Relative Care (\$244.00 month per child)

Seven (7) children were in court-ordered relative care in August, 2020. **Three (3)** children were returned home.

One of these children (1) Child was placed in relative care that is not being reimbursed. Total in Court ordered Kinship Care at month's end = **Four (4)**

Subsidized Guardianship – At the end of August 2020, three **(3)** remained in subsidized guardianship.

Kinship Care – Voluntary (\$244.00 month per child)

Three (3) children relocated to the home of a parent. Eight (8) children were in Kinship Care at the end of August, 2020.

Total out of home at month's end = 1 + 2 + 4 + 3 + 8 = 18

The base rate for relative foster care (level 1) and Kinship Care increased in 2020 to \$254.00/month. This rate was raised in 2020.

ACCESS REPORTS

Child Protective Services (CPS):

May –14

Screened in reports – 0

Screened out - 14

June – 20

Screened in reports – 5

Screened out -20

July – 15

Screened in reports – 4

Screened out – 11

August – 18

Screened in reports – 10

Screened out reports - 8

YTD – 147 reports – 45 screened in/102 screened out

Child Welfare –

May – 6 with 2 being screened in for services

June – 4 with 1 being screened in for services

July – 6 with 1 being screened in for services

August – 9 with 8 being screened in for services

YTD (08/31/2020) – 43 with 31 being screened in

****staff are focused on TCM/CCS referrals as a priority.

Youth Justice – June – 6

July - 5

August - 4

YTD (08/31/2020) – 37

All Unit staff have returned to the office from remote status as of 06/29/2020. Face-to-face contact has resumed following the parameters as set forth in the COVID 19 policy. Staff have started to conduct drug screens as needed. Family interaction has commenced for children placed in out of home care.

Unit staff have continued to assist in other areas as needed including – food pantry; contact tracing and food delivery; taking temperatures at main entrance and with interpretation.

An additional grant was received through the Coordinated Services Team Initiative which allowed the agency to purchase 9 laptop computers as well as zoom cameras for other staff. One more laptop will be purchased with these funds.

The roll-out for the Youth Assessment & Screening Instrument (YASI) for application with the Youth Justice Population began this month. This process will take approximately one year.



**Green Lake Health & Human Services
Committee Report
Economic & Child Support Units
September 2020**

March to present 2020 - Staffing

- Week of March 16th – Increasing awareness and response of social distancing
- Week of March 23rd – Reduced office “footprint” and actions taken for remote work
- March 25th – Safer at Home
- Week of March 30th – 25% daily staff presence in office with 75% working remotely (staggered/exclusive)
- Reduced In Person services

March 2020 - Programs/Services

Child Support:

- Face to face Circuit Court hearings postponed
- Suspension of enforcement activities (incarceration, liens, license suspensions, etc.)
- Suspension of DNA paternity testing

Economic Support:

- Suspended annual renewals and report form requirements for all programs
- Suspended work requirements for FoodShare
- Suspended work requirements for MAPP (Medicaid program)
- 48% increase in FoodShare applications (primarily in last 2 weeks)
- Suspended photo ID requirement for Energy Assistance
- The Public Service Commission instructed water, electric, and natural gas utilities to not disconnect for non-payment until the State Public Health emergency has been lifted
- Energy Assistance applications processed with one month income guidelines and verifications versus three months as previously done

April 2020 - Programs/Services

Child Support:

- Face to Face Circuit Court hearings postponed (contempt)
- Federal Stimulus payment impacts (intercepted payments applied to past support owed or “held”)

Economic Support:

- Suspended annual renewals and report form requirements for all programs
- Suspended work requirements for FoodShare
- Suspended work requirements for MAPP (Medicaid program)
- Suspension of Healthcare premiums
- Suspension of drug testing and treatment needs questioning
- Emergency supplemental FoodShare benefits issued
- Relaxed verification requirements and allowing for best available information
- Eliminated interview requirements for FoodShare
- Healthcare coverage maintained for recipients (can't take away Medicaid for loss of eligibility)

- Maintaining Child Care authorizations and automatic payment to providers regardless of employment or attendance
- 70% increase in FoodShare and 29% increase in Healthcare applications
- Energy Assistance heating season is extended to September 30, 2020.

May 2020 - Programs/Services

Child Support:

- Continued actions/suspensions listed above
- Federal Pandemic Unemployment Compensation (\$600.00 weekly) impacts via intercepts
- Providing case management services due to economic impacts

Economic Support:

- Continued actions/suspensions listed above
- Pandemic Electronic Benefits (P-EBT) for nutrition assistance for free/reduced school lunch recipients
- Impacts of Federal Pandemic Unemployment Compensation on FoodShare (not Healthcare)
- Wisconsin pilots “on-line” food purchasing with EBT benefits
- Long Term Care Cost Share responsibilities “frozen”
- Stabilized FoodShare and Healthcare applications

June 2020 - Programs/Services

Child Support:

- Continued actions/suspensions listed above
- Resumed DNA paternity testing by division staff
- Encouraging Employment & Training services

Economic Support:

- Continued actions/suspensions listed above
- Interview requirements reactivated for FoodShare applications
- Stopped emergency FoodShare supplemental benefits
- Child Care annual renewals reinstated
- Stabilization in FoodShare and Healthcare applications continues

July 2020 - Programs/Services

Child Support:

- No changes to date

Economic Support:

- Continued actions/suspensions listed above
- FoodShare annual renewals and report forms resume
- Child Care authorizations and payments based upon work and attendance
- 25% increase in FoodShare and 17% increase in Healthcare applications.

** Federal Pandemic Unemployment Compensation ended 7/25/2020

August 2020 – Programs/Services

Child Support:

- No changes to date

Economic Support:

- Continued actions/suspensions listed above
- FoodShare annual renewals and report forms suspended
- Interview requirements deactivated for FoodShare applications

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HEALTH & HUMAN SERVICES

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FOX RIVER INDUSTRIES

222 Leffert St.

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September 14, 2020

The Honorable Alex Azar
Secretary
U.S. Department of Health and Human Services
200 Independence Avenue, SW
Washington, DC 20201

The Honorable Seema Verma
Administrator
Centers for Medicare and Medicaid Services
7500 Security Blvd.
Baltimore, MD 21244

Dear Secretary Azar and Administrator Verma:

We, the undersigned, represent a coalition of public and private stakeholders who are committed to providing education and outreach to Wisconsinites looking for health insurance coverage. We are writing to request that you extend the upcoming 2021 Open Enrollment period for the Affordable Care Act Marketplace through January of 2021.

The COVID-19 pandemic has posed unprecedented health and economic challenges to all states including Wisconsin. As of this writing, more than 853,000 unemployment applications have been filed in our state since March 15, and to date more than 68,000 of our residents have tested positive for COVID-19. Strides have been made to combat the virus and restore our economy but conditions remain fluid, and we anticipate our families will face ongoing economic challenges for the foreseeable future.

Marketplace coverage is one of the better and sometimes the only option for individuals that have lost their job-based health insurance or have suffered a significant reduction in their earnings either through a furlough or lay-off. We are a state that has not expanded Medicaid to those with incomes over the federal poverty limit, and more than 195,000 Wisconsinites with some form of income rely on the Marketplace for health coverage. Understandably, the demand for that coverage has increased since the onset of COVID-19 and the economic fallout that ensued.

At the same time, people who have lost their employer-based coverage are typically new to the Marketplace and unfamiliar with the open enrollment process and deadlines. Others who have gone uninsured in the past are now seeking coverage for the first time in light of the virus. It takes us more time to help these individuals, and those of us on the front lines providing enrollment assistance know we need to provide additional outreach and assistance to these families. While we are all working together to try and meet this challenge, the best way to increase our capacity to help people is by CMS extending the 2021 open enrollment period. We hope you will act quickly on this request prior to the start of open enrollment, giving us time to organize and plan.

The alternative is to allow people who want coverage but who are unfamiliar with the Marketplace to go uninsured or underinsured which raises the risk of that families will either forgo care (COVID-related or otherwise) or leave health care providers to absorb financial shortfalls. That scenario delays economic recovery and undermines efforts to counter the virus by putting added financial strain on our families and our health system.

Those of us that have signed this letter agree that a longer open enrollment period will enable us to step up outreach to the people we serve, particularly our most vulnerable populations, and guide them through their options through the Marketplace. An extension would further afford consumers adequate time to carefully research programs, consider their needs and make informed decisions about coverage for themselves and/or their families. Perhaps just as importantly, an extension would signal that the federal government understands the plight of the newly uninsured, values their welfare and is prepared to do all in its power to protect our health system and economy.

We appreciate your consideration of this request and look forward to your response.

Sincerely,

Joe Gonyo
Green Lake County Health & Human Services Board Chair

CC: Wisconsin Congressional Delegation

Monthly Census Fox River Industries

September 01, 2020

** UNFUNDED	Full Time –	Part Time- 1
Day Service:	Full Time- 4	Part Time- 2
Prevocational	Full Time- with Day Service-	
	Full time- without Day Service-	17
	Part Time-with Day Service-	
	Part Time-without Day Service-	10

Changes since last report

- New prevoc enrollee (AR) reported last month decided on three days a week versus full time.
- Toured with two potential blended services participants from Wautoma, one enrolled and is working three days
- One Amish consumer declining return to services due to not being interested in direct deposit of payroll check. Looking to Caring Hearts Amish run work shop. Did follow up with an invite to continue cutting a check. Have not heard back.
- A one day a week consumer increased to 5 days after loosing his job.
- One prevoc consumer (3 days) out on medical leave (RK)
- In august we resumed group lessons. Community activities are still on hold for the production consumers.
- Meeting with school district on September 1st regarding providing services to a newly graduated student in our day program who is not going last year due to covid.

Note that we still have about 12-15 folks out due to concerns with COVID. For SE we currently have only 5 consumers working in the community due to COVID.

Environmental Health
Green Lake County
August 2020

Animal Bites/Exposures: Investigations – 5 (4 dog/human, 1 cat/human)
Reported Animal Bites/Scratches – 5
Animal Quarantines for Animal v. Human Exposures – 3
Animal Quarantines for Animal v. Animal Exposures – 0
Quarantine Violations and Enforcement Actions Taken – 0
Animals Exhibiting Positive Signs of Rabies During Quarantine – 0
Animals Exhibiting Negative Signs of Rabies During Quarantine – 3
Enforcement Taken for Violations of Vaccination Requirements - 0
Animals Sacrificed for Exhibiting Symptoms of Rabies or Being Rabies
Suspects- 1 cat (negative result)

Waiting on an update for 1 dog bite at the time of this report

Well Water: 1 test kit distributed.

Lead: An investigation for a lead poisoned child in Markesan took place on 8.14.2020. Lead Risk Assessment was completed. Ongoing.

Lead work will begin on a house with current lead orders. The project was put on hold due to tenant issues within the house. Ongoing.

Sewage: None.

Solid Waste: None.

Radon: 6 kits distributed

Housing: A visit to a Berlin home was done on 08.11.2020 in conjunction with L.Kemnitz, City of Berlin, and Berlin PD. No abatement orders were issued; however, the city's building inspector will be following up. Closed.

Informational blue/green algae signage was posted at Dodge Memorial Park due to a bloom that was reported to be on the lake. The bloom was not present when the lake was inspected.

A clearance inspection for a placarded house in Markesan was completed on 08.13.2020. Upon investigation, it was found that abatement orders have not yet been met. Green Lake County Human Services and the Markesan Police Department are also working on this case. Ongoing.

Vector: None.

Asbestos: None.

Food/Water Illness: None.

Abandoned Bldgs: None.

Other: None.

Agent: 10 inspections completed.

5 days of vacation used 08.03.2020-08.07.2020.

Attended the Tri-County Produce Auction on 8.21.2020 to provide the Amish community with information regarding the mask mandate.

Responded to many complaints regarding facilities not enforcing the mask mandate. During these responses, education was provided on the mask mandate and the benefits of wearing a mask to reduce the spread of COVID-19. If a second complaint is received, a written warning will be issued. If a third complaint is received, a referral is made to the District Attorney's Office.

Worked with several Tri-County licensed facilities on proper re-opening procedures after having an employee and/or customer confirmed with COVID-19.

Began contact tracing and monitoring for the Green Lake County Health Department this month.



August COVID 19 Situation Report

The first half of the month, our burden was low and our disease trajectory was stable. The second half of the month, our disease burden was considered high and our trajectory was also high due to elevated numbers of cases. Below is a list of highlighted events during the month of August.

8/5, 8/12, 8/18, 8/24, 8/31—Incident Command Meetings were held with Health Officer, Sheriff, EM, County Board Chairman, DHHS Director and County Administrator. Weekly updates, planning and branch reports were completed. After Action Report completed for the first several months of the COVID response led by Gary Podoll.

8/5, 8/19, 8/28/2020—Zoom meetings with all private and public schools held. In addition, public health staff did walk-throughs with requesting schools.

8/5/2020—Outbreak at Fox River Industries, the sheltered workshop for Green Lake County. Facility was temporarily closed for cleaning and consumers were sent home. All close contacts were quarantined.

8/8 and 8/9/2020—Markesan held August festival which was the delayed June Dairy Days event with a parade and other activities.

8/9/2020—Marquette/Markesan area held the Livestock Scramble which was a way for 4-H kids to auction off animals since the county fair had been canceled. Large crowd with no masks.

8/12/2020—Meeting with Lisa Beck of Green Lake Area Chamber of Commerce regarding Harvest Festival with vendors. HO stated that event is not condoned by the health department. Suggestions given for ways to keep it safer as they are having it anyways.

8/16/20—Big John's Shark Shack in Green Lake has an outbreak of COVID. Community was notified via Facebook by the establishment. Worked with health department to get additional staff tested and close contacts notified and quarantined.

8/18/20—Outbreak at Markesan Resident Home with staff member. All staff and residents were tested that day and on 8/19/20. Sheriff's department provided assistance in getting specimens down to WI State Lab to expedite testing.

8/19/20—Letter issued by Health Officer to all public and private schools to hold off on co-curricular activities until the end of September. Only Green Lake School District decided to comply with recommendations.

8/21-8/24/20—19 new cases of COVID 19 including an outbreak in Markesan. Activities included a family reunion and pool party. Several children quarantined and will be unable to start first day of school. School nurse notified.

8/24/20—Juliette Manor tests residents again.

8/24/20—First day of school at one of the parochial schools and within first hour a child had to be removed for quarantine as mother tested positive.

8/26/20—Shared several resources electronically with all public and private schools including a framework for when to consider going virtual, templates of letters to families if a case occurs in school as well as an algorithm on determining what to do if a student or staff comes down with COVID symptoms in school.

8/26/20—Health Department requests use of Highway Department buildings for drive through flu clinics this fall. Approved by Barry Mashuda, Highway Commissioner.

8/26-8/28/20—Markesan Resident Home starts retesting all staff and residents after outbreak last week.

8/27/20—Newsletter from Tri-County Environmental Health sent to local businesses regarding COVID updates.

8/27/20—Health Officer and two public health nurse meet with all staff in elementary, middle and high school at Berlin Area School District to answer questions regarding school reopening.

8/28/20—Pandemic Plan updated.

8/28/20—Outbreak at Juliette Manor with one staff testing positive for COVID-19. Theda Care is conducting follow-up testing.

8/28/20—AfterAction Report information submitted to Tracey Froiland for HERC region.

8/28/20--“Fox Valley Regional Enduring testing site” was approved by the state. This provides a permanent testing site for our HERC region through December with the WI National Guard. Site is to open on Sept 2nd and 3rd from 10-4 and will be closed over the holiday weekend but will then reopen Monday through Saturday with varying hours.

Food pantry continues to provide drive-through service due to COVID 19

County Pandemic Plan was updated in August to version 5 and Emergency Declaration was extended to the end of November.

E-mail thank you received.

Hi all

I just want to say thank you for working with the Berlin School District to come up with such a great plan for return to school. I have two littles at Clay (1st grade and 4K). The amount of hard work that the district did to get the kids back in school and keep them safe is truly amazing. When I took the kids last week for their open house there were things that I saw that I never would have thought of to help keep items separate and individualized. You guys really thought outside of the box and I know it will pay off!

Everyone's households are different and I can say that so many of us in the district appreciate having the option of both in person and virtual. I understand that things may flex as the school year goes on, but with our house having both parents working full time, I'm not sure what we would do as a family if it was virtual. Having the kids in person is also a financial break from daycare as we would have three littles full time in daycare.

Seeing my 1st grader's reaction when I picked her up yesterday literally made my heart happy. She was so excited to be back in school and said she already made 3 new friends.

Though I know the future is uncertain, I appreciate the solid plan the district and county came up with! THANK YOU!

GREEN LAKE COUNTY JOB DESCRIPTION

TITLE: SUPPORTED EMPLOYMENT COORDINATOR

DEPARTMENT: HEALTH & HUMAN SERVICES/FOX RIVER INDUSTRIES

LOCATION: FOX RIVER INDUSTRIES

SUPERVISOR: FOX RIVER INDUSTRIES SERVICES COORDINATOR
FOX RIVER INDUSTRIES UNIT MANAGER

SUMMARY:

This position is full-time at 40 hours per week. Flexible hours will be assumed. This position requires knowledge of the principles, practices and techniques necessary for successful community job development and placement of persons with disabilities and individuals with other barriers to community employment into the workplace. The position is directly responsible for the development of a coordinated, effective, productive network of local supported employment community work sites. A demonstrated ability to effectively perform as a liaison between Fox River Industries and the local business community, civic organizations, community stakeholders, and the public is essential for this position.

DUTIES AND RESPONSIBILITIES:

30% of time:

- Developing and maintaining community work sites for participants, which includes cultivating positive relationships with local businesses, organizations, Chambers of Commerce, and other local civic organizations.

30% of time:

- Evaluating participant capabilities and assisting with the development of appropriate assessment/employment plans. These plans will include education, skills, readiness and suitability for employment and/or training services. Includes attendance/participation at consumer staffings and coordination with case managers and other care team members.

20% of time:

- Monitoring and evaluating consumers placed in SE programs to ensure that members are being served effectively. Monitoring SE staff members providing skill instruction and other supported employment services to ensure the best possible employment outcome for each program participant.

20% of time:

- Ensuring that case files are accurate, up to date, and in accordance with prescribed record-keeping systems.
- Ensuring all DVR reporting is accurate and up to date.
- Ensuring all DVR invoicing is accurate, current, and 100% in compliance with all DVR guidelines.
- Participating Supported Employment and DVR meetings, FRI staffings, and consumer employments plan team meetings as needed.
- Ensuring all SE staff stay current on DVR training requirements per provider portal requirements.
- Ensure DVR service provider contract is renewed every 2 years per DVR online schedule.

SKILLS AND ABILITIES:

- Working knowledge of the following software programs: Microsoft Word, Excel, Access, Power Point, Windows, Explorer, and Outlook.
- The ability to provide first aid and CPR when supervising client activities (training will be provided).

- Skill in the use of general office equipment including but not limited to: Calculator, copy machine, computer terminal, fax machine, automobile, first aid equipment.
- Excellent oral and written communication skills.
- Strong organizational and supervisory skills.

QUALIFICATIONS:

EDUCATION: Associates Degree in Human Services or related field. Current, valid Wisconsin driver's license and a good driving record.

EXPERIENCE / JOB KNOWLEDGE: Demonstrated experience working in vocational programs. Thorough knowledge and ability to relate to the employment/training needs of economically disadvantaged and intellectually/developmentally/physically/disabled individuals in an empathetic manner. Demonstrated ability to effectively diagnose and address physical, mental and emotional barriers to employment. Proven ability to communicate effectively with the business community to express the strengths these individuals bring to the work place, and the supports they will receive to overcome challenges through formal and informal systems.

WORKING CONDITIONS:

PHYSICAL DEMANDS: Any of these physical demands can be used in combination with the following areas: 75% of the time requires standing, walking, bending, twisting, reaching, feeling, talking, hearing, far and near vision, light lifting, carrying, pushing, pulling, handling and finger dexterity. Approximately 50% is handling medium use of light industrial machinery and using the fingers for things like typing. About 25% of the time is sitting, and handling objects weighing 20 lbs. or less. Unusual situations may require crawling, running, swimming, grabbing, and balancing, also climbing using hands and feet, very heavy lifting, carrying, pushing and pulling of people or equipment.

ENVIRONMENTAL DEMANDS: Approximately 85% of the time is spent indoors. About 15% is working outdoors while enduring temperature changes between hot and cold weather and wet or humid conditions. Present in unusual or non-routine situations are working in extreme hot or cold temperatures; vibrations of vehicles or machinery, hazardous materials in the areas of mechanical, electrical, and chemicals. Atmospheric conditions of fumes, mists, gases, odors, dust and poor ventilation. Physically confined areas in rare industrial settings.

This is a public service position, and employee is required to be courteous, cooperative and respectful at all times with the public and clients; also establishes and maintains a courteous and cooperative and respectful working relationship with other employees, supervisors and public officials.

This position description has been prepared to assist in defining job responsibilities, physical demands, working conditions and needed skills. It is not intended as a complete list of job duties, responsibilities and/or essential functions. This description is not intended to limit or modify the rights of any supervisor to assign, direct, and control the work of employees under supervision. The county retains and reserves any and all rights to change, modify, amend, add to or delete from, any section of this document as it deems, in its' judgment, to be proper.

2021 Fox River Industries Restructure Fiscal Note

Committee: Human Service Board

Current For 2021									
Pay Group	Position Title	Wage	Annual Wage	Retirement	Social Security	Health Insurance	Total Fringe	Wage & Fringe	
11	Supported Employment Coordinator #11	\$ 28.15	\$ 58,552.00	\$ 3,952.26	\$ 4,479.23	\$ 26,613.00	\$ 35,044.49	\$ 93,596.49	

Proposed for 2021									
Pay Group	Position Title	Wage	Annual Wage	Retirement	Social Security	Health Insurance	Total Fringe	Wage & Fringe	
13	Supported Employment Coordinator #13	\$ 22.29	\$ 46,369.44	\$ 3,129.94	\$ 3,547.26	\$ 26,613.00	\$ 33,290.20	\$ 79,659.64	

Total Cost Savings	\$ 13,936.85
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* All Wages are based on 7-1-2020 Wage Plan

GREEN LAKE COUNTY

Update 7-1-20 2020		1-1-2020 CPI-U 1.0207			Hourly			
Pay Group	Job Title	Dept	Minimum	Annual Midpoint	Maximum	Minimum	Midpoint	Maximum
11	* ADRG Resource Specialist	HHS	\$47,647	\$59,559	\$71,471	\$22.91	\$28.63	\$34.36
	Adult Protective Services Worker	HHS						
	Child Protection Intake Worker	HHS						
	Children & Family Services Case Manager	HHS						
	CST Coordinator	HHS						
	* CSP Professional Crisis Worker	HHS						
	Mental Health Case Manager	HHS						
	CCS Service Facilitator	HHS						
	Drug Court Coordinator	HHS						
	Code Enforcement Officer	ZON						
	Community Response Social Worker	HHS						
	Disability Benefits Specialist	HHS						
	Elderly Benefit Specialist	HHS						
	* Executive Administrative Assistant	Various						
	Juvenile Court Dispositional Social Worker	HHS						
	Juvenile Court Intake Social Worker	HHS						
	Nutrition Volunteer Coordinator	HHS						
	* Production Supervisor	FRI						
	* Services Coordinator	FRI						
	Soil Conservationist I	LC						
	* Supported Employment Program Coordinator	FRI						
	* Teacher	FRI						
12	* Financial Manager	ADM	\$44,312	\$55,390	\$66,468	\$21.30	\$26.63	\$31.96
	* Financial Manager	HHS						
	* Clerk of Court Chief Deputy	COC						
	* Treasurer Chief Deputy	TRE						
	Communications Officer	LE						
	Corrections Officer	LE						
	General Laborer	HWY						
	Mechanic II	HWY						
	* Paralegal/Office Manager	DA						
	Sign Man	HWY						
13	Account Clerk/Billing Specialist	HHS	\$41,210	\$51,513	\$61,815	\$19.81	\$24.77	\$29.72
	Administrative Assistant	Various						
	Sheriff's Office/Corrections Clerk	LE						
	Court Records Clerk	COC						
	Court Services Deputy	LE						
	* Deputy County Clerk	CC						
	* Deputy Register of Deeds	ROD						
	* Judicial Assis/Assist Reg of Probate	CCP						
	* Legal Assis/ant, Administrative Assistant	CORP						
	Legal Clerk	DA						
	Program Specialist	UWEX						
	* Fair Coordinator	UWEX						
	Secretary/ Bookkeeper II	FRI						
	* Victim/Witness Coordinator	DA						
	* HR Coordinator	ADM						
14	Economic Support Worker	ES	\$38,325	\$47,907	\$57,488	\$18.43	\$23.03	\$27.64
	Public Health Program Specialist	HHS						
	Maintenance Repairperson	MAINT						
	Child Support Specialist	CS						
15	Court Services Officer	LE	\$35,643	\$44,553	\$53,464	\$17.14	\$21.42	\$25.70
	* Deputy Veteran Service Officer	VSO						
	* Deputy County Clerk - PT	CC						
	* Deputy Treasurer - PT	TRE						
	Lead Bus Driver	FRI						
16	Community Integration Production Aide	FRI	\$33,148	\$41,435	\$49,722	\$15.94	\$19.92	\$23.90
	Community Residential Service Aide	HHS						
	Master Control Aide-Part Time	LE						
	Material Handler/Bus Driver	FRI						
	Program Aide	FRI						
	Data Entry Specialist/Insurance Representative	HHS						
	Recidivism Reduction Aide	LE						
	Secretary I - PT	HHS						
17	Maintenance Custodian	MAINT	\$30,827	\$38,534	\$46,241	\$14.82	\$18.53	\$22.23
18	OPEN		\$28,669	\$35,837	\$43,004	\$13.78	\$17.23	\$20.68
19	* Meal Site Manager - Part Time	HHS	\$26,663	\$33,328	\$39,994	\$12.82	\$16.02	\$19.23
20	OPEN		\$24,796	\$30,995	\$37,194	\$11.92	\$14.90	\$17.88
21	OPEN		\$23,060	\$28,826	\$34,591	\$11.09	\$13.86	\$16.63

BENCHMARK POSITIONS