

**PERSONNEL COMMITTEE MEETING  
October 8, 2020**

The meeting of the Personnel Committee was called to order by Chair Bob Schweder at 3:30 PM on Thursday, October 8, 2020 in the County Board Room, Green Lake County Government Center, Green Lake, WI. The meeting was held both in person and via Zoom due to the COVID-19 pandemic. The requirements of the open meeting law were certified as being met. The Pledge of Allegiance was recited.

Present: Ken Bates (Zoom)  
Bob Schweder  
Curt Talma  
Sue Wendt (Zoom)  
Charlie Wielgosh

Other County Employees Present: Liz Otto, County Clerk; Cathy Schmit, County Administrator; Dawn Klockow, Corporation Counsel (Zoom); Matt Vandekolk, Chief Deputy; Sheriff Mark Podoll

**MINUTES**

***Motion/second (Bates/Wielgosh)*** to approve the minutes of the August 13, 2020 meeting with no additions or corrections. Motion carried with no negative vote.

**CONSIDERATION OF PROPOSALS TO REVIEW ADMINISTRATIVE POLICY MANUAL**

Corporation Counsel Dawn Klockow received 2 proposals to review the Administrative Policy manual:

Buelow Vetter - \$2,040 - \$2,915 (estimated range)

MWH Law Group - \$5,000

***Motion/second (Wielgosh/Wendt)*** to approve bid from Buelow Vetter for \$2,915. Motion carried with no negative vote.

**RESOLUTION**

- **Resolution Granting an Additional Paid Holiday for the 2020 Thanksgiving Holiday Break**

***Motion/second (Wendt/Wielgosh)*** to approve the resolution and forward to Finance and County Board. Discussion held. Motion carried with no negative vote.

**2021 BUDGET DISCUSSION**

County Administrator Cathy Schmit stated that the 2021 budget is balanced and ready for the approval process.

**COMMITTEE DISCUSSION**

**Future meeting date: Regular meeting** – Next meeting date set for November 12<sup>th</sup>, 2020 at 3:30 PM

**Future agenda items:**

**ADJOURNMENT**

Chair Schweder adjourned the meeting at 3:39 PM.

Submitted by,

Liz Otto  
County Clerk