

GREEN LAKE COUNTY



2016

COUNTY BOARD PROCEEDINGS

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GREEN LAKE COUNTY BOARD PROCEEDINGS

REGULAR SESSION

January 19, 2016

The Green Lake County Board of Supervisors met in special session, Tuesday, January 19, 2016, at 6:00 PM in the County Board Room, Green Lake, Wisconsin.

The Board was called to order by Jack Meyers, Chairman.

Roll Called, Supervisors present – 18, Absent - 1 (Patti Garro – District 8)

<u>Supervisor</u>	<u>Supervisor Districts</u>
Jack Meyers	1
Vicki Bernhagen	2
Rich Slate	3
Paul Schwandt	4
Ben Moderow	5
Joy Waterbury	6
Michael Starshak	7
David Richter	9
Sue Wendt	10
Harley Reabe	11
Maureen Schweder	12
Nick Toney	13
Debra Schubert	14
Michael Stoddard	15
Joe Gonyo	16
Joanne Guden	17
Richard Trochinski	18
Gene Thom	19

READING OF THE CALL

NOTICE: GREEN LAKE COUNTY BOARD OF SUPERVISORS

The Green Lake County Board of Supervisors will convene at the Government Center in the City of Green Lake, Wisconsin on Tuesday the 19th day of January, 2016 at 6:00 PM for a special meeting of the Board. Business to be transacted includes:

CALL TO ORDER

ROLL CALL

READING OF THE CALL

PLEDGE OF ALLEGIANCE

MINUTES 12/15/2015 MEETING

PUBLIC COMMENTS (3 minute limit)

CORRESPONDENCE

APPEARANCES

- Andrew Phillips of von Briesen & Roper, s.c. – Different Administrative Structures of Counties and the role of County Boards in Each One

- Discussion and possible action related to County organizational structure

OUT OF STATE TRAVEL – Nav Ghimire, Agricultural Agent – UWEX

COMMITTEES TO REPORT ON February 16, 2016

FUTURE AGENDA ITEMS FOR ACTION AND DISCUSSION

OTHER MATTERS AUTHORIZED BY LAW

AND SUCH OTHER BUSINESS AS MAY PROPERLY COME BEFORE THE BOARD OF SUPERVISORS.

ADJOURN

The several committees of the Board may also meet for the purpose of discussing or acting upon matters, which are the subject matter of the meeting of the County Board of Supervisors.

Given under my hand and official seal at the Government Center in the City of Green Lake, Wisconsin this 8th day of January, 2016.

Margaret R. Bostelmann
Green Lake County Clerk

PLEDGE OF ALLEGIANCE

1. The Pledge of Allegiance to the Flag was recited.

MINUTES

2. Minutes of December 15, 2015 were reviewed by the Board. **Motion/second (Stoddard/Trochinski)** to approve the minutes from December 15, 2015. All ayes. Motion carried.

ANNOUNCEMENTS

3. The next County Board meeting will take place on February 16, 2016 at 6:00 PM.
4. Chairman Meyers informed the Board of the updated mileage rates for 2016.
5. Bill Hutchison, IT Director, will be contacting all Supervisors currently using personal email accounts to switch to County email accounts.

PUBLIC COMMENTS (3 minute limit)

6. None

CORRESPONDENCE

7. None

APPEARANCES

8. Andrew Phillips of von Briesen & Roper, s.c. gave a presentation on Different Administrative Structures of Counties and the role of County Boards in Each One.
9. Discussion and questions followed the presentation.

OUT OF STATE TRAVEL – Nav Ghimire, UWEX Agricultural Agent

10. Nav Ghimire, UWEX Agricultural Agent, is requesting approval for out of state travel for three occasions. The first is February 2-3, 2016 in Iowa for a Soil Health Conference, the second on March 21-23, 2016 in Nebraska for the North Central Region Water Network Conference, and the last is March 30-31, 2016 in Starkville, Mississippi for the Board of Directors for the Journal of Extension.

Motion/second (Schwandt/Guden) to approve the out of state travel request. **Motion/second (Starshak/Gonyo)** to amend the motion to include the 3rd date of travel which was not included in the original motion. All ayes. Motion carried. Voice vote taken on original motion as amended – all ayes. Motion carried.

COMMITTEES TO REPORT ON February 16, 2016

11. To be determined

FUTURE AGENDA ITEMS FOR ACTION & DISCUSSION

12. None

SUCH OTHER BUSINESS AS MAY PROPERLY COME BEFORE THE BOARD OF SUPERVISORS

13. None

ADJOURN

14. **Motion/second (Schubert/Richter)** to adjourn. All ayes. Motion carried. Meeting adjourned at 7:25 PM.

Respectfully Submitted,
/s/ Liz Otto
Liz Otto
Deputy County Clerk

GREEN LAKE COUNTY BOARD PROCEEDINGS

REGULAR SESSION

February 16, 2016

The Green Lake County Board of Supervisors met in regular session on Tuesday, February 16, 2016, at 6:00 PM in the County Board Room, Green Lake, Wisconsin.

The Board was called to order by Jack Meyers, Chairman.

Roll Called, Supervisors present – 17, Absent – Nick Toney-District 13, Joe Gonyo-District 16

Supervisor

Supervisor Districts

Jack Meyers	1
Vicki Bernhagen	2
Rich Slate	3
Paul Schwandt	4
Ben Moderow	5
Joy Waterbury	6
Michael Starshak	7
Patti Garro	8
David Richter	9
Sue Wendt	10
Harley Reabe	11
Maureen Schweder	12
Debra Schubert	14
Michael Stoddard	15
Joanne Guden	17
Richard Trochinski	18
Gene Thom	19

READING OF THE CALL

NOTICE: GREEN LAKE COUNTY BOARD OF SUPERVISORS

The Green Lake County Board of Supervisors will convene at the Government Center in the City of Green Lake, Wisconsin on Tuesday the 16th day of February, 2016 at 6:00 PM for the regular meeting of the Board. Business to be transacted includes:

CALL TO ORDER

ROLL CALL

READING OF THE CALL

PLEDGE OF ALLEGIANCE

MINUTES OF 01/19/2016 MEETING

ANNOUNCEMENTS

PUBLIC COMMENTS (3 minute limit)

CORRESPONDENCE

RECOGNITION OF SUPERVISOR MIKE STODDARD BY UW-EXTENSION COMMITTEE

APPEARANCES

RESOLUTIONS

- Res. 01-2016 Salary for County Clerk 2017-2020
- Res. 02-2016 Salary for Register of Deeds 2017-2020
- Res. 03-2016 Salary for County Treasurer 2017-2020

ORDINANCES

- Ord. 01-2016 Rezone in T-Mackford: Dennis J. Cotterill
- Ord. 02-2016 Rezone in T-Manchester: Rene A. Gellings
- Ord. 03-2016 Adoption of the Green Lake County Comprehensive Plan 2015
- Ord. 04-2016 Adoption of the Green Lake County Farmland Preservation Plan
- Ord. 05-2016 Amending Code of Green Lake County Chapter 159 Highways

2015 ANNUAL REPORTS

COMMITTEE REPORTS

- Administrative Committee – update on study regarding County Administrator position

COMMITTEE APPOINTMENTS

OUT OF STATE TRAVEL – Sarah Guenther, Register of Deeds and Margaret Bostelmann, County Clerk

COMMITTEES TO REPORT ON March 15, 2016

FUTURE AGENDA ITEMS FOR ACTION AND DISCUSSION

OTHER MATTERS AUTHORIZED BY LAW

AND SUCH OTHER BUSINESS AS MAY PROPERLY COME BEFORE THE BOARD OF SUPERVISORS

- Discussion relating to Committee term limits
- Discussion relating to Child Support Agency remaining as a separate department or consolidating with another department and departmental structure.

ADJOURN

The several committees of the Board may also meet for the purpose of discussing or acting upon matters, which are the subject matter of the meeting of the County Board of Supervisors.

Given under my hand and official seal at the Government Center in the City of Green Lake, Wisconsin this 11th day of February, 2016.

Margaret R. Bostelmann
Green Lake County Clerk

PLEDGE OF ALLEGIANCE

1. The Pledge of Allegiance to the Flag was recited.

MINUTES

2. Minutes of January 19, 2016 were reviewed by the Board. **Motion/second (Starshak/Wendt)** to approve the minutes from January 19, 2016. All ayes. Motion carried.

ANNOUNCEMENTS

3. The next County Board meeting will take place on March 15, 2016 at 6:00 PM.

PUBLIC COMMENTS (3 minute limit)

4. None

CORRESPONDENCE

5. None

RECOGNITION OF SUPERVISOR MIKE STODDARD BY UW-EXTENSION COMMITTEE

6. Chairman Jack Meyers, UWEX Chairman Maureen Stoddard, and UWEX Department Head Nav Ghimire presented Supervisor Mike Stoddard with a plaque in recognition of his more than 25 years of service to the UW-Extension Committee. Stoddard was recognized by the Wisconsin Associated County Extension Committees Conference in September of 2015 for his dedication and leadership.

APPEARANCES

7. None

RESOLUTIONS

8. Resolution No. 01-2016 Salary for County Clerk 2017-2020. **Motion/second (Garro/Richter)** to adopt Resolution No. 01-2016. Discussion held. Roll Call vote on Motion to adopt – Ayes - 16, Nays – 1 (Schubert), Absent – 2 (Toney, Gonyo), Abstain – 0. Motion carried. Resolution No. 01-2016 passed as adopted.

9. Resolution No. 02-2016 Salary for County Register of Deeds 2017-2020. **Motion/second (Richter/Trochinski)** to adopt Resolution No. 02-2016. Roll Call vote on Motion to adopt – Ayes - 17, Nays – 0, Absent – 2 (Toney, Gonyo), Abstain – 0. Motion carried. Resolution No. 02-2016 passed as adopted.

10. Resolution No. 03-2016 Salary for County Treasurer 2017-2020. **Motion/second (Reabe/Guden)** to adopt Resolution No. 03-2016. Roll Call vote on Motion to adopt – Ayes - 17, Nays – 0, Absent – 2 (Toney, Gonyo), Abstain – 0. Motion carried. Resolution No. 03-2016 passed as adopted.

ORDINANCES

11. Ord. 01-2016 Rezone in the Town of Mackford: Dennis J. Cotterill. **Motion/second (Slate/Garro)** to enact Ordinance No. 01-2016. Roll call vote Motion to enact Ordinance 01-2016 - Ayes – 17, Nays – 0, Absent – 2 (Toney, Gonyo), Abstain – 0. Ordinance No 01-2016 passed as enacted.

12. Ord. 02-2016 Rezone in the Town of Manchester: Rene A. Gellings. **Motion/second (Reabe/Starshak)** to enact Ordinance No. 02-2016. Roll call vote Motion to enact Ordinance 02-2016 - Ayes – 17, Nays – 0, Absent – 2 (Toney, Gonyo), Abstain – 0. Ordinance No 02-2016 passed as enacted.

13. Ord. 03-2016 Relating to the Adoption of the Green Lake County Comprehensive Plan 2015. **Motion/second (Starshak/Reabe)** to enact Ordinance No. 03-2016. Planning & Zoning Director Al Shute and Ken Jaworski of Martinson & Eisele explained the documents, including the Farmland Preservation Plan, and the process involved. Roll call vote Motion to enact Ordinance 03-2016 - Ayes – 17, Nays – 0, Absent – 2 (Toney, Gonyo), Abstain – 0. Ordinance No 03-2016 passed as enacted.

14. Ord. 04-2016 Relating to the Adoption of the Green Lake County Farmland Preservation Plan. **Motion/second (Reabe/Garro)** to enact Ordinance No. 04-2016. Roll call vote Motion to enact Ordinance 04-2016 - Ayes – 17, Nays – 0, Absent – 2 (Toney, Gonyo), Abstain – 0. Ordinance No 04-2016 passed as enacted.

15. Ord. 05-2016 Relating to Ordinance Amending the Code of Green Lake County Chapter 159 Highways. **Motion/second (Schwandt/Moderow)** to enact Ordinance No. 05-2016. Discussion held. Roll call vote Motion to enact Ordinance 05-2016 - Ayes – 14, Nays – 2 (Waterbury, Thom), Absent – 2 (Toney, Gonyo), Abstain – 1 (Starshak). Ordinance No 05-2016 passed as enacted.

16. Chairman Meyers and Al Shute thanked Ken Jaworski and Martinson & Eisele for their consulting services in compiling the Comprehensive Plan and the Farmland Preservation Plan.

2015 ANNUAL REPORTS

17. **Motion/second (Thom/Wendt)** to approve the 2015 annual reports. Discussion held regarding formatting and information included in the reports. Roll call vote on motion to approve – Ayes – 16, Nays – 1 (Waterbury), Absent – 2 (Toney, Gonyo), Abstain - 0. Motion carried.

COMMITTEE REPORTS

18. Jack Meyers, Administrative Committee chairman, gave an update on the study currently underway in regard to a County Administrator position. Discussion held. Supervisor Waterbury requested that this be put on the March agenda for possible action in regard to which position the County Board wants to pursue.

COMMITTEE APPOINTMENTS

19. Chairman Meyers appointed the following to the Family Resource Council: Lynn Mork, Courtney Kolb, and Katie Gellings; Candace Smith to the Health Advisory Committee; and John Gende to the Aging & Disability Resource Center (ADRC) Advisory Committee. **Motion/second (Guden/Garro)** to approve the appointments. All ayes. Motion carried.

OUT OF STATE TRAVEL – Sarah Guenther, Register of Deeds and Margaret Bostelmann, County Clerk

20. Sarah Guenther, Register of Deeds, is requesting approval for out of state travel in May to Davenport, IA for the Fidlal Educational Symposium. Margaret Bostelmann, County Clerk, is requesting approval for out of state travel in April to San Antonio, Texas for the State and Local Government Benefits Association conference. **Motion/second (Schwandt/Reabe)** to approve the out of state travel requests. All ayes. Motion carried.

COMMITTEES TO REPORT ON March 15, 2016

21. To be determined

FUTURE AGENDA ITEMS FOR ACTION & DISCUSSION

22. None

SUCH OTHER BUSINESS AS MAY PROPERLY COME BEFORE THE BOARD OF SUPERVISORS

23. Discussion held regarding Committee term limits.

24. Discussion relating to Child Support Agency remaining as a separate department or consolidating with another department and departmental structure.

ADJOURN

25. **Motion/second (Stoddard/Starshak)** to adjourn. All ayes. Motion carried. Meeting adjourned at 7:25 PM.

Respectfully Submitted,
/s/ Liz Otto
Liz Otto
Deputy County Clerk

RESOLUTION NUMBER 01-2016

Relating to: **SALARY FOR COUNTY CLERK 2017-2020**

The County Board of Supervisors of Green Lake County, Green Lake, Wisconsin, duly assembled at its regular meeting begun on the 16th day of February, 2016 does resolve as follows:

WHEREAS, it is necessary to set the salary for County Constitutional Officers for four years prior to the date established to circulate nomination papers for such office;

WHEREAS, in 2013 a wage study was conducted using the counties of Adams, Marquette, Waushara, Fond du Lac Waupaca and Columbia as comparable and market data was developed by using the mid-point average of all counties;

NOW, THEREFORE BE IT RESOLVED, that the salary for the County Clerk of Green Lake County for the periods below shall be:

January 2, 2017 to December 31, 2017	\$68,576.53	2.947%
January 1, 2018 to December 31, 2018	\$69,605.18	1.5%
January 1, 2019 to December 31, 2019	\$70,649.25	1.5%
January 1, 2020 to December 31, 2020	\$71,708.99	1.5%

Fiscal Note Salary Increase:

2017	\$1,963.10 increase
2018	\$1,028.65 increase
2019	\$1,044.08 increase
2020	\$1,059.74 increase

Administrative Committee recommends approval

Passed and Adopted this 16th day of February, 2016

Roll Call on Resolution 01-2016

Ayes 16, Nays 1, Absent 2, Abstain 0

Submitted by Administrative Committee: /s/ Jack Meyers, Chairman, /s/ David Richter, /s/ Harley Reabe, /s/ Michael Starshak, /s/ Paul Schwandt

RESOLUTION NUMBER 02-2016

Relating to: **SALARY FOR COUNTY REGISTER OF DEEDS 2017-2020**

The County Board of Supervisors of Green Lake County, Green Lake, Wisconsin, duly assembled at its regular meeting begun on the 16th day of February, 2016 does resolve as follows:

WHEREAS, it is necessary to set the salary for County Constitutional Officers for four years prior to the date established to circulate nomination papers for such office;

WHEREAS, in 2013 a wage study was conducted using the counties of Adams, Marquette, Waushara, Fond du Lac Waupaca and Columbia as comparable and market data was developed by using the mid-point average of all counties;

NOW, THEREFORE BE IT RESOLVED, that the salary for the Register of Deeds of Green Lake County for the periods below shall be:

January 2, 2017 to December 31, 2017	\$64,932.57	2.947%
January 1, 2018 to December 31, 2018	\$65,906.56	1.5%
January 1, 2019 to December 31, 2019	\$66,895.16	1.5%
January 1, 2020 to December 31, 2020	\$67,898.59	1.5%

Fiscal Note Salary Increase:

2017	\$1,858.78 increase
2018	\$973.99 increase
2019	\$988.60 increase

2020 \$1,003.43 increase

Administrative Committee recommends approval
Passed and Adopted this 16th day of February, 2016
Roll Call on Resolution 02-2016

Ayes 17, Nays 0, Absent 2, Abstain 0

Submitted by Administrative Committee: /s/ Jack Meyers, Chairman, /s/ David Richter, /s/ Harley Reabe, /s/ Michael Starshak,
/s/ Paul Schwandt

RESOLUTION NUMBER 03-2016

Relating to: **SALARY FOR COUNTY TREASURER 2017-2020**

The County Board of Supervisors of Green Lake County, Green Lake, Wisconsin, duly assembled at its regular meeting begun on the 16th day of February, 2016 does resolve as follows:

WHEREAS, it is necessary to set the salary for County Constitutional Officers for four years prior to the date established to circulate nomination papers for such office;

WHEREAS, in 2013 a wage study was conducted using the counties of Adams, Marquette, Waushara, Fond du Lac Waupaca and Columbia as comparable and market data was developed by using the mid-point average of all counties;

NOW, THEREFORE BE IT RESOLVED, that the salary for the County Treasurer of Green Lake County for the periods below shall be:

January 2, 2017 to December 31, 2017	\$64,932.57	2.947%
January 1, 2018 to December 31, 2018	\$65,906.56	1.5%
January 1, 2019 to December 31, 2019	\$66,895.16	1.5%
January 1, 2020 to December 31, 2020	\$67,898.59	1.5%

Fiscal Note Salary Increase:

2017	\$1,858.78 increase
2018	\$973.99 increase
2019	\$988.60 increase
2020	\$1,003.43 increase

Administrative Committee recommends approval
Passed and Adopted this 16th day of February, 2016
Roll Call on Resolution 03-2016

Ayes 17, Nays 0, Absent 2, Abstain 0

Submitted by Administrative Committee: /s/ Jack Meyers, Chairman, /s/ David Richter, /s/ Harley Reabe, /s/ Michael Starshak,
/s/ Paul Schwandt

ORDINANCE NUMBER 01-2016

Relating to: **Rezone in the Town of Mackford**

Owner: **Dennis J. Cotterill**

The County Board of Supervisors of Green Lake County, Green Lake, Wisconsin, duly assembled at its regular meeting on the 16th day of February, 2016, does ordain as follows:

That Green Lake County Zoning Ordinance, Chapter 350 as amended, Article IV Zoning Districts (Official Map M-5 Ordinance No. 297-84) as relates to the Town of Mackford, be amended from A-1 Exclusive Agriculture District to R-4 Rural Residential District.

Parcel #010-00197-0000, W1202 Mackford Hill Rd, A part of the SW¼ of Section 10, T14N, R13E, Town of Mackford, ±3.7835 acres. To be determined by Certified Survey Map.

BE IT FURTHER ORDAINED that, in all other respects, said Zoning Ordinance, Chapter 350 as amended, Article IV Zoning Districts (Official Map M-5 Ordinance No. 297-84) be ratified.

Land Use Planning and Zoning Committee Recommends: X Approval Denial

Passed and Enacted this 16th day of February, 2016

Roll Call on Ordinance 01-2016

Ayes 17, Nays 0, Absent 2, Abstain 0

Submitted by Planning & Zoning Committee: /s/ Michael Starshak, Chairman, /s/ Ben Moderow, /s/ Harley Reabe, /s/ Rich Slate

ORDINANCE NUMBER 02-2016

Relating to: **Rezone in the Town of Manchester**

Owner: **Rene A. Gellings**

Applicant: **Steve Eisenga**

The County Board of Supervisors of Green Lake County, Green Lake, Wisconsin, duly assembled at its regular meeting on the 16th day of February, 2016, does ordain as follows:

That Green Lake County Zoning Ordinance, Chapter 350 as amended, Article IV Zoning Districts (Official Map M-6 Ordinance No. 297-84) as relates to the Town of Manchester, be amended rezone request from A-1 Exclusive Agriculture District to R-4 Rural Residential District (±3.37 acres) and A-2 General Agriculture District (±30.26 acres)

Parcel #012-00398-0000, W3877 County Road X, A part of the SW¼ of Section 21, T14N, R12E, Town of Manchester, ±33.63 acres Request: Rezone request from A-1 Exclusive Agriculture District to R-4 Rural Residential District (±3.37 acres) and A-2 General Agriculture District (±30.26 acres). To be determined by Certified Survey Map.

BE IT FURTHER ORDAINED that, in all other respects, said Zoning Ordinance, Chapter 350 as amended, Article IV Zoning Districts (Official Map M-6 Ordinance No. 297-84) be ratified.

Land Use Planning and Zoning Committee Recommends: X Approval Denial

Passed and Enacted this 16th day of February, 2016

Roll Call on Ordinance 02-2016

Ayes 17, Nays 0, Absent 2, Abstain 0

Submitted by Planning & Zoning Committee: /s/ Michael Starshak, Chairman, /s/ Ben Moderow, /s/ Harley Reabe, /s/ Rich Slate

ORDINANCE NUMBER 03-2016
Relating to the Adoption of the
Green Lake County Comprehensive Plan 2015

The County Board of Supervisors of Green Lake County, Green Lake, Wisconsin, duly assembled at its regular meeting begun on the 16th day of February 2016, does ordain as follows:

WHEREAS, pursuant to Wis. Stat. §59.69(2) and (3), Green Lake County is authorized to prepare and adopt a comprehensive plan as defined in Wis. Stat. §66.1001(1)(a) and 66.1001(2).

WHEREAS, the County Board of Supervisors of Green Lake County, Wisconsin, had adopted written procedures designed to foster public participation in every stage of the preparation of a comprehensive plan as required by Wis. Stat. §66.1001(4)(a).

WHEREAS, the Green Lake County Land Use Planning and Zoning Committee, by a majority vote of the entire committee, recorded in its official minutes, has recommended to the County Board the adoption of the document entitled "Green Lake County Comprehensive Plan 2015," containing all of the elements specified in Wis. Stat. §66.1001(2).

WHEREAS, Green Lake County has held at least one public hearing on this ordinance, in compliance with the requirements of Wis. Stat. §66.1001(4)(d).

NOW, THEREFORE, BE IT HEREBY ORDAINED:

SECTION 1: The Green Lake County Board of Supervisors of Green Lake County, Wisconsin, does, by enactment of this ordinance, formally adopts the document entitled "Green Lake County Comprehensive Plan 2015," pursuant to Wis. Stat. 66.1001(4)(c).

SECTION 2: All ordinances or parts of ordinances inconsistent with or in contradiction of the provisions of this Ordinance are hereby repealed.

SECTION 3: A copy of the Comprehensive Plan shall be distributed according to Wis. Stat. §66.1001(4)(b).

SECTION 4: This ordinance shall take effect upon passage by a majority vote of the members-elect of the Green Lake County Board of Supervisors and publication as required by law.

Land Use Planning and Zoning Committee Recommends Approval

Passed and Enacted this 16th day of February, 2016

Roll Call on Ordinance 03-2016

Ayes 17, Nays 0, Absent 2, Abstain 0

Submitted by Planning & Zoning Committee: /s/ Michael Starshak, Chairman, /s/ Ben Moderow, /s/ Harley Reabe, /s/ Rich Slate

ORDINANCE NUMBER 04-2016
Relating to the Adoption of the
Green Lake County Farmland Preservation Plan

The County Board of Supervisors of Green Lake County, Green Lake, Wisconsin, duly assembled at its regular meeting begun on the 16th day of February 2016, does ordain as follows:

WHEREAS, the Wisconsin Working Lands Initiative was adopted under 2009 Wisconsin Act 28 to encourage change to farmland preservation planning, including new tax credits for farmers; and,

WHEREAS, the current Green Lake County farmland preservation plan was adopted in 1983 and must be amended by January 1, 2016, pursuant to Wis. Stat. §91.10(1); however the County received an extension from the State for adoption of the plan; and,

WHEREAS, the farmland preservation plan must be part of the adopted comprehensive plan; and,

WHEREAS, a county must use the same procedures to adopt a farmland preservation plan that are used to adopt a comprehensive plan; and,

WHEREAS, The County Board of Supervisors of Green Lake County, Wisconsin, had adopted written procedures designed to foster public participation in every stage of the preparation of a farmland preservation plan as required by Wis. Stat. §66.1001(4)(a).

WHEREAS, the Green Lake County Land Use Planning and Zoning Committee, by a majority vote of the entire committee, recorded in its official minutes, recommends to the County Board the adoption of the document entitled "Green Lake County Farmland Preservation Plan;" and,

WHEREAS, Green Lake County has held at least one public hearing on this ordinance, in compliance with the requirements of Wis. Stat. §66.1001(4)(d).

NOW, THEREFORE, BE IT HEREBY ORDAINED:

SECTION 1: The Green Lake County Board of Supervisors of Green Lake County, Wisconsin, does, by enactment of this ordinance, formally adopts the document entitled "Green Lake County Farmland Preservation Plan" as an addendum to the Green Lake County Comprehensive Plan 2015. Said plan is incorporated by reference herein and may be obtained upon request to the Green Lake County Land Use Planning and Zoning Department.

SECTION 2: All ordinances or parts of ordinances inconsistent with or in contradiction of the provisions of this Ordinance are hereby repealed.

SECTION 3: A copy of the Farmland Preservation Plan shall be distributed according to Wis. Stat. §66.1001(4)(b).

SECTION 4: This ordinance shall take effect upon passage by a majority vote of the members-elect of the Green Lake County Board of Supervisors and publication as required by law.

Land Use Planning and Zoning Committee Recommends Approval

Passed and Enacted this 16th day of February, 2016

Roll Call on Ordinance 04-2016

Ayes 17, Nays 0, Absent 2, Abstain 0

Submitted by Planning & Zoning Committee: /s/ Michael Starshak, Chairman, /s/ Ben Moderow, /s/ Harley Reabe, /s/ Rich Slate

ORDINANCE NO. 05-2016

**Relating to Ordinance amending the Code of Green Lake County
Chapter 159 Highways**

The County Board of Supervisors of Green Lake County, Green Lake, Wisconsin, duly assembled at its regular meeting begun on the 15th day of February, 2016, does ordain as follows:

The Code of Green Lake County is hereby amended by creating Article X, §159-29 to Chapter 159 Highways: (*Changes in italics*)

Article X – Miscellaneous Highway Regulations

§159-29 Obstructing Highways and Right-of-Ways with snow.

- A. It shall be unlawful for any person to leave or place any snow removed from private property in piles or rows upon the traveled portion of any highway open to public travel.
- B. It shall be unlawful for any person to leave or place any snow removed from private property in piles or rows in the highway right-of-way of any highway open to public travel.
- C. All costs associated with Green Lake County removing snow that is left or placed in piles or rows in the highway right-of-way from private property, or damage to Highway equipment for removing snow that is left or placed in piles or rows in the highway right-of-way from property, will be billed to the property owner responsible.
- D. Violation and penalty. Persons who violate provisions of this Ordinance shall be subject to a \$50.00 forfeiture for a first offense. Second and subsequent offenses shall result in the forfeiture doubling for each subsequent offense in a calendar year. (Example: 1st offense = \$50; 2nd offense = \$100; 3rd offense = \$200.) All forfeitures shall include taxable court costs and fees.

E. The Green Lake County Highway Commissioner or designee is hereby authorized to issue citations for violations of this Ordinance.

Effective upon passage and publication.

Highway Committee Recommends Approval

Passed and Enacted this 16th day of February, 2016

Roll Call on Ordinance 05-2016

Ayes 14, Nays 2, Absent 2, Abstain 1

Submitted by Highway Committee: /s/ Paul Schwandt, Chairman, /s/ Ben Moderow, /s/ Vicki Bernhagen, /s/ Rich Slate

GREEN LAKE COUNTY BOARD PROCEEDINGS

REGULAR SESSION

March 15, 2016

The Green Lake County Board of Supervisors met in regular session on Tuesday, March 15, 2016, at 6:00 PM in the County Board Room, Green Lake, Wisconsin.

The Board was called to order by Jack Meyers, Chairman.

Roll Called, Supervisors present – 18, Absent – 1 (Debra Schubert-District 14)

<u>Supervisor</u>	<u>Supervisor Districts</u>
Jack Meyers	1
Vicki Bernhagen	2
Rich Slate	3
Paul Schwandt	4
Ben Moderow	5
Joy Waterbury	6
Michael Starshak	7
Patti Garro	8
David Richter	9
Sue Wendt	10
Harley Reabe	11
Maureen Schweder	12
Nick Toney	13
Michael Stoddard	15
Joe Gonyo	16
Joanne Guden	17
Richard Trochinski	18
Gene Thom	19

READING OF THE CALL

NOTICE: GREEN LAKE COUNTY BOARD OF SUPERVISORS

The Green Lake County Board of Supervisors will convene at the Government Center in the City of Green Lake, Wisconsin on Tuesday the 15th day of March, 2016 at 6:00 PM for the regular meeting of the Board. Business to be transacted includes:

CALL TO ORDER

ROLL CALL

READING OF THE CALL

PLEDGE OF ALLEGIANCE

MINUTES OF 02/16/2016 MEETING

ANNOUNCEMENTS

PUBLIC COMMENTS (3 minute limit)

CORRESPONDENCE

- Corporation Counsel legal opinion regarding Joint Meeting

APPEARANCES

RESOLUTIONS

- Res. 04-2016 New and Continuing Supervisors' Training
- Res. 05-2016 Relating to the Green Lake County Emergency Response Plan
- Res. 06-2016 Designating the Week of April 11-15, 2016 as Work Zone Awareness Week in Green Lake County
- Res 07-2016 Approving and Authorizing the Sale of County Owned Property in the City of Berlin

ORDINANCES

- Ord. 06-2016 Rezone in T-Brooklyn: Ellwyn & Donna Klingbeil

COMMITTEE REPORTS

COMMITTEE APPOINTMENTS

OUT OF STATE TRAVEL – National Sheriff's Association and Highway Department

COMMITTEES TO REPORT ON April 19, 2016

FUTURE AGENDA ITEMS FOR ACTION AND DISCUSSION

CERTIFICATES OF APPRECIATION: JACK MEYERS, DEBRA SCHUBERT, MAUREEN SCHWEDER, EUGENE THOM, AND MICHAEL STODDARD

OTHER MATTERS AUTHORIZED BY LAW

AND SUCH OTHER BUSINESS AS MAY PROPERLY COME BEFORE THE BOARD OF SUPERVISORS

ADJOURN

The several committees of the Board may also meet for the purpose of discussing or acting upon matters, which are the subject matter of the meeting of the County Board of Supervisors.

Given under my hand and official seal at the Government Center in the City of Green Lake, Wisconsin this 9th day of March, 2016.

Margaret R. Bostelmann
Green Lake County Clerk

PLEDGE OF ALLEGIANCE

1. The Pledge of Allegiance to the Flag was recited.

MINUTES

2. Minutes of February 16, 2016 were reviewed by the Board. **Motion/second (Slate/Garro)** to approve the minutes from February 16, 2016 with date correction. All ayes. Motion carried.

ANNOUNCEMENTS

3. The next County Board meeting will take place on April 19, 2016 at 9:00 AM. Government Day for area students will take place that day as well with a lunch scheduled at the Goose Blind in Green Lake.

PUBLIC COMMENTS (3 minute limit)

4. Sheriff Mark Podoll thanked all of the outgoing Supervisors for their hard work and dedication to Green Lake County during their years of service.

CORRESPONDENCE

5. A legal opinion submitted by Corporation Counsel Dawn Klockow regarding a Joint Meeting was distributed to each Supervisor. **Motion/second (Thom/Reabe)** to recess at 6:08 for 10 minutes to review the document. All ayes. Motion carried.
6. **Motion/second (Slate/Toney)** to resume regular session at 6:18 PM. All ayes. Motion carried.
7. Chairman Meyers advised all supervisors that under the advice of Corporation Counsel Klockow the legal opinion document is not to be disclosed to the media or anyone else outside of the members of the County Board without consent of the Board as a whole. Discussion held. **Motion/second (Waterbury/Starshak)** to include discussion and possible action on the legal opinion regarding a joint meeting on the April agenda. Voice vote taken – Ayes – 16, Nays – 2 (Richter, Toney), Absent – 1 (Schubert), Abstain – 0.

APPEARANCES

8. None

RESOLUTIONS

9. Resolution No. 04-2016 New and Continuing Supervisors' Training. **Motion/second (Richter/Wendt)** to adopt Resolution No. 04-2016. No discussion. Roll Call vote on Motion to adopt – Ayes - 18, Nays – 0, Absent – 1 (Schubert), Abstain – 0. Motion carried. Resolution No. 04-2016 passed as adopted.
10. Resolution No. 05-2016 Relating to the Green Lake County Emergency Response Plan. **Motion/second (Garro/Thom)** to adopt Resolution No. 05-2016. Discussion held. Supervisor Thom stated that the Judicial Law committee has reviewed and approved the entire plan. Full copies are available in the County Clerk's office. Roll Call vote on Motion to adopt – Ayes - 18, Nays – 0, Absent – 1 (Schubert), Abstain – 0. Motion carried. Resolution No. 05-2016 passed as adopted.
11. Resolution No. 06-2016 Designating the Week of April 11-15, 2016 as Work Zone Awareness Week in Green Lake County. **Motion/second (Reabe/Bernhagen)** to adopt Resolution No. 06-2016. No discussion. Roll Call vote on Motion to adopt – Ayes - 17, Nays – 0, Absent – 1 (Schubert), Abstain – 1 (Starshak). Motion carried. Resolution No. 06-2016 passed as adopted.
12. Resolution No. 07-2016 Approving and Authorizing the Sale of County Owned Property in the City of Berlin. **Motion/second (Thom/Trochinski)** to adopt Resolution No. 07-2016. Discussion held on the location of the property. Roll Call vote on Motion to adopt – Ayes - 18, Nays – 0, Absent – 1 (Schubert), Abstain – 0. Motion carried. Resolution No. 07-2016 passed as adopted.

ORDINANCES

13. Ord. 06-2016 Rezone in the Town of Brooklyn: Ellwyn & Donna Klingbeil. **Motion/second (Moderow/Slate)** to enact Ordinance No. 06-2016. No discussion. Roll call vote Motion to enact Ordinance 06-2016 - Ayes – 18, Nays – 0, Absent – 1 (Schubert), Abstain – 0. Ordinance No 06-2016 passed as enacted.

COMMITTEE REPORTS

14. None

COMMITTEE APPOINTMENTS

15. Chairman Meyers appointed Liane Walsh to the Economic Development Corporation. **Motion/second (Garro/Guden)** to approve the appointment. All ayes. Motion carried.

OUT OF STATE TRAVEL – National Sheriff's Association and Highway Department

16. Sheriff Mark Podoll is requesting approval for out of state travel in June to attend the National Sheriff's Conference in Minneapolis, MN. The Highway Department is requesting approval to send one supervisor and 3 laborers to a one day training in Chicago for the new chipspreader. **Motion/second (Schwandt/Wendt)** to approve the out of state travel requests. All ayes. Motion carried.

COMMITTEES TO REPORT ON April 19, 2016

17. To be determined

FUTURE AGENDA ITEMS FOR ACTION & DISCUSSION

18. None

CERTIFICATES OF APPRECIATION: JACK MEYERS, DEBRA SCHUBERT, MAUREEN SCHWEDER, EUGENE THOM, AND MICHAEL STODDARD

19. Certificates of appreciation were presented to outgoing supervisors as well as Chairman Jack Meyers. Outgoing supervisors included Debra Schubert, Maureen Schweder, Eugene Thom, and Michael Stoddard. All were thanked for their years of service and dedication to Green Lake County.

SUCH OTHER BUSINESS AS MAY PROPERLY COME BEFORE THE BOARD OF SUPERVISORS

20. None

ADJOURN

21. **Motion/second (Reabe/Stoddard)** to adjourn. All ayes. Motion carried. Meeting adjourned at 6:47 PM.

Respectfully Submitted,
/s/ Liz Otto
Liz Otto
Deputy County Clerk

RESOLUTION NUMBER 04-2016

Relating to: **New and Continuing Supervisors' Training**

The County Board of Supervisors of Green Lake County, Green Lake, Wisconsin, duly assembled at its regular meeting begun on the 15th day of March, 2016 does resolve as follows:

WHEREAS, it is beneficial for new and continuing County Board Supervisors to acquire knowledge, and expectations of supervisors and an understanding of the duties required to serve on the several committees of the Green Lake County Board and be informed of the state statutes dealing with county government, and also the procedures of Green Lake County Board meetings;

WHEREAS, The Wisconsin Counties Association and University of Wisconsin Extension conduct New and Continuing Supervisor's Training that help new and continuing supervisors have a broader understanding of county government structure, forms of county government, and roles and responsibilities of a county supervisor;

NOW, THEREFORE BE IT RESOLVED, supervisor training will be held on the second Tuesday of April at 9 AM of the even numbered years in the County Board Room. Training will be under the direction of the Green Lake County Clerk. Presenters will explain the general duties and responsibilities of supervisors serving on county committees and boards;

BE IT FURTHER RESOLVED, that the County Board Chair may approve supervisors' requests to attend the New and Continuing Supervisors' Training conducted by the Wisconsin Counties Association and the University of Wisconsin Extension and authorize per diem, mileage and any other expenses per County policy.

BE IT FURTHER RESOLVED, this resolution supersedes any and all previous resolution relating to New and Continuing Supervisors Training and shall take effect on April 1st 2016.

Administrative Committee recommends approval
Passed and Adopted this 15th day of March, 2016
Roll Call on Resolution 04-2016

Ayes 18, Nays 0, Absent 1, Abstain 0

Submitted by Administrative Committee: /s/ Jack Meyers, Chairman, /s/ David Richter, /s/ Harley Reabe, /s/ Michael Starshak, /s/ Paul Schwandt

RESOLUTION NUMBER 05-2016
Relating to the Green Lake County Emergency Management Response Plan

The County Board of Supervisors of Green Lake County, Green Lake Wisconsin, duly assembled at its regular meeting begun on the 15th day of March, 2016, does resolve as follows:

WHEREAS, Section 323.13 (1)(b), of the *Wisconsin Statutes*, requires the Adjutant General of the Wisconsin Department of Military Affairs to develop and adopt a state plan of emergency management for the security of persons and property, subject to approval by the Governor of the State of Wisconsin; and,

WHEREAS, Section 323.14 (1)(a)(1), of the *Wisconsin Statutes*, requires the County Board of Supervisors of each Wisconsin County to develop and adopt an emergency management plan and program that is compatible with the state plan of emergency management required by Section 323.13(1)(b), of the *Wisconsin Statutes*; and,

WHEREAS, the Adjutant General has developed and adopted a state plan of emergency management for the security of persons and property, entitled the *Wisconsin Emergency Response Plan*, and Governor Scott Walker approved the *Wisconsin Emergency Response Plan* on November 14, 2011; and,

WHEREAS, the Director of the Green Lake County Emergency Management Department, on behalf of the Green Lake County Board of Supervisors, has developed an emergency management plan and program; and,

WHEREAS, the Director of the Green Lake County Emergency Management Department has entitled the emergency plan and program that he has developed on behalf of the Green Lake County Board of Supervisors, the *Green Lake County Emergency Response Plan*; and,

WHEREAS, a copy of the *Green lake County Emergency Response Plan* is on file in the Office of the Green Lake County Clerk, and may be reviewed there during normal business hours; and,

WHEREAS, the *Green Lake County Emergency Response Plan* is compatible with the *Wisconsin Emergency Response Plan*; and,

WHEREAS, the Green Lake County Judicial/Law Enforcement and Emergency Management Committee recommends that the Green Lake County Board of Supervisors adopt the *Green Lake County Emergency Response Plan* as the official emergency management plan and program for Green Lake County;

NOW, THEREFORE, BE IT RESOLVED, that the Green Lake County Board of Supervisors hereby adopts the Green Lake County Emergency Response Plan as the official emergency management plan and program for Green Lake County; and,

BE IT FURTHER RESOLVED, that Resolution 53-93 is hereby rescinded and Resolution 05-2016 replaces Resolution 53-93.

BE IT FURTHER RESOLVED, that the Green Lake County Clerk is hereby authorized and directed to transmit a certified copy of this Resolution to the East Central Regional Director of the Division of Wisconsin Emergency Management and to the Administrator of the Division of Wisconsin Emergency Management.

Judicial Law Committee recommends approval

Passed and Adopted this 15th day of March, 2016

Roll Call on Resolution 05-2016

Ayes 18, Nays 0, Absent 1, Abstain 0

Submitted by Judicial Law Committee: /s/ Gene Thom, Chairman, /s/ Michael Starshak, /s/ Sue Wendt

RESOLUTION NO. 06 –2016
Relating to Designating the Week of April 11-15, 2016 as Work Zone Awareness Week in Green Lake County

The County Board of Supervisors of Green Lake County, Green Lake Wisconsin, duly assembled at its regular meeting begun on the 15th day of March, 2016, does resolve as follows:

WHEREAS, three Wisconsin County Highway workers were killed in work zones in 2015; and,

WHEREAS, in 1999, the Federal Highway Administration partnered with the American Association of State Highway Officials to create the National Work Zone Safety Awareness Week campaign, held annually in April prior to the construction season in much of the nation; and,

WHEREAS, work zones often require narrowed lanes, lane shifts, temporary pavement, reduced speeds, and evening and overnight work hours; and,

WHEREAS, work zones also include locations where emergency vehicles, utility vehicles, tow trucks, law enforcement, fire, and EMS services are operating with their lights flashing, requiring motorists to move over or slow down; and,

WHEREAS, annually, Wisconsin suffers approximately 1,600 accidents, 720 injuries, and 8 fatalities in work zones on average; and,

WHEREAS, the Federal Highway Administration has designated April 11 through April 15, 2016, as National Work Zone Safety Awareness Week,

NOW BE IT RESOLVED, by the Green Lake County Board of Supervisors that the week of April 11-15, 2016, be designated as Work Zone Awareness Week in Green Lake County.

Highway Committee recommends approval

Passed and Adopted this 15th day of March, 2016

Roll Call on Resolution 06-2016

Ayes 17, Nays 0, Absent 1, Abstain 1

Submitted by Highway Committee: /s/ Paul Schwandt, Chairman, /s/ Ben Moderow, /s/ Vicki Bernhagen, /s/ Rich Slate

RESOLUTION NO. 07-2016

Relating to Approving and Authorizing the Sale of County owned Property in the City of Berlin

The County Board of Supervisors of Green Lake County, Green Lake Wisconsin, duly assembled at its regular meeting begun on the 15th day of March, 2016, does resolve as follows:

WHEREAS, Green Lake County obtained ownership of approximately 0.1730 acres of real property in the City of Berlin via Quit Claim Deed from the City of Berlin; and,

WHEREAS, the County Clerk received a Vacant Land Offer to Purchase of the 0.1730 acres of property from David Brooks as set forth in the attached Vacant Land Offer to Purchase; and,

WHEREAS, The Property and Insurance Committee authorized the County Clerk and Corporation Counsel to submit a Counter Offer to the Vacant Land Offer to Purchase from David Brooks (See Counter Offer No. 1 attached hereto); and,

WHEREAS, Wis. Stats. §59.52 authorizes the County Board to sell county property; and,

WHEREAS, the sale of this property is in the public interest as it will put the property back on the tax rolls.

NOW BE IT RESOLVED, that the Green Lake County Board of Supervisors hereby approves and authorizes the sale of property to David Brooks, as set forth herein and in the attached Vacant Land Offer to Purchase and Counter Offer No. 1.

NOW BE IT FURTHER RESOLVED, that the Green Lake County Board of Supervisors hereby authorizes the County Clerk and the County Board Chair to execute all necessary documents to sell this property.

Property & Insurance Committee recommends approval

Passed and Adopted this 15th day of March, 2016

Roll Call on Resolution 07-2016

Ayes 18, Nays 0, Absent 1, Abstain 0

Submitted by Property & Insurance Committee: /s/ Gene Thom, Chairman, /s/ Harley Reabe, /s/ Vicki Bernhagen, /s/ Richard Trochinski, /s/ Patti Garro

ORDINANCE NUMBER 06-2016

Relating to: Rezone in the Town of Brooklyn

Owner: Ellwyn & Donna Klingbeil

Agents: Ronald L. & Madeline Klingbeil

The County Board of Supervisors of Green Lake County, Green Lake, Wisconsin, duly assembled at its regular meeting on the 15th day of March, 2016, does ordain as follows:

That Green Lake County Zoning Ordinance, Chapter 350 as amended, Article IV Zoning Districts (Official Map M-2 Ordinance No. 297-84) as relates to the Town of Brooklyn, be amended from A-1 Exclusive Agriculture District to A-2 General Agriculture District.

Parcel #004-00422-0000 & #004-00423-0100, W2352 Northwest Road, Part of the NW¼ & SW¼ of Section 18, T16N, R13E, Town of Brooklyn, ±23.043 acres. To be determined by Certified Survey Map.

BE IT FURTHER ORDAINED that, in all other respects, said Zoning Ordinance, Chapter 350 as amended, Article IV Zoning Districts (Official Map M-2 Ordinance No. 297-84) be ratified.

Land Use Planning and Zoning Committee Recommends: X Approval Denial

Passed and Enacted this 15th day of March, 2016

Roll Call on Ordinance 06-2016

Ayes 18, Nays 0, Absent 1, Abstain 0

Submitted by Planning & Zoning Committee: /s/ Michael Starshak, Chairman, /s/ Ben Moderow, /s/ Harley Reabe, /s/ Rich Slate, /s/ Nick Toney

GREEN LAKE COUNTY BOARD PROCEEDINGS

REGULAR SESSION

April 19, 2016

The Green Lake County Board of Supervisors met in regular session, Tuesday, April 19, 2016, at 9:00 AM in the County Board Room, Green Lake, Wisconsin.

The Board was called to order by Margaret R. Bostelmann, County Clerk. Present – 18, Absent - 0, Vacant - 1

<u>Supervisor</u>	<u>Supervisor Districts</u>
Larry Jenkins	1
Vicki Bernhagen	2
Rich Slate	3
Paul Schwandt	4
Ben Moderow	5
Joy Waterbury	6
Michael Starshak	7
Patti Garro	8
David Richter	9
Sue Wendt	10
Harley Reabe	11
Robert Schweder	12
Nick Toney	13
VACANT	14
Katie Mehn	15
Joe Gonyo	16
Joanne Guden	17
Richard Trochinski	18
Robert Lyon	19

CALL TO ORDER

1. Meeting called to order by Margaret R. Bostelmann, County Clerk

OATH OF OFFICE

2. Judge Mark Slate gave the Oath of Office to the County Board Supervisors.
3. Clerk Bostelmann introduced the new County Board Supervisors:
 - Larry Jenkins – District 1
 - Robert Schweder – District 12
 - Katie Mehn – District 15
 - Robert Lyon – District 19

READING OF THE CALL

The Green Lake County Board of Supervisors will convene at the Courthouse at the Government Center in the City of Green Lake, Wisconsin on Tuesday the 19th day of April, 2016 at 9:00 AM for the organizational meeting of the Board. Regular monthly business to be transacted includes:

- CALL TO ORDER
- OATH OF OFFICE TO SUPERVISORS
- INTRODUCE NEW MEMBERS
- ROLL CALL
- READING OF THE CALL
- PLEDGE OF ALLEGIANCE
- APPOINTMENT OF ASSISTANT CLERK
- ADOPT ROBERTS RULES OF ORDER
- ELECTION: CHAIRMAN/VICE CHAIRMAN
- ELECTION OF COUNTY BOARD SUPERVISOR NOT ELECTED TO AN ELECTED COMMITTEE TO SERVE ON PERSONNEL, FINANCE, PROPERTY & INSURANCE AND ADMINISTRATIVE COMMITTEES
- ELECTION OF ELECTIVE COMMITTEES
- APPOINTMENT OF COMMITTEE ON COMMITTEES
- MINUTES OF 3/15/16
- ANNOUNCEMENTS
- APPEARANCES
 - CONSERVATION POSTER CONTEST AWARDS

- STUDENT APPEARANCES RELATING TO COUNTY GOVERNMENT DAY

REPORTS

PUBLIC COMMENTS (3 MIN LIMIT)

CORRESPONDENCE

RESOLUTIONS

- Res 08-2016 Recognition of Service to the Green Lake County Board
- Res 09-2016 Cancellation of Outstanding Checks
- Res 10-2016 Creating a Full Time County Administrator

ORDINANCES

CLOSED SESSION

- Move into Closed Session to confer with legal counsel per attorney/client privilege – Corporation Counsel legal opinion in regard to join meeting

RECONVENE TO OPEN SESSION TO TAKE ACTION, IF APPROPRIATE, ON MATTERS DISCUSSED IN CLOSED SESSION

DISCUSSION AND POSSIBLE ACTION ON CORPORATION COUNSEL LEGAL OPINION IN REGARD TO JOINT MEETING

COMMITTEE APPOINTMENTS

COMMITTEES TO REPORT ON MAY 17, 2016

FUTURE AGENDA ITEMS FOR ACTION & DISCUSSION

OTHER MATTERS AUTHORIZED BY LAW

AND SUCH OTHER BUSINESS AS MAY PROPERLY COME BEFORE THE BOARD OF SUPERVISORS.

ADJOURN

The several committees of the Board may also meet for the purpose of discussing or acting upon matters, which are the subject matter of the meeting of the County Board of Supervisors.

Given under my hand and official seal at the Government Center in the City of Green Lake, Wisconsin this 8th day of April, 2016.

Margaret R. Bostelmann

Green Lake County Clerk

PLEDGE OF ALLEGIANCE

5. The Pledge of Allegiance to the Flag was recited.

APPOINTMENT OF ASSISTANT CLERK

6. **Motion/second (Garro/Schwandt)** to appoint Liz Otto as the Assistant Clerk for the ensuing two years. All Ayes. Motion carried.

ADOPTION OF ROBERTS RULES OF ORDER

7. **Motion/second (Wendt/Toney)** to adopt Roberts Rules of Order (Revised) for the ensuing two years of County Board Sessions. All Ayes. Motion carried.

ELECTIONS

8. The Clerk appointed Supervisors Wendt and Waterbury as tellers. **Motion/second (Schwandt/Gonyo)** have open ballots. All ayes. Motion carried. Clerk Bostelmann instructed the Board to use the ballots with their name on one side and write their vote on the blank side.

CHAIRMAN OF THE BOARD

9. Ballots were cast for County Board Chairman. Supervisor Reabe received 15 votes, Supervisor Starshak received 2 votes, and Supervisor Schwandt received 1 vote. **Motion/second (Starshak/Slate)** to do formal ballots. All ayes. Motion carried. Formal ballots cast and counted by tellers – Supervisor Reabe received 16 votes, Supervisor Starshak received 2 votes. Supervisor Harley Reabe declared Chairman of the Board for the ensuing two years. **Motion/second (Toney/Moderow)** that Supervisor Reabe be seated as Chairman of the Board. All Ayes. Motion carried.

10. Chairman Reabe thanked the board.

VICE-CHAIRMAN OF THE BOARD

11. Supervisors Toney, Gonyo, Starshak, Richter, and Schwandt nominated for Vice-Chairman of the Board. Informal ballots cast for Vice-Chairman of the Board – Toney received 7, Gonyo received 6, Starshak received 3, Richter and Schwandt each received 1. Richter and Schwandt asked to be removed. **Motion/second (Slate/Garro)** to do formal ballots. All ayes. Motion carried. Supervisor Toney received 9, Gonyo received 7, Starshak received 2. Gonyo removed himself. 3rd vote taken – Toney received 13 votes, Starshak received 5. Supervisor Toney declared Vice-Chairman of the Board for the ensuing two years.

COUNTY BOARD SUPERVISOR NOT ELECTED TO AN ELECTED COMMITTEE TO SERVE ON PERSONNEL, FINANCE, PROPERTY & INSURANCE AND ADMINISTRATIVE COMMITTEES.

12. **Motion/second (Waterbury/Wendt)** to nominate Supervisors Lyon, Starshak, and Schweder for Supervisor not elected to an elected committee to serve as the “floater” on Personnel, Finance, Property & Insurance, and Administrative committees. All ayes. Motion carried. No other nominations. Formal ballots taken. Supervisor Lyon received 13 votes, Starshak received 3, and Schweder received 2. Supervisor Lyon declared as Supervisor not elected to an elected committee for the ensuing two years. All ayes. Motion carried.

ELECTION OF ELECTIVE COMMITTEES

13. Chairman Reabe explained the voting procedure. Each Supervisor up for re-election will state if they want to be re-elected to their committee when their committee is up for election. When a Supervisor wants to be on a committee, that Supervisor declares it at the time that committee is up for election. Unless more than one Supervisor declares that he wants to fill a vacancy, or challenges a Supervisor up for re-election, an acclamation vote may be cast.

HIGHWAY COMMITTEE 4 MEMBERS

14. Supervisor Schwandt to replace himself on the Highway Committee. Supervisor Schwandt wishes to continue on this committee. **Motion/second (Toney/Starshak)** to cast unanimous ballot for Supervisor Schwandt to replace himself on the Highway Committee. All Ayes. Motion carried. Supervisor Schwandt declared elected to the Highway Committee.

15. Supervisor Moderow to replace himself on the Highway Committee. Supervisor Moderow wishes to continue on this committee. **Motion/second (Schwandt/Trochinski)** to cast unanimous ballot for Supervisor Moderow to replace himself on the Highway Committee. All Ayes. Motion carried. Supervisor Moderow declared elected to the Highway Committee.

16. Supervisor Bernhagen to replace herself on the Highway Committee. Supervisor Bernhagen wishes to continue on this committee. **Motion/second (Garro/Wendt)** to cast unanimous ballot for Supervisor Bernhagen to replace herself on the Highway Committee. All Ayes. Motion carried. Supervisor Bernhagen declared elected to the Highway Committee.

17. Supervisor Slate to replace himself on the Highway Committee. Supervisor Slate wishes to continue on this committee. **Motion/second (Richter/Guden)** to cast unanimous ballot for Supervisor Slate to replace himself on the Highway Committee. All Ayes. Motion carried. Supervisor Slate declared elected to the Highway Committee.

AGRICULTURE/EXTENSION EDUCATION AND FAIR COMMITTEE 5 MEMBERS

18. Supervisor Richter to replace himself on the Agriculture/Extension Education and Fair Committee. Supervisor Schweder wishes to continue on this committee. **Motion/second (Schweder/Wendt)** to cast unanimous ballot for Supervisor Richter to replace himself on the Agriculture/Extension Education and Fair Committee. All ayes. Motion carried. Supervisor Richter declared elected to the Agriculture/Extension Education and Fair Committee.

19. Supervisor Guden to replace herself on the Agriculture/Extension Education and Fair Committee. Supervisor Guden wishes to continue on this committee. **Motion/second (Garro/Jenkins)** to cast unanimous ballot for Supervisor Guden to replace herself on the Agriculture/Extension Education and Fair Committee. All ayes. Motion carried. Supervisor Guden declared elected to the Agriculture/Extension Education and Fair Committee.

20. Supervisor Garro to replace herself on the Agriculture/Extension Education and Fair Committee. Supervisor Garro wishes to continue on this committee. **Motion/second (Wendt/Richter)** to cast unanimous ballot for Supervisor Garro to replace herself on the Agriculture/Extension Education and Fair Committee. All ayes. Motion carried. Supervisor Garro declared elected to the Agriculture/Extension Education and Fair Committee.

21. To replace Supervisor Maureen Schweder on the Agriculture/Extension Education and Fair Committee. Supervisors Mehn, Schweder, and Starshak wish to replace Supervisor Schweder. Formal ballots taken. Supervisor Mehn received 12 votes, Supervisor Schweder received 4, and Supervisor Starshak received 2. Supervisor Mehn declared elected to the Agriculture/Extension Education and Fair Committee.

22. To replace Supervisor Mike Stoddard on the Agriculture/Extension Education and Fair Committee. Supervisors Schweder and Starshak wish to replace Supervisor Stoddard. Formal ballots taken. Supervisor Schweder received 12 votes, Supervisor Starshak received 6 votes. Supervisor Schweder declared elected to the Agriculture/Extension Education and Fair Committee.

CONSERVATION POSTER CONTEST AWARDS

23. County Conservationist Paul Gunderson introduced the 2016 Conservation & Environmental Awareness Poster Contest Winners. The theme for this year is "We All Need Trees". The contest is open to all students in grades K-12. Chairman Reabe thanked all of the students and the Land Conservation Department for their hard work.

24. **Motion/second (Garro/Schwandt)** to excuse Supervisor Slate at 10:05 AM. Motion carried. 17 supervisors present, 1 absent, 1 vacant.

HEALTH AND HUMAN SERVICES BOARD 5 MEMBERS

25. Supervisor Gonyo to replace himself on the Health & Human Services Board. Supervisor Gonyo wishes to continue on the board. **Motion/second (Schwandt/Toney)** to cast unanimous ballot for Supervisor Gonyo to replace himself on Health & Human Services Board. All Ayes. Motion carried. Supervisor Gonyo declared elected to the Health & Human Services Board.

Supervisor Toney to replace himself on the Health & Human Services Board. Supervisor Toney wishes to continue on the board. **Motion/second (Bernhagen/Gonyo)** to cast unanimous ballot for Supervisor Toney to replace himself on the Health & Human Services Board. All ayes. Motion carried. Supervisor Toney declared elected to the Health & Human Services Board.

26. Supervisor Waterbury to replace herself on the Health & Human Services Board. Supervisor Waterbury wishes to continue on the board. **Motion/second (Garro/Wendt)** to cast unanimous ballot for Supervisor Waterbury to replace herself on the Health & Human Services Board. All ayes. Motion carried. Supervisor Waterbury declared elected to the Health & Human Services Board.

27. Supervisor Trochinski to replace himself on the Health & Human Services Board. Supervisor Trochinski wishes to continue on the board. **Motion/second (Schwandt/Bernhagen)** to cast unanimous ballot for Supervisor Trochinski to replace himself on Health & Human Services Board. All Ayes. Motion carried. Supervisor Trochinski declared elected to the Health & Human Services Board.

28. To replace Supervisor Jack Meyers on the Health & Human Services Board. Supervisor Reabe wishes to replace Supervisor Meyers on the board. **Motion/second (Schwandt/Guden)** to cast unanimous ballot for Supervisor Reabe to replace Supervisor Meyers on Health & Human Services Board. All Ayes. Motion carried. Supervisor Reabe declared elected to the Health & Human Services Board.

JUDICIAL/LAW ENFORCEMENT AND EMERGENCY MANAGEMENT COMMITTEE 4 MEMBERS

29. To replace Supervisor Debra Schubert on the Judicial/Law Enforcement and Emergency Management Committee. Supervisor Garro nominated Supervisor Jenkins to replace Supervisor Schubert on the board. **Motion/second (Garro/Waterbury)** to cast unanimous ballot for Supervisor Jenkins to replace Supervisor Schubert on

Judicial/Law Enforcement and Emergency Management Committee. All Ayes. Motion carried. Supervisor Jenkins declared elected to the Judicial/Law Enforcement and Emergency Management Committee.

30. Supervisor Starshak to replace himself on the Judicial/Law Enforcement and Emergency Management Committee. Supervisor Starshak wishes to continue on this committee. **Motion/second (Wendt/Garro)** to cast unanimous ballot for Supervisor Starshak to replace himself on the Judicial/Law Enforcement and Emergency Management Committee. All Ayes. Motion carried. Supervisor Starshak declared elected to the Judicial/Law Enforcement and Emergency Management Committee.

31. Supervisor Wendt to replace herself on the Judicial/Law Enforcement and Emergency Management Committee. Supervisor Wendt wishes to continue on this committee. **Motion/second (Schweder/Garro)** to cast unanimous ballot for Supervisor Wendt to replace herself on the Judicial/Law Enforcement and Emergency Management Committee. All Ayes. Motion carried. Supervisor Wendt declared elected to the Judicial/Law Enforcement and Emergency Management Committee.

32. To replace Supervisor Gene Thom on the Judicial/Law Enforcement and Emergency Management Committee. This position will be filled by appointment by the vacancy created by Supervisor Debra Schubert's resignation.

COMMITTEE ON COMMITTEES

33. Chairman Reabe appointed Vice-Chairman Toney and Marge Bostelmann, Administrative Coordinator, to serve along with him as the Committee on Committees

34. **Motion/Second (Garro/Schwandt)** to recess at 10:12 AM. All ayes. Motion carried. Coffee and treats provided by the elected officials are served in the committee room. Elected committees should get together to elect a Chairman and Vice-Chairman at this time.

35. Meeting reconvened at 10:30 AM.

APPEARANCES

36. Jon Vandeyacht, Veterans Service Officer, stated that the students from Berlin, Green Lake, Markesan, and Princeton schools would be presenting their reports from the various government offices.

MINUTES OF 3/15/16 MEETING

37. **Motion/second (Starshak/Schweder)** to approve the minutes of March 16, 2016 as presented. All Ayes. Motion carried

ANNOUNCEMENTS

38. Committee chairman and vice-chairman were announced:

Highway Committee – Paul Schwandt, Chairman; Ben Moderow, Vice-Chair

Ag/Extension/Fair Committee – Joanne Guden, Chairman; Bob Schweder, Vice-Chair

Judicial Law Committee – Michael Starshak, Chairman; Larry Jenkins, Vice-Chair

Health & Human Svcs Committee – Joe Gonyo, Chairman; Nick Toney, Vice-Chair

Land Conservation Committee – David Richter, Chairman; Katie Mehn, Vice-Chair

39. County Board supervisors were all invited to attend the lunch at Goose Blind in Green Lake with the Government Day students.

40. Any supervisors interested in receiving the Wisconsin County Association magazine should contact the County Clerk's office.

41. Supervisors were advised of a survey on their desks to fill out from the WCA.

REPORTS

42. None

PUBLIC COMMENTS (3 Minute Limit)

43. None

CORRESPONDENCE

44. Clerk Bostelmann read two letters from Phil Anastasi in the Town of Marquette thanking former supervisor Jack Meyers for his years as Chairman and also thanking Alan Shute, retired Planning & Zoning Director, for his knowledge and assistance in zoning matters relating to the Town of Marquette.

RESOLUTIONS

45. Resolution No. 08-2016 Recognition of Service to the Green Lake County Board. **Motion/second (Trochinski/Richter)** to adopt Resolution No. 08-2016. **Motion/second (Garro/Guden)** to amend Resolution 08-2016 to include Debra Schubert who has resigned her position as Supervisor #14. Roll call vote on Motion to amend – Ayes – 17, Nays – 0, Absent 1 (Slate), Vacant 1, Abstain - 0. Motion carried. Roll Call vote on Motion to adopt as amended – Ayes - 17, Nays - 0, Absent – 1 (Slate), Vacant – 1, Abstain – 0. Motion carried. Resolution No. 08-2016 passed as amended.

46. Resolution No. 09-2016 Cancellation of Outstanding Checks. **Motion/second (Richter/Guden)** to adopt Resolution No. 09-2016. No discussion. Roll Call vote on Motion to adopt - Ayes - 17, Nays – 0, Absent – 1 (Slate), Vacant – 1, Abstain - 0. Motion carried. Resolution No. 09-2016 passed as adopted.

47. Resolution No. 10-2016 Creating a Full Time County Administrator. **Motion/second (Schwandt/Toney)** to adopt Resolution No. 10-2016. **Motion/second (Starshak/Waterbury)** to amend Resolution 10-2016 to strike 3rd Whereas which reads "Whereas the demands on the Administrative Coordinator position has continued to increase" and replace it with "Whereas the Green Lake County Board wishes the senior administrative official to have more managerial oversight and control". Roll call vote on motion to amend Resolution 10-2016 – Ayes – 14, Nays – 3 (Schwandt, Richter, Schweder), Absent – 1 (Slate), Vacant – 1, Abstain 0. Motion carried. Roll Call vote on Motion to adopt - Ayes - 17, Nays – 0, Absent – 1 (Slate), Vacant – 1, Abstain – 0. Motion passed. Resolution No. 10-2016 passed as amended.

ORDINANCES

48. None

CLOSED SESSION

49. **Motion/second (Garro/Richter)** to move into Closed Session to confer with legal counsel per attorney/client privilege – Corporation Counsel legal opinion in regard to Joint meeting at 11:21 AM. Ayes - 17, Nays - 0, Absent – 1 (Slate), Vacant – 1, Abstain - 0. Motion carried.

RECONVENE TO OPEN SESSION

50. **Motion/second (Starshak/Richter)** to reconvene to open session to take action, if appropriate, on matters discussed in Closed Session at 11:47 AM. Ayes - 17, Nays – 0, Absent – 1 (Slate), Vacant – 1, Abstain - 0. Motion carried.

DISCUSSION AND POSSIBLE ACTION ON CORPORATION COUNSEL LEGAL OPINION IN REGARD TO JOINT MEETING

Motion/second (Starshak/Richter) to refer to Administrative Committee to develop a policy on joint meetings. Roll call vote – Ayes – 15, Nays – 1 (Reabe), Abstain – 1 (Waterbury), Absent – 1 (Slate), Vacant – 1. Motion carried.

COMMITTEE APPOINTMENTS

51. Chairman Reabe appointed Kathleen Moore to the Board of Adjustment for another 3 year term. **Motion/second (Garro/Richter)** to approve appointment. All ayes. Motion carried.

COMMITTEES TO REPORT ON MAY 17, 2016

52. To be determined

OTHER MATTERS AUTHORIZED BY LAW

53. None

ADJOURN

54. **Motion/second (Starshak/Richter)** to adjourn at 11:55 AM. All Ayes. Motion carried.

Respectfully Submitted,
/s/ Liz Otto
Liz Otto
Assistant Clerk

Resolution No. 08-2016
Relating to: Recognition of Service to the Green Lake County Board.

The County Board Supervisors of Green Lake County, Green Lake, Wisconsin, duly assembled at its regular monthly meeting on the 19th day of April, 2016, does resolve as follows:

WHEREAS, the Green Lake County Board wishes to go on record recognizing the loyal and devoted service the following County Board Supervisors have bestowed to the people of Green Lake County and to formally acknowledge such service given and to extend the thanks of the people of Green Lake County for the many contributions of time and effort they have made during their time of office, and the substantial contribution of good judgement and responsibility in the Government of this county;

NOW, THEREFORE BE IT RESOLVED that the Green Lake County Board in regular session on the 19th day of April, 2016 does hereby extend its unqualified appreciation and gratitude for the service so generously given to the Board by:

Supervisor Jack Meyers	April 2010 - April 2016
Supervisor Maureen Schweder	April 2008 - April 2016
Supervisor Debra Schubert	April 2000 – April 2016
Supervisor Michael Stoddard	April 1976 – April 2016
Supervisor Eugene Thom	February 1999 – April 2016

Administrative Committee Recommends Approval
Passed and Adopted this 19th day of April, 2016
Roll Call on Resolution 08-2016

Ayes 17, Nays 0, Absent 1, Vacant 1, Abstain 0

Submitted by Administrative Committee: /s/ Jack Meyers, Chairman, /s/ Harley Reabe, /s/ David Richter, /s/ Michael Starshak, /s/ Paul Schwandt

Resolution Number 09-2016
Relating to Cancellation of Outstanding Checks

The County Board of Supervisors of Green Lake County, Green Lake, Wisconsin, duly assembled at its regular meeting begun on the 19th day of April, 2016, does resolve as follows:

WHEREAS, Fourteen checks issued by the Treasurer of Green Lake County, drawn against the County's account at Horicon Bank have not been presented for payment by the payees of said checks in excess of one (1) year since said checks were issued;

NOW, THEREFORE BE IT RESOLVED, that said outstanding checks as listed below be cancelled, and the amounts represented thereby be restored to the County's general account:

<u>Check Number</u>	<u>Date of Check</u>	<u>Amount</u>	<u>Payee</u>
166021	10/11/13	\$21.22	Derek Kavanaugh
167502	01/17/14	\$16.26	Sheila Pulice
168037	02/19/14	\$15.95	Diana E Schack
168862	04/16/14	\$20.00	Andrew Stepleton
169022	05/16/14	\$20.49	Jason Anderson
170443	08/13/14	\$324.67	David Santee
171036	09/12/14	\$40.00	Brenda Scofield
171316	10/08/14	\$17.45	Theodore Olshansky
171480	10/17/14	\$91.28	Jessica Cody
171732	10/29/14	\$43.60	Erin Hibma
172414	12/12/14	\$40.00	Brenda Scofield
172503	12/12/14	\$19.57	Robert J O'Claire
173568	02/13/15	\$10.30	Mark Podoll
174158	03/25/15	\$18.84	Robert Seward Rev Trust

BE IT FURTHER RESOLVED, that a copy of this resolution be furnished to the Horicon Bank.

NOTE: The above checks contain the notation "Void after six months"

Finance Committee Recommends Approval

Passed and Adopted this 19th day of April, 2016

Roll Call on Resolution 09-2016

Ayes 17, Nays 0, Absent 1, Vacant 1, Abstain 0

Submitted by Finance Committee: /s/ Harley Reabe, Chairman, /s/ Jack Meyers, /s/ Joanne Guden, /s/ Ben Moderow, /s/ Debra Schubert

RESOLUTION 10 - 2016 **Relating to Creating a County Administrator Position**

The County Board of Supervisors of Green Lake County, Green Lake, Wisconsin, duly assembled at its regular meeting begun on the 19th day of April 2016, does resolve as follows:

WHEREAS the County Administrator is described in Statute 59.18; and ,

WHEREAS Green Lake County currently has appointed Margaret Bostelmann, Green Lake County Clerk, as Administrative Coordinator who will be retiring at the end of 2016; and,

WHEREAS the Green Lake County Board wishes the senior administrative official to have more managerial oversight and control,

NOW, THEREFORE, BE IT RESOLVED that the County Board of Supervisors approves creating the position of County Administrator in accordance with Wisconsin Statute 59.18.

BE IT FURTHER RESOLVED that an ad hoc committee will be established to develop a job description, salary range, fiscal review, and an ordinance to establish the position of county administrator to be approved by the County Board.

Administrative Committee Recommends Approval

Passed and Adopted this 19th day of April, 2016

Roll Call on Resolution 10-2016

Ayes 17, Nays 0, Absent 1, Vacant 1, Abstain 0

Submitted by Administrative Committee: /s/ Jack Meyers, Chairman, /s/ Harley Reabe, /s/ David Richter, /s/ Michael Starshak, /s/ Paul Schwandt

GREEN LAKE COUNTY BOARD PROCEEDINGS

REGULAR SESSION

<i>May 17, 2016</i>

The Green Lake County Board of Supervisors met in regular session, Tuesday, May 17, 2016, at 6:00 PM in the County Board Room, Green Lake, Wisconsin.

The Board was called to order by Harley Reabe, Chairman. Present – 14, Absent – 4 (Paul Schwandt-District 4, Ben Moderow-District 5, Michael Starshak-District 7, Joe Gonyo-District 16), Vacant - 1 (District 14)

<u>Supervisor</u>	<u>Supervisor Districts</u>
Larry Jenkins	1
Vicki Bernhagen	2
Rich Slate	3
Joy Waterbury	6
Patti Garro	8
David Richter	9
Sue Wendt	10
Harley Reabe	11
Robert Schweder	12
Nick Toney	13
VACANT	14
Katie Mehn	15
Joanne Guden	17
Richard Trochinski	18
Robert Lyon	19

READING OF THE CALL

1. The Green Lake County Board of Supervisors will convene at the Courthouse at the Government Center in the City of Green Lake, Wisconsin on Tuesday the 17th day of May, 2016 at 6:00 PM for the regular meeting of the Board. Monthly business to be transacted includes:

CALL TO ORDER

ROLL CALL

READING OF THE CALL

PLEDGE OF ALLEGIANCE

MINUTES OF 4/19/16

ANNOUNCEMENTS

PUBLIC COMMENT (3 MIN LIMIT)

CORRESPONDENCE

APPEARANCES

RESOLUTIONS

- Resolution 11-2016 Capital Outlay/Capital Projects Fund & Policy

ORDINANCES

- Ordinance 07-2016 Rezone in Town of Mackford: Dale & Georgia Schreiber
- Ordinance 08-2016 Rezone in Town of Marquette: Robin's Nest Resorts, LLC

DEPARTMENT REPORTS

- Kathy Munsey – Public Health Officer/Health Unit Manager
- Shelby Jensen – Economic Support Manager

COMMITTEE APPOINTMENTS

DEPARTMENTS TO REPORT ON JUNE 21, 2016

FUTURE AGENDA ITEMS FOR ACTION & DISCUSSION

OTHER MATTERS AUTHORIZED BY LAW

AND SUCH OTHER BUSINESS AS MAY PROPERLY COME BEFORE THE BOARD OF SUPERVISORS.

ADJOURN

The several committees of the Board may also meet for the purpose of discussing or acting upon matters, which are the subject matter of the meeting of the County Board of Supervisors.

Given under my hand and official seal at the Government Center in the City of Green Lake, Wisconsin this 12th day of May, 2016.

Margaret R. Bostelmann
Green Lake County Clerk

PLEDGE OF ALLEGIANCE

2. The Pledge of Allegiance to the Flag was recited.

3. Chairman Reabe requested that everyone remain standing for a Moment of Silence in honor of National Police Week including remembrance of Bruce Williams, a Green Lake County Deputy Sheriff who was killed in the line of duty.

MINUTES OF 04/19/2016

4. **Motion/second (Wendt/Garro)** to approve the minutes of April 19, 2016 as presented. All Ayes. Motion carried.

5. **Motion/second (Garro/Guden)** to seat Supervisor Michael Starshak at 6:05 PM. All ayes. Motion carried.

Supervisors present – 15, Absent – 3 (Schwandt, Moderow, Gonyo), Vacant – 1.

ANNOUNCEMENTS

6. The next County Board meeting will take place on June 21, 2016 at 6:00 PM.

7. The annual Wisconsin Counties Association conference is scheduled for September 25-27, 2016 in Milwaukee. All supervisors were advised to contact the County Clerk's office if they are interested in attending.

PUBLIC COMMENTS (3 Minute Limit)

8. None

CORRESPONDENCE

9. Clerk Bostelmann read a letter from Interim Planning & Zoning Director Matt Kirkman in regard to the successful process that involved the adoption of the updated Farmland Preservation Plan and the County Comprehensive Plan. Kirkman commended the governing committee, department staff, and the community for working together to achieve a successful outcome.

10. A Uniform Crime Report from 2015 was distributed to all supervisors for the Green Lake County Sheriff's Department.

APPEARANCES

11. None

RESOLUTIONS

12. Resolution No. 11-2016 Capital Outlay/Capital Projects Fund & Policy. **Motion/second (Guden/Garro)** to adopt Resolution No. 11-2016. Discussion held. Roll Call vote on Motion to adopt – Ayes - 13, Nays – 2 (Slate, Starshak), Absent – 3 (Schwandt, Moderow, Gonyo), Vacant – 1, Abstain – 0. Motion carried. Resolution No. 11-2016 passed as adopted.

ORDINANCES

13. Ordinance 07-2016 Rezone in Town of Mackford: Dale & Georgia Schreiber. **Motion/second (Slate/Toney)** to enact Ordinance 07-2016. Roll Call vote on Motion to enact – Ayes - 15, Nays - 0, Absent – 3 (Schwandt, Moderow, Gonyo), Vacant – 1, Abstain – 0. Motion carried. Ordinance No. 07-2016 passed as enacted.

14. Ordinance 08-2016 Rezone in Town of Marquette: Robin's Nest Resorts, LLC. **Motion/second (Starshak/Garro)** to enact Ordinance 08-2016. **Motion/second (Waterbury/Slate)** to suspend the rules and allow public comment. Roll call vote on Motion to suspend rules – Ayes – 7 (Jenkins, Bernhagen, Slate, Waterbury, Richter, Wendt, Trochinski), Nays – 7 (Garro, Reabe, Schweder, Toney, Mehn, Guden, Lyon), Absent – 3 (Schwandt, Moderow, Gonyo), Vacant – 1, Abstain – 1 (Starshak). Motion defeated. Discussion held. Roll Call vote on Motion to enact – Ayes - 14, Nays – 1 (Waterbury), Absent – 3 (Schwandt, Moderow, Gonyo), Vacant – 1, Abstain – 0. Motion carried. Ordinance No. 08-2016 passed as enacted.

DEPARTMENT REPORTS

15. Kathy Munsey, Public Health Officer/Health Unit Manager, gave a report on the Health Department's activities and the programs they provide. Munsey also thanked the Board for allowing her and another staff member to attend the National Preparedness Summit in Dallas where they were able to gather useful information on a number of current issues.

16. Shelby Jensen, Economic Support Unit Manager, gave a presentation on the various programs administered by ESU and the consortium that Green Lake County is in along with 8 other counties. Jensen gave an in depth presentation on the ProAct prescription card that is available to anyone in Green Lake County.

COMMITTEE APPOINTMENTS

17. **Motion/second (Garro/Slate)** to approve all committee appointments made by the Committee on Committees. All ayes. Motion carried.

18. Chairman Reabe appointed Barbara Behlin to the Aging Advisory Committee. **Motion/second (Starshak/Toney)** to approve appointment. All ayes. Motion carried.

COMMITTEES TO REPORT ON June 21, 2016

19. Chairman Reabe stated that Mark Arend of the WinneFox Library System will appear as well as a report from Paul VanderSande of Behavioral Health.

OTHER MATTERS AUTHORIZED BY LAW

20. None

ADJOURN

21. **Motion/second (Toney/Garro)** to adjourn at 6:56 PM. All Ayes. Motion carried.

Respectfully Submitted,
/s/ Liz Otto
Liz Otto
Assistant Clerk

Resolution Number 11 -2016 Creating a Capital Outlay/Capital Projects Fund and Policy

The County Board of Supervisors of Green Lake County, Green Lake, Wisconsin, duly assembled at its regular meeting begun on the 17th day of May, 2016, does resolve as follows:

WHEREAS, the Green Lake County has accumulated unassigned funds in excess of the required minimum per the Code of Green Lake County Chapter 80 section 3 in the general fund of \$1,198,198.00 and Health and Human Services fund of \$3,361,133.65 ; and

WHEREAS, the Finance Committee recommends creating a Capital Outlay/Capitol Project fund.

NOW THEREFORE BE IT RESOLVED that the County Board establish a Capital Outlay/Capital Projects fund of \$1,500,000;

BE IT FURTHER RESOLVED that the attached Capital Outlay/Capital Project Fund Policy be adopted.

Finance Committee Recommends Approval

Passed and Adopted this 17th day of May, 2016

Roll Call on Resolution 11-2016

Ayes 13, Nays 2, Absent 3, Vacant 1, Abstain 0

Submitted by Finance Committee: /s/ Harley Reabe, Chairman, /s/ Joanne Guden, /s/ Robert Lyon, /s/ Larry Jenkins

ORDINANCE NUMBER 07-2016
Relating to: Rezone in the Town of Mackford
Owner: Dale & Georgia Schreiber
Agent: Dick Severson

The County Board of Supervisors of Green Lake County, Green Lake, Wisconsin, duly assembled at its regular meeting on the 17th day of May, 2016, does ordain as follows:

That Green Lake County Zoning Ordinance, Chapter 350 as amended, Article IV Zoning Districts (Official Map M-5 Ordinance No. 297-84) as relates to the Town of Mackford, be amended from A-1 Exclusive Agriculture District to A-2 General Agriculture District (± 15 acres) and R-4 Rural Residential District (± 3.5 acres).

Parcels #010-00139-0000 and #010-00145-0000, N2004 Old County Road AS, Part of the NE¼ of Section 9, T14N, R13E, Town of Mackford, ±18.5 acres. To be determined by Certified Survey Map.

BE IT FURTHER ORDAINED that, in all other respects, said Zoning Ordinance, Chapter 350 as amended, Article IV Zoning Districts (Official Map M-5 Ordinance No. 297-84) be ratified.

Land Use Planning and Zoning Committee Recommends: X Approval Denial

Passed and Enacted this 17th day of May, 2016

Roll Call on Ordinance 07-2016

Ayes 15, Nays 0, Absent 3, Vacant 1, Abstain 0

Submitted by Planning & Zoning Committee: /s/ Michael Starshak, Chairman, /s/ Ben Moderow, /s/ Harley Reabe, /s/ Rich Slate, /s/ Robert Lyon

ORDINANCE NUMBER 08-2016
Relating to: Rezone in the Town of Marquette
Owner: Robin's Nest Resorts, LLC
Agent: Don Dysland

The County Board of Supervisors of Green Lake County, Green Lake, Wisconsin, duly assembled at its regular meeting on the 17th day of May, 2016, does ordain as follows:

That Green Lake County Zoning Ordinance, Chapter 350 as amended, Article IV Zoning Districts (Official Map M-7 Ordinance No. 282-83) as relates to the Town of Marquette, be amended from R-1 Single-Family Residence District to RC Recreational District.

Parcels #014-00288-0104 & #014-00288-0105, being Lots 3 & 4 of Certified Survey Map 3424, All located in Gov't Lot 2, lying south of the river, located on Puckaway Rd in Section 31, T15N, R11E, Town of Marquette, ±5.1 acres. To be determined by Certified Survey Map.

BE IT FURTHER ORDAINED that, in all other respects, said Zoning Ordinance, Chapter 350 as amended, Article IV Zoning Districts (Official Map M-7 Ordinance No. 282-83) be ratified.

Land Use Planning and Zoning Committee Recommends: X Approval Denial

Land Use Planning and Zoning Committee Recommends: X Approval Denial

Passed and Enacted this 17th day of May, 2016

Roll Call on Ordinance 07-2016

Ayes 14, Nays 1, Absent 3, Vacant 1, Abstain 0

Submitted by Planning & Zoning Committee: /s/ Harley Reabe, /s/ Rich Slate, /s/ Robert Lyon

GREEN LAKE COUNTY BOARD PROCEEDINGS

REGULAR SESSION

June 21, 2016

The Green Lake County Board of Supervisors met in regular session, Tuesday, June 21, 2016, at 6:00 PM in the County Board Room, Green Lake, Wisconsin.

The Board was called to order by Harley Reabe, Chairman. Present – 14, Absent – 4 (Paul Schwandt-District 4, Ben Moderow-District 5, Patti Garro-District 8, Richard Trochinski-District 18), Vacant - 1 (District 14)

<u>Supervisor</u>	<u>Supervisor Districts</u>
Larry Jenkins	1
Vicki Bernhagen	2
Rich Slate	3
Joy Waterbury	6
Michael Starshak	7
David Richter	9
Sue Wendt	10
Harley Reabe	11
Robert Schweder	12
Nick Toney	13
VACANT	14
Katie Mehn	15
Joe Gonyo	16
Joanne Guden	17
Robert Lyon	19

READING OF THE CALL

1. The Green Lake County Board of Supervisors will convene at the Courthouse at the Government Center in the City of Green Lake, Wisconsin on Tuesday the 21st day of June, 2016 at 6:00 PM for the regular meeting of the Board. Monthly business to be transacted includes:

CALL TO ORDER

ROLL CALL

READING OF THE CALL

PLEDGE OF ALLEGIANCE

MINUTES OF 05/17/16

ANNOUNCEMENTS

PUBLIC COMMENT (3 MIN LIMIT)

CORRESPONDENCE

APPEARANCES

RESOLUTIONS

- Resolution 12-2016 Transportation Funding for Local and State Roads
- Resolution 13-2016 Extension of a LTE Recidivism Reduction Aide in the Corrections Division of the Sheriff's Office
- Resolution 14-2016 Eliminating the Conservation Planner Position and Creating a Soil Conservationist III Position in the Land Conservation Department
- Resolution 15-2016 Restructuring the Land Use Planning & Zoning Department as it Relates to the Director and Surveyor
- Resolution 16-2016 Increasing Hours of Economic Support Worker Position
- Resolution 17-2016 Combining the Child Support Agency with the Economic Support Unit under the Department of Health and Human Services

ORDINANCES

- Ordinance 09-2016 Rezone in Town of Green Lake: Richard R. Waldvogel
- Ordinance 10-2016 Rezone in Town of Green Lake: Dukelow Farms, Inc.
- Ordinance 11-2016 Rezone in Town of Manchester: Daniel & Jennifer Vinz
- Ordinance 12-2016 Rezone in Town of Berlin: Marjorie E. Lind

DEPARTMENT REPORTS

- Mark Arend – WinneFox Library System
- Amy Brooks – Highway Commissioner
- Paul Vander Sande – Behavioral Health Unit Manager

COMMITTEE APPOINTMENTS

DEPARTMENTS TO REPORT ON August 16, 2016

FUTURE AGENDA ITEMS FOR ACTION & DISCUSSION

OTHER MATTERS AUTHORIZED BY LAW

AND SUCH OTHER BUSINESS AS MAY PROPERLY COME BEFORE THE BOARD OF SUPERVISORS.

ADJOURN

The several committees of the Board may also meet for the purpose of discussing or acting upon matters, which are the subject matter of the meeting of the County Board of Supervisors.

Given under my hand and official seal at the Government Center in the City of Green Lake, Wisconsin this 10th day of June, 2016.

Margaret R. Bostelmann
Green Lake County Clerk

2. **Motion/second (Starshak/Schweder)** to move Department Reports up to Item #9 after Appearances. All ayes. Motion carried.

PLEDGE OF ALLEGIANCE

3. The Pledge of Allegiance to the Flag was recited.

MINUTES OF 05/17/2016

4. **Motion/second (Richter/Guden)** to approve the minutes of May 17, 2016 as presented. All Ayes. Motion carried.

ANNOUNCEMENTS

5. The next regular County Board meeting will take place on August 16, 2016 at 6:00 PM. There will be a special meeting of the County Board on July 19, 2016 at 6:00 PM regarding the County Administrator position.

6. Chairman Reabe told all supervisors they are invited to the annual Health and Wellness Fair sponsored by the Health Unit which takes place on June 27, 2016.

PUBLIC COMMENTS (3 Minute Limit)

7. Sheriff Mark Podoll updated the Board on recent activities in the Sheriff's Office. He commended Court Services Deputy Steve Huber and Jail Administrator Joel Gerth for their actions during a recent court disturbance. He also commended Detective Josh Ward and all other parties involved in a drug bust in the Town of Marquette. Podoll stated that a rash of mailbox vandalisms have been solved and commended Deputy Sheriff Ted Kuklinski for his work in that.

8. Tom Klosterboor of W2684 Oakwood Beach Rd, Markesan, spoke regarding safety issues for cyclists on County Road K on the south side of Green Lake. He stated that ideally there should be a 5' or 3' paved shoulder on both sides of the road but at the very least he asked that signs be put up in observance of cyclists.

DEPARTMENT REPORTS

9. Mark Arend, Assistant Director of the WinneFox Library system, introduced several of the County librarians, library Board members, and a library patron who spoke regarding the special summer programs for children and other services that area libraries provide including classes, technology assistance, and other lifelong learning opportunities.

10. Amy Brooks, Highway Commissioner, gave an overview of the Highway Department along with an update on recent and upcoming projects. Brooks informed the Board of the current PASER ratings for County roads and provided information on the costs for road improvements and maintenance. She also reminded everyone to be aware of Work Zone Safety. Discussion held regarding the disposal of dead deer along county and state roads as well. Supervisor Slate stated that signage for cyclists will be put into place at future highway committee meetings.

11. Supervisor Lyon asked to be excused at 6:37 PM.

12. Paul Vander Sande, Unit Manager of Behavioral Health, gave information on the various services the Behavioral Health unit provides including the Community Support Program (CSP), Comprehensive Community Services Program (CCS), Children's Long Term Support Services (CLTS), and the Jail Recidivism Reduction Program. He praised the department and staff members for their hard work and dedication to area clients.

13. **Motion/second (Toney/Gonyo)** to seat Supervisor Lyon at 6:49 PM. All ayes. Motion carried.

CORRESPONDENCE

14. Chairman Reabe read a resignation letter from District 5 Supervisor Ben Moderow. The resignation will take effect on July 1, 2016.

APPEARANCES

15. None

RESOLUTIONS

16. Resolution No. 12-2016 Transportation Funding for Local and State Roads. **Motion/second (Richter/Bernhagen)** to adopt Resolution No. 12-2016. **Motion/second (Slate/Starshak)** to amend Res. 12-2016 to replace NOW, THEREFORE, BE IT RESOLVED paragraph with NOW, THEREFORE BE IT RESOLVED that the Green Lake County Board of Supervisors urges the Governor and Legislature to fix this problem with a solution that not only includes a responsible level of bonding and user fees, but also to find ways to eliminate the wasteful overspending and financial mismanagement of road projects in order to adequately and sustainably fund Wisconsin's transportation system. Roll call vote on motion to amend – Ayes – 9, Nays 5 (Jenkins, Reabe, Schweder, Toney, Lyon), Absent 4 (Schwandt, Moderow, Garro, Trochinski), Vacant – 1, Abstain – 0. Motion carried. Discussion held. Roll Call vote on Motion to adopt as amended – Ayes - 12, Nays – 2 (Jenkins, Lyon), Absent – 4 (Schwandt, Moderow, Garro, Trochinski), Vacant – 1, Abstain – 0. Motion carried. Resolution No. 12-2016 passed as adopted.

17. Resolution No. 13-2016 Extension of a LTE Recidivism Reduction Aide in the Corrections Division of the Sheriff's Office. **Motion/second (Wendt/Waterbury)** to adopt Resolution No. 13-2016. Roll Call vote on Motion to adopt – Ayes - 14, Nays – 0, Absent – 4 (Schwandt, Moderow, Garro, Trochinski), Vacant – 1, Abstain – 0. Motion carried. Resolution No. 13-2016 passed as adopted.

18. Resolution No. 14-2016 Eliminating the Conservation Planner Position and Creating a Soil Conservationist III Position in the Land Conservation Department. **Motion/second (Schweder/Richter)** to adopt Resolution No. 14-2016. Discussion held. Roll Call vote on Motion to adopt – Ayes - 13, Nays – 1 (Waterbury), Absent – 4 (Schwandt, Moderow, Garro, Trochinski), Vacant – 1, Abstain – 0. Motion carried. Resolution No. 14-2016 passed as adopted.

19. Resolution No. 15-2016 Restructuring the Land Use Planning & Zoning Department as it Relates to the Director and Surveyor. **Motion/second (Starshak/Lyon)** to adopt Resolution No. 15-2016. Roll Call vote on Motion to adopt – Ayes - 14, Nays – 0, Absent – 4 (Schwandt, Moderow, Garro, Trochinski), Vacant – 1, Abstain – 0. Motion carried. Resolution No. 15-2016 passed as adopted.

20. Resolution No. 16-2016 Increasing Hours of Economic Support Worker Position. **Motion/second (Toney/Gonyo)** to adopt Resolution No. 16-2016. Discussion held. Roll Call vote on Motion to adopt – Ayes - 13, Nays – 0, Absent – 4 (Schwandt, Moderow, Garro, Trochinski), Vacant – 1, Abstain – 1 (Starshak). Motion carried. Resolution No. 16-2016 passed as adopted.

21. Resolution No. 17-2016 Combining the Child Support Agency with the Economic Support Unit Under the Department of Health and Human Services. **Motion/second (Wendt/Toney)** to adopt Resolution No. 17-2016. Discussion held. ESU Unit Manager Shelby Jensen provided information and HHS Director Linda Van Ness also spoke. **Motion/second (Guden/Starshak)** to amend Res. 17-2016 to include NOW BE IT FURTHER RESOLVED, that a progress report be provided to the County Board of Supervisors after 6 months. Roll Call vote on Motion to amend – Ayes – 13, Nays - 1 (Jenkins), Absent - 4 (Schwandt, Moderow, Garro, Trochinski), Vacant – 1, Abstain – 0. Motion carried. Roll Call vote on Motion to adopt as amended – Ayes - 10, Nays – 4 (Jenkins, Bernhagen, Starshak, Schweder), Absent – 4 (Schwandt, Moderow, Garro, Trochinski), Vacant – 1, Abstain – 0. Motion carried. Resolution No. 17-2016 passed as adopted.

ORDINANCES

22. Ordinance 09-2016 Rezone in Town of Green Lake: Richard R. Waldvogel. **Motion/second (Slate/Toney)** to enact Ordinance 09-2016. Roll Call vote on Motion to enact – Ayes - 14, Nays - 0, Absent – 4 (Schwandt, Moderow, Garro, Trochinski), Vacant – 1, Abstain – 0. Motion carried. Ordinance No. 09-2016 passed as enacted.

23. Ordinance 10-2016 Rezone in Town of Green Lake: Dukelow Farms, Inc.. **Motion/second (Lyon/Jenkins)** to enact Ordinance 10-2016. Roll Call vote on Motion to enact – Ayes - 14, Nays - 0, Absent – 4 (Schwandt, Moderow, Garro, Trochinski), Vacant – 1, Abstain – 0. Motion carried. Ordinance No. 10-2016 passed as enacted.

24. Ordinance 11-2016 Rezone in Town of Manchester: Daniel & Jennifer Vinz. **Motion/second (Jenkins/Lyon)** to enact Ordinance 11-2016. Discussion held. Roll Call vote on Motion to enact – Ayes - 14, Nays - 0, Absent – 4 (Schwandt, Moderow, Garro, Trochinski), Vacant – 1, Abstain – 0. Motion carried. Ordinance No. 11-2016 passed as enacted.

25. Ordinance 12-2016 Rezone in Town of Berlin: Marjorie E. Lind. **Motion/second (Toney/Slate)** to enact Ordinance 12-2016. Discussion held. Roll Call vote on Motion to enact – Ayes - 13, Nays - 0, Absent – 4 (Schwandt, Moderow, Garro, Trochinski), Vacant – 1, Abstain – 1 (Starshak). Motion carried. Ordinance No. 12-2016 passed as enacted.

COMMITTEE APPOINTMENTS

26. Chairman Reabe appointed Janice Hardesty to the Board of Adjustment and Ron Triemstra as an Alternate to 3 year terms ending in 2019, and Pat Flanigan to the Aging Advisory Committee for a 3 year term as well.

Motion/second (Richter/Wendt) to approve appointments. All ayes. Motion carried.

27. Chairman Reabe explained several changes that were made to the various committees appointed by the Committee on Committees.

Motion/second (Slate/Guden) to approve changes. All ayes. Motion carried.

COMMITTEES TO REPORT ON August 16, 2016

28. Chairman Reabe will request that the Railroad Consortium appear.

OTHER MATTERS AUTHORIZED BY LAW

29. None

ADJOURN

30. **Motion/second (Schweder/Wendt)** to adjourn at 7:36 PM. All Ayes. Motion carried.

Respectfully Submitted,
/s/ Liz Otto
Liz Otto
Assistant Clerk

RESOLUTION NO. 12-2016 Relating to Transportation Funding for Local and State Roads

The County Board of Supervisors of Green Lake County, Green Lake Wisconsin, duly assembled at its regular meeting begun on the 21st day of June, 2016, does resolve as follows:

WHEREAS, local government in Wisconsin is responsible for about 90% of the road miles in the state; and

WHEREAS, Wisconsin's diverse economy is dependent upon county and town roads as well as city and village streets and transit systems across the state; and

WHEREAS, according to "Filling Potholes: A new Look at Funding Local Transportation in Wisconsin," commissioned by the Local Government Institute of Wisconsin (LGI) the condition of Wisconsin's highways is now in the bottom third of the country; and

WHEREAS, state funding for local roads in Wisconsin has failed to keep up with the costs over the past several decades which has adversely affected local transportation finances. According to "Filling Potholes," municipal transportation spending has declined from \$275 per capita in 2000 to \$227 in 2012; and

WHEREAS, levy limits do not allow local government to make up for the deterioration of state funding; and

WHEREAS, Wisconsin's over-reliance on borrowing eats away at the state's segregated funding sources – the state gas tax and vehicle registration fees – which increasingly pay debt service rather than fund transportation needs; and

WHEREAS, safety is a primary concern and responsibility of local governments across Wisconsin. Unfortunately, according to TRIP, a national non-profit transportation research group, Wisconsin had 347 non-interstate, rural road fatalities in 2013; and

WHEREAS, the Green Lake County Board of Supervisors recognizes that our state highway and interstate system is the backbone of our surface transportation system and plays a vital role in the economy of Wisconsin. Both local *and* state roads need to be properly maintained in order for our economy to grow; and

WHEREAS, from a competitive standpoint Wisconsin motorists pay significantly less than any of our neighbors when you combine the annual cost of the state gas tax and vehicle registration fees, and

WHEREAS, the Transportation Finance and Policy Commission, appointed by the Governor and Legislature clearly found that if Wisconsin does not adjust its user fees, the condition of both our state and local roads will deteriorate significantly over the next decade.

~~**NOW, THEREFORE, BE IT RESOLVED** that the Green Lake County Board of Supervisors urges the Governor and Legislature to fix this problem with a solution that not only includes a responsible level of bonding and user fees, but also to find ways to eliminate the wasteful overspending and overspending and financial mismanagement of road projects in order to adequately and sustainably fund Wisconsin's transportation. See below.~~

BE IT FURTHER RESOLVED, the Green Lake County Board of Supervisors directs the Clerk to send a copy of this resolution to our State Legislators and to Governor Scott Walker.

Motion/second (Slate/Starshak) to amend Resolution 12-2016 to replace NOW, THEREFORE, BE IT RESOLVED sentence with the following:

NOW, THEREFORE, BE IT RESOLVED that the Green Lake County Board of Supervisors urges the Governor and Legislature to fix this problem with a solution that not only includes a responsible level of bonding and user fees, but also to find ways to eliminate the wasteful overspending and financial mismanagement of road projects in order to adequately and sustainably fund Wisconsin's transportation system.

Roll call vote on motion to amend: Ayes-9, Nays-5 (Jenkins, Reabe, Schweder, Toney, Lyon), Vacant-1, Abstain-0. Motion carried.

Highway Committee Recommends Approval
Passed and Adopted this 21st day of June 2016
Roll Call on Resolution 12-2016

Ayes 12, Ney 2, Absent 5, Abstain 0

Submitted by Highway Committee: /s/ Paul Schwandt, Chairman;/s/ Ben Moderow, Vice Chairman;/s/ Vicki Bernhagen, /s/ Rich Slate

Resolution No. 13-2016

Relating to the Extension of a LTE Recidivism Reduction Aide in the Corrections Division of the Sheriff's Office

The County Board of Supervisors of Green Lake County, Green Lake, Wisconsin, duly assembled at its regular meeting begun on the 21st day of June 2016 resolve as follows:

WHEREAS, in July, 2010, a Becky Young fund award from the State of Wisconsin, Department of Corrections was awarded to the Green Lake County Sheriff's Office to develop a program to reduce inmate recidivism by inmates held in the Green Lake County Correctional Facility and/or on probation or parole in Green Lake County, and

WHEREAS, a subsequent award for the time period of July 1, 2016 through June 30, 2017 has been received to continue this program, and

WHEREAS, an LTE Recidivism Reduction Aide (RRA) has been employed in this award position since September 16, 2010 and continuance of this position is essential to the program, and

WHEREAS, 100% funding for this LTE position is included in the aforementioned award.

NOW THEREFORE BE IT RESOLVED that the position of LTE Recidivism Reduction Aide be extended in the Green Lake County Sheriff's Office through June 30, 2017.

BE IT FURTHER RESOLVED THAT the rate of pay for this position will be \$16.59 per hour for 2080 hours per year. The only benefits for this position are those that are required by law.

Fiscal Impact: None
Judicial and Law Enforcement Committee Recommends for Approval
Passed and Adopted this 21st day of June, 2016

Roll Call on Resolution 13-2016

Ayes 14, Nay 0, Absent 5, Abstain 0

Submitted by Judicial and Law Enforcement Committee: /s/ Michael Starshak, Chairman; /s/ Larry Jenkins, Vice-Chairman; /s/ Sue Wendt

RESOLUTION NO. 14 – 2016

Relating to Eliminating the Conservation Planner Position and Creating a Soil Conservationist III Position in the Land Conservation Department

The County Board of Supervisors of Green Lake County, Green Lake Wisconsin, duly assembled at its regular meeting begun on the 21st day of June, 2016, does resolve as follows:

WHEREAS, the Land Conservation Committee desires to provide advancement for employees who meet specific measurable criteria in their positions; and

WHEREAS, creating a Soil Conservation III position will provide advancement opportunities for employees who meet specific measurable criteria which will promote longevity; and,

WHEREAS, the Land Conservation Department currently has two entry level positions of Conservation Planner and Soil Conservationist I; and,

WHEREAS, the Conservation Planner position is not reflective of current requirements within the Department,

WHEREAS, the position changes within the Land Conservation Department current staff will not result in any additional cost to the County.

NOW THEREFORE BE IT RESOLVED that the Green Lake County Board of Supervisors approves eliminating the Conservation Planner position and creates a Soil Conservationist III position within the Department of Land Conservation.

NOW THEREFORE BE IT FURTHER RESOLVED that the current Conservation Planner shall be moved to Soil Conservationist 1 position with no adjustment to pay.

Land Conservation Committee Recommends Approval

Passed and Adopted this 21st day of June, 2016

Roll Call on Resolution 14-2016

Ayes 13, Nay 1, Absent 5, Abstain 0

Submitted by Land Conservation Committee: /s/David Richter, Chairman; /s/Katie Mehn; /s/ Joanne Guden; /s/ Patti Garro; /s/ Robert Schweder

RESOLUTION NO. 15 –2016

Relating to Restructuring the Land Use Planning and Zoning Department as it Relates to the Director and County Surveyor

The County Board of Supervisors of Green Lake County, Green Lake Wisconsin, duly assembled at its regular meeting begun on the 21st day of June, 2016, does resolve as follows:

WHEREAS, on October 15, 1996, by Resolution Number 39-96 the County Board of Supervisors created the position of County Land Use Planning and Zoning Director; and,

WHEREAS, on June 15, 2004, by Resolution Number 22-2004 the County Board of Supervisors combined the position of County Land Use Planning and Zoning Director and the position of County Surveyor into one position of a County Surveyor/Land Development Director; and,

WHEREAS, through attrition the position of County Surveyor/Land Development Director has become vacant as of April 4, 2016; and,

WHEREAS, this position has been reviewed by the Interim Planning and Zoning Director, the Administrative Coordinator, the Land Use Planning and Zoning Committee, and the Personnel Committee; and,

With recommendation/no recommendation Personnel Committee

Land Use Planning and Zoning committee Recommends Approval

Passed and Adopted this 21st day of June 2016

Roll Call on Resolution 15-2016

Ayes 14, Nays 0, Absent 5, Abstain 0

Submitted by Land Use Planning and Zoning Committee: /s/ Michael Starshak, Chair; Robert Lyon; Harley Reabe; Rich Slate

RESOLUTION NUMBER 16 - 2016
RELATING TO INCREASING HOURS OF ECONOMIC SUPPORT WORKER POSITION

The County Board of Supervisors of Green Lake County, Green Lake, Wisconsin, duly assembled at its regular meeting begun on the 21st day of June, 2016 does resolve as follows:

WHEREAS, Resolution Number 30-2012 created a part-time (20 hours/week) Economic Support Worker position in the Economic Support Unit; and,

WHEREAS, This position would be more effective and efficient as a "Regular" Part-time employee that can work up to 40 hours per week when caseloads increase and fluctuate. All applicable benefits will apply; and,

NOW, THEREFORE, BE IT RESOLVED, that the Green Lake County Board of Supervisors authorizes the part-time position to be revised to "Regular" part-time (up to 40 hours per week) based on caseloads and fluctuation. See attached Fiscal Note. This position will be fully funded by Income Maintenance funding.

Health and Human Services Board Recommends Approval

Passed and Adopted this 21st day of June, 2016

Roll Call on Resolution 16-2016

Aye 13, Nay 0, Absent 5, Abstain 1

Submitted by Health and Human Services Board: /s/ Joe Gonyo, Chairman; Nick Toney, Vice Chairman; /s/ John Gende; /s/Joy Waterbury; /s/ Richard Trochinski; /s/ Harley Reabe; /s/ Brian Floeter

RESOLUTION NO. 17 – 2016

Relating to Combining the Child Support Agency with the Economic Support Unit under the Department of Health and Human Services

The County Board of Supervisors of Green Lake County, Green Lake Wisconsin, duly assembled at its regular meeting begun on the 21st day of June, 2016, does resolve as follows:

WHEREAS, the position of Child Support Administrator is currently vacant; and,

WHEREAS, the Schenck Report dated November 23, 2015, recommended that when a department head leaves a department that the County evaluate the opportunity to create efficiencies and possible consolidation of departments; and,

WHEREAS, information has been gathered and studied on the economics and efficiencies of combining the Child Support Agency with the Economic Support Unit in the Department of Health and Human Services; and,

WHEREAS, it would be advantageous to combine the Child Support Agency with the Economic Support Unit for purposes of cost savings, cross-training, and improved constituent services.

NOW BE IT RESOLVED, that the Child Support Agency shall be combined with the Economic Support Unit under the Department of Health and Human Services.

Motion/second (Guden/Starshak) to amend Resolution 17-2016 to read as follows: NOW BE IT FURTHER RESOLVED, that a progress report be provided to the County Board of Supervisors after 6 months.

Roll call on motion to amend: Ayes-13, Nays-1 (Jenkins), Absent-4, Abstain-0. Motion carried.

Health and Human Services Board and Personnel Committee Recommends Approval

Passed and Adopted this 21st day of June 2016

Roll Call on Resolution 17-2016

Aye 10, Nay 4, Absent 5, Abstain 0

Submitted by health and Human Services Board and Personnel Committee: /s/ Joe Gonyo, Chair; /s/ Brian Floete; /s/ Harley Reabe; /s/ Richard Trochinski; /s/ Paul Schwandt; /s/ Robert Lyon; /s/ Sue Wendt; /s/ Nick Toney; /s/ John Gende; /s/ Joy Waterbury

ORDINANCE NUMBER 09-2016

Relating to: Rezone in the Town of Green Lake
Owner: Richard R. Waldvogel
Agent: Thomas A. Graff

The County Board of Supervisors of Green Lake County, Green Lake, Wisconsin, duly assembled at its regular meeting on the 21st day of June, 2016, does ordain as follows:

That Green Lake County Zoning Ordinance, Chapter 350 as amended, Article IV Zoning Districts (Official Map M-3 Ordinance No. 297-84) as relates to the Town of Green Lake, be amended from A-1 Exclusive Agriculture to A-2 General Agriculture.

W2015 Center Road, Parcels #006-00310-0000, #006-00311-0000, #006-00313-0000, Part of the SW¼ of Section 17, T15N, R13E, Town of Green Lake, ±11.3 acres. To be determined by Certified Survey Map.

BE IT FURTHER ORDAINED that, in all other respects, said Zoning Ordinance, Chapter 350 as amended, Article IV Zoning

Districts (Official Map M-3 Ordinance No. 297-84) be ratified.

Land Use Planning and Zoning Committee Recommends: X Approval Denial

Passed and Enacted this 21st day of June, 2016

Roll Call on Ordinance 09-2016

Ages 14, Nays 0, Absent 5, Abstain 0

Submitted by Land Use Planning and Zoning Committee: /s/ Michael Starshak, Committee Chair; /s/ Robert Lyon; /s/ Harley Reabe; /s/ Rich Slate

ORDINANCE NUMBER 10-2016
Relating to: Rezone in the Town of Green Lake
Owner: Richard Dukelow
Owners/Agents: Timothy N. & Kim T. Graff

The County Board of Supervisors of Green Lake County, Green Lake, Wisconsin, duly assembled at its regular meeting on the 21st day of June, 2016, does ordain as follows:

That Green Lake County Zoning Ordinance, Chapter 350 as amended, Article IV Zoning Districts (Official Map M-3 Ordinance No. 297-84) as relates to the Town of Green Lake, be amended from A-1 Exclusive Agriculture district to R-4 Rural Residential District.

W2188 County Road B, Parcel Numbers #006-00348-0100 & #006-00348-0200, Lot 1 Certified Survey Map 2452, Part of the NE¼ of Section 19, T15N, R13E, Town of Green Lake, ±4.0 acres. To be determined by Certified Survey Map.

BE IT FURTHER ORDAINED that, in all other respects, said Zoning Ordinance, Chapter 350 as amended, Article IV Zoning Districts (Official Map M-3 Ordinance No. 297-84) be ratified.

Land Use Planning and Zoning Committee Recommends: X Approval Denial

Passed and Enacted this 21st day of June 2016

Roll Call on Ordinance 10-2016

Ages 14, Nays 0, Absent 5, Abstain 0

Submitted by the Land Use Planning and Zoning Committee: /s/ Michael Starshak, Committee Chair; /s/Robert Lyon; /s/Harley Reabe; /s/ Rich Slate

ORDINANCE NUMBER 11-2016
Relating to: Rezone in the Town of Manchester
Owners: Daniel & Jennifer Vinz

The County Board of Supervisors of Green Lake County, Green Lake, Wisconsin, duly assembled at its regular meeting on the 21st day of June, 2016, does ordain as follows:

That Green Lake County Zoning Ordinance, Chapter 350 as amended, Article IV Zoning Districts (Official Map M-6 Ordinance No. 297-84) as relates to the Town of Manchester, be amended from A-1 Exclusive Agriculture to A-2 General Agriculture and R-4 Rural Residential.

W4644 County Road X, Parcel #012-00345-0000, A part of the SE¼ of Section 18, T14N, R12E, Town of Manchester, A-1 Exclusive Agriculture District to R-4 Rural Residential District (±3.00 acres not to include right-of-way) and A-2 General Agriculture District (±20.5 acres). To be determined by Certified Survey Map.

BE IT FURTHER ORDAINED that, in all other respects, said Zoning Ordinance, Chapter 350 as amended, Article IV Zoning Districts (Official Map M-6 Ordinance No. 297-84) be ratified.

Land Use Planning and Zoning Committee Recommends: X Approval Denial

Passed and Enacted this 21st day of June, 2016

Roll Call on Ordinance 11-2016

Ayes 14, Nays 0, Absent 5, Abstain 0

Submitted by Land Use Planning and Zoning Committee: /s/ Michael Starshak, Committee Chair; /s/ Robert Lyon; /s/ Harley Reabe; /s/ Rich Slate

ORDINANCE NUMBER 12-2016
Relating to: Rezone in the Town of Berlin
Owner: Marjorie E. Lind
Agent: Ryan A. Dobbs

The County Board of Supervisors of Green Lake County, Green Lake, Wisconsin, duly assembled at its regular meeting on the 21st day of June, 2016, does ordain as follows:

That Green Lake County Zoning Ordinance, Chapter 350 as amended, Article IV Zoning Districts (Official Map M-1 Ordinance No. 297-84) as relates to the Town of Berlin, be amended from A-1 Exclusive Agriculture to R-4 Rural Residential.

White Ridge Road, Parcels #002-00209-0000, #002-00214-0000, #002-00215-0000, & #002-00216-0000, Part of the NE¼ of Section 13, T17, R13E, Town of Berlin, ±7.31 acres. To be determined by Certified Survey Map.

BE IT FURTHER ORDAINED that, in all other respects, said Zoning Ordinance, Chapter 350 as amended, Article IV Zoning Districts (Official Map M-1 Ordinance No. 297-84) be ratified.

Land Use Planning and Zoning Committee Recommends: X Approval Denial

Passed and Enacted this 21st day of June, 2016

Roll Call on Ordinance 12-2016

Ayes 13, Nays 0, Absent 5, Abstain 1

Submitted by the Land Use Planning and Zoning Committee: /s/ Michael Starshak, Committee Chair; /s/ Robert Lyon; /s/ Harley Reabe; /s/ Rich Slate

GREEN LAKE COUNTY BOARD PROCEEDINGS

REGULAR SESSION

July 19, 2016

The Green Lake County Board of Supervisors met in special session, Tuesday, July 19, 2016, at 6:00 PM in the County Board Room, Green Lake, Wisconsin.

The Board was called to order by Harley Reabe, Chairman. Present – 17, Absent – 0, Vacant - 2 (District 5, District 14)

<u>Supervisor</u>	<u>Supervisor Districts</u>
Larry Jenkins	1
Vicki Bernhagen	2
Rich Slate	3
Paul Schwandt	4
VACANT	5
Joy Waterbury	6
Michael Starshak	7
Patti Garro	8
David Richter	9
Sue Wendt	10
Harley Reabe	11
Robert Schweder	12
Nick Toney	13
VACANT	14
Katie Mehn	15
Joe Gonyo	16
Joanne Guden	17
Richard Trochinski	18
Robert Lyon	19

READING OF THE CALL

1. The Green Lake County Board of Supervisors will convene at the Courthouse at the Government Center in the City of Green Lake, Wisconsin on Tuesday the 19th day of July, 2016 at 6:00 PM for the special meeting of the Board. Monthly business to be transacted includes:

CALL TO ORDER

ROLL CALL

READING OF THE CALL

PLEDGE OF ALLEGIANCE

MINUTES OF 06/21/16

ANNOUNCEMENTS

PUBLIC COMMENT (3 MIN LIMIT)

CORRESPONDENCE

APPEARANCES

- Kevin Brunner – Public Administration Associates, LLC

RESOLUTIONS

- Resolution 18-2016 Relating to County Administrator Job Description, Salary Range, and Authorization to Conduct Candidate Search
- Resolution 19-2016 Relating to Engage in a Contract with Public Administration Associates, LLC

ORDINANCES

- Ordinance 13-2016 Relating to Creating the Office of County Administrator and Abolishing the Office of Administrative Coordinator
- Ordinance 14-2016 Rezone in Town of Mackford: John F. & Diana M. Werth

COMMITTEE APPOINTMENTS

DEPARTMENTS TO REPORT ON August 16, 2016

FUTURE AGENDA ITEMS FOR ACTION & DISCUSSION

OTHER MATTERS AUTHORIZED BY LAW

AND SUCH OTHER BUSINESS AS MAY PROPERLY COME BEFORE THE BOARD OF SUPERVISORS.

ADJOURN

The several committees of the Board may also meet for the purpose of discussing or acting upon matters, which are the subject matter of the meeting of the County Board of Supervisors.

Given under my hand and official seal at the Government Center in the City of Green Lake, Wisconsin this 13th day of July, 2016.

Margaret R. Bostelmann
Green Lake County Clerk

PLEDGE OF ALLEGIANCE

2. The Pledge of Allegiance to the Flag was recited.

MINUTES OF 06/21/2016

3. **Motion/second (Starshak/Waterbury)** to approve the minutes of June 21, 2016 as presented. All Ayes. Motion carried.

ANNOUNCEMENTS

4. The next regular County Board meeting will take place on August 16, 2016 at 6:00 PM.

PUBLIC COMMENTS (3 Minute Limit)

5. None

CORRESPONDENCE

6. None

APPEARANCES

7. Kevin Brunner of Public Administration Associates, LLC gave a presentation on the process and assistance they can provide to Green Lake County in hiring a County Administrator.

RESOLUTIONS

8. Resolution No. 18-2016 Relating to County Administrator Job Description, Salary Range, and Authorization to Conduct Candidate Search. **Motion/second (Schwandt/Wendt)** to adopt Resolution No. 18-2016. Roll call vote on motion to adopt – Ayes – 17, Nays 0, Vacant – 2, Abstain – 0. Motion carried. Resolution No. 18-2016 passed as adopted.

9. Resolution No. 19-2016 Relating to Engage in a Contract with Public Administration Associates, LLC **Motion/second (Richter/Garro)** to adopt Resolution No. 19-2016. **Motion/second (Starshak/Guden)** to amend Res. 19-2016 to change language to remove the AdHoc-County Administrator Committee language in the NOW THEREFORE BE IT RESOLVED paragraph since that committee has been dissolved. Roll call vote on Motion to amend – Ayes – 17, Nays – 0, Vacant – 2, Abstain – 0. Motion carried. **Motion/second (Waterbury/Toney)** to add Public Administration Associates (PPA), LLC to the 1st paragraph under WHEREAS. Roll call vote on Motion to amend – Ayes – 15, Nays – 2 (Garro, Jenkins), Vacant – 2, Abstain – 0. Motion carried. **Motion/second (Slate/Schwandt)** to amend to change the language in the 3rd paragraph to state “NOW THEREFORE BE IT RESOLVED that the County Board of Supervisors authorizes the County Board Chair and County Clerk to sign a contract with Public Administration Associates, LLC after review by Corporation Counsel.” Roll call vote on Motion to amend – Ayes – 16, Nays – 1 (Starshak), Vacant – 2, Abstain – 0. Motion carried. Full resolution read with all amendments read by Clerk Bostelmann. Roll call vote on motion to adopt as amended – Ayes – 17, Nays 0, Vacant – 2, Abstain – 0. Motion carried. Resolution No. 19-2016 passed as amended.

ORDINANCES

10. Ordinance 13-2016 Relating to Creating the Office of County Administrator and Abolishing the Office of Administrative Coordinator. **Motion/second (Richter/Garro)** to enact Ordinance 13-2016. Roll Call vote on Motion to enact – Ayes - 17, Nays - 0, Vacant – 2, Abstain – 0. Motion carried. Ordinance No. 13-2016 passed as enacted.

11. Ordinance 14-2016 Rezone in Town of Mackford: John F. & Diana M. Werth. **Motion/second (Slate/Toney)** to enact Ordinance 14-2016. Roll Call vote on Motion to enact – Ayes - 17, Nays - 0, Vacant – 2, Abstain – 0. Motion carried. Ordinance No. 14-2016 passed as enacted.

COMMITTEE APPOINTMENTS

12. Chairman Reabe appointed Nancy Hoffman to the Health and Human Services Board for a 3 year term and to the Health Advisory Committee for a 2 year term; Kay Roethel to the WinneFox Library Board for a 2 year term, and Derek Kavanaugh to the Big Green Lake Fishing Committee.

Motion/second (Schweder/Guden) to approve appointments. All ayes. Motion carried.

COMMITTEES TO REPORT ON August 16, 2016

13. Chairman Reabe stated that Fox River Industries and Veterans Service Office will appear.

OTHER MATTERS AUTHORIZED BY LAW

14. None

ADJOURN

15. **Motion/second (Gonyo/Trochinski)** to adjourn at 6:50 PM. All Ayes. Motion carried.

Respectfully Submitted,
/s/ Liz Otto
Liz Otto
Assistant Clerk

RESOLUTION NO. 18-2016

Relating to County Administrator Job Description, Salary Range and Authorization to Conduct Candidate Search.

The County Board of Supervisors of Green Lake County, Green Lake Wisconsin, duly assembled at its regular meeting begun on the 19th day of July, 2016, does resolve as follows:

WHEREAS, Resolution 10-2016 created the position of County Administrator for Green Lake County; and,

WHEREAS, Resolution 10-2016, established an ad hoc committee to develop a job description, salary range, and fiscal review for the position of County Administrator; and,

WHEREAS, the ad hoc committee has created a job description, determined the salary range and compiled a fiscal review for the County Administrator position,

NOW BE IT RESOLVED, that the County Board of Supervisors approves the attached job description and wage scale for the County Administrator position.

NOW BE IT FURTHER RESOLVED, that the Administrative Committee shall proceed with the hiring process for a County Administrator and present a final candidate for confirmation by the Green Lake County Board of Supervisors.

Job Description and Fiscal Note: See attached.

Ad Hoc County Administrator committee Recommends Approval

Passed and Adopted this 19th day of July, 2016

Roll Call on Resolution 18-2016

Aye 17, Nay 0, Absent 2(vacant), Abstain 0

Submitted by Ad Hoc county Administrator Committee: /s/ Harley Reabe, Chair; /s/ Vicki Bernhagen; /s/ Joe Gonyo; /s/ Larry Jenkins; /s/ David Richter; /s/ Joy Waterbury; /s/ Michael Starshak

GREEN LAKE COUNTY POSTION DESCRIPTION

TITLE: County Administrator

DEPARTMENT: Office of the County Administrator

LOCATION: Government Center

REPORTS TO: County Board through the Administrative Committee

PURPOSE OF POSITION: As Chief Administrative Officer of Green Lake County, performs managerial and leadership functions including but not limited to internal policy, operations, finances, external relations and human resources in compliance with Wisconsin State Statute §59.18.

FUNDAMENTAL JOB DUTIES AND RESPONSIBILITIES:

POLICY

- Provides input on ordinances, resolutions and policies, and instructs Corporation Counsel as required.
- Recommends County organizational structure.
- Prepares reports to the County Board and Administrative Committee.
- Keeps informed on pending federal and state legislation affecting counties.
- Ensures that ordinances, resolutions, policies, regulations, state and federal laws are observed and executed.
- Coordinates the transaction of all county administrative business.

OPERATIONAL OVERSIGHT

- Has authority to make day-to-day operational decisions within established policies and procedures.
- Provides recommendations and solutions for administrative and operational problems.
- Reviews management methods and recommends practices to provide effective and efficient government.
- Executes the orders of the County Board.

FINANCIAL

- Prepares and submits annual county budget (with Finance Committee).
- Complies with Wisconsin State Statute §59.60 with respect to expenditures.
- Monitors finances and activities.
- Provides financial policy recommendations.
- Oversees and coordinates with appropriate committees.
- Evaluates capital improvement budget.
- Approves and signs contracts.

EXTERNAL RELATIONS

- Spokesperson related to daily operations of the county subject to coordination with and direction of the County Board Chairperson.
- Handles public relations (i.e. press releases, publications, speeches, etc.).
- Represents county at public functions and inter-governmental meetings, legislative meetings and hearings, business transactions, negotiations (i.e. with city officials, business leaders, town and villages reps, economic development groups).

HUMAN RESOURCES

- Hires, evaluates, supervises and disciplines Department Heads and Officers subject to County Board Approval, except those elected by the people.
- Conducts staff meetings with Department Heads.
- Receives, reviews and responds to complaints regarding personnel and operations.
- Implements appropriate discipline as required by county ordinance or state statute.
- Evaluates staffing levels and makes staffing recommendations to Administrative Committee (appointees subject to committee confirmation).
- Makes policy recommendations to Administrative Committee.
- Attains high level of effective work relationships with Department Heads and other staff.
- Appoints Assistants in the County Administrator's office, with County Board approval.

PHYSICAL DEMANDS OF THE ESSENTIAL FUNCTIONS: Up to 75% of the time is spent talking, hearing, handling objects or fingering which includes typing or writing. Walking, sitting, using far and near vision, are used 65% of time. Activities done 5% of the time include stooping, kneeling, climbing, reaching, low to medium lifting (10 to 20 lbs.), carrying (10 lb. objects). Crouching, balancing, bending or twisting would be required.

WORKING CONDITIONS WHILE PERFORMING ESSENTIAL FUNCTIONS: 90% of the time is spent indoors, approximately 10% of the time is spent traveling, viewing properties, etc.

EQUIPMENT USED WHILE PERFORMING ESSENTIAL FUNCTIONS: Telephone, copy machine, calculator, computer terminal, fax machine, and printing equipment.

EDUCATION REQUIREMENTS: Bachelors Degree in Public Administration or allied discipline required; Masters Degree preferred. Significant experience in the administration of a complex organization required.

KNOWLEDGE AND SKILLS REQUIRED:

- Thorough knowledge of county organization, policy, procedures, rules, regulations, operating methods and procedures.
- Financial management experience, budget preparation, and knowledge of various funding resources and allocation.
- Ability to supervise, organize, manage, select and evaluate Department Heads and other staff.
- Attain high level of effective work relationships with employees, elected officials and the public.
- Possess high level of written and oral communication skills.

DRAFT 12 JULY 2016

Salary range for County Administrator as approved by Ad Hoc Committee: \$95,000 - \$115,000

RESOLUTION NUMBER 19-2016

Relating to Engage in a Contract with Public Administration Associates, LLC

The County Board of Supervisors of Green Lake County, Green Lake, Wisconsin, duly assembled at its special meeting begun on the 19th day of July 2016, does resolve as follows:

WHEREAS, the AdHoc – County Administrator Committee desires to engage in a contract with Public Administration Associates (PPA), LLC for the purpose of hiring a County Administrator;

WHEREAS, Public Administration Associates (PPA), LLC would assist the County in finding qualified candidates for the County Administrator position;

NOW THEREFORE BE IT RESOLVED that the County Board of Supervisors authorizes the County Board Chair and County Clerk to sign a contract with Public Administration Associates (PPA), LLC after review by Corporation Counsel.

BE IT FURTHER RESOLVED that the Green Lake County Board of Supervisors appropriates funds not to exceed \$12,000 as total expense ceiling from the 2016 contingency fund for the recruitment process.

Fiscal Note: Not to exceed \$12,000 from the 2016 contingency fund.

Ad Hoc County Administrator Committee Recommends Approval

Passed and Adopted this 19th day of July, 2016

Roll Call on Resolution 19-2016

Ayes 17, Nays 0, Absent 2 (vacant), Abstain 0

Submitted by Ad Hoc-County Administrator Committee: /s/ Harley Reabe, Chair; /s/ David Richter; /s/ Vicki Bernhagen; /s/ Larry Jenkins; /s/ Joe Gonyo; /s/ Michael Starshak; /s/ Joy Waterbury

ORDINANCE NO. 13-2016

Relating to Creating the Office of County Administrator and Abolishing the Office of Administrative Coordinator.

The County Board of Supervisors of Green Lake County, Green Lake Wisconsin, duly assembled at its regular meeting begun on the 19th day of July, 2016, does ordain as follows:

Chapter 60, Article IV, is repealed in its entirety and recreated as follows:

Chapter 60, Article IV: County Administrator

§60-16 Office of County Administrator. There is created an Office of County Administrator for Green Lake County with all duties and powers set forth under Wis. Stat. §59.18. This office shall replace the Office of Administrative Coordinator created through the enactment of Ordinance 647-97 and amended by Ordinance 857-06 and Ordinance 895-07.

§60-17 Appointment. The County Administrator shall be appointed by the County Board of Supervisors by a majority vote and shall report to the Administrative Committee.

§60-18 Removal. The County Administrator may be removed by the County Board as provided in Wis. Stat. §§59.18 and 17.10(2).

§60-19 Continuing duties, structure and classification. All references in the Green Lake County Code, the Personnel Policies and Procedures Manual and the Administrative Policy Manual to "Administrative Coordinator" hereinafter shall mean the "County Administrator" position.

§60-20 Board and Commission Appointments. The County Board's right to elect and appoint its own officers and committees as set forth in §59.12, Wis. Stats., is codified in Chapter 2 of the Green Lake County Code and is reaffirmed. Pursuant to §59.18(2)(c), Wis. Stats., the County Administrator shall appoint members of boards and commissions, subject to confirmation of the County Board.

§60-21 Accountability and Responsibility.

A. The County Administrator is accountable to the County Board for the administration of its policies and programs, and for his or her conduct as a responsible public official.

B. No provision of this chapter is intended to vest in the County Administrator any duty, or grant the County Administrator any authority, which is vested in law in any other County officer, employee, commission, committee, or board. In the absence of specific authority vested by statute, ordinance or resolution with the County Administrator, policy direction shall be solicited from the County Board.

§60-22 Contracts for Goods and Services. The County Administrator shall review and sign all contracts for goods and services after review by the Corporation Counsel, unless the contract requires the signature of the County Board Chair and County Clerk.

BE IT FURTHER ORDAINED, This article shall become effective upon passage by the Green Lake County Board of Supervisors and publication as provided by law, and at such time the appointed County Administrator commences his/her duties. This article repeals previous Green Lake County Ordinance 647-97 as amended by Ordinance 857-06 and Ordinance 895-07, and all ordinances, resolutions, parts of ordinances or acts of the Green Lake County Board of Supervisors which are in conflict with any provision of this article.

Ad Hoc County Administrator Recommends Approval

Passed and Enacted this 19th day of July, 2016

Roll Call on Ordinance 13-2016

Aye 17, Nay 0, Absent 2 (vacant), Abstain 0

Submitted by the Ad Hoc County Administrator Committee: /s/ Harley Reabe, Chair; /s/ Vicki Bernhagen; /s/ Joe Gonyo; /s/ Larry Jenkins; /s/ David Richter; /s/ Michael Starshak; /s/ Joy Waterbury

ORDINANCE NUMBER 14-2016

Relating to: Rezone in the Town of Mackford Owners: John F. & Diana M. Werth

The County Board of Supervisors of Green Lake County, Green Lake, Wisconsin, duly assembled at its regular meeting on the 19th day of July, 2016, does ordain as follows:

That Green Lake County Zoning Ordinance, Chapter 350 as amended, Article IV Zoning Districts (Official Map M-5 Ordinance No. 297-84) as relates to the Town of Mackford, be amended from A-1 Exclusive Agriculture District to A-2 General Agriculture District.

Parcel #010-00052-0000, N2347 County Road A, Part of the NW¼ of Section 3, T14N, R13E, Town of Mackford, ±25 acres.

BE IT FURTHER ORDAINED that, in all other respects, said Zoning Ordinance, Chapter 350 as amended, Article IV Zoning Districts (Official Map M-5 Ordinance No. 297-84) be ratified.

Land Use Planning and Zoning Committee Recommends: X Approval Denial

Passed and Enacted this 19th day of July, 2016

GREEN LAKE COUNTY BOARD PROCEEDINGS

REGULAR SESSION

August 16, 2016

The Green Lake County Board of Supervisors met in regular session, Tuesday, August 16, 2016, at 6:00 PM in the County Board Room, Green Lake, Wisconsin.

The Board was called to order by Harley Reabe, Chairman. Present – 14, Absent – 3 (Patti Garro-District 8, Nick Toney-District 13, Katie Mehn-District 15), Vacant - 2 (District 5, District 14)

<u>Supervisor</u>	<u>Supervisor Districts</u>
Larry Jenkins	1
Vicki Bernhagen	2
Rich Slate	3
Paul Schwandt	4
VACANT	5
Joy Waterbury	6
Michael Starshak	7
David Richter	9
Sue Wendt	10
Harley Reabe	11
Robert Schweder	12
VACANT	14
Joe Gonyo	16
Joanne Guden	17
Richard Trochinski	18
Robert Lyon	19

READING OF THE CALL

1. The Green Lake County Board of Supervisors will convene at the Courthouse at the Government Center in the City of Green Lake, Wisconsin on Tuesday the 16th day of August, 2016 at 6:00 PM for the regular meeting of the Board. Monthly business to be transacted includes:

CALL TO ORDER

ROLL CALL

READING OF THE CALL

PLEDGE OF ALLEGIANCE

MINUTES OF 07/19/16

ANNOUNCEMENTS

PUBLIC COMMENT (3 MIN LIMIT)

CORRESPONDENCE

APPEARANCES

DEPARTMENT REPORTS

- Veterans Service Office – Jon Vandeyacht, Veterans Service Officer

- Fox River Industries – Ed Schuh, Unit Manager

RECOGNITION OF SERVICE – DUANE PRACHEL, HIGHWAY SUPERINTENDENT

RESOLUTIONS

- Resolution 20-2016 General Referral Agreement – American Tissue Services Foundation

- Resolution 21-2016 Order to County to Convey Highway Right of Way Title

- Resolution 22-2016 Eliminating One Highway Superintendent Position and One Highway Laborer Position and Creating One Engineering Technician Position and One Highway Foreman Position in the Highway Department

- Resolution 23-2016 Updating the Wage Study and Compensation Structure and Salary Ranges for County Employees

ORDINANCES

- Ordinance 15-2016 Relating to Worthless payments, Overpayments, and Underpayments
- Ordinance 16-2016 Amending Ordinance 1042-2012 Green Lake County Personnel Policies & Procedures Manual; Appendix L, M, N, and O
- Ordinance 17-2016 Rezone in T-Brooklyn: Jerome & Debra L. Trapp

COMMITTEE APPOINTMENTS

DEPARTMENTS TO REPORT ON September 20, 2016

FUTURE AGENDA ITEMS FOR ACTION & DISCUSSION

OTHER MATTERS AUTHORIZED BY LAW

AND SUCH OTHER BUSINESS AS MAY PROPERLY COME BEFORE THE BOARD OF SUPERVISORS.

ADJOURN

The several committees of the Board may also meet for the purpose of discussing or acting upon matters, which are the subject matter of the meeting of the County Board of Supervisors.

Given under my hand and official seal at the Government Center in the City of Green Lake, Wisconsin this 5th day of August, 2016.

Margaret R. Bostelmann
Green Lake County Clerk

PLEDGE OF ALLEGIANCE

2. The Pledge of Allegiance to the Flag was recited.

MINUTES OF 07/19/2016

3. **Motion/second (Starshak/Schweder)** to approve the minutes of July 19, 2016 as presented. All Ayes. Motion carried.

ANNOUNCEMENTS

4. The next regular County Board meeting will take place on September 20, 2016 at 6:00 PM.

PUBLIC COMMENTS (3 Minute Limit)

5. None

CORRESPONDENCE

6. None

APPEARANCES

7. None

DEPARTMENT REPORTS

8. Jon Vandeyacht, Veterans Service Officer, gave a report on the services and activities of the Veterans Service Office.

9. Ed Schuh, Unit Manager, gave a report and presentation on the programs that Fox River Industries offers.

RECOGNITION OF SERVICE – DUANE PRACHEL, HIGHWAY SUPERINTENDENT

10. Chairman Reabe presented a plaque to Duane Prachel, Highway Superintendent, who retired in July after 30 years of service to Green Lake County.

RESOLUTIONS

11. Resolution No. 20-2016 Relating to General Referral Agreement – American Tissue Services Foundation. **Motion/second (Wendt/Guden)** to adopt Resolution No. 20-2016. Discussion held.

Roll call vote on motion to adopt – Ayes – 13, Nays – 1 (Waterbury), Absent – 3 (Garro, Toney, Mehn), Vacant – 2, Abstain – 0. Motion carried. Resolution No. 20-2016 passed as adopted.

12. Resolution No. 21-2016 Relating to Order to County to Convey Highway Right of Way Title.

Motion/second (Slate/Schwandt) to adopt Resolution No. 21-2016. Roll call vote on motion to adopt – Ayes – 14, Nays - 0, Absent – 3 (Garro, Toney, Mehn), Vacant – 2, Abstain – 0. Motion carried. Resolution No. 21-2016 passed as adopted.

13. Resolution No. 22-2016 Relating to Eliminating One Highway Superintendent Position and One Highway Laborer Position and Creating One Engineering Technician Position and One Highway Foreman Position in the Highway Department. **Motion/second (Schwandt/Schweder)** to adopt Resolution No. 22-2016. Discussion held. Roll call vote on motion to adopt – Ayes – 14, Nays - 0, Absent – 3 (Garro, Toney, Mehn), Vacant – 2, Abstain – 0. Motion carried. Resolution No. 22-2016 passed as adopted.

14. Resolution No. 23-2016 Updating the Wage Study and Compensation Structure and Salary Ranges for County Employees. **Motion/second (Schweder/Wendt)** to adopt Resolution No. 23-2016. Roll call vote on motion to adopt – Ayes – 14, Nays - 0, Absent – 3 (Garro, Toney, Mehn), Vacant – 2, Abstain – 0. Motion carried. Resolution No. 23-2016 passed as adopted.

ORDINANCES

15. Ordinance 15-2016 Relating to Worthless Payments, Overpayments, and Underpayments. **Motion/second (Starshak/Guden)** to enact Ordinance 15-2016. Roll Call vote on Motion to enact – Ayes - 14, Nays - 0, Absent – 3 (Garro, Toney, Mehn), Vacant – 2, Abstain – 0. Motion carried. Ordinance No. 15-2016 passed as enacted.

16. Ordinance 16-2016 Relating to Amending Ordinance 1042-2012 Green Lake County Personnel Policies & Procedures Manual; Appendix L, M, N, and O. **Motion/second (Wendt/Richter)** to enact Ordinance 16-2016. **Motion/second (Slate/Bernhagen)** to amend Appendix N, Section III to remove “up to and including discharge”. Roll call vote on motion to amend – Ayes – 11, Nays – 3 (Richter, Gonyo, Lyon), Absent – 3 (Garro, Toney, Mehn), Vacant – 2, Abstain – 0. Motion carried. **Motion/second (Waterbury/Schweder)** to amend Appendix O under Work Anniversaries to state “Employees with 20 years of service or more will receive a plaque from the County presented at a County Board meeting at the time of retirement.” Roll call vote on motion to amend – Ayes – 3 (Slate, Schwandt, Trochinski), Nays – 11, Absent – 3 (Garro, Toney, Mehn), Vacant – 2, Abstain – 0. Motion to amend failed. **Motion/second (Starshak/Schweder)** to amend Appendix O under Work Anniversaries to state “Employees with 20 years of service or more will receive a plaque from the County presented at a County Board meeting”.

Chairman Reabe recommended that Appendix O be sent back to the Personnel Committee for further review. **Motion/second (Schwandt/Waterbury)** to send Appendix O back to the Personnel Committee for further review. Roll call on motion – Ayes – 12, Nays – 2 (Bernhagen, Slate), Absent – 3 (Garro, Toney, Mehn), Vacant – 2, Abstain – 0. Motion carried. Roll call vote to enact Ordinance 16-2016 as amended and removing Appendix O – Ayes – 13, Nays – 1 (Slate), Absent – 3 (Garro, Toney, Mehn), Vacant – 2, Abstain – 0. Ordinance No. 16-2016 enacted as amended.

17. Ordinance 17-2016 Relating to Rezone in Town of Brooklyn: Jerome & Debra L. Trapp. **Motion/second (Slate/Waterbury)** to enact Ordinance 17-2016. Roll Call vote on Motion to enact – Ayes - 13, Nays - 0, Absent – 3 (Garro, Toney, Mehn), Vacant – 2, Abstain – 1 (Starshak). Motion carried. Ordinance No. 16-2016 passed as enacted.

COMMITTEE APPOINTMENTS

18. Chairman Reabe appointed the following to the Ad Hoc – Bike Route Planning Committee:

Amy Brooks, Judge Mark Slate (chairman), Scott Weir, Mark Putzke, Vicki Bernhagen, Lori Renaud, and Dr. Tom Kloosterboor. Alternate will be Sheriff Mark Podoll.

Chairman Reabe appointed the following to the Ad Hoc – Fox River Industries Architect Selection Committee:
Nick Toney (chairman), Michael Starshak, John Gende, Vicki Bernhagen, Ed Schuh, Scott Weir, and Marion Sommerfeldt.

Chairman Reabe appointed Vicki Bernhagen to the Markesan Library Board to replace Ben Moderow.

Motion/second (Schweder/Richter) to approve appointments. All ayes. Motion carried.

COMMITTEES TO REPORT ON September 20, 2016

19. Chairman Reabe stated that Jon Trautman from Schenck, SC will appear to discuss the 2015 audit and Ken Lucht from the Railroad Consortium will speak as well.

OTHER MATTERS AUTHORIZED BY LAW

20. None

ADJOURN

21. **Motion/second (Trochinski/Wendt)** to adjourn at 7:12 PM. All Ayes. Motion carried.

Respectfully Submitted,
/s/ Liz Otto
Liz Otto
Assistant Clerk

RESOLUTION NO. 20-2016

Relating to General Referral Agreement – American Tissue Services Foundation

The County Board of Supervisors of Green Lake County, Green Lake Wisconsin, duly assembled at its regular meeting begun on the 16th day of August, 2016, does resolve as follows:

WHEREAS, Section 157.06(24m)(b), Wisconsin Statutes provides, among other things, that a county coroner may enter into a written, general referral agreement with one or more tissue banks to which the coroner will refer decedents for potential donation of tissue; and,

WHEREAS, The Green Lake County Coroner's Office wishes to promote the continued recovery and utilization of human tissue for the purposes of transplantation, research and medical education, and desires to enter into a Referral Agreement with American Tissue Services Foundation; and,

WHEREAS, Any such Agreement is subject to review and approval by the County's Corporation Counsel and County Board, consistent with Section 157.06(24m)(b), Wisconsin Statutes; and,

WHEREAS, The Corporation Counsel has reviewed and approved the attached Referral Agreement.

NOW BE IT RESOLVED, that the Referral Agreement between American Tissue Services Foundation and the Green Lake County Coroner is hereby approved.

Judicial law/Emergency management Committee Recommends Approval

Passed and Adopted this 16th day of August 2016

Roll Call on Resolution 20-2016

Aye 13< May 1, Absent 5, Abstain 0

Submitted by Judicial Law/Emergency Management Committee: /s/ Michael Starshak, Chair; /s/ Larry Jenkins; /s/ Sue Wendt

RESOLUTION NO. 21-2016

Relating to Order to County to Convey Highway Right of Way Title

The County Board of Supervisors of Green Lake County, Green Lake Wisconsin, duly assembled at its regular meeting begun on the 16th day of August, 2016, does resolve as follows:

WHEREAS, the Wisconsin Department of Transportation, Division of Transportation System Development has submitted an Order to County to Convey Highway Right of Way Title to State pursuant to §84.09(3)(b) Wis. Stats, which is attached hereto.

WHEREAS, the Order to County to Convey Highway Right of Way Title to State directs the County Clerk and the County Highway Committee to convey certain lands or land rights originally acquired in the County's name and being held in trust for the State of Wisconsin without charge to the State.

WHEREAS, the Wisconsin Department of Transportation, Division of Transportation System Development has prepared a Quit Claim Deed to effectuate the transfer of the Right of Way, which is attached hereto.

NOW BE IT RESOLVED, that the Green Lake County Clerk and the Highway Committee shall execute the Quit Claim Deed prepared by the Wisconsin Department of Transportation, Division of Transportation System Development as required by §84.09(3)(b) Wis. Stats.

Highway Committee Recommends Approval

Passed and Adopted this 16th day of August, 2016

Roll Call on Resolution 21-2016

Aye 14, Nay 0, Absent 5, Abstain 0

Submitted by Highway Committee: /s/ Paul Schwandt, Chair; /s/ Rich Slate, /s/ Vicki Bernhagen

RESOLUTION NO. 22-2016

Relating to Eliminating one position of Superintendent and Highway Laborer position, and creating one Engineering Technician and one Highway Foreman position in the Highway Department

The County Board of Supervisors of Green Lake County, Green Lake Wisconsin, duly assembled at its regular meeting begun on the 16th day of August, 2016, does resolve as follows:

WHEREAS, the Highway Department currently has two Superintendent positions, one of which is vacant due to a recent retirement; and,

WHEREAS, the Highway Committee and Highway Commissioner have studied the staffing needs of the department and have determined that eliminating one Superintendent position and creating the positions of Engineering Technician and Highway Foreman will better serve the needs of the department.

NOW BE IT RESOLVED that the Green Lake County Board of Supervisors approves eliminating one position of Superintendent and one Highway Laborer, and create an Engineering Technician and a Highway Foreman position within the Highway Department.

Fiscal Note attached.

Highway Committee Recommends Approval

Passed and Adopted this 16th day of August, 2016

Roll Call on Resolution 22-2016

Aye 14, Nay 0, Absent 5, Abstain 0

Submitted by Highway Committee: /s/ Paul Schwandt, Chair; /s/ Vicki Bernhagen; /s/ Rich Slate

Beginning of 2016:

POSITION TITLE	RATE	HOURS	WAGES
1 Commissioner	36.78	2080	76,502.40
2 Patrol Supt	32.42	2080	67,433.60
3 Patrol Supt	28.83	2080	59,966.40
4 Admin Asst	25.42	2080	52,873.60
5 PT Admin Asst	20.58	250	5,145.00
6 Highway Laborer	22.99	2080	47,819.20
7 Highway Laborer	22.75	2080	47,320.00
8 Highway Laborer	22.75	2080	47,320.00
9 Highway Laborer	22.59	2080	46,987.20
10 Highway Laborer	22.59	2080	46,987.20
11 Highway Laborer	22.59	2080	46,987.20
12 Highway Laborer	22.59	2080	46,987.20
13 Highway Laborer	21.64	2080	45,011.20
14 Highway Laborer	20.58	2080	42,806.40
15 Highway Laborer	20.58	2080	42,806.40
16 Highway Laborer	20.58	2080	42,806.40
17 Highway Laborer	20.58	2080	42,806.40
18 Highway Laborer	20.58	2080	42,806.40
19 Highway Laborer	20.58	2080	42,806.40
20 Highway Laborer	20.05	2080	41,704.00
21 Mech II /Parts Foreman	23.85	2080	49,608.00
22 Mechanic II	21.64	2080	45,011.20
23 Sign Man	22.75	2080	47,320.00
			1,077,821.80

Proposed:

POSITION TITLE	RATE	HOURS	WAGES
1 Commissioner	36.78	2080	76,502.40
2 Patrol Supt	29.58	2080	61,526.40
3 Engineer Tech	24.27	2080	50,481.60
4 Admin Asst	25.42	2080	52,873.60
5 PT Admin Asst	20.58	250	5,145.00
6 Highway Foreman	23.80	2080	49,504.00
7 Highway Laborer	22.99	2080	47,819.20
8 Highway Laborer	22.75	2080	47,320.00
9 Highway Laborer	22.75	2080	47,320.00
10 Highway Laborer	22.59	2080	46,987.20
11 Highway Laborer	21.64	2080	45,011.20
12 Highway Laborer	20.58	2080	42,806.40
13 Highway Laborer	20.58	2080	42,806.40
14 Highway Laborer	20.58	2080	42,806.40
15 Highway Laborer	20.58	2080	42,806.40
16 Highway Laborer	20.58	2080	42,806.40
17 Highway Laborer	20.58	2080	42,806.40
18 Highway Laborer	20.05	2080	41,704.00
19 Highway Laborer	19.53	2080	40,622.40
20 Highway Laborer	19.53	2080	40,622.40
21 Mech II /Parts Foreman	23.85	2080	49,608.00
22 Mechanic II	21.64	2080	45,011.20
23 Sign Man	22.75	2080	47,320.00
Relief Foreman	2.25	1040	2,340.00
			1,054,557.00

(\$23,264.80)

* Savings will also be realized by a reduction of consultant services.

RESOLUTION NUMBER 23 - 2016

Relating to Updating the Wage Study and Compensation Structure and Salary Ranges for County Employees

The County Board of Supervisors of Green Lake County, Green Lake, Wisconsin, duly assembled at its regular meeting begun on the 16th day of August 2016, does resolve as follows:

WHEREAS, WIPFLi completed a wage comparability study for Green Lake County that was adopted by the County Board at the November 13, 2013 County Board meeting; and

WHEREAS, the wage study has not been updated since November of 2013;

NOW THEREFORE BE IT RESOLVED that the Green Lake County Board of Supervisors approves the Personnel Committee entering into a contract with WIPFLi to update the current wage comparability study at a cost not to exceed \$10,000 to be paid from the Contingency Fund; and

BE IT FURTHER RESOLVED the Personnel Committee shall present the updated plan to the County Board upon completion.

Fiscal Note: Not to Exceed \$10,000

Personnel Committee Recommends Approval

Passed and Adopted this 16th day of August, 2016

Roll Call on Resolution 23-2016

Ayes 14, Nays 0, Absent 5, Abstain 0

Submitted by Personnel Committee: /s/ Joe Gonyo, Chair; /s/ Paul Schwandt, Vice Chair; /s/ Robert Lyon; /s/ Robert Schweder/
/s/ Sue Wendt

ORDINANCE NO. 15 –2016

Relating to Worthless payments, Overpayment and Underpayments

The County Board of Supervisors of Green Lake County, Green Lake Wisconsin, duly assembled at its regular meeting begun on the 16th day of August 2016, does ordain as follows:

Create: Section 10 - MISCELLANEOUS COUNTY OPERATIONAL PROVISIONS

10.01 WORTHLESS PAYMENTS, OVERPAYMENTS, AND UNDERPAYMENTS.

(1) Pursuant to the authority of Wis. Stat. §§ 20.905(3) and 59.54(24), all Green Lake County officers, departments, and agencies may impose and collect the sum of Thirty Dollars (\$30.00) from any person who issues a worthless payment to Green Lake County.

(2) Nothing contained in Subsection (1) above shall preclude Green Lake County from referring the issuer to the Green Lake County District Attorney for prosecution as provided by law.

(3) If any license has been granted based on the issuance of such worthless payment, the license shall be subject to cancellation until payment is made in full together with the sum required in Subsection (1) above.

(4) Any Green Lake County office, department, or agency that receives overpayment of fees, licenses, or other charges may retain the overpayment when the overpayment is Five Dollars (\$5.00) or less, unless the overpayment is specifically requested in writing.

(5) Any Green Lake County office, department, or agency may waive an underpayment of Two Dollars (\$2.00) or less for a fee, license, or other charge upon a determination that the administration cost of collection would exceed the amount of underpayment.

Finance Committee Recommends Approval

Passed and Adopted this 16th day of August, 2016

Roll Call on Ordinance 15-2016

Aye 14, Nay 0, Absent 5, Abstain 0

Submitted by Finance Committee: /s/ Harley Reabe, Chair; /s/ Larry Jenkins; /s/ Robert Lyon; /s/ Joanne Guden; /s/ Bed
Moderow

ORDINANCE NUMBER 16 - 2016
Amending Ordinance 1042 - 2012 Green Lake County Personnel Policies and Procedures Manual; Appendix L, M, N and O

The County Board of Supervisors of Green Lake County, Green Lake, Wisconsin, duly assembled at its regular meeting begun the 16th day of August 2016, does ordain as follows:

WHEREAS, it is necessary to have up-to-date policies and procedures for the orderly and efficient handling of personnel related matters throughout Green Lake County Departments and offices;

NOW, THEREFORE, BE IT ORDAINED, that the Green Lake County Personnel Policies and Procedures Manual 1042-2012 insert Green Lake County Career Shadow Policy, Appendix L, Green Lake County Communications Policy, Appendix M, Green Lake County Near Miss Policy, Appendix N, Green Lake County Employee Recognition Policy, Appendix O as follows:

(Please see attached document)

BE IT FURTHER ORDAINED that this ordinance shall become effective upon passage and publication.

Personnel Committee Recommends Approval

Passed and Enacted this 16th day of August, 2016

Roll Call on Ordinance No. 16-2016

Ayes 13, Nays 1, Absent 5, Abstain 0

Submitted by the Personnel Committee: Joe Gonyo, Chair; Paul Schwandt, Vice Chair; /s/ Robert Lyon; /s/ Robert Schweder; /s/ Sue Wendt

APPENDIX L
Green Lake County Career Shadow Policy

PURPOSE

The intent of the Green Lake County Career Shadow Program is to promote governmental transparency, facilitate career development, and nurture further understanding of public service. This will be done by exposing participants to the realistic work situations which Green Lake County employees may face during a normal work day.

PROCEDURE

- The interested party will contact the County Clerk's Department or may contact a specific department head/manager/supervisor about the Job Shadow Program. In each instance the individual will be directed to our external website to obtain a Job Shadow Application, or to the County Clerk's Department. The application is to be submitted to the County Clerk's Department with all appropriate signatures.
- Upon receiving an application, the County Clerk and the specific department head will review the application, and begin arrangements for placement. Placement is not guaranteed, but every effort will be made to accommodate the interested party.
- On the day of the Job Shadow, the participant should be dressed in appropriate attire, which will be defined by the individual department.
- Individual departments reserve the right to limit access. Individual departments also reserve the right to request an interview with an individual prior to their accepting a request for placement.

STAFF RESPONSIBILITIES

- The department head will select the staff mentor to work with a program participant.
- Staff mentors:
 - Must be in good standing within the Department
 - Should be aware of the program policy, procedure, rules and conditions.
 - Should involve participants in discussion, coach, and exemplify job functions and responsibilities to the best of their ability while conducting themselves in a professional manner.
 - Will provide status report concerning the program participant to the responsible Department Head.
 - Will apply the Career Shadow Rules, Terms and Conditions including the expectations, activities that participant may or may not be involved with.

APPENDIX M GREEN LAKE COUNTY COMMUNICATIONS POLICY

POLICY

A. The purpose of this policy and procedure is to establish and maintain a legal, efficient, and consistent means of releasing potentially news worthy information to the media.

INFORMATION

A. Green Lake County, as a public service entity, acknowledges the role media plays in society and desires to maintain a positive working relationship with all media contacts.

B. Green Lake County will release information as deemed necessary or as requested.

C. Any media release information will be within the scope of the law, open records law, and may have investigatory and/or ethical considerations applied.

PROCEDURE

A. Media Releases.

1. Media releases may be prepared by the Sheriff, Chief Deputy, Health Officer, appropriate Department Heads or their designees.
2. Immediate postings to the County website by the designated department with assistance as needed from the IT Department.
3. If a non-designee employee receives request for information, obtain a name and call back number of the representative, and advise the appropriate Department Head.

B. Preparing Media Releases and Speaking with the Media (Authorized Staff).

1. Physically and mentally prepare for the encounter.
2. Look and act professionally.
3. Speak or write in short, easy to understand sentences.
4. Address the event directly.
5. Avoid drawing conclusions on events you are not certain about. If you don't know the answer state, "I do not know", ask to answer the question later.
6. Do not mislead the media, be honest, polite, and courteous; remain composed.
7. Be sensitive to media needs and deadlines.
8. Specifics on department staff matters may be subject to "open records" or employment law. Information which could damage an investigation, further injure victims, or compromises the safety of anyone should be withheld.

Individual departments may have more specific requirements under a separate department policy which would take precedence to the County wide policy. The policy should be reviewed by the Loss Control Committee to insure it is not in conflict.

APPENDIX N GREEN LAKE COUNTY Near Miss Reporting Policy

I. Purpose

Incidents occur every day in the workplace that could result in serious injury or damage. In order to ensure a safe, healthful, and efficient work environment for our employees, Green Lake County has established the following near miss reporting policy.

II. Reporting

Employees are required to report to their supervisor any job-related near miss incidents that occur at the workplace so that action can be taken to investigate the causes and to prevent recurrence.

Near Misses: Unplanned events that could have, under slightly different circumstances, caused injury, illness, death, property damage, loss of materials, or environmental damage.

- Near misses must be reported immediately or within 24 hrs. to the employee's direct supervisor.
- Any employee completing a near miss report may remain anonymous.
- Each report will be investigated to identify the cause.
- Upon investigation the results are to be used to improve safety.

III. Enforcement

Any employee who violates this policy will be subject to discipline.

Green Lake County

NEAR MISS REPORT

A near miss is a potential hazard or incident that has NOT resulted in a personal injury or damages. All accidents must be reported to management A.S.A.P. If injury occurred *Worker's Compensation Notification of Injury Form* or *Incident-Emergency Report* must be filled out.

-----To be filled out by Employee or Supervisor-----

Employee Name: _____ Date: _____
Location: _____ Time: _____ am/pm

Description of near miss: _____

(Use back of form or attach another sheet if more space needed)

Was this near miss the result of any of the following: (Check all that apply)

- ☐ Unsafe Equipment ☐ Unsafe Act ☐ Violation of Policy
☐ Unsafe Worksite ☐ Unsafe Condition ☐
☐

Other _____

Could this have been prevented, how? _____

Corrective Action: _____

Date of Corrective Action: _____

Result of Investigation: _____

Reported By Signature: _____ Date: _____
Investigator Signature: _____ Date: _____
Supervisor Signature: _____ Date: _____

ORDINANCE NUMBER 17-2016
Relating to: Rezone in the Town of Brooklyn
Owners: Quality Aggregate, LLC – Jerome & Debra Trapp

The County Board of Supervisors of Green Lake County, Green Lake, Wisconsin, duly assembled at its regular meeting on the 16th day of August, 2016, does ordain as follows:

That Green Lake County Zoning Ordinance, Chapter 350 as amended, Article IV Zoning Districts (Official Map M-2 Ordinance No. 297-84) as relates to the Town of Brooklyn, be amended from C-2 Extensive Commercial District to R-1 Single-Family Residence District.

W710 State Road 23/49, Parcel #004-00281-0000, Lot 1 Certified Survey Map 1712, Part of the SW¼ of Section 14, T16N, R13E, Town of Brooklyn, ±1.45 acres. To be determined by Certified Survey Map.

BE IT FURTHER ORDAINED that, in all other respects, said Zoning Ordinance, Chapter 350 as amended, Article IV Zoning Districts (Official Map M-2 Ordinance No. 297-84) be ratified.

Land Use Planning and Zoning Committee Recommends: X Approval Denial

Passed and Enacted this 16th day of August, 2016

Roll Call on Ordinance 17-2016

Ayes 13, Nays 0, Absent 5, Abstain 0

Submitted by the Land Use Planning and Zoning Committee: s/s Michael Starshak, Chairman; /s/ Harley Reabe; /s/ Rich Slate;
/s/ Robert Lyon

GREEN LAKE COUNTY BOARD PROCEEDINGS

REGULAR SESSION

September 20, 2016

The Green Lake County Board of Supervisors met in regular session, Tuesday, September 20, 2016, at 6:10 PM in the County Board Room, Green Lake, Wisconsin.

The Board was called to order by Harley Reabe, Chairman. Present – 15, Absent – 2 (Joy Waterbury-District 6, Joanne Guden-District 17), Vacant - 2 (District 5, District 14)

<u>Supervisor</u>	<u>Supervisor Districts</u>
Larry Jenkins	1
Vicki Bernhagen	2
Rich Slate	3
Paul Schwandt	4
VACANT	5
Michael Starshak	7
Patti Garro	8
David Richter	9
Sue Wendt	10
Harley Reabe	11
Robert Schweder	12
Nick Toney	13
VACANT	14
Katie Mehn	15
Joe Gonyo	16
Richard Trochinski	18
Robert Lyon	19

READING OF THE CALL

1. The Green Lake County Board of Supervisors will convene at the Courthouse at the Government Center in the City of Green Lake, Wisconsin on Tuesday the 20th day of September, 2016 at 6:00 PM for the regular meeting of the Board. Monthly business to be transacted includes:

CALL TO ORDER

ROLL CALL

READING OF THE CALL

PLEDGE OF ALLEGIANCE

MINUTES OF 08/16/16

ANNOUNCEMENTS

PUBLIC COMMENT (3 MIN LIMIT)

CORRESPONDENCE

APPEARANCES

- Jon Trautman, Schenck SC – 2015 Audit
- Ben Fauske – RISE Leadership

DEPARTMENT REPORTS

- Railroad Consortium – Ken Lucht

RESOLUTIONS

- Resolution 24-2016 Relating to Performance Management Policy and 2017 Employee Wages
- Resolution 25-2016 Relating to Creating the CLTS/CCS Service Facilitator Position
- Resolution 26-2016 Relating to Creating a "Restricted Cash-Machinery Purchases" Account for the Highway Department
- Resolution 27-2016 Relating to Increasing the part-time Deputy Veteran's Service Officer Position in the Veteran's Office to up to 1500 hours per year
- Resolution 28-2016 Relating to Creating a Billing Specialist Position
- Resolution 29-2016 Relating to Creating a Program Aide Position

ORDINANCES

- Ordinance 18-2016 Amending Ord 1042-2012 Green Lake County Personnel Policies and Procedures Manual; Smoke Free Workplace, and Appendix O, Green Lake County Employee Recognition Policy
- Ordinance 19-2016 Relating to Rezone in Town of Mackford: Clyde Olson
- Ordinance 20-2016 Repealing and Recreating Chapter 338 – Shoreland Zoning in the Code of Green Lake County
- Ordinance 21-2016 Amending Chapter 228, Article I, Smoking and Tobacco Products

COMMITTEE APPOINTMENTS

OUT OF STATE TRAVEL REQUESTS – Nav Ghimire, UWEX Agricultural Agent and Katie Gellings, UWEX Family Living Educator

DEPARTMENTS TO REPORT ON October 18, 2016

FUTURE AGENDA ITEMS FOR ACTION & DISCUSSION

OTHER MATTERS AUTHORIZED BY LAW

AND SUCH OTHER BUSINESS AS MAY PROPERLY COME BEFORE THE BOARD OF SUPERVISORS.

ADJOURN

The several committees of the Board may also meet for the purpose of discussing or acting upon matters, which are the subject matter of the meeting of the County Board of Supervisors.

Given under my hand and official seal at the Government Center in the City of Green Lake, Wisconsin this 14th day of September, 2016.

Margaret R. Bostelmann

Green Lake County Clerk

2. Clerk Bostelmann stated that Resolution 24-2016 has been removed from the agenda prior to the meeting.

PLEDGE OF ALLEGIANCE

3. The Pledge of Allegiance to the Flag was recited.

APPOINTMENT OF DISTRICT #5 SUPERVISOR – PETER WALLACE AND DISTRICT #14 SUPERVISOR – DENNIS MULDER

4. **Motion/second (Garro/Richter)** to appoint Peter Wallace as the County Supervisor in District 5 and Dennis Mulder as the County Supervisor in District 14 for the term to conclude in April 2018. All ayes. Motion carried.
5. Margaret Bostelmann, County Clerk, administered the Oath of Office.
6. **Motion/second (Schwandt/Gonyo)** to seat Peter Wallace and Dennis Mulder at 6:17 PM. All ayes. Motion carried. Supervisors present - 17, Absent – 2 (Waterbury, Guden).

MINUTES OF 08/16/2016

7. **Motion/second (Schwandt/Schweder)** to approve the minutes of August 16, 2016 as presented. All Ayes. Motion carried.

ANNOUNCEMENTS

8. There will be a reception for the County Board Supervisors and County Administrator candidates on Thursday, September 22 from 5:00 – 7:00 PM at the Legion Hall in Green Lake.
9. The next County Board meeting will take place on October 18, 2016 at 6:00 PM.

PUBLIC COMMENTS (3 Minute Limit)

10. Kathy Munsey, Green Lake County Health Officer, spoke in support of the smoke free amendment ordinance and to the Code of Green Lake County. She cited several health reasons for her support of banning e-cigarettes and smokeless tobacco.
11. Elmer Bock, W1618 County Road S, Markesan, spoke against the rezoning ordinance in the Town of Mackford. He cited safety reasons due to the LP tanks that would be stored on the property.

CORRESPONDENCE

12. None

APPEARANCES

13. Jon Trautman of Schenck, SC gave an update on the 2015 audit. He explained the four deficiencies noted in the audit in detail and also explained the requirements for more transparency through new GASB regulations.

14. Ben Fauske of RISE Leadership gave a presentation on performance management for all employees and what has been accomplished up to this point.

DEPARTMENT REPORTS

15. Ken Lucht of the Wisconsin Southern Railroad gave a presentation on the Railroad Consortium's activities and the businesses it serves. Tom Winker of the Railroad Consortium also spoke in regard to the 9 county consortium and the services it offers.

RESOLUTIONS

16. Resolution No. 25-2016 Relating to Creating the CLTS/CCS Service Facilitator. **Motion/second (Starshak/Richter)** to adopt Resolution No. 25-2016. Discussion held. Roll call vote on motion to adopt – Ayes – 17, Nays – 0, Absent – 2 (Waterbury, Guden), Abstain – 0. Motion carried. Resolution No. 25-2016 passed as adopted.

17. Resolution No. 26-2016 Relating to Creating a "Restricted Cash-Machinery Purchases" Account for Highway Department. **Motion/second (Slate/Bernhagen)** to adopt Resolution No. 26-2016. Roll call vote on motion to adopt – Ayes – 17, Nays – 0, Absent – 2 (Waterbury, Guden), Abstain – 0. Motion carried. Resolution No. 26-2016 passed as adopted.

18. Resolution No. 27-2016 Relating to Increasing the part-time Deputy Vetean's Service Officer Position in the Veteran's Office to up to 1500 hours per year. **Motion/second (Garro/Wendt)** to adopt Resolution No. 27-2016. Roll call vote on motion to adopt – Ayes – 17, Nays – 0, Absent – 2 (Waterbury, Guden), Abstain – 0. Motion carried. Resolution No. 27-2016 passed as adopted.

19. Resolution No. 28-2016 Relating to Creating a Billing Specialist Position. **Motion/second (Schwandt/Trochinski)** to adopt Resolution No. 28-2016. Discussion held. HHS Director Jason Jerome explained the need for the position. Roll call vote on motion to adopt – Ayes – 16, Nays – 1 (Starshak), Absent – 2 (Waterbury, Guden), Abstain – 0. Motion carried. Resolution No. 28-2016 passed as adopted.

20. Resolution No. 29-2016 Relating to Creating a Program Aide Position. **Motion/second (Garro/Starshak)** to adopt Resolution No. 29-2016. Discussion held. **Motion/second (Starshak/Slate)** to amend the last line to state "If this funding goes away, this position will be deleted and no tax levy funds will be used." Roll call on motion to amend – Ayes – 15, Nays – 2 (Garro, Schweder), Absent – 2 (Waterbury, Guden), Abstain – 0. Motion carried. Roll call vote on motion to adopt as amended – Ayes – 15, Nays – 2 (Garro, Schweder), Absent – 2 (Waterbury, Guden), Abstain – 0. Motion carried. Resolution No. 29-2016 passed as adopted.

ORDINANCES

21. Ordinance 18-2016 Amending Ord 1042-2012 Green Lake County Personnel Policies and Procedures Manual; Smoke Free Workplace, and Appendix O, Green Lake County Employee Recognition Policy. **Motion/second (Wendt/Garro)** to enact Ordinance 18-2016. Roll Call vote on Motion to enact – Ayes - 15, Nays – 1 (Slate), Absent – 2 (Waterbury, Guden), Abstain – 1 (Starshak). Motion carried. Ordinance No. 18-2016 passed as enacted.

22. Ordinance 19-2016 Relating to Rezone in Town of Mackford: Clyde Olson. **Motion/second (Slate/Garro)** to enact Ordinance 19-2016. Discussion held regarding the concerns expressed by Elmer Bock in public comments. Roll Call vote on Motion to enact – Ayes - 13, Nays – 4 (Jenkins, Schwandt, Richter, Wendt), Absent – 2 (Waterbury, Guden), Abstain – 0. Motion carried. Ordinance No. 19-2016 passed as enacted.

23. Ordinance 20-2016 Repealing and Recreating Chapter 338 – Shoreland Zoning in the Code of Green Lake County. **Motion/second (Starshak/Toney)** to enact Ordinance 20-2016. Supervisor Starshak stated this is state mandated by 10/01/2016 and if the County doesn't pass it the Department of Natural Resources will take it over. Supervisor Richter cited several reasons why he is opposed to this ordinance. Roll Call vote on Motion to enact – Ayes -11, Nays – 6 (Schwandt, Richter, Wendt, Reabe, Toney, Gonyo), Absent – 2 (Waterbury, Guden), Abstain – 0. Motion carried. Ordinance No. 20-2016 passed as enacted.

24. Chairman Reabe excused Supervisor Slate at 8:15 PM. Supervisors present – 16, Absent – 3 (Slate, Waterbury, Guden).

25. Ordinance 21-2016 Amending Chapter 228, Article I, Smoking and Tobacco Products. **Motion/second (Garro/Schweder)** to enact Ordinance 21-2016. Roll Call vote on Motion to enact – Ayes - 15, Nays - 0, Absent – 3 (Slate, Waterbury, Guden), Abstain – 1 (Starshak). Motion carried. Ordinance No. 21-2016 passed as enacted.

COMMITTEE APPOINTMENTS

26. Chairman Reabe appointed Peter Wallace to the Judicial Law Committee and Land Use Planning & Zoning Committee and Dennis Mulder to Highway Committee.

Chairman Reabe appointed Joy Waterbury as the alternate to the Advocap committee.

Motion/second (Wendt/Trochinski) to approve appointments. All ayes. Motion carried.

OUT OF STATE TRAVEL REQUESTS – NAV GHIMIRE, AGRICULTURAL AGENT AND KATIE GELLINGS, FAMILY LIVING AGENT IN UW-EXTENSION

27. Nav Ghimire, Agricultural Agent, is requesting approval to attend the Journal of Extension (JOE) Board meeting in Sacramento, California. Katie Gellings, Family Living Agent, is requesting approval to attend the National Epsilon Sigma Phi (ESP) conference in New Jersey. Both are at no cost to the county with all travel costs covered by outside resources.

28. **Motion/second (Schweder/Richter)** to approve the out of state travel requests. All ayes. Motion carried.

COMMITTEES TO REPORT ON October 18, 2016

29. Chairman Reabe stated there will be a report on the 2016 County Fair and Wisconsin Counties Association reports in October.

OTHER MATTERS AUTHORIZED BY LAW

30. None

ADJOURN

31. **Motion/second (Trochinski/Bernhagen)** to adjourn at 8:20 PM. All Ayes. Motion carried.

Respectfully Submitted,
/s/ Liz Otto
Liz Otto
Assistant Clerk

**RESOLUTION NUMBER 25- 2016
RELATING TO CREATING THE CLTS/CCS SERVICE FACILITATOR POSITION**

The County Board of Supervisors of Green Lake County, Green Lake, Wisconsin, duly assembled at its regular meeting begun on the 20TH day of September, 2016 does resolve as follows:

WHEREAS, the Department of Health & Human Services was recertified to provide Comprehensive Community Services (CCS), to individuals with mental health issues; and,

WHEREAS, the Department of Health & Human Services has one contracted CCS service facilitator with a full caseload,

WHEREAS, the Department of Health & Human Services also provides Service Facilitation for children who are developmentally disabled, Severe Emotional Disturbance or physically disabled through the Children's Long Term Support (CLTS) program ,

WHEREAS, the need for these programs is growing to the point that a second worker is needed to meet the needs of the consumers waiting for services and community-based services are more cost effective than placing individuals in institution placements

WHEREAS, these programs is fully funded by the State at 100% reimbursement; and,

NOW, THEREFORE, BE IT RESOLVED, that the Green Lake County Board of Supervisors authorizes the creation of the CLTS/CCS Service Facilitator position. See attached Fiscal Note. This position will be fully funded by Medicaid funding.

Health & Human Services Board Recommends Approval
Passed and Adopted this 20th day of September 2016
Roll Call on Resolution 25-2016

Aye 17, Nay 0, Absent 2, Abstain 0

Submitted by Health & Human Services Board: /s/ Joe Gonyo, Chairman; /s/ Nick Toney, Vice-Chairman; /s/ John Gende; /s/ Joy Waterbury; /s/ Nancy Hoffman; /s/ Richard Trochinski

**RESOLUTION NO. 26-2016
Relating to Creating a "Restricted Cash – Machinery Purchases" account for the Highway Department.**

The County Board of Supervisors of Green Lake County, Green Lake Wisconsin, duly assembled at its regular meeting begun on the 20th day of September, 2016, does resolve as follows:

WHEREAS, in June of 2015 the Green Lake County Highway Department implemented a change in accounting procedures by separating out the tax levy and state aids for County roads and bridges into a separate special revenue fund titled "County Roads and Bridges". The revenues in this fund are used to pay the Highway Department operating fund for services completed on County roads and bridges.

WHEREAS, the accounting changes made by the Green Lake County Highway Department are in accordance with generally accepted accounting principles and are recommended by the Wisconsin Department of Transportation.

WHEREAS, because the changes were made mid-year, the cash balance of the Highway Department was not apportioned to the County Road and Bridge Fund at that time. Due to the separation, it was decided to review the available cash balances at year end to determine the most reasonable allocation to make. On December 31, 2015, the Highway Department cash balance totaled \$1,680,913.

WHEREAS, the Highway Department has continual needs to timely replace machinery and equipment as it wears out. The cost of maintaining machinery and equipment increases as they age and reach their estimated useful life. Currently, the Highway Department's machinery and equipment, in total, is approximately 73% depreciated. Many of the Department's vehicles have aged past their normal useful lives.

WHEREAS, the Highway Department believes that the creation of a restricted cash account for machinery purchases would assist the Department in managing the replacement of machinery and equipment. The restricted cash account would be part of the Highway Department's balance sheet and used for machinery and equipment purchases that exceed the amount placed in the annual budgets. The use of the restricted cash account would require a budget amendment approved in accordance with County Board policies.

NOW BE IT RESOLVED, that the County Board of Supervisors of Green Lake County creates a "Restricted Cash – Machinery Purchases" account within the Highway Department operating fund to provide additional funds to manage the replacement of Highway Department machinery and equipment. The account would be increased each year by up to \$100,000 of net income generated by the Highway Department operating fund. Use of the account for purchases would be set forth in the annual budget or require a budget amendment as set forth in County Board policies and Wisconsin Statutes.

NOW BE IT FURTHER RESOLVED, that the County board of Supervisors of Green Lake County allocates Year End Highway Department Cash as follows:

Allocation of 12/31/15 Unrestricted Highway Department Cash Balance

Current total at year end	\$1,680,913
Apportioned to County Road and Bridge Fund to maintain a fund balance for unanticipated and emergency maintenance projects and to provide additional funds for inter maintenance when needed	(500,000)
Transfer to a separate Restricted Cash-Machinery Purchases account	(500,000)
Adjusted balance in Unrestricted Highway Department Cash Balance	\$680,913

Highway Committee Recommends Approval

Passed and Adopted this 20th day of September, 2016

Roll Call on Resolution 26-2016

Aye 17, Nay 0, Absent 2, Abstain 0

Submitted by Highway Committee: /s/ Paul Schwandt, Chair; /s/ Rich Slate; /s/ Ben Moderow; /s/ Vicki Bernhagen

RESOLUTION NO. 27-2016
Relating to Increasing the part-time Deputy Veteran's Service Officer Position in the Veteran's Office to up to 1500 hours per year

The County Board of Supervisors of Green Lake County, Green Lake Wisconsin, duly assembled at its regular meeting begun on the 20th day of September, 2016, does resolve as follows:

WHEREAS, Resolution No. 6-2013 created a part-time Deputy Veteran's Service Officer position in the Veteran Services Office working up to 1040 hours per year; and,

WHEREAS, the duties of the Deputy Veteran's Service Officer have increased in the three plus years since the position was created necessitating an increase in the amount of hours that may be worked per year; and,

WHEREAS, the Health and Human Services Committee and the Personnel Committee recommend that the Deputy Veteran's Service Officer position hours be increased to working up to 1500 hours per year.

NOW BE IT RESOLVED, that the Green Lake County Board of Supervisors increases the amount of hours for the Deputy Veteran's Service Officer up to 1500 hours per year in the Veteran's Services Office.

Health and Human Services Committee and Personnel Committee Recommends Approval

Passed and Adopted this 20th day of September, 2016

Roll Call on Resolution 27-2016

Aye 17, Nay 0, Absent 2, Abstain 0

Submitted by Health and Human Services Committee and Personnel Committee: /s/ Joe Gonyo, Health and Human Services & Personnel Chair; /s/ Nick Toney; /s/ John Gende; /s/ Nancy Hoffman; /s/ Harley Reabe; /s/ Robert Lyon; /s/ Richard Trochinski; /s/ Robert Schweder; /s/ Joy Waterbury; /s/ Sue Wendt

RESOLUTION NUMBER 28- 2016
RELATING TO CREATING A BILLING SPECIALIST POSITION

The County Board of Supervisors of Green Lake County, Green Lake, Wisconsin, duly assembled at its regular meeting begun on the 20th day of September does resolve as follows:

WHEREAS, we have been utilizing Schenck to help review/revise our policies and procedures; and,

WHEREAS, the volume and complexity of billing has increased in recent years; and,

WHEREAS, because of the complex insurances and HMO's, etc.; and,

WHEREAS, there is only one full time position currently dedicated to this crucial function,

WHEREAS, at the present time, other Administrative staff are helping to complete all the different aspects of billing.

WHEREAS, with the addition of this position, it would ensure that all billing will be completed in a timely fashion and ensure that all revenue is billed out and received,

THEREFORE, it recorded that a full-time position be created to assist with billing and other duties as assigned. (See attached job description.)

NOW, THEREFORE, BE IT RESOLVED, that the Green Lake County Board of Supervisors authorizes the creation of the Billing Specialist position within the Department of Health & Human Services. See attached Fiscal Note. This position will be fully funded by Medical Assistance (MA) funding and tax levy.

9/12/2016 FISCAL NOTE - PERSONNEL COSTS
2,016.00

DEPARTMENT: DEPARTMENT OF HEALTH & HUMAN COMMITTEE: HUMAN SERVICES ACCOUNT #:

POSITION	TITLE	NAME	RATE	HOURS	WAGE	FICA	RET-C	H&A INS	L-INS	TOTAL
HSADMIN	Billing Specialist	Vacant	17.67	2,080.00	36,753.60	2,811.65	2,425.74	20,846.50	25.00	62,862.49

Revenues to include MA (Medical Assistance) funding and Tax Levy

Health & Human Services Board Recommends Approval

Passed and Adopted this 20th day of September, 2016

Roll Call on Resolution 28-2016

Aye 16, Nay 1, Absent 2, Abstain 0

Submitted by Health and Human Services Board: /s/ Joe Gonyo, Chairman; /w/ Nick Toney, Vice Chairman; /s/ John Gende; /s/ Brian Floeter; /s/ Nancy Hoffman; /s/ Richard Trochinski; /s/ Harley Reabe

**RESOLUTION NUMBER 29 - 2016
RELATING TO CREATING A PROGRAM AIDE POSITION**

The County Board of Supervisors of Green Lake County, Green Lake, Wisconsin, duly assembled at its regular meeting begun on the 20th day of September, 2016 does resolve as follows:

WHEREAS, Fox River Industries is a unit of Green Lake County Department of Health & Human Services,

WHEREAS, Fox River Industries is a current provider of Adult Day Services funded through IRIS/Family Care and Supported Employment Services funded through DVR,

WHEREAS, Fox River Industries currently has 15 additional DVR funded consumers on its waiting list to cover 65% of this cost,

WHEREAS, Fox River Industries will have an additional 1:1 IRIS consumer funded through Family Care requesting services to cover 35% of this cost,

WHEREAS, Demand for Supported Employment services will continue to grow as recent legislation guides graduating students away from center-based employment and into community employment

WHEREAS, this additional position will be fully funded through additional Family Care and DVR revenues

NOW, THEREFORE, BE IT RESOLVED, that the Green Lake County Board of Supervisors authorizes the creation of an additional Program Aide position within the Department of Health & Human Services at Fox River Industries. See attached Fiscal Note. This position will be fully funded by the combined increased revenues from IRIS/Family Care and DVR. If this funding goes away, this position will be deleted if no other funds are available to cover the cost of this position and no tax levy funds will be used.

9/6/2016 FISCAL NOTE – PERSONNEL COSTS

DEPARTMENT: Department of Health & Human Committee: Human Services

POSITION TITLE	NAME	RATE	HOURS	WAGE	FICA	RET-C	RET-E	H&A INS	L-INS	TOTAL
Program Aide	Vacant	14.61	1820	25,290.20	2,034.15	0.00	0.00	20,846.50	25.00	49,495.85
HSFRI										

Approximately 36% of the \$49,496.85 (\$17,712 will be generated from additional Family Care revenues from a new 1:1 IRIS consumer. The remaining 64% (\$31,783 will be generated from additional DVR revenues from additional Supported Employment services.

Health and Human Services Board Recommends Approval

Passed and Adopted this 20th day of September, 2016

Ross Call on Resolution 29-2016

Aye 15, Nay 2, Absent 2, Abstain 0

Submitted by Health and Human Services Board: /s/ Joe Gonyo, Chairman; Nick Toney, Vice Chairman; /s/ John Gende; /s/ Nancy Hoffman; /s/ Richard Trochinski; /s/ Harley Reabe

ORDINANCE NO. 18–2016

Amending Ordinance 1042 – 2012 Green Lake County Personnel Policies and Procedures Manual; Smoke Free Workplace, and Appendix O, Green Lake County Employee Recognition Policy

The County Board of Supervisors of Green Lake County, Green Lake Wisconsin, duly assembled at its regular meeting begun on the 20th day of September, 2016, does ordain as follows:

WHEREAS, it is necessary to have up-to-date policies and procedures for the orderly and efficient handling of personnel related matters throughout Green Lake County Departments and offices;

NOW, THEREFORE, BE IT ORDAINED, that the Green Lake County Personnel Policies and Procedures Manual shall be amended as follows:

SMOKE FREE WORKPLACE

The County shall be a smoke-free workplace. Smoking means to smoke or carry a lighted pipe, cigar, cigarette and also includes the use of any electronic smoking device which is defined as any product containing or delivering nicotine or any other substance intended for human consumption that may be used by a person to simulate smoking through inhalation of vapor or aerosol from the product.

The following guidelines shall be observed to provide a healthy work environment:

1. Employees may not smoke in any building or on any grounds owned, leased or otherwise operated by or on behalf of Green Lake County at any time;
2. Smoking is permitted during lunch breaks off-County premises and in County owned parks and County Highway grounds during the duration of the Green Lake County Fair;
3. There shall be no smoking in vehicles that are owned, leased or rented by the County at any time;

Any violations of the no smoking policy will subject the employee to discipline in addition to fines and forfeitures under state law.

BE IT FURTHER ORDAINED, that this ordinance shall become effective upon passage and publication.

APPENDIX O GREEN LAKE COUNTY EMPLOYEE RECOGNITION POLICY

Birthdays:

Employee birthdays will be recognized by an email wishing them a happy birthday. All employees will be copied in the email and encouraged to wish the employee a happy birthday. Employees without email will be sent a birthday card interoffice; all other employees will receive an email encouraging them to wish the employee happy birthday.

Work Anniversaries:

Employee anniversaries will be recognized by an email. All employees will be copied in the email and encouraged to wish the employee a happy anniversary. Employees without email will be sent a card interoffice; all other employees will receive an email encouraging them to wish the employee happy anniversary.

Employees will receive a certificate of recognition beginning with their five year anniversary and each 5 years of service thereafter.

Employees will receive a \$25.00 gift/gas card on their 10 year anniversary and every five years thereafter.

Certificates and gift cards will be presented each year at the April County Board meeting for the prior calendar year.

Employees who retire from the County with 20 years of service or more will receive a plaque from the County at the County Board meeting which follows the month of retirement.

Veterans Day:

On Veterans Day, an email will be sent to all employees recognizing all County employees who are veterans.

Responsibility:

The County Clerk's Office will be responsible for the recognition policy.

Policy Drafted June 2016

Personnel Committee Recommends Approval

Passed and Adopted this 20th day of September, 2016

Roll Call on Ordinance 18-2016

Aye 15, Nay 1, Absent 2, Abstain 1

Submitted by Personnel Committee: /s/ Joe Gonyo, Chair; Paul Schwandt, Vice Chair; /s/ Robert Lyon; /s/ Robert Schweder; /s/ Sue Wendt

ORDINANCE NUMBER 19-2016
Relating to: Rezone in the Town of Mackford
Owner: Clyde Olson
Agent: Michael Elder, Landmark Services Cooperative

The County Board of Supervisors of Green Lake County, Green Lake, Wisconsin, duly assembled at its regular meeting on the 20th day of September, 2016, does ordain as follows:

That Green Lake County Zoning Ordinance, Chapter 350 as amended, Article IV Zoning Districts (Official Map M-5 Ordinance No. 297-84) as relates to the Town of Mackford, be amended from C-2 Extensive Commercial District to I-Industrial District.

W1646 County Road S, Parcel #010-00151-0100, Lot 1 Certified Survey Map 865, Section 9, T14N, R13E, Town of Mackford, ±6 acres

BE IT FURTHER ORDAINED that, in all other respects, said Zoning Ordinance, Chapter 350 as amended, Article IV Zoning Districts (Official Map M-5 Ordinance No. 297-84) be ratified.

Land Use Planning and Zoning Committee Recommends: X Approval Denial

Passed and Enacted this 20th day of September, 2016

Roll Call on Ordinance 19-2016

Ayes 13, Nays 4, Absent 2, Abstain 0

Submitted by Land Use Planning and Zoning Committee: /s/ Robert Lyon, /s/ Harley Reabe, /s/ Rich Slate, /s/ Michael Starshak

ORDINANCE NO. 20-2016
Repealing and Recreating Chapter 338-Shoreland Zoning
in the Code of Green Lake County

The County Board of Supervisors of Green Lake County, Green Lake Wisconsin, duly assembled at its regular meeting begun on the 20th day of September, 2016, does ordain as follows:

NOW, THEREFORE, BE IT ORDAINED, that the County Board of Supervisors approves the repeal of Chapter 338 as it currently exists and adopts the attached Ordinance to be known as the "Shoreland Zoning Ordinance for Green Lake County, Wisconsin", Chapter 338 of the Green Lake County Code. The ordinance language is attached hereto.

BE IT FURTHER ORDAINED, that this ordinance shall become effective upon passage and publication

With recommendation to X Approve Disapprove

Passed and Adopted this 20th day of September, 2016

Roll Call on Ordinance 20-2016

Aye 11, Nay 6, Absent 2, Abstain 0

Submitted by Land Use Planning and Zoning Committee: /s/ Michael Starshak, Chair; /s/ Halrey Reabe; /s/ Rich Slate; /s/ Robert Lyon

SHORELAND PROTECTION ORDINANCE

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Appendix A

Shoreland Zone Determination Criteria

ARTICLE 1.0

Introduction

338-1. Statutory Authorization. This chapter is adopted pursuant to the authorization in ss. 59.692 Wis. Stats., to implement 59.692 and 281.31, Stats.

338-2. Finding of Fact. Uncontrolled use of the shorelands and pollution of the navigable waters of Green Lake County will adversely affect the public health, safety, convenience and general welfare, and impair the tax base. The legislature of Wisconsin has delegated responsibility to the counties to further the maintenance of safe and healthful conditions; prevent and control water pollution; protect spawning grounds, fish and aquatic life; control building sites, placement of structures and land uses; and to preserve shore cover and natural beauty. This responsibility is hereby recognized by Green Lake County, Wisconsin.

338-3. Purpose and Intent. For the purpose of promoting the public health, safety, convenience and welfare, and promote and protect the public trust in navigable waters, this chapter has been established to:

- A. Further the maintenance of safe and healthful conditions and prevent and control water pollution through:
 - (1) Limiting structures to those areas where soil and geological conditions will provide a safe foundation.
 - (2) Establishing minimum lot sizes to provide adequate area for private on-site waste treatment systems.
 - (3) Controlling filling and grading to prevent soil erosion problems.
 - (4) Limiting impervious surfaces to control runoff which carries pollutants.
- B. Protect spawning grounds, fish, and aquatic life through:
 - (1) Preserving wetlands and other fish and aquatic habitat.
 - (2) Regulating pollution sources.
 - (3) Controlling shoreline alterations, dredging, and lagooning.
- C. Control building sites, placement of structures and land uses through:
 - (1) Prohibiting certain uses detrimental to the shoreland-wetlands.
 - (2) Setting minimum lot sizes and widths.
 - (3) Setting minimum building setbacks from property boundary lines and waterways.
 - (4) Setting the maximum height of near shore structures.

D. Preserve and restore shoreland vegetation and natural scenic beauty through:

- (1) Restricting the removal of natural shoreland cover.
- (2) Preventing shoreline encroachment by structures.
- (3) Controlling shoreland excavation and other earth-moving activities.
- (4) Regulating the use and placement of boathouses and other structures.

338-4. Title. This chapter shall be known, cited, and referred to as the Shoreland Protection Ordinance for Green Lake County, Wisconsin.

338-5. Effective. This chapter shall be effective upon final adoption by the Green Lake County Board and publication as provided for in the Wisconsin Statutes. Prior to final adoption of this chapter, the County must receive a certificate of compliance from the Department.

Any previously adopted versions of Chapter 338 shall be replaced with this chapter in its entirety upon the effective date of this chapter.

ARTICLE 2.0

General Provisions

338-6. Areas to be Regulated. Areas regulated by this chapter shall include all the lands, referred to herein as shorelands, in the unincorporated areas of Green Lake County which are:

A. Within one thousand (1,000) feet of the ordinary high water mark of navigable lakes, ponds, or flowages. Navigability of lakes, ponds, or flowages in Green Lake County shall be determined based on criteria established in Appendix A of this chapter and revisions thereto.

B. Within three hundred (300) feet of the ordinary high water mark of navigable rivers or streams, or to the landward side of the floodplain, whichever distance is greater. Navigability of rivers and streams in Green Lake County shall be determined based on criteria established in Appendix A of this chapter and revisions thereto.

C. The provisions of this chapter apply to regulation of the use and development of unincorporated shoreland areas unless specifically exempted by law, all cities, villages, towns, counties, and, when s. 13.48 (13), Wis. Stats., applies, state agencies are required to comply with, and obtain all necessary permits under this chapter. The construction, reconstruction, maintenance or repair of state highways and bridges carried out under the direction and supervision of the Wisconsin Department of Transportation are not subject to this chapter if s. 30.2022 (1), Wis. Stats., applies.

Shoreland zoning requirements in annexed or incorporated areas are provided in s. 61.353 and s. 62.233, Wis. Stats.

D. Determinations of navigability and ordinary high water mark location shall initially be made by the Land Use Planning and Zoning Department. When questions arise, the Land Use Planning and Zoning Department shall contact the appropriate office of the Department for a final determination of navigability or ordinary high water mark. The County may work with surveyors in regard to s. 59.692(1h), Wis. Stats.

E. Under s. 281.31(2m), Wis. Stats., notwithstanding, any other provision of law or administrative rule promulgated thereunder, this chapter does not apply to:

(1) Lands adjacent to farm drainage ditches if:

- (a) Such lands are not adjacent to a natural navigable stream or river;
- (b) Those parts of such drainage ditches adjacent to such lands were not navigable streams before ditching; and

(2) Lands adjacent to artificially constructed drainage ditches, ponds or stormwater retention basins that are not hydrologically connected to a natural navigable water body.

338-7. Shoreland-Wetland Maps. The most recent version of the Wisconsin Wetland Inventory, as depicted on the Department of Natural Resources Surface Water Data Viewer, is made part of this chapter.

These maps may be viewed at: <http://dnrm.wisconsin.gov/SL/Viewer.html?Viewer=SWDV&runWorkflow=Wetland>

These maps may also be viewed from the GIS Viewer at the County's website:

<http://gis.co.green-lake.wi.us/>

338-8. Compliance. The use of any land, the size, shape, and placement of lots and parcels, the use, size, type, and location of structures on lots and parcels, the installation and maintenance of water supply and waste disposal facilities, the filling, grading, lagooning, dredging of any lands, the cutting of shoreland vegetation, the subdivision of lots and parcels, shall be in full compliance with the terms of this chapter and other applicable local, state, or federal regulations. Buildings and other structures shall require a permit unless otherwise expressly excluded by a provision of this chapter. The property owner(s), or the contractor(s), under the direction of the property owner(s), are responsible for compliance with the terms of this chapter.

338-9. Municipalities and State Agencies Regulated. Unless specifically exempted by law, all cities, villages, towns, and counties are required to comply with this chapter and obtain all necessary permits. State agencies are required to comply when s.

13.48(13), Wis. Stats., applies. The construction, reconstruction, maintenance and repair of state highways and bridges by the Wisconsin Department of Transportation are exempt when s. 30.2022(1), Wis. Stats., applies.

338-10. Abrogation and Greater Restrictions. When more restrictive, the provisions of this chapter supersede any provisions in a county zoning ordinance that solely relate to shorelands. Therefore, if a zoning standard of another ordinance only applies to lands that lie within the shoreland and applies because the lands are in shoreland, then this chapter supersedes those provisions. However, where another ordinance adopted under a statute other than s. 59.692, Wis. Stats., does not solely relate to shorelands and is more restrictive than this chapter, that ordinance shall continue in full force and effect to the extent of the greater restrictions.

A. This chapter shall not require approval or be subject to disapproval by any town or town board.

B. If an existing town ordinance relating to shorelands is more restrictive than this chapter or any amendments thereto, the town ordinance continues in all respects to the extent of the greater restrictions but not otherwise.

C. This chapter is not intended to repeal, abrogate, or impair any existing deed restrictions, covenants, or easements. However, where this chapter imposes greater restrictions, the provisions of this chapter shall prevail.

D. This chapter may establish standards to regulate matters that are not regulated in NR 115, but that further the purposes of shoreland protection as described in Section 338-3. of this chapter.

E. Counties may not establish shoreland zoning standards in a shoreland protection ordinance that requires any of the following:

(1) Approval to install or maintain outdoor lighting in shorelands, impose any fee or mitigation requirement to install or maintain outdoor lighting in shorelands, or otherwise prohibit or regulate outdoor lighting in shorelands, if the lighting is designed or intended for residential use.

(2) Requires any inspection or upgrade of a structure before the sale or other transfer of the structure may be made.

F. The construction and maintenance of a facility is considered to satisfy the requirements of a shoreland zoning ordinance if:

(1) The Department issued all required permits or approvals authorizing the construction or maintenance under ch. 30, 31, 281 or 283.

Note - A "facility" means any property or equipment of a public utility, as defined in s.196.01(5), or a cooperative association organized under ch.185 for the purpose of producing or furnishing heat, light, or power to its members only, that is used for the transmission, delivery, or furnishing of natural gas, heat, light, or power.

338-11. Interpretation. In their interpretation and application, the provisions of this chapter shall be liberally construed in favor of the county and shall not be deemed a limitation or repeal of any other powers granted by Wisconsin Statutes. Where a provision of this chapter is required by statute and a standard in Ch. NR 115, Wis. Adm. Code, and where the chapter provision is unclear, the provision shall be interpreted in light of the statute and Chapter NR 115 standards in effect on the date of the adoption of this chapter or in effect on the date of the most recent text amendment to this chapter.

338-12. Severability. If any portion of this chapter is adjudged unconstitutional or invalid by a court of competent jurisdiction, the remainder of this chapter shall not be affected.

338-13. through 338-15. Reserved

ARTICLE 3.0

Shoreland-Wetland District

338-16. Designation. This district shall include all shorelands within the jurisdiction of this chapter which are designated as wetlands on the most recent version of the Wisconsin Wetland Inventory as referenced in Section 338-7.

A. Locating Shoreland-Wetland boundaries. Where an apparent discrepancy exists between the shoreland-wetland district boundary shown on the Wisconsin Wetland Inventory and actual field conditions, the county shall contact the Department to determine if the map is in error. If the Department determines that a particular area was incorrectly mapped as wetland or meets the wetland definition but was not shown as wetland on the map, the county shall have the authority to immediately grant or deny a shoreland land use permit in accordance with the applicable regulations based on the Department determination as to whether the area is wetland. In order to correct wetland mapping errors on the official zoning map, an official zoning map amendment must be initiated within a reasonable period of time.

338-17. Purpose. This district is created to maintain safe and healthful conditions, to prevent water pollution, to protect fish spawning grounds and wildlife habitat, to preserve shore cover and natural beauty, and to control building and development in wetlands whenever possible. When development is permitted in a wetland, the development should occur in a manner that minimizes adverse impacts upon the wetland.

338-18. Permitted Uses. The following uses shall be allowed subject to general shoreland protection regulations contained in this chapter, the provisions of Chapters. 30, 31, and 281.36, Wis. Stats. and the provisions of other applicable local, state, and federal laws:

A. Activities and uses which do not require the issuance of a land use permit, but which must be carried out without any filling, flooding, draining, dredging, ditching, tiling, or excavating except as allowed under Subsections 338-18.A. or 338-18.B.

- (1) Hiking, fishing, trapping, hunting, swimming, and boating;
- (2) The harvesting of wild crops, such as marsh hay, ferns, moss, wild rice, berries, tree fruits, and tree seeds, in a manner that is not injurious to the natural reproduction of such crops;
- (3) The pasturing of livestock;
- (4) The cultivation of agricultural crops;
- (5) The practice of silviculture, including the planting, thinning, and harvesting of timber; and
- (6) The construction or maintenance of hunting blinds.

B. Uses which do not require the issuance of a land use permit and which may include limited filling, flooding, draining, dredging, ditching, tiling, or excavating but only to the extent specifically provided below:

- (1) Temporary water level stabilization measures necessary to alleviate abnormally wet or dry conditions that would have an adverse impact on silvicultural activities if not corrected;
- (2) The cultivation of cranberries including flooding, dike, and dam construction or ditching necessary for the growing and harvesting of cranberries,
- (3) The maintenance and repair of existing agricultural drainage systems including ditching, tiling, dredging, excavating, and filling necessary to maintain the level of drainage required to continue the existing agricultural use. This includes the minimum filling necessary for disposal of dredged spoil adjacent to the drainage system provided that dredged spoil is placed on existing spoil banks where possible;
- (4) The construction or maintenance of fences for the pasturing of livestock, including limited excavating and filling necessary for such construction or maintenance;
- (5) The construction or maintenance of piers, docks, or walkways built on pilings, including limited excavating and filling necessary for such construction and maintenance; and
- (6) The maintenance, repair, replacement, or reconstruction of existing town and county highways and bridges, including limited excavating and filling necessary for such maintenance, repair, replacement or reconstruction.

C. Uses which require the issuance of a land use permit and which may include limited filling, flooding, draining, dredging, ditching, tiling, or excavating, but only to the extent specifically provided below:

(1) The construction and maintenance of roads which are necessary to conduct silvicultural activities or agricultural cultivation, provided that:

- (a) The road cannot as a practical matter be located outside the wetland;
- (b) The road is designed and constructed to minimize adverse impact upon the natural functions of the wetland enumerated in Subsection 338-20.B;
- (c) The road is designed and constructed with the minimum cross-sectional area practical to serve the intended use;
- (d) Road construction activities are carried out in the immediate area of the roadbed only.

(2) The construction or maintenance of nonresidential buildings, provided that:

- (a) The building is essential for and used solely in conjunction with the raising of waterfowl, minnows, or other wetland or aquatic animals; or some other use permitted in the shoreland-wetland district;
- (b) The building cannot, as a practical matter, be located outside the wetland;
- (c) Such building is not designed for human habitation and does not exceed 500 sq. ft. in floor area; and
- (d) Only limited filling or excavating necessary to provide structural support for the building is authorized.

(3) The establishment of public and private parks and recreation areas, natural and outdoor education areas, historic and scientific areas, wildlife refuges, game bird and animal farms, fur animal farms, fish hatcheries, and public boat launching ramps and attendant access roads, provided that:

(a) Any private development is used exclusively for the permitted use and the applicant has received a permit or license under Chapter 29, Wis. Stats., where applicable;

(b) Filling or excavating necessary for the construction or maintenance of public boat launching ramps or attendant access roads is allowed only where such construction or maintenance meets the criteria in 338-18.C.(1)(a)-(d) and;

(c) Ditching, excavating, dredging, or dike and dam construction in public and private parks and recreation areas, natural and outdoor education areas, historic and scientific areas, wildlife refuges, game bird and animal farms, fur animal farms, and fish hatcheries is allowed only for the purpose of improving wildlife habitat and to otherwise enhance wetland values.

(4) The construction or maintenance of electric, gas, telephone, water and sewer transmission, and distribution facilities, by public utilities and cooperative associations organized for the purpose of producing or furnishing heat, light, power, or water to their members and the construction or maintenance of railroad lines provided that:

(a) The transmission and distribution facilities and railroad lines cannot, as a practical matter, be located outside the wetland;

(b) Such construction or maintenance is done in a manner designed to minimize adverse impact upon the natural functions of the wetland enumerated in Subsection 338-20.B.

338-19. Prohibited Uses. Any use not listed in Subsections 338-18.A., 338-18.B. or 338-18.C. is prohibited, unless the wetland or portion of the wetland has been rezoned by amendment of this chapter in accordance with Section 338-20. of this chapter and s. 59.69(5)(e), Wis. Stats.

338-20. Rezoning of Lands in the Shoreland-Wetland District.

A. For all proposed text and map amendments to the shoreland-wetland provisions of this chapter, the appropriate office with the Department shall be provided with the following:

- (1) A copy of every petition for a text or map amendment to the shoreland-wetland provisions of this chapter, within 5 days of the filing of such petition with the county clerk. Such petition shall include a copy of the Wisconsin Wetland Inventory map adopted as part of this chapter describing any proposed rezoning of a shoreland-wetland;
- (2) Written notice of the public hearing to be held on a proposed amendment at least 10 days prior to such hearing;
- (3) A copy of the Land Use Planning and Zoning Committee's findings and recommendations on each proposed amendment within 10 days after the submission of those findings and recommendations to the County Board; and
- (4) Written notice of the County Board's decision on the proposed amendment within 10 days after it is issued.

B. A wetland, or a portion thereof in the shoreland-wetland district, shall not be rezoned if the proposed rezoning may result in a significant adverse impact upon any of the following:

- (1) Storm and flood water storage capacity;
- (2) Maintenance of dry season stream flow, the discharge of groundwater to a wetland, the recharge of groundwater from a wetland to another area, or the flow of groundwater through a wetland;
- (3) Filtering or storage of sediments, nutrients, heavy metals, or organic compounds that would otherwise drain into navigable waters;
- (4) Shoreline protection against soil erosion;
- (5) Fish spawning, breeding, nursery, or feeding grounds;
- (6) Wildlife habitat; or
- (7) Wetlands both within the boundary of designated areas of special natural resource interest and those wetlands which are in proximity to or have a direct hydrologic connection to such designated areas as defined in NR 103.04 which can be accessed at the following web site: <http://www.legis.state.wi.us/rsb/code/nr/nr103.pdf>.

C. If the Department notifies the Land Use Planning and Zoning Committee that a proposed text or map amendment to the shoreland-wetland provisions of this chapter may have a significant adverse impact upon any of the criteria listed in Subsection 338-20.B. of this chapter, that amendment, if approved by the County Board, shall contain the following provision:

"This amendment shall not take effect until more than 30 days have elapsed after written notice of the County Board's approval of this amendment is mailed to the Department of Natural Resources. During that 30-day period the Department of Natural Resources may notify the County Board that it will adopt a superseding shoreland ordinance for the county under s. 59.692(6), Wis. Stats. If the Department does so notify the County Board, the effect of this amendment shall be stayed until the s. 59.692(6) adoption procedure is completed or otherwise terminated."

338-21. Reserved

ARTICLE 4.0

Land Division and Sanitary Regulations

338-22. Land Division Review. The county shall review, pursuant to s. 236.45, Wis. Stats., all land divisions in shoreland areas which create three or more lots or parcels or building sites of five acres each or less within a five-year period. In such review all of the following factors shall be considered:

- A. Hazards to the health, safety, or welfare of future residents.
- B. Proper relationship to adjoining areas.
- C. Public access to navigable waters, as required by law.
- D. Adequate stormwater drainage facilities.
- E. Conformity to state law and administrative code provisions.

338-23. Planned Unit Development (PUD).

A. Purpose. The Planned Unit Development is intended to permit smaller non-riparian lots and parcels where the physical layout of the lots and parcels is so arranged as to better assure the control of pollution and preservation of ground cover than would be expected if the lots and parcels were developed with the normal lot sizes and setbacks and without special conditions placed upon the Planned Unit Development at the time of its approval. A condition of all Planned Residential Unit Development is the preservation of certain open space, preferably on the shoreland, in perpetuity.

B. Requirements for Planned Unit Development. The County Board may at its discretion, upon its own motion or upon petition, approve a Planned Unit Development Overlay District upon finding, after a public hearing, that all of the following facts exist:

(1) Area. The area proposed for the Planned Unit Development shall be at least two acres in size or have a minimum of 200 feet of frontage on a navigable water.

(2) Lots and parcels. Any proposed lot or parcel in the Planned Unit Development that does not meet the minimum size standards of Sections 338-27. and 338-28. shall be a non-riparian lot or parcel.

(3) Lot sizes, widths, setbacks, and vegetation removal. When considering approval of a Planned Unit Development the governing body shall consider whether proposed lot or parcel sizes, widths, and setbacks are of adequate size and distance to prevent pollution or erosion along streets or other public ways and waterways. Increased shoreland setbacks shall be a condition of approval as a way of minimizing adverse impacts of development. Vegetative shore cover provisions in Section 338-37. shall apply except that maximum width of a lake frontage opening shall be 100 feet and minimum vegetative buffer depth shall be increased to offset the impact of the proposed development.

Note — Counties should be aware that the planned unit development standards, as written, grant back lot access (key holing) without applying frontage requirement standards to determine overall density. This comports to NR115.05(1)(a)4. Counties may optionally include requirements to limit overall density based upon minimum frontage standards as well. These types of developments may also be known as conservation subdivisions or planned residential development. The provisions of NR 115.05(1)(a)4.) apply to these types of developments where there may be a combination of a density bonus, smaller lot size, and preservation of open space.

C. The procedure for establishing a Planned Residential Unit Development district shall be as follows:

(1) Petition. A petition setting forth all of the facts required in Subsection 338-23.B. shall be submitted to the county clerk with sufficient copies to provide for distribution by the county clerk as required by Subsection 338-62.H.

(2) Review and Hearing: The petition shall be submitted to the County Land Use Planning and Zoning Committee established as required by s. 59.69(3)(d), Wis. Stats., which shall hold a public hearing and report to the County Board as required by law. Copies of the petition and notice of the hearing shall also be sent to the appropriate office of the Department as described in Subsection 338-65.A. of this chapter.

The Land Use Planning and Zoning Committee's report to the County Board shall reflect the recommendations of any federal, state, or local agency with which the Land Use Planning and Zoning Committee consults.

(3) Findings and Conditions of Approval. The County Board shall make written findings as to the compliance or noncompliance of the proposed overlay district with each of the applicable requirements set forth in Subsection 338-23.B. If the petition is granted in whole or part, the County Board shall attach such written conditions to the approval as are required by and consistent with Subsection 338-23.B. The conditions of approval shall in all cases establish the specific restrictions applicable with regard to minimum lot sizes, width, setbacks, dimensions of vegetative buffer zone, and open space requirements.

(4) Planning Studies. A landowner or petitioner may, at his own expense, develop the facts required to establish compliance with the provisions of Subsection 338-23.B. or may be required to contribute funds to the county to defray all or part of the cost of such studies being undertaken by the county or any agency or person with whom the county contracts for such work.

338-24. Sanitary Regulations. Each county shall adopt sanitary regulations for the protection of health and the preservation and enhancement of water quality.

A. Where public water supply systems are not available, private well construction shall be required to conform to Chapter NR 812, Wis. Adm. Code.

B. Where a public sewage collection and treatment system is not available, design and construction of private an on-site waste treatment system shall, prior to July 1, 1980, be required to comply with Chapter SPS Comm. 383, and after June 30, 1980, be governed by a private sewage system ordinance adopted by the county under s. 59.70(5), Wis. Stats.

338-25. Reserved

ARTICLE 5.0

Lot and Parcel Size

338-26. Purpose. Minimum lot and parcel sizes in the shoreland area are established to afford protection against danger to health, safety and welfare, and protection against pollution of the adjacent body of water.

A. In calculating the minimum area or width of a lot or parcel, the beds of navigable waters shall not be included.

338-27. Sewered Lots and Parcels. Minimum area and width for each lot or parcel.

- A. The minimum area shall be 10,000 sq. ft. and the minimum average width shall be 65 feet.
- (1) The width shall be calculated by averaging the shortest horizontal measurements at the following locations:
- (a) The landward distance at the ordinary high water mark between the side boundary lines.
 - (b) Distances at any angle point along the side boundary line.
 - (c) The street/access boundary line.
 - (d) The rear boundary line, where applicable.

338-28. Unsewered Lots and parcels. Minimum area and width for each lot or parcel.

- A. The minimum area shall be 20,000 sq. ft. and the minimum average width shall be 100 feet.
- (1) The width shall be calculated by averaging the shortest horizontal measurements at the following locations:
- (a) The landward distance at the ordinary high water mark between the side boundary lines.
 - (b) Distances at any angle point along the side boundary line.
 - (c) The street/access boundary line.
 - (d) The rear boundary line, where applicable.

338-29. Substandard lots and parcels. A legally created lot or parcel that met minimum area and minimum average width requirements when created, but does not meet current size requirements, may be used as a building site if all of the following apply:

- A. The substandard lot or parcel was never reconfigured or combined with another lot or parcel by plat, survey, or consolidation by the owner into one property tax parcel.
- B. The substandard lot or parcel has never been developed with one or more of its structures placed partly upon an adjacent lot or parcel.
- C. The substandard lot or parcel is developed to comply with all other requirements of this chapter.

Notes - The intent of this provision is to allow lots and parcels that were legally created that currently do not meet the minimum width and area requirements to be considered a building site provided all ordinance requirements can be met. Substandard lots and parcels that have been reconfigured by a certified survey map or consolidated into one legal description with the Register of Deeds, which result in a larger (closer to conforming) lot or parcel, should be allowed to be utilized as a building site. Additionally, lots that have a legal description for each substandard lot on record with the Register of Deeds but have one tax parcel number assigned by the Real Property Lister or Assessor for taxing/assessing purposes, should be considered separate building sites and should not be considered consolidated. Lots or parcels that have had development over the lot lines should be combined with a legal description and recorded with a new deed prior to new development occurring.

338-30. Other substandard lots and parcels. Except for lots which meet the requirements of Subsection 338-29., a land use permit for the improvement of a lot or parcel having lesser dimensions than those stated in Subsections 338-27. and 338-28. shall be issued only if a variance is granted by the Board of Adjustment.

338-31. Reserved

ARTICLE 6.0

Building Setbacks

338-32. Building Setbacks. Permitted building setbacks shall be established to conform to health, safety and welfare requirements, preserve natural beauty, reduce flood hazards, and avoid water pollution.

A. Shoreland setbacks. Unless exempt under 338-32.A(1)., or reduced under 338-33., a setback of 75 feet from the ordinary high water mark of any navigable waters to the nearest part of a building or structure shall be required for all buildings and structures.

(1) Exempt structures. Per 59.692(1k)(a)(6), All of the following structures are exempt from the shoreland setback standards in Section 338-32.A:

(a) Boathouses located entirely above the ordinary high water mark and entirely within the access and viewing corridor that do not contain plumbing and are not used for human habitation.

1. The construction or placement of boathouses below the ordinary high water mark of any navigable waters shall be prohibited.

2. Boathouses shall be designed and constructed solely for the storage of boats and related equipment.

3. One boathouse is permitted on a lot or parcel as an accessory structure.

4. Boathouses constructed where the existing slope is more than 50% shall be designed to not destabilize the existing slope. Final grades must be at a slope that is naturally stable, depending on soil type.

5. Boathouses shall be constructed in conformity with local floodplain zoning standards.

6. Boathouses shall be one story with sidewalls not exceeding 10 feet in height and a footprint within the access and viewing corridor of the vegetative buffer not to exceed 16 feet in width by 24 feet in depth.

7. Boathouse roofs shall be designed with a pitched roof having a maximum slope of 4/12 and in no case shall be designed for use as a deck, observation platform, or for other similar uses.

8. Earth-toned color shall be required for all exterior surfaces of a boathouse.

9. The main door shall face the water.

10. Patio doors, fireplaces, and other features, inconsistent with the use of the structure exclusively as a boathouse, are not permitted.

11. Per 59.692(1o) Stats, The roof of an existing boathouse may be used as a deck provided that the boathouse has a flat roof, has no side walls or screened walls, and has a railing that meets Department of Safety and Professional Services standards.

(b) Open-sided and screened structures such as gazebos, decks, patios, and screen houses in the shoreland setback area that satisfy the requirements in s. 59.692(1v), Stats.

1. The part of the structure that is nearest to the water is located at least 35 feet landward from the ordinary high water mark.

2. The floor area of all the structures in the shoreland setback area will not exceed 200 square feet.

3. The structure that is the subject of the request for special zoning permission has no sides or has open or screened sides.

4. The county must approve a plan that will be implemented by the owner of the property to preserve or establish a vegetative buffer zone that covers at least 70% of the half of the shoreland setback area that is nearest to the water.

Note: The statutory requirements under s. 59.692(1v) which require the establishment of a vegetative buffer for the construction of open sided structures is not superseded by s. 59.692(1f)(a).

5. The structure must be free standing and more than five-feet from a principal structure.

6. An enforceable affidavit must be filed with the Register of Deeds prior to construction acknowledging the limitations on vegetation.

(c) Broadcast signal receivers, including satellite dishes or antennas that are one meter or less in diameter and satellite earth station antennas that are two meters or less in diameter.

(d) Utility transmission and distribution lines, poles, towers, water towers, pumping stations, well pump house covers, private on-site wastewater treatment systems that comply with Chapter SPS Comm. 383, and other utility structures that have no feasible alternative location outside of the minimum setback and that employ best management practices to infiltrate or otherwise control stormwater runoff from the structure.

(e) Walkways, stairways or rail systems that are necessary to provide pedestrian access to the shoreline and are a maximum of 60-inches in width.

1. In cases of steep slopes, a rail system (i.e. tram or lift) in addition to a stairway, shall be permitted as long as the rail system is mounted to or immediately adjacent to the existing stairway and can be located entirely within the viewing access corridor per Section 338-37.B.

(f) Devices or systems used to treat runoff from impervious surfaces.

(2) Existing Exempt Structures. Per 59.692(1k)(a)2m, Stats. Existing exempt structure may be maintained, repaired, replaced, restored, rebuilt, and remodeled provided the activity does not expand the footprint and does not go beyond the three-dimensional building envelope of the existing structure. The expansion of a structure beyond the existing footprint may be permitted if the expansion is necessary to comply with applicable state and federal requirements.

Note - Section 59.692(1k)(a)2m, Stats, prohibits counties from requiring any approval or imposing any fee or mitigation requirement for the activities specified in section 338-32.A.(2). However, it is important to note that property owners may be required to obtain permits or approvals and counties may impose fees under ordinances adopted pursuant to other statutory requirements, such as floodplain zoning, general zoning, sanitary codes, building codes, or even stormwater erosion control.

B. Reduced Principal Structure Setback. (s.59.692(1n), Stats) A setback less than the 75' required setback from the ordinary high water mark shall be permitted for a proposed principal structure and shall be determined as follows:

(1) Where there are existing principal structures in both directions, the setback shall equal the average of the distances the two existing principal structures are set back from the ordinary high water mark provided all of the following are met:

(a) Both of the existing principal structures are located on an adjacent lot to the proposed principal structure.

(b) Both of the existing principal structures are located within 250' of the proposed principal structure and are the closest structure.

(c) Both of the existing principal structures are located less than 75' from the ordinary high water mark.

(d) The average setback shall not be reduced to less than 35' from the ordinary high water mark of any navigable water.

Note - s. 59.692(1d)(a), Stats, requires counties to adopt the standards consistent with section 338-32.B(1) for reducing the shoreland setback.

C. In addition to the shoreland setback standards in A. and B. above, buildings and structures shall comply with the following setback standards.

(1) Side yard: 12-foot minimum for lots at least 85 feet wide.

(2) Side yard: 10-foot minimum for lots less than 85 feet wide.

(3) Street yard: 25-foot minimum

D. In addition to the shoreland setback standard in A. and B. above, fences shall comply with the following:

(1) All fences, no greater than eight 8 feet in height, may be allowed along any lot line excluding the street right-of-way line and the side lot lines within the street-yard setback.

(2) Open style fences (greater than 50% open space), no greater than four feet in height, may be allowed along the street right-of-way line and alongside lot lines within the street-yard setback.

E. In addition to the shoreland setback standard in A. and B. above, retaining walls shall comply with the following:

(1) Retaining and decorative/landscape walls may be allowed in the street-yard, side-yard and rear-yard with a minimum zero setback.

338-33. Floodplain structures. Buildings and structures to be constructed or placed in a floodplain shall be required to comply with any applicable floodplain zoning ordinance.

338-34. and 338-35. Reserved

ARTICLE 7.0

Vegetation

338-36. Purpose. To protect natural scenic beauty, fish and wildlife habitat, and water quality, this Article shall regulate removal of vegetation in shoreland areas, consistent with the following: The standards of this chapter shall consider sound forestry and soil conservation practices and the effect of vegetation removal on water quality, including soil erosion, and the flow of effluents, sediments, and nutrients.

338-37. Vegetative buffer zone. To protect water quality, fish and wildlife habitat, and natural scenic beauty, and to promote preservation and restoration of native vegetation, there shall be designated land that extends from the ordinary high water mark to a minimum of 35-feet inland as a vegetative buffer zone and prohibit removal of vegetation in the vegetative buffer zone except as follows.

A. Routine maintenance of vegetation.

B. Removal of trees and shrubs in the vegetative buffer zone to create access and viewing corridors. Per s. 59.692(1f)(b), Stats., the viewing corridor may be at least 35-feet wide for every 100 feet of shoreline frontage. The viewing corridor may run contiguously for the for the entire maximum width or shoreline frontage owned.

C. Removal of trees and shrubs in the vegetative buffer zone on a parcel with ten or more acres of forested land consistent with "generally accepted forestry management practices" as defined in s. NR 1.25 (2) (b), and described in Department publication "Wisconsin Forest Management Guidelines" (publication FR-226), provided that vegetation removal be consistent with these practices.

D. Removal of vegetation within the vegetative buffer zone to manage exotic or invasive species, damaged vegetation, vegetation that must be removed to control disease, or vegetation creating an imminent safety hazard, provided that any vegetation removed be replaced by replanting in the same area as soon as practicable.

E. Additional vegetation management activities in the vegetative buffer zone may be allowed by permit. The permit issued under this Subsection shall require that all management activities comply with detailed plans approved by the county and designed to control erosion by limiting sedimentation into the waterbody, to improve the plant community by replanting in the same area, and to maintain and monitor the newly restored area. The permit also shall require an enforceable restriction to preserve the newly restored area.

Note - Section 59.692(1f)(a) prohibits counties from requiring a property owner to establish a vegetative buffer zone on previously developed land or expand an existing vegetative buffer zone. However, as part of a counties shoreland mitigation standards, the establishment or expansion of the vegetative buffer may remain an option.

338-38. and 338-39. Reserved

ARTICLE 8.0

Land Disturbing Activity

338-40. Land disturbing activity. Filling, grading, lagooning, dredging, ditching, and excavating may be permitted only in accordance with the provisions of Ch. NR 115.04, the requirements of Chapter 30, Wis. Stats., and other state and federal laws where applicable, and only if done in a manner designed to minimize erosion, sedimentation, impairment of fish and wildlife habitat, and natural scenic beauty.

338-41. General standards: Filling, grading, lagooning, dredging, ditching, or excavating, which does not require a permit under Section 338-42., may be permitted in the shoreland area provided that:

- A. It is done in a manner designed to minimize erosion, sedimentation, and impairment of fish and wildlife habitat.
- B. Filling, grading, lagooning, dredging, ditching, or excavating in a shoreland-wetland district meets the requirements of Subsections 338-18.B. and 338-18.C. of this chapter.
- C. All applicable federal, state, and local authority is obtained in addition to a permit under this chapter.
- D. Any fill placed in the shoreland area is protected against erosion by the use of riprap, vegetative cover, or a bulkhead.

338-42. Permit required.

A. For any filling or grading of any area which is within 300 feet landward of the ordinary high water mark of navigable water and which has surface drainage toward the water and on which there is either:

- (1) Any filling or grading on slopes of more than 20%.
- (2) Filling or grading of more than 1,000 sq. ft. on slopes of 12%-20%.
- (3) Filling or grading of more than 2,000 sq. ft. on slopes less than 12%.

B. For any construction or dredging commenced on any artificial waterway, canal, ditch, lagoon, pond, lake, or similar waterway which is within 300 feet landward of the ordinary high water mark of a navigable body of water or where the purpose is the ultimate connection with a navigable body of water.

338-43. Permit conditions. In granting a permit under Section 338-42., the County shall attach the following conditions, where appropriate, in addition to those provisions specified in Sections 338-63. or 338-65.

- A. The smallest amount of bare ground shall be exposed for as short a time as feasible.
- B. Temporary ground cover (such as mulch or jute netting) shall be used and permanent vegetative cover shall be established.
- C. Diversion berms or bales, silting basins, terraces, filter fabric fencing, and other methods shall be used to prevent erosion.
- D. Lagoons shall be constructed to avoid fish trap conditions.
- E. Fill and excavations shall be stabilized according to soil type and accepted non-engineered and engineering standards as required by the Land Use Planning & Zoning Department.
- F. Filling shall comply with any local floodplain zoning ordinance and shall not restrict a floodway or destroy the flood storage capacity of a floodplain.
- G. Channels or artificial watercourses shall be constructed with side slopes of two (2) units horizontal distance to one (1) unit vertical or flatter which shall be promptly vegetated, unless bulkheads or riprap are provided.

338-44. Reserved

ARTICLE 9.0

Impervious Surfaces

338-45. Purpose. Establish impervious surface standards to protect water quality and fish and wildlife habitat and to protect against pollution of navigable waters. Impervious surface standards of this chapter shall apply to the construction, reconstruction, expansion, replacement, or relocation of any impervious surface on a riparian lot or parcel and any non-riparian lot or parcel that is located entirely within 300 feet of the ordinary high water mark of any navigable waterway.

338-46. Impervious surface calculation. Percentage of impervious surface shall be calculated by dividing the surface area of the existing and proposed impervious surfaces on the portion of a lot or parcel that is within 300 feet of the ordinary high water mark by the total surface area of that lot or parcel, and multiplied by 100. Impervious surfaces described in Section 338-49. shall be excluded from the calculation of impervious surface on the lot or parcel. If an outlot lies between the ordinary high water mark and the developable lot or parcel and both are in common ownership, the lot or parcel and the outlot shall be considered one lot or parcel for the purposes of calculating the percentage of impervious surface.

Note - NR 115.05(1)(e)1m. Clarifies that, if an outlot lies between the OHWM and the developed lot or parcel and both are in common ownership, then the lot or parcel should be considered one property for the purposes of calculating the percentage of impervious surfaces. If there is an outlot, parcel or road that is owned by some other entity, for example a hydroelectric facility, town, or county, then the county should determine what level of control the property owner has over that portion of the lot. Can the property owner place structures, such as shoreline protection, piers, stairs, boathouses etc. on that portion of the lot, or does some other entity have control over development? If a property owner has no or little say over construction on that portion of the lot, then impervious surfaces on that portion of the lot should be calculated separately.

For properties that have condominium ownership, the impervious surface calculations apply to the entire property. The property is still under one legal description and the proposed expansion to a unit is not the only impervious surface calculated since the regulation states lot or parcel and not a unit. It will be important to remember also that mitigation applies to the property as a whole and not just to the portion of the frontage that might be in front of the unit impacted.

338-47. Impervious surface standard. Except as allowed in Subsections 338-47.A. through 338-49., allow up to 15% impervious surface on the portion of a lot or parcel that is within 300 feet of the ordinary high water mark.

A. Impervious surface standard for highly developed shorelines. The county, at its discretion, may adopt an ordinance for highly-developed shorelines allowing up to 30% for residential land use and up to 40% for commercial, industrial, or business land uses for lands that meet one of the following standards:

(1) The highly developed shoreline is identified as an Urbanized Area or Urban Cluster in the 2010 US Census or has a commercial, industrial, or business land use as of January 31, 2013.

(2) After conducting a hearing and receiving approval by the Department of Natural Resources, the county has mapped additional areas of highly developed shorelines that are at least 500 feet in length and meet the one of the following criteria:

- (a) The majority of the lots are developed with more than 30% of impervious surface area.
- (b) Located on a lake served by a sewerage system as defined in NR 110.03(30), Wis. Adm. Code.
- (c) The majority of the lots contain less than 20,000 square feet in area.

Note: Counties are not required under s. 59.692 to adopt the impervious surface standards for highly-developed shorelines in Subsection 338-47.A. but are required to adopt the general impervious surface standard in Section 338-47.

338-48. Maximum impervious surface. A property may exceed the impervious surface standard under Section 338-47. or Subsection 338-47.A. provided the following standards are met:

A. For properties where the general impervious surface standard applies under Section 338-47., a property owner may have more than 15% impervious surface but not more than 30% impervious surface on the portion of a lot or parcel that is within 300 feet of the ordinary high water mark.

B. For properties on shorelands where the impervious surface standard for highly-developed shorelines applies under Subsection 338-47.A., a property owner may have more than 30% impervious surface but not more than 40% impervious surface for residential land uses. For commercial, industrial, or business land uses, a property owner may have more than 40% impervious surface but not more than 60% impervious surface.

C. For properties that exceed the standard under Section 338-47. or Subsection 338-47.A. but do not exceed the maximum standard under Subsections 338-48.A. or 338-48.B., a permit can be issued for development with a mitigation plan that meets the standards found in Article 12.0.

Note - Counties that do not adopt the impervious surface standards for highly developed shorelines are not required to adopt Subsection 338-48.B.

338-49. Treated impervious surfaces. Impervious surfaces that can be documented to show they meet either of the following standards shall be excluded from the impervious surface calculations under Section 338-46.

A. The impervious surface is treated by devices such as stormwater ponds, constructed wetlands, infiltration basins, rain gardens, bio-swales, or other engineered systems.

B. The runoff from the impervious surface discharges to an internally drained pervious area that retains the runoff on or off the parcel and allows infiltration into the soil.

Note - The provisions in Section 338-49. are an exemption from the impervious surface standards and, as such, should be read construed narrowly. As such, a property owner is entitled to this exemption only when the runoff from the impervious surface is being treated by a sufficient (appropriately sized) treatment system, treatment device, or internally drained. Property owners that can demonstrate that the runoff from an impervious surface is being treated consistent with Section 338-4., will be considered pervious for the purposes of implementing the impervious surface standards in this ordinance. If a property owner or subsequent property owner fails to maintain the treatment system, treatment device, or internally drained area, the impervious surface is no longer exempt under section 338-49.

To qualify for the statutory exemption, property owners shall submit a complete land use permit application that is reviewed and approved by the Land Use Planning and Zoning Department. The application shall include the following:

- (1) Calculations showing how much runoff is coming from the impervious surface area.
- (2) Documentation that the runoff from the impervious surface is being treated by a proposed treatment system, treatment device, or internally drained area.
- (3) An implementation schedule and enforceable obligation on the property owner to establish and maintain the treatment system, treatment devices, or internally drained area.
 - (a) The enforceable obligations shall be evidenced by an instrument recorded in the office of the Register of Deeds prior to the issuance of the land use permit.

338-50. Existing impervious surfaces. For existing impervious surfaces that were lawfully placed when constructed but do not comply with the impervious surface standard in Section 338-47. or the maximum impervious surface standard in section 338-48., the property owner may do any of the following:

- A. Maintain and repair the existing impervious surfaces;
- B. Replace existing impervious surfaces with similar surfaces within the existing building envelope;
- C. Relocate or modify an existing impervious surface with similar or different impervious surface, provided that the relocation or modification does not result in an increase in the percentage of impervious surface that existed on the effective date of the county shoreland protection ordinance, and the impervious surface meets the applicable setback requirements in this chapter.

Note - The impervious surface standards in this paragraph (changed to reflect NR 115) shall not be construed to supersede other provisions in the county shoreland protection ordinance.

All of the provisions of the county shoreland protection ordinance still apply to new or existing development.

338-51. Reserved

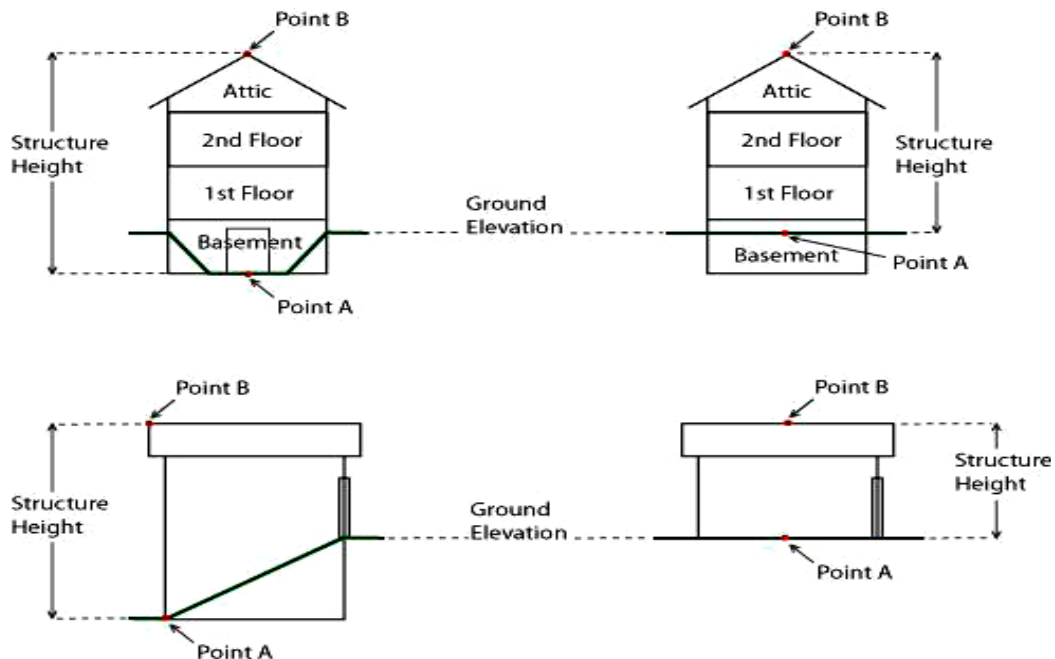
ARTICLE 10.0

Height

338-52. Height. To protect and preserve wildlife habitat and natural scenic beauty, on or after February 1, 2010, a land use permit may not be granted for any construction that results in a structure taller than 35 feet within 75 feet of the ordinary high water mark of any navigable waters.

A. The structure height for structures at or greater than 75 feet from the ordinary high water mark shall comply with the provisions of other applicable ordinance standards, if any.

B. Structure height within 75 feet of the ordinary high water mark of any navigable water is the measurement of the vertical line segment starting at the lowest point of any exposed wall and its intersect with the ground (Point A in the diagram below) to a line horizontal to the highest point of a structure excluding items attached to a structure such as, but not limited to, chimneys, ornamental towers, vents, television towers, and mechanical appurtenances (Point B in the diagram below), unless specified under other sections of this chapter.



338-53. Reserved

ARTICLE 11.0

Nonconforming Uses and Structures

338-54. Discontinued nonconforming use. If a nonconforming use is discontinued for a period of 12 months, any future use of the building, structure, or property shall conform to this chapter.

338-55. Maintenance, repair, replacement, or vertical expansion of nonconforming structures. An existing structure that was lawfully placed when constructed but does not comply with the required setbacks, per Section 338-32 and Section 338-33, may be maintained, repaired, replaced, restored, rebuilt, or remodeled if the activity does not expand the footprint of the nonconforming structure. Further, an existing structure that was lawfully placed when constructed but does not comply with the required shoreland setback, may be vertically expanded unless the vertical expansion would extend more than 35 feet above grade level, as provided in Subsection 338-52.B. Expansion of a structure may be allowed beyond the existing footprint if the expansion is necessary to comply with applicable state or federal requirements.

Note - Section 59.692(1k)(a)1.b. and d. prohibits counties from requiring any approval or imposing any fee or mitigation requirement for the activities specified in Section 338-57.. However, it is important to note that property owners may be required to obtain permits or approvals and counties may impose fees under ordinances adopted pursuant to other statutory requirements, such as floodplain zoning, general zoning, sanitary codes, building codes, or even stormwater erosion control.

Note - NR115.05(1)(b)1m lists structures that are exempt from the shoreland setback. These structures are considered conforming structures and are not considered nonconforming structures. Structures that were granted variances or illegally constructed structures are not considered nonconforming structures.

338-56. Lateral expansion of nonconforming principal structure within the setback. An existing principal structure that was lawfully placed when constructed but does not comply with the required building setback per Sections 338-32.A. and 338-33., may expand laterally, provided that all of the following requirements are met:

- A. The use of the structure has not been discontinued for a period of 12 months or more if a nonconforming use.
- B. The existing principal structure is at least 35 feet from the ordinary high water mark.
- C. Lateral expansions are limited to a maximum of 200 square feet over the life of the structure. No portion of the expansion may be any closer to the ordinary high water mark than the closest point of the existing principal structure.
- D. The Land Use Planning and Zoning Department shall issue a permit that requires a mitigation plan that shall be approved by the Land Use Planning and Zoning Department and implemented by the property owner by the date specified in the land use permit. The mitigation plan shall meet the standards found in Article 12.0.
- E. All other provisions of this chapter shall be met.

338-57. Expansion of a nonconforming principal structure beyond setback. An existing principal structure that was lawfully placed when constructed but does not comply with the required building setback under Sections 338-32. and 338-33., may be expanded horizontally, landward, or vertically provided that the expanded area meets the building setback requirements per Section 338-32. or 338-33. and that all other provisions of this chapter are met. A mitigation plan is not required solely for expansion under this Section, but may be required per Article 9.0.

338-58. Relocation of nonconforming principal structure. An existing principal structure that was lawfully placed when constructed but does not comply with the required building setback per Sections 338-32.A. and 338-33., may be relocated on the property provided all of the following requirements are met:

- A. The use of the structure has not been discontinued for a period of 12 months or more if a nonconforming use.
- B. The existing principal structure is at least 35 feet from the ordinary high water mark.
- C. No portion of the relocated structure is located any closer to the ordinary high water mark than the closest point of the existing principal structure.
- D. The Land Use Planning and Zoning Department determines that no other location is available on the property to build a principal structure of a comparable size to the structure proposed for relocation that will result in compliance with the shoreland setback requirement per Section 338-32.A.
- E. The Land Use Planning and Zoning Department shall issue a permit that requires a mitigation plan that shall be approved by the Land Use Planning and Zoning Department and implemented by the property owner by the date specified in the permit. The mitigation plan shall meet the standards found in Article 12.0. and include enforceable obligations of the property owner to establish or maintain measures that the Land Use Planning and Zoning Department determines are adequate to offset the impacts of the permitted expansion on water quality, near-shore aquatic habitat, upland wildlife habitat, and natural scenic beauty. The mitigation measures shall be proportional to the amount and impacts of the replaced or relocated structure being permitted. The obligations of the property owner under the mitigation plan shall be evidenced by an instrument recorded in the office of the County Register of Deeds.
- F. All other provisions of this chapter shall be met.

338-59. Maintenance, Repair, Replacement or Vertical Expansion of Structures That Were Authorized by Variance. A structure of which any part has been authorized to be located within the shoreland setback area by a variance granted before July 15, 2015, may be maintained, repaired, replaced, restored, rebuilt, or remodeled if the activity does not expand the footprint of the authorized structure. Additionally, the structure may be vertically expanded unless the vertical expansion would extend more than 35 feet above grade level. Counties may allow expansion of a structure beyond the existing footprint if the expansion is necessary to comply with applicable state or federal requirements.

Note - Section 59.692(1k)(a)2. Prohibits counties from requiring any approval or imposing any fee or mitigation requirement for the activities specified in section 338-59. However, it is important to note that property owners may be required to obtain permits or approvals and counties may impose fees under ordinances adopted pursuant to other statutory requirements, such as floodplain zoning, general zoning, sanitary codes, building codes, or even stormwater erosion control

ARTICLE 12.0

Mitigation

338-60. Mitigation. When a land use permit, issued under this chapter, requires mitigation according to Paragraph 338-32.A.(2) and Sections 338-48. and 338-58., the property owner must submit a complete permit application that includes a mitigation plan.

- A. The application shall be reviewed and approved by the County Land Use Planning and Zoning Department. The application shall include the following:

(1) A scaled site plan that describes with images and notations the proposed mitigation measures:

a) The mitigation site plan shall be designed and implemented to restore natural functions lost through development and human activities

b) The mitigation measures of the plan shall be proportional in scope to the impacts of development on water quality, near-shore aquatic habitat, upland wildlife habitat, and natural scenic beauty.

(2) An implementation schedule stating the completion date of the mitigation measures. Also, there shall be an enforceable obligation on the property owner to establish and maintain the mitigation measures.

a) The enforceable obligations shall be evidenced by an instrument, Shoreland Mitigation Agreement, recorded in the office of the Register of Deeds, prior to issuance of a land use permit.

B. The various types of development projects that require mitigation measures based on this chapter shall have options to mitigate the impacts of those development projects as provided herein. In cases where a development project impacts more than one type of development requiring mitigation, mitigation measures shall provide the total points for all affected types of development. The mitigation measures with corresponding mitigation points applicable to development projects requiring mitigation are as follows:

(1) 3 Points: Creation or restoration of the shoreland vegetative buffer zone. The mitigation points and buffer depth may be modified if a lesser buffer depth is approved by the Land Use Planning and Zoning Department, based on the scope of the development project.

(2) 1 Point: Each additional 500 square feet of native secondary vegetative shoreland buffer; after the shoreland vegetative buffer zone has been created or restored.

(3) 2 Points: Removal of each building structure having 200 square feet or more of impervious surface within the 75-foot shoreland setback area.

1 Point: Removal of each building structure having less than 200 square feet of impervious surface within the 75-foot shoreland setback area.

Removal area(s) landward of the shoreland vegetative buffer zone shall be restored and vegetated. Removal area(s) within the shoreland vegetative buffer zone shall be in accordance with D below.

(4) 1 Point: Removal of each 200 square feet of impervious surface within 300 feet of the ordinary high water mark of navigable waters. Removal area(s) landward of the shoreland vegetative buffer zone shall be restored and vegetated. Removal area(s) within the shoreland vegetative buffer zone shall be in accordance with D below.

(5) 1 Point: Removal of seawalls/bulkheads.

(6) 1 Point: Relocate access and viewing corridor to include boathouse. Vacated area(s) landward of the shoreland vegetative buffer zone shall be restored and vegetated. Vacated area(s) within the shoreland vegetative buffer zone shall be vegetated in accordance with D below.

(7) Stormwater management that will infiltrate the peak flow discharge of stormwater runoff on a lot or parcel, for a two-year rainfall event, into a rain garden(s) for conditions stated below. Other infiltration methods may be used as approved by the Land Use Planning and Zoning Department.

(a) 2 Points: Stormwater management practice that will infiltrate all the stormwater runoff from the impervious surface of principal building structure(s).

(b) 3 Points: Stormwater management practice that will infiltrate all the stormwater runoff from the impervious surface of principal building structure(s) and any accessory building structure(s).

(c) 4 Points: Stormwater management practice that will infiltrate the stormwater runoff from all the impervious surface(s).

C. Types of development requiring mitigation measures are as follows:

(1) Impervious surface development. Any of the following levels of impervious surface area, based on the standards of Article 9.0, shall provide mitigation measures having the following number of mitigation points.

(a) 5 mitigation measure points shall be included in a mitigation plan on a lot or parcel where the percentage of impervious surface is greater than 15% and up to and including 20%.

(b) 6 mitigation measure points shall be included in a mitigation plan on a lot or parcel where the percentage of impervious surface is greater than 20% and up to and including 25%.

(c) 7 mitigation measure points shall be included in a mitigation plan on a lot or parcel where the percentage of impervious surface is greater than 25% and up to and including 30%.

(2) Lateral expansion of a nonconforming principal structure per Section 338-56. shall require a mitigation plan that includes any mitigation measures listed in Subsection 338-60.B. having a minimum of 1 point.

(3) Replacement or relocation of a nonconforming principal structure per Section 338-58. shall require a mitigation plan that includes any mitigation measures listed in Subsection 338-60.B. having a minimum of 2 points.

D. Where reference is made to a shoreland vegetative buffer zone, the buffer shall be designed in accordance with NRCS Interim Standard No. 643A and NRCS Wisconsin Biology Technical Note 1: Shoreland Habitat. In cases where these standards

provide options, the Land Use Planning and Zoning Department shall make the determination which option is most appropriate in the design and execution of the project.

E. Where reference is made to a rain garden, the rain garden shall be designed, installed, and maintained in accordance with Wis. DNR Publication, PUB-WT-776 2003 "Rain Gardens: A how-to manual for homeowners."

F. Where the Land Use Planning and Zoning Department determines a lot or parcel has excessive navigable water frontage for the purpose of a shoreland vegetative buffer installation, the Land Use Planning and Zoning Department may reduce the width of the shoreland vegetative buffer to no less than 100 feet.

G. All development projects requiring mitigation measures on a lot or parcel having a POWTS (private onsite wastewater treatment system) shall be required to have the POWTS evaluated by a licensed plumber to determine condition and sizing compliance; and, if needed, the POWTS shall be upgraded to comply with current applicable standards.

338-61. Reserved

ARTICLE 13.0

Administration

338-62. Administrative provisions. Given the County has created a Land Use Planning and Zoning Department, and Land Use Planning and Zoning Committee, and Board of Adjustment to administer and enforce land use ordinances, these same officials shall also administer and enforce this chapter. These officials, for the purpose of this shoreland protection ordinance, shall be responsible for all of the following:

A. A system of permits for all new construction, development, reconstruction, structural alteration, or moving of buildings and structures. A copy of applications shall be required to be filed in the Land Use Planning and Zoning Department, unless prohibited by s. 59.692(1k), Stats.

B. Perform regular inspection of permitted work in progress to insure conformity of the finished structures with the terms of this chapter.

C. Establish a variance procedure which authorizes the Board of Adjustment to grant such variance from the terms of this chapter as will not be contrary to the public interest where, owing to special conditions and the adoption of the shoreland protection ordinance, a literal enforcement of the provisions of this chapter will result in unnecessary hardship as long as the granting of a variance does not have the effect of granting or increasing any use of property which is prohibited in that zoning district by the shoreland protection ordinance.

D. Establish a special exception (conditional use permit) procedure for uses presenting special problems.

E. The county shall keep a complete record of all proceedings before the Board of Adjustment, and Land Use Planning and Zoning Committee.

F. Written notice to the appropriate office of the Department at least ten days prior to any hearing on a proposed variance, special exception, or conditional use permit, appeal for a map or text interpretation, map or text amendment, and copies of all proposed land divisions submitted to the county for review under Article 4.0.

G. Submission to the appropriate office of the Department, within ten days after grant or denial, copies of any decision on a variance, special exception, or conditional use permit, or appeal for a map or text interpretation, and any decision to amend a map or text of this chapter.

H. Mapped zoning districts and the recording, on an official copy of such map, of all district boundary amendments.

I. The establishment of appropriate penalties for violations of various provisions of this chapter, including forfeitures. Compliance with this chapter shall be enforceable by the use of injunctions to prevent or abate a violation, as provided in s. 59.69 (11), Wis. Stats.

J. Investigate and report violations of this chapter for enforcement and/or prosecution.

338-63. Permits.

A. When required. Except where another section of this chapter specifically exempts certain types of development from this requirement, a land use permit shall be obtained from the Land Use Planning and Zoning Department, or Board of Adjustment, or Land Use Planning and Zoning Committee before any new development.

B. Application. An application for a land use permit shall be made to the Land Use Planning and Zoning Department upon forms furnished by the Land Use Planning and Zoning Department and shall include for the purpose of proper enforcement of these regulations, the following information:

- (1) Name and address of applicant and property owner.
- (2) Legal description of the property and type of proposed use.

(3) A "to scale" drawing of the dimensions of the lot and location of all existing and proposed structures and impervious surfaces relative to the lot lines, center line of abutting highways, and the ordinary high water mark of any abutting waterways.

(4) Location and description of any existing private water supply or sewage system or notification of plans for any such installation.

(5) Plans for appropriate mitigation when required.

(6) Payment of the appropriate fee.

(7) Additional information required by the Land Use Planning and Zoning Department.

C. Expiration of permit. A land use permit shall expire twelve (12) months from date issued if no substantial work has commenced.

D. Certificates of Compliance. Upon written request from the owner, the Land Use Planning and Zoning Department shall issue a certificate of compliance for any building or premises existing at the time of the adoption of this chapter, certifying after inspection the extent and type of use made of the building or premises and whether or not such use conforms to the provisions of this chapter.

338-64. Special Exception Permits (Conditional Use Permits).

A. 13.31 Application for a Special Exception Permit. Any use listed as a special exception in this chapter shall be permitted only after an application has been submitted to the Land Use Planning and Zoning Department and a special exception permit has been granted by the Board of Adjustment. To secure information upon which to base its determination, the Board of Adjustment may require the applicant to furnish, in addition to the information required for a land use permit, the following information:

(1) A plan of the area showing surface contours, soil types, ordinary high water marks, ground water conditions, subsurface geology, and vegetative cover.

(2) Location of buildings, parking areas, traffic access, driveways, walkways, piers, open space, and landscaping.

(3) Plans of buildings, sewage disposal facilities, water supply systems, and arrangement of operations.

(4) Specifications for areas of proposed filling, grading, lagooning or dredging.

(5) Other pertinent information necessary to determine if the proposed use meets the requirements of this chapter.

(6) Rationale for why the proposed special exception meets all of the special exception criteria listed in this chapter.

B. Notice, Public Hearing and Decision. Before deciding whether to grant or deny an application for a special exception permit, the Board of Adjustment shall hold a public hearing. Notice of such public hearing, specifying the time, place and matters to come before the Board of Adjustment, shall be given as a Class 2 notice under Chapter. 985, Wis. Stats. **Such notice shall be provided to the appropriate office of the Department at least ten days prior to the hearing. The Board of Adjustment shall state in writing the grounds for granting or denying a special exception permit.**

C. Standards Applicable to all Special Exceptions. In deciding a special exception application, the Board of Adjustment shall evaluate the effect of the proposed use upon:

(1) The maintenance of safe and healthful conditions.

(2) The prevention and control of water pollution including sedimentation.

(3) Compliance with local floodplain zoning ordinances and opportunity for damage to adjacent properties due to altered surface water drainage.

(4) The erosion potential of the site based upon degree and direction of slope, soil type, and vegetative cover.

(5) The location of the site with respect to existing or future access roads.

(6) The need of the proposed use for a shoreland location.

(7) Its compatibility with uses on adjacent land.

(8) The amount of liquid and solid wastes to be generated and the adequacy of the proposed disposal systems.

(9) Location factors under which:

(a) Domestic uses shall be generally preferred;

(b) Uses not inherently a source of pollution within an area shall be preferred over uses that are or may be a pollution source;

(c) Use locations within an area tending to minimize the possibility of pollution shall be preferred over use locations tending to increase that possibility. Additional standards, such as parking, noise, etc., may be referred to the applicable part of their ordinance.

D. Conditions Attached to Special Exception. Such conditions may include specifications for, without limitation because of specific enumeration: type of shore cover; specific sewage disposal and water supply facilities; landscaping and planting screens; period of operation; operational control; sureties; deed restrictions; location of piers, docks, parking, and signs; and type of construction.

Upon consideration of the factors listed above, the Board of Adjustment shall attach such conditions, in addition to those required elsewhere in this chapter, as are necessary to further the purposes of this chapter. Violations of any of these conditions shall be deemed a violation of this chapter.

In granting a special exception permit, the Board of Adjustment may not impose conditions which are more restrictive than any of the specific standards in this chapter. Where this chapter is silent as to the extent of restriction, the Board of Adjustment may impose any reasonable permit conditions to affect the purpose of this chapter.

E. **Recording.** When a special exception permit is approved, an appropriate record shall be made of the land use and structures permitted. Such permit shall be applicable solely to the structures, use, and property so described. **A copy of any decision on a special exception permit shall be provided to the appropriate office of the Department within ten days after it is granted or denied.**

F. **13.36 Revocation.** Where the conditions of a special exception permit are violated, the special exception permit may be revoked.

338-65. Variances. The Board of Adjustment may grant upon appeal a variance from the standards of this chapter where an applicant convincingly demonstrates that:

- literal enforcement of the provisions of this chapter will result in unnecessary hardship on the applicant; and
- the hardship is due to special conditions unique to the property; and
- is not contrary to the public interest.

A. **Notice, Hearing, and Decision.** Before deciding on an application for a variance, the Board of Adjustment shall hold a public hearing. Notice of such hearing specifying the time, place, and matters of concern, shall be given a Class 2 notice under Chapter 985, Wis. Stats. **Such notice shall be provided to the appropriate office of the Department at least ten days prior to the hearing. The Board of Adjustment shall state in writing the reasons for granting or refusing a variance and shall provide a copy of such decision to the appropriate Department office within ten days of the decision.**

338-66. Board of Adjustment. The chair of the County Board shall appoint a Board of Adjustment consisting of three members and two alternate members under s. 59.694, Wis. Stats. The County Board shall adopt such rules for the conduct of the business of the Board of Adjustment as required by s. 59.694(3), Wis. Stats.

A. **Powers and Duties.** (s. 59.694 Wis. Stats.)

(1) The Board of Adjustment shall adopt such additional rules as it deems necessary and may exercise all of the powers conferred on such boards by s. 59.694, Wis. Stats.

(2) It shall hear and decide appeals where it is alleged there is error in any order, requirement, decision, or determination made by an administrative official in the enforcement or administration of this chapter.

(3) It shall hear and decide applications for special exception permits pursuant to Section 338-64.

(4) It may grant a variance from the standards of this chapter pursuant to Section 338-65.

(5) In granting a variance, the board may not impose conditions which are more restrictive than any of the specific standards in this chapter. Where this chapter is silent as to the extent of restriction, the board may impose any reasonable permit conditions to affect the purpose of this chapter.

B. **Appeals to the Board.** Appeals to the Board of Adjustment may be made by any person aggrieved of by an officer, department, board, or bureau of the county affected by any decision of the Land Use Planning and Zoning Department or other administrative officer. Such appeal shall be made within 30 days, as provided by the rules of the County Board, by filing with the officer whose decision is in question, and with the Board of Adjustment, a notice of appeal specifying the reasons for the appeal. The Land Use Planning and Zoning Department, or other officer whose decision is in question, shall promptly transmit to the Board of Adjustment all the papers constituting the record concerning the matter appealed.

C. **Hearing Appeals and Applications for Variances and Special Exception Permits.** (s. 59.694(6), Wis. Stats.)

(1) The Board of Adjustment shall fix a reasonable time for a hearing on the appeal or application. The Board of Adjustment shall give public notice thereof by publishing a Class 2 notice under Chapter 985, Wis. Stats, specifying the date, time, and place of the hearing and the matters to come before the Board of Adjustment. **Notice shall be mailed to the parties in interest. Written notice shall be given to the appropriate office of the Department at least ten days prior to hearings on proposed shoreland variances, special exceptions (conditional uses), and appeals for map or text interpretations.**

(2) A decision regarding the appeal or application shall be made as soon as practical. **Copies of all decisions on shoreland variances, special exceptions (conditional uses), and appeals for map or text interpretations shall be submitted to the appropriate office of the Department within ten days after they are granted or denied.**

(3) The final disposition of an appeal or application to the Board of Adjustment shall be in the form of a written resolution or order signed by the chairman and secretary of the Board of Adjustment. Such resolution shall state the specific facts which are the basis of the Board of Adjustment determination and shall either affirm, reverse, vary, or modify the order, requirement, decision, or determination appealed, in whole or in part, dismiss the appeal for lack of jurisdiction or prosecution or grant the application.

(4) At the public hearing, any party may appear in person or by agent or by attorney.

338-67. Reserved

ARTICLE 14.0

Amendments

338-68. Changes and Amendments. The County Board may, from time to time, alter, supplement, or change the regulations contained in this chapter in accordance with the requirements of s. 59.69(5)(e), Wis. Stats, Ch. NR 115, Wis. Adm. Code and this chapter where applicable.

A. Amendments. Amendments to this chapter may be made on petition of any interested party as provided in s. 59.69(5), Wis. Stats.

B. Shoreland Wetland map amendments. Every petition for a shoreland-wetland map amendment filed with the county clerk shall be referred to the Land Use Planning and Zoning Committee. A copy of each petition shall be provided to the appropriate office of the Department within five days of the filing of the petition with the county clerk. Written notice of the public hearing to be held on a proposed amendment shall be provided to the appropriate office of the Department at least ten days prior to the hearing.

(1) A copy of the County Board's decision on each proposed amendment shall be forwarded to the appropriate office of the Department within ten days after the decision is issued.

338-69. Reserved

ARTICLE 15.0

Enforcement

338-70. Investigation of Alleged Violations.

Any violation of the provisions of this chapter shall be deemed unlawful. When necessary, to determine compliance with this chapter, the Land Use Planning and Zoning Department shall investigate alleged violations. After confirmation that a violation exists, the Land Use Planning and Zoning Department shall pursue compliance of the violation.

338-71. Violations, Penalties, and Citations.

A. Any violation of the provisions of this chapter by or under the direction of the landowner shall be brought into compliance upon notification by the Land Use Planning and Zoning Department or the Land Use Planning and Zoning Committee or the County Corporation Counsel.

B. The County Corporation Counsel shall have the authority to use all legal remedies necessary to pursue compliance with the provisions of this chapter. After consultation with the Land Use Planning and Zoning Department and/or the Land Use Planning and Zoning Committee, the Corporation Counsel shall determine which legal remedy or legal remedies are in order to pursue compliance with the provisions of this chapter.

C. Any landowner who violates or refuses to comply with any of the provisions of this chapter shall be subject to a forfeiture of not less than \$50 nor more than \$5,000 per offense, together with the taxable costs of action. Each day that the violation exists shall constitute a separate offense.

D. In addition to the Corporation Counsel having the authority to pursue compliance per Subsection B above, the designated staff of the Land Use Planning and Zoning Department shall have the authority to and may prepare, sign, and issue citations in order to commence action to achieve compliance with the provisions of this chapter.

338-72. Stop-work orders.

A. No land use permit obtained. When the Land Use Planning and Zoning Department is notified or becomes aware of any activity in violation of the provisions of this chapter by or under the direction of the landowner that requires issuance of a land use permit pursuant to this chapter, and such a permit has not been obtained, the Land Use Planning and Zoning Department may issue a stop-work order requiring any such activity to be immediately stopped and enjoined.

B. Land use permit obtained. When the Land Use Planning and Zoning Department is notified or becomes aware of any activity in violation of the provisions of this chapter by or under the direction of the landowner for which a land use permit was issued and the actual activity deviates from that land use permit, the Land Use Planning and Zoning Department may issue a stop-work order requiring the activity to be immediately stopped and enjoined.

C. The stop-work order shall be mailed to the subject landowner's property tax bill mailing address or the mailing address as stated on the land use permit application and/or to any person signing the land use permit application.

D. The stop-work order card issued and posted by the Land Use Planning and Zoning Department shall be posted at the subject site in plain view from a non-trespass location off the subject property. A stop-work order card shall remain posted until compliance of the violation occurs.

E. An action filed pursuant to the Board of Adjustment or to any court shall stop work during and until the final outcome of the action has been reached or until so ordered by a Court of appropriate jurisdiction.

338-73. Injunctions.

Every violation of this chapter is a public nuisance, and the creation thereof may be enjoined and the maintenance thereof abated pursuant to § 59.69(11), Wis. Stats.

338-74. Emergency Conditions. Whenever the Land Use Planning and Zoning Department finds that an emergency exists such as sudden, unexpected occurrences, or combinations thereof, unforeseen conditions or circumstances at the time beyond a landowner's control, adverse weather conditions, meeting a timetable which requires immediate action to protect the public health, safety, and welfare, the Land Use Planning and Zoning Department may, without notice or hearing, issue an order citing the existence of such emergency and may require that such action be taken as may be deemed necessary to meet the emergency. The Land Use Planning and Zoning Department shall notify the Chairperson of the Land Use Planning and Zoning Committee within 24 hours of such situations. Notwithstanding any other provisions of this chapter, such order shall become effective immediately. Any person to whom such order is directed, shall comply therewith immediately. Appeals or challenges to emergency orders may be brought to the Board of Adjustment after emergency conditions have ceased.

338-75. Reserved

ARTICLE 16.0

Fees

338-76. Fees.

A. The following fees shall be paid to Green Lake County at the Land Use Planning and Zoning Department at the time of application for each service requested as listed below to defray the cost of administration, investigation, advertising, and processing. Land use permit fee is based on construction value of project:

(1) Fee.

Value of Project	Fee
\$0 to \$999	\$50
\$1,000 to \$99,999	\$150
\$100,000 to \$199,999	\$300
\$200,000 to \$299,999	\$400
\$300,000 to \$399,999	\$500
\$400,000 to \$499,999	\$600
\$500,000 to \$599,999	\$700
\$600,000 to \$699,999	\$800
\$700,000 to \$799,999	\$900
\$800,000 to \$899,999	\$1,000
\$900,000 or more	\$1,250

(2) Permit renewals are the same as the original fee.

(3) After-the-fact permit is double the above stated fee.

(4) Permit fees may be waived in cases where the Land Use Planning & Zoning Department determines the project(s) to be funded or conducted by Federal, State, or Local governmental bodies.

B. All public hearing items such as a variance, rezone, appeal, conditional use permit, ordinance amendment, planned unit development, or special exception permit: \$375.

C. All public hearing items listed above, postponed at the request of the applicant prior to public hearing: \$250.

338-77. Reserved

ARTICLE 17.0

Definitions

338-78. Definitions. For the purpose of administering and enforcing this chapter, the terms or words used herein shall be interpreted as follows: Words used in the present tense include the future; words in the singular number include the plural number; and words in the plural number include the singular number. The word "shall" is mandatory, not permissive. All distances, unless otherwise specified, shall be measured horizontally.

A. The following terms or words used in this chapter mean:

(1) **Access and viewing corridor:** means a strip of vegetated land that allows safe pedestrian access to the shore through the vegetative buffer zone.

(2) **Boathouse:** means a permanent structure used for the storage of watercraft and associated materials and includes all structures which are totally enclosed, have roofs or walls, or any combination of these structural parts.

(3) **Building envelope:** means the three-dimensional space within which a structure is built.

(4) **County zoning agency:** means that committee or commission created or designated by the County Board under s. 59.69(2)(a), Wis. Stats, to act in all matters pertaining to county planning and zoning. In Green Lake County, this body shall be known as the Land Use Planning and Zoning Committee.

(5) **Department:** means the Department of Natural Resources.

(6) **Deer Stand:** means open or enclosed platforms used by hunters. The platforms are secured to trees (or free standing) in order to elevate the hunter and give him (or her) a better vantage point.

(7) **Development:** means any man-made change to improved or unimproved real estate, including but not limited to, the construction of buildings, structures, or accessory structures; the construction of additions or substantial alterations to buildings, structures, or accessory structures; the placement of buildings or structures; mining, dredging, filling, grading, paving, excavation, or drilling operations; and the storage, deposition, or extraction of materials.

(8) **Drainage System:** means one or more artificial ditches, tile drains, or similar devices which collect surface runoff or groundwater and convey it to a point of discharge.

(9) **Existing development pattern:** means that principal structures exist within 250 feet of a proposed principal structure in both directions along the shoreline.

(10) **Floodplain:** means the land which has been or may be hereafter covered by flood water during the regional flood. The floodplain includes the floodway and the flood fringe as those terms are defined in Chapter NR 116, Wis. Adm. Code.

(11) **Footprint:** means the land covered by a structure at ground level measured on a horizontal plane. The footprint of a structure includes the horizontal plane bounded by the furthest exterior wall and eave, if present, projected to natural grade. For structures without walls (decks, stairways, patios, carports) having a single-horizontal plane, the footprint is bounded by the furthest portion of the structure projected to natural grade.

Note - For the purposes of replacing or reconstructing a nonconforming building with walls, the footprint shall not be expanded by enclosing the area that is located within the horizontal plane from the exterior wall to the eaves projected to natural grade. This constitutes a lateral expansion under NR 115 and would need to follow NR 115.05 (1)(g)5.

(12) **Generally accepted forestry management practices:** means forestry management practices that promote sound management of a forest. Generally accepted forestry management practices include those practices contained in the most recent version of the Department publication known as Wisconsin Forest Management Guidelines and identified as PUB FR-226.

(13) **Hunting Blind:** a hunting blind (or hide) is an easily portable, cover device for hunters, designed to reduce the chance of detection. Not including deer stands.

(14) **Impervious surface:** means an area that releases as runoff all or a majority of the precipitation that falls on it. "Impervious surface" excludes frozen soil but includes rooftops, sidewalks, driveways, parking lots, and streets unless specifically designed, constructed, and maintained to be pervious. Roadways as defined in s.340-01(54), Wis. Stats., or sidewalks as defined in s.340.01(58), Wis. Stats., are not considered impervious surfaces.

(15) **Lot:** means an area of land that is part of a recorded subdivision plat, certified survey map, or other document using the platting process, that is identified by an assigned number or letter.

(16) **Lot or Parcel Area:** means the total square footage lying within the peripheral boundaries of a recorded lot or parcel boundary description, including the land over which easements have been granted. The area of a lot or parcel does not include the area of any land below the ordinary high water mark of navigable waters.

(17) **Lot or Parcel of Record:** means an area of land, the description of which is properly recorded with the County Register of Deeds, which at the time of its recordation complied with all applicable laws, ordinances, and regulations. The act of recording is the time at which a lot or parcel is created.

(18) **Lot or Parcel, Substandard:** means a legally-created lot or parcel that met minimum area and minimum average width requirements when created, but does not meet current lot size requirements for a new lot or parcel.

(19) **Mitigation:** means balancing measures that are designed, implemented, and function to restore natural functions and values that are otherwise lost through development and human activities.

(20) **Navigable waters:** means Lake Superior, Lake Michigan, all natural inland lakes within Wisconsin and all streams, ponds, sloughs, flowages and other waters within the territorial limits of this state, including the Wisconsin portion of boundary waters, which are navigable under the laws of this state. Under s. 281.31(2)(d), Wis. Stats, notwithstanding any other provision of law or administrative rule promulgated thereunder, shoreland ordinances required under s. 59.692, Wis. Stats and Ch. NR 115, Wis. Adm. Code, do not apply to lands adjacent to:

(1) Farm drainage ditches where such lands are not adjacent to a natural navigable stream or river and such lands were not navigable streams before ditching; and

(2) Artificially constructed drainage ditches, ponds, or stormwater retention basins that are not hydrologically connected to a natural navigable water body.

(21) Ordinary high water mark: means the point on the bank or shore up to which the presence and action of surface water is so continuous as to leave a distinctive mark such as by erosion, destruction, or prevention of terrestrial vegetation, predominance of aquatic vegetation, or other easily recognized characteristics.

(22) Parcel: means an area of contiguous land having a boundary description duly recorded in the Register of Deeds office that identifies the boundaries of that specific parcel.

(23) Regional Flood: means a flood determined to be representative of large floods known to have generally occurred in Wisconsin and which may be expected to occur on a particular stream because of like physical characteristics, once in every 100 years.

(24) Routine maintenance of vegetation: means normally accepted horticultural practices that do not result in the loss of any layer of existing vegetation and do not require earth disturbance.

(25) Shoreland: means lands within the following distances from the ordinary high water mark of navigable waters: 1,000 feet from a lake, pond, or flowage; and 300 feet from a river or stream or to the landward side of the floodplain, whichever distance is greater.

(26) Shoreland setback: also known as the "Shoreland setback area" in s. 59.692(1)(bn) means an area in a shoreland that is within a certain distance of the ordinary high water mark in which the construction or placement of structures has been limited or prohibited under an ordinance enacted under section 59.692, Wis. Stats.

(27) Shoreland-wetland district: means a zoning district, created as a part of a county zoning ordinance, comprised of shorelands that are designated as wetlands on the Wisconsin wetland inventory maps prepared by the Department.

(28) Special exception (conditional use): means a use which is permitted by this chapter provided that certain conditions specified in this chapter are met and that a permit is granted by the Board of Adjustment or, where appropriate, the Land Use Planning and Zoning Committee or County Board.

(29) Structure: means a principal structure or any accessory structure including a garage, shed, boathouse, sidewalk, walkway, patio, deck, retaining wall, porch, or fire pit.

(30) Structure, Accessory: means a subordinate structure on the same property as the principal structure which is devoted to a use incidental to the principal use of the property. Accessory structures include, but are not limited to, detached garages, sheds, barns, gazebos, patios, decks, swimming pools, hot tubs, fences, retaining walls, driveways, parking lots, sidewalks, detached stairways, and lifts.

(31) Unnecessary hardship: means that circumstance where special conditions, which were not self-created, affect a particular property and make strict conformity with restrictions governing area, setbacks, frontage, height or density unnecessarily burdensome or unreasonable in light of the purposes of this chapter.

(32) Variance: means an authorization granted by the Board of Adjustment to construct, alter, or use a building or structure in a manner that deviates from the dimensional standards of this chapter.

(33) Wetlands: means those areas where water is at, near, or above the land surface long enough to be capable of supporting aquatic or hydrophytic vegetation and which have soils indicative of wet conditions.

Appendix A

Shoreland Zone Determinations		
Lakes, Ponds and Flowages	Navigability	Extent of Shoreland
Natural lake or pond with a defined bed and bank that is navigable-in-fact (including bodies of water called "sloughs" that are actually separate lakes or ponds)	Navigable and public	1000 feet from OHWM
Glacial pothole lake that is navigable-in-fact	Navigable and public	1000 feet from OHWM
Man-made agricultural pond that is navigable-in-fact and not connected to navigable waters*	Non-navigable and private	None
Man-made non-agricultural pond that is navigable-in-fact and connected to waterway that is navigable-in-fact	Navigable and public	1000 feet from OHWM
Man-made non-agricultural pond that is navigable-in-fact and constructed prior to 1963 revision of s. 30.19, Wis. Stats., with (a) no connection or (b) a non-navigable connection to waterway that is navigable-in-fact	Non-navigable and private*	None
Man-made non-agricultural pond that is navigable-in-fact and within 500 feet of the OHWM of a navigable waterway and made public as a condition of a Wis-DNR Chapter 30 permit.	Navigable and public	1000 feet from OHWM
Man-made non-agricultural pond that is navigable-in-fact, more than 500 feet from OHWM of waterway that is navigable-in-fact and is not connected to waterway	Non-navigable and private*	None
Flowage that is navigable-in-fact & created by a dam on a navigable waterway	Navigable and public	1000 feet from OHWM or floodplain
Flowage that is navigable-in-fact, created by a dam on a non-navigable waterway and authorized by s. 30.19, Wis. Stats.	Navigable and public	1000 feet from OHWM or floodplain
Flowage that is navigable-in-fact and created by a dam on a non-navigable waterway, but not authorized by s. 30.19, Wis. Stats.	Non-navigable and private*	None
Inner harbors, turning basins, waterways, slips, and canals created by a municipality under s. 30.10, Wis. Stats., on a navigable lake, pond, or flowage	Navigable and public	1000 feet from OHWM or floodplain
Lake, pond, or flowage that is navigable-in-fact and enclosed pursuant to s. 30.196, Wis. Stats.	Navigable and public	1000 feet from OHWM or floodplain

Shoreland Zone Determinations		
Rivers and Streams	Navigability	Extent of Shoreland
Natural stream with a defined bed and bank that is navigable-in-fact	Navigable and public	300 feet from OHWM or floodplain
Non-navigable stream	Non-navigable and private	None
Agricultural drainage ditch that is navigable-in-fact and has navigable stream history	Navigable and public	300 feet from OHWM or floodplain
Agricultural drainage ditch that is navigable-in-fact, no stream history, and adjacent shoreland is maintained in non-structural agricultural uses	Non-navigable and private*	None
Non-agricultural drainage ditch or channel that is navigable-in-fact, constructed since the 1963 revision of s. 30.19, Wis. Stats., and ultimately connected to a navigable lake, pond, or flowage	Navigable and public	300 feet from OHWM or floodplain
Slough that is navigable-in-fact on a navigable stream	Navigable and public	300 feet from OHWM or floodplain
Inner harbors, turning basins, waterways, slips and canals created by a municipality under s. 30.10, Wis. Stats., on a navigable stream	Navigable and public	300 feet from OHWM or floodplain
Non-agricultural drainage ditch or channel that is navigable-in-fact, constructed since the 1963 revision of s. 30.19, Wis. Stats., and ultimately connected to a navigable stream	Navigable and public	300 feet from OHWM or floodplain
Stream that is navigable-in-fact and enclosed pursuant to s. 30.196, Wis. Stats.	Navigable and public	300 feet from OHWM or floodplain

ORDINANCE NO. 21-2016

Amending Chapter 228, Article I, Smoking and Tobacco Products

The County Board of Supervisors of Green Lake County, Green Lake Wisconsin, duly assembled at its regular meeting begun on the 20th day of September, 2016, does ordain as follows:

Chapter 228, Article I, is repealed and recreated as follows:

Chapter 228. Smoking and Tobacco Products

Article I. Smoking on County Property

§ 228-1. Authority.

This article is adopted in consonance with § 101.123, Wis. Stats.

§ 228-2. Title.

This article shall be known as the "Green Lake County Clean Air Ordinance."

§ 228-3. Jurisdiction.

This article shall regulate the use of smoking materials on all property owned, leased or otherwise operated by Green Lake County government or agencies and businesses operating the same for said government.

§ 228-4. Words and phrases defined.

As used in this article, the following terms shall have the meanings indicated:

ELECTRONIC DELIVERY DEVICE

Any product containing or delivering nicotine or any other substance intended for human consumption that may be used by a person to simulate smoking through inhalation of vapor or aerosol from the product. This includes any such device whether manufactured, distributed, marketed, or sold as an e-cigarette, e-cigar, e-pipe, e-hookah, or vape pen, or under any other product name or descriptor.

SMOKING

Carrying To smoke or carry a lighted cigar, cigarette, pipe or any other lighted smoking equipment or tobacco related products in any form. Smoking also includes the use of an electronic delivery device which creates an aerosol or vapor in any manner or in any form, or the use of any oral smoking device.

USE TOBACCO PRODUCT

To consume by means other than smoking including, but not limited to, the chewing, spitting, swallowing, snorting, inhaling or ingesting of any tobacco product.

§ 228-5. Prohibited practices; exceptions.

A. No person shall smoke or use tobacco products in any building or on any grounds owned, leased or otherwise operated by or on behalf of Green Lake County at any time.

B. Exceptions to this policy include the following:

- (1) Green Lake County owned parks.
- (2) Green Lake Highway grounds, only for the duration of the annual Green Lake County Fair.

§ 228-6. Violations and penalties.

Any person who shall violate any restriction under § 228-5 shall forfeit \$20 for each violation. Any person who shall violate any restriction under § 228-5 a second time, shall forfeit \$40.00.

~~A. If the \$20 prescribed above is not paid within 10 days after the citation was issued, and the citation is not contested, the forfeiture shall increase to \$40.~~

~~B. If the \$40 is not paid within 20 days of the citation, collection action for the forfeiture will be commenced and an additional administrative fee of \$25 shall be added to the forfeiture amount, bringing the total due to \$65.~~

§ 228-7. Enforcement.

A. The Green Lake County Sheriff's Office shall enforce the provisions herein.

~~B. The Sheriff shall develop a citation for use in enforcing violations described in § 228-5. The citation shall provide that payment of the forfeiture shall be mailed or delivered to the Green Lake County Sheriff's Office and shall not be filed with any court. The amount of the forfeiture for such violation shall be paid in cash, money order, or bank check and shall be made payable to Green Lake County. If the defendant informs the Sheriff's Office that he or she wished to contest the citation, the citation shall be dismissed, and a complaint shall be forwarded to the District Attorney, who, upon receipt of the complaint, may institute appropriate legal proceedings against the alleged offender. This article may be enforced by citation, as permitted by s.15-1 of the Green Lake County Code of Ordinances, or through the issuance of a summons and complaint.~~

C. The Green Lake County Corporation Counsel and District Attorney are authorized to bring an action to enforce the provisions of this article.

BE IT FURTHER ORDAINED, that this ordinance shall become effective upon passage and publication.

Property & Insurance Committee Recommends Approval.

Passed and Adopted this 20th day of September, 2016

Roll Call on Ordinance 21-2016

Aye 15, Nay 0, Absent 3, Abstain 1

Submitted by Property & Insurance Committee: /s/ Vicki Bernhagen, Chair; /s/ Patti Garro, Vice-Chair; /s/ Robert Lyon; /s/ Richard Trochinski; Submitted by Health & Human Services Board: /s/ Joe Gonyo, Chair; /s/ Nick Toney, Vice-Chair; /s/ Harley Reabe; /s/ John Gende; /s/ Nancy Hoffman; /s/ Richard Trochinski

GREEN LAKE COUNTY

BOARD PROCEEDINGS REGULAR SESSION

October 18, 2016

The Green Lake County Board of Supervisors met in regular session, Tuesday, October 18, 2016, at 6:10 PM in the County Board Room, Green Lake, Wisconsin.

The Board was called to order by Harley Reabe, Chairman. Present – 18, Absent – 1 (Nick Toney – District 13)

<u>Supervisor</u>	<u>Supervisor Districts</u>
Larry Jenkins	1
Vicki Bernhagen	2
Rich Slate	3
Paul Schwandt	4
Peter Wallace	5
Joy Waterbury	6
Michael Starshak	7
Patti Garro	8
David Richter	9
Sue Wendt	10
Harley Reabe	11
Robert Schweder	12
Dennis Mulder	14
Katie Mehn	15
Joe Gonyo	16
Joanne Guden	17
Richard Trochinski	18
Robert Lyon	19

READING OF THE CALL

1. The Green Lake County Board of Supervisors will convene at the Courthouse at the Government Center in the City of Green Lake, Wisconsin on Tuesday the 18th day of October, 2016 at 6:00 PM for the regular meeting of the Board. Monthly business to be transacted includes:

CALL TO ORDER
ROLL CALL
READING OF THE CALL
PLEDGE OF ALLEGIANCE

MINUTES OF 09/20/16

ANNOUNCEMENTS

PUBLIC COMMENT (3 MIN LIMIT)

CORRESPONDENCE

RECOMMENDATION AND APPROVAL OF COUNTY ADMINISTRATOR CANDIDATE

PRESENTATION OF PLAQUE TO LYLE PLAGENZ FOR HIGHWAY SAFETY TRAFFIC COMMISSION

APPEARANCES

DEPARTMENT REPORTS

- Wisconsin County Association Reports
- Kim Zills – 2016 County Fair

RESOLUTIONS

- Resolution 24-2016 Relating to Adoption of Green Lake County Performance Management Policy and base wage increase for 2017
- Resolution 30-2016 Relating to Green Lake County Plan of Library Service, 2017-2021
- Resolution 31-2016 Relating to Support of Increased Funding in the Children and Family Aids Allocation
- Resolution 32-2016 Relating to Designating of October 23-29, 2016 as Medicolegal Death Investigators Week in Green Lake County

ORDINANCES

- Ordinance 22-2016 Relating to Rezone in Town of Brooklyn: Keith Meyer
- Ordinance 23-2016 Amending Chapter 350, Articles III, V, and XII

COMMITTEE APPOINTMENTS

DEPARTMENTS TO REPORT ON November 15, 2016

FUTURE AGENDA ITEMS FOR ACTION & DISCUSSION

OTHER MATTERS AUTHORIZED BY LAW

AND SUCH OTHER BUSINESS AS MAY PROPERLY COME BEFORE THE BOARD OF SUPERVISORS.

ADJOURN

The several committees of the Board may also meet for the purpose of discussing or acting upon matters, which are the subject matter of the meeting of the County Board of Supervisors.

Given under my hand and official seal at the Government Center in the City of Green Lake, Wisconsin this 10th day of October, 2016.

Margaret R. Bostelmann

Green Lake County Clerk

PLEDGE OF ALLEGIANCE

2. The Pledge of Allegiance to the Flag was recited.

MINUTES OF 09/20/2016

3. **Motion/second (Garro/Schweder)** to approve the minutes of September 20, 2016 as presented. All Ayes. Motion carried.

ANNOUNCEMENTS

4. The next County Board meeting will take place on November 15, 2016 at 6:00 PM. The annual budget public hearing will take place at 6:30 PM.

PUBLIC COMMENTS (3 Minute Limit)

5. None

CORRESPONDENCE

6. None

RECOMMENDATION AND APPROVAL OF COUNTY ADMINISTRATOR CANDIDATE

7. Chairman Reabe introduced Catherine Schmidt as the candidate for County Administrator. Ms. Schmidt gave a brief introduction of herself and her background.

8. **Motion/second (Schwandt/Richter)** to approve the recommendation of the Administrative Committee to hire Catherine Schmidt as the County Administrator. Roll call vote – Ayes - 17, Nays – 1 (Slate), Absent – 1 (Toney), Abstain - 0. Motion carried.

9. Chairman Reabe thanked Public Administration Associates, LLC, in particular Steve Hintz and Kevin Brunner, for their assistance in hiring a County Administrator.

PRESENTATION OF PLAQUE TO LYLE PLAGENZ FOR HIGHWAY SAFETY TRAFFIC COMMISSION

10. Chairman Reabe called forward three former County Board Chairmen; Orrin Helmer, Dan Priske, and Jack Meyers to assist in congratulating Lyle Plagenz for 45 years of service to the Highway Safety Traffic Commission. Rick Olig from the

Wisconsin Department of Transportation presented Plagenz with a plaque. Plagenz thanked the Board and recalled his many years of service and the changes he has seen over those years.

APPEARANCES

11. None

DEPARTMENT REPORTS

12. Chairman Reabe gave a report on the sessions he attended at the Wisconsin Counties Association conference in September. He encouraged all supervisors to attend the conference next year in Wisconsin Dells.

13. Kim Zills, UWEX Program Specialist, gave a presentation on the 2016 Green Lake County Fair. She summarized the programs, exhibits, and events held along with the financial aspects of the fair. Zills thanked all of the volunteers involved as well as the Highway Department for vacating the grounds for the duration of the fair. Zills also pointed out the positive influence the fair has on youth development and leadership skills through our 4H programs.

RESOLUTIONS

14. Resolution No. 24-2016 Relating to Adoption of Green Lake County Performance Management Policy and Base Wage Increase for 2017. **Motion/second (Gonyo/Wendt)** to adopt Resolution No. 24-2016. Discussion held. Administrative Coordinator Bostelmann explained the resolution. Roll call vote on motion to adopt – Ayes – 17, Nays – 1 (Starshak), Absent – 1 (Toney), Abstain – 0. Motion carried. Resolution No. 24-2016 passed as adopted.

15. Resolution No. 30-2016 Relating to Green Lake County Plan of Library Service, 2017-2021. **Motion/second (Richter/Guden)** to adopt Resolution No. 30-2016. Roll call vote on motion to adopt – Ayes – 18, Nays – 0, Absent – 1 (Toney), Abstain – 0. Motion carried. Resolution No. 30-2016 passed as adopted.

16. Resolution No. 31-2016 Relating to Support of Increased Funding in the Children and Family Aids Allocation. **Motion/second (Garro/Trochinski)** to adopt Resolution No. 31-2016. Roll call vote on motion to adopt – Ayes – 18, Nays – 0, Absent – 1 (Toney), Abstain – 0. Motion carried. Resolution No. 31-2016 passed as adopted.

17. Resolution No. 32-2016 Relating to Designating of October 23-29, 2016 as Medicolegal Death Investigators Week in Green Lake County. **Motion/second (Wendt/Wallace)** to adopt Resolution No. 32-2016. Discussion held. Roll call vote on motion to adopt – Ayes – 13, Nays – 5 (Slate, Schwandt, Waterbury, Starshak, Mulder), Absent – 1 (Toney), Abstain – 0. Motion carried. Resolution No. 32-2016 passed as adopted.

ORDINANCES

18. Ordinance 22-2016 Relating to Rezone in the Town of Brooklyn: Keith Meyer. **Motion/second (Slate/Starshak)** to enact Ordinance 22-2016. Supervisor Starshak explained the ordinance. Roll Call vote on Motion to enact – Ayes - 18, Nays – 0, Absent – 1 (Toney), Abstain – 0. Motion carried. Ordinance No. 22-2016 passed as enacted.

19. Ordinance 23-2016 Amending Chapter 350, Articles III, V, and XII. **Motion/second (Starshak/Wallace)** to enact Ordinance 23-2016. Supervisor Starshak explained the ordinance. Fees were discussed. Roll Call vote on Motion to enact – Ayes - 18, Nays – 0, Absent – 1 (Toney), Abstain – 0. Motion carried. Ordinance No. 23-2016 passed as enacted.

COMMITTEE APPOINTMENTS

20. Chairman Reabe appointed Melanie Simpkins and Colleen Pomplun to the Bike Ad Hoc Committee as recommended by the Highway Committee.

Motion/second (Garro/Starshak) to approve appointments. All ayes. Motion carried.

COMMITTEES TO REPORT ON November 15, 2016

21. Chairman Reabe stated that Paul Gunderson of Land Conservation and Matt Kirkman from Planning and Zoning will give reports in November.

OTHER MATTERS AUTHORIZED BY LAW

22. None

ADJOURN

23. **Motion/second (Wendt/Garro)** to adjourn at 6:56 PM. All Ayes. Motion carried.

Respectfully Submitted,
/s/ Liz Otto
Liz Otto
Assistant Clerk

RESOLUTION NUMBER 24- 2016

Relating to Adoption of Green Lake County Performance Management Policy and base wage increase for 2017

The County Board of Supervisors of Green Lake County, Green Lake, Wisconsin, duly assembled at its regular meeting begun on the 18th day of October 2016, does resolve as follows:

WHEREAS, Green Lake County Board of Supervisors has adopted a Compensation Structure and Salary Ranges for all non-

represented employees; and

WHEREAS, the Personnel Committee has consulted with RISE, Leadership to create, train and implement criteria for a Merit Pay system hereinafter, "The Green Lake County Performance Management: Criteria for Merit Pay Policy", which is attached hereto;

WHEREAS, the Personnel Committee has reviewed benchmarks for a base wage increase in 2017 and recommends an increase for non-represented employees in the merit section of the Compensation Structure of 3%;

WHEREAS, employees in the step section of the salary wage range will receive increases in accordance with the Compensation Structure.

NOW THEREFORE BE IT RESOLVED that the Green Lake County Board of Supervisors adopts the Green Lake County Performance Management; Criteria for Merit Pay Policy and base wage increase for those in the merit section of the wage range for 2017 of 3%.

BE IT FURTHER RESOLVED that base wage and merit pay increases will take effect on January 1, 2017.

BE IT FURTHER RESOLVED that the County Performance Management Policy be reviewed in 2017 by the County Administrator and Personnel Committee.

Fiscal Note: \$213,968.43

Personnel Committee Recommends Approval

Passed and Adopted this 18th day of October, 2016

Roll Call on Resolution 24-2016

Ayes 17, Nays 1, Absent 1, Abstain 0

Submitted by Personnel Committee: /s/ Joe Gonyo, Chair; /s/ Paul Schwandt, Vice Chair; /s/ Robert Lyon; /s/ Robert Schweder; /s/ Sue Wendt

RESOLUTION NO 30-2016
Relating to Green Lake County Plan of Library Service, 2017 - 2021

The County Board of Supervisors of Green Lake County, Green Lake, Wisconsin, Duly assembled at its regular meeting begun on the 18th day of October, 2016, does resolve as follows:

WHEREAS, the current plan for providing library service to residents of Green Lake County expires on December 31, 2016, and;

WHEREAS, the plan of libraries services for a county (Chapter 43.11(3)(c)) shall provide for library services to residents of those municipalities in the County not maintaining a public library, and;

WHEREAS, the plan of Library Services includes goals relating to having all libraries participate in the shared Winnefox Automated Library Services (WALS), and will continue upgrading equipment, software and connections to the participating libraries, and;

WHEREAS, every five years a Long Range Plan of Library Services is presented outlining the Statement of Principles and Library Service Priorities for the next five years.

NOW, THEREFORE, BE IT RESOLVED, that the attached Plan of Library Service for 2017 to 2021 be approved and the County Board Chairman and the County Clerk be authorized to sign same on behalf of the County.

FISCAL NOTE: as described by formula in the attached contract agreement.

2017 Actual Levy Contribution - \$280,950

Agriculture, Extension Education and Fair Committee and Finance Committee Recommends Approval

Passed and Adopted this 18th day of October, 2016

Roll Call on Resolution 30-2016

Aye 18, Nay 0, Absent 1, Abstain 0

Submitted by Agriculture, Extension Education and Fair Committee: /s/ Joanne Guden, Chair Agriculture, Extension Education and

Fair Committee; /s/ Robert Schweder; /s/ Patti Garro; /s/ Katie Mehn; /s/ David Richter; /s/ Harley Reabe, Chair Finance; /s/ Robert Lyon; /s/ Larry Jenkins; /s/ Dennis Mulder

RESOLUTION NUMBER 31-2016

RELATING TO SUPPORT OF INCREASED FUNDING IN THE CHILDREN AND FAMILY AIDS ALLOCATION

The County Board of Supervisors of Green Lake County, Green Lake, Wisconsin, duly assembled at its regular meeting begun on the 18th day of October, 2016 does resolve as follows:

WHEREAS, the Department of Children and Families provides funding to counties through the Children and Family Aids allocation for the provision of child abuse and neglect services, including prevention, investigation, treatment, and out-of-home placement costs; and

WHEREAS base funding for child welfare services has not increased since the Department of Children and Families was created in 2009; and **WHEREAS**, emerging and existing communicable diseases threaten health security, economies, and quality of life for all; and;

WHEREAS, over the past few years, the child welfare workload has increased in all counties across the state; and

WHEREAS, the number of child protective services (CPS) referrals has increased by 30 percent since 2007 – from 55,895 referrals in 2007 to 72,698 in 2014; and

WHEREAS, the number of children in out-of-home care has increased from 7,653 in 2011 to 8,258 in 2015; and

WHEREAS, the number of screened-in CPS reports has increased from 18,706 in 2011 to 20,384 in 2015; and

WHEREAS, the number of Children in Need of Protection and Services (CHIPS) petitions filed with the court has increased 12.5 percent from 2008 to 2015; and

WHEREAS, counties are struggling to recruit and retain child welfare workers; and

WHEREAS, , the stress of increasing caseloads is taking its toll on CPS workers, causing many experienced child welfare workers to leave the profession; and

WHEREAS, the leading cause of these increases is the use of heroin, opiates, and methamphetamines; and

WHEREAS, it is critical that counties have the resources necessary to ensure the safety of children in every corner of the state; and

WHEREAS, , counties are struggling to identify resources to increase child welfare staff, especially given the significant overmatch counties already put in the human services system.

NOW, THEREFORE, BE IT RESOLVED that the Green Lake County Board of Supervisors does hereby request that the state of Wisconsin, in its 2017-19 state biennial budget, increase funding to counties in the Children and Family Aids allocation to assist counties in serving the increasing number of children and families in the child welfare system; and

NOW, THEREFORE, BE IT FURTHER RESOLVED, that once passed, the County Clerk is directed to forward a copy of this resolution to ~~that a copy of this resolution be sent to~~ Governor Scott Walker, Department of Children and Families Secretary Eloise Anderson, Department of Administration Secretary Scott Neitzel, area legislators, and the Wisconsin Counties Association.

Health and Human Services Board Recommends Approval

Passed and Adopted this 18th day of October, 2016

Roll Call on Resolution 31-2016

Aye 18, Nay 0, Absent 1, Abstain 0

Submitted by Health & Human Services Board: /s/ Joe Gonyo, Chairman; /s/ Joy Waterbury; /s/ Richard Trochinski; /s/ Brian Floeter; /s/ Harley Reabe

RESOLUTION NO. 32 –2016
Relating to Designating of October 23-29, 2016 as Medicolegal Death Investigators Week in Green Lake County

The County Board of Supervisors of Green Lake County, Green Lake Wisconsin, duly assembled at its regular meeting begun on the 18th day of October, 2016, does resolve as follows:

WHEREAS, Wisconsin's coroner's and medical examiners provide medicolegal death investigations in each of our 72 counties; and,

WHEREAS, approximately 375 professionals currently serve our citizens as coroners, medical examiners, deputies, and death investigators; and,

WHEREAS, these dedicated public servants perform their duties for all citizens and guests of our state, day and night, 365 days per year; and,

WHEREAS, they work closely with the justice system and public health and safety agencies using the tools of forensic science and medicine; and,

WHEREAS, they work closely with families and friends of those who have died, offering compassion and understanding during a time of grief and loss; and

WHEREAS, they work to understand and explain the cause and circumstances of unexpected, unusual, and suspicious deaths for the benefit of our communities; and

WHEREAS, they are dedicated professionals performing a duty and service worthy of respect and recognition.

NOW, THEREFORE, BE IT RESOLVED, that the Green Lake County Board of Supervisors hereby supports designating the week of October 23-29, 2016 as Medicolegal Death Investigators Week in Green Lake County.

Judicial Law Enforcement and Emergency management Committee Recommends Approval

Passed and Adopted this 18th day of October, 2016

Roll Call on Resolution 32-2016

Aye 13, Nay 5, Absent 1, Abstain 0

Submitted by Judicial law Enforcement and Emergency Management Committee: /s/ Michael Starshak, Chairman; /s/ Larry Jenkins; /s/Sue Wendt

ORDINANCE NUMBER 22-2016
Relating to: Rezone in the Town of Brooklyn
Owner: Keith A. Meyer
Agent: Steven R. Sorenson, Esquire

The County Board of Supervisors of Green Lake County, Green Lake, Wisconsin, duly assembled at its regular meeting on the 18th day of October, 2016, does ordain as follows:

That Green Lake County Zoning Ordinance, Chapter 350 as amended, Article IV Zoning Districts (Official Map M-2 Ordinance No. 297-84) as relates to the Town of Brooklyn, be amended from A-1 Exclusive Agriculture to R-4 Rural Residential.

N6640 County Road PP, Parcel #004-00238-0300, Part of the SE¼ of Section 12, T16N, R13E, Town of Brooklyn, ±7.0 acres. To be determined by Certified Survey Map.

BE IT FURTHER ORDAINED that, in all other respects, said Zoning Ordinance, Chapter 350 as amended, Article IV Zoning Districts (Official Map M-2 Ordinance No. 297-84) be ratified.

Land Use Planning and Zoning Committee Recommends: X Approval Denial

Passed and Adopted this 18th day of October, 2016

Roll Call on Ordinance 22-2016

Ayes 18, Nays 0, Absent 1, Abstain 0

Submitted by Land Use Planning and Zoning Committee: /s/ Michael Starshak, Chairman; /s Peter Wallace; /s/ Harley Reabe; /s/ rich Slate; /s/ Robert Lyon

ORDINANCE NO. 23-2016
Amending Chapter 350, Articles III, V, and XII

The County Board of Supervisors of Green Lake County, Green Lake Wisconsin, duly assembled at its regular meeting begun on the 18th day of October, 2016, does ordain as follows:

NOW, THEREFORE, BE IT ORDAINED, that the Green Lake County Chapter 350, Articles III, V and XII be amended as follows:

(The text of the amendments follows this page)

BE IT FURTHER ORDAINED, that this ordinance shall become effective upon passage and publication.

ARTICLE III

General Provisions

§350-11. Findings; abatement of nuisances.

§350-12. Jurisdiction.

§350-13. Compliance required; number of buildings per lot; existing construction.

§350-14. Nonconforming uses, structures and lots.

§350-15. Accessory building structures.

§350-16. (Reserved)

§350-17. Dwelling design and construction.

§350-18. Area Regulations.

§350-19. Height regulations.

§350-20. Front, side and rear yard regulations.

- A. There shall be a side yard on each side of a structure hereafter erected, moved or structurally altered.
- B. Except as otherwise provided in this Section, every structure hereafter erected, moved or structurally altered shall provide the minimum side and rear yards as required by the following table for the district in which such building is, or is to be, located:

Each Side Yard District	Rear Yard (feet)	(feet)
Residential	12	25
Recreational	12	25
Agricultural	12	25
Conservancy	20	25
*Commercial	12	25
*Industrial	20	25

*Commercial and Industrial buildings are required to provide an additional setback 1.1 times their overall height.

- C. Except as otherwise provided in this Section, every structure hereafter erected, moved or structurally altered, shall be set back from the adjoining highway or highways as required by Article VI, Highway Setback Lines.
- D. Lots 85 feet in width and under shall have a side yard setback of 10 feet on both sides.
- E. Except as otherwise provided in this ordinance, No structure shall be erected or extended in a required yard, except the ordinary projections of sills, belt courses, cornices and ornamental features projecting not more than 12 inches.
- F. Reserved.

ARTICLE V

Nonbuilding Structures

§ 350-43. Signs.

§ 350-44. Mobile tower siting regulations

§350-45 through §350-47 (Reserved)

§350-44

The purpose of this section is to regulate by land use permit the siting and construction of any new mobile service support structure and facilities, Class 1 collocations (the substantial modification of an existing support structure and mobile service facilities), and Class 2 collocations (collocations that do not require the substantial modification of an existing support structure and mobile service facilities).

DEFINITIONS: All definitions contained in s. 66.0404(1) Wis. Stats. are hereby incorporated by reference.

A. Siting and construction of any new mobile service support structure and facilities and Class 1 collocations (substantial modifications to existing support structure and mobile support facilities)

(1) The siting and construction of any new mobile service support structure and facilities as well as for Class 1 collocations (substantial modifications to existing support structure and mobile support facilities) are conditional uses in the areas subject to the provisions of this ordinance (See ARTICLE VII. Conditional Use Permits). A land use permit is also required.

(2) A land use permit application must be completed by any applicant and submitted to the Land Use Planning & Zoning Department. The application must contain the following information:

(a) The name and business address of, and the contact individual for, the applicant.

(b) The location of the proposed or affected support structure.

(c) The location of the proposed mobile service facility.

(d) If the application is to substantially modify an existing support structure, a construction plan which describes the proposed modifications to the support structure and the equipment and network components, including antennas, transmitters, receivers, base stations, power supplies, cabling, and related equipment associated with the proposed modifications.

(e) If the application is to construct a new mobile service support structure, a construction plan which describes the proposed mobile service support structure and the equipment and network components, including antennas, transmitters, receivers, base stations, power supplies, cabling, and related equipment to be placed on or around the new mobile service support structure.

(f) If an application is to construct a new mobile service support structure, an explanation as to why the applicant chose the proposed location and why the applicant did not choose collocation, including a sworn statement from an individual who has responsibility over the placement of the mobile service support structure attesting that collocation within the applicant's search ring would not result in the same mobile service functionality, coverage, and capacity; is technically infeasible; or is economically burdensome to the mobile service provider.

(3) The Land Use Planning & Zoning Department will provide a permit application to any applicant, upon request.

(4) If an applicant submits an application for a land use permit to engage in an activity described in this section, which contains all of the information required under this ordinance, the Land Use Planning & Zoning Department shall consider the application complete. If the Land Use Planning & Zoning Department does not believe that the application is complete, the Land Use Planning & Zoning Department shall notify the applicant in writing within 10 days of receiving the application, that the application is not complete. The written notification shall specify in detail the required information that was incomplete. An applicant may resubmit an application as often as necessary until it is complete.

(5) Within 90 days of its receipt of a complete application, the Land Use Planning & Zoning Department shall complete all of the following or the applicant may consider

the application approved, except that the applicant and the Land Use Planning & Zoning Department may agree in writing to an extension of the 90 day period:

- (a) Review the application to determine whether it complies with all applicable ordinance standards.
- (b) Make a final decision whether to approve or disapprove the application.
- (c) Notify the applicant, in writing, of its final decision.
- (d) If the decision is to disapprove the application, include with the written notification substantial evidence which supports the decision.
- (6) The Land Use Planning & Zoning Department may disapprove an application if an applicant refuses to evaluate the feasibility of collocation within the applicant's search ring and provide the sworn statement described under paragraph (2)(f).
- (7) As required for all commercial structures (Section 350-20.B.), a setback 1.1 times the total height of the new mobile service support structure or any substantial modification (Class 1 collocation) shall be required.
- (8) If an applicant provides the Land Use Planning & Zoning Department with an engineering certification showing that a mobile service support structure, or an existing structure, is designed to collapse within a smaller area than the setback or fall zone area required in this ordinance, that zoning ordinance standards do not apply to such a structure unless the Land Use Planning & Zoning Department provides the applicant with substantial evidence that the engineering certification is flawed.
- (9) The fee for the land use permit is \$3000.

B. Class 2 Collocations

- (1) A land use permit is required for a Class 2 collocation. A Class 2 collocation is a permitted use in the areas subject to this chapter, but still requires the issuance of a land use permit.
- (2) A land use permit application must be completed by any applicant and submitted to the Land Use Planning & Zoning Department. The application must contain the following information:
 - (a) The name and business address of, and the contact individual for, the applicant.
 - (b) The location of the proposed or affected support structure.
 - (c) The location of the proposed mobile service facility.
- (3) The Land Use Planning & Zoning Department will provide a land use permit application to any applicant upon request.
- (4) A Class 2 collocation is subject to the same requirements for the issuance of a land use permit to which any other type of commercial development or land use development is subject.
- (5) If an applicant submits a land use permit application to the Land Use Planning & Zoning Department for a permit to engage in an activity described in this ordinance, which contains all of the information required under this ordinance, the Land Use Planning & Zoning Department shall consider the application complete. If any of the required information is not in the application, the Land Use Planning & Zoning Department shall notify the applicant in writing, within 5 days of receiving the

application, that the application is not complete. The written notification shall specify in detail the required information that was incomplete. An applicant may resubmit an application as often as necessary until it is complete.

(6) Within 45 days of its receipt of a complete application, the Land Use Planning & Zoning Department shall complete all of the following or the applicant may consider the application approved, except that the applicant and the Land Use Planning & Zoning Department may agree in writing to an extension of the 45 day period:

- a. Make a final decision whether to approve or disapprove the application.
- b. Notify the applicant, in writing, of its final decision.
- c. If the application is approved, issue the applicant the relevant permit.
- d. If the decision is to disapprove the application, include with the written notification substantial evidence which supports the decision.

7. The fee for the permit is \$500.

Article XII

Fee Schedule

§350-76. Fees [Amended 12-21-2004 by Ord. No. 822-04; 5-16-2006 by Ord. No. 861-06]

The following fees shall be paid to the Green Lake County Land Use Planning and Zoning Department at the time of application for each service requested as listed below to defray the cost of administration, investigation, advertising and processing:

A. Unless otherwise provided in this ordinance, the land use permit fee shall be based on cost of construction (labor included).

(1) Fee.

(continued)

Land Use Planning and Zoning Committee Recommends Approval

Passed and Adopted this 18th day of October, 2016

Roll Call on Ordinance 23-2016

Aye 18, Nay 0, Absent 1, Abstain 0

Submitted by Land Use Planning and Zoning Committee: /s/ Michael Starshak, Chair; /s/ Harley Reabe; /s/ Robert Lyon; /s/ Rich Slate; /s/ Peter Wallace

GREEN LAKE COUNTY

BOARD PROCEEDINGS REGULAR SESSION

November 15, 2016

The Green Lake County Board of Supervisors met in regular session, Tuesday, November 15, 2016, at 6:00 PM in the County Board Room, Green Lake, Wisconsin.

The Board was called to order by Harley Reabe, Chairman. Present – 18, Absent – 1 (Michael Starshak – District 7)

Supervisor

Larry Jenkins
Vicki Bernhagen
Rich Slate

Supervisor Districts

1
2
3

Paul Schwandt	4
Peter Wallace	5
Joy Waterbury	6
Patti Garro	8
David Richter	9
Sue Wendt	10
Harley Reabe	11
Robert Schweder	12
Nick Toney	13
Dennis Mulder	14
Katie Mehn	15
Joe Gonyo	16
Joanne Guden	17
Richard Trochinski	18
Robert Lyon	19

READING OF THE CALL

1. The Green Lake County Board of Supervisors will convene at the Courthouse at the Government Center in the City of Green Lake, Wisconsin on Tuesday the 15th day of November, 2016 at 6:00 PM for the regular meeting of the Board. Monthly business to be transacted includes:

CALL TO ORDER

ROLL CALL

READING OF THE CALL

PLEDGE OF ALLEGIANCE

MINUTES OF 10/18/16

ANNOUNCEMENTS

PUBLIC COMMENT (3 MIN LIMIT)

CORRESPONDENCE

APPEARANCES

- Brian Della – Public Financial Management

PUBLIC HEARING

- Recess for Public Hearing on 2017 Budget and 2016 Property Tax Levy at 6:30 PM. Regular business will resume at the conclusion of the Public Hearing.

DEPARTMENT REPORTS

- Land Conservation – Paul Gunderson, County Conservationist

RESOLUTIONS

- Resolution 33-2016 Relating to Resolution Providing for the Sale of Not to Exceed \$4,860,000 General Obligation Promissory Notes, Series 2017
- Resolution 34-2016 2017 Budget and 2016 Property Tax Levy
- Resolution 35-2016 Relating to Eliminating a Communications Officer Position, Eliminating a Communications Administrator Position, and creating two Sergeant of Communications Positions in the Sheriff's Office
- Resolution 36-2016 Relating to Support to Secure State Funding for Communicable Disease Control

ORDINANCES

- Ordinance 24-2016 Amend Ordinance 1042-2012 Personnel Policies and Procedures Manual; Sick Leave, Vacation Schedule, Health Insurance – Appendix K
- Ordinance 25-2016 Amend Ordinance 1042-2012 Appendix K-1 Public Safety Employee Health Benefit Coverage
- Ordinance 26-2016 Amending Chapter 148, Article I: Food Safety and Recreational Licensing Program

COMMITTEE APPOINTMENTS

DEPARTMENTS TO REPORT ON December 20, 2016

FUTURE AGENDA ITEMS FOR ACTION & DISCUSSION

OTHER MATTERS AUTHORIZED BY LAW

AND SUCH OTHER BUSINESS AS MAY PROPERLY COME BEFORE THE BOARD OF SUPERVISORS.

ADJOURN

The several committees of the Board may also meet for the purpose of discussing or acting upon matters, which are the subject matter of the meeting of the County Board of Supervisors.

Given under my hand and official seal at the Government Center in the City of Green Lake, Wisconsin this 9th day of November, 2016.

Margaret R. Bostelmann
Green Lake County Clerk

PLEDGE OF ALLEGIANCE

2. The Pledge of Allegiance to the Flag was recited.

MINUTES OF 10/18/2016

3. **Motion/second (Garro/Richter)** to approve the minutes of October 18, 2016 as presented. All Ayes. Motion carried.

ANNOUNCEMENTS

4. The next County Board meeting will take place on December 20, 2016 at 6:00 PM.

PUBLIC COMMENTS (3 Minute Limit)

5. None

CORRESPONDENCE

6. Clerk Bostelmann read a letter received from Governor Scott Walker in response to Resolution 31-2016 Relating to Support of Increased Funding in the Children and Family Aids Allocation. Walker stated that he appreciates the chance to hear from all communities across Wisconsin and will keep the request in mind.

APPEARANCES

7. Brian Della, Public Financial Management, spoke in regard to refinancing of existing debt for the Justice Center and the Emergency Communications System. He reminded the Board that the Justice Center is financed by sales tax only while the emergency system is financed by property tax levy. Della outlined the timeline for the proposed promissory notes.

RESOLUTIONS

8. Resolution No. 33-2016 Resolution Providing for the Sale of Not to Exceed \$4,860,000 General Obligation Promissory Notes, Series 2017. **Motion/second (Jenkins/Guden)** to adopt Resolution No. 33-2016. Roll call vote on motion to adopt – Ayes – 17, Nays – 1 (Wallace), Absent – 1 (Starshak), Abstain – 0. Motion carried. Resolution No. 33-2016 passed as adopted.

DEPARTMENT REPORTS

9. Paul Gunderson, County Conservationist, gave a report on the Land Conservation department. He gave details of recent activities and some of the new techniques being implemented for erosion control and other programs.

PUBLIC HEARING

10. **Motion/second (Wendt/Schweder)** at 6:30 PM to dissolve as a County Board of Supervisors and arise as a Committee of the Whole for the purpose of conducting a Public Hearing on the proposed 2017 budget. All ayes. Motion carried.

11. Finance Committee Chairman Harley Reabe conducted the Public Hearing. County Clerk Marge Bostelmann briefly summarized the 2017 Budget. Supervisor Waterbury presented a printout to the Board requesting a change in the budget to include continued support of the Supported Employment program through Fox River Industries. Supervisor Mulder also spoke on behalf of the Highway Committee requesting that \$25,000 be included for the Railroad Consortium.

12. **Motion/second (Schweder/Richter)** to dissolve at 6:47 PM as a Committee of the Whole and arise as a County Board of Supervisors for the purpose of continuing the meeting and that Harley Reabe be seated as County Board Chairman. All ayes. Motion carried.

RESOLUTIONS (continued)

13. Resolution No. 34-2016 2017 Budget and 2016 Property Tax Levy. **Motion/second (Richter/Schweder)** to adopt Resolution No. 34-2016. Discussion held. **Motion/second (Mulder/Richter)** to amend Resolution 34-2016 to include \$25,000 for the Railroad Consortium to be taken out of highway undesignated funds. Roll call on motion to amend – Ayes – 16, Nays – 2 (Slate, Schwandt), Absent – 1 (Starshak), Abstain – 0. Motion carried. **Motion/second (Guden/Wendt)** to amend Resolution 34-2016 to reinstate \$14,000 into the maintenance fund budget to fund the Supported Employment program. Funds will come from general undesignated fund. Roll call on motion to amend – Ayes – 17, Nays – 0, Absent – 1 (Starshak), Abstain – 1 (Trochinski). Motion carried. Roll call vote to adopt as amended – Ayes – 16, Nays – 2 (Slate, Schwandt), Absent – 1 (Starshak), Abstain – 0. Motion carried. Resolution No. 34-2016 passed as adopted.

14. Resolution No. 35-2016 Relating to Eliminating a Communications Officer Position, Eliminating a Communications Administrator Position and creating two Sergeant of Communications Positions in the Sheriff's Office. **Motion/second (Wendt/Toney)** to adopt Resolution No. 35-2016. Discussion held. Roll call vote on motion to adopt – Ayes – 17, Nays – 1 (Slate), Absent – 1 (Starshak), Abstain – 0. Motion carried. Resolution No. 35-2016 passed as adopted.

15. Resolution No. 36-2016 Relating to Support to Secure State Funding for Communicable Disease Control. **Motion/second (Toney/Garro)** to adopt Resolution No. 36-2016. Roll call vote on motion to adopt – Ayes – 18, Nays – 0, Absent – 1 (Starshak), Abstain – 0. Motion carried. Resolution No. 36-2016 passed as adopted.

ORDINANCES

16. Supervisor Toney was excused by Chairman Reabe at 6:55 PM. Supervisors present – 17, Absent – 2 (Starshak, Toney).

17. Ordinance 24-2016 Amend Ordinance 1042-2012 Personnel Policies and Procedures Manual; Sick Leave, Vacation Schedule, Health Insurance – Appendix K. **Motion/second (Wendt/Schweder)** to enact Ordinance 24-2016. Discussion held. Roll Call vote on Motion to enact – Ayes - 13, Nays – 2 (Slate, Schwandt), Absent – 2 (Starshak, Toney), Abstain – 2 (Bernhagen, Lyon). Motion carried. Ordinance No. 24-2016 passed as enacted.

18. Supervisor Toney returned to his seat at 7:00 PM. Supervisors present – 18, Absent – 1 (Starshak).

19. Ordinance 25-2016 Amend Ordinance 1042-2012 Appendix K-1 Public Safety Employee Health Benefit Coverage. **Motion/second (Schweder/Wendt)** to enact Ordinance 25-2016. Roll Call vote on Motion to enact – Ayes - 14, Nays – 3 (Slate, Waterbury, Gonyo), Absent – 1 (Starshak), Abstain – 1 (Garro). Motion carried. Ordinance No. 25-2016 passed as enacted.

20. Ordinance 26-2016 Amending Chapter 148, Article I: Food Safety and Recreational Licensing Program. **Motion/second (Trochinski/Waterbury)** to enact Ordinance 26-2016. Roll Call vote on Motion to enact – Ayes – 18, Nays – 0, Absent – 1 (Starshak), Abstain – 0. Motion carried. Ordinance No. 26-2016 passed as enacted.

COMMITTEE APPOINTMENTS

21. Chairman Reabe appointed Bob Schneider to the Land Information Council and Tom Reif to the Health and Human Services Board.

Motion/second (Schwandt/Toney) to approve appointments. All ayes. Motion carried.

COMMITTEES TO REPORT ON December 20, 2016

22. Chairman Reabe stated that Matt Kirkman from Planning and Zoning and Shelby Jensen of Economic Support/Child Support will give reports in December.

OTHER MATTERS AUTHORIZED BY LAW

23. Supervisor Slate asked that the policy requiring packets and minutes for committee meetings be accessible on the County website be reviewed.

ADJOURN

24. **Motion/second (Slate/Bernhagen)** to adjourn at 7:17 PM. All Ayes. Motion carried.

Respectfully Submitted,

/s/ Liz Otto

Liz Otto

Assistant Clerk

Resolution No. 33-2016 RESOLUTION PROVIDING FOR THE SALE OF NOT TO EXCEED \$4,860,000 GENERAL OBLIGATION PROMISSORY NOTES, SERIES 2017

The County Board of Supervisors of Green Lake County, Green Lake, Wisconsin, duly assembled at its annual meeting begun on the 15th day of November, 2016, does resolve as follows:

WHEREAS, the County Board of Supervisors of Green Lake County, Wisconsin (the "County") is presently in need of not to exceed \$4,860,000 for the public purpose of refunding obligations of the County, including interest on them, specifically, the 2018 and 2019 maturities of the County's General Obligation Promissory Notes, Series 2009A, dated May 12, 2009 (the "Refunding"); and

WHEREAS, it is desirable to borrow said funds through the issuance of general obligation promissory notes pursuant to Section 67.12(12), Wis. Stats.;

NOW, THEREFORE, BE IT RESOLVED that:

Section 1. Issuance of Notes. The County shall issue its General Obligation Promissory Notes, Series 2017 (the "Notes") in an amount not to exceed \$4,860,000 for the public purpose of paying the cost of the Refunding.

Section 2. Sale of Notes. The County Board of Supervisors hereby authorizes and directs that the Notes be offered for public sale. At a subsequent meeting, the County Board of Supervisors shall consider such bids for the Notes as may have been received and take action thereon.

Section 3. Notice of Sale. The County Clerk be and hereby is directed to cause notice of the sale of the Notes to be disseminated at such times and in such manner as the County Clerk may determine and to cause copies of a complete, official Notice of Sale and other pertinent data to be forwarded to interested bidders as the County Clerk may determine.

Section 4. Official Statement. The County Clerk shall cause an Official Statement concerning this issue to be prepared by the County's financial advisor, Public Financial Management, Inc. The appropriate County officials shall determine when the Official

Statement is final for purposes of Securities and Exchange Commission Rule 15c2-12 and shall certify said Statement, such certification to constitute full authorization of such Statement under this resolution.

Finance Committee Recommends Approval

Passed and Adopted this 15th day of November, 2016

Roll Call on Resolution 33-2016

Ayes 17, Nays 1, Absent 1, Abstain 0

Submitted by Finance Committee: /s/ Harley Reabe, Chairman; /s/ Larry Jenkins; /s/ Robert Lyon; /s/ Dennis Mulder; /s/ Joanne Guden

RESOLUTION NO. 34-2016
Relating to 2017 Budget and 2016 Property Tax Levy.

The County Board of Supervisors of Green Lake County, Green Lake, Wisconsin, duly assembled at its annual meeting begun on the 15th day of November, 2016, does resolve as follows:

WHEREAS, the several departments of Green Lake County Government have prepared estimates of revenues and expenditures for their respective departments for 2017 in coordination with their governing committees; and

WHEREAS, the Finance Committee of the County Board of Supervisors has reviewed each of these estimates in detail and made such adjustments as deemed necessary and appropriate.

NOW, THEREFORE, BE IT RESOLVED, that the attached budget for Green Lake County for 2017 be adopted; and

BE IT FURTHER RESOLVED, that a property tax of \$14,145,501 be apportioned among the sixteen (16) municipalities in accordance with ratios provided by the Wisconsin Department of Revenue

Finance Committee Recommends Approval

Passed and Adopted this 15th day of November, 2016

Roll Call on Resolution 34-2016

Ayes 16, Nays 2, Absent 1, Abstain 0

Submitted by Finance Committee: /s/ Harley Reabe, Chairman; /s/ Larry Jenkins; /s/ Robert Lyon; /s/ Dennis Mulder; /s/ Joanne Guden

Resolution Number 35-2016
Relating to Eliminating a Communications Officer Position, Eliminating a Communications Administrator Position and Creating two Sergeant of Communications Positions in the Sheriff's Office

The County Board of Supervisors of Green Lake County, Green Lake, Wisconsin, duly assembled at its regular meeting begun on the 15th day of November 2016 does resolve as follows:

WHEREAS, there are vacancies in the Communications Division of the Sheriff's Office, including the recent retirement of the Communications Administrator, and

WHEREAS, due to the administrative workload, the Communications Administrator did not work as a scheduled Communications Officer, and

WHEREAS, a review of the Communications Staffing structure was performed, and

WHEREAS, there is no supervisor on duty at night in that Division, and

WHEREAS, it was determined that there should be increased supervisory coverage in the Communications Center, and

WHEREAS, the administrative duties of the Communications Administrative position would be divided between two scheduled working Sergeants who would be available to work varying shifts on days, nights and week-ends.

NOW THEREFORE BE IT RESOLVED that the position of one full-time Communications Officer and one full-time Communications Administrator be eliminated and

BE IT FURTHER RESOLVED that two full-time Communications Sergeants positions of 2080 hours per year each be created, as of the passage of this resolution and

BE IT FURTHER RESOLVED that both of the Sergeants will perform Communications Officer duties on a regular basis and

BE IT FURTHER RESOLVED that the Administrative duties of the former Communications Administrator position be divided between the two Sergeants.

Fiscal Impact: Showing an annual decrease in Communications Staffing costs of \$11,968.40

Judicial and Law Enforcement Committee Recommends Approval

Passed and Adopted this 15th day of November, 2016

Roll Call on Resolution 35-2016

Aye 17, Nay 1, Absent 1, Abstain 0

Submitted by Judicial and Law Enforcement Committee: /s/ Michael Starshak, Chairman; /s/ Larry Jenkins; /s/ Sue Wendt; /s/ Peter Wallace

RESOLUTION NUMBER 36-2016

RELATING TO SUPPORT TO SECURE STATE FUNDING FOR COMMUNICABLE DISEASE CONTROL

The County Board of Supervisors of Green Lake County, Green Lake, Wisconsin, duly assembled at its regular meeting begun on the 15th day of November 2016 does resolve as follows:

WHEREAS, Green Lake County and Wisconsin as a whole, has no dedicated, stable federal and state funding sources for communicable disease control and prevention efforts and,

WHEREAS, a strong public health infrastructure is paramount to the health of all citizens, and;

WHEREAS, emerging and existing communicable diseases threaten health security, economies, and quality of life for all, and;

WHEREAS, communicable diseases such as Zika, Ebola, H1N1, measles, HIV and AIDS, tuberculosis, influenza, measles, syphilis, gonorrhea, rabies, hepatitis, polio, and pertussis, can threaten the lives and well-being of Wisconsin residents, and;

WHEREAS, local health department communicable disease programs protect residents by investigating and controlling communicable diseases, collecting data, educating the community about prevention and the importance of immunizations, and caring for those affected by these diseases, and;

WHEREAS, local health departments and the State of Wisconsin Communicable Disease Program have demonstrated commitment, competence and success in assuring the confidentiality of persons with reported communicable disease for decades, including cases of AIDS, and;

WHEREAS, communicable disease control is one of the ten essential functions of public health.

NOW, THEREFORE, BE IT RESOLVED that the Green Lake County Health Advisory, Health & Human Services and the full County Board of Supervisors, urges the state legislature to develop and enact bipartisan support for funding of comprehensive, sustainable, effective and evidence based communicable disease control and prevention for the public's health.

NOW, THEREFORE, BE IT FURTHER RESOLVED, that once passed, the County Clerk is directed to forward a copy of this resolution to members of the Joint Finance Committee, Governor Scott Walker, Wisconsin Legislators representing Green Lake County and the Wisconsin Counties Association

Health & Human Services Board Recommends Approval

Passed and Adopted this 15th day of November 2016

Roll Call on Resolution 36-2016

Aye 18, Nay 0, Absent 1, Abstain 0

Submitted by Health & Human Services Board: /s/ Joe Gonyo, Chairman; /s/ John Gende; /s/ Harley Reabe; /s/ Joy Waterbury; /s/ Nancy Hoffmann; /s/ Nick Toney; /s/ Brian Floeter; /s/ Richard Trochinski;

ORDINANCE NO. 24-2016

Amending Ordinance 1042 – 2012 Green Lake County Personnel Policies and Procedures Manual; Ill Benefits, Sick Leave, Vacation and Appendix K-1, Health Benefit Coverage

The County Board of Supervisors of Green Lake County, Green Lake Wisconsin, duly assembled at its regular meeting begun on the 15th day of November, 2016, does ordain as follows:

WHEREAS, it is necessary to have up-to-date policies and procedures for the orderly and efficient handling of personnel related matters throughout Green Lake County Departments and offices;

NOW, THEREFORE, BE IT ORDAINED, that the Green Lake County Personnel Policies and Procedures Manual shall be amended as follows:

Sick Leave

A. Allocation of Paid Sick Leave

Subject to applicable collective bargaining agreements, all full-time employees will be granted sick leave, with pay, at the rate of ~~six (6)~~ **nine (9) days** per calendar year.

B. Health Leave Bank

1. **Balance.** Subject to the limitations below, employees are able to place ~~three (3)~~ **nine (9)** unused sick days per year into a health leave bank, the total of which shall not exceed ~~thirty (30)~~ **one hundred (100)** days.

Vacation

Eligible employees shall receive vacation on their anniversary dates based on the following schedule:

Years of Continuous Service	Vacation Amount
After 6 months but less than 1 year	5 days
After 1 but less than 5	5 10 days
After 2 but less than 8	10 days
After 8 5 but less than 15 10	15 days
After 15 10	20 days

Eligible employees will be granted additional vacation on their anniversary date following January 1, 2017.

BE IT FURTHER ORDAINED, that this ordinance shall become effective on January 1, 2017.

Personnel Committee Recommends Approval
Passed and Adopted this 15th day of November, 2016
Roll Call on ordinance 24-2016

Aye 13, Nay 2, Absent 2, Abstain 2

Submitted by Personnel Committee: /s/ Paul Schwandt, vice-Chair; /s/ Robert Schweder; /s/ Sue Wendt

ORDINANCE NO. 25-2016

Amending Ordinance 1042 – 2012 Appendix K-1, Public Safety Employee Health Benefit Coverage

The County Board of Supervisors of Green Lake County, Green Lake Wisconsin, duly assembled at its regular meeting begun on the 15th day of November, 2016, does ordain as follows:

WHEREAS, it is necessary to have up-to-date policies and procedures for the orderly and efficient handling of personnel related matters throughout Green Lake County Departments and offices;

Fiscal Note: \$17,215.00

Addenda K-1: Public Safety Employee Health Benefit is deleted. **All employees eligible for health insurance benefits will be subject to the same plan, including any bargaining unit(s).**

BE IT FURTHER ORDAINED, that this ordinance shall become effective on January 1, 2017.

Personnel Committee Recommends Approval
Passed and Adopted this 15th day of November, 2016
Roll Call on Ordinance 25-2016

Aye 14, Nay 3, Absent 1, Abstain 1

Submitted by Personnel Committee: /s/ Paul Schwandt, Vice-chair; /s/ Robert Lyon; /s/ Robert Schweder; /s/ Sue Wendt

ORDINANCE NO. 26-2016

Amending Chapter 148, Article I. Food Safety and Recreational Licensing Program

The County Board of Supervisors of Green Lake County, Green Lake Wisconsin, duly assembled at its regular meeting begun on the 15th day of November, 2016, does ordain as follows:

WHEREAS, the Green Lake County Board of Supervisors has previously adopted and amended an ordinance establishing a Food Safety and Recreational Licensing Program in Green Lake County; and

WHEREAS, the State has changed the Administrative Codes that govern this program; and,

WHEREAS, the Health and Human Services Board has reviewed the changes and is recommending that the County Board approve those changes,

BE IT FURTHER ORDAINED, that this ordinance shall become effective upon passage and publication

NOW, THEREFORE, BE IT ORDAINED, that Chapter 148, Article I is hereby repealed and recreated as follows (Underline typeface indicates additions; ~~strike through~~ typeface indicates deletions):

§ 148-1. Authority.

This article is adopted pursuant to the authority provided by Wisconsin State Statutes § 66.0417, Ch. 68, and §§ 97.12, 97.41, 125.68(5), 251.04(3), 252.02, 252.03, 254.47, and 254.69(2); and by Wisconsin State Administrative Chapters ATPC 72, 73, 74, 75, 76, 78 and 79, and SPS 221, 390 and 326, as amended and/or renumbered from time-to-time.

§ 148-2. Purpose; grant of authority to consortia.

The purpose of this article is to protect and improve the public health and to authorize the Tri-County Environmental Health Consortium, which consists of the Waushara, Green Lake and Marquette County Health Departments, to become the designated agent of the State Department of Agriculture, Trade and Consumer Protection for the purpose of establishing license fees; issuing licenses; and making investigations or inspections of hotels, motels, tourist rooming houses, body piercing and tattooing establishments, restaurants, retail food establishments, bed-and-breakfast establishments, campgrounds and camping resorts, recreational and educational camps, public swimming pools and in making investigations and inspections of food vending machines, their operators and vending machine commissaries; and for the purpose of enacting local regulations governing these establishments. In addition, the consortia may also secure samples or specimens of food and any product or substance that may affect food, examine and copy relevant documents and records and obtain photographic and other evidence needed to enforce this article. The department shall examine any samples secured and conduct other inspections and examinations needed to determine whether there is a violation.

§ 148-3. Applicability.

The provisions of this article shall apply to the owner and operator of any retail food establishment, hotel, motel, tourist rooming house, body piercing and tattooing establishments, restaurant, retail food establishment, bed-and-breakfast establishment, campground and camping resort, recreational and educational camp, public swimming pool, vending machine commissary or vending machine in all areas of jurisdiction of the Green Lake County Health Department.

§ 148-4. Definitions.

All definitions as set forth in Wisconsin State Statutes § 66.0417, and Chs. 68, 97, 125, 251, 252 and 254; and Wisconsin State Administrative Code Chapters ATPC 72, 73, 74, 75, 76, 78 and 79, and SPS 221, 390 and 326, as amended and/or renumbered from time-to-time, are incorporated in this article by reference and they shall be construed, read and interpreted as if fully set forth herein until amended and then shall apply as amended. In addition, the following terms and phrases have meanings ascribed to them in this section:

ANNUAL LICENSE FEE

A fee for on-site inspection of the entire facility and one follow-up inspection to determine that establishments identified in the ordinance are compliant with the statutes and administrative codes that govern their operation.

BRAIDING

The cutting of strips of skin of a person, which strips are then to be intertwined with one another and placed onto such person so as to cause or allow the incised and interwoven strips of skin to heal in such intertwined condition.

BRANDING

Inducing a pattern of scar tissue by use of a heated material (usually metal) to the skin, making a serious burn, which eventually becomes a scar.

DUPLICATE LICENSE FEE

A fee for the replacement of an original license.

HEALTH DEPARTMENT

The Green Lake County Public Health Department.

LATE APPLICATION FEE

A fee that is charged for failure to comply with the application time frame specified in the applicable statute and administrative code for completion and submission of the required application for license to the Health Department.

LATE FEE

A fee for failure to pay established or assessed fees in a timely manner. This refers to any fee not postmarked by June 30.

LIMITED FOOD SERVICE

The serving of only individually wrapped, hermetically sealed single food servings by a licensed processor with preparation on the premises limited to heating and serving with single-service articles; i.e., hermetically wrapped sandwiches or frozen pizza.

MASTER FEE SCHEDULE

The schedule of all fees associated with this article, amended as needed by the Board of Health, and posted in the Health Department.

MOBILE RESTAURANT

A restaurant operating from a movable vehicle, pushcart, trailer or boat which periodically or continuously changes location and wherein meals or lunches are prepared or served or sold to the general public, excepting those vehicles used in delivery of pre-ordered meals or lunches prepared in a licensed restaurant.

OPERATOR

The owner, operator or person responsible to the owner for the operations of the hotel, motel, bed-and-breakfast establishment, food service establishment or beverage establishment, vending machine commissary and/or vending machine, campground, camping resort, recreational/educational camps, or public swimming pools.

OUTDOOR GRILLING

The cooking of food on an outdoor grill on the premises of a licensed food service facility. The purpose for outdoor cooking shall not increase the production capability of the restaurant kitchen by circumventing codes applicable to indoor cooking facilities. Hot holding shall be limited to what can be held on the cooking unit.

PERMIT

Fee-exempt permission to operate a temporary food stand for fewer than four days in a calendar year.

POTENTIALLY HAZARDOUS FOOD

A. A food that is natural or synthetic and that requires temperature control because it is in a form capable of supporting:

- (1) The rapid and progressive growth of infectious or toxigenic microorganisms;
- (2) The growth and toxin production of *Clostridium botulinum*; or
- (3) In raw shell eggs, the growth of *Salmonella enteritidis*.

B. Potentially hazardous food includes an animal food (a food of animal origin) that is raw or heat-treated; a food of plant origin that is heat-treated or consists of raw seed sprouts; cut melons; and garlic and oil mixtures that are not acidified or otherwise modified at a food processing plant in a way that results in mixtures that do not support growth as specified under Subsection A of this definition.

C. Potentially hazardous food does not include:

- (1) An air-cooled hard-boiled egg with shell intact;
- (2) A food with an a/w value of 0.85 or less;
- (3) A food with a pH level of 4.6 or below when measured at 24° C. (75° F.);
- (4) A food in an unopened hermetically sealed container that is commercially processed to achieve and maintain commercial sterility under conditions of nonrefrigerated storage and distribution; and,
- (5) A food for which laboratory evidence demonstrates that the rapid and progressive growth of infectious or toxigenic microorganisms or growth of *S. enteritidis* in eggs or *C. botulinum* cannot occur, such as a food that has an a/w and a pH that are above the levels specified under Subsection C(2) and (3) of this definition and that may contain a preservative, other barrier to growth of microorganisms, or a combination of barriers that inhibit the growth of microorganisms.

(6) A food that may contain an infectious or toxigenic microorganism or chemical or physical contaminant at a level sufficient to cause illness, but that does not support the growth of microorganisms as specified under Subsection A of this definition.

PRE-INSPECTION FEE

The fee associated with the required inspection necessary to determine compliance at the time of a change in operator or new business.

REINSPECTION FEE

A fee structure for the subsequent inspections needed to address compliance issues with the statutes and administrative codes that govern a respective establishment. Reinspections are conducted due to one or more of the following: uncorrected critical violations, more than 10 total violations, repeat violations from previous inspections, major noncritical violations and when a complaint investigation identifies unsatisfactory conditions. The fee for a reinspection will be a set fee and posted in the Health Department on the Master Fee Schedule.

RESTAURANT

Any building, room or place where meals are prepared, served or sold to transients or the general public, and all places used in connection with the building, room or place, and includes any public or private school lunchroom for which food service is provided by contract. "Restaurant" does not include:

A. Taverns that serve free lunches consisting of popcorn, cheese, crackers, pretzels, cold sausage, cured fish or bread and butter;

B. Churches, religious, fraternal, youth or patriotic organizations, service clubs and civic organizations which occasionally prepare, serve or sell meals to the general public;

C. Any public or private school lunchroom for which food service is directly provided by the school;

D. Any food service provided solely for needy persons;

E. Bed-and-breakfast establishments;

F. A private individual selling food from a movable or temporary stand at a public farm sale;

G. A concession stand at a locally sponsored sporting event, such as a little league game; or

H. A potluck event.

RETAIL FOOD ESTABLISHMENT

Any of the following, but does not include a restaurant or other establishment holding a license to the extent that the activities of the establishment are covered by that license:

A. A permanent or mobile food processing facility where food is processed primarily for direct retail sale to consumers at the facility.

B. A mobile facility from which potentially hazardous food is sold to customers at retail.

C. A permanent facility from which food is sold to consumers at retail, whether or not that facility sells potentially hazardous food or is engaged in food processing.

SCARIFICATION

Altering skin texture by cutting the skin and controlling the body's healing process in order to produce wounds, which results in permanently raised wheals or bumps known as "keloids."

SPECIAL ORGANIZATION

Churches, religious, fraternal, youths' or patriotic organizations, service clubs and civic organizations which occasionally prepare, serve or sell meals to transients or the general public, for up to 12 days in a calendar year. Specific dates and locations of meals shall be provided to the Health Department in advance.

TEMPORARY RESTAURANT or TEMPORARY RETAIL FOOD ESTABLISHMENT

A restaurant or retail food establishment that operates at a fixed location in conjunction with a single event such as a fair, carnival, circus, public exhibition, anniversary sale, or occasional sales promotion for a period of no more than 14 consecutive

days or 20 nonconsecutive days. Specific dates and locations of meals shall be provided to the Health Department in advance. Mobile establishments of this type which conduct business in the jurisdiction of the Green Lake County Public Health Department, that are licensed outside of the area of jurisdiction, will be inspected and charged a nominal fee to cover the cost of inspection.

THREE-DIMENSIONAL "3D" BODY ART or BEADING or IMPLANTATION

The form of body art consisting of or requiring the placement, injection or insertion of an object, device or other thing made of matter such as steel, titanium, rubber, latex, plastic, glass or other materials beneath the surface of the skin of a person. This term does not include body piercing or services performed by a qualified (MD, Board-certified) physician.

TRI-COUNTY ENVIRONMENTAL HEALTH CONSORTIUM

Waushara, Green Lake and Marquette Counties consortium established to enforce environmental health laws and to enforce this Article.

VENDING MACHINE

Any self-service device offered for public use which, upon insertion of a coin or token, or by other means, dispenses unit servings of food or beverage either in bulk or in package, without the necessity of replenishing the device between each vending operation. "Vending machine" does not include a device which dispenses only bottled, prepackaged or canned soft drinks, a one-cent vending device, a vending machine dispensing only candy, gum, nuts, nut meats, cookies or crackers, or a vending machine dispensing only prepackaged Grade A pasteurized milk or milk products.

VENDING MACHINE COMMISSARY

Any building, room or place in the state at which foods, containers, transport equipment or supplies for vending machines are kept, handled, prepared or stored by a vending machine operator, except a place at which the operator is licensed to manufacture, distribute or sell food products under Ch. 97, Wis. Stats.

§ 148-5. Enforcement.

The provisions of this article shall be administered by or under the direction of the Health Officer of the Health Department, who in person or by duly authorized representatives shall have the right to enter, at reasonable hours, upon premises affected by this regulation to inspect the premises, secure samples or specimens, examine and copy relevant documents and records or obtain photographic or other evidence needed to enforce this article and issue citations or file a summons and complaint with Corporation Counsel.

§ 148-6. License and permit.

A. No person shall operate a retail food establishment, bed-and-breakfast establishment, hotel, motel, tourist rooming house, body piercing and tattooing establishment, restaurant, retail food establishment, campground and camping resort, recreational and educational camp, or public swimming pool without first obtaining a non-prorated license from the Health Department.

(1) Except as in Subsection A(1)(a), licenses shall expire on June 30 of each year following their issuance.

(a) Licenses initially issued for a bed-and-breakfast establishment, hotel, motel, tourist rooming house, body piercing and tattooing establishment, restaurant, retail food establishment, campground and camping resort, recreational and educational camp or public swimming pool during the period beginning on April 1 and ending June 30 shall expire June 30 of the following year.

(b) Licenses issued to retail establishments covered under the master fee schedule are issued for one year from July 1 through June 30.

(c) No-fee permits issued to special organizations operating for fewer than four days in a calendar year.

(d) Licenses issued to special organizations or temporary food establishments shall be valid for the calendar year.

(2) Special organizations shall be issued a license for operating between four and 12 days in a calendar year.

(3) The issuance of a license may be conditioned upon the licensee correcting a violation of this article within a specified period of time. If the condition is not met within the specified period of time, the license shall be voided.

(4) The license shall not be transferable to a location other than the one for which it was issued, nor shall a license be transferred from one operator to another subject to the express exception of:

(a) As to location, temporary or special organization licenses may be transferred;

(b) As to operator, a license of a non-retail food establishment operator may be transferred to an individual who is an immediate family member of the operator if the operator is transferring operation of the establishment or vending machine to that

immediate family member. A parent, spouse, child, stepchild, grandchild, sibling or step-sibling shall be considered an immediate family member for purposes of this article.

B. Operators or licensees of temporary restaurants whom the Health Department has found to be uncooperative or habitual violators of this article may be denied a license to operate. Temporary licenses may be transferred to premises other than those for which they were issued, provided that the approval of the new premises is secured from the Health Department prior to operating at the new premises.

C. With the exception of those establishments defined herein as "temporary," no licenses shall be granted to any person under this article without a preinspection by the Tri-County Environmental Health Consortium of the premises for which the license shall be granted.

D. No license shall be issued until all application fees have been paid.

E. No license shall be issued for any form of branding, braiding, scarification or "3D" body art.

§ 148-7. Application for license.

Application for licenses shall be made in writing to the Waushara County Health Department, as fiscal agent for the consortia, on forms developed and provided by the Health Department, stating the name and address of the proposed applicant and operator, and the address and location of the proposed establishment, together with any such other information as may be required. The Health Department shall either approve the application or deny the license within 30 days after receipt of a complete application.

§ 148-8. Fees.

Fees for licenses required by this article shall be as provided through the Master Fee Schedule.

§ 148-9. Public display of license.

Every establishment required to obtain a license pursuant to this article shall display said license, at all times, in a conspicuous public place.

§ 148-10. Temporary orders.

Whenever, as a result of an examination, the Health Officer or designee has reasonable cause to believe that an immediate danger to health exists or that branding, braiding, scarification or "3D" body art is occurring on the premises covered by this article, the Health Officer or designee may issue a temporary order in accordance with § 66.0417(2) Wis. Stats. Wisconsin Statute: 66.0417 Local enforcement of certain food and health regulations.

(1) An employee or agent of a local health department designated by the department of health and family services under s. 254.69 (2) or the department of agriculture, trade and consumer protection under s. 97.41 may enter, at reasonable hours, any premises for which the local health department issues a permit under s. 97.41 or 254.69 (2) to inspect the premises, secure samples or specimens, examine and copy relevant documents and records or obtain photographic or other evidence needed to enforce subch. VII of ch. 254, ch. 97 or s. 254.47, relating to those premises. If samples of food are taken, the local health department shall pay or offer to pay the market value of those samples. The local health department, department of health and family services or department of agriculture, trade and consumer protection shall examine the samples and specimens secured and shall conduct other inspections and examinations needed to determine whether there is a violation of subch. VII of ch. 254, ch. 97 or s. 254.47, rules adopted by the departments under those statutes, ordinances adopted by the village, city or county or regulations adopted by the local board of health under s. 97.41 (7) or 254.69.

(2) (a) Whenever, as a result of an examination, a village, city or county has reasonable cause to believe that any examined food constitutes, or that any construction, sanitary condition, operation or method of operation of the premises or equipment used on the premises creates an immediate danger to health, the administrator of the village, city or county agency responsible for the village's, city's or county's agent functions under s. 97.41 or 254.69(2) may issue a temporary order and cause it to be delivered to the permittee, or to the owner or custodian of the food, or to both. The order may prohibit the sale or movement of the food for any purpose, prohibit the continued operation or method of operation of specific equipment, require the premises to cease any other operation or method of operation which creates the immediate danger to health, or set forth any combination of these requirements. The administrator may order the cessation of all operations authorized by the permit only if a more limited order does not remove the immediate danger to health. Except as provided in par. (c), no temporary order is effective for longer than 14

days from the time of its delivery, but a temporary order may be reissued for one additional 14-day period, if necessary to complete the analysis or examination of samples, specimens or other evidence.

(b) No food described in a temporary order issued and delivered under par (a) may be sold or moved and no operation or method of operation prohibited by the temporary order may be resumed without the approval of the village, city or county, until the order has terminated or the time period specified in par. (a) has run out, whichever occurs first. If the village, city or county, upon completed analysis and examination, determines that the food, construction, sanitary condition, operation or method of operation of the premises or equipment does not constitute an immediate danger to health, the permittee, owner or custodian of the food or premises shall be promptly notified in writing and the temporary order shall terminate upon his or her receipt of the written notice.

(c) If the analysis or examination shows that the food, construction, sanitary condition, operation or method of operation of the premises or equipment constitutes an immediate danger to health, the permittee, owner or custodian shall be notified within the effective period of the temporary order issued under par. (a). Upon receipt of the notice, the temporary order remains in effect until a final decision is issued under sub. (3), and no food described in the temporary order may be sold or moved and no operation or method of operation prohibited by the order may be resumed without the approval of the village, city or county.

§ 148-11. Denial, suspension or revocation of license.

The Health Officer, or designee, of the county of jurisdiction may deny any license application or suspend or revoke any license issued under this article for noncompliance with this code and regulations, rules and laws adopted by reference under § 148-12. The following procedure shall be followed in the denial, suspension or revocation of any license issued under this article:

A. A decision by the Health Officer, or designee, to deny, suspend or revoke a license shall be in writing and shall state, with specificity, the reasons for the Health Officer's or designee's decision and shall state any applicable statutes, ordinances, rules, regulations or orders which may have been violated. The Health Officer or designee shall send to the licensee a copy of the written decision by mail or by personal service. Said notice shall inform the licensee or applicant of the right to have this decision reviewed and the procedure for such review.

B. Any licensee or applicant aggrieved by a decision of the Health Officer, or designee, to deny, suspend or revoke a license may have the decision reviewed and reconsidered by a written request mailed or delivered to the Health Officer within 30 working days of receipt of the notice of the Health Officer's or designee's decision. The written request for review and reconsideration shall state the grounds upon which the person aggrieved contends that the decision should be reversed or modified.

C. Within 15 working days of receipt of the request for review and reconsideration, the Health Officer shall review its initial determination. The Health Officer may affirm, reverse or modify the initial determination. The Health Officer shall mail or deliver to the licensee or applicant a copy of the Officer's decision on review, and shall state the reasons for such decision. The decision shall advise the licensee or applicant of the right to an administrative appeal, the time within which appeal shall be taken and the office or person with whom the appeal shall be filed.

D. A licensee or applicant who wishes to appeal a decision made by the Health Officer on review must file a notice of appeal within 30 days of notice of the Health Officer's decision on review. The administrative appeal shall be filed or mailed to the Health Officer. The Health Officer shall immediately file said notice of appeal with the County Board of Health.

E. A licensee or applicant shall be provided a hearing on appeal within 15 days of receipt of the request for an administrative appeal. The Health Officer shall serve the licensee or applicant with notice of hearing by mail or personal service at least 10 days before the hearing.

F. The hearing shall be conducted before the County Board of Health and shall be conducted in accordance with the procedures outlined in § 68.11(2) and (3), Wis. Stats.

G. Within 20 days of the hearing, the County Board of Health shall mail or deliver to the appellant its written determination stating the reasons therefor.

H. A decision by the Health Officer upon a request for review and reconsideration, which is not appealed to the County Board of Health, or a decision by the County Board of Health on an appeal of a decision by the Health Officer of a request for review and reconsideration shall be a final determination under § 68.12(2), Wis. Stats.

I. Any party to a proceeding resulting in a final determination may seek review thereof by certiorari within 30 days of receipt of the final determination per § 68.13, Wis. Stats.

§ 148-12. Regulations, rules and laws adopted by reference.

he applicable laws, rules and regulations as set forth in Wisconsin State Statutes § 66.0417, and Chs. 68, 97, 125, 251, 252 and 254; and Wisconsin State Administrative Code Chapters ATCP 72, 73, 74, 75, 76, 78 and 79 , and SPS 221, 390 and 326, as amended and/or renumbered from time-to-time, are incorporated in this regulation by reference and they shall be construed, read and interpreted as if fully set forth herein until amended and then shall apply as amended. The expressed provisions of this article shall control where more restrictive.

§ 148-13. Violations and penalties.

A. All violations of this article shall be subject to a forfeiture of not less than \$50 and not more than \$500 per offense, together with applicable surcharges and penalty assessment and the taxable costs of prosecution, and the court may also grant injunctive relief. Failure to comply with an order of correction issued under this article shall constitute a violation of this article and each day of continued violation shall constitute a separate offense. Failure to pay any penalties imposed by the court in accordance with this article may result in imprisonment in the County jail.

B. In the alternative, the Health Department may pursue enforcement of such section of these regulations as are prosecutable through long-form summons and complaint with Corporation Counsel.

§ 148-14. Effective date.

This article shall take effect following its passage, publication and filing with the County Clerk.

Health & Human Services Board Recommends Approval

Passed and adopted this 15th day of November, 2016

Roll Call on Ordinance 26-2016

Aye 18, Nay 0, Absent 1, Abstain 0

Submitted by Health & Human Services Board: /s/ Joe Gonyo, Chair; /s/ Nick Toney, Vice-Chair; /s/ Harley Reabe; /s/ Joy Waterbury; /s/ John Gende; /s/ Brian Floeter; /s/ nancy Hoffman; /s/ Richard Trochinski

GREEN LAKE COUNTYBOARD PROCEEDINGS REGULAR SESSION

December 20, 2016

The Green Lake County Board of Supervisors met in regular session, Tuesday, December 20, 2016, at 6:00 PM in the County Board Room, Green Lake, Wisconsin.

The Board was called to order by Harley Reabe, Chairman. Present – 18, Absent – 1 (Sue Wendt-District 10)

<u>Supervisor</u>	<u>Supervisor Districts</u>
Larry Jenkins	1
Vicki Bernhagen	2
Rich Slate	3
Paul Schwandt	4
Peter Wallace	5
Joy Waterbury	6
Michael Starshak	7
Patti Garro	8
David Richter	9
Harley Reabe	11
Robert Schweder	12
Nick Toney	13
Dennis Mulder	14

Katie Mehn	15
Joe Gonyo	16
Joanne Guden	17
Richard Trochinski	18
Robert Lyon	19

READING OF THE CALL

1. The Green Lake County Board of Supervisors will convene at the Courthouse at the Government Center in the City of Green Lake, Wisconsin on Tuesday the 20th day of December, 2016 at 6:00 PM for the regular meeting of the Board. Monthly business to be transacted includes:

CALL TO ORDER

ROLL CALL

READING OF THE CALL

PLEDGE OF ALLEGIANCE

MINUTES OF 11/15/16

ANNOUNCEMENTS

PUBLIC COMMENT (3 MIN LIMIT)

CORRESPONDENCE

RECOGNITION OF SERVICE – Margaret R. Bostelmann, County Clerk

APPEARANCES

DEPARTMENT REPORTS

- Shelby Jensen – Economic Support/Child Support Unit Manager

- Matt Kirkman – Land Use Planning and Zoning Director

RESOLUTIONS

- Resolution 37-2016 Relating to Committed Funds for 2017 As Required by GASB #54

- Resolution 38-2016 Relating to Eliminating the Position of Full-Time County Surveyor

- Resolution 39-2016 Relating to Creating the Drug Court Coordinator Position

- Resolution 40-2016 Relating to the Authorization to Contract with the Wisconsin Department of Revenue for the Collection of Debt

- Resolution 41-2016 Relating to Adopting the Green Lake County Bicycle and Pedestrian Vision

- Resolution 42-2016 Relating to Approval of Jurisdictional Transfer of a Portion of CTH Y to the Town of Princeton and Vacating a Portion of CTH Y

ORDINANCES

COMMITTEE APPOINTMENTS

DEPARTMENTS TO REPORT ON February 21, 2017

FUTURE AGENDA ITEMS FOR ACTION & DISCUSSION

OTHER MATTERS AUTHORIZED BY LAW

AND SUCH OTHER BUSINESS AS MAY PROPERLY COME BEFORE THE BOARD OF SUPERVISORS.

ADJOURN

The several committees of the Board may also meet for the purpose of discussing or acting upon matters, which are the subject matter of the meeting of the County Board of Supervisors.

Given under my hand and official seal at the Government Center in the City of Green Lake, Wisconsin this 12th day of December, 2016.

Margaret R. Bostelmann
Green Lake County Clerk

PLEDGE OF ALLEGIANCE

2. The Pledge of Allegiance to the Flag was recited.

MINUTES OF 11/15/2016

3. **Motion/second (Richter/Guden)** to approve the minutes of November 15, 2016 as presented. All Ayes. Motion carried.

ANNOUNCEMENTS

4. The next County Board meeting will take place on February 21, 2017 at 6:00 PM. There is no County Board meeting in January.

5. Chairman Reabe advised the Board that the mileage rate has changed on January 1, 2017 to .535 cents per mile.

6. County Administrator Cathy Schmidt distributed a letter to all supervisors inviting them to meet with her.

PUBLIC COMMENTS (3 Minute Limit)

7. None

CORRESPONDENCE

8. A letter received from Governor Scott Walker was read in response to Resolution 36-2016 Relating to Support of Secure Funding for Communicable Disease Control. Walker stated that he appreciates the chance to hear from all communities across Wisconsin and will keep the request in mind.

9. An email received from the office of Representative Joan Ballweg was read stating she received a copy of Resolution 31-2016 Relating to Support of Increased Funding in the Children and Family Aids Allocation. It will be considered in the coming months as the legislature prepares the biennial budget.

10. A letter was read from Ted Kuklinski, President of the Green Lake County Law Enforcement Association, thanking the County Board for rescinding the two tier health insurance system that was in place for WPPA union members.

11. A letter was read from Wisconsin County Mutual Insurance Corporation was read stating that Green Lake County has received a dividend check in the amount of \$8,541.00 for the 2015 liability policy year.

RECOGNITION OF SERVICE – Margaret R. Bostelmann, County Clerk

12. Chairman Harley Reabe presented Margaret Bostelmann, County Clerk, with a plaque for her 24 years of service to Green Lake County. Reabe stated that it was a pleasure to work with her and her dedication is greatly appreciated.

13. Jon Hochkammer of the Wisconsin Counties Association presented Ms. Bostelmann with a proclamation from the Wisconsin Counties Association commending her for her service and her outstanding leadership through the years.

APPEARANCES

14. None

DEPARTMENT REPORTS

15. Shelby Jensen, unit manager for Economic Support/Child Support gave an update on the status of her department. She outlined the changes that have been made since taking over Child Support in June. Jensen thanked Calumet and Outagamie County for their help and recognized Jessica Walker and Amy Rudolf in particular for their efforts and support. Jensen outlined some upcoming projects for 2017 such as e-filing.

16. Matt Kirkman, Land Use Planning and Zoning Director, gave a presentation on the recent activities in that department. He summarized some of the recent projects which were completed this year and outlined future projects and ordinance updates. Supervisor Starshak congratulated Kirkman on his efforts during this first year as director.

RESOLUTIONS

17. Resolution No. 37-2016 Relating to Committed Funds for 2017 As Required by GASB #54. **Motion/second (Schweder/Garro)** to adopt Resolution No. 37-2016. Roll call vote to adopt Resolution No. 37-2016 – Ayes – 18, Nays – 0, Absent – 1 (Wendt), Abstain – 0. Motion carried. Resolution No. 37-2016 passed as adopted.

18. Resolution No. 38-2016 Relating to Eliminating the Position of Full-Time County Surveyor. **Motion/second (Starshak/Richter)** to adopt Resolution No. 38-2016. Roll call vote on motion to adopt – Ayes – 18, Nays – 0, Absent – 1 (Wendt), Abstain – 0. Motion carried. Resolution No. 38-2016 passed as adopted.

19. Resolution No. 39-2016 Relating to Creating the Drug Court Coordinator Position. **Motion/second (Toney/Slate)** to adopt Resolution No. 39-2016. Discussion held. Roll call vote on motion to adopt – Ayes – 17, Nays – 1 (Garro), Absent – 1 (Wendt), Abstain – 0. Motion carried. Resolution No. 39-2016 passed as adopted.

20. Resolution No. 40-2016 Relating to the Authorization to Contract with the Wisconsin Department of Revenue for the Collection of Debt. **Motion/second (Garro/Wallace)** to adopt Resolution No. 40-2016. Roll call vote on motion to adopt – Ayes – 18, Nays – 0, Absent – 1 (Wendt), Abstain – 0. Motion carried. Resolution No. 40-2016 passed as adopted.

21. Resolution No. 41-2016 Relating to Adopting the Green Lake County Bicycle and Pedestrian Vision. **Motion/second (Slate/Bernhagen)** to adopt Resolution No. 41-2016. Judge Slate stated that the vision document needed to be changed to include the word “county” in several areas. Discussion held. Roll call vote on motion to adopt – Ayes – 18, Nays – 0, Absent – 1 (Wendt), Abstain – 0. Motion carried. Resolution No. 41-2016 passed as adopted.

22. Resolution No. 42-2016 Relating to Approval of Jurisdictional Transfer of a Portion of CTH Y to the Town of Princeton and Vacating a Portion of CTH Y. **Motion/second (Mulder/Toney)** to adopt Resolution No. 42-2016. Roll call vote on motion to adopt – Ayes – 18, Nays – 0, Absent – 1 (Wendt), Abstain – 0. Motion carried. Resolution No. 42-2016 passed as adopted.

ORDINANCES

23. None

COMMITTEE APPOINTMENTS

24. Chairman Reabe made the following appointments:

Ron Triemstra to the Board of Adjustment to replace Nancy Hill who has resigned. Mr. Triemstra currently serves as an alternate.

Dennis Mulder to the Railroad Consortium.

Robert Burdick to serve another term on the Veterans Service Commission.

Joanne Guden and Patty Pieper the WinneFox Library board.

Motion/second (Starshak/Schweder) to approve appointments. All ayes. Motion carried.

COMMITTEES TO REPORT ON February 21, 2017

25. Chairman Reabe stated that Derek Kavanaugh of the Land Conservation department will give an update on Green Lake County lakes.

26. Chairman Reabe wished everyone a Merry Christmas and prosperous New Year.

OTHER MATTERS AUTHORIZED BY LAW

27. None

ADJOURN

28. **Motion/second (Schweder/Gonyo)** to adjourn at 6:55 PM. All Ayes. Motion carried.

Respectfully Submitted,
/s/ Liz Otto
Liz Otto
Assistant Clerk

**RESOLUTION NO. 37-2016
Relating to Committed Funds for 2017 As Required by GASB #54**

The County Board of Supervisors of Green Lake County, Green Lake Wisconsin, duly assembled at its regular meeting begun on the 20th day of December, 2016, does resolve as follows:

WHEREAS, Green Lake County is required by the Governmental Accounting Standards Board (GASB) as outlined in *GASB #54 Fund Balance Reporting and Governmental Fund Type Definitions*, to classify governmental fund balances and establish conditions for spending any stabilization arrangements by December 31, 2016;

NOW, BE IT RESOLVED that the Green Lake County Board of Supervisors does hereby establish the committed funds listed below to be in place from January 1, 2017 until such a time as a change is made by resolution of the Green Lake County Board.

BE IT FURTHER RESOLVED, that the amounts designated for each committed fund listed below will be determined in March of 2016 by the Finance Committee.

SECTION 1 – GENERAL FUND COMMITTED FUNDS

FUND	PURPOSE	REVENUE SOURCE
JUDICIAL LAW		
Radio Infrastructure Maintenance	Radio Infrastructure	Tax levy
Clerk of Courts Jury Expense	Unexpected jury expenses	Tax levy
DA Symposium	DA Symposium expenses	Balance of registration fees
DA Computer Forensic Examiner Training	Training/equipment for Forensic Examiner	LE agency contribution
Expert Witness	Payment to prosecution experts	Tax levy
Prosecution Services	Expenses for special prosecutors, intern payments	Tax levy
Boat, Snowmobile, ATV Related	Purchase new boat, snowmobile and ATV	Grant & Tax levy
Squads/Squad Equipment and Officer	Purchase new squads & equipment	Tax levy

Equipment		
Taser Donations	Purchase replacement Tasers	Donations
Defibrillator Outlay	Purchase supplies and replacements – Defibs	Donations
CTU Replacement Vehicle & Equip	Replace CTU vehicle & equipment	Property Seizure
Emergency medical Dispatching	Purchase & maintain EMD program materials	Donations
Anti-Drug Program	Replace undercover vehicles & body wire	Tax levy/donations
General Salaries	Emergency Situations	Tax levy
Staff Development	Offset MCA & other training costs	Tax levy
Inmate Meals	Inmate meal costs	Tax levy
Juvenile Board	Juvenile Board	Tax levy
Inmate Recidivism Reduction Program	Inmate education, counseling & programs	Donations
Donations, Excess Board		
Crime Prevention Program	Program funding (Triad, County Fair, Safety Day, Crime Stoppers, LIFE	Donations
K9	K9 initial and ongoing expenses	Donations
Vehicle Maintenance	Vehicle Maintenance	Tax levy
*Fuel	Cover overage in fuel expenses	Tax levy
Storage and Towing	Storage and Towing	Tax levy
PERSONNEL		
Labor Law Issues/HR Programs	Labor/HR Projects	Tax levy
LAND CONSERVATION		
LC Conservation Fund	Land & water plan directive	Tax levy
LC Lake & River Fund	Implementation funding for lake and rivers	Tax levy
*Twin Lakes (& Spring Lake) Improvements	Improvement of the lakes	Tax levy
*Grand Lake Improvement	Improvement of the Grand Lake	Tax levy
LC Clean Sweep	Clean Sweep activities	Tax levy
LC Truck	Vehicle purchase	Tax levy
IT		
IT	Uninterruptable power supplies	Tax levy
HEALTH & HUMAN SERVICES		
Veterans Donations	Veteran's Service Office donations	Donations
AG FAIR & EXT		
Fair Donations	Purchase fair supplies, entertainment & Improvements	Donations
UWEX Program Donations	WUEX programs	Donations
UWEX Capital Equipment	Purchase Equipment	Tax levy
ADMINISTRATIVE		
County Clerk Election	Offset increased expenses due to additional election every other year	Tax levy
Treasurer Folding Machine	Purchase of folding machine	Tax levy
PROEPRTY & INSURANCE		
911	Upgrade 911 equipment	Tax levy
911 User Fee	County cost for 911	Tax levy
Copy Machine	Copy machines for all departments	Tax levy
Loss Control	Loss Control purchases	Tax levy
Maintenance ADA/Security	Security/ADA purchases	Tax levy
Maint Capital Improvements	Purchase for building	Tax levy
Maint Capital Equipment	Purchase equipment	Tax levy
Parks Project	Upgrade parks & equipment	Tax levy

Boat Launch Projects	Maintain and improve boat launches	Boat launch permit fees
Parks Donations	Donations for parks	Donations
Sale of Recycled Material	Sale of scrap material	Sale of Scrap
Capital Outlay/Capital Projects	Building maintenance, upkeep and replacement	Tax levy
*Park Equipment	Replacement of parks equipment	Tax levy
PLANNING & ZONING		
Code Enforcement Vehicle Purchase	Purchase vehicles	Tax levy
*Professional Services-Land Development	Develop project to maintain & identify government survey corners & comprehensive plan update & GIS updates	Tax levy
*Professional Services-Surveyor		Tax levy

SECTION 2 – SPECIAL REVENUE FUND COMMITTED FUNDS

Health & Human Services		
HHS Donations	Program donations	Donations
Economic Support W-2	Special needs programs	Incentive grants
FRI Vehicle Outland	Purchase vehicles	Tax levy
FRI Building Maintenance	Building improvements/maint.	Tax levy

*New for 2017

Finance Committee Recommends Approval
Passed and Adopted this 20th day of December 2016
Roll Call on Resolution 37-2016

Ayes 18, Nays 0, Absent 1, Abstain 0

Submitted by Finance Committee: /s/ Harley Reabe, Chairman; /s/ Robert Lyon; /s/ Larry Jenkins; /s/ Dennis Mulder; /s/ Joanne Guden

RESOLUTION NO. 38–2016 Relating to Eliminating the position of Full-time County Surveyor

The County Board of Supervisors of Green Lake County, Green Lake Wisconsin, duly assembled at its regular meeting begun on the 20th day of December, 2016, does resolve as follows:

WHEREAS, the County Surveyor is currently a full-time position in the Land Use and Planning Department; and,

WHEREAS, currently the position of County Surveyor is vacant and the duties of the County Surveyor are being performed by an interim County Surveyor under a contract for services; and,

WHEREAS, the Land Use Planning & Zoning Committee and the Land Use Planning and Zoning Director have studied the staffing needs of the department and determined that a full-time County Surveyor position is not needed and the duties of the County Surveyor can be fulfilled by entering into a contract with a Registered Land Surveyor.

NOW BE IT RESOLVED, that the Green Lake County Board of Supervisors hereby eliminates the full-time County Surveyor position and that the duties of the County Surveyor be fulfilled by entering into a contract with a Registered Land Surveyor.

NOW BE IT FURTHER RESOLVED, any prior Resolution inconsistent with this Resolution is hereby rescinded.

Recommended for ☒ approval ☐ disapproval by the Personnel Committee

Land Use Planning & Zoning Committee Recommends Approval
Passed and adopted this 20th day of December, 2016
Roll Call on Resolution 38-2016

Aye 18, Nay 0, Absent 1, Abstain 0

Submitted by Land Use Planning & Zoning Committee: /s/ Michael Starshak, Chair; /s/ Peter Wallace; /s/ Robert Lyon; /s/ Harley Reabe

**RESOLUTION NUMBER 39-2016
RELATING TO CREATING THE DRUG COURT COORDINATOR POSITION**

The County Board of Supervisors of Green Lake County, Green Lake, Wisconsin, duly assembled at its regular meeting begun on the 20TH day of December, 2016 does resolve as follows:

WHEREAS, the Department of Health & Human Services in partnership with the Circuit Court received a grant to provide Drug Court coordination, to individuals with substance abuse issues; and,

WHEREAS, the program is designed to serve non-violent drug offenders as an alternative to incarceration,

WHEREAS, the Drug Court Coordinator will work closely with the Drug Court on determining whom is eligible and whom will remain in the program

WHEREAS, this program is fully funded by the Treatment Alternative and Diversion Grant at 100% reimbursement; and,

NOW, THEREFORE, BE IT RESOLVED, that the Green Lake County Board of Supervisors authorizes the creation of the Drug Court Coordinator position. See attached Fiscal Note. This position will be fully funded by the Treatment Alternative and Diversion Grant.

NOW, THEREFORE, BE IT FURTHER RESOLVED, in the event that this position is no longer fully funded by state or federal grant or other funding, and if tax levy is necessary to fund this position, it shall be eliminated when all current state or federal funds are exhausted.

Health & Human Services Board Recommends Approval

Passed and Adopted this 20th day of December, 2016

Roll Call on Resolution 39-2016

Aye 17, Nay 1, Absent 1, Abstain 0

Submitted by Health & Human Services Board: /s/ Joe Gonyo, Chairman; /s/ Nick Toney, Vice Chairman; /s/ John Gende; /s/ Joy Waterbury; /s/ Richard Trochinski; /s/ Harley Reabe; /s/ Brian Floeter

**RESOLUTION 40-2016
Authorization to Contract with the Wisconsin Department of Revenue for the Collection of Debt**

WHEREAS, the Green Lake County Clerk of Circuit Court collects court-ordered financial obligations and has employed legal means to collect unpaid amounts; and

WHEREAS, the Clerk of Circuit Court for Green Lake County employs several methods of collection including, but not limited to, payment hearings, payment plans, judgments and tax refund intercept; and

WHEREAS, §59.40.(4), Wis. Stats., allows the Clerk of Circuit Court, if authorized by the County Board under §59.52(28), Wis. Stats., to contract with the Wisconsin Department of Revenue (DOR) for the collection of unpaid debt; and

WHEREAS, any agreement entered into with the DOR shall indicate that any collection fees incurred by the DOR shall be in addition to the debt owed the Clerk of Circuit Court and charged by the DOR directly to the debtor; and

WHEREAS, the proceeds received by the Clerk of Circuit Court from the DOR shall be the entire amount of debt collected for purposes of distribution;

NOW, THEREFORE, BE IT RESOLVED by the Green Lake County Board of Supervisors that the board hereby authorizes the Clerk of Circuit Court to contract with the DOR for the collection of unpaid debt pursuant to Wisconsin Statutes.

BE IT FURTHER RESOLVED that the County Administrator is authorized to execute a contract to effectuate this purpose, subject to the review and approval of the Corporation Counsel.

Judicial law Enforcement and Emergency management Committee Recommends Approval

Passed and Adopted this 20th day of December, 2016

Roll Call on Resolution 40-2016

Aye 18, Nay 0, Absent 1, Abstain 0
Submitted by Judicial Law Enforcement and Emergency Management Committee: /s/ Michael Starshak, Chairman; /s/ Larry Jenkins; /s/ Peter Wallace

RESOLUTION NO. 41-2016
Relating to Adopting the Green Lake County Bicycle and Pedestrian Vision

The County Board of Supervisors of Green Lake County, Green Lake Wisconsin, duly assembled at its regular meeting begun on the 20th day of December, 2016, does resolve as follows:

WHEREAS, in a 2010 study "Valuing Bicycling's Economic and Health Impacts in Wisconsin", bicycling was found to have an economic benefit of \$924 million; and,

WHEREAS, in 2015 the League of American Bicyclists ranked Wisconsin 9th in the Nation as a bicycle friendly state; and,

WHEREAS, the Highway Committee appointed an ad hoc committee to study bicycling in Green Lake County, the ad hoc committee has completed its task and recommends that the County adopt a bicycle and pedestrian vision statement and goals.

NOW BE IT RESOLVED, that the Green Lake County Bicycle and Pedestrian Vision, attached hereto is adopted.

Highway Committee Recommends Approval
Passed and Adopted this 20th day of December, 2016
Roll Call on Resolution 41-2016
Aye 18, Nay 0, Absent 1, Abstain 0
Submitted by Highway Committee: /s/ Paul Schwandt, Chair; /s/ Rich Slate; /s/ Dennis Mulder; /s/ Vicki Bernhagen

RESOLUTION NO. 42-2016
Relating to Approval of Jurisdictional Transfer of a Portion of CTH Y to the Town of Princeton and Vacating a Portion of CTH Y.

The County Board of Supervisors of Green Lake County, Green Lake Wisconsin, duly assembled at its regular meeting begun on the 20th day of December, 2016, does resolve as follows:

WHEREAS, Wis. Stat. §83.025(1)(a) authorizes county boards to make deletions and additions in the County highway system when they deem that the public good is best served; and,

WHEREAS, deletions and additions must be approved by the Wisconsin Department of Transportation and by the applicable city, village, or town in which the deletions or addition is proposed; and,

Highway Committee Recommends Approval
Passed and Adopted this 20th day of December, 2016
Roll Call on Resolution 42-2016
Aye 18, Nay 0, Absent 1, Abstain 0
Submitted by Highway Committee: /s/ Paul Schwandt, Chair; /s/ Rich Slate; /s/ Vicki Bernhagen; /s/ Dennis Mulder

Reforestation Tax	Charit. /Penal	Special Charges	Special Total	District	TID Out Ratio	Health Department	Library Services	Bridge Aid	All Other Governmental	County Tax Total	County and Charitable	Charge Back	All Taxes/Charges Total
383,796.69	912.21	1,793.75	2,705.96	TOTAL		362,268.08	311,077.00	103,297.13	13,368,858.79	14,145,501.00	14,148,206.96		14,532,003.65
17,515.07	42.24	83.06	125.30	Town of Berlin	0.046307081	16,775.58	14,405.07	4,783.39	619,072.83	655,036.87	655,162.17	0.00	672,677.24
78,829.59	190.13	373.85	563.98	Town of Brooklyn	0.208413024	75,501.41	64,832.51	21,528.47	2,786,244.26	2,948,106.65	2,948,670.63	0.00	3,027,500.22
72,955.78	175.95	345.98	521.93	Town of Green Lak	0.192883587	69,875.57	60,001.65	19,924.32	2,578,633.44	2,728,434.98	2,728,956.91	0.00	2,801,912.69
9,021.72	21.76	42.78	64.54	Town of Kingston	0.023852017	8,640.82	7,419.81	2,463.84	318,874.25	337,398.72	337,463.26	0.00	346,484.98
9,289.91	22.40	44.06	66.46	Town of Mackford	0.024561059	8,897.69	7,640.38	2,537.09	328,353.33	347,428.49	347,494.95	0.00	356,784.86
10,809.71	26.07	51.26	77.33	Town of Mancheste	0.028579177	10,353.32	8,890.32	2,952.15	382,070.98	404,266.77	404,344.10	0.00	415,153.81
13,454.46	32.45	63.81	96.26	Town of Marquette	0.035571477	12,886.41	11,065.47	3,674.43	475,550.05	503,176.36	503,272.62	0.00	516,727.08
53,153.72	128.19	252.08	380.27	Town of Princeton	0.140530059	50,909.55	43,715.67	14,516.35	1,878,726.51	1,987,868.08	1,988,248.35	0.00	2,041,402.07
5,951.64	14.35	28.23	42.58	Town of Saint Mari	0.015735200	5,700.36	4,894.86	1,625.40	210,361.67	222,582.29	222,624.87	0.00	228,576.51
5,583.94	13.47	26.48	39.95	Town of Seneca	0.014763054	5,348.18	4,592.45	1,524.98	197,365.18	208,830.79	208,870.74	0.00	214,454.68
2,837.18	6.84	13.46	20.30	Village of Kingston	0.007501054	2,717.39	2,333.41	774.84	100,280.53	106,106.17	106,126.47	0.00	108,963.65
2,728.80	6.58	12.94	19.52	Village of Marquett	0.007214530	2,613.59	2,244.27	745.24	96,450.03	102,053.13	102,072.65	0.00	104,801.45
42,655.93	97.59	191.89	289.48	City of Berlin	0.106979374	38,755.21	33,278.82	11,050.66	1,430,192.14	1,513,276.83	1,513,566.31	0.00	1,556,222.24
38,166.74	85.80	168.71	254.51	City of Green Lake	0.094057014	34,073.85	29,258.97	9,715.82	1,257,434.94	1,330,483.58	1,330,738.09	0.00	1,368,904.83
12,108.73	28.11	55.28	83.39	City of Markesan	0.030820358	11,165.23	9,587.50	3,183.65	412,033.01	435,969.39	436,052.78	0.00	448,161.51
8,733.77	20.28	39.88	60.16	City of Princeton	0.022231938	8,053.92	6,915.84	2,296.50	297,215.64	314,481.90	314,542.06	0.00	323,275.83
383,796.69	912.21	1,793.75	2,705.96	Totals	1.00	362,268.08	311,077.00	103,297.13	13,368,858.79	14,145,501.00	14,148,206.96	0.00	14,532,003.65

State ReforestationTax is based on the "TID in" Ratio.

All County Taxes are based on the "TID out" Ratio

**FOLLOWING IS A LISTING OF TAX CERTIFICATES, WHICH REPRESENT DELINQUENT TAX,
HELD BY GREEN LAKE COUNTY AS OF:**

	31-Dec-15	31-Dec-16
TOWN OF BERLIN	28,138.61	40,750.40
TOWN OF BROOKLYN	61,594.63	45,830.44
TOWN OF GREEN LAKE	165,731.04	236,172.47
TOWN OF KINGSTON	11,060.16	6,338.08
TOWN OF MACKFORD	21,554.04	13,929.75
TOWN OF MANCHESTER	3,099.77	10,174.10
TOWN OF MARQUETTE	16,006.25	19,041.99
TOWN PRINCETON	150,477.30	116,193.46
TOWN OF ST MARIE	5,833.91	7,042.39
TOWN OF SENECA	16,450.98	24,363.36
VILLAGE OF KINGSTON	20,780.76	20,063.90
VILLAGE OF MARQUETTE	7,359.76	11,218.36
CITY OF BERLIN	146,618.74	205,587.57
CITY OF GREEN LAKE	52,856.98	73,031.05
CITY OF MARKESAN	100,882.17	84,293.21
CITY OF PRINCETON	69,603.90	66,788.94

TOTAL COUNTY DELINQUENT 12-31-2015

878,049.00 **

****\$87,870.81 in uncollected special assessments and charges included in figure**

TOTAL COUNTY DELINQUENT 12-31-2016

980,819.47 **

****\$99,562.71 in uncollected special assessments and charges included in figure**

ACTIVITY IN THE SALES TAX ACCOUNT DURING 2016

	PRINCIPLE	INTEREST	TOTAL SALES TAX
BALANCE 12/31/15			2,273,717.08
2016 COLLECTIONS	1,332,389.39	49,414.02	1,381,803.41
Loan Payments	-1,010,625.00		-1,010,625.00
Bond Income	0.00		0.00
Over/Under +/-	0.00		0.00
BALANCE 12/31/16	321,764.39	49,414.02	<u>2,644,895.49</u>

SALES TAX INVESTMENTS

Institution	C.D. #	TERM	PRINCIPLE	INTEREST	DUE DATE
Farmers & Merchants Bank	707405	5 months	1,500,000.00	0.75%	03/13/17
L.G.I.P.			1,098,699.49		
Horicon Bank*			46,196.00		
TOTAL SALES TAX FUNDS INVESTED:		12/31/2016	<u>2,644,895.49</u>		

*In October of 2016 a Sales Tax CD at First National Bank was cashed in. \$46,196.00 of interest earned on this CD was receipted into the general checking account in October. I am researching to see if these funds need to be moved into the Sales Tax account in the LGIP.

TOTAL SALES TAX REVENUE SINCE INCEPTION, PLUS INTEREST, IS HELD IN TRUST

**TO THE HONORABLE CHAIRMAN AND BOARD OF SUPERVISORS
OF GREEN LAKE COUNTY**

I herewith submit the annual report of the Green Lake County Treasurer's office for the period of
January 1, 2016 through December 31, 2016

Report on General Activity in County Treasurer's office for 2016:

	TOTAL AMOUNT
General Receipts	20,208,977.73
General Property Tax Receipts	10,163,417.50
Tax Settlement	13,742,918.68
Withdrawals related to tax settlement	9,300,000.00
Total Interest Received on Investments	54,128.09
Sales Tax Received	1,332,449.39
Withdrawal of Sales Tax funds for loan payment on bldg	1,010,625.00
Total Interest and Penalty Received on Delinquent Taxes	262,340.14
 Total General Maintenance Checks	 22,801,040.51
Total Payroll Disbursement	6,170,617.21
Total Outgoing Wire Transfers for Payroll and Fees	4,336,370.86
Real Estate Transfer Fees	218,941.67
Total Sales Tax Wires	1,332,449.39
Investment Wires	8,000,000.00
Tax Settlement	10,151,623.74
Repayment of Bond Loan +Interest on Loan	1,010,625.00
Direct Deposit HS Funds	1,252,304.36

Report of activity by the Real Property Lister's Office for Year 2016

Documents of transfer processed	1,394
Tax parcels affected by splits and/or combinations	160
Tax parcels affected by ownership and valuation changes	7,969
911/Fire Numbers processed/issued in 2015	36

Report of Cash Balance on Hand
STATEMENT OF CONDITION OF GREEN LAKE COUNTY
From January 1, 2016 to December 31, 2016

Cash Balance 1-1-16	656,062.10	
Receipts - 2016	56,074,856.53	
	56,730,918.63	
Disbursements - 2016		55,719,168.71
Required Cash Balance 12-31-16		1,011,749.92
		56,730,918.63

Respectfully submitted,
Amanda R Toney, County Treasurer

2016
(Subject to Audit Adjustment)

General Government

Revenues

	Budget	Adjusted Budget	YTD Amount	Unrealized or (excess)
Tax Levy/Miscellaneous	9,166,842	9,293,306	9,117,368	175,939
Circuit Court	175,124	175,124	223,017	(47,893)
Legal Services	44,690	44,690	35,528	9,162
County Clerk Services	122,220	32,220	35,980	(3,760)
Probate	68,699	68,699	66,684	2,014
Maintenance	0	0	0	0
Register of Deeds	136,986	136,986	161,966	(24,980)
Treasurer & Land Description	11,300	11,300	16,659	(5,359)
Zoning & Permits	77,500	77,500	122,559	(45,059)
Verterans Service Office	16,850	16,850	16,084	766
Parks & Recreation	57,950	457,950	158,504	299,446
University Extension	26,237	26,237	35,626	(9,389)
Land Conservation	270,408	307,608	270,506	37,102
GIS	151,000	151,000	128,496	22,504
Information Technology	6,395	6,395	5,782	613
Revenue Total	10,332,200	10,805,864	10,394,758	411,106

Expenditure

	Budget	Adjusted Budget	YTD Amount	Unrealized or (excess)
Tax Levy/Miscellaneous	456,497	456,497	455,006	1,491
County Board	95,134	95,134	99,005	(3,871)
Circuit Court	309,570	309,570	340,100	(30,530)
Legal Services	426,051	426,051	397,200	28,852
County Clerk Services	1,254,383	1,253,963	1,208,561	45,402
Probate	153,486	153,486	146,972	6,514
Maintenance	548,961	548,961	594,132	(45,170)
Register of Deeds	264,156	264,156	264,691	(534)
Treasurer & Land Description	211,522	211,522	218,162	(6,639)
Land Use Planning & Zoning	401,399	401,399	376,015	25,384
Verterans Service Office	112,307	112,307	103,222	9,084
Parks & Recreation	115,015	515,015	123,485	391,529
University Extension	337,227	337,227	339,264	(2,037)
Land Conservation	610,070	647,270	606,543	40,727
Land Information	151,000	151,000	48,888	102,112
County Administrator	0	9,098	9,098	0
Information Technology	493,486	493,486	460,221	33,264
Expenditure Total	5,940,265	6,386,144 (4,419,721)	5,790,565	595,579

Law Enforcement**Revenues**

	Budget	Adjusted Budget	YTD Amount	Unrealized or (excess)
Buoy Revenue	965	965	0	965
State Aid - Water Patrol	18,665	18,665	18,544	121
State Aid - Snowmobile Law E	1,000	1,000	0	1,000
Sheriff's Training	8,900	8,900	4,960	3,940
ICAC Grant	0	0	80	(80)
Parking Ticket Fees	2,000	2,000	2,100	(100)
Business and Home Alarm Fe	2,500	2,500	2,340	160
Sheriff's Fees	19,000	19,000	18,567	433
Law Enforcement Revenue	4,100	4,100	1,682	2,418
Prisoner Board Revenue	74,000	74,000	86,112	(12,112)
Reimb. For Juvenile Board	8,000	8,000	7,474	526
Incentive Revenue SS Adm.	1,600	1,600	1,200	400
Jail Medical	3,875	3,875	5,205	(1,330)
Jail Phone	31,909	31,909	34,331	(2,421)
Program to Fund OT	993	993	500	493
Jail Blood Draws	1,000	1,000	1,419	(419)
Inmate Commissary	10,000	10,000	9,150	850
DOC Grant Program	150,000	150,000	125,873	24,127
Recidivism Reduction Donatio	0	50	540	(490)
Donations Revenue	0			0
Fingerprinting	100	100	40	60
Leads Online	1,278	1,278	1,253	25
Drug Test Fees	450	450	885	(435)
Firearms	0	2,000	923	1,077
Huber Law Maintenance	25,000	25,000	54,580	(29,580)
Electronic Monitoring	0	0	5,131	(5,131)
Crime Prevention Prog. Rev.	4,100	4,100	4,732	(632)
Asset Forfeiture	1,940	1,940	0	1,940
CDWTF Grant Funds	1,000	1,000	772	228
State Aid-LE Child Support Pr	2,000	2,000	2,785	(785)
Sale of Equipment	6,200	6,200	546	5,654
BOTS Grant	20,000	20,000	24,305	(4,305)
CDWTF-Opioids	0	46,400	50,538	(4,138)
Canine	2,400	2,400	3,004	(604)
Unanticipated Grants	0	0	0	0
Jail Assessment	18,775	18,775	22,776	(4,001)
Aid - Emergency Government	25,415	25,415	36,354	(10,939)
Coroner	15,640	15,640	16,190	(550)
Revenue Total	462,806	511,256	544,891	(33,636)

Expenditure

	Budget	Adjusted Budget	YTD Amount	Unrealized or (excess)
Coroner	53,738	53,738	43,101	10,637
Sheriff's Administration	2,010,789	2,010,207	2,037,594	(27,387)
Police Radio	901,335	901,335	947,909	(46,575)
Water Safety	7,044	7,044	1,858	5,186
Anti Drug Task Force	6,596	6,596	1,799	4,797
CDWTF	0	46,400	34,932	11,468
Snowmobile/ATV Safety	582	582	632	(50)
Sheriff Outlay	130,984	130,984	119,833	11,151
Jail	1,642,656	1,642,656	1,454,806	187,849
WI DOC Grant Program	150,000	150,000	131,472	18,528
Crime Prevention	7,250	7,250	6,251	999
Emergency Government	58,640	58,640	63,776	(5,136)
Expenditure Total	4,969,614	5,015,432	4,843,965	171,467

Contingency/Capital Outlay	Revenues			
	Budget	Adjusted Budget	YTD Amount	Unrealized or (excess)
Tax Levy/Miscellaneous	210,638	100,000	100,000	0
Applied Funds	1,883,298	2,292,880	318,643	1,974,237
Revenue Total	2,093,936	2,392,880	418,643	1,974,237
	Expenditure			
	Budget	Adjusted Budget	YTD Amount	Unrealized or (excess)
Contingency/Capitol Outlay Ex	210,638	100,000	77,380	22,620
Applied Funds	1,883,298	2,292,880	618,989	1,673,891
Expenditure Total	2,093,936	2,392,880	696,369	1,696,511

Debt Service	Revenues			
	Budget	Adjusted Budget	YTD Amount	Unrealized or (excess)
Tax Levy/Miscellaneous	241,983	241,983	241,983	0
Revenue Total	241,983	241,983	241,983	0
	Expenditure			
	Budget	Adjusted Budget	YTD Amount	Unrealized or (excess)
Debt Expenditure	241,983	241,983	241,983	0
Expenditure Total	241,983	241,983	241,983	0

Human Service Administration**Revenues**

	Budget	Adjusted Budget	YTD Amount	Unrealized or (excess)
Administration	696,589	610,354	650,256	(39,902)
Health Unit	583,181	594,079	612,897	(18,818)
Aging/Long Term Support	977,126	922,173	896,318	25,855
Children & Family	1,610,048	1,618,873	1,912,766	(293,893)
Economic Support Unit	477,629	477,593	503,045	(25,452)
Fox River Industries	1,120,224	1,120,224	1,027,973	92,251
Community Service	1,656,521	1,440,999	1,287,380	153,619
Child Support	228,324	228,324	318,887	(90,563)
Total Revenue	7,349,642	7,012,619	7,209,522	(196,903)

Expenditure

	Budget	Adjusted Budget	YTD Amount	Unrealized or (excess)
Administration	696,589	696,590	600,750	95,839
Health Unit	583,181	594,079	534,529	59,550
Aging/Long Term Support	977,126	977,126	1,099,254	(122,128)
Child & Family	1,610,048	1,623,659	1,597,011	26,648
Economic Support Unit	477,629	477,629	454,073	23,556
Fox River Industries	1,120,224	1,121,224	1,093,531	27,693
Community Service	1,656,521	1,440,999	1,651,830	(210,831)
Child Support	228,324	228,324	181,803	46,520
Expenditure Total	7,349,642	7,159,629	7,212,781	(53,152)

Highway**Revenues**

	Budget	Adjusted Budget	YTD Amount	Unrealized or (excess)
Highway	3,377,734	3,377,734	3,341,739	35,995
Revenue Total	3,377,734	3,377,734	3,341,739	35,995

Expenditure

	Budget	Adjusted Budget	YTD Amount	Unrealized or (excess)
Highway	3,377,734	3,377,734	2,818,407	559,327
Expenditure Total	3,377,734	3,377,734	2,818,407	559,327

Dog License Fund**Revenues**

	Budget	Adjusted Budget	YTD Amount	Unrealized or (excess)
Dog License Revenues	0	0	8,633	(8,633)
Revenue Total	0	0	8,633	(8,633)

Expenditure

	Budget	Adjusted Budget	YTD Amount	Unrealized or (excess)
Dog License Expenditure	0	0	8,633	(8,633)
Expenditure Total	0	0	8,633	(8,633)

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