



GREEN LAKE COUNTY

571 County Road A, Green Lake, WI 54941

August 5, 2020

The following documents are included in the packet for the Ag/Extension Education & Fair Committee (In Person and Zoom) Meeting on Tuesday, August 11, 2020:

- 1) Cover Sheet
- 2) Agenda
- 3) Draft minutes from the July 14, 2020 meeting
- 4) County Library Reports
- 5) Resolution: Relating to Eliminating the Fair Coordinator (75%) Position and the UWEX Program Specialist FT Position While Creating a Single FT County Fair and UWEX Office Coordinator Position
- 6) UW-Extension Reports for: Adam Hady, Area 14 Extension Director, Katie Gellings (Health & Well-Being Extension Educator), Ben Jenkins (Agriculture Educator), and Morgan Martinez (4-H Program Coordinator), Laura McCulley (Food Wise Coordinator).



GREEN LAKE COUNTY

AGRICULTURE, EXTENSION EDUCATION & FAIR

Office: 920-294-4032

FAX: 920-294-4176

Agriculture, Extension Education & Fair Committee Meeting Notice

Date: Tuesday, August 11, 2020 Time: 9:00 a.m.

***Green Lake County Government Center, County Board Room **or via Zoom**
571 County Road A, Green Lake, WI***

AGENDA

Committee Members

*Ken Bates
Bob Dolgner
Patti Garro, Chair
Keith Hess
Katie Mehn, Vice Chair
Brian Floeter, alt.*

*Kathy Ninneman,
Secretary*

1. Call to Order
2. Certification of Open Meeting Law
3. Pledge of Allegiance
4. Minutes: 7/14/20
5. County Library Services Report - submitted monthly report
6. 2021 Library Funding Request and Budget
7. 2021 Fair Budget
8. Resolution CR20-1211: Relating to Eliminating the Fair Coordinator (75%) Position and the UWEX Program Specialist FT Position While Creating a Single FT County Fair and UWEX Office Coordinator Position
9. UW-Extension Staff Reports – submitted monthly report
 - Adam Hady, Area Extension Director
 - Katie Gellings, Health & Well-Being Educator
 - Ben Jenkins, Agriculture Educator
 - Morgan Martinez, 4-H Program Coordinator
 - Laura McCulley, Food Wise Coordinator
10. 2021 UW-Extension Budget
11. Approval of Educator Out of County Days – Discussion/Approval
12. Committee Discussion
 - Future Meeting Dates: September 8, 2020
 - Future Agenda items for action & discussion
13. Adjourn

Due to the COVID-19 pandemic, some may not be comfortable meeting in public and may join via Zoom. Remote access can be obtained through the following link:

Join Zoom Meeting: <https://zoom.us/j/92012322807>

Meeting ID: 920 1232 2807

To join by phone: 1-312-626-6799

Kindly arrange to be present, if unable to do so, please notify our office. Sincerely, Kathy Ninneman

Please note: Meeting area is accessible to the physically disabled. Anyone planning to attend who needs visual or Audio assistance, should contact the Extension Office, 294-4032, not later than 3 days before date of the meeting.



The meeting of the Green Lake County Agriculture, Extension Education and Fair Committee was called to order by Chairperson Pattio Garro, at 9:00 a.m., on Tuesday, July 14, 2020 in the Training Room of the Green Lake County Government Center in Green Lake, WI and via Zoom. The requirements of the open meeting law were certified as being met. The Pledge of Allegiance was recited.

Present: Ken Bates (via Zoom)
Bob Dolgner
Patti Garro
Keith Hess
Katie Mehn

Staff Present: Adam Hady (via Zoom)
Katie Gellings (via Zoom)
Ben Jenkins (via Zoom)
Morgan Martinez (via Zoom)
Laura McCulley (via Zoom)
Kathy Ninneman

Also Present: Cathy Schmit, County Administrator; Harley Reabe, County Board Chairman; Clairellyn Sommersmith, Assistant Director, Winnefox Library System; Cindy Wallace, CTS; Chris Kalupa, Berlin Library Director; Christina Lyon, Caestecker Library Director, Green Lake; Nicole Overbeck, Markesan Library Director; Laura Skalitzky, Princeton Public Library Director; Tony Daley (Zoom), Berlin Journal Newspapers; 4-H volunteer leaders (Zoom): Jason Chapman, Tammy Goettl and Brenda Oft.

MINUTES

Motion/second (Hess/Mehn) to approve the June 9, 2020 minutes with no additions or corrections. All ayes. Motion carried.

COUNTY LIBRARY SERVICES REPORT

The submitted monthly reports are in the committee packet.

2021 LIBRARY FUNDING REQUEST

Sommersmith asked those in attendance from the Libraries to introduce themselves. Sommersmith explained the funding request. Much discussion followed. The Committee decided to take no action this month but will review it again at next month’s meeting.

FAIR COORDINATOR RESIGNATION

Chairperson Garro said they received Fair Coordinator, Lindsey Machkovich’s letter of resignation, which was heartbreaking to receive.

FAIR COORDINATOR FAREWELL LETTER

Lindsey Machkovich’s letter was in the meeting packet.

GREEN LAKE COUNTY LIVESTOCK SCRAMBLE – concern on differentiating from GLC Fair and 4-H

This was mainly brought forward to the Committee if someone approached them regarding this event and the proper communication used to differentiate it between the Green Lake County Fair and 4-H.

EDUCATORS' SUMMARY OF MONTHLY REPORTS & RELEVANT TRAININGS, MEETINGS & PROGRAMS

Written monthly report on file for Gellings, Jenkins and Martinez. Gellings, Jenkins and Martinez gave verbal reports as well.

AREA EXTENSION DIRECTOR REPORT

Written monthly report on file. Hady introduced Laura McCulley, the Food Wise Coordinator for Waushara-Green Lake-Marquette counties. He gave a verbal report as well.

APPROVAL OF EDUCATOR OUT OF COUNTY DAYS

None.

COMMITTEE DISCUSSION

None.

FUTURE AGENDA ITEMS

- If anyone has an agenda item, please contact Garro or Ninneman.
- Next regular meeting date: August 11, 2020 in the County Board Room/Zoom at 9:00 a.m.

ADJOURNMENT

Motion/second (Hess/Dolgner) to adjourn at 9:51 a.m.

*Respectfully submitted,
Kathy Ninneman, Committee Secretary*

August 2020 Green Lake County Library Reports

Berlin – The June/July Summer Reading Program came to a close on July 31. Considering the limited accesses to the library and the decline in traffic in the library, we are very pleased with the participation this year. We had a total of 95 adults and 150 kids log their reading with a total of over 82,500 minutes of reading! Thanks to generous donations from 8 businesses and a few donations from generous patrons, we were able to provide some awesome prizes to win.

Our staff had many compliments from parents thanking our library for giving their kids incentive to read this summer. One parent said her son was falling behind in his reading level while in virtual school last year. This summer he excitedly kept up his reading because he really wanted to win the hover board. Whether he wins or not, the mom said she this was exactly the positive encouragement he needed. Another parent said that her kids were having a competition between siblings to see who could read more. She commented that with so many activities cancelled this summer, her kids were reading more than ever. She really liked the Beanstack app that we introduced this year to record their reading. She said it was very easy and the kids loved recording their own. We are excited knowing how enthusiastic the kids and adults were about the Summer Reading Program.

In order to extend the Summer Reading into a bonus August program, we needed donations to make it possible. I approached the Friends of the Library and they, along with Walmart, are generously supplying all the prizes for the August Summer Reading.

To help our decline in circulation, due to patrons not coming in as much with the pandemic, our youth librarian has put together grab bags for kids to checkout. The Book Trios To-Go include surprise books in various subjects. Kids love the intrigue and they have been going over very well.

We were pleased to find out that many of the supplies needed to handle the necessary changes due to COVID-19 can be paid for through the 'Road to Recovery' grant through our municipality. This will greatly help our budget with these unforeseen costs.

We are looking forward to continuing to offer virtual and off-site programming for adults and children. We are collaborating with the Berlin Rec Dept to offer Family Yoga. For adults, we are tapping into our supplies to offer take & make crafts to do at home. We are encouraging patrons to send a picture of their finished crafts so we can share on social media.

Several of our staff have gone through training with the Job Center so that we can offer assistance to patrons. Lately, we have been seeing more and more coming in for job searches and with the job center closed, we are glad we can offer the resources needed to assist them.

Although traffic in our library has decreased to only about 36% compared to last year in July, our circulation of materials is only 63% less. This means that although patrons are not visiting the library as much as last year, they are still reading. In addition, patrons are using our electronic resources to read and listen to books 25% more. We continue to offer curbside service for patrons who are vulnerable and being cautious still have access to the library.

Overall, patrons have been very understanding and appreciative of our limited service and restrictions. We are, and will continue, to look for ways to connect with our patrons of all ages. The library continues to be a hub of the community even in difficult times.

Green Lake – Our Summer Reading program has wrapped up for the year. Green Lake readers topped out at 31,634 minutes read or around 527 hours. Our activity packs explored wellness, animals, water, art, cooking, home, and music. Adults and children enjoyed the activity packs and we heard again and again how they enjoyed doing the projects together as a family. The scavenger hunts encouraged walking around town in the community, the crafts sparked creativity, and the prizes for completing activities and reading sent participants and dollars into the local businesses to enjoy what they have to offer.

I have two favorite success stories from summer reading this year:

1.) The first story comes from our Week #1 Activity Pack on Wellness: Julie, one of our participants, received our first pack and when she saw the summer bucket list craft that gave simple and fun activities to complete during the summer, she sent copies to two of her recently widowed friends. They were cheered by the idea and it encouraged them both to get out of the house, create goals and complete them, and start having adventures again.

2.) The second story comes from a variety of sources: local teachers have been using our ideas to start creating new methods of entertainment and education for the upcoming school year. As this school year may be one of the most challenging on record, we are glad to be a source of collaborative inspiration for area teachers and look forward to continuing to be so during the school year.

Recently, we received a donation from previous Green Lake resident, Tom Detwyler of his new book titled *The Late Paintings of Leslie Christenson Trewyn*. This new book showcases the 148 paintings Leslie created in the decade previous to her passing in March 2017. Tom's book will be available exclusively at our library for reference and enjoyment. For all those who admire the art of Leslie Trewyn, or desire to acquaint yourself with her bright whimsicality, this book will be located near Leslie's triptych of Prairie Road Farm near the fireplace.

I'll be taking Advance Public Library Administration during the fall semester through UW-Madison. This class will complete my second education requirement for Director's Certification.

Kingston – Our Summer Reading Program “Can't Stop Summer Fun” was a great success. We had 32 children participate. Normally we start off with a big number and as the weeks go by it slowly tapers off. That wasn't the case this year. At any given time we were not less than 2 from our original number and in most cases that was due to vacations. Those who finished reading 15 minutes each day, for 4 weeks, received a fun Emoji backpack filled with school supplies (see picture at right). The supplies were purchased with a donation from the Edna Erna Pugh Trust.



During the month of August we will be collecting school supplies which will be donated to the Markesan School District. Supplies can be dropped off any time the library is open between now and Aug. 29th. Supplies used to be collected each year by the Businessman's Association, but that group has dissolved and the library board decided it was a tradition that should be continued.

Markesan – A note about county funding: this month I wanted to clarify some of what was discussed at last month's meeting to prevent any misunderstanding. Markesan Library will be receiving \$9,999 less from the county **if** the full funding request is honored for 2021. It's a huge cut for us. And it happened because our total circulation went up in 2019, making our cost per circ go down. Plus, the proportion of county rural circulations dropped in comparison to city/other circulation as a whole for GLC libraries. Thus, the funding request for all of us is down by 6.3 percent based on the current funding formula. In Markesan's case we didn't drop too much in our circulations to rural residents we just did a big jump in our city's. In reality, we served more people for less money than in years past. Traditionally, Markesan tends to jump up and down in county funding. One year we will get cut, then the next year we will jump back up. The point I wanted to make about COVID is that libraries were shut down this year and that means less rural circulation, so while I don't know how it will all play out, the 2022 request doesn't look good for us either. And my fear is that Markesan Library will get hit hard two years in a row. And that might mean us having to cut staff or hours or services.

The point I didn't make about COVID is that libraries are used more during financially difficult times. People do need us, and we do improve upward mobility and quality of life. For instance, recently I had a gentleman come in who said he needed to use email to finish applying for an electrician job. He didn't know how to use his email. We helped him and he got the job. I also had a grandparent thank the library for its use of our meeting room and our flexibility in offering her daughter a place to work remotely.

Because we were able to do this, this family was able to extend their visit. I've also had many parents thank me for offering children's programming when everything else was shut down.

Your funding dollars go a long, long way. It's not just about the amount of books and movies we check out. Public internet (and help from staff in using technology), fax, reference, and programming are all a part of that picture (but not necessarily a part of the funding formula).

I know budget decisions this year will be difficult. The Markesan Library is very grateful for all the years of support by the county. We will also try to increase our current fundraising efforts and seek help from townships.

Now on to the fun stuff, what the library is up to this month. Here is our current news release with all the upcoming and past activities:

August news from the Markesan Public Library includes a summer reading recap, a chalk art contest, kids activities at the Augustfest corn roast, and a call for gently used, structurally sound wooden chairs.

Learning Wins! The dreaded summer slide didn't stand a chance this year at the Markesan Public Library. Readers smashed through the summer reading challenge with phenomenal numbers. We had 49 children signed up for the challenge with a total of 1,723 books logged and 40139 minutes read or 669 hours! Adults and teens likewise crushed our benchmarks. We had 31 adult and teens reading for a total of 55127 minutes or 919 hours of reading. A slew of great prizes including a \$50 gift certificate to Ted's Piggly Piggly and an electric "Razor" motor scooter were awarded and wonderful programs like the Water Balloon Olympics were held all because of the generosity of our sponsors. Please help us thank Chris' Floral, Del Monte, Milwaukee Public Museum, Pizza Hut, and Wishing Well of Green Lake County Fund for helping us keep learning fun and exciting this summer. A special thank you to our volunteer, Kim Zills, for sharing her crafting talents with the Firefly build and lending a hand at our children's events.



Time to Vote! There's still a little time left to vote for your favorite chalk artwork. Visit the library Aug. 3-7th to help pick the winners of our "Chalk About" contest. We will have printed pictures of all the lovely designs that were created hanging in the library. Each picture will have a number to identify it. Simply pick your favorites and cast your ballots (no ballot stuffing please). Winners will be chosen from kids, teens, adults, & mixed ages groups. Voting can be done online too by liking your favorites on our Facebook page. Voting ends at 4pm Aug. 7th. Winners will receive \$20 cash.

Kids Fun at Corn Roast! The library will be closing early Friday Aug. 7th at 4pm so we can host kids' activities during the corn roast. While you enjoy the great food & live music be sure to visit the library grounds for games like Balloon Tennis, bubbles, chalk obstacle course, paper airplane obstacle course & more between 4-5:30pm. Other fun events hosted by the City during that time include Dizzy D. Balloon Twister, Pinata Breaking Ceremony, & a Hula-Hoop contest.

We need Chairs! The Markesan Public Library Chair Affair is being planned for 2021. Please consider donating your structurally sound, wooden chairs to the library. Check your garage, basement, and attic for old unused chairs. Over the summer and fall, chairs will be collected. Then chairs will be given to local volunteers to paint and decorate for a silent auction – date TBD. The money raised will help the library fund its programs and weather the COVID-19 setbacks. We know its early, but we need your chairs now.

Princeton – Visits are up, an average of 67 per day. Last month we circulated an average of 76 items per day!

Everyone is still very respectful of our pandemic restrictions. I have moved some events outside to allow for social distancing while still providing programming for the community.

Our Summer Reading Program has wrapped up nicely. 43 kids participated, and got to do online activities, take-home crafts, and our Bubble Bonanza in the park event. Those who read 360 minutes

were rewarded with \$5 Chamber Bucks, gift certificates that can be spent at any local business that is a member of the Chamber of Commerce.

Over the last two weeks, we hosted Census workers for six days in order to help people fill out their census. Filling out the Census is vital, not least because government funding and political representation are based on Census statistics.

Upcoming events include an author visit/ book talk, a movie night, live music, live birds of prey from Marsh Haven Nature Center, and book clubs. We also have a take-home Gelli Printing program, where people can check out an art printing kit and then use Zoom to attend our online class.

We strive to help people keep learning at any age, and we are promoting our online resources to help people achieve their goals. Go to our website, princetonpublib.org and hover over "Services," then click Research/Resources. Here are just a few things you'll find:

- Download ebooks and audiobooks on Overdrive or Libby
- Auto Repair Source has repair manuals for thousands of domestic and foreign vehicles
- Need to study for a test? We have practice tests and study guides for the SAT, ACT, Praxis, TEAS (nursing), CDL, and practice tests for law enforcement, electricians, military branches, the civil service, and more!
- Winnefox Tech Skills Center will teach you computer basics from A-Z
- Gale Courses: Interactive, instructor led online courses available on a wide variety of topics.
- Learn a new language with Transparent Language!
- The Archive of Wisconsin newspapers contains articles from many newspapers, including the Princeton Times Republic, from 2005 to the present (with a 90 day embargo).

We're still looking for another Library Board member to help us steer the library.

RESOLUTION NUMBER -2020

Relating to Eliminating the Fair Coordinator (75%) Position and the UWEX Program Specialist FT Position While Creating a Single FT County Fair and UWEX Office Coordinator Position

The County Board of Supervisors of Green Lake County, Green Lake, Wisconsin, duly assembled at its regular meeting begun on the 18th day of August 2020, does resolve as follows:

- 1 **WHEREAS**, the Green Lake County Administrator received the resignation of the
- 2 current Green Lake County Fair Coordinator which was effective July 3, 2020, and
- 3 **WHEREAS**, with the Fair Coordinator Position vacancy, a study of the current needs of
- 4 the UW Extension Office revealed that a streamlined and coordinated effort from Green
- 5 Lake County in association with the University of Wisconsin Extension in the planning
- 6 and execution of the annual Green Lake County Fair would best serve County
- 7 stakeholders, and
- 8 Majority vote is needed to pass.

Approved by Personnel Disapproved by Personnel
 Approved by Finance Disapproved by Finance

Roll Call on Resolution No. -2020

Submitted by Agriculture/Extension Education & Fair Committee:

Ayes , Nays , Absent , Abstain

Patti Garro, Chair

Passed and Adopted/Rejected this 18th day of August 2020.

Katie Mehn

County Board Chairman

Ken Bates

ATTEST: County Clerk
Approve as to Form:

Keith Hess

Corporation Counsel

Bob Dolgner

9 **WHEREAS**, the Fair Coordinator position vacancy creates an opportunity to modify the
10 operational team model in a manner that will be more conducive to effective team
11 coordination, cost efficiency, and improved staff morale.

12 **WHEREAS**, the County Administrator and Human Resources Coordinator have
13 confirmed that the current employee who holds the UWEX Program Specialist position
14 will accept the additional duties that were performed by the Fair Coordinator if the two
15 positions are eliminated and consolidated.

16 **NOW THEREFORE BE IT RESOLVED** that the Green Lake County Board of
17 Supervisors does hereby approve modification to the UWEX staffing team model by
18 eliminating one (1) Fair Coordinator (75%) position and one (1) UWEX Program
19 Specialist FT position and establishing a single FT County Fair and UWEX Office
20 Coordinator position creating a department that is more efficient, cost effective and
21 conducive to smooth departmental operations and strengthened employee morale. The
22 job description is attached hereto.

23 **BE IT FURTHER RESOLVED** that the new County Fair and UWEX Office Coordinator
24 position is created effective August 19, 2020. The position shall be placed in pay group
25 13. The salary and fringe benefits for the remainder of 2020 will be covered by the
26 salary and fringe benefits in the budget for the vacant Fair Coordinator position, and any
27 budgetary shortfall will require a budget adjustment or line item transfer.

28 **BE IT FURTHER RESOLVED** that the County Administrator shall place the County Fair
29 and UWEX Office Coordinator position into the 2021 County Budget as shown in the
30 fiscal note in this Resolution.

31 **BE IT FURTHER RESOLVED** that the newly created County Fair and UWEX Office
32 Coordinator position will be filled by the current UWEX Program Specialist.

33 **(See next page for Fiscal Note)**

34 **FISCAL NOTE:**

35 Potential projected savings with this restructuring scenario:

**GREEN LAKE COUNTY
PERSONNEL COSTS
2021 BUDGET**

DEPARTMENT: FAIR / UWEX

*round off all totals to the nearest dollar

JOB TITLE	EMPLOYEE NAME	RATE	HOURS	ANNUAL SALARY	OT	RETIREMENT	SOCIAL SECURITY	HEALTH	LIFE	TOTAL FRINGE BEN.	TOTAL
FAIR COORDINATOR	VACANT	22.80	1560	\$ 35,568		\$ 2,384	\$ 2,721	\$ -	\$ 203	\$ 5,308	\$ 40,876
PROGRAM SPECIALIST	KATHY NINNEMAN	23.05	2080	\$ 47,944		\$ 3,213	\$ 3,668	\$ 20,216	\$ 270	\$ 27,367	\$ 75,311
2021 MERIT				\$ 1,670		\$ 112	\$ 128			\$ 240	\$ 1,910
2021 TOTAL:				\$ 85,182	\$ -	\$ 5,709	\$ 6,517	\$ 20,216	\$ 473	\$ 32,915	\$ 151,011
PROPOSED:											
FAIR AND UWEX OFFICE COORDINATOR:											
	KATHY NINNEMAN	24.77	2080	\$ 51,522		\$ 3,452	\$ 3,942	\$ 20,216	\$ 270	\$ 27,880	\$ 79,402
2021 MERIT				\$ 1,030		\$ 70	\$ 79			\$ 149	\$ 1,179
2021 PROPOSED TOTAL:				\$ 52,552	\$ -	\$ 3,522	\$ 4,021	\$ 20,216	\$ 270	\$ 28,029	\$ 80,581
Grand Total Restructuring Savings:				\$ 32,630	\$ -	\$ 2,187	\$ 2,496	\$ -	\$ 203	\$ 4,886	\$ 70,430

Adam Hady

Area Extension Director

Serving the counties of Adams, Green Lake, Juneau, Marquette and Waushara

Email: adam.hady@wisc.edu

Telephone: 608-403-1015

July 2020

Area Extension Director Update

In July, Extension continued with its telecommuting policies. As Area Extension Director I continued to have check in meeting every other week with 13 educators in the Area. I also have moved to an Area 14 meeting every other week that includes all educators and support staff.

In July I completed workplace safety plan for each of the five counties. These plans provided a description of the office and identified risk points for COVID transfer and social distancing with each office area and mitigation strategies that reinforced or supplemented each county's individual policies.

I have started working on county budgets for 2021. I have also started to schedule mid-point evaluations with educators that will occur in August.

Sincerely,



Adam A. Hady



Extension

UNIVERSITY OF WISCONSIN-MADISON
GREEN LAKE COUNTY

Katie Gellings
Green Lake County
Health & Well-Being Extension Educator
July 2020

This report briefly describes the work that was completed within the Health & Well-Being Institute in July of 2020. During the reporting period, the educator made 29 direct educational and professional contacts.

Educational Programming, Networking and Outreach in the Local Community

United Migrant Opportunity Services (UMOS) Child Care Center – Summer Programming

For the past five summers, I have been providing programming for the UMOS child care centers in Green Lake County. Even with the pandemic occurring, I have met via phone with the teacher at the UMOS child care center twice regarding programs. In August I will be teaching three different programs for the children at the center. Two will focus on nutrition and one will focus on financial education. I am looking forward to programming with this partner again.



Green Lake County Financial Wellness Coalition – Financial Education Workshops

Our Green Lake County Financial Wellness Coalition has been meeting every other week to discuss 2021 Money Smart Week plans as we will be providing programs in-person and online via Zoom. We are looking to also offer a series of programs via Zoom on a variety of topics during the pandemic. A lot of individuals and families are experiencing financial hardship during this time for one reason or another related to the pandemic. Our hope is to fill some of the knowledge and educational gaps to help people in Green Lake County through this time.

Networking within Extension and Professional Development Opportunities

I made 29 contacts within the UW Extension system during the month of July. I continue to have a number of professional meetings scheduled with colleagues and mentors to continue to network and learn from my fellow Extension educators.

UW-Madison Center for Financial Security - Extension Financial Educators Summer Workshop

The Center for Financial Security, a research center at UW Madison, held a half-day workshop for Extension professionals on July 9 via Zoom. Researchers affiliated UW Madison shared some of their recent work with practical implications for educators. The goal was to connect Extension educators to researchers and research projects on the UW Madison campus. It was a very informational training and I was able to collect ideas for better evaluation of my programs.



Virtual Teaching: Transforming your in-person content to Zoom

In mid-July, I took a Zoom training with Extension IT on how to teach more effectively using Zoom. The training was very helpful in providing information and tools that I can use in all my current and future Zooms. I plan to take a few more IT trainings as they have been offering within this telecommuting period.

Newspaper Articles

“Managing Stress in Your Life” Berlin Journal Newspapers. July 6, 2020. By Katie Gellings, Health & Well-Being Educator

Out of County Days

- 0 Out of county days for July
- 0 Out of county days planned for August

* Travel expenses are covered by Extension



Extension

UNIVERSITY OF WISCONSIN-MADISON
GREEN LAKE COUNTY

Ben Jenkins
Green Lake County
Agricultural Educator
July 2020

This report briefly describes the work that was completed within the Agricultural Program in June of 2020. During the reporting period, the educator made 89 direct educational and professional contacts plus other unknown contacts through relevant social media postings.

Educational Programming, Networking and Outreach in the Local Community

Farm Visits

UW-Madison put a hold on in person visits for the time being. This moratorium has made my job as an Agriculture educator a little more difficult as a large part of my job is getting out onto farms to consult with farmers and landowners directly. In order to still be effective in the community I have done what everything that I can to make sure that the citizens of Green Lake County know that even if I'm not onsite at the county building or able to come to them directly I am still available to answer calls, emails, and video chat if available. In July I learned how to navigate the approval process and I now plan to start working down the list of farms that have a standing request for a visit by the Agriculture Educator.

General County Outreach

I have made sure that the citizens of Green Lake County know that even if I'm not onsite at the county building or able to come to them directly I am still available to answer calls, emails, and video chat if available. I have done that through keeping in touch with the local syndicate via a Focus Article and by weekly updates with Tony Daley. I have also become more active in posting materials and resources that the citizens of Green Lake County will find helpful on our Green Lake County UW-Extension Facebook Page. My post pertaining to where local foods could be sources had a reach of over 1245 views! I used my time in June to plan out how I would continue offer outreach in new ways. In June I started collaboration efforts to offer webinars that pertain to issues of stakeholders in Green Lake County. In July I answered calls and emails in regards to FSA programs, COVID relief, grazing, soil testing, soil regeneration, soil fertility, weed pressure, ornamental pruning, and plant diseases.



Networking within UW Extension and Professional Development Opportunities

Agriculture Institute ZOOM Meetings

I attend the ZOOM meetings put on by the Agriculture Institute of the UW-Madison Division of Extension to keep up with the ever-changing agricultural landscape due to COVID-19. This is where I get updated on new fact sheets, new information, state and national news that may potentially affect our county stakeholders.

UW-Madison Division of Extension ZOOM Meetings

Once a week I tune in to the weekly update brought to all of Extension by Dean Karl Martin. Dean Martin keeps us up to date on the decisions being made in Madison and how it will look on a practical county level once implemented. The latest decision being the furlough for Academic Staff and Faculty.

Programming Area ZOOM Meetings

I've been meeting via ZOOM with colleagues in Farm Management and Crops/Soils to develop more web content to make our information easier to use and find. We have also been planning and developing programming for the upcoming academic year. I participated in my first webinar on video production early on in the month of July I intend to continue participating in any learning opportunities offered by the UW as it pertains to use of Webinars and Video Production.

Out of County Days

0 Out of county days for May

0 Out of county days planned for June

*Denotes that it was paid for by UWEX





Extension

UNIVERSITY OF WISCONSIN-MADISON
GREEN LAKE COUNTY



Morgan Martinez
Green Lake County
4-H Program Coordinator
July 2020

This report briefly describes the work that was completed within the 4-H Program in July 2020. During the reporting period, the program coordinator made 102 direct educational and professional contacts.

Program Highlights

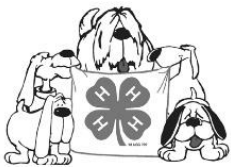
Green Lake County 4-H Leaders' Association

I supported the Association in holding their meeting via Zoom on July 9, 2020. During this meeting county-wide groups provided programming updates for their project areas, the Association discussed Record Books, and yearly awards and recognition programs and what they might look like this year. I provided the Association important program updates from Wisconsin 4-H and how these impact Green Lake County 4-H as well as provided information related to National 4-H Week promotion ideas.

Green Lake County Horse Council

The Horse Council held their meeting on July 6, 2020 via Zoom. During the meeting participants shared how they are continuing to learn and grow in their horse project area and what activities and rides they have been working on with their horse. The President also shared great resources for project members to explore.

Green Lake County 4-H Dog Project

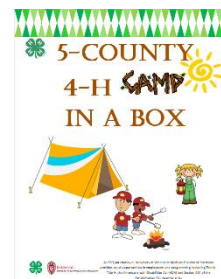


I met with Dog Project Leader on July 7, 2020 via phone to support the leader in completing Extension's in-person program request form requesting to hold in-person dog project training classes. This request form outlines all safety measure which will be implemented and followed to hold in-person programming. The Dog Project received approval from Extension to hold in-person dog project training classes for up to 10 participants in two separate groups (20 attendees total). On

July 15, 2020 I met with dog project leader via Zoom to provide the leader training on program guidelines, safety measures, and reporting tools for holding in-person programs. On July 19, 2020 and July 20, 2020 via Zoom I held a safety orientation for all attendees of the 4-H dog project training classes to ensure attendees had a thorough understanding of safety requirements and guidelines and allowed attendees the opportunity to ask any questions they may have. The dog project is very excited for this in-person experience to take place this summer.

5-County Camp in a Box

Due to COVID-19, we unfortunately had to cancel our in-person camp experience at Upham Woods, Wisconsin Dells. To provide our young people a camp experience, 4-H young people in grades 3 through 6 were provided the opportunity to sign up to receive a camp in a box which included 6 hands-on learning activities for young people to complete at home! Young people were provided materials, instructions, and learning resources to complete each activity. In collaboration with Adams County, Juneau County, Marquette County, and Waushara County we mailed out camp in a box's to 102 young people in our counties!



GLC 4-H proudly displaying his Stress Ball Friend he created as one of his activities. This activity focused on emotional health.

4-H Volunteer in Preparation Training

On July 8, 2020 in collaboration with Christa Van Treeck, Marquette County Extension 4-H Youth Development Educator, we hosted Volunteer in Preparation Training via Zoom for four new 4-H volunteers!

The primary purpose of Volunteer in Preparation Training is to ensure the safety and well-being of all participants. The Wisconsin 4-H Youth Development Youth Protection program process includes:

- Completion of the Volunteer Application Form
- Online Mandatory Reporter Training for Volunteers
- Participation in a volunteer orientation session
- Background records check for arrest and conviction records

Green Lake County welcomed Cole Chapman as a new Green Lake County 4-H Volunteer.

United Migrant Opportunity Services (UMOS) Lesson

On July 31, 2020 I taught a STEM lesson to 6 young people at UMOS Childcare Center via Zoom. In this lesson we explored buoyancy, water displacement and the engineering design process through our experiential learning activity of constructing a boat out of aluminum foil that will hold weight. Youth worked in pairs to construct their boat, created a hypothesis of how much weight the boat could hold, and then tested their model. Young people reflected on their designs on ways they could alter their design to not sink or hold more weight.



July 4-H Challenge

Throughout the month of July I hosted weekly challenges including exploring creativity to create a paper roll creation, build a structure out of materials of your choosing, construct a tent/fort, and create an art creation with materials found in nature. Young people would complete each weekly challenge and submit their photo for a chance to win 4-H prizes! Throughout the month of July there were twelve submissions participating in the four different weekly challenges with a random winner selected each week.

Networking within Extension and Professional Development Opportunities

Telecommuting due to COVID-19

I am continuing to follow Wisconsin Department of Health Services, UW-Madison, and federal guidelines and work remotely due to the COVID-19 virus outbreak. I continue to connect, learn and share with Extension colleagues via Zoom. Some of the meetings I participated in during the month of July while telecommuting:

- WI 4-H Program Zoom on 7/9
- WI 4-H Program Quality Committee on 7/1, 7/16, 7/22, 7/29, 7/30
- Positive Youth Development Institute Zoom on 7/23
- Green Lake County Extension Staff meeting on 7/1 and 7/31
- 4-H Colleague Connect (Thursday Weekly)
- WI 4-H Town Hall, 7/14
- Area 14 Connect (Thursday bi-weekly)
- Southwest Region 4-H Colleague Connect (Tuesday weekly)
- Dean's COVID-19 Exchange (Wednesday bi-weekly)

Out of County Days

- .5 Out of county day for July
 - No-contact exchange of Camp in a Box materials, Coloma, July 10
- 0 Out of county day planned for August

* Travel expenses are covered by Extension

July 2020

Collaborative Work

- Joined the FoodWise Harvest of the Month Committee

Training and Professional Development:

- Zoom Training
- Mandatory Reporter Training
- Civil Rights Training
 - Civil Rights 101
 - Demographics
 - Fundamentals of Expanding Access
- COVID Training
 - UW-Madison
 - Division of Extension
 - Module 1: Public health
 - Module 2: Staying Safe at Work
 - Module 3: Offering Programming
- FoodWise Online Training
 - Module 1: Welcome to FoodWise
 - Module 2: Choose MyPlate
 - Module 3: Dietary Guidelines for Americans
 - Module 4: Let's Be Active
 - Module 5: Nutrition Across the Lifespan
- Webinar: A conversation about Extension and Whiteness
- Webinar: Food Banks and Summer Meals
- Webinar: How do Social, Racial, and Economic Disparities Impact Diet and Health?

Meetings and Building Partnerships:

- Onboarding calls with Cara Cross (FoodWise Regional Program Manager)
- Met with Betsy Kelly (FoodWise Training Specialist)
- Met with Kathryn Smock (FoodWise State Program Manager)
- Attended bi-weekly Area 14 weekly Zooms

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- Check-in weekly with Julie Roseberry (Adams/Waushara FoodWise Educator)
- All Colleague COVID-19 Extension Exchange Bi-Weekly Updates with Dean
- FoodWise Check-In (bi-weekly)
- Recurring FoodWise check-in call (bi-weekly)
- Extension Supervisor Call on 7/21
- Connect with Health and Well-being colleagues in Waushara County (Mary Ann Schilling) and Green Lake County (Katie Gellings)
- Connected with Angela Flickenger (Healthy Eating & Active Living Program Manager) to discuss Strong Bodies programming options in Marquette, Waushara and Green Lake Counties.
- Reached out to existing FoodWise partners with introduction and programming questions
- Reach out to ADRC for potential partnership

Other:

- Share “About Me” information with colleagues and potential partners
- Contributed to FoodWise’s Monthly Newsletter
- Updating County Needs and Assets Assessments
 - Collected Data
 - Compiling reports
- Complete Monthly Reports

Furlough:

- Took 4 furlough hours – 7/10/20