



GREEN LAKE COUNTY

571 County Road A, Green Lake, WI 54941

Original Post Date: 08/27/2020

Amended* Post Date:

The following documents are included in the packet for the Parks Commission on August 31, 2020:

- 1) Amended Agenda
- 2) Minutes from 06/10/2020
- 3) 2021 Budget Discussion
- 4) Parks Report



GREEN LAKE COUNTY OFFICE OF THE COUNTY CLERK

Elizabeth Otto
County Clerk

Office: 920-294-4005
FAX: 920-294-4009

Parks Commission Meeting Notice

Date: August 31, 2020 Time: 4:30 PM

Location: Government Center, County Board Room, 571 County Road A, Green Lake WI

Amended AGENDA*

Committee Members

*William Boutwell, Chair
Curt Talma, Vice-Chair
Jerry Specht
Charlie Wielgosh
Todd Morris
Vonn Roberts
Michael Shattuck*

Elizabeth Otto, Secretary

1. Call to Order
2. Certification of Open Meeting Law
3. Pledge of Allegiance
4. Approval of Minutes: 06/10/2020
5. Update on Boat Launch Terminals
6. Discussion and Possible Action on Boat Washing Station at Dodge Memorial Park
7. Discussion on trash at County Parks
8. *2021 Budget Discussion
9. Parks Report
 - Monthly Activities
10. Committee Discussion
 - Future Meeting Dates: TBD at 4:30PM
 - Future Agenda items for action & discussion
11. Adjourn

Due to the COVID-19 pandemic, this meeting will be conducted and available through in person attendance (6 ft. social distancing required) or audio/visual communication. Remote access can be obtained through the following link:

Join Zoom Meeting

<https://zoom.us/j/95275530604?pwd=TmJBcGF6MFBjR25rSEpDN2VkM3JJZz09>

Meeting ID: 952 7553 0604

Passcode: 182974

Dial by your location

+1 301 715 8592 US (Germantown)

+1 312 626 6799 US (Chicago)

Kindly arrange to be present, if unable to do so, please notify our office. Sincerely, Elizabeth Otto, County Clerk

Please note: Meeting area is accessible to the physically disabled. Anyone planning to attend who needs visual or audio assistance, should contact the County Clerk's Office, 294-4005, not later than 3 days before date of the meeting.

PARKS COMMISSION

June 10, 2020

The regular meeting of the Parks Commission was called to order by County Clerk Liz Otto on Wednesday, June 10, 2020 at 4:30 PM in the Green Lake County Board Room, Green Lake County Government Center, 571 County Road A, Green Lake, WI. The meeting was held both in person and via Zoom due to the COVID-19 pandemic. Requirements of the open meeting law were certified as being met. The pledge of allegiance was recited.

Present: Todd Morris
Vonn Roberts
Michael Shattuck
Curt Talma (Zoom)
Charlie Wielgosh (Zoom)

Absent: Bill Boutwell
Jerry Specht

Other County Employees Present: Liz Otto, County Clerk; Scott Weir, Maintenance Supervisor; Harley Reabe, County Board Chair; Corporation Counsel Dawn Klockow (Zoom); Cathy Schmit, County Administrator (Zoom)

ELECTION OF CHAIR

County Clerk Liz Otto called for nominations for Chair. Curt Talma nominated Bill Boutwell for Chair. Otto called for nominations two more times. *Motion (Roberts/Morris)* to cast a unanimous ballot for Bill Boutwell as Chair. Motion carried with no negative vote.

ELECTION OF VICE CHAIR

County Clerk Liz Otto called for nominations for Vice Chair. Charlie Wielgosh nominated Curt Talma for Vice Chair. Otto called for nominations two more times. *Motion (Wielgosh/Morris)* to cast a unanimous ballot for Curt Talma as Vice Chair. Motion carried with no negative vote.

APPROVAL OF MINUTES

Motion/second (Wielgosh/Morris) to approve the minutes of the 02/03/2020 meeting with no additions or corrections. Motion carried with no negative vote.

UPDATE ON BOAT LAUNCH TERMINALS

Boat launch terminal shipment and installation has been delayed due to the COVID-19 pandemic. Harley Reabe stated that we should be receiving the terminals as soon as the company is able to produce and ship them.

USE OF PARK FACILITIES

- **Terrace Shores Church**

County Clerk Liz Otto stated that she had a request from Terrace Shores Church to use part of Dodge Memorial Park for outdoor church services due to COVID-19.

Motion/second (Shattuck/Roberts) to approve the request. Motion carried with no negative vote.

- **Vivent Health AIDS Ride – July 19**

County Clerk Liz Otto read an email from Vivent Health requesting approval to use Sunset Park as a resting point for riders in the AIDS Ride Wisconsin cycling event on July 19.

Motion/second (Wielgosh/Roberts) to approve the request. Motion carried with no negative vote.

DISCUSSION AND POSSIBLE ACTION ON BOAT WASHING STATIONS

Anna Cisar of Golden Sands Resource, Conservation & Development Council gave a presentation regarding placing a boat wash station at Dodge Memorial park. Costs would be paid by a DNR grant and a joint collaboration between several entities including Green Lake County. Cisar proposed that the cost of the well be paid by Green Lake County at approximately \$11,500 out of annual boat launch fees. After grant funding is exhausted in 3 years, Green Lake County would be responsible for an annual maintenance contribution not to exceed \$5,000 per year out of annual boat launch fees. *Motion/second (Morris/Roberts)* to instruct Corporation Counsel to find out if the annual boat launch fees can be used to fund this project. Discussion held. *Motion/second (Wielgosh/Talma)* to postpone further discussion until the next meeting. Corporation Counsel Dawn Klockow advised that the second motion supersedes the first. Roll call vote taken on motion to postpone – Ayes – Wielgosh, Talma, Shattuck; Nays – Morris, Roberts.

ORDINANCE

- **Amending Chapter 187 Parks and Recreation, Article III. Park Rules and Regulations**

Corporation Counsel Dawn Klockow explained that she has revised the ordinance to include the committee's instructions regarding allowing fundraising in county parks.

Motion/second (Morris/Roberts) to approve the ordinance and forward to County Board for final approval. All ayes. Motion carried with no negative vote.

PARKS REPORT

- **Monthly Activities** – Maintenance Supervisor Scott Weir provided an update on the annual boat launch passes as well as an update on the bathroom situation at the parks.

COMMITTEE DISCUSSION

Future Meeting Date: Regular meeting – August 31, 2020 at 4:30 PM

Future Agenda items for action & discussion: boat washing station at Dodge Memorial Park

ADJOURNMENT

Vice Chair Talma adjourned the meeting at 6:08 PM.

Submitted by,



Liz Otto
County Clerk

GREEN LAKE COUNTY 2021 BUDGET

	----- 12/31/2018 -----	----- 12/31/2019 -----	----- ACTUAL 6/30/2020 -----	----- 2020 REVISED -----	----- 2021 PROPOSED -----
COUNTY PARK					
21-100-12-552000-120-000					
WAGES	7,968	13,506	8,489	14,975	15,275
21-100-12-55200-151-000					
SOCIAL SECURITY	616	1,033	661	1,146	1,170
21-100-12-55200-222-000					
ELECTRICAL	2,524	2,395	1,104	2,900	2,842
21-100-12-55200-245-120					
PARKS IMPROVEMENTS	-	44	1,271	3,935	3,935
21-100-12-55200-246-000					
SNOWMOBILE TRAIL MAINTENANCE	30,094	42,692	-	39,150	39,150 39,450
21-100-12-55200-248-000					
WILDLIFE HABITAT MGMT	1,000	1,000	1,000	1,000	950
21-100-12-55200-301-000					
GREEN LAKE TRAIL PROJECT	3,548	37,616	222,157	50,000	50,000
21-100-12-55200-350-000					
REPAIR & MAINTENANCE SERVICE	23,879	20,923	12,020	27,000	27,000
21-100-12-55200-350-360					
BOAT LAUNCH MAINTENANCE	5,259	12,862	10,966	31,790	20,000
21-100-12-55200-534-000					
MACHINERY RENTAL	457	674	315	1,200	1,140
21-100-12-55200-810-000					
EQUIPMENT	11,423	5,000	1,163	5,000	5,000
TOTAL EXPENDITURES	86,768	137,745	259,146	178,096	166,462

	----- 12/31/2018 -----	----- 12/31/2019 -----	----- ACTUAL 6/30/2020 -----	----- 2020 REVISED -----	----- 2021 PROPOSED -----
FINANCING PROPOSAL					
21-100-12-43571-000-000 SNOWMOBILE TRAIL AIDS	30,094	42,692	-	39,150	39,150 <i>39,450</i>
21-100-12-43575-000-000 BOAT LAUNCH FEES	41,281	55,858	33,383	31,790	40,000
21-100-12-43578-000-000 GREEN LAKE TRAIL PROJECT	3,548	37,616	273,758	50,000	50,000
21-100-12-43604-000-000 PARK DONATIONS	1,936	45	-	-	-
21-100-12-43604-000-000 APPLIED FUNDS - PARK DONATIONS	33,171	4,659	-	1,936	1,936
TOTAL REVENUES	110,031	140,870	307,141	122,876	131,086
COUNTY APPROPRIATION	-	-		55,220	35,376

August 31, 2020
Parks & Recreation Commission
Quarterly Report
Parks and recreation Department

Zobel Park

Branches/trees removed cut up after small storm
A thank you letter received to P&R regarding the wonderful upkeep on the Zobel Park and disc golf course and the enjoyable time they had. (on file)
Scheduled Maintenance performed
General Maintenance performed

Sunset Park

Men and women's restroom remodel completed-new epoxy floor/commercial solid plastic partitions opened 06/26/20
Porta toilet removed 06/26/20
Launch parking area project finished with large stones placed
Automated launch terminal functioning as designed
Remains of campfire in grass cleaned up south park area (2)
Three required ADA parking areas marked in new parking lots
Vandalized signage replaced launch area
Scheduled Maintenance performed
General Maintenance performed

Twin Lake Park

Scheduled Maintenance performed
General Maintenance performed

Spring Valley Park

Additional gravel put on launch area
Scheduled Maintenance performed
General Maintenance performed

Dodge Memorial Park

Restroom remodeled completed/new flooring/commercial solid plastic partitions installed both men's and women's restroom in pavilion
Water System Annual Site Visit performed by Wi DNR on 08/29/20 results attached
07/04/20 Dumpster/contents near pavilion were ignited and started on fire – dumpster paint scorched and plastic covers destroyed/dumpster replacement requested

New Mallard privy installed 06/30/20/temp. Concrete approaches/landings will be installed this fall
Automated launch terminal functioning as designed
Complaint/Report (4) of food vendor setup and selling on county property south parking area turned over to S.O.

13 complaints of dogs in park area for month of June reported to Parks & Recreation Department
Fallen tree removed after storm along with branches etc.

Campfire remnants cleaned up various areas (3)

7 complaints of dogs in park area for month of August reported to Parks & Recreation Department

Vandalized signage replaced launch area restroom

Cleaned up campfire remains 06/29/20 ADA pier area parking lot

ADA sign and post taken launch area-replaced with new

Scheduled Maintenance performed

General Maintenance performed

Spring Lake Park

Scheduled Maintenance performed

General Maintenance performed

Lake Maria Park

New Teal privy installed 06/30/20 concrete approaches will be installed same time Mallard at Dodge

Scheduled Maintenance performed

General Maintenance performed

Mascoutin Valley State Trail

Shoulders mowed 07/09/20

Signage installed per legislation of law Act 73 (Lyme disease)

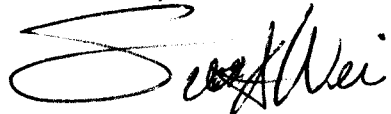
Scheduled Maintenance performed

General Maintenance performed

Shoulders of City of Green Lake Multi Use Path mowed 07/02/20-08/12/20

Last day of employment for current LTE was 08/28/20-There has been another posting put out by HR for position.

Submitted by:



Scott A. Weir

Parks & Recreation Director

Green Lake County