

**PERSONNEL COMMITTEE MEETING**  
**August 13, 2020**

The meeting of the Personnel Committee was called to order by Chair Bob Schweder at 3:30 PM on Thursday, August 13, 2020 in the County Board Room, Green Lake County Government Center, Green Lake, WI. The meeting was held both in person and via Zoom due to the COVID-19 pandemic. The requirements of the open meeting law were certified as being met. The Pledge of Allegiance was recited.

Present: Ken Bates (Zoom)  
Bob Schweder  
Curt Talma  
Sue Wendt  
Charlie Wielgosh (Zoom)

Other County Employees Present: Liz Otto, County Clerk; Cathy Schmit, County Administrator; Nicole Geschke, HR Coordinator; Dawn Klockow, Corporation Counsel (Zoom); Lori Evans, SO Admin Asst (Zoom); Keith Hess, Supervisor #17 (Zoom); Matt Vandekolk, Chief Deputy; Sheriff Mark Podoll; Dennis Mulder, Supervisor #15; Dave Abendroth, Supervisor #4; Becky Pence, Highway Administrative Assistant; Barry Mashuda, Highway Commissioner

**MINUTES**

*Motion/second (Talma/Wendt)* to approve the minutes of the July 9, 2020 meeting with no additions or corrections. Motion carried with no negative vote.

**UPDATE ON JOB DESCRIPTION CHANGE PROCESS**

Corporation Counsel Dawn Klockow has consulted with our insurance company and sent out proposals to review the process. The deadline to respond is August 31 so Klockow will have more information in September.

**DISCUSSION REGARDING ADDITIONAL HIGHWAY DEPARTMENT ADMINISTRATIVE PERSONNEL**

*Motion/second (Wendt/Talma)* to allow Barry Mashuda, Becky Pence, and Dennis Mulder to speak. Motion carried with no negative vote. Barry Mashuda, Becky Pence, and Dennis Mulder all spoke explaining the need for additional help in the Highway Department office. *Motion/second (Wendt/Talma)* to allow Dave Abendroth to speak. Motion carried with no negative vote. Discussion held. Chair Schweder suggested that Dennis Mulder, Barry Mashuda, Becky Pence, Cathy Schmit and himself meet to discuss the matter further.

**RESOLUTION**

- **Relating to Eliminating the Fair Coordinator (75%) Position and the UWEX Program Specialist FT Position while Creating a Single FT County Fair and UWEX Office Coordinator Postion**

*Motion/second (Bates/Wielgosh)* to approve the resolution and forward to Finance and County Board. Discussion held. Motion carried with no negative vote.

**2021 BUDGET DISCUSSION**

County Administrator Cathy Schmit and HR Coordinator Nicole Geschke explained the 2021 proposed budget.

**CONSIDER MOTION TO CONVENE INTO CLOSED SESSION PER:**

- **Wis. Stat. §19.85(1)(f) considering financial, medical, social or personal histories or disciplinary data of specific persons, preliminary consideration of specific personnel problems or the investigation of charges against specific persons except where par. (b) applies which, if discussed in public, would be likely to have a substantial adverse effect upon the reputation of any person referred to in such histories or data, or involved in such problems or investigations – consider employment and compensation data of certain employees who may be offered an early retirement incentive.**
- **Wis. Stat. §19.85(1)(e) deliberating or negotiating whenever competitive or bargaining reasons require a closed session. This closed session relates to bargaining strategy for the WPPA contract**

*Motion/second (Wendt/Talma)* to enter into Closed Session at 4:10 PM. Roll call vote: Ayes – Wendt, Talma, Bates, Schweder, Wielgosh. Nays – None.

**RECONVENE INTO OPEN SESSION TO TAKE ACTION, IF APPROPRIATE, ON MATTERS DISCUSSED IN CLOSED SESSION**

*Motion/second (Talma/Wendt)* to enter into Open Session at 4:30 PM. Roll call vote: Ayes – Talma, Wendt, Bates, Schweder, Wielgosh. Nays – None.

**RESOLUTIONS (continued)**

- **Relating to Labor Agreement with Green Lake County Law Enforcement Association, WPPA Enforcement Employee Relations Division**

*Motion/second (Wendt/Wielgosh)* to approve the resolution as presented and forward to Finance and County Board for final approval. Motion carried with no negative vote.

**COMMITTEE DISCUSSION**

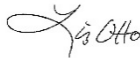
**Future meeting date: Regular meeting** – Next meeting date set for September 10<sup>th</sup>, 2020 at 3:30 PM

**Future agenda items:**

**ADJOURNMENT**

Chair Schweder adjourned the meeting at 4:35 PM.

Submitted by,



Liz Otto  
County Clerk