



# ***GREEN LAKE COUNTY***

*571 County Road A, Green Lake, WI 54941*

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**June 4, 2020**

**The following documents are included in the packet for the Ag/Extension Education & Fair Committee (In Person and Zoom) Meeting on Tuesday, June 9, 2020:**

- 1) Cover Sheet
- 2) \*Amended Agenda
- 3) Draft minutes from the May 12, 2020 meeting
- 4) Proposal for Exhibit Only Fair
- 5) County Library Reports
- 6) Fair Coordinator Report
- 7) Educator Reports for: Katie Gellings (Health & Well-Being Extension Educator), Ben Jenkins (Agriculture Educator), and Morgan Martinez (4-H Program Coordinator).



# GREEN LAKE COUNTY

## AGRICULTURE, EXTENSION EDUCATION & FAIR

Office: 920-294-4032

FAX: 920-294-4176

### *Agriculture, Extension Education & Fair Committee Meeting Notice*

**Date: Tuesday, June 9, 2020      Time: 9:00 a.m.**

**Green Lake County Government Center, **County Board Room** or via Zoom  
571 County Road A, Green Lake, WI**

#### **\*AMENDED AGENDA**

#### **Committee Members**

*Ken Bates  
Bob Dolgner  
Patti Garro, Chair  
Keith Hess  
Katie Mehn, Vice Chair  
Brian Floeter, alt.*

*Kathy Ninneman,  
Secretary*

1. Call to Order
2. Certification of Open Meeting Law
3. Pledge of Allegiance
4. Minutes: 5/12/20
5. \*Appearances – volunteer committee proposal for Exhibitor Only Fair – 10 minutes
6. Discussion and possible action on Exhibitor Only Fair proposal
7. County Library Services Report - submitted monthly report
8. Appoint Winnefox Library System Representative
9. \*Fair Coordinator Report – submitted monthly report
10. \*UW-Extension Educators' Reports – submitted monthly report
  - Katie Gellings, Health & Well-Being Educator
  - Ben Jenkins, Agriculture Educator
  - Morgan Martinez, 4-H Program Coordinator
11. \*Area Extension Director Report on Educators' Activities since 5/13/20
12. Approval of Educator Out of County Days – Discussion/Approval
13. Committee Discussion
  - Future Meeting Dates: July 14, 2020
  - Future Agenda items for action & discussion
14. Adjourn

Due to the COVID-19 pandemic, some may not be comfortable meeting in public and may join via Zoom. Remote access can be obtained through the following link:

**Join Zoom Meeting:** <https://zoom.us/j/91007011551>

**Meeting ID:** 910 0701 1551

**To join by phone:** 1-312-626-6799

Kindly arrange to be present, if unable to do so, please notify our office. Sincerely, Kathy Ninneman

**Please note: Meeting area is accessible to the physically disabled. Anyone planning to attend who needs visual or Audio assistance, should contact the Extension Office, 294-4032, not later than 3 days before date of the meeting.**



The meeting of the Green Lake County Agriculture, Extension Education and Fair Committee was called to order by County Board Chairman, Harley Reabe, at 9:02 a.m., on Tuesday, May 12, 2020 via Zoom and also those in attendance in the Training Room of the Green Lake County Government Center in Green Lake, WI. The requirements of the open meeting law were certified as being met. The Pledge of Allegiance was recited.

Present: Ken Bates  
Patti Garro  
Keith Hess  
Katie Mehn

Absent: Bob Dolgner

Staff Present: Adam Hady  
Katie Gellings  
Ben Jenkins  
Morgan Martinez  
Kathy Ninneman

Also Present: Harley Reabe, County Board Chairman; Cathy Schmit, County Administrator; Nicole Overbeck, Markesan Public Library Director; Kathy Munsey, Green Lake County Public Health Officer; Gary Podoll, Green Lake County Emergency Management; Todd Morris, Conservationist of Land Conservation; Rich Swanke, Pullers Inc.

**ELECTION OF CHAIR**

County Board Chairman Harley Reabe requested nominations for Chair. Bates nominated Patti Garro. No other nominations for Chair. **Motion/second (Bates/Hess)** to close nominations and elect Patti Garro unanimously. All ayes. Motion carried.

**ELECTION OF VICE CHAIR**

Reabe requested nominations for Vice Chair. Garro nominated Katie Mehn. No other nominations for Vice Chair. **Motion/second (Garro/Hess)** to close nominations and elect Katie Mehn unanimously. All ayes. Motion carried. Garro was seated as Chair.

**MINUTES**

**Motion/second (Hess/Mehn)** to approve the March 10, 2020 minutes with no additions or corrections. All ayes. Motion carried.

**PUBLIC COMMENTS**

Nothing.

**GREEN LAKE COUNTY DRAINAGE BOARD NOMINATIONS**

Todd Morris, Conservationist of Land Conservation, representing the Drainage Board reported there are three individuals who have submitted nominations: Richard M. Sobieski, Joseph Formiller and Dennis Green.

**Motion/second (Hess/Mehn)** to accept all three names and forward the nominations for appointment on to Judge Slate. All ayes. Motion carried.

**COUNTY LIBRARY SERVICES REPORT**

The submitted monthly reports are in the committee packet. Overbeck gave a verbal report as well to the Committee. Reabe announced that Vicky Bernhagen is a new member on the Markesan Library Board.

### **CREDIT CARD AUTHORIZATION REQUEST FOR LINDSEY MACHKOVICH, FAIR COORDINATOR**

Machkovich has requested a credit card for the use of Fair purchases.

**Motion by (Hess/Bates)** to approve a credit card for the Fair. All ayes. Motion carried.

### **APPROVAL TO PUT LINDSEY MACHKOVICH AS A CO-SIGNER ON FAIR BANK ACCOUNT**

The current signatures for the Green Lake County Fair Bank account held at the Horicon Bank, Green Lake, are Amanda Toney, Patti Garro and Katie Mehn. Lindsey Machkovich, Fair Coordinator, needs to be added as a co-signer, since she was hired this past March.

**Motion/second (Mehn/Hess)** to approve the addition of Machkovich, Fair Coordinator, as a co-signer on the Green Lake County Fair bank account held at the Horicon Bank. All ayes. Approved.

### **FAIR COORDINATOR REPORT**

- Machkovich attends weekly meetings for the WI Association of Fairs COVID-19.
- Donations for Friends of the Fair are down 50%.
- Fair entries open on June 1<sup>st</sup> and close on July 1<sup>st</sup>.
- Fair Maintenance Bids: received one bid.
- Applied for Compeer Financial Grant for Fair Facility Upgrades – was awarded \$3,000 grant
- Update on how COVID-19 is impacting the Fair along with other Fairs across the state.

### **POSSIBLE CANCELLATION OF THE 2020 FAIR**

Machkovich shared the COVID-19 & 2020 Green Lake County Fair Report. After much discussion about the fair, COVID-19 and the health and safety of the exhibitors and the public attending the fair and with heavy hearts, the Committee made the difficult decision to cancel the 2020 Green Lake County Fair.

**Motion by (Hess/Bates)** to cancel the 2020 Fair and work on the 2021 Fair. All ayes. Motion carried. Machkovich will put together a press release and together with Schmit, Reabe, Martinez and Ninneman will contact the necessary people.

### **EDUCATORS' SUMMARY OF MONTHLY REPORTS & RELEVANT TRAININGS, MEETINGS & PROGRAMS**

Written monthly report on file for Gellings, Jenkins and Martinez. Gellings, Jenkins and Martinez gave verbal reports.

### **AREA EXTENSION DIRECTOR REPORT**

Hady gave a Power Point on the history of UW-Extension and explained the different educator positions and programming areas.

### **APPROVAL OF EDUCATOR OUT OF COUNTY DAYS**

None.

### **COMMITTEE DISCUSSION**

None.

### **FUTURE AGENDA ITEMS**

- If anyone has an agenda item, please contact Garro or Ninneman.
- Next regular meeting date: June 9, 2020 in the Training Room/Zoom at 9:00 a.m.

### **ADJOURNMENT**

**Motion/second (Hess/Bates)** to adjourn at 10:23 a.m.

*Respectfully submitted,  
Kathy Ninneman, Committee Secretary*

## Green Lake County Alternative Fair Proposal

**Purpose:** To give all junior exhibitors the opportunity to showcase their projects.

The Green Lake County Junior Free Fair has provided a unique educational learning opportunity for Green Lake County youth over the last 80 years. The fair offers the ability for youth to foster life skills such as communication, leadership, goal setting, work ethic, responsibility and sportsmanship. Generations of community leaders have been grown through the skills and principles instilled in our youth and their families through their involvement in community organizations and the county fair. Despite the fair cancellation this year due to COVID-19, the 4-H Leaders Association and Livestock Council have collaborated to develop an alternative fair proposal. The committee has worked closely with the Fair Coordinator, Extension staff, Green Lake County Health Department and the County Administrator to develop a plan for an alternative fair. The fair would not be open to the public and strict safety protocols would be followed. The committee is confident they are taking the proper safety precautions necessary to ensure all Green Lake County junior youth exhibitors have a face to face opportunity to showcase their educational projects.

### **Action Plan:**

- Screening all persons entering the fairgrounds prior to entry based on Department of Health Recommendations ( please see possible suggestions for biosecurity in Appendix A)
- Exhibitor and 2 parents/guardians only at the grounds
- Only essential administration staff allowed for clerical purposes
- Signage posted at single point of entry regarding restrictions and regulations
- Junior fair entries only, No open class exhibits
- Not open for public viewing on-site
  - We will look into online viewing including but not limited to live streaming of shows and pictures of exhibits
- Hand hygiene/sanitization stations available throughout the grounds
- Social distancing as recommended by Department of Health and CDC
- No more than 50 people allowed on premises- this will be monitored by gate screeners.
- Will have a small supervisory committee to patrol grounds to ensure social

distancing. Those not willing to comply will be asked to leave premises.

- Limit class sizes for judging to maintain safe social distancing, classes will be pre-determined prior to fair by superintendents
- Animals will be shown off of trailers
  - No animals to be housed in the barns
  - Trailers are to be parked 20 feet apart in midway or track areas. These will be pre-marked spots which will be performed by a small number of volunteers to ensure safe distancing.
  - No borrowing of equipment
  - Exhibitors are in charge of having appropriate care for their animals including keeping them cool, watered and comfortable
- Allowing those who screen positive or who do not feel comfortable participating in person judging the opportunity to participate via video.
- All Animal judging will be provided in person for learning opportunities while following all social distancing guidelines placed by Department of Health
- All other judging will be non-contact
  - Exhibit hall projects will have designated dates and times for drop off and pick up
  - Exhibit hall projects will have designated time for conference style judging via telephone or video platform
  - A third person (adult) to be present to insure youth safety on technology for conference style judging. In addition, this person can act as a moderator to keep total length of judging time and transitions to next Youth Exhibitor moving along.
- All animal testing still required per fairbook
- All show/auction requirements per livestock handbook
  - Mandatory Meeting will be provided via video or Zoom
- Awards will be dispersed when they safely can be picked up by exhibitors
- Shows to be run out of tents or open space only and avoid enclosed building spaces for better airflow, decreased required staffing/volunteers to clean out buildings and set up and decreased possibility of contact with fair exhibitors and county highway staff.
  - Areas to be used include horse arena, midway area and track area
  - All exhibitors responsible for clean-up of their animals following their show
- Show areas can change as needed due to space or weather
- Food for personal use only, no food sales, no sharing food outside of your family, no potluck or crock pot style food options
- No market animals will be weighed. Exhibitors will submit a declared weight one week prior to the show. If needed, the superintendent or a project leader will help

the exhibitor determine the declared weight. All animals will be sold in the auction by lot and not weight

- All animals to leave following their show
  - We will set up arrangements for swine to be trucked off premises
- Supervisory committee list and contacts to be provided
- Additional details will be provided upon request

**Conclusion:** The Green Lake County Fair is a vital part of our youth's growth. The health of Green Lake County's citizens is our greatest concern as we develop a plan for a new fair experience. We have given great consideration to make the fair safe, healthy, memorable and an educational experience for all. We are attempting to promote the mission statement of the Green Lake County Fair which is to "provide positive youth development and leadership skills." This proposal may be altered pending changes from the Wisconsin Department of Public Health regarding any aspect of social distancing, etc. We look forward to hearing your approval for the 2020 Greatest Little Fair Around!

#### Appendix A

##### Possible Recommendations for Health Screening Prior to Entry to Fairgrounds

- Have set screening questionnaire form that must be filled out prior to entry
- 1-2 people screening at gate

- Checking Temperatures prior to entry to Fairgrounds
- Turning away all of those who screen positive at the gate
- Screeners will have gloves, masks, face shield/goggles for protection
- Utilize sticker, ticket or wristband type system to confirm each participant is screened

#### Other Measures to be Considered

- All present must have mask available for use when social distancing is not possible
- Availability for judges to use gloves for exhibit hall projects
- Designated supplies for clerical staff/volunteer and judges (i.e. pens, paper etc).

#### Appendix B

##### Suggested Fair Show Schedule

- We will modify show schedules to happen throughout the week to keep within social distancing guidelines, and to not interfere with other county events that are scheduled
- Exhibit Hall items will have a no contact drop off and pick up with designated exhibitor arrival times
- Exhibit Hall items will be judged and feedback given at scheduled times via video

- Auction to be live or online pending Badger Bounce Back Plan Guidelines

Date	Show/Shows
August 1st	Horse Show Drop Off Exhibit Hall Projects
August 3rd	Exhibit Hall Entries Judging Archery Afternoon/PM
August 4th	Dairy Show - AM Goat Show- Afternoon Archery Early PM
August 5th	Rabbit Show- AM through Afternoon Sheep Show - PM
August 6th	Poultry - All Day
August 7th	Beef Show AM Archery if Needed PM
August 8th	Dog Obedience - AM Dog Agility- PM
August 9th	Swine Show Auction Scheduled Exhibit Hall Pick Up
August 10th	Scheduled Exhibit Hall Pick up

\*\*This is only a sample show schedule dates and times of show can be changed if needed\*\*

## June 2020 Green Lake County Library Reports

**Berlin** – The Berlin Library will open our doors to limited in-library services beginning June 1 and will return to our normal hours of operation. We are asking visits to the library be a quick in/quick out visit at this time. We will be offering free wi-fi, limited computer use, copies, fax and material selecting, as well as tax forms and Census assistance. Our library is taking all possible steps to ensure a safe environment for all patrons and staff by following safety guidelines set out by the GL Health Dept., WI State Health Dept., and the CDC. We will also continue to offer curbside delivery for everyone, especially those uncomfortable being in public at this time.

Our staff has been planning a summer reading program that will include both in-house and virtual reading programs. The online program we will be using is Beanstack and is fully funded and offered by the *Wisconsin Department of Public Instruction and made possible in part by the Institute of Museum and Library Services grant LS-00-19-0050-19*.

Unfortunately, we will not be holding any of our usual summer programming due to social distancing restrictions. This will be a challenge because of the popularity of the programs. However, we are working hard to be creative and make it work in every way possible. Children will be offered craft kits and storytime kits to take home. With the challenge of the last three months of school being virtual, it is more important than ever to offer as many ways possible for kids to “bridge the gap” from a literary standpoint. Our youth librarian is working with the schools to encourage summer reading at all ages.

On Monday, June 8 at 6pm, a free Badger Talk on Hans Christian Anderson Fairy Tales will be offered through our Facebook page to coincide with the Summer Reading theme. This will be a virtual program inviting Berlin patrons of all ages to join through their home devices. Please feel free to join in on this wonderful program

The Berlin Library was very grateful to receive one of the COVID-19 Relief Program Grants offered through Farmers and Merchants Bank. We are using the funds to purchase PPE and sanitizing products for our library staff and patrons.

Our Berlin Library staff has been awesome at providing excellent customer service during this ever-changing and challenging time. We have received many wonderful and positive comments about offering what we can, to those who rely on the library for services and comfort. For those living alone and socially distancing, this is of utmost importance. We will continue to be an integral community service and do whatever is required for our community to move in a positive direction.

**Green Lake** – The Caestecker Public Library will be opening to the public on June 1st to enjoy library visitors and users Monday through Friday, 9 am -5 pm. It's going to look a little different in the library for a while as we have moved furniture and computers to allow for social distancing, but it will be a real pleasure to see our patrons again. Patrons are welcome to browse and check out materials, but we are asking that visits are kept short and sweet. Holds can be picked up via curbside service or at the front desk. Materials can be returned in the exterior book drop. Our computers can be used for up to an hour for homework, job searches, unemployment filing, and other vital activities. We will have masks and hand sanitizer readily available and have increased our regular cleaning routines.

We are also gearing up to kick off our Summer Reading Program for 2020. The theme of *Imagine Your Story* will captivate both children and adults this year and encourage them to read, create, and adventure! We are focusing on literacy, but also will have weekly activity packs to stimulate the mind through trivia, community service, local history, crafts, scavenger hunts, and other fun endeavors. Our method of organizing summer reading this year is a new service called Beanstack (Beanstack was brought to Wisconsin libraries by the Wisconsin Department of Public Instruction and made possible in part by the Institute of Museum and Library Services grant LS-00-19-0050-19). Beanstack will keep a log of minutes read and reviews, give badges for completion of activities and reading goals, and enter participants in a drawing for prizes. Our prizes will be in the form gift cards to local businesses from funds given by the Friend's of the Caestecker Public Library. I can only imagine the stories we will be telling about the summer of 2020 in years to come!

**Kingston** – We get several calls each day, asking whether the library is back open, and we are happy to answer that question with a “Yes we are.” Our library is open and customers are slowly beginning to come back in. People are still very cautious, with some continuing to use our curbside service. And we are happy to serve them that way as well. Practices have changed at the library to ensure that both staff and customers remain healthy, and we look forward to filling your library needs.

Our silent auction, “It’s for the Birds”, has begun and will continue until Saturday, June 6<sup>th</sup>. There are 50 items, and they are all uniquely decorated, one of a kind finds, that would make great gifts for Father’s Day, a wedding gift, or anything else coming up this summer. If you would like to see the items without coming into the library, you can find them on our website ([www.millpondlibrary.org](http://www.millpondlibrary.org)) and also on Facebook. The library is open Monday thru Thursday afternoons from 1pm until 6pm, and also Wednesday and Saturday mornings from 9am until 11am. If you’d like to bid by phone you may call 920-394-3281 any time during open hours, and we’d be happy to place your bid for you.

We are also working on our Summer Reading Program which will take place later this summer. In the past when we have held our programs we work reading of course, but also on skill building, and working with others. This year’s program, due to the virus and how much school kids have missed, will be solely aimed at getting the children to read, read, and read some more.

**Markesan** – The Markesan Public Library is bouncing back to its normal hours of operation, practicing social distancing, and following the Green Lake County Health recommendations as best as possible. For instance, we are quarantining returned books for 72 hours, increasing our cleaning of frequently touched surfaces, and requesting patrons to wear masks but not requiring them to do so. Our traffic has been slowly growing, and most patrons have been grateful we are open and happy to follow the new guidelines. We are moving forward with summer plans with a careful eye on the rapidly changing circumstance surrounding COVID-19.

We have our 1,000 Books Before Kindergarten program up and running with a fun new forest display. Families are invited to read to their young children and earn small prizes for each 100 book milestone. Families will get to move a little bird or butterfly with their child’s name on it through the forest, moving further and further as they come closer to the goal of a 1,000 books read. At 1,000 books read, the child will get a brand new book to keep. Patrons have the choice to keep track on paper or virtually through the Beanstack website/app.

The Markesan Library is also moving ahead with our Summer Learning plans. All ages will be invited to participate from June 8-Aug1. For every 2 hours of reading participants will earn raffle tickets to enter for prize drawings. To support our local businesses prizes will be partially comprised of gift certificates. A free book will be given away at the first 2 hrs read and at the final 12 hrs read benchmark. Other small incentives will be given away throughout the program. Participants are also able to earn tickets by participating in fun activities like checking items out at the library, participating in library events, drawing, writing, and more. Like 1,000 Books, patrons will have the choice to participate by paper or virtually through Beanstack. The Beanstack project *was brought to us by the Wisconsin Department of Public Instruction and made possible in part by the Institute of Museum and Library Services grant LS-00-19-0050-19.*

Our summer reading events have changed to meet the challenges of COVID-19. Our first program is a Badger Talk “Dinosaur Stories in Stone” and will now be held virtually on Facebook Live on Wednesday June 17 at 1pm. We then will have a Scavenger Hunt with a “Where the Sidewalk Ends” theme asking local businesses to display pages from the classic kids’ poetry book in their window. Families will be invited to walk around town and find all the poems. Each poem will have a number assigned to it. The Scavenger Key will include the business names so families can then put the corresponding number next to the business, then bring the key back to the library for a prize. Weather permitting and COVID-19 permitting, in July the Library plans to host some library led activities outdoors in our courtyard/park. We will try to space participants out and practice social distancing. We plan to do a Giant Bubble activity and Water Balloon Olympics, and Youtube Animal Antics MiniMovies (also outdoors). We will also host a virtual contest called “Meme your Library”.

Another annual event taking place this June is the sixth Annual Markesan Library Garden/Home Art Auction running the 1 -12<sup>th</sup>. This is a great fund-raising event for children’s programming at the library.

Our fabulous crafters have been busy all “safer at home long”, working on a wonderful selection of home and garden gifts. Bidding will close June 12<sup>th</sup> at 5pm.

We are so happy and it feels so good to be open again and equipped to handle our community’s needs under the “new normal”. As far as funding goes, Markesan is taking quite a hit this year on the county level. We were able to lower our cost per circulation in 2019 by increasing circulation last year with our city patrons. Unfortunately, our rural circulations didn’t go up so the formula affected us negatively even though we served more people at a lower cost. I anticipate with the closures this year our funding for the following year will also see a drop due to the loss of rural circulation. I know the county is also going to face financial consequences from the pandemic. My hope is that if the county board is able to help its libraries through this difficult time, you will. We do anticipate the public needing us more. Traditionally in recessions, public library use goes up. People need the internet to perform job searches, file for unemployment, and carry out necessary business. They need fax and copy service. Libraries also provide patrons with education opportunities through our databases like Gale Universities. The need is going to be there. Please, help us meet those needs.

**Princeton** – Like many others, we have felt significant financial impact from the shutdown. We did not circulate any materials, and we were not able to take in fines, donations, or fax/copy fees. Those things are coming back, but slowly. In response, we are holding off on some outdoor maintenance issues, and slowing our purchasing for now. However, utility costs in our new building are much higher than in our old facility, and some other costs are unavoidable as well. We hope that both our city and county decision makers will understand that at budget time. The Princeton Public Library reopened on Thursday May 21st. Our library board has discussed, at length, the need to provide our patrons with vital services while keeping our staff and patrons safe. We recommend that vulnerable people continue to stay safe at home. We ask that sick people stay home. We welcome those who wish to use the library, with the understanding that being in this public space carries some level of risk.

As is the case in many communities, our library provides the only free public computer access for homework, job searches, unemployment filing, and other vital activities. We also fax time cards, copy legal documents, and allow people to connect with others online. Finally, we provide information and entertainment to help people maintain their mental health, a particularly tough challenge for many in this time of uncertainty and isolation.

For these reasons, we believe that it is important to open our doors. We will work hard to ensure the safety of our staff and patrons, while providing materials and services that many people can't get elsewhere.

We are taking many precautions, including regular sanitizing, quarantining returns for 72 hours, enforcing a building capacity of 10 people, and providing hand sanitizer. We are encouraged by the CDC’s updated guidelines, which now state that the virus is not easily spread on surfaces. For a full list of our safety protocols, you can visit [princetonpublib.org](http://princetonpublib.org). In other news, our wonderful library assistant Jan Manweiler has decided to retire after 15 years of service. We will miss her. To fill her position, we are now accepting applications for an entry-level part-time library assistant to work 10-20 hours per week. More information about this job can be found at [princetonpublib.org](http://princetonpublib.org). With Jan’s retirement and another library assistant on leave, we are somewhat short-handed. However, we will roll out our “Staycation Summer Reading Program” very soon. It is even more important now to encourage kids to read, and provide them with constructive activities. We are also working on virtual programming for adults.



Green Lake County Fair Office  
Lindsey Machkovich, Fair Coordinator  
571 County Road A, Green Lake, WI 54941  
lmachkovich@co.green-lake.wi.us  
920-294-4033

Tuesday, June 2, 2020

RE: Memo to Ag, UW Extension & Fair Committee

Since the May 12, 2020 committee meeting and the decision to cancel the 2020 Green Lake County Fair there has been a great deal of communication from the community in regards to the cancellation on social media, through the press, via phone and by email. I have put forth my best efforts to explore and educate myself on alternative fair options for the youth in our community to showcase their animal and non-animal projects. I have collaborated with County Officials in addition to the 4-H Coordinator and members of the 4-H community to see if an alternative fair option is doable and have been working with the Department of Agriculture, Trade and Consumer Protection in regards to fair funding and requirements if we were to consider an alternative fair option. I also continue to attend weekly Wisconsin Association of Fair Zoom Meetings which I find very enlightening and beneficial.

As of Tuesday, June 2<sup>nd</sup> twenty four of the seventy five state aided Wisconsin State, County and District Fairs have canceled their 2020 events. This includes the Wisconsin State Fair that was scheduled for August 6 – 16, 2020.

If the committee were to consider an alternative fair option below is a list of items the committee may need consider in order to proceed.

- County & WEDC Guidelines
- Crowd Size Recommendations
- Loss of Revenue
- Livestock Auction
- Staff & Volunteers
- Judges
- Animal Welfare
- Responsibility & Liability
- 4-H Programming Restrictions
- Fair Entries
- Award Disbursement
- Public Concerns

Thank you for your understanding as I continue to navigate my new role and the uncertainties surrounding our fair and the current global pandemic.

Stay well,

Lindsey L. Machkovich, Green Lake County Fair Coordinator

*The mission of the Green Lake County Fair is to provide positive youth development and leadership skills, along with promoting family and community involvement through education and tradition.*



**Extension**

UNIVERSITY OF WISCONSIN-MADISON  
GREEN LAKE COUNTY

Katie Gellings  
Green Lake County  
Health & Well-Being Extension Educator  
May 2020

This report briefly describes the work that was completed within the Health & Well-Being Institute in May of 2020. During the reporting period, the educator made 22 direct educational and professional contacts.

### **Educational Programming, Networking and Outreach in the Local Community**

#### *Highlights of Taking Care of You (Digital)*

Taking Care of You is a research-based program that offers practical strategies and experiences to help people deal with the stress in their lives. Managing life's challenges in healthy ways allows participants to take better care of themselves and their overall health. I have taught this at many locations within Green Lake County. Recently I was on the team that developed a shorter digitalized version of Taking Care of You. This version is in its final stages of development and will be available for educators to teach as of June 1. I am working to possibly teach this at the Markesan Library in late June or early July.

#### *Green Lake County Drug Court, Budgeting Workshops via Zoom*

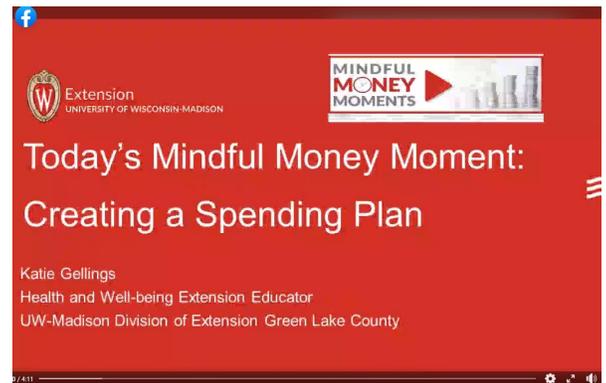
I have conducted 3 more budgeting workshops via Zoom in May. Those attending the workshops are individuals involved in the drug court system within Green Lake County. The budgeting course is part of their mandated court requirements. These will continue via Zoom on an as-needed basis.

### **Networking within Extension and Professional Development Opportunities**

I made 37 contacts within the UW Extension system during the month of May. I continue to have a number of professional meetings scheduled with colleagues and mentors to continue to network and learn from my fellow Extension educators.

#### *UW Mindful Money Minute Financial Education Videos*

A series of videos exploring financial resources and learning opportunities, from the University of Wisconsin-Madison Division of Extension, has been developed and shared via social media platforms. During this stressful time, many families are finding themselves in financial hardships. The videos are being recorded and posted weekly by a team of educators, and they cover various topics related to financial management. I recorded my video in May on the topic of creating a spending plan, or a budget. I will be doing another video on tracking spending in June. If you'd like to view any of the UW Mindful Money Minute videos, please search "UW Mindful Money Minute" on Facebook. Currently there are 15 videos available for viewing.



#### *Personal Finance Seminar – University of Maryland Extension via Zoom*

In mid-May I attended an all-day professional development via Zoom on financial education. There were 7 speakers over the course of the day and topics included retirement and finances, financial scams, healthcare and finances, estate planning, and finances with Covid-19. I took away many resources that can be utilized in my programming within Green Lake County.

#### *Money Smart Week Kids Read*

I have been working with the Federal Bank of Reserve, Texas College Savings Plan team members, Consumer Financial Protection Bureau, and the Waushara County Health & Well-Being Educator to develop a video and program for the national Money Smart Week Kids Read. We plan to share the book read video and education lessons via YouTube in June. Money Smart Week was canceled in April due to the Covid-19 pandemic.



**Newspaper Articles**

“Mindful Moments: Refocus” Berlin Journal Newspapers. May 4, 2020. By Katie Gellings, Health & Well-Being Educator

“Dealing with a Drop in Income” Berlin Journal Newspapers. May 11, 2020. By Katie Gellings, Health & Well-Being Educator

“Mindful Moments: Move Your Body” Berlin Journal Newspapers. May 18, 2020. By Katie Gellings, Health & Well-Being Educator

**Out of County Days**

0 Out of county days for May

0 Out of county days planned for June

\* Travel expenses are covered by Extension



**Extension**

UNIVERSITY OF WISCONSIN-MADISON  
GREEN LAKE COUNTY

**Ben Jenkins**  
**Green Lake County**  
**Agricultural Educator**  
**May 2020**

*This report briefly describes the work that was completed within the Agricultural Program in May of 2020. During the reporting period, the educator made 94 direct educational and professional contacts plus other*

*unknown contacts through relevant social media postings.*

## **Educational Programming, Networking and Outreach in the Local Community**

### *Needs Assessment*

During the month of April I put out a needs assessment to gauge the agricultural topics of interest within Green Lake County. The assessment was made through the Qualtrics program and was available online starting April 4<sup>th</sup> and ended on April 30. A letter went out letting the agricultural community know about the needs assessment survey how to find it and what to do should they want to fill out a hard copy version. As a way of getting more responses I offered to enter the names of the respondents into a drawing for VISA gift cards for the amount of \$25 each. I received 12 responses. In May I collected the results of the 12 responses and worked on analyzing those responses. I'm glad to have done the assessment even though I didn't learn anything new about our county stakeholders. It showed me that I am still on track with the Agricultural needs and wants of Green Lake County.

### *Farm Visits*

UW-Madison put a hold on in person visits for the time being. This moratorium has made my job as an Agriculture educator a little more difficult as a large part of my job is getting out onto farms to consult with farmers and landowners directly. In order to still be effective in the community I have done what everything that I can to make sure that the citizens of Green Lake County know that even if I'm not onsite at the county building or able to come to them directly I am still available to answer calls, emails, and video chat if available. I am compiling a list of farms that have asked for an in person visit as soon as I get clearance to do so.



### *General County Outreach*

I have made sure that the citizens of Green Lake County know that even if I'm not onsite at the county building or able to come to them directly I am still available to answer calls, emails, and video chat if available. I have done that through keeping in touch with the local syndicate via a Focus Article and by weekly updates with Tony Daley. I have also become more active in posting materials and resources that the citizens of Green Lake County will find helpful on our Green Lake County UW-Extension Facebook Page. My post pertaining to where local foods could be sources had a reach of over 1245 views! I used my time in May to plan out how I would continue offer outreach in new ways. I have reached out to colleagues for collaboration on webinars. My efforts must be working as the volume of calls that I have received during the month of May has increased. Concerns I have been helping stakeholders involve planting gardens, land rents, CRP, FSA programs, grazing, soil testing, first time farmers, farm building retrofits, soil regeneration, and fence line disputes.

## Networking within UW Extension and Professional Development Opportunities

### *Agriculture Institute ZOOM Meetings*

Each week I attend a ZOOM meeting put on by the Agriculture Institute of the UW-Madison Division of Extension to keep up with the ever-changing agricultural landscape due to COVID-19. This is where I get updated on new fact sheets, new information, state and national news that may potentially affect our county stakeholders.

### *UW-Madison Division of Extension ZOOM Meetings*

Once a week I tune in to the weekly update brought to all of Extension by Dean Karl Martin. Dean Martin keeps us up to date on the decisions being made in Madison and how it will look on a practical county level once implemented. The latest decision being the furlough for Academic Staff and Faculty.

### *Programming Area ZOOM Meetings*

I've been meeting via ZOOM with colleagues in Farm Management and Crops/Soils to develop more web content to make our information easier to find. We have also been planning and developing programming for the upcoming academic year.

### **Out of County Days**

0 Out of county days for April

0 Out of county days planned for May

\*Denotes that it was paid for by UWEX





**Extension**  
UNIVERSITY OF WISCONSIN-MADISON  
GREEN LAKE COUNTY



Morgan Martinez  
Green Lake County  
4-H Program Coordinator  
May 2020

This report briefly describes the work that was completed within the 4-H Program in April 2020. During the reporting period, the program coordinator made 95 direct educational and professional contacts.

### Program Highlights

#### **Green Lake County 4-H Leaders' Association**

Organized at the county level, the 4-H Leaders' Association works closely with the 4-H Program Coordinator. The organization brings together volunteers to serve as a venue for volunteer leader training and an organizing mechanism in providing volunteer and financial support for county level educational opportunities for 4-H members and 4-H volunteers. I supported the Association in holding their meeting via Zoom on May 7, 2020, as no face-to-face 4-H events may be held. There were nineteen adult leaders, youth leaders, and guests who were in attendance for this meeting. County-wide groups provided important programming updates for their project areas. I provided the Association important program updates from Wisconsin 4-H and how these impact Green Lake County 4-H, opportunities for holding meetings via digital platforms, and provided guidance regarding their fundraising efforts.

#### **Green Lake County 4-H Horse Council**

I worked in collaboration with the Council President to hold the May 4, 2020 4-H Horse Council meeting via Zoom. At this meeting 4-H Horse Council members and leaders



collaborated to determine the Council's Horse Fun Show classes, discussed needs of the Council for materials to purchase this next year, and shared the dues are being waived this year to support youth. Shared with members were online educational learning opportunities to continue growing and learning in the horse project.

#### **Green Lake County 4-H Dog Project**

On May 26, 2020 I met with the 4-H Dog Project Board of Directors. During this meeting I provided guidance on updates from WI 4-H and how this impacts 4-H dog obedience training, supported collaboration of ideas to provide virtual learning and belonging opportunities for youth, and created the annual meeting agenda.

#### **4-H Friday Clover Connection**

I have continued providing a weekly one-page newsletter distributed on Fridays to Green Lake County 4-H members, families, and volunteers. These newsletters relay important 4-H program updates as well as provides 4-H members with project exploration ideas and activities in which they can grow and learn at home. Clover Connection is e-mailed out to families and posted on Green Lake County 4-H Facebook.



### ***Wisconsin 4-H and COVID-19 Response- Update as of May 15, 2020***

In response to the continued need for physical distancing to prevent the spread of COVID-19, as a program of UW-Madison's Division of Extension, 4-H is following UW guidance, informed by the Badger Bounce Back public health plan.

- All in-person 4-H programming remains canceled through May 31.
- Given the significant amount of planning and the difficulty of maintaining safe operating guidelines, all overnight camps are also canceled through August.
- Out-of-state 4-H program travel is also not permitted through August.
- During the month of June (likely in the second half of the month), we hope to begin limited in-person gatherings of up to 10. These meetings and programs will require the Educator/Volunteer to demonstrate both the need for an in-person meeting and a thorough plan for maintaining safety guidelines and will require approval. And virtual meetings remain preferred—if it can be accomplished via distance, it should be. Additional guidance for programs will be coming soon.

### **Networking within Extension and Professional Development Opportunities *Wisconsin 4-H Program Quality Committee***

I am a member of Wisconsin 4-H Program Quality Standing Committee. The purpose of the standing committee is to: review and evaluate program quality around the Green Guarantee and to review current program quality resources around club meetings and provide, develop, and evaluate resources so that 4-H staff and volunteers have knowledge of the 4-H Green Guarantee, 4-H Thriving Model promoted and utilized statewide, focused on club meetings and 4-H Clubs and Groups have the materials and resources to support the Green Guarantee. This committee of 13 4-H professionals met on May 7 and May 20 via Zoom. I am working on a sub-committee in creating and reviewing 4-H content to be included on the new WI 4-H website that will be coming this summer.

### ***Telecommuting due to COVID-19***

I am continuing to follow Wisconsin Department of Health Services, UW-Madison, and federal guidelines and work remotely due to the COVID-19 virus outbreak. I continue to connect, learn and share with Extension colleagues via Zoom. Some of the meetings I participated in during the month of May while telecommuting:

- Cohort 5 Learning Zoom on 5/5/20
- WI 4-H Program Zoom on 5/14/20
- WI 4-H Volunteer Team on 5/21/20
- Positive Youth Development Colleague Connect Series on 5/28/20
- Get to Know Extension Specialist Series on 5/11/20, 5/13/20, 5/18/20, 5/19/20, 5/26/20
- Area 14 Connect (Thursday bi-weekly)
- Southwest Region 4-H Colleague Connect (Tuesday weekly)
- Dean's COVID-19 Exchange (Wednesday weekly)

### **Out of County Days**

- 0 Out of county day for May
- 0 Out of county day planned for June

\* Travel expenses are covered by Extension